




Doing Business with the City of El Paso IonWave Registration- Online Bidding System

Presented by Purchasing & Strategic Sourcing

Landing Page



The screenshot shows the landing page for the EP TX City of El Paso. The background is a night cityscape. At the top center is the EP TX CITY OF EL PASO logo. Below it, the text "Welcome to City of El Paso" is displayed, followed by a message: "This is not an application to become an approved vendor, instead this is a registration for bid invitations for the City of El Paso." To the right of the welcome message is a login and registration section. It includes a "Login" form with fields for "User Name" and "Password", and buttons for "Login" and "Trouble Logging In?". Next to the login form is a blue box with a user icon and a plus sign, and a button labeled "Supplier Registration". A large yellow arrow points from the right towards the "Supplier Registration" button. Below the login and registration section are four white boxes with icons and labels: "Current Bids" (document icon), "Closed Bids" (checkered flag icon), "Awarded Bids" (trophy icon), and "El Paso Purchasing" (www. icon with a cursor). At the bottom center, it says "Powered By IONWAVE technologies".

EP TX
CITY OF EL PASO

Welcome to City of El Paso
This is not an application to become an approved vendor,
instead this is a registration for bid invitations for the City of El Paso.

Login
User Name

Password

[Login](#)
[Trouble Logging In?](#)

Supplier Registration

Current Bids
Closed Bids
Awarded Bids
El Paso Purchasing

Powered By
IONWAVE
technologies

Next Steps: Supplier Registration

Login

User Name

Password

Login

Trouble Logging In?



Supplier
Registration

Business Name


EIN

Other identifying information
(address, phone # etc.)

Attachments

- ✓ W-9
- ✓ Certifications
- ✓ Conflict of Interest Form

Registration- Preliminary Information



Supplier Registration

Preliminary Info

Terms

Company Info

Addresses

Commodity Codes

Classifications

Review

Complete

Preliminary Company Information

Cancel

Next

* Company Name

MKT LLC

* Main Phone


(915) 212-1197

Ext:

☐ International

DUNS

Registration- Terms

EP
TX
CITY OF EL PASO

Supplier Registration

Preliminary Info

Terms

Company Info

Addresses

Commodity Codes

Classifications

Review

Complete

El Paso Purchasing Terms and Conditions

⇒ Next

City of El Paso, Texas, herein after referred to as City
Web Site (Online Sourcing) Application Terms and Conditions of Access and Use

The City's online sourcing application is powered by software provided by Ion Wave Technologies, Inc.
(IWT) <http://www.ionwave.net>. The terms and conditions of use herein represent the terms and conditions
of use of the City and IWT as a designated agent.

Only individuals with the authority to accept this agreement and abide by its Terms and Conditions should
register. Registering individual and company is herein after referred to as User. Registering with this
online sourcing web site alone DOES NOT constitute acceptance as a User, Approved Vendor, or Awarded
Vendor, nor does registration promise access to any solicitation, notification, or award.

The content and solicitations of this system are intended for the sole use of authorized users and MAY NOT
be resold, republished, or referenced without the City and IWT's expressed written consent.

Effective Date

9/22/2021 08:43 AM (MT)

Agreement Date

10/22/2021 04:01 PM (MT)

☒ I Accept the El Paso Purchasing Terms and Conditions [\[Printer-Friendly Version\]](#)

Registration- Company Information

Supplier Registration

EP TX
CITY OF EL PASO

Preliminary Info
Terms
Company Info
Addresses
Commodity Codes
Classifications
Review
Complete

Company Information

Save and Next

Company Information

* Trade Name (dba)

Legal Name (if different)

* Organization Type -- Select --

Formation Date

* Tax ID Number ☒ FEIN ☐ SSN/ITIN ☐ Other

DUNS

Website

Company Description

Keywords Use comma or [Enter] to separate keywords

User Information

* User Name / Login

* Password

* Verify Password

Prefix

* First Name

* Last Name

Title

* Email

* Verify Email

Office Phone Ext: ☐ International

Mobile Phone ☐ International

* Time Zone -- Select --

Company Address

* Address 1

Address 2

Address 3

* City

* State/Province -- Select --

* Zip/Postal

* Country United States

* Main Phone (915) 212-1197 Ext: ☐ International

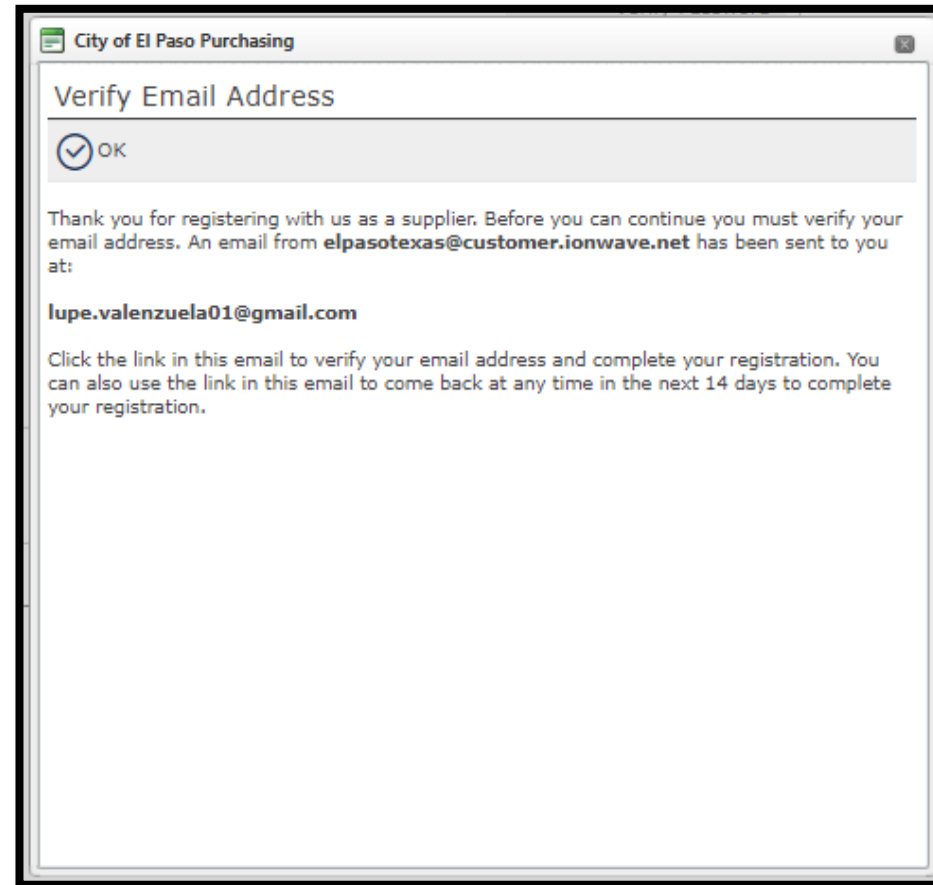
Toll Free Ext: ☐ International

Fax ☐ International

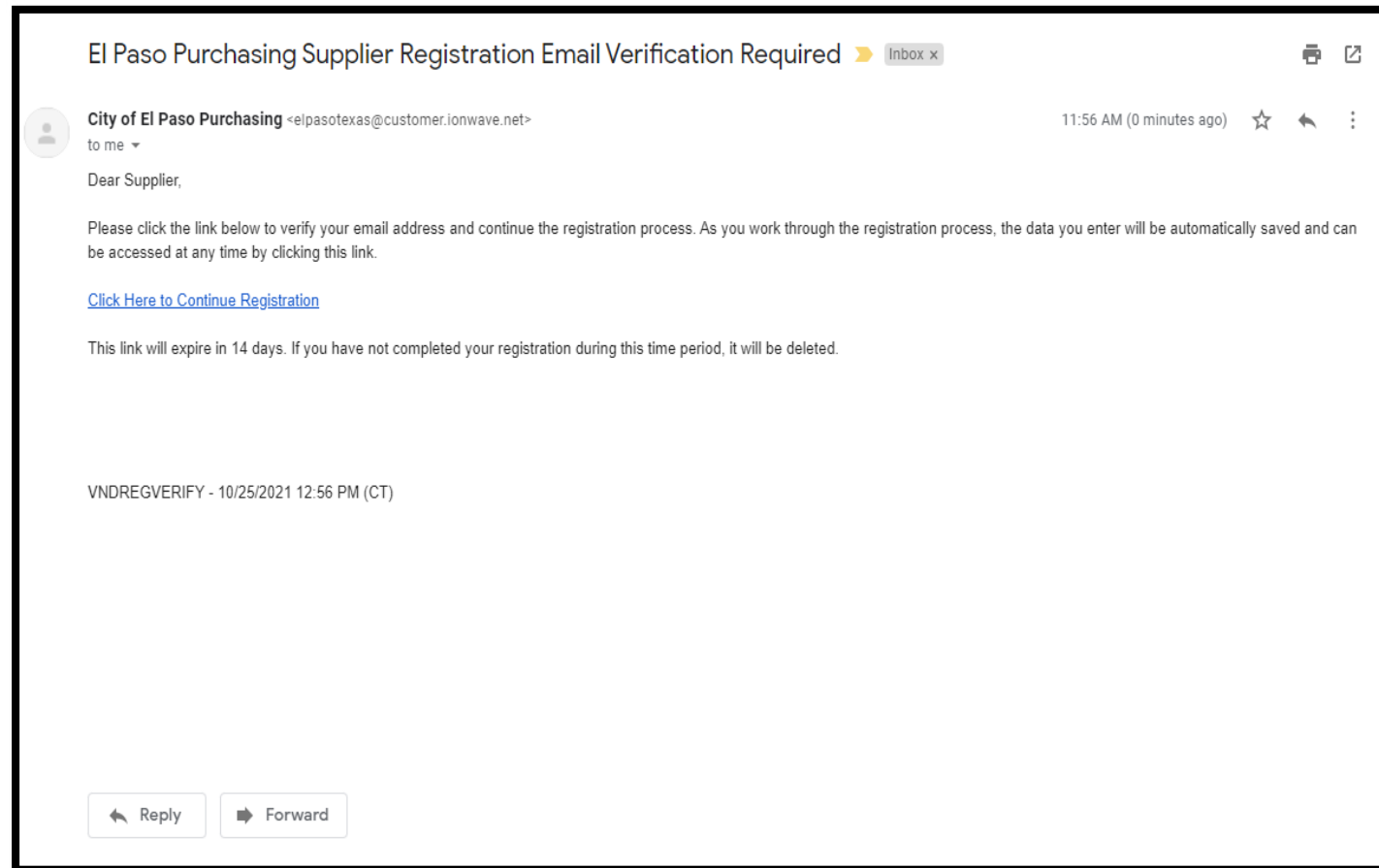
Contact Name

Email


Registration- Verification Email



Registration- Email Confirmation



Registration- Address

Supplier Registration

Preliminary InfoTermsCompany Info**Addresses**Commodity CodesClassificationsReviewComplete

Addresses

Add Address

Next

By default the "General/Corporate" address will be stored in your Company Profile. If you have additional addresses for Payment, Purchase Order, etc. please click Add Address to create.

General/Corporate Address

Address

300 N Campbell
El Paso, TX 79901

Phone

(915) 212-1197

Toll Free

Fax

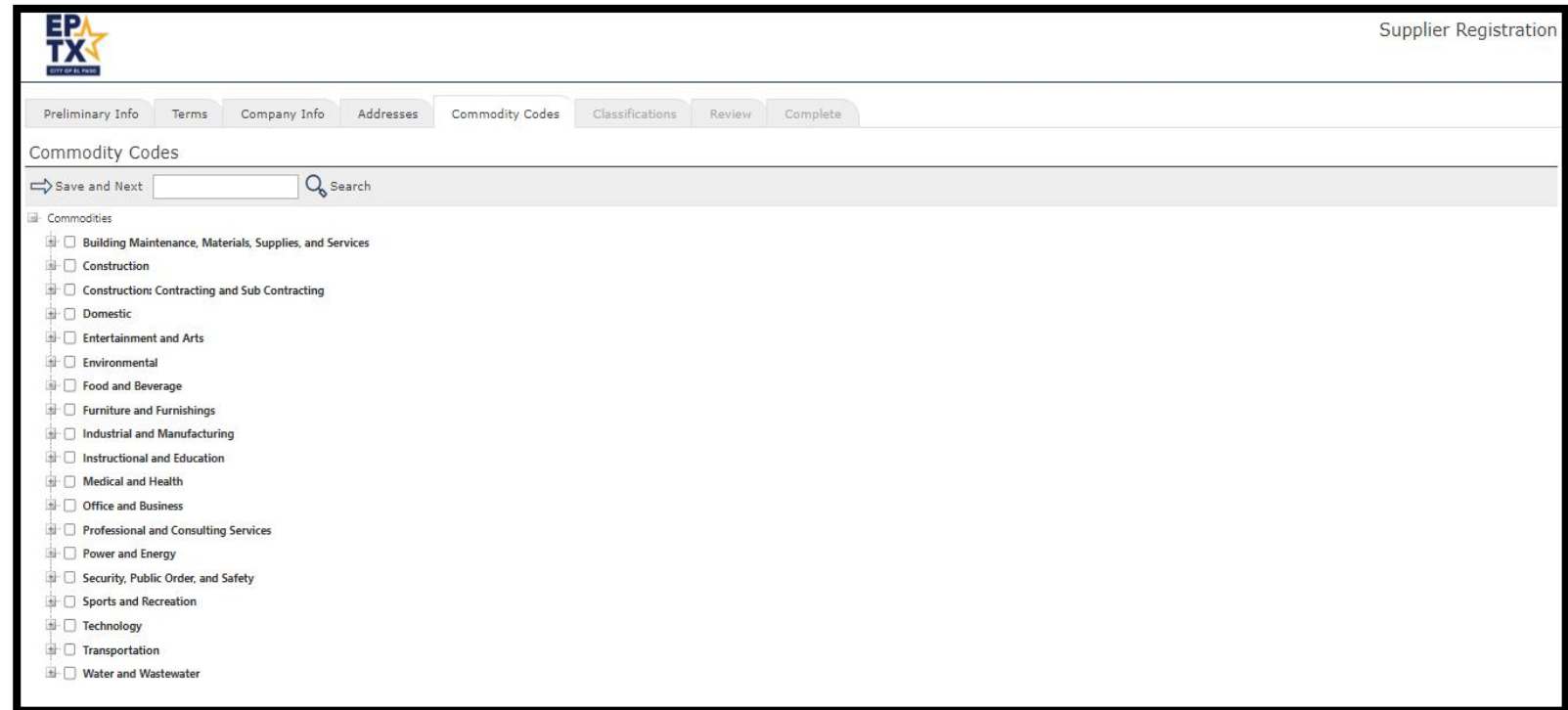
Contact Name

The Great Lupe

Email

lupe.valenzuela01@gmail.com


Registration- Commodity Codes



The screenshot shows the 'Supplier Registration' page for the City of El Paso. The 'Commodity Codes' tab is selected, displaying a list of categories with checkboxes. At the top of the page, the EP TX logo and 'CITY OF EL PASO' are visible. The page title 'Supplier Registration' is in the top right corner. Below the logo, there are tabs for 'Preliminary Info', 'Terms', 'Company Info', 'Addresses', 'Commodity Codes', 'Classifications', 'Review', and 'Complete'. The 'Commodity Codes' section has a 'Save and Next' button and a search bar. The list of commodity codes includes:

- ☐ Building Maintenance, Materials, Supplies, and Services
- ☐ Construction
- ☐ Construction: Contracting and Sub Contracting
- ☐ Domestic
- ☐ Entertainment and Arts
- ☐ Environmental
- ☐ Food and Beverage
- ☐ Furniture and Furnishings
- ☐ Industrial and Manufacturing
- ☐ Instructional and Education
- ☐ Medical and Health
- ☐ Office and Business
- ☐ Professional and Consulting Services
- ☐ Power and Energy
- ☐ Security, Public Order, and Safety
- ☐ Sports and Recreation
- ☐ Technology
- ☐ Transportation
- ☐ Water and Wastewater

Registration- Diversity Classification



Supplier Registration

Preliminary InfoTermsCompany InfoAddressesCommodity CodesClassificationsReviewComplete

Special Classifications

Save and Next

Check any special business classifications that apply to your business; if none, then check "None Apply". Classifications are subject to approval.

Diversity Classifications

☐ Minority Business Enterprise

☐ Women Business Enterprise

☐ Veteran Business Enterprise

☐ Hire El Paso First Tier 1

☐ Hire El Paso Tier 2

☐ Airport Concession Disadvantaged Business Enterpri

☐ Disadvantaged Business Enterprise

☐ Texas Historically Underutilized Business

Purchasing Cooperative

☐ BuyBoard

☐ TXMAS

☐ Department of Informational Resources (DIR)

☐ Omnia Partners (previously know as U.S. Communities and National IPA)

☐ Houston-Galveston Area Council (HGAC)

☐ TASB

☐ Harris County Department of Education Cooperative Purchasing Program (HCDE)

☐ Tarrant County

☐ Region 19

☐ General Services Administration (GSA)

☐ The Interlocal Purchasing System (TIPS)

☐

None Apply

☐ None of the above classifications apply to my business

Registration- Review and Confirm

Supplier Registration

Preliminary Info Terms Company Info Addresses Commodity Codes Classifications Review Complete

Review

[Register Now](#)

You're almost done. Please review your information below. To make corrections, click on the section, or click the appropriate tab above. To complete your registration, click "Register Now" above.

Company Info

Company Information

Company Name	MKT LLC
Company Description	
Organization Type	Sole Proprietorship
Legal Name	
Tax ID Number	123546545
DUNS	
Formation Date	
Website	
Keywords	

User Information

User Name / Login	MKT2021
First Name	The Great
Last Name	Lupe
Title	
Email	lupe.valenzuela01@gmail.com
Office Phone	(915) 212-1197
Mobile Phone	
Time Zone	Mountain Time

Addresses

General/Corporate Address

Address	300 N Campbell El Paso, TX 79901	Contact Name	The Great Lupe
Main Phone	(915) 212-1197	Email	lupe.valenzuela01@gmail.com
Toll Free			
Fax			

Commodities

☐ Commodities

Classifications

Diversity Classifications

☒ Hire El Paso First Tier 1

Purchasing Cooperative

☒ ESC Region 19 - Allied States Cooperative



IonWave – Online Bidding System

Downloading Solicitation and Attachments

Objectives –

1. Download Solicitation
2. Download Attachements

IonWave- Bidding System (LOG IN)

VendorLogin.aspx

City of El Paso Texas... Home | BuyBoard SAM.gov | Home de... Cherwell Browser Cl... sharepoint Purchasing - Home Welcome to GSA eL... DIR open request Sign in Contract Document... Ask Laura

IONWAVE
technologies

Welcome to Ion Wave!

Login

Username

Password

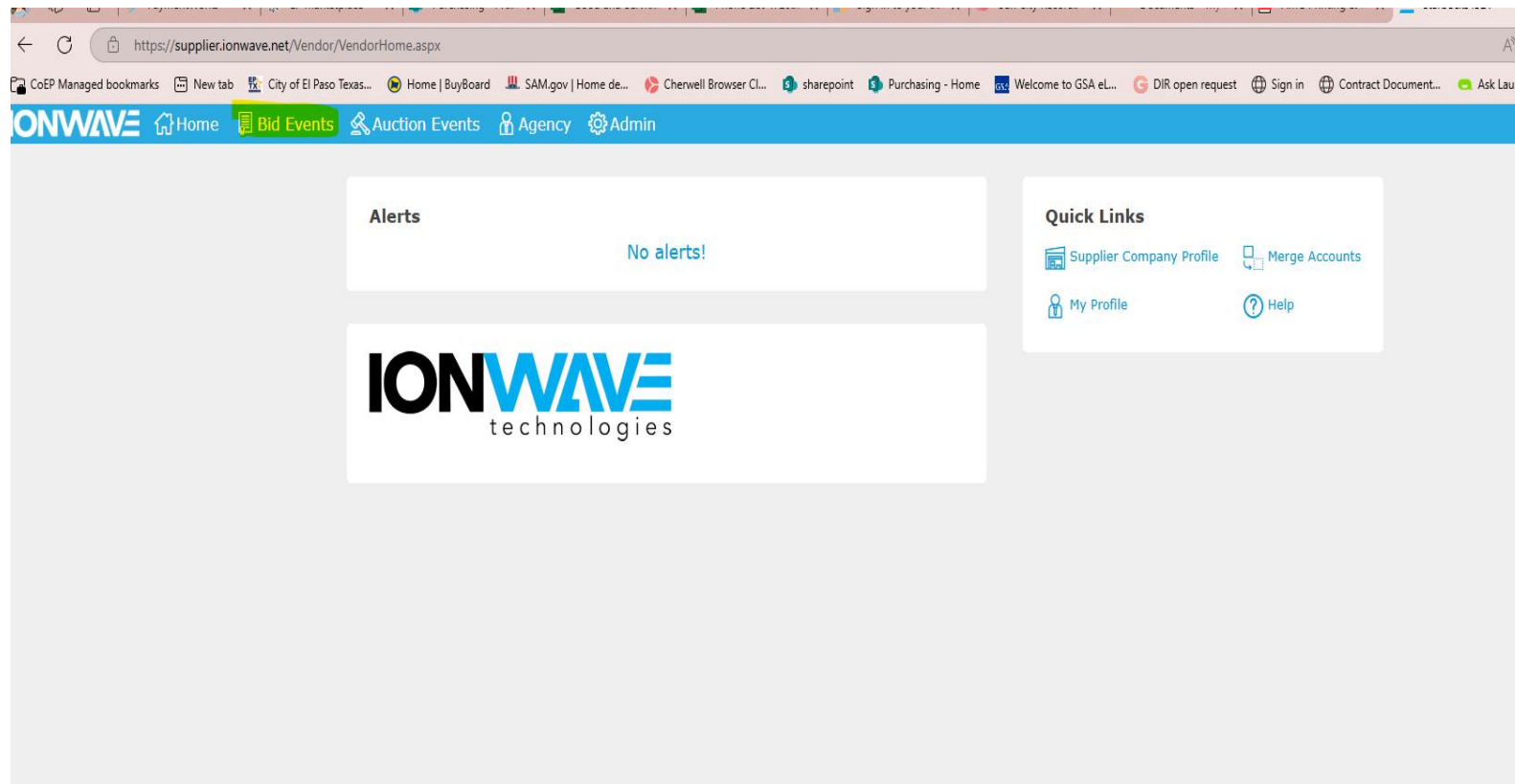
Login

Trouble Logging In?

www.
Ion Wave

A Euna Solutions Brand
IONWAVE

Step 1: Once logged in, click “Bid Events”.



Step 2: Filter by Agency “City of El Paso, Texas”

ONWAVE
Home
Bid Events
Auction Events
Agency
Admin
STARBUCKS4321

Available Bid Requests

Available Bids
Closed Bids
My Responses
My Awards

My Invitations

Agency
Bid Number
Title
Issue Date
Close Date
Time Left
Bid Status
Response Stat

All

No invited bids available

0 items in 1 page

Other Bid Opportunities

Agency
Bid Number
Title
Issue Date
Close Date
Time Left
Bid Status
Response Status

City of El Paso, TX

City of El Paso, TX	2025-0287 Addendum 1	Traffic Signals Phase I	3/18/2025	4/16/2025 01:00 PM (MST)	21 Hrs, 44 Mins	Issued	No Response
City of El Paso, TX	2025-0297R Addendum 1	Domestic Terrorism Consultant	3/18/2025	4/16/2025 01:00 PM (MST)	21 Hrs, 44 Mins	Issued	No Response
City of El Paso, TX	2025-0324 Addendum 1	Westside Medians Roadway Lighting & Landscape Improvements	3/18/2025	4/16/2025 01:00 PM (MST)	21 Hrs, 44 Mins	Issued	No Response
City of El Paso, TX	2025-0285	Vista Del Sol Reconstruction & Resurfacing	3/25/2025	4/23/2025 01:00 PM (MST)	7 Days	Issued	No Response
City of El Paso, TX	2025-0292	Maintenance of Overhead Doors at City Facilities	3/25/2025	4/23/2025 01:00 PM (MST)	7 Days	Issued	No Response
City of El Paso, TX	2025-0294	Animal Food (Re-Bid)	3/18/2025	4/23/2025 01:00 PM (MST)	7 Days	Issued	No Response
City of El Paso, TX	2025-0398 Addendum 1	EPIA Terminal Roof Repairs	3/25/2025	4/23/2025 01:00 PM (MST)	7 Days	Issued	No Response
City of El Paso, TX	2025-0059R	Paratransit Fleet Comprehensive Electric Vehicle Training Program	3/25/2025	4/23/2025 04:00 PM (MST)	8 Days	Issued	No Response
City of El Paso, TX	2025-0340	Pebble Hills Reconstruction & Resurfacing Improvements	4/1/2025	4/30/2025 01:00 PM (MST)	14 Days	Issued	No Response
City of El Paso, TX	2025-0432R	Sun Metro Transit Operations Maintenance Building Reconstruction - Construction Manager at Risk One Step	4/8/2025	5/7/2025 01:00 PM (MST)	21 Days	Issued	No Response

12 items in 2 page



Step 3: “Available Bids” Search by Bid Number/Title.

IONWAVE

[Home](#) [Bid Events](#) [Auction Events](#) [Agency](#) [Admin](#)

[?](#) STARBUCKS4321

Available Bid Requests

Available Bids

Closed Bids

My Responses

My Awards

My Invitations

Agency

Bid Number

Title

Issue Date

Close Date

Time Left

Bid Status

Response Status

All

No invited bids available

1

0 items in 1 pages

Other Bid Opportunities

Agency

Bid Number

Title

Issue Date

Close Date

Time Left

Bid Status

Response Status

City of El Paso, TX

City of El Paso, TX

2025-0298R

Disaster Housing Consultant

4/15/2025

5/14/2025 01:00 PM (MST)

28 Days

Issued

No Response

City of El Paso, TX

2025-0345

Infield Baseball Mix

4/15/2025

5/14/2025 01:00 PM (MST)

28 Days

Issued

No Response

City of El Paso, TX

2025-0386R Addendum 2

Union Plaza Redevelopment

3/18/2025

6/11/2025 01:00 PM (MST)

56 Days

Issued

Viewed

1

2

13 items in 2 pages

EP TX Step 4: Click documents under “Actions”

ONWAVE Home Bid Events Auction Events Agency Admin

EP TX CITY OF EL PASO

My Agencies Registrations

2025-0386R Addendum 2 (Union Plaza Redevelopment) Issued

NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.

Closing in 36 days 20 hours 35 minutes 18 seconds

Type Date Issued Description

Event Details Questions Attachments Attributes Response Attachments Plan Holders Response Submission

Bid Information

Bid Type	Request for Qualifications
Status	Issued
Issue Date & Time	3/18/2025 04:00:58 PM (MST)
Close Date & Time	6/11/2025 01:00:00 PM (MST)
Question Cutoff Date & Time	5/19/2025 04:00:00 PM (MST)
Notes	The City reserves the right, at its sole discretion, to adjust this Schedule of Events as it deems necessary. If necessary, the City will communicate adjustments to any event in the Schedule of Events in the form of an amendment.

Event	Date and/or Time
Release	3/18/2025
	4/3/2025 @ 1:00 P.M. Mountain Standard Time
	Join the meeting now
	Meeting ID: 238 243 409 245
	Passcode: QJ7YMR6o

Bid Contact Information

Workgroup	Purchasing
Contact Name	Claudia A. Garcia
Address	300 N Campbell St. El Paso, TX 79901
Department	Purchasing & Strategic Sourcing
Building	City 1
Floor/Room	1st Floor
Contact Phone	(915) 216-8763
Contact Fax	(915) 212-0044
Contact Email	GarciaCA2@elpasotexas.gov

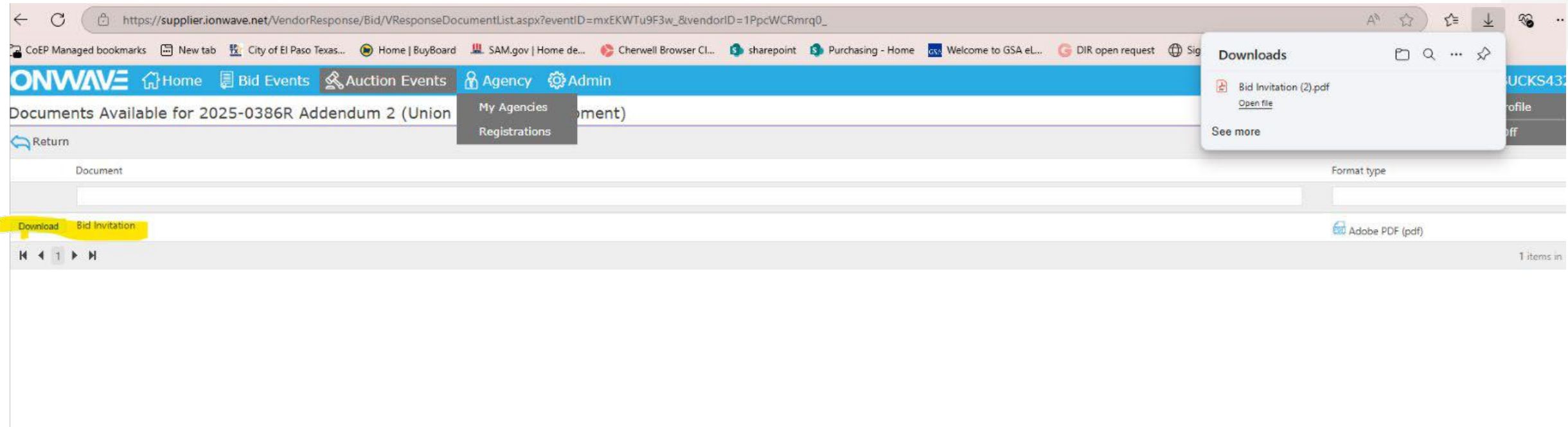
STARBUCKS4321

Actions

Documents

19

Step 5: Click “Download- Bid Invitation”



The screenshot displays the ONWAVE portal interface. The top navigation bar includes links for Home, Bid Events, Auction Events, Agency, and Admin. The main content area shows a list of documents available for a specific bid event. A yellow highlight is placed over the 'Download Bid Invitation' button. A 'Downloads' window is open on the right side of the screen, showing the file 'Bid Invitation (2).pdf' with options to 'Open file' or 'See more'. The browser's address bar shows the URL: https://supplier.ionwave.net/VendorResponse/Bid/VRResponseDocumentList.aspx?eventID=mxEKWTu9F3w_8&vendorID=1PpcWCRmrq0_.

ONWAVE Home Bid Events Auction Events Agency Admin

Documents Available for 2025-0386R Addendum 2 (Union)

Return

Document

Format type

Download Bid Invitation

Bid Invitation (2).pdf

Open file

See more

Adobe PDF (pdf)

1 items in

IonWave- Bidding System Download Attachments

IONWAVE


Home

Bid Events

Auction Events

Agency

Admin



2025-0386R Addendum 2 (Union Plaza Redevelopment) Issued

NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.

Closing in 56 days 21 hours 42 minutes 45 seconds

TypeDate IssuedDescription

Event Details

Questions

Attachments

Attributes

Response Attachments

Plan Holders

Response Submission


Bid Information


Bid Type	Request for Qualifications																				
Status	Issued																				
Issue Date & Time	3/18/2025 04:00:58 PM (MST)																				
Close Date & Time	6/11/2025 01:00:00 PM (MST)																				
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Event	Date and/or Time																				
Release	3/18/2025																				
	4/3/2025 @ 1:00 P.M. Mountain Standard Time																				
	Join the meeting now Meeting ID: 238 243 409 245 Passcode: QJ7yM9Eo																				
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Bid Contact Information

Workgroup	Purchasing
Contact Name	Claudia A. Garcia
Address	300 N Campbell St. El Paso, TX 79901
Department	Purchasing & Strategic Sourcing
Building	City 1
Floor/Room	1st Floor
Contact Phone	(915) 216-8763
Contact Fax	(915) 212-0044
Contact Email	GarciaCA2@elpasotexas.gov

Step 1: Click on tab “Attachments”


[Home](#)
[Bid Events](#)
[Auction Events](#)
[Agency](#)
[Admin](#)



2025-0386R Addendum 2 (Union Plaza Redevelopment) Issued

NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.

Closing in 56 days 21 hours 42 minutes 45 seconds

Type	Date Issued	Description

[Event Details](#)
[Questions](#)
[Attachments](#)
[Attributes](#)
[Response Attachments](#)
[Plan Holders](#)
[Response Submission](#)

Bid Information

Bid Type	Request for Qualifications																						
Status	Issued																						
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Building	City 1
Floor/Room	1st Floor
Contact Phone	(915) 216-8763
Contact Fax	(915) 212-0044
Contact Email	GarciaCA2@elpasotexas.gov

Step 2: Click on “Download All”

IONWAVE

[Home](#)
[Bid Events](#)
[Auction Events](#)
[Agency](#)
[Admin](#)



2025-0386R Addendum 2 (Union Plaza Redevelopment)

Issued

NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.

Closing in 56 days 21 hours 41 minutes 53 seconds

Type

Date Issued

Description

Event Details

Questions

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Attributes

Response Attachments

Plan Holders

Response Submission

Bid Attachments

#	Download All	File Name	Description
1	Download	Form 1295 Instructions and Example.pdf (815 KB)	Download, complete, save and upload to the "Response Attachments" tab
2	Download	2025-0386R Attachments.pdf (700 KB)	For Reference
3	Download	2025-0386R Mandatory Forms.pdf (937 KB)	Download, complete, save and upload to the "Response Attachments" tab
4	Download	2025-0386R A001.pdf (167 KB)	Download and Review Amendment A001
5	Download	2025-0386R-A002.pdf (154 KB)	Download and Review Amendment A002

Items 1-5 shown of 5