# Application Form

Tattoo/Body Piercing Artist License
Chapter 5.10, El Paso City Code

Applicants are required to provide information and documents. Incomplete applications will be returned without further review, until the necessary information and documents are provided. Tattoo/Body Piercing City Studio Registration will not be issued until Artist is in compliance with Chapter 5.10 and all municipal, state and/or federal laws applicable to Tattoo/Body Piercing.

## I. Artist Information:

1. Artist Name: _____
   (Last, First, Middle)
2. Artist Mailing Address: _____
   (City, State, Zip Code)
3. Artist Phone Number with area code: _____
4. Artist E-mail Address: _____

**Required Information:**

5. Name of Registered Studio working at: _____
   Address: _____
   (City, State, Zip code)
   Phone Number with area code: _____
6. Name of Registered Studio working at: _____
   Address: _____
   (City, State, Zip code)
   Phone Number with area code: _____

## II. Additional Information

A copy of the following documents must be included with this application:

- Bloodborne Pathogen Course Certificate of Completion
- Picture Identification or other Government Issued ID

Select License Holder Type:

☐ City of El Paso Resident ☐ Non-Resident Working in City Limits
☐ Visitor: Name of Tattoo & Body Art Event:_____
Event Address:_____

## III. Artist Signature

By affixing my signature to this application, I acknowledge that my Artist License may be suspended or revoked for applying false or misleading information on this application, or for any of the provisions of Section 5.10.140 of the El Paso City Code.

A. Print Name: _____

B. Artist Signature: _____

C. Date Signed: _____

## Fees

Annual Artist License Fee (Initial or Renewal): **$73.15**

## Processing Options

1. Email: For convenient processing, please submit your application electronically to OSSHelp@elpasotexas.gov with your application and supplemental documents. Upon receipt of a complete application a representative will contact you with payment option information.

2. Office visit and mailing address:
   One Stop Shop Planning & Inspections Department
   811 Texas Ave.
   El Paso, TX 79901

3. Online: submit you application electronically at our Citizen Access Portal (https://aca-prod.accela.com/elpaso/Default.aspx)