



# Application Form

Tattoo/Body Piercing Artist License  
Chapter 5.10, El Paso City Code



Applicants are required to provide information and documents. Incomplete applications will be returned without further review, until the necessary information and documents are provided. Tattoo/Body Piercing City Studio Registration will not be issued until Artist is in compliance with Chapter 5.10 and all municipal, state and/or federal laws applicable to Tattoo/Body Piercing.

## **I. Artist Information:**

1. Artist Name: \_\_\_\_\_  
(Last, First, Middle)
2. Artist Mailing Address: \_\_\_\_\_  
(City, State, Zip Code)
3. Artist Phone Number with area code: \_\_\_\_\_
4. Artist E-mail Address: \_\_\_\_\_

## **Optional Information:**

5. Name of Registered Studio working at: \_\_\_\_\_  
Address: \_\_\_\_\_  
(City, State, Zip code)  
Phone Number with area code: \_\_\_\_\_
6. Name of Registered Studio working at: \_\_\_\_\_  
Address: \_\_\_\_\_  
(City, State, Zip code)  
Phone Number with area code: \_\_\_\_\_

## **II. Additional Information**

A copy of the following documents must be included with this application:

- Bloodborne Pathogen Course Certificate of Completion
- Picture Identification or other Government Issued ID

Select License Holder Type:

- City of El Paso Resident     Non-Resident Working in City Limits  
 Visitor: Name of Tattoo & Body Art Event: \_\_\_\_\_  
Event Address: \_\_\_\_\_

## **III. Artist Signature**

By affixing my signature to this application, I acknowledge that my Artist License may be suspended or revoked for applying false or misleading information on this application, or for any of the provisions of Section 5.10.140 of the El Paso City Code.

A. Print Name: \_\_\_\_\_

B. Artist Signature: \_\_\_\_\_

C. Date Signed: \_\_\_\_\_

## **Fees**

Annual Artist License Fee (Initial or Renewal):

**Refer to Schedule C**

## **Processing Options**

1. Email: For convenient processing, please submit your application electronically to [OSSHelp@elpasotexas.gov](mailto:OSSHelp@elpasotexas.gov) with your application and supplemental documents. Payment can be submitted by phone (915) 212-0104.
2. Fax: (915) 212-0105 - Payment can be submitted by phone.
3. Office Visit:  
One Stop Shop Planning & Inspections Department  
811 Texas Ave.  
El Paso, TX 79901

## **Hours of Operation:**

**Lobby:** Monday – Friday 8:00AM – 5:00PM

**Call Center:** Monday - Thursday 7:00AM - 6:00PM  
Friday 8:00AM - 5:00PM