



**Real Estate Division**  
**Application – Short Term Access**  
**Application must include aerial map**

Organization: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address \_\_\_\_\_

Email Address: \_\_\_\_\_

*A non-refundable fee in the amount of \$500.00 will be required to process your application plus the cost of any Due Diligence. Payments must be made at the One Stop Shop located at: 811 Texas, El Paso, Texas 79901.*

*Applications along with proof of payment must be emailed to [realestate@elpasotexas.gov](mailto:realestate@elpasotexas.gov). Applications with missing information or submitted without proof of payment will not be processed or kept on file.*

**Background**

Use the following link to determine PID #: <http://gis.elpasotexas.gov/planning/index.html> PID# \_\_\_\_\_

Why is access needed to the property? \_\_\_\_\_

What activities will be conducted on the property? \_\_\_\_\_

Desired Start \_\_\_\_\_ Date Desired End Date \_\_\_\_\_

Type of property needed (i.e. raw land, building, office, parking) \_\_\_\_\_

Are you a government entity?  Yes  No If yes, please identify: \_\_\_\_\_

What section of law are you formed under? \_\_\_\_\_

Do you have the power of Eminent Domain?  Yes  No

\_\_\_\_\_  
Requestor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ONE STOP SHOP USE ONLY**

*Please process payment via Real Estate Fees in Accela LPOS under Engineering (Application Fee Right of Entry - \$500) and provide customer a receipt.*





- Legend
- Layers
  - Selectable Layers
  - On Site Ponding
  - Preliminary Flood Zones 2020
  - EPCenterline
  - Parcels
  - Cloth Maps
  - Zoning
- Identify
- Find
- Draw
- Measurement
- Print

