



Tattoo/Body Piercing Artist Application Form

Applicants are required to provide information and documents. Incomplete applications will be returned without further review, until the necessary information and documents are provided. Tattoo/Body Piercing City Studio Registration will not be issued until Artist is in compliance with Chapter 5.10 and all municipal, state and/or federal laws applicable to Tattoo/Body Piercing.

I. Artist Information

1. Artist Name (Last, First, Middle): _____
2. Artist Mailing Address (City, State, Zip Code): _____
3. Artist Phone Number with area code: _____
4. Artist E-mail Address: _____

II. Additional Information

A copy of the following documents **must** be included with this application:

- Blood-borne Pathogen Course Certificate of Completion
- Picture Identification or other Government Issued ID

Select License Holder Type:

☐ City of El Paso Resident

☐ Non-Resident Working in City Limits

☐ Visitor: Name of Tattoo Body Art, Event & Event Address: _____

III. Artist Signature

By affixing my signature to this application, I acknowledge that my Artist License may be suspended or revoked for applying false or misleading information on this application, or for any of the provisions of Section 5.10.140 of the El Paso City Code.

Print Name: _____

Artist Signature: _____

Date Signed: ____/____/____

Fees and Processing Options:

Annual Artist License Fee (Initial or Renewal): \$73.00 + Credit Card Fee if applicable

To process your application:

1. By Email: submit your application electronically to **OSSHelp@elpasotexas.gov** with your application and supplemental documents. Upon receipt of a complete application a representative will contact you with payment option information.
2. In person: submit your application and supplemental documents to:
One Stop Shop Planning & Inspections Department
811 Texas Ave.
El Paso, TX 79901
3. **Online:** submit your application electronically at our Citizen Access Portal (<https://aca-prod.accela.com/elpaso/Default.aspx>)