

RENTAL / PERMITS

The Parks and Recreation Department has many different venues available for rental. Whether you are planning a wedding, family event, neighborhood event or company picnic the Parks Department is sure to have a site that will fit your needs.

Reservations are taken up to 12 months in advance, in person. No phone reservations. All rentals must be done in person at the Parks and Recreation Administrative office located at 801 Texas, City Building 3. Customer Service is located on the 2nd Floor. Offices are open Monday through Thursday 7:00 a.m. – 6:00 p.m. Closed on Fridays, Saturdays, Sundays and Holidays. Renter must be 18 years of age and have a valid I.D. (State Driver’s License or State ID). For rentals with alcohol, renters must be 21 years of age. For more information, contact (915) 212-0092.

SHELTER RENTALS

Rates as of September 1, 2015 (Rates subject to change by City Council Ordinance)

Shelter Rental Rates				
	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour	\$48.00	\$38.00	\$192.00	\$60.00
All Day (8 hours)	\$288.00	\$230.00	\$1,152.00	\$360.00
Per Hour – Prime Time	\$66.00	\$53.00	\$264.00	\$83.00
All Day (8 hours) – Prime Time	\$396.00	\$317.00	\$1,584.00	\$494.00
Prime Time is weekdays after 5:00 p.m. and anytime weekends (including Holidays)				

Maximum shelter capacity is 100 people

Each shelter includes:

- 100 stacking chairs
- 12 folding tables (8’ x 30’)
- Trash cans
- Restrooms
- Electric stove
- Refrigerator
- Sink
- HVAC

Heating operational October – April. Air conditioning operational May – October.

SHELTER LOCATIONS			
Braden Aboud	West	4325 Riverbend	1,940 sq. ft.
Thomas Manor	Mission Valley	7901 Knights Road	1,296 sq. ft.
Lionel Forti	East	7735 Phoenix	1,904 sq. ft.
Grandview	Central/Northeast	3200 Jefferson	1,316 sq. ft.
Sunrise	Northeast	3800 Sunrise	1,680 sq. ft.
Arlington	Northeast	4715 Junction	1,769 sq. ft.
No rentals past 11:00 p.m.			

OPEN RESERVES

Memorial				
	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour	\$44.00	\$35.00	\$175.00	\$55.00
All Day (8 hours)	\$262.00	\$210.00	\$1,050.00	\$327.00
Per Hour – Prime Time	\$56.00	\$45.00	\$225.00	\$70.00
All Day (8 hours) – Prime Time	\$375.00	\$300.00	\$1,500.00	\$469.00
Prime Time is weekdays after 5:00 p.m. and anytime weekends (including Holidays)				

PAVILIONS

Shawver / Veterans / Pavo				
	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour	\$18.00	\$14.00	\$72.00	\$23.00
All Day (8 hours)	\$108.00	\$86.00	\$432.00	\$136.00
Per Hour – Prime Time	\$24.00	\$19.00	\$96.00	\$30.00
All Day (8 hours) – Prime Time	\$144.00	\$115.00	\$576.00	\$180.00
Prime Time is weekdays after 5:00 p.m. and anytime weekends (including Holidays)				

ROSE GARDEN

Rose Garden				
	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour	\$42.00	\$34.00	\$168.00	\$53.00
All Day (8 hours) – Prime Time	\$54.00	\$43.00	\$216.00	\$67.00
Open March 1 – November 30, Monday – Sunday, 8:00 a.m. – 6:00 p.m.				
Prime Time is weekdays after 5:00 p.m. and anytime weekends (including Holidays)				

PLAZAS

Union Plaza/San Jacinto Plaza/Cleveland Square Plaza				
	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour Stage	\$12.00	\$10.00	\$48.00	\$14.00
All Day (8 hours)	\$72.00	\$58.00	\$288.00	\$90.00
Per Hour – Prime Time	\$24.00	\$19.00	\$96.00	\$30.00
All Day (8 hours) – Prime Time	\$144.00	\$115.00	\$576.00	\$180.00
Electricity is not provided				
Prime Time is weekdays after 5:00 p.m. and anytime weekends (including Holidays)				

PARK GROUNDS

An area within a park may be reserved for personal use for private events by obtaining a permit through the Parks and Recreation Department. A permit and park usage fee is required. This permit ensures the exclusive use of a particular space for a designated time. Park space may be reserved for private use by families and organizations. Permit Application is required for all events; application must be turned in 30 days in advance for review. Contact our office at (915) 212-0092 to check park availability. Fax number (915) 212-0093.

Administrative Fee	\$7.00	(non-refundable)	
Amplification	\$15.00	(4 days or more)	\$30.00 (3 days or less)
Park Usage	\$54.00		

SPECIAL EVENTS

An area or park can be reserved for a special event. An application is required along with a site plan for the event. Call (915) 212-1723 or (915) 212-1700 for more information.

SKATE PARKS

Carolina / Westside / Mountain View / Northeast Regional

	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Per Hour	\$40.00	\$32.00	\$160.00	\$50.00
All Day (10:00 a.m. – 6:00 p.m. add'l hours at hourly rate)	\$240.00	\$192.00	\$960.00	\$300.00

RESERVATION ADMINISTRATIVE FEES

	Resident	Non-Profit	Commercial	Non-Resident
RATES				
Guard Service – Per Hour (Mandatory with all rentals with alcohol) 1 Guard for every 100 patrons	\$20.00	\$20.00	\$20.00	\$20.00
Cleaning charge (per cleaning)	\$60.00	\$60.00	\$60.00	\$60.00
Administration Fee	\$7.00	\$7.00	\$7.00	\$7.00
Amplification Fee 4 or more days in advance of event	\$15.00	\$15.00	\$15.00	\$15.00
Amplification Fee 3 or less days in advance of event	\$30.00	\$30.00	\$30.00	\$30.00

General Information

General Food Booth (per day)	\$65.00
General Vendor Booth (per day)	\$45.00