



# El Paso Police Department Intent to Picket Notification Form



Both the U.S. and Texas Constitutions give citizens the right to assemble and protest in a lawful manner. The City of El Paso allows the public to picket so long as picketers comply with all laws applicable to pedestrians and proper permitting.

### WHAT DO I NEED?

The organizer of a picket needs to provide El Paso Police with a notice of intent to picket at least **72 hours** before the beginning of the picket, if the picket group has 25 members or more. The Police Regional Command will issue a receipt to any person submitting a notice of intent to picket and will retain a copy at Police Headquarters, the City Clerks' Office, and Planning and Inspections.

### PERMITS

The following conditions require an organizer to obtain a permit from Planning and Inspections:

- If the picket will include a march on the streets (at least 30 days before planned picket)
- If the picket will have amplification, such as a megaphone or speakers (at least 5 days before planned picket)

For more information, please contact Planning and Inspections Events Permits at 915-212-1544.

The organizer of the picket shall be responsible for maintaining the receipt and necessary permit information, and shall present it when so requested by law enforcement or other City officials.

Organizer Name		Date & Time of Notice		Telephone #	
Organizer Address				Fax #	
Mailing Address (If different from above)				Email Address	
Name of Sponsoring Organization			Time of Picket		
			Start:		End:
			Number of Participants		
Date & Location of Picket		Parade Permit #		Amplification Permit #	



Please submit the completed notification to the Police Regional Command Center in the area where the picket will take place:

CENTRAL REGIONAL COMMAND 200 S. CAMPBELL EL PASO TX, 79901 PH# 915-212-0210	NORTHEAST REGIONAL COMMAND 9600 DYER STREET EL PASO TX, 79924 PH# 915-212-0305	MISSION VALLEY REGIONAL COMMAND 9011 ESCOBAR DRIVE EL PASO TX, 79907 PH# 915-212-0400
--	---	--

WESTSIDE REGIONAL COMMAND 4801 OSBORNE DR. EL PASO TX, 79922 PH# 915-212-0370	PEBBLE HILLS REGIONAL COMMAND (EAST) 10780 PEBBLE HILLS EL PASO TX, 79935 PH# 915-212-0190
--	---

## WHERE CAN I PICKET?

- On city public sidewalks, so long as pedestrians have a clear path and are not obstructed.
- Any city-parks or other city-owned areas normally used or reserved for pedestrian movement, including easements and right-of-ways.
- Picketing shall not disrupt, block, obstruct or interfere with pedestrian or vehicular traffic or the free passage of pedestrian or vehicular traffic into any driveway, pedestrian entrance, or other access to buildings, which abut the public sidewalks.

## WHERE NOT TO PICKET

- Public roadways (picketers must allow the safe passage of vehicular traffic).
- City parking lots (impedes pedestrian and vehicular traffic from flowing).
- The El Paso Zoo (Loud noise can cause disruption and discomfort to animals at the zoo).
- Areas of the El Paso International Airport regulated under Municipal Code 14.16 such as landing areas, ramp areas, aircraft parking and storage areas, hangars of the airport, and other restricted areas.
- Areas of city parks that have been rented out such as the shelters reserved for special occasions.

## SIGNS

- Signs, banners, or posters, carried by picketers must allow safe passage of pedestrian and vehicular traffic.
- No leaflets or other written materials shall be distributed by leaving them unattended.

## LAW ENFORCEMENT

- If there are two or more groups of picketers, law enforcement officers, **WITHOUT REGARD TO THE PURPOSE OF THE CONTENT OF THE MESSAGE**, may assign each group an area to picket in order to keep the peace. **Priority is of location is based on which group arrived first.** Members of a group shall not enter an area assigned to another group.
- Picketers and spectators of pickets shall not speak fighting words or threats that would tend to provoke a reasonable person to breach the peace.
- In the event of a riot, unreasonable noise, or the obstructing of a passageway, law enforcement officers and firefighters can command picketers to move or disperse in accordance with Texas penal Code 42.04.
- It is unlawful for anyone to violate any provision of Chapter 13.34 of the El Paso City Code. Any person violating any provision of Chapter 13.34 shall be deemed guilty of a misdemeanor and be punished by applicable law.
- **THIS NOTICE OF INTENT IS NOT A REQUEST FOR POLICE PRESENCE ONLY THE INTENT TO PICKET.**



I acknowledge that my picketing event may only be conducted in allowed areas mentioned above and shall not be conducted on any portion of a public roadway.

I acknowledge that my picketing event will not disrupt, obstruct, or interfere with pedestrian or vehicular traffic into any driveway, pedestrian entrance, or other access to buildings, which abut the sidewalks.

I acknowledge that any law enforcement officer or fire fighter can issue a command to move to disperse in accordance with Texas Penal Code Section 42.04.

Organizer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

El Paso Police Rep : \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed before me, on this the \_\_\_\_ day of \_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public in and for  
El Paso County, Texas

FORM NUMBER 20-07003

