Name of Service Category: __Emergency Solutions Grant_____

Name of Organization Reviewed:_____

Name of Project Reviewed: _____

Name of Reviewer (Your Name): _____   Due Date:

TOTAL SCORE
0

APPLICATION REVIEW	Points	Agency Score
1. Proposal Abstract	0 - 1	
Does the Abstract provide a clear, concise overview of the proposed project?	**Yes = 1, No = 0**	
2. Proposal Abstract	0 - 1	
Are Questions 1-9 completely and accurately answered?	**Yes = 1, No = 0**	
3. Problem Statement	0 - 15 pts max	
Does proposed project align with ESG Priorities of moving clients from streets or emergency shelters into permanent housing?	**Yes = 5, No = 0**	
Does proposed project align with the City of El Paso's 2015 Strategic Plan? (Goal 8, Strategy 8.2.2)?	**Yes = 5, No = 0**	
Does proposed project align with HEARTH objectives to create a crisis-response to prevent and end homelessness?	**Yes = 5, No = 0**	
4. Outcomes	0 - 15 pts max	
Are the applicant's outcomes clearly stated and measurable?	**Yes = 5, No = 0**	
Does proposed project clearly indicate how it addresses the CoC's Performance Standards?	**Yes = 5, No = 0**	
Did applicant develop and describe outcomes using the "Outcome Statement Worksheet" in the application packet?	**Yes = 5, No = 0**	
5.a. Methods and Outputs - All Applicants, EXCEPT HMIS Lead	0 - 24 pts max	
Does applicant agency clearly describe how clients served by ESG will be identified?	**Yes = 4, No = 0**	
Does the applicant agency utilize the community's Coordinated Assessment System?	**Yes = 4, No = 0**	
Does the applicant agency link clients to mainstream benefits?	**Yes = 4, No = 0**	
Does applicant agency coordinate services to maximize community resources?	**Yes = 4, No = 0**	
Does applicant agency apply Housing First methodology and promote partificpate choice?	**Yes = 4, No = 0**	
Is the applicant agency engaged in the work of the El Paso Continuum of Care (CoC)?	**Yes = 4, No = 0**	
5.b. Methods and Outputs - For HMIS Lead, only	0 - 24 pts max	
HMIS Leads Only: Does the applicant have a procedure to measure accuracy and data quality?	**Yes = 12, No = 0**	
HMIS Leads Only: Does the applicant have a training program to ensure client level data is tracked and monitored?	**Yes = 12, No = 0**	

6. Evaluation Plan	0 - 24 pts max	
Is there a clear plan in place to evaluate client progress?	**Yes = 4, No = 0**	
Does the applicant agency use HMIS or a comparable system (Domestic Violence providers) for data collection and reporting? (Non-HMIS Applicants Only)	**Yes = 5, No = 0**	
Is HMIS data utilized to assist with ongoing program planning and management? (Non-HMIS Applicants Only)	**Yes = 5, No = 0**	
HMIS Leads Only: Does the HMIS and ESG Applicants have the ability to create reports to address their evaluation plans?	**Yes = 5, No = 0**	
HMIS Leads Only: Are Applicants provided with tools to ensure compliance with this part?	**Yes = 5, No = 0**	
7. Budget Justification	0 - 20 pts max	
Will the ESG request contribute to the achievement of the project's outcomes?	**Yes = 5, No = 0**	
Is the method of calculating ESG request clear, necessary, reasonable, and allowable?	**Yes = 5, No = 0**	
Is the budget cost-effective, indicate a basis for the allocation, breakdown each funders share and are the budget items listed reasonable for the activities/services to be provided?	**Yes = 5, No = 0**	
Does applicant charge any fees, use ESG funds as a leverage, match, or show of local support to assist in maintaining a diverse funding base appropriate for the size and type of organization?	**Yes = 5, No = 0**	
8. Technical Merits (Deduction)	-5 to 1	
Did applicant follow technical instructions, including font style, font size, margins and number of pages?	**Yes = 0, No = -4**	
Is the arithmetic correct?	**Yes = 0, No = -1**	
9. Performance - Not Applicable for New Projects (Deduction)	-5 to 1	
Did applicant complete performance goals for the previous year's contract (see Report Card):		
Did they fully expend previous year's funds?	**Yes = 0, No = -1**	
Did they serve contracted no. of Clients?	**Yes = 0, No = -1**	
Did the applicant comply with the requirements of the contract (see Report Card):		
Were there Findings? If so, how many?	**Yes = 0, No = -1**	
Were monitoring responses timely?	**Yes = 0, No = -1**	
Were the Findings satisfactorily closed?	**Yes = 0, No = -1**	SCORE
		0
Any application scored below 70 must have an explanation or the score WILL NOT be considered		-10-100

Comments:

Constructive comments are welcome. **Any application scored below 70 must have an explanation.**

The explanation must be related to the City's Strategic Plan provided in the proposal packet.

Write COMMENTS in Comments Tab