

ANNUAL ACTION PLAN  
CITY OF EL PASO, TEXAS  
2019 - 2020



Department of Community and Human Development

PREPARED BY THE DEPARTMENT OF  
COMMUNITY AND HUMAN DEVELOPMENT

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## **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

### **1. Introduction**

The City of El Paso, Texas' 2019-2020 Annual Action Plan is the application submitted annually to the US Department of Housing and Urban Development (HUD) to request federal funding to improve the quality of life for low to moderate-income families in El Paso. This application also serves as a planning document for the final year of the City's 2015-2020 Consolidated Plan. The five-year Consolidated Plan describes the City's needs, priorities, and specific plans for El Paso's Community Development Block Grant (CDBG) Program, Emergency Solutions Grant (ESG) Program, HOME Investment Partnerships (HOME) Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program. This Action Plan serves as a planning and implementation document for Program Year (PY) 2019-2020 and will be evaluated for its effectiveness in November 2020 when reported in the Consolidated Annual Performance Evaluation Report (CAPER).

### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The statutes for the formula grant programs set forth three basic goals against which HUD will evaluate the plan and the jurisdiction's performance under the plan. Each jurisdiction's plan must state how it will pursue these goals for all community development programs, as well as all housing programs. These statutory program goals are:

#### **DECENT HOUSING:**

- Assisting homeless persons obtain affordable housing;
- Assisting persons at risk of becoming homeless;
- Retaining affordable housing stock;
- Increasing the availability of affordable permanent housing for low income and moderate-income families, particularly to members of disadvantaged minorities;
- Increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence; and
- Providing affordable housing that is accessible to job opportunities.

#### **A SUITABLE LIVING ENVIRONMENT:**

- Improving the safety and livability of neighborhoods;
- Eliminating blighting influences and the deterioration of property and facilities;

- Increasing access to quality public and private facilities and services;
- Reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods;
- Restoring and preserving properties of special historic, architectural, or aesthetic value; and
- Conserving energy resources.

EXPANDED ECONOMIC OPPORTUNITIES:

- Job creation and retention;
- Establishment, stabilization and expansion of small businesses (including micro-businesses);
- The provision of public services supporting employment;
- The provision of jobs to low-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the plan;
- Availability of mortgage financing for low-income persons at reasonable rates using non-discriminatory lending practices;
- Access to capital and credit for development activities that promote the long term economic and social viability of the community; and
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing and public housing.

One hundred percent of the CDBG funds will be used for activities that benefit persons of low- and moderate-income.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This review of past performance serves as a guide to ensure the City's completion of its five-year goals as detailed in the 2015-2020 Consolidated Plan. Below is a summary of the ongoing PY 2018-2019 results and accomplishments under Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships Program and Housing Opportunities for Persons with AIDS (HOPWA) entitlement funds.

CDBG funds awarded for the 2018-2019 program year for public facilities improvements are being used for the renovation of two parks improvements, two neighborhood facilities, five street and accessibility improvements, and an audible pedestrian signal (APS) system project. The accessibility projects have already entered the construction phase and are expected to be completed within the next few months. The remaining projects are still in the design phase, however, construction is expected to begin prior to the end of the program year. Some of the current highlights for the ongoing program year are the

completion of renovations to a health clinic and a park improvement project. The City expects to complete eight additional parks, two senior centers and four accessibility projects by the end of this year. To continue achieving its 5-year goals, the City is currently in the process of installing an APS system in at least one of the locations specified in the 44th Year Annual Action Plan; and the City is proposing 45th Year funding to renovate a center that is used to help abused and neglected children with mental health needs. The renovation of this center will include the construction of additional counseling space that will allow more children to receive therapeutic and psychiatric care.

Currently, the CDBG public services categories have served 599 persons under the Children and Youth category; 382 persons served under Seniors and Persons with Disabilities category; 1,357 person served under Mental and Medical Health Services category; and 650 persons served under the Homeless and Emergency Shelter category. Our Microenterprise program, under the Economic Opportunity category, has currently served 85 businesses. Our one program under the Job Training and Education category has served 136 persons and our First Time Homebuyer counseling program has served 17 households. All service categories mentioned above will meet or exceed their Suitable Living Environment goals for PY 2018-2019.

The ESG program is on pace to exceed its goal by providing services to over 1,120 persons out of the projected 1,522 or 74% of its stated goal. Four agency programs have already met and surpassed their target goals.

The HOME program is in the process of meeting its Decent Housing goals for all programs for PY 2018-2019. The attached 2018-2019 Past Performance table illustrates the projected goals and actual completed units for Single Family Owner Occupied, Multi Family Investor, Community Housing Development Organizations, First Time Homebuyer, Minor Repair, Sewer Connection and Rebuilding Together. Though the projections for the Sewer Connection have not been met, the lack of applications highlights that this type of rehabilitation is less common throughout the city. This funding might be reprogrammed for other rehab activities.

For PY 2018-2019, the HOPWA program has currently provided Tenant Based Rental Assistance as well as Supportive Services to 56 Households.

Finally, in PY 2018-2019, the City of El Paso expended 100% CDBG funds on low to moderate-income persons, exceeding the required 70% minimum. The city also met the HUD required spend rate calculation (1.44 unadjusted/1.47 adjusted) by June 2018 by not having more than 1.5 in prior year grant funding in LOC which is reflected on the PR-56 report 60 days before the end of the program year (August 31st).



The Community Development Steering Committee is a board of citizen volunteers who are appointed by City Council and assist in making funding recommendations to City Council. The Steering Committee reviewed all feasible project applications and provided comment and recommendations that informed the final funding proposals included in this Annual Plan.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The comments received during the four public hearings were entered as potential infrastructure projects. Citizen Request Forms were also accepted and entered as potential projects. Those potential projects were then submitted to applicable City departments for review. Ultimately, by submitting final applications, those City departments selected which projects advanced for detailed review. Some projects did not meet the low- and moderate-income neighborhood requirement and were not considered. Other projects were not considered because final applications were not submitted by City departments. The departments stated their reasons for not submitting those projects. Some projects' cost estimates exceeded the amount of funding DCHD expected to receive and, as such, they were not considered. All other projects were presented to the Steering Committee during their meetings. Citizens attended those meeting in support of specific projects. This support was taken into consideration by the Steering Committee when providing their comments regarding which projects to fund.

After the 2019-2020 Draft Annual Action plan is made available to the public, a 30-day public comment period is required in order to obtain citizen's views and to respond to questions concerning the Annual Action Plan. As part of the City's citizen participation process, notice to comment during this period was emailed to Neighborhood Association contacts and Neighborhood Leadership Academy (NLA) participants. Comments received during this period were considered by the City before Council approval of the Annual Action Plan and its submission to HUD.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

DCHD received 74 requests for 2019-2020 proposed projects. 11 projects were found to be eligible, feasible and/or affordable. The remaining 63 requests were not accepted. The requests that were not accepted are listed in Grantee Unique Appendices and rationale for non-acceptance is included. A request may not have been accepted because it did not meet the low- and moderate-income neighborhood requirement, because the cost associated with implementing the request exceeded projected available funds, or because the user City department or agency did not submit an application for the request. Please refer to Summary of Comments and Views in the Unique Grantee Appendices.

## **7. Summary**

The federal funds contained in the Annual Action Plan will be utilized to meet the needs for decent housing, a suitable living environment, and to expand economic opportunities for the City's low- and moderate-income population. The key elements of this plan include the needs assessment, priority needs, specific objectives, and how the activities address identified needs and objectives.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EL PASO	Community and Human Development
HOPWA Administrator	EL PASO	Community and Human Development
HOME Administrator	EL PASO	Community and Human Development
ESG Administrator	EL PASO	Community and Human Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of El Paso's Department of Community and Human Development (DCHD) consults with community residents, multiple organizations, and community representatives in preparation to submit the Annual Action Plan as the City's application for HUD funding. In accordance with the City's Citizen Participation Plan, the Draft Annual Action Plan was published and made available across the City this year at eight public libraries, one per City District, and at the DCHD office in order to maximize outreach to the public. The Draft Annual Action Plan was also made available on the City's website at <http://www.elpasotexas.gov/community-and-human-development>. Following the distribution of the Draft Annual Action Plan, the City provided a 30-day public comment period to allow for its citizens to provide their views and feedback. After this 30-day comment period, another public hearing was held at City Council where the final version of the Annual Action Plan was ultimately approved. The City also regularly communicates with various state and local groups, departments and organizations as part of the planning process.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City understands the importance of having open communication with other stakeholders to ensure that local resources are utilized effectively. In order to enhance coordination, the City engages in active communication with service providers and participates in different local strategic boards, committees and initiatives. For instance, this year the City communicated regularly with the Public Housing Authority to ensure affordable housing is available to residents; and the City's DCHD participated in strategic meetings related to mental health services, homeless services, and services for the elderly to ensure HUD grant funds are adequately addressing gaps in these service fields.

Furthermore, every year the City's DCHD allocates approximately \$1,000,000 in HUD grant funds to support public service programs for children and youth, elderly and persons with disabilities, persons experiencing homelessness and mental and medical health services. Public and private service providers are engaged through the application process of these funds, as described in the citizen participation plan, to ensure funding is well coordinated and addresses critical needs.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City has a contract with the lead agency for the Continuum of Care (CoC) to provide planning and assistance. The following tasks are covered under the contract:

- TASK ONE: Operate the Coalition as HUD’s Lead Entity for El Paso’s Continuum of Care and lead the Continuum to secure HUD funding.
- TASK TWO: Develop and implement strategies, goals and objectives to prevent and end homelessness in El Paso, Texas.
- TASK THREE: Serve as the City’s and community’s point of contact and primary resource for information, input and leadership regarding homelessness in El Paso.
- TASK FOUR: Support Continuum and Coalition Agencies in doing their work.

City staff participate in membership meetings, planning committee meetings and workgroups of the CoC including the Coordinated Assessment Oversight Committee, Performance and Benchmarks Committee, and HMIS Management Committee. City staff also serve on multiple teams under the Community Solution’s Built for Zero initiative, an initiative aimed at reaching functional zero homelessness in El Paso.

The CoC’s Planning Committee developed a strategic plan with action steps to address the needs of those experiencing homelessness including chronically homeless individuals and families, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. Progress continued this year in the deterrence of veteran homelessness with a collaborative partnership and policies and procedures that ensure homelessness among Veterans is prevented when possible or is otherwise a rare, brief and non-recurring experience. The community adopted the Community Solution’s Built for Zero campaign to further the initiatives of ending homelessness amongst veterans and the chronically homeless. The campaign was initiated by the City and the County and supports the foundation within the CoC while identifying methods to improve processes. The Built for Zero model is designed to maximize community support and collaborations to achieve initiatives identified in the United States Interagency Council on Homelessness’ Federal Strategic Plan to Prevent and End Homelessness, which was revised in 2018 and renamed Home, Together. Teams are engaged at both the leadership and frontline levels to move processes forward that are identified to improve practices and invoke positive, measureable change. The lessons learned from implementing these collaborative strategies will assist the CoC in creating similar plans for the other prioritized populations.

The CoC has also implemented the federally-mandated Coordinated Entry (CE) system to enhance the community’s systematic response to addressing homelessness. Under the FY2018 CoC Program application to HUD, the CoC was awarded programs for Permanent Supportive Housing for youth, veterans, and chronically homeless families and individuals, and Rapid Rehousing programs for youth, families, individuals and chronically homeless. State ESG Program funds, coordinated by the Coalition as Collaborative Applicant, continue to prioritize youth in the second year of a two-year award for youth-oriented Street Outreach, Youth Shelter activities, and Rapid Rehousing and Prevention assistance. In partnership with the CoC, a Transitional Living Program for homeless females and persons who identify as LGBTQ ages 18-22 was launched to further support that vulnerable population. A Veteran Rapid-Rehousing program was renewed for another year. Efforts to increase Prevention Assistance continued as Homeless Housing Services Program (HHSP) funds, granted by the State and administered by the City,

were allocated again for the 2018-2019 program year to prioritize prevention assistance. The CoC continues to allocate funding from a variety of resources to rapidly re-house those who are homeless and to prevent those who are at-risk of becoming homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Below is the timeline of the consultation process with the CoC:

- July 12, 2018 - Community Benchmarks and Performance Committee, which includes a DCHD staff member, recommended 2018-2019 benchmarks to the CoC Board which were approved.
- July 26, 2018 – DCHD hosted a city-wide Non-Profit agency meeting to discuss upcoming changes in the policies and procedures for the 45th funding year to include comprehensive proposed policy changes for the ESG, CDBG and HOPWA 2018-2019 program year.
- August 16, 2018 – DCHD disseminated their annual policy and procedures document recommending that no change be made for the allocation of ESG funds.
- August 20, 2018 – Representatives from non-profit entities attended a special meeting of the City Council to review and accept the recommendation.

In addition to the regular programmatic review, the City incorporated into ESG contracts a provision allowing the Coalition to evaluate and monitor the performance of ESG-funded programs against the established benchmarks, make recommendations for improvement, and report findings to DCHD. Performance reports on the 2017-2018 ESG Program were provided by the City with the CAPER submission. Quarterly and semi-annual reports for the 2018-2019 ESG Program year have been developed and reviewed with subrecipients.

The City of El Paso supports the Coalition’s Planning and HMIS functions through grants from CDBG and ESG. A requirement of the Planning Grant is to ensure organizational policies, planning procedures and training are set in place to maintain an effective HMIS system for the CoC. The Coalition provides updates on HMIS-related issues and initiatives to DCHD on a monthly basis. ESG funds support the operation of HMIS as it applies to ESG-funded programs through training, helpdesk support, reconciliation of data, monthly report generation, and development of ESG CAPER reports for upload into the SAGE HMIS. During the reporting year, no significant modifications were made to the HMIS governance documents.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Housing Authority of The City of El Paso
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Housing Authority of the City of El Paso (HACEP) partnered with the City to develop a Housing Needs Assessment and Regional Housing Strategy, including affordable housing needs.
2	<b>Agency/Group/Organization</b>	EL Paso Coalition for the Homeless
	<b>Agency/Group/Organization Type</b>	Services-homeless Publicly Funded Institution/System of Care Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The El Paso Coalition for the Homeless provided HMIS survey data as well as research analysis interpretations to characterize the needs of the various homeless populations in the City of El Paso. With the data provided by the El Paso Coalition for the Homeless, the City was more efficient in focusing its funding sources to programs and projects that provide services to persons experiencing homelessness.

3	<b>Agency/Group/Organization</b>	Community Development Steering Committee
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Civic Leaders Public Facilities
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services; Public Facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Steering Committee is incorporated into DCHD's planning process as stated in the Community and Human Development Citizen Participation Plan. Accordingly, the Steering Committee held several open meetings to review and discuss the CDBG, ESG and HOPWA public services and CDBG public facilities proposals. At these meetings, Steering Committee members were presented information on each of the recommended programs and projects in order to provide comments that were ultimately shared with City Council members at the time when DCHD's final budget recommendation was presented at City Council for approval.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of El Paso DCHD made every effort to consult with all agency types, by advertising in major area newspapers in English/Spanish and in the City of El Paso’s website, holding public meetings, notifying the news media, and by public contact.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	El Paso Coalition for the Homeless	Increase the services funded through the Emergency Solutions Grant to provide homeless prevention and rapid rehousing programs, implement a CoC-wide common intake coordinated access system, support individual and collaborative grant applications to expand services and housing, and to increase the capacity and quality of case management through extensive professional education and information sharing.
City of El Paso Strategic Plan	City of El Paso, Texas	Nurture and promote a healthy, sustainable community. Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community. Stabilize neighborhoods through community, housing and ADA improvements.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

See above.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of El Paso encourages its citizens to provide input during the Annual Plan process. Through its adopted Citizen Participation Plan, the City sets forth policies and procedures to engage with low- and moderate-income individuals and residents of predominantly low- and moderate-income neighborhoods. That engagement provides the City with vital feedback on housing, infrastructure and public service needs that are then addressed in the Annual Plan. As prescribed for in the Citizen Participation Plan, the City conducted four public hearings during the various stages of the planning process (the Citizen Participation plan requires at least two public hearings to be conducted). Going beyond established requirements, other public meetings, events and workshop training sessions were held (see below for more detail). Citizens were made aware of these meetings via flyers, local newspapers, City website, announcements at other public meetings, etc. In general, all these public gatherings provided information and resources to citizens interested in contributing to project identification, conceptualization, and ultimately, selection.

A public polling campaign was also incorporated into the process in an effort to further engage the public in the project selection. This new concept proved significantly successful, as citizen participation increased from several dozen residents in previous years to over 17,000 during the current process.

The City incorporates the Community Development Steering Committee, which is a board of citizen volunteers who are appointed by City Council to provide input and comment on funding recommendations to the City Council. Members of the Steering Committee attended all public meetings.

As required by HUD, a 30-day public comment period to obtain citizen's views and to respond to proposals and questions on the draft Annual Plan then took place. Comments received during this period were considered by the City prior to City Council approval of the Annual Action Plan and its submission to HUD.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community  45th Year Policies and Procedures are Approved by City Council	4	City Representative Cassandra Hernandez confirmed with DCHD Director that projects located within the two targeted districts, District 3 and District 5, would be given additional points in grading rubric for public facilities large-scale process; City Representative Hernandez also asked that her office and DCHD staff collaborate to connect with hard-to-reach populations.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community  City Departments, Non-Profit Agencies and Non-Municipal Government Entities	N/A	N/A	N/A	
3	Newspaper Ad	Non-targeted/broad community  Residents of District 3 and District 5 (Targeted Districts)	N/A	N/A	N/A	
4	Newspaper Ad	Non-targeted/broad community  Residents of District 3 and District 5 (Targeted Districts)	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community  Residents of District 3 and District 5 (Targeted Districts)	N/A	N/A	N/A	
6	Economic Development (ED) Training Workshop held on 9/11/2018	Economic Development Applicants	9	None	N/A	
7	Public Facilities Training Workshop held on 9/12/2018	City Departments	6	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Facilities Training Workshop held on 9/12/2018	Non-Profit Agencies and Non-Municipal Government Entities Applicants	22	None	N/A	
9	Public Hearing	Non-targeted/broad community  Community Meeting for District 5 Residents	3	Comments were logged as citizen requests and forwarded to the appropriate organization (i.e., City department, non-profit agency, non-municipal government entity) for consideration.	N/A	
10	Public Hearing	Non-targeted/broad community  Community Meeting for District 3 Residents	24	Comments were logged as citizen requests and forwarded to the appropriate organization (i.e., City department, non-profit agency, non-municipal government entity) for consideration.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	CDBG Public Services Training Workshop held on 9/25/2018	CDBG Public Services Applicants	10	None	N/A	
12	CDBG Public Services Training Workshop held on 9/25/2018	CDBG Public Services Applicants	15	None	N/A	
13	Volunteer Housing Rehabilitation Training Workshop held on 9/18/2018	Volunteer Housing Rehabilitation Applicants	1	None	N/A	
14	ESG Training Workshop held on 9/26/2018	ESG Applicants	30	None	N/A	
15	HOPWA Training Workshop held on 10/1/2018	HOPWA Applicants	2	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
16	Public Meeting	Non-targeted/broad community  45th Year CDBG Review Process is presented to Steering Committee	5	None	N/A	
17	CDBG Public Services Training Workshop (makeup) held on 10/5/2018	CDBG Public Services Applicants	1	None	N/A	
18	CDBG Public Services Supplemental Training Workshop held on 10/15/2018	CDBG Public Services Applicants	6	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
19	Newspaper Ad	Non-targeted/broad community  Residents of District 3 and District 5 (Targeted Districts)	N/A	N/A	N/A	
20	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community  Residents of District 3 and District 5 (Targeted Districts)	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
21	Public Hearing	Non-targeted/broad community Community Meeting for District 5 Residents	6	Comments were logged as citizen requests and forwarded to the appropriate organization (i.e., City department, non-profit agency, non-municipal government entity) for consideration.	N/A	
22	Public Hearing	Non-targeted/broad community Community Meeting for District 3 Residents	16	Comments were logged as citizen requests and forwarded to the appropriate organization (i.e., City department, non-profit agency, non-municipal government entity) for consideration.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
23	Public Meeting	Non-targeted/broad community  Presentation of Policies and Procedures and Facilities Large-Scale Submissions to Steering Committee	9	None	N/A	
24	Public Meeting	Non-targeted/broad community  Presentation of Large-Scale Submissions and CDBG Services Review Process to Steering Committee	6	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
25	Public Facilities Large-Scale Polling Campaign Kick-Off Event held on 2/9/2019	Non-targeted/broad community	1,273	Polling results were considered during deliberations for public facilities funding recommendation.	N/A	
26	Polling campaign open from 2/9/2019 to 3/4/2019	Non-targeted/broad community	17,970 votes collected during entire polling campaign.	Polling results were considered during deliberations for public facilities funding recommendation.	N/A	
27	Public Meeting	Non-targeted/broad community  Presentation of ED, CDBG Services and ESG funding recommendation to Steering Committee	16	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
28	Public Meeting	Non-targeted/broad community  Presentation on CDBG Services set-asides and HOPWA funding recommendations to Steering Committee	13	None	N/A	
29	Public Meeting	Non-targeted/broad community  Presentation on Administration and CDBG Facilities funding recommendations to Steering Committee	33	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
30	Public Meeting	Non-targeted/broad community  Draft Annual Action Plan is presented to City Council	80	<p>Eight people spoke in support of the YWCA Shirley Leavell Branch Rehabilitation project. Supporters mentioned how this facility houses several important programs, such as physical recreational programs and an afterschool program, that provide a great benefit to the community. District #3 Representative Cassandra Hernandez spoke in support of the four neighborhood improvements that are located in her district. She mentioned how the Seville Futsal Court and Park Amenities project will help create an activity that will engage neighborhoods kids, encourage them to be healthy, and that will help them stay out of trouble. She also mentioned that Riverside Park has been in need of new playground equipment, and how a park at Clark and Cleveland will provide an amenity that is currently not available in the immediate neighborhood. District #2 Representative Aleksandra Anello asked for clarification on the scope of work for the Downtown Center for Civic Empowerment. District #8 Representative Cissy Lizarraga asked for details on the City Parks and Recreation Neighborhood Youth Outreach Program.</p>	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
31	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	
32	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	N/A	N/A	N/A	
33	Public Comment Period from 5/29/2019 to 6/28/2019	Non-targeted/broad community	None	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
34	Public Meeting	Final Annual Action Plan is approved by City Council	90	<p>Two people spoke in support of the YWCA Shirley Leavell Rehabilitation project, one person spoke in support of the Clark and Cleveland Pocket Park project, and three people spoke in support of the Downtown Center for Civic Empowerment.</p> <p>District #3 Representative Cassandra Hernandez reiterated her support for the four neighborhood improvements located in her district. She also expressed support for the three large-scale public facilities projects: the YWCA Shirley Leavell Rehabilitation, Downtown for Civic Empowerment, and El Paso Child Guidance Center Renovation and Expansion.</p>	N/A	

**Table 4 – Citizen Participation Outreach**

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The City of El Paso is applying to receive the following four entitlements grants, which are administered by US Department of Housing and Urban Development – Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Partnerships Investment (HOME), and the Housing Opportunities for Persons Living with HIV/AIDS (HOPWA). These grants and the funds that they leverage are used throughout the City to support a variety of public service, homeless and housing programs, and public facilities improvements. The grants leverage a variety of funds from local, private, other federal and state grants that double or triple the funds available to serve low-to-moderate income families and neighborhoods.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	6,278,141	600,000	1,289,245	8,167,386	(2,282,235)	The City received a .36% increase in CDBG entitlement funding, and expects to receive \$600,000 in CDBG RLF for year 5. The 2019-2020 Program Year will be the final year for the 2015-2020 Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	2,371,533	1,800,000	0	4,171,533	1,040,181	The City received a 8.25% decrease in HOME entitlement funding, and expects to receive \$1,800,000 in program income for year 5. The 2019-2020 Program Year will be the final year for the 2015-2020 Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	556,720	0	0	556,720	(296,569)	The City received a 13% increase in HOPWA entitlement funding for year 5. The 2019-2020 Program Year will be the final year for the 2015-2020 Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	530,773	0	0	530,773	(62,784)	The City received a .70% increase in ESG entitlement funding for year 5. The 2019-2020 Program Year will be the final year for the 2015-2020 Consolidated Plan.
Other	public - federal	Economic Development Homeowner rehab Public Services Other	13,741,010	0	0	13,682,099	4,011,655	This amount reflects the required project match and other matching funds that can be met through a variety of sources: other federal, state, local, private and in-kind.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

- Additional resources come from many sources including local funds, private funds, other federal grants and state funds.
- ESG sub-recipients are required to match grant funds with an equal amount of cash and/or noncash contributions, which include donated items, fair market rate on bldgs., staff hours, and volunteer services.
- HOME programs leverage private investment in new and rehabilitated rental properties. There is no match requirements for HOME funds in El Paso, Texas.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of El Paso will deploy \$844,495 of CDBG funding to address the need for access to satisfactory public parks. One project, Clark and Cleveland Pocket Park, consists of constructing a new park in a neighborhood that currently does not have this, or a similar, amenity available in the immediate area. Riverside Park Improvements will address the need to upgrade park amenities, and Seville Futsal Court and Park Amenities includes repurposing an existing parking lot to construct a new futsal court that will encourage youth to engage with their peers and to stay active and healthy.

**Discussion**

See above.

## AP-20 Annual Goals and Objectives

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH 1.1 Fair Housing Education Activities	2015	2019	Affordable Housing	Citywide	DH 1.1 Fair Housing Education Activities	CDBG: \$25,000 Leverage: \$7,000	Public service activities for Low/Moderate Income Housing Benefit: 60 Households Assisted
2	DH 1.2 Housing Counseling Services for FTHB	2015	2019	Affordable Housing	Citywide	DH 1.2 Housing Counseling Services for FTHB	CDBG: \$40,000 Leverage: \$61,468	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
3	DH 2.1 Owner Occupied Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	DH 2.1 Owner-Occupied Rehabilitation	CDBG: \$481,517 HOME: \$1,050,000 Leverage: \$25,000	Homeowner Housing Rehabilitated: 68 Household Housing Unit
4	DH 2.2 First Time Homebuyer Assistance	2015	2019	Affordable Housing	Citywide	DH 2.2 First Time Homebuyer	CDBG: \$80,000 HOME: \$650,000	Direct Financial Assistance to Homebuyers: 19 Households Assisted
5	DH 2.3 Rental Housing by Developers	2015	2019	Affordable Housing	Citywide	DH 2.3 Rental Housing By Developers	CDBG: \$72,566 HOME: \$1,512,190	Rental units constructed: 15 Household Housing Unit Rental units rehabilitated: 1 Household Housing Unit
6	DH 2.4 New Housing by CHDO's	2015	2019	Affordable Housing	Citywide	DH 2.4 Rental Housing By CHDO's	HOME: \$542,190	Rental units constructed: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	DH 2.5 Housing for Persons Living w/HIV (TBRA)	2015	2019	Affordable Housing	Citywide	DH 2.5 HIV/AIDS Tenant Based Rental Assistance	HOPWA: \$423,232	Tenant-based rental assistance / Rapid Rehousing: 58 Households Assisted
8	HOPWA Support Services	2015	2019	Non-Homeless Special Needs	Citywide	HOPWA Support Services	HOPWA: \$83,100	Public service activities other than Low/Moderate Income Housing Benefit: 58 Persons Assisted
9	HOPWA Sponsor Administration	2015	2019	HOPWA Sponsor Administration	Citywide	Administration	HOPWA: \$33,687	Other: 1 Other
10	SL 1.1 Services for Children and Youth	2015	2019	Non-Housing Community Development	Citywide	SL 1.1 Children and Youth Services	CDBG: \$358,190 Leverage: \$2,706,254	Public service activities other than Low/Moderate Income Housing Benefit: 1953 Persons Assisted
11	SL 1.2 Services for Seniors & Persons w/Disabilit	2015	2019	Non-Housing Community Development	Citywide	SL 1.2 Seniors & Persons with Disabilities Svcs	CDBG: \$217,844 Leverage: \$3,921,810	Public service activities other than Low/Moderate Income Housing Benefit: 530 Persons Assisted
12	SL 1.3 Services for Mental and Medical Health	2015	2019	Non-Housing Community Development	Citywide	SL 1.3 Mental and Medical Health Services	CDBG: \$187,843 Leverage: \$1,527,580	Public service activities other than Low/Moderate Income Housing Benefit: 1235 Persons Assisted
13	SL 1.4 Services in emergency shelters	2015	2019	Homeless	Citywide	SL 1.4 Homeless, Emergency Shelter and Housing	CDBG: \$227,844 Leverage: \$2,237,912	Public service activities other than Low/Moderate Income Housing Benefit: 540 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	SL 1.8 Public Facilities - Neighborhood	2015	2019	Non-Housing Community Development	Citywide City Representative District 3 City Representative District 8	SL1.8 Public Facilities- Neighborhood	CDBG: \$3,022,403	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 21950 Persons Assisted
15	SL 1.11 Public Facilities - Parks	2015	2019	Non-Housing Community Development	City Representative District 3	SL1.11 - Public facilities - Parks	CDBG: \$844,495	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15755 Persons Assisted
16	SL 1.12 Public Facility - Center for Abused/Neglec	2015	2019	Non-Housing Community Development	Citywide	SL1.12 Public Facilities Abuse/Neglect	CDBG: \$1,263,267	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 933 Persons Assisted
17	SL 1.16 Emergency Solutions Grant Activities	2015	2019	Homeless	Citywide	SL 1.16 Emergency Solutions Grant Activities	ESG: \$530,773 Leverage: \$3,164,160	Tenant-based rental assistance / Rapid Rehousing: 28 Households Assisted Homeless Person Overnight Shelter: 1335 Persons Assisted Homelessness Prevention: 72 Persons Assisted Other: 8 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
18	EO 1.2 Microenterprise technical assistance	2015	2019	Economic Opportunity	Citywide	EO 1.2 Microenterprise Technical Assistance	CDBG: \$90,000 Leverage: \$30,915	Businesses assisted: 110 Businesses Assisted
19	CDBG Administration	2015	2019	CDBG Administration	Citywide	Administration	CDBG: \$1,117,700	Other: 1 Other
20	Continuum Planning	2015	2019	Continuum Planning	Citywide	Continuum Planning	CDBG: \$52,800	Other: 1 Other
21	HOME Administration	2015	2019	HOME Administration	Citywide	Administration	CDBG: \$85,917 HOME: \$417,153	Other: 1 Other
22	HOPWA Administration	2015	2019	HOPWA Administration	Citywide	Administration	HOPWA: \$16,701	Other: 1 Other

**Table 6 – Goals Summary**

### Goal Descriptions

1	<b>Goal Name</b>	DH 1.1 Fair Housing Education Activities
	<b>Goal Description</b>	Project Vida has been awarded \$25,000 CDBG funds to provide fair housing activities to benefit 60 low/moderate income households.
2	<b>Goal Name</b>	DH 1.2 Housing Counseling Services for FTHB
	<b>Goal Description</b>	Project BRAVO, Inc. has been awarded \$40,000 CDBG funds to provide First Time Homebuyer counseling services to benefit 100 low/moderate income households.

3	<b>Goal Name</b>	DH 2.1 Owner Occupied Housing Rehabilitation
	<b>Goal Description</b>	A total of \$1,531,517 CDBG and HOME funds will be used to assist 74 units under the following activities: <ul style="list-style-type: none"> <li>• Rebuilding Together El Paso: 40 units; \$120,000 (CDBG)</li> <li>• Minor repair and sewer connection: 9 units; \$50,000 (CDBG)</li> <li>• Single family owner occupied rehabilitation program: 19 units; \$311,517 (CDBG) + \$1,050,000 (HOME)</li> </ul>
4	<b>Goal Name</b>	DH 2.2 First Time Homebuyer Assistance
	<b>Goal Description</b>	A total of \$730,000 CDBG and HOME funds will be used to assist 19 units under this activity: <ul style="list-style-type: none"> <li>• 2 units; \$80,000 (CDBG)</li> <li>• 17 units; \$650,000 (HOME)</li> </ul>
5	<b>Goal Name</b>	DH 2.3 Rental Housing by Developers
	<b>Goal Description</b>	A total of \$1,584,756 CDBG and HOME funds will be used to benefit 16 units through this activity: <ul style="list-style-type: none"> <li>• 1 units; \$72,566 (CDBG)</li> <li>• 15 units; \$1,512,190 (HOME)</li> </ul>
6	<b>Goal Name</b>	DH 2.4 New Housing by CHDO's
	<b>Goal Description</b>	A total of \$542,190 HOME funds will be used to benefit 5 units through this activity.
7	<b>Goal Name</b>	DH 2.5 Housing for Persons Living w/HIV (TBRA)
	<b>Goal Description</b>	A total of \$423,232 HOPWA funds will be used to support housing activities (TBRA) to benefit 58 persons living with HIV/AIDS and their families.
8	<b>Goal Name</b>	HOPWA Support Services
	<b>Goal Description</b>	A total of \$83,100 HOPWA funds will be used to provide supportive services to benefit 58 persons living with HIV/AIDS and their families.

9	<b>Goal Name</b>	HOPWA Sponsor Administration
	<b>Goal Description</b>	A total of \$33,687 of HOPWA funds will be used to support sponsor administration to benefit persons living with HIV/AIDS and their families.
10	<b>Goal Name</b>	SL 1.1 Services for Children and Youth
	<b>Goal Description</b>	<p>A total of \$358,190 CDBG funds will be used to benefit 1,953 person through the following activities:</p> <ul style="list-style-type: none"> <li>• CASA of El Paso, Court Appointed Special Advocates; \$46,961</li> <li>• Paso Del Norte, Child Development Center; \$46,961</li> <li>• Project Vida, Early Childhood Development; \$46,961</li> <li>• Project Vida, After School Enrichment and Youth Program; \$46,961</li> <li>• Child Crisis Center of El Paso, Respite and Urgent Residential Care for Children; \$35,346</li> <li>• City of El Paso Parks and Recreation Department, Neighborhood Youth Outreach Program; \$30,000</li> <li>• City of El Paso Parks and Recreation Department, Sun Country Recreation; \$65,000</li> <li>• Candlelighters of the El Paso Area Inc, Adolescent and Young Adult (AYA) Program; \$40,000</li> </ul>
11	<b>Goal Name</b>	SL 1.2 Services for Seniors & Persons w/Disabilit
	<b>Goal Description</b>	<p>A total of \$217,844 CDBG funds will be used to benefit 530 persons through the following activities:</p> <ul style="list-style-type: none"> <li>• City of El Paso Parks and Recreation Department, Seniors and Disabled Physical Recreational Program; \$46,961</li> <li>• County of El Paso, El Paso City-County Nutrition Program; \$46,961</li> <li>• Project Amistad, Money Management and Social Services; \$46,961</li> <li>• Paso Del Norte CDC, Applied Behavior Analysis; \$46,961</li> <li>• YWCA, Disability Exercise Program; \$30,000</li> </ul>

<b>12</b>	<b>Goal Name</b>	SL 1.3 Services for Mental and Medical Health
	<b>Goal Description</b>	<p>A total of \$187,843 CDBG funds will be used to benefit 1,235 persons through the following activities:</p> <ul style="list-style-type: none"> <li>• Center Against Sexual and Family Violence, Mental Health Services for Survivors of Domestic Violence; \$42,985</li> <li>• El Paso Child Guidance Center, Mental Health and Abuse Intervention; \$48,696</li> <li>• Opportunity Center for the Homeless, Wellness Recovery Action Plan (WRAP) Program; \$44,057</li> <li>• Project Vida Health Center, Integrated Primary Health Care; \$52,105</li> </ul>
<b>13</b>	<b>Goal Name</b>	SL 1.4 Services in emergency shelters
	<b>Goal Description</b>	<p>A total of \$227,844 CDBG funds will be used to benefit 540 persons through the following activities:</p> <ul style="list-style-type: none"> <li>• El Paso Center for Children, Runaway Shelter; \$45,504</li> <li>• El Paso Human Services, Youth Homeless Shelter Program; \$40,540</li> <li>• La Posada Home, La Posada Home Shelter; \$51,800</li> <li>• YWCA, Homeless Program; \$50,000</li> <li>• Opportunity Center for the Homeless, Community of Learning Program; \$40,000</li> </ul>
<b>14</b>	<b>Goal Name</b>	SL 1.8 Public Facilities - Neighborhood
	<b>Goal Description</b>	<p>A total of \$3,022,043 CDBG funds will be used to benefit 21,950 persons through the following neighborhood center improvements:</p> <ul style="list-style-type: none"> <li>• Candlelighters of El Paso, Enhanced Food Pantry; \$49,237</li> <li>• YWCA, Shirley Leavell Branch Rehabilitation; \$1,473,166</li> <li>• Downtown Center for Civic Engagement; \$1,500,000</li> </ul>

<b>15</b>	<b>Goal Name</b>	SL 1.11 Public Facilities - Parks
	<b>Goal Description</b>	<p>A total of \$844,495 CDBG funds will be used to benefit 15,755 persons through the following parks improvements:</p> <ul style="list-style-type: none"> <li>• Seville Futsal Court Improvements; \$331,200</li> <li>• Riverside Park Improvements; \$220,000</li> <li>• Clark and Cleveland Pocket Park; \$293,295</li> </ul>
<b>16</b>	<b>Goal Name</b>	SL 1.12 Public Facility - Center for Abused/Neglec
	<b>Goal Description</b>	<p>A total of \$1,263,267 will be used to benefit 933 persons each year through the following public facility improvement:</p> <ul style="list-style-type: none"> <li>• El Paso Child Guidance Center, Center Renovation and Expansion; \$1,263,267</li> </ul>

17	<b>Goal Name</b>	SL 1.16 Emergency Solutions Grant Activities
	<b>Goal Description</b>	<p>A total of 530,773 ESG funds will be used to benefit 1,468 persons/724 households through the following activities:</p> <ul style="list-style-type: none"> <li>• El Paso Coalition for the Homeless: \$40,000 (HMIS) HMIS = 8 ESG-funded agencies</li> <li>• El Paso Human Services: \$56,391 (Rapid Rehousing) RRA = 25 persons, 16 households</li> <li>• Emergence Health Network: \$88,938 (Street Outreach) SO = 110 persons, 110 households</li> <li>• Opportunity Center for the Homeless, El Paso Homeless Consortium: \$43,756 (Street Outreach) SO = 235 persons, 235 households</li> <li>• Opportunity Center for the Homeless, Willie Sanchez Rosales: \$42,504 (Emergency Shelter) ES = 50 persons, 20 households</li> <li>• Project Vida, Inc.: \$65,109 (Homelessness Prevention), \$44,420 (Rapid Rehousing); \$109,529 in total. HP = 21 persons, 7 households; RRA = 9 persons; 3 households</li> <li>• Reynolds Home: \$42,504 (Emergency Shelter) ES = 170 persons, 50 households</li> <li>• The Salvation Army: \$47,685 (Emergency Shelter), \$14,507 (Homelessness Prevention), \$7,805 (Rapid Rehousing); \$69,997 in total ES = 770 persons, 257 households; HP = 51 persons, 17 households; RRH = 27 persons, 9 households</li> <li>• ESG Administration: \$37,154</li> </ul>
18	<b>Goal Name</b>	EO 1.2 Microenterprise technical assistance
	<b>Goal Description</b>	Project Vida has been awarded \$90,000 CDBG funds to provide microenterprise technical assistance to benefit 110 businesses.

19	<b>Goal Name</b>	CDBG Administration
	<b>Goal Description</b>	Funding is for 2019-2020 activities to provide program management and coordination: <ul style="list-style-type: none"> <li>• Program Administration: \$940,808</li> <li>• Indirect Costs: \$176,892</li> </ul>
20	<b>Goal Name</b>	Continuum Planning
	<b>Goal Description</b>	Funding is for 2019-2020 projects to provide planning, management and support for El Paso's Continuum of Care. <ul style="list-style-type: none"> <li>• El Paso Coalition for the Homeless; \$52,800</li> </ul>
21	<b>Goal Name</b>	HOME Administration
	<b>Goal Description</b>	Funding is for 2019-2020 projects to provide planning and management for the HOME program: <ul style="list-style-type: none"> <li>• HOME: \$417,153</li> <li>• CDBG: \$85,917</li> </ul>
22	<b>Goal Name</b>	HOPWA Administration
	<b>Goal Description</b>	Funding is for 2019-2020 projects to provide planning and management for the HOPWA program: \$16,701

## AP-35 Projects – 91.220(d)

### Introduction

This section lists the projects that will be funded during the 2019-2020 Program Year with the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) Grant, Emergency Solutions Grant (ESG) and the Housing Opportunities for Persons Living with AIDS (HOPWA) Grant.

### Projects

#	Project Name
1	DH 1.1 Fair Housing Education
2	DH 1.2 First Time Homebuyers Counseling and Education
3	DH 2.1 Housing Rehabilitation Assistance
4	DH 2.2 First Time Homebuyer Assistance
5	DH 2.3 Rental Housing Rehabilitation by Developers
6	DH 2.4 New Housing Construction by CHDO's
7	DH 2.5 Services for Persons Living with HIV/AIDS
8	HOPWA Support Services
9	HOPWA Sponsor Administration
10	SL 1.1 Children and Youth Services
11	SL 1.2 Seniors and Persons with Disabilities Services
12	SL 1.3 Mental and Medical Health Services
13	SL 1.4 Homeless, Emergency Shelter and Housing Services
14	SL 1.8 Public Facilities - Neighborhood
15	SL 1.11 Public Facilities - Parks
16	SL 1.12 Public Facilities - Abused and Neglected Children Facilities
17	SL 1.16 Emergency Solutions Grant Activities
18	EO 1.2 Microenterprise Technical Assistance
19	CDBG Program Administration
20	Continuum Planning and Administration
21	HOME Administration
22	HOPWA City Administration

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities are based on the results of a housing market and demographic analysis and survey conducted for the Consolidated Plan, citizen requests, community housing needs, and recommendations by the Steering Committee. The main obstacle in addressing underserved needs is reduced funding, increased costs relating to public service programming and construction, and increased housing costs. The City of El Paso encourages its sub grantees to seek additional resources from other public and private sources to more robustly leverage limited federal entitlement funds.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	DH 1.1 Fair Housing Education
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 1.1 Fair Housing Education Activities
	<b>Needs Addressed</b>	DH 1.1 Fair Housing Education Activities
	<b>Funding</b>	CDBG: \$25,000 Leverage: \$7,000
	<b>Description</b>	This project will provide availability and accessibility to decent affordable housing.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 60 households will have access to or availability of fair housing information through outreach, referral and participation activities, for the purpose of accessing decent affordable housing.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Citywide</li> <li>• Project Vida, 3607 Rivera Ave., El Paso, TX 79905</li> </ul>
<b>Planned Activities</b>	This program will provide outreach and informational services on the requirements and protections of the Fair Housing Act in support of the Fair Housing Officer in El Paso. This program will reach out to local associations of realtors and mortgage lenders, local homebuilders associations and other groups involved in home development, sales, rentals and related services with the intention of creating awareness of Fair Housing. Low-income populations who may be unaware of the forms and practices of housing discrimination will benefit as well. Awareness and knowledge of potential problems and remedies will be made available to the public.	
2	<b>Project Name</b>	DH 1.2 First Time Homebuyers Counseling and Education
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 1.2 Housing Counseling Services for FTHB
	<b>Needs Addressed</b>	DH 1.2 Housing Counseling Services for FTHB
	<b>Funding</b>	CDBG: \$40,000 Leverage: \$61,468
	<b>Description</b>	First Time Homebuyer Counseling and Education Program will provide citywide comprehensive housing counseling and education services to low- and moderate income families who are potential homebuyers.

	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 first time homebuyer families seeking access to counseling and education services.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Citywide</li> <li>• Project BRAVO First Time Homebuyer Counseling and Education, 2000 Texas Avenue, El Paso, Texas 79901</li> </ul>
	<b>Planned Activities</b>	First Time Homebuyer Counseling and Education Program will provide citywide comprehensive housing counseling and education services to low- and moderate income families who are potential homebuyers under the City's First Time Homebuyer Assistance Program or who are at-risk homeowners facing homelessness due to mortgage default and a possible home foreclosure. Services will consist of a homebuyer orientation class, personal financial literacy class, one-to-one and group housing counseling sessions, incubation counseling program to work through the challenges to home ownership or home preservation, homebuyer education seminar, loan origination services, and post-purchase education including mortgage default and foreclosure prevention counseling.
<b>3</b>	<b>Project Name</b>	DH 2.1 Housing Rehabilitation Assistance
	<b>Target Area</b>	Citywide City Representative District 3 City Representative District 5
	<b>Goals Supported</b>	DH 2.1 Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	DH 2.1 Owner-Occupied Rehabilitation
	<b>Funding</b>	CDBG: \$481,517 HOME: \$1,050,000 Leverage: \$25,000
	<b>Description</b>	This project will provide safe, affordable and decent housing.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	68 households (16 HOME, 12 CDBG RLF and 40 Rebuilding Together) will be assisted through single-family, owner-occupied rehabilitation, minor repair program, sewer connection and the Rebuilding Together project.

	<b>Location Description</b>	Citywide, District 3 and District 5
	<b>Planned Activities</b>	Owner occupied single family housing rehabilitation to include minor repairs, sewer connections (Citywide) and minor housing rehabilitation for seniors and disabled homeowners (District 3 and District 5).
<b>4</b>	<b>Project Name</b>	DH 2.2 First Time Homebuyer Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.2 First Time Homebuyer Assistance
	<b>Needs Addressed</b>	DH 2.2 First Time Homebuyer
	<b>Funding</b>	CDBG: \$80,000 HOME: \$650,000
	<b>Description</b>	This project will provide safe, affordable and decent housing for First Time Home Buyers.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 households will be assisted through this project.
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Provide first time homebuyers with a loan for down payment and closing costs assistance to make the overall home cost more affordable.	
<b>5</b>	<b>Project Name</b>	DH 2.3 Rental Housing Rehabilitation by Developers
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.3 Rental Housing by Developers
	<b>Needs Addressed</b>	DH 2.3 Rental Housing By Developers
	<b>Funding</b>	CDBG: \$72,566 HOME: \$1,512,190
	<b>Description</b>	This project will provide loans to construct and rehabilitate safe, affordable and decent housing to increase and maintain the affordable rental housing stock.
	<b>Target Date</b>	8/31/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16 households earning under 60% Annual Median Income will be supported through this project.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Rehabilitation and construction of rental units available for low to moderate income households.
<b>6</b>	<b>Project Name</b>	DH 2.4 New Housing Construction by CHDO's
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.4 New Housing by CHDO's
	<b>Needs Addressed</b>	DH 2.4 Rental Housing By CHDO's
	<b>Funding</b>	HOME: \$542,190
	<b>Description</b>	This project will provide safe, affordable and decent rental housing.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 households earning 60% Annual Median Income or less will be supported through this program.
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	New rental units to be constructed by Community Housing Development Organization (CHDO) for very low and low income tenants.	
<b>7</b>	<b>Project Name</b>	DH 2.5 Services for Persons Living with HIV/AIDS
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.5 Housing for Persons Living w/HIV (TBRA)
	<b>Needs Addressed</b>	DH 2.5 HIV/AIDS Tenant Based Rental Assistance
	<b>Funding</b>	HOPWA: \$423,232
	<b>Description</b>	This project will provide affordability to decent housing.
	<b>Target Date</b>	8/31/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 58 low-to-moderate income families will be assisted with tenant based rental assistance.
	<b>Location Description</b>	City of El Paso – Public Health, 701 Montana Ave., El Paso TX 79902
	<b>Planned Activities</b>	Enable low- income persons living with HIV/AIDS, and their families, to establish or better maintain a stable living environment in housing that is decent, safe and sanitary by providing long-term housing assistance through tenant-based rental assistance and permanent housing placement.
<b>8</b>	<b>Project Name</b>	HOPWA Support Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOPWA Support Services
	<b>Needs Addressed</b>	HOPWA Support Services
	<b>Funding</b>	HOPWA: \$83,100
	<b>Description</b>	Provision of supportive services including, but not limited to, case management, counseling, referral services and resource identification for housing, health, and mental health services.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 58 low-to-moderate income families will be assisted with supportive services.
	<b>Location Description</b>	City of El Paso – Public Health, 701 Montana Ave., El Paso TX 79902
	<b>Planned Activities</b>	Enable low- income persons living with HIV/AIDS, and their families, to establish or better maintain a stable living environment in housing that is decent, safe and sanitary by providing supportive services. Supportive Services activities include case management, counseling and resource identification for housing, health and mental health services.
<b>9</b>	<b>Project Name</b>	HOPWA Sponsor Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOPWA Sponsor Administration
	<b>Needs Addressed</b>	Administration

	<b>Funding</b>	HOPWA: \$33,687
	<b>Description</b>	This project will fund management and coordination activities for the HOPWA Project Sponsor.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	City of El Paso – Public Health, 701 Montana Ave., El Paso TX 79902
	<b>Planned Activities</b>	This project will fund management and coordination activities for the HOPWA Project Sponsor.
<b>10</b>	<b>Project Name</b>	SL 1.1 Children and Youth Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.1 Services for Children and Youth
	<b>Needs Addressed</b>	SL 1.1 Children and Youth Services
	<b>Funding</b>	CDBG: \$358,190 Leverage: \$2,706,254
	<b>Description</b>	These programs will provide improved access to suitable living environments with a comprehensive range of services for children and youth through educational and personal development opportunities, including but not limited to those children and youth with special needs.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 1,953 low-to-moderate families will be assisted from the eight activities.

<p><b>Location Description</b></p>	<ul style="list-style-type: none"> <li>• CASA of El Paso, Court Appointed Special Advocates - \$46,961 221 N. Kansas St Ste. #1501, El Paso TX 79901</li> <li>• Paso del Norte, Child Development Center - \$46,961 1101 E. Schuster Ave, El Paso TX 79902 for El Papalote Inclusive CDC</li> <li>• Project Vida, Early Childhood Development - \$46,961 3607 Rivera Ave, El Paso TX 79905</li> <li>• Project Vida, After School Enrichment and Youth Program - \$46,961 3607 Rivera Ave, El Paso TX 79905</li> <li>• Child Crisis Center, Respite and Urgent Residential Care for Children - \$35,346 2100 N. Stevens St, El Paso TX 79930</li> <li>• City of El Paso Parks and Recreation Department, Neighborhood Youth Outreach Program – \$30,000 Cooley Elementary, 107 N. Collingsworth St, EPT 79905; Douglass Elementary, 101 S. Eucalyptus St, EPT 79905; Roberts Elementary, 341 Thorn Ave, EPT 79932; Stanton Elementary, 5414 Hondo Pass Dr, EPT 79924; Ysleta Elementary, 8624 Dorbandt Cir, EPT 79907</li> <li>• City of El Paso Parks and Recreation Department, Sun Country Recreation - \$65,000 Armijo Rec. Center, 700 E. Seventh St, EPT 79901; Carolina Rec. Center, 563 N. Carolina Dr, EPT 79915; Chihuahuita Rec. Center, 417 Charles Rd, EPTX 79901; Don Haskins Rec. Center, 7400 High Ridge Dr, EPT 79912; Galatzan Rec. Center, 650 Wallenberg Dr, EPT 79912; Gary Del Palacio Rec. Center, 3001 Parkwood Dr, EPT 79925; L.F. Washington, 3400 E. Missouri St, EPT 79903; Marty Robbins Rec. Center, 11600 Vista Del Sol Dr, EPT 79935; Multipurpose Rec. Center, 9031 Viscount Blvd, EPT 79925; Nolan Richardson Rec. Center, 4435 Maxwell Dr, EPT 79904; Pat O’Rourke Rec. Center, 901 N. Virginia St, EPT 79902; Pavo Real Rec. Center, 9301 Alameda Ave, EPT 79907; San Juan Rec Center, 701 Glenwood St, EPT 79912; Seville Rec. Center, 6700 Sambrano Ave, EPT 79905; Veterans Rec. Center, 5301 Salem Dr, EPT 79924</li> <li>• Candlelighters of the El Paso Area, Inc. AYA Program- \$40,000 1400 E. Hardaway St Ste. 206 El Paso, Texas 79903</li> </ul>
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	<b>Planned Activities</b>	Agencies will provide a comprehensive range of services to include licensed child care; dropout and gang prevention; sports and recreation; educational programs; after-school tutoring programs; self-esteem building; respite and urgent residential care; and special services for children with cancer and their siblings, and also for children in the court system.
<b>11</b>	<b>Project Name</b>	SL 1.2 Seniors and Persons with Disabilities Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.2 Services for Seniors & Persons w/Disabilit
	<b>Needs Addressed</b>	SL 1.2 Seniors & Persons with Disabilities Svcs
	<b>Funding</b>	CDBG: \$217,844 Leverage: \$3,921,810
	<b>Description</b>	These programs will provide improved access to a suitable living environment by providing a continuum of care that includes a comprehensive range of services and safety net services for seniors and persons with disabilities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 530 persons low-to-moderate families will be assisted from the five activities.

	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• City of El Paso Parks and Recreation Department, Seniors and Disabled Recreational Program: \$46,961 9031 Viscount Blvd, El Paso TX 79925</li> <li>• County of El Paso, El Paso City-County Nutrition Program: \$46,961 6314 Delta Dr, El Paso, TX 79905</li> <li>• Project Amistad, Money Management and Social Services: \$46,961 3210 Dyer St, El Paso TX 79930</li> <li>• Paso Del Norte CDC, Applied Behavior Analysis: \$46,961 1101 E. Schuster Ave, El Paso TX 79902</li> <li>• YWCA, Disability Exercise Program: \$30,000 Katharine White Harvey Center, 313 Bartlett Dr, EPT 79912; Joyce Jaynes Center, 1600 Brown St, EPT 79902; Dorothy Woodley Hunt Center, 115 N. Davis Dr, EPT 79907; Shirley Leavell Center, 10712 Sam Snead Dr, EPT 79935</li> </ul>
	<b>Planned Activities</b>	<p>Agencies will provide a wide variety of services to persons aged 62 and older and persons with disabilities met to form a collaborative approach to a continuum of care. Since they often experience similar needs, most of these programs are targeted toward both seniors and adults with disabilities. Services to seniors include representative payee services, stipend volunteer opportunities, homebound meals, therapy by licensed therapists to bring about positive developmental and behavior changes, and safe and appropriate citywide recreation activities. Services to persons with disabilities include homebound meals, advocacy training for parents of children with disabilities, and safe and appropriate citywide recreation activities.</p>
12	<b>Project Name</b>	SL 1.3 Mental and Medical Health Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.3 Services for Mental and Medical Health
	<b>Needs Addressed</b>	SL 1.3 Mental and Medical Health Services
	<b>Funding</b>	CDBG: \$187,843 Leverage: \$1,527,580
	<b>Description</b>	These programs will provide improved access to a suitable living environment by providing a comprehensive range of mental and medical health services for low-to-moderate income individuals and families.
	<b>Target Date</b>	8/31/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 1,235 low-to-moderate persons will be assisted from four activities.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>Center Against Sexual and Family Violence, Mental Health Services for Survivors of Domestic Violence: \$42,985 580 Giles Rd, El Paso TX 79915</li> <li>El Paso Child Guidance Center, Mental Health &amp; Abuse Intervention: \$48,696 2701 E. Yandell Dr, El Paso TX 79903</li> <li>Opportunity Center for the Homeless, WRAP Program: \$44,057 1208 Myrtle St, El Paso TX 79901</li> <li>Project Vida, Integrated Primary Healthcare: \$52,105 3607 Rivera Ave, El Paso TX 79905</li> </ul>
	<b>Planned Activities</b>	Agencies will provide a wide variety of services that include preventive health care and education, primary health care, psychiatric evaluations, psychotherapy, and counseling. All services will be provided to low-to-moderate income clients to include vulnerable populations such as persons experiencing homelessness and victims of domestic violence.
<b>13</b>	<b>Project Name</b>	SL 1.4 Homeless, Emergency Shelter and Housing Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.4 Services in emergency shelters
	<b>Needs Addressed</b>	SL 1.4 Homeless, Emergency Shelter and Housing
	<b>Funding</b>	CDBG: \$227,844 Leverage: \$2,237,912
	<b>Description</b>	These projects will provide increased availability and accessibility to a suitable living environment with homeless, emergency shelter and housing activities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 540 presumed benefit individuals will be assisted from five activities.

	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• El Paso Center for Children, Runaway and Homeless Shelter: \$45,503 2200 N. Stevens St, El Paso, TX 79930</li> <li>• El Paso Human Services, Youth Homeless Shelter Program: \$40,540 1001 Montana Ave, El Paso TX 79902</li> <li>• La Posada Home, Inc., La Posada Home Shelter: \$51,800 1020 N. Campbell St, El Paso, TX 79902</li> <li>• YWCA, YWCA Homeless Program: \$50,000 201 E. Main St, Ste. 400, El Paso, TX 79901; 3700 Altura Ave, El Paso TX 79930 (Project)</li> <li>• Opportunity Center for the Homeless, Community of Learning Program: \$40,000 1208 Myrtle Ave, El Paso TX 79901</li> </ul>
	<b>Planned Activities</b>	Agencies will assist individuals and families that are experiencing homelessness by providing emergency shelter services. Emergency shelter services under these agencies include safe shelter, basic living needs (food & clothing) and case management. These programs have the ultimate goal of helping their clients achieve stable permanent housing.
<b>14</b>	<b>Project Name</b>	SL 1.8 Public Facilities - Neighborhood
	<b>Target Area</b>	Citywide City Representative District 3 City Representative District 8
	<b>Goals Supported</b>	SL 1.8 Public Facilities - Neighborhood
	<b>Needs Addressed</b>	SL1.8 Public Facilities-Neighborhood
	<b>Funding</b>	CDBG: \$3,022,403
	<b>Description</b>	This project will provide availability and accessibility for a suitable living environment by improving neighborhood facilities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	21,850 persons will benefit from the YWCA Shirley Leavell Branch Rehabilitation and Downtown Center for Civic Empowerment projects; approximately 100 persons each year will benefit from the Candlelighters Enhanced Food Pantry project.

	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Candlelighters of El Paso Enhanced Food Pantry, District 3: \$49,237 8409 Lockheed Dr, El Paso TX 79925 Note: Although this project is located in District 3, the services provided by this agency are offered Citywide.</li> <li>• YWCA Shirley Leavell Branch Rehabilitation, District 3: \$1,473,166 10712 Sam Snead Dr, El Paso TX 79935</li> <li>• Downtown Center for Civic Empowerment, District 8: \$1,500,000 304 Texas Ave, El Paso TX 79901</li> </ul>
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• <u>Candlelighters of El Paso Enhanced Food Pantry - District 3</u>: project will include furnishing and installation of commercial grade kitchen and walk-in freezer; plumbing work to add kitchen sink; run natural gas line for kitchen stove; build and install cabinets; roof patch for new roof penetrations</li> <li>• <u>YWCA Shirley Leavell Branch Rehabilitation – District 3</u>: project will include rehabilitation of facility to include roof replacement, conversion to refrigerated air, electrical upgrades, lighting, concrete floor work, and painting.</li> <li>• <u>Downtown Center for Civic Empowerment - District 8</u>: project will include creation of direct access to 17th floor of Blue Flame building; renovation of 17th floor to accommodate indoor and outdoor civic engagement space; and build out of space to accommodate for training technology and public assembly functions.</li> </ul>
15	<b>Project Name</b>	SL 1.11 Public Facilities - Parks
	<b>Target Area</b>	City Representative District 3
	<b>Goals Supported</b>	SL 1.11 Public Facilities - Parks
	<b>Needs Addressed</b>	SL1.11 - Public facilities - Parks
	<b>Funding</b>	CDBG: \$844,495
	<b>Description</b>	This project will provide availability and accessibility to a suitable living environment by improving parks and recreation facilities.
	<b>Target Date</b>	8/31/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15,755 persons will benefit from two projects.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Seville Futsal Court and Park Amenities, District 3: \$331,200 6700 Sambrano Ave, El Paso 79905</li> <li>• Riverside Park Improvements, District 3: \$220,000 7600 Alameda Ave, El Paso 79915</li> <li>• Clark and Cleveland Pocket Park, District 3: \$293,295 Intersection at Clark Dr and Cleveland Ave, El Paso 79905</li> </ul>
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• <u>Seville Futsal Court and Park Amenities – District 3</u>: project will include new concrete sidewalk; four new benches; two new trash receptacles; new screening; removal of existing concrete sidewalk; new futsal court w/wire welded fence; one new bike rack; one new pet waste dispenser; retrofit two existing lights; removal of existing asphalt; and six new parking lot stalls with signs striping, and wheel stops.</li> <li>• <u>Riverside Park Improvements – District 3</u>: project will include replacement of playground; rock wall enclosure at playground; new wood chip surface; new sidewalk to connect playground; two new trash receptacles; new pet waste dispenser; two new name signs; two new rule signs</li> <li>• <u>Clark and Cleveland Pocket Park – District 3</u>: project will include new playground; new rockwall enclosure with concrete cap; new wood chip surface for playground; new pathway connection; two new benches; two new covered picnic tables; three new trash receptacles; irrigation system; removal of chain link fence except for area of TECQ System; removal and repair of existing concrete sidewalks; new bike rack; new pet waste dispenser; and two new park lights.</li> </ul>
<b>16</b>	<b>Project Name</b>	SL 1.12 Public Facilities - Abused and Neglected Children Facilities
	<b>Target Area</b>	Citywide City Representative District 8
	<b>Goals Supported</b>	SL 1.12 Public Facility - Center for Abused/Neglec
	<b>Needs Addressed</b>	SL1.12 Public Facilities Abuse/Neglect
	<b>Funding</b>	CDBG: \$1,263,267

	<b>Description</b>	This project will provide availability and accessibility to a suitable living environment by improving a center that provides mental health services primarily to abused and neglected children.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 933 persons each year will benefit from this project.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>El Paso Child Guidance Center Renovation and Expansion, District 8 – \$1,263,267 2701 E. Yandell Dr, El Paso TX 79903 Note: Although this project is located in District 8, the services provided by this agency are offered Citywide.</li> </ul>
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li><u>El Paso Child Guidance Center Renovation and Expansion – District 8</u>: project will include renovation and expansion improvements to provide additional counseling offices, ADA-compliant restrooms, hallways and entrances, and additional office space for therapy and psychiatric care.</li> </ul>
17	<b>Project Name</b>	SL 1.16 Emergency Solutions Grant Activities
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.16 Emergency Solutions Grant Activities
	<b>Needs Addressed</b>	SL 1.16 Emergency Solutions Grant Activities
	<b>Funding</b>	ESG: \$530,773 Leverage: \$3,164,160
	<b>Description</b>	Street Outreach, Emergency Shelter operations; homelessness prevention for at-risk persons; rapid rehousing for homeless persons and HMIS services. Additionally, the City will use 7% for administrative costs. See Planned Activities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,468 at-risk or homeless persons, or 724 households, will be assisted from these activities.

Location Description	<ul style="list-style-type: none"> <li>• El Paso Coalition for the Homeless - 6044 Gateway Blvd. East, Suite 211, El Paso TX 79905 \$40,000 (HMIS) HMIS = 8 ESG-funded agencies</li> <li>• El Paso Human Services - 1001 Montana Ave, El Paso TX 79902 \$56,391 (Rapid Rehousing) RRA = 25 persons, 16 households</li> <li>• Emergence Health Network - (Project) 1600 Montana Ave, El Paso TX 79902 \$88,938 (Street Outreach) SO = 110 persons, 110 households</li> <li>• Opportunity Center for the Homeless, El Paso Homeless Outreach Consortium - 1208 Myrtle Ave, El Paso TX 79901 \$43,756 (Street Outreach) SO = 235 persons, 235 households</li> <li>• Opportunity Center for the Homeless, Willie Sanchez Rosales - 510 S. Oregon St, El Paso TX 79901 \$42,504 (Emergency Shelter) ES = 50 persons, 20 households</li> <li>• Project Vida, Inc. (Admin) - 3607 Rivera Ave, El Paso TX 79905 \$65,109 (Homelessness Prevention), \$44,420 (Rapid Rehousing); \$109,529 in total. HP = 21 persons, 7 households; RRH = 9 persons, 3 households</li> <li>• Reynolds Home - 8023 San Jose Rd, El Paso TX 79915 \$42,504 (Emergency Shelter) ES = 170 persons, 50 households</li> <li>• The Salvation Army - 4300 East Paisano Dr, El Paso TX 79905 \$47,685 (Emergency Shelter), \$14,507 (Homelessness Prevention), \$7,805 (Rapid Rehousing); \$69,997 in total. ES = 770 persons, 257 households; HP = 51 persons, 17 households; RRH = 27 persons, 9 households</li> <li>• ESG Administration - 801 Texas Ave, El Paso TX 79901 \$37,154</li> </ul> <p>Street Outreach/Emergency Shelter - \$265,387 = 50%; Homeless Prevention/Rapid Rehousing/HMIS/Admin - \$265,386 = 50%</p>
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<p><b>Planned Activities</b></p>	<ul style="list-style-type: none"> <li>• <u>ESG HMIS Services</u> - The El Paso Coalition for the Homeless is the Administrator of the local HMIS, a HUD required integrated internet-based database which records and stores client-level information on the characteristics and service needs of homeless persons. This system is utilized by homeless assistance providers to create a more coordinated and effective housing and service delivery system.</li> <li>• <u>El Paso Human Services - Youth Homelessness Program</u> – program will address ending youth homelessness in El Paso, Texas. By providing suitable housing through Rapid Re-housing assistance and support services for homeless youth, ages 18-24 which include individuals and families, former foster youth and LGBTQ youth.</li> <li>• <u>Emergence Health Network - Homeless Street Outreach</u> - The Program is designed to assist individuals who are residing on the streets of El Paso and link them to a full range of services that will lead to self-sufficiency and permanent housing.</li> <li>• <u>Opportunity Center for the Homeless - El Paso Homeless Outreach Consortium (EPHOC)</u> – program specifically addresses a community-wide inclusive street outreach program to homeless families and individuals on the streets and assisting homeless families or individuals in locating and obtaining suitable housing.</li> <li>• <u>Opportunity Center for the Homeless - Willie Sanchez Rosales Family Center</u> – program will provide services to homeless families and will accept dual parent families, or single fathers with children. The Center will provide needed safety net services that assist families to overcome the issues of homelessness in a positive environment.</li> <li>• <u>Project Vida Inc. – For Emergency Shelter, Homelessness Prevention &amp; Recovery Program</u> – program will provide shelter for individuals and families, case management, and recovery support services, homelessness prevention to persons at-risk of becoming homeless and rapid rehousing assistance to persons who are already homeless.</li> </ul>
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		<ul style="list-style-type: none"> <li>• <u>Reynolds House Non-Profit Corporation – Moving Forward Program</u> – program will provide shelter to women and their children on a yearly basis. The women will receive direct and outcome oriented case management to ensure that they achieve financial stability, family cohesiveness, and mental and health well-being so that they can transition into their own homes in the shortest amount of time possible. After leaving, continued support will be provided to prevent future episodes of homelessness.</li> <li>• <u>The Salvation Army - Red Shield Family Center</u> – program will provide food and shelter to up to 148 beds with an additional 40 overflow beds. The shelter will also provide food, shelter and supportive services all designed to stabilize the client’s physical, psychological and financial situation and ultimately place them in permanent housing with the skills and resources to remain independent.</li> </ul>
18	<b>Project Name</b>	EO 1.2 Microenterprise Technical Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	EO 1.2 Microenterprise technical assistance
	<b>Needs Addressed</b>	EO 1.2 Microenterprise Technical Assistance
	<b>Funding</b>	CDBG: \$90,000 Leverage: \$30,915
	<b>Description</b>	This project will provide increased availability and accessibility to economic opportunities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	110 businesses will be assisted from this activity.
	<b>Location Description</b>	Project Vida Community Development Corporation (PVCDC) - 3607 Rivera Ave, El Paso TX 79905

	<b>Planned Activities</b>	<p>The Microenterprise Technical Assistance Project administered by Project Vida Community Development Corporation (PVCDC) will collaborate with ACCION Texas to provide technical assistance to those that are either classified as a Microenterprise or are in the process of developing a Microenterprise, to improve their business skills and access to capital. PVCDC will oversee education and outreach activities and, will provide a list of community resources for loan assistance. Education activities include:</p> <ul style="list-style-type: none"> <li>• How to Expand an Existing Business</li> <li>• How to Start a New Business</li> <li>• Marketing and Sales Development</li> <li>• Advertising and Promotion Development</li> <li>• Business Research and Planning</li> <li>• General Business Management</li> <li>• Capital Formation and Business Loans</li> <li>• Computerization for a Microenterprise</li> </ul>
19	<b>Project Name</b>	CDBG Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CDBG Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$1,117,700
	<b>Description</b>	This project will fund program management and coordination activities for the CDBG.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3) El Paso TX 79901
<b>Planned Activities</b>	This project will fund program management and coordination activities for CDBG.	

20	<b>Project Name</b>	Continuum Planning and Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Continuum Planning
	<b>Needs Addressed</b>	Continuum Planning
	<b>Funding</b>	CDBG: \$52,800
	<b>Description</b>	This project will fund program management and coordination for Continuum of Care planning activities.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Through this activity, the El Paso Coalition for the Homeless will provide support to homeless service providers.
	<b>Location Description</b>	El Paso Coalition for the Homeless, 6044 Gateway Blvd. East, Suite 211, El Paso TX 79905
<b>Planned Activities</b>	The Continuum Planning and Assistance – Homeless Planning Grant funding for partial costs related to the Homeless Grant Planner and the Homeless Coalition’s Executive Director position, and the rest related to operating costs. Provides planning and structure for El Paso’s Continuum of Care (“CoC”), leadership for HUD’s annual CoC grant process, operation of the Homeless Management Information System (HMIS) mandated by HUD, and assistance with planning and implementing objectives for the CoC as required by the HEARTH Act and Home Together: A Federal Strategic Plan to Prevent and End Homelessness.	
21	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOME Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$85,917 HOME: \$417,153
	<b>Description</b>	This project will provide program management and coordination activities for the HOME Entitlement Grant and HOME PI and CDBG-RFL housing activities.
	<b>Target Date</b>	8/31/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3), El Paso TX 79901
	<b>Planned Activities</b>	This project will provide program management and coordination activities for the HOME Entitlement Grant and HOME PI and CDBG-RLF housing activities.
22	<b>Project Name</b>	HOPWA City Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOPWA Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	HOPWA: \$16,701
	<b>Description</b>	This project will provide program management and coordination for the HOPWA Program.
	<b>Target Date</b>	8/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3), El Paso TX 79901
<b>Planned Activities</b>	This project will provide program management and coordination for the HOPWA Program.	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Assistance provided by the four entitlement grants from HUD will be offered throughout the City of El Paso, and the various types of CDBG, HOME, ESG and HOPWA programs and projects will serve persons residing within city limits.

All public service programs under the CDBG, ESG and HOPWA grants are offered Citywide. Clients receiving assistance are required to provide data to verify low-to-moderate income status or they must validate that they are of presumed benefit. For CDBG public facilities, two of the eight projects have been awarded to non-profit agencies whose services are offered Citywide. As a result, the agencies for these two projects will utilize the same methods as public service agencies to establish low-to-moderate income status. For the remaining six public facilities projects, the 2011-2015 American Community Survey (ACS) was used to identify areas within city limits that are low-to-moderate income and therefore qualify for CDBG-funded improvements.

Table 4 shows the geographic distribution of CDBG, HOME, ESG and HOPWA funds for the City of El Paso's 2019-2020 program year.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	64
City Representative District 3	21
City Representative District 5	1
Downtown TIRZ 5	
City Representative District 1	
City Representative District 6	
City Representative District 7	
City Representative District 8	14

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Most of the City's HUD-funded programs and services are offered Citywide in an effort to fairly and justly serve the City's low-to-moderate population without disregarding those from certain areas of El Paso.

At the request of City Council, \$1,120,000 of CDBG public facilities funding was set-aside for improvements in the two targeted districts established for this program year – City Representative District #3 and City Representative District #5. The remainder of CDBG public facilities funding will be used for large-scale improvements that can be located Citywide.

For each of the two targeted districts, \$500,000 was to be used towards neighborhood, small-scale public facilities improvements, while the other \$60,000 would go towards volunteer housing rehabilitation projects. However, due to the recent 2011-2015 ACS data provided by HUD, the City was unable at this time to locate any impactful projects that are CDBG-eligible in District #5. As such, aside from the \$60,000 for volunteer housing rehabilitation, CDBG funding set-aside for District #5 was redirected to a large-scale Citywide improvement. This allowed for the funding of the El Paso Child Guidance Center and an additional District #3 neighborhood improvement. The El Paso Child Guidance Center provides therapy to children with mental health issues, which may include children of military members who predominantly reside in District #5.

Attached in the Unique Appendices are maps of the three districts (District #3, District #5 and District #8) in which projects that qualify under the area benefit category are located. Also included is a citywide map showing the low-to-moderate areas within the City of El Paso that are eligible to receive CDBG funding.

## **Discussion**

See above.

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of El Paso's housing priorities are increasing the supply of safe, affordable and sanitary housing for low to moderate income households; expanding homeownership opportunities; and revitalizing neighborhoods. For the 2019-2020 program year, the City will address the noted priorities through the following activities:

- Rehabilitation of 68 single family owner occupied units, including minor repair (10 units) and residential sewer connection assistance (1 unit) to owner-occupied households
- Homebuyer assistance for 19 First Time Homebuyers
- New Construction of 20 affordable rental housing units
- Rehabilitation of 1 affordable rental housing unit
- Homelessness Prevention, short-to-medium term rental assistance to 72 persons/24 households
- Rapid rehousing rental assistance to 61 homeless persons/28 households

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	28
Non-Homeless	122
Special-Needs	0
Total	150

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	52
The Production of New Units	20
Rehab of Existing Units	59
Acquisition of Existing Units	19
Total	150

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

The City of El Paso provides the following affordable housing programs: Single Family Owner Occupied Renovation, Single Family Owner Occupied Reconstruction, Single Family Owner Occupied Minor Repair, Single Family Owner Occupied Sewer Connection, First Time Home Buyer, Multi-Family Rental Housing Investor Construction and Renovation, Multi-Family Rental Housing CHDO Construction and Renovation. These programs advance the City's Mission and Vision to provide safe, affordable, resilient and decent housing.

The City's Renovation and Reconstruction programs provide assistance to low-to moderate income household in addressing unsafe conditions and building code violations in their homes. The City assists low-income families through the following programs:

1. Senior Citizen and Disabled Program - provides a 15-year, 0% interest rate Forgivable Deferred Payment Loan; a maximum of \$65,000 is offered to families, with additional funds for accessibility modifications (up to \$20,000), lead, mold, asbestos abatement (up to \$20,000), relocation during renovation (up to \$3,000) and additional assistance for historic properties (up to \$10,000).
2. Minor Repair Program - offers assistance for up to \$15,000 per project with an affordability period of 4 years
3. Residential Sewer Connection Program - assists homeowners in getting connected to the City's main sewer line
4. First Time Homebuyer Program - assists households with down payment and closing costs, making the purchase of a home more affordable.
5. First Time Homebuyer Counseling Program - in conjunction with the First Time Homebuyer Program, the City also sets aside \$40,000 annually to fund a First Time Homebuyer Counseling Program to assist low- to moderate- income households with down payment and closing costs, to ensure that homes are affordable. The counseling and education program provided by El Paso Community Action Program, Project Bravo, Inc., a HUD approved non-profit counseling agency, provides homeownership training, housing counseling and foreclosure prevention to ensure families are able to attain and maintain an affordable home.
6. Affordable Rental Housing Projects - the City issues a Request for proposals on Affordable Rental Housing Projects for the production and maintenance of multi-family rental housing based on available funding. All the City programs ensure that low-to-moderate-income families improve their quality of life by maintaining, reconstructing, purchasing or renting safe, affordable, resilient and decent housing.
7. Volunteer Housing Rehabilitation - the City has awarded \$120,000 in funding to Rebuilding Together who assists low income, elderly and disabled homeowners with repairs to their home, at no cost to them. This year's two targeted districts for this program are District 3 and District 5.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Housing Authority of the City of El Paso (HACEP) is the local public housing agency and the second largest in the state of Texas. Its mission is to provide and increase the supply of safe, decent, sanitary and affordable housing for assisted families at or below 80% of median income by maintaining the Housing Authority's housing stock and ensuring that private rentals under the Section 8 – Housing Choice Voucher (HCV) Programs meet HUD housing quality standards. HACEP owns and manages over 13,977 units of assisted housing including housing choice vouchers (HCV). A categorical description follows:

HACEP administers:

- 1,170 conventional Public Housing units which includes 269 scattered site dwellings;
- 492 Section 8 New Construction (project-based) dwellings;
- 854 non-subsidized dwellings;
- 50 USDA-subsidized units for migrant workers;
- 1,003 low income housing tax credit units (LIHTC);
- 5,733 Housing Choice Vouchers (HCV) / Section 8 assistance
- 4,616 Project Based Rental Assistance (PBRA)/LIHTC Units;
- 579 Project-based Voucher/LIHTC/HOME units; and
- 235 PBRA units

### **Actions planned during the next year to address the needs to public housing**

- The City addresses the needs of public housing residents by offering housing counseling and homeownership preparation training to Public Housing and HCV-Homeownership Program Clients, and financial homebuyer assistance to qualifying HACEP tenants.
- The City will continue to support the HACEP efforts to obtain funds for housing related renovations or new construction.
- The City will continue to provide Consolidated Plan certifications of consistency for HACEP projects and proposals and annual plan/five year plan submissions.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

During the report period the City encouraged qualifying graduates of the HACEP Public Housing, Project-Based Rental Assistance and Housing Choice Voucher Homeownership Assistance program to participate in homeownership by assisting them with Housing Counseling and Homebuyer Assistance through El Paso programs.

During the report period HACEP encouraged resident involvement through the following activities and programs:

- Health and wellness activities
- Homeownership Presentations and Preparation
- Financial Literacy
- Family Self-Sufficiency activities
- Tutoring for Youth
- Scholarship assistance
- Bible class for adults and youth
- Leadership sessions for adults and youth
- Arts and crafts for seniors and youth
- Health fairs
- Cancer prevention screenings
- Exercise classes

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Housing Authority of the City of El Paso does not fall under the category as a troubled PHA.

**Discussion**

HACEP will continue to focus on its Annual Plan on the following areas to better serve its residents:

- Implementation of Rental Assistance Demonstration (RAD) Conversion of Public Housing Portfolio;
- Identification of management needs to enable HACEP staff to continue of providing exceptional customer service to its clients;
- Provide services to children, youth and families to engage them in productive, healthy activities that promote physical and emotional well-being, community involvement, positive social interaction, good school attendance and grades;
- Develop additional partnerships to augment activities for children and youth to explore careers;
- Prior to assisting children with services that will prepare them at an early age to develop the skills and knowledge to become self-sufficient, it is important to teach them the importance of values as a member of a family and community;
- Reduce drug and alcohol abuse through Youth and Family Programs;
- Preserve and improve the public housing stock through the Capital Fund Program activities, including modernization, re-habilitation, new construction and acquisition;
- Identify resources through local partnerships in addressing homelessness;

- Provide equal housing opportunities to all applicants/residents;
- Involve the Council of Presidents, public housing residents and Section 8 - HCV participants on the preparation of the agency plan;
- Provide training to staff and commissioners to fully understand and take advantage of opportunities under QHWRA of 1998 to better serve residents and the community; and
- Identify, develop and leverage services to enable low-income families to become self-sufficient.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Continuum of Care Plan, which was developed by the El Paso Coalition for the Homeless and its member agencies, is strongly supported by the City of El Paso and is in alignment with federal strategic initiatives as well as the HEARTH Act of 2009. The Plan is described in the Strategic Plan Section of the Consolidated Plan for 2015-2020. The City utilizes funding from several sources in contributing to Continuum of Care activities, specifically designed to prevent and end homelessness so that homelessness, when it does occur, is rare, brief and non-recurring.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City and the Continuum of Care (CoC) have set goals for the 2019 year to continue realigning its system of care to meet HEARTH objectives and improve performance including allocating approximately 25% of the ESG Program entitlement to Street Outreach Activities to provide services directly to unsheltered individuals and families.

Six teams within the CoC undertake aggressive outreach on the streets and other locations where homeless persons congregate to identify and engage persons that routinely sleep on the streets or other places not meant for human habitation. The outreach teams engage the assistance of homeless and formerly homeless individuals in conducting street outreach and work closely with local law enforcement for this purpose, including the recently launched Crisis Intervention Team initiative, a collaboration between the El Paso Police Department and Emergence Health Network, the local mental health authority.

The CoC has implemented the federally-mandated Coordinated Entry (CE) system and adopted the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) as the standardized assessment tool for all those experiencing homelessness, including those on the street. The assessment varies depending on the population being assessed; individuals, families and youth. Street Outreach teams are requested to link unsheltered homeless to CE operators for assessment and referral purposes. The CE team is accessible at three strategically-located access points and also through 2-1-1 Texas Information Referral Hotline. All persons are assessed for services and housing options using the standardized tool which also prioritizes those hardest to serve.

The CoC collaborates with churches, civic organizations, and business associations to spread awareness of available and existing programs and routinely works with street outreach staff. The CoC requires all funded programs to make services accessible and available to all persons regardless of race, color,

religion, gender, sexual orientation, age, familial status or disability. All housing programs in the CoC are required to submit their eligibility criteria to the CoC Lead for use with CE.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The jurisdiction of El Paso’s plan for the investment and use of funds that is expected to be received for the planned 2019-2020 year (and directed toward homelessness) is detailed in the following descriptions of the City’s planned activities of the CDBG Homeless, the Emergency Solutions Grant, and the 2018 El Paso HUD Continuum of Care (COC) Program.

#### Community Development Block Grant (CDBG)

A total of \$227,844 in 45th Year (2019-2020) CDBG funds are being allocated to these public service projects that will benefit the homeless or reduce the incidence of homelessness. The activities funded will cover a wide range of Continuum of Care services including intake, case management, emergency shelter, transitional shelter, and supportive services in an effort to reduce the number of homeless individuals within the City, including projects directed at victims of domestic violence and youth.

#### Emergency Solutions Grant (ESG)

The Emergency Solutions Grants Program is designed to be part of a Continuum of Care to enable homeless individuals and families to move toward independent living as well as to prevent homelessness.

A total of \$493,619 in Emergency Solutions Grant funds are being allocated in Program Year 2019-2020 to the following eight agencies that provide services benefiting a wide range of homeless populations, as described below. A portion equal to 7% of the total will be withheld for the Administration Costs of the ESG program.

1. El Paso Coalition for the Homeless –Homeless Management Information System
2. El Paso Human Services – Youth Homelessness Rapid Rehousing Program
3. Emergence Health Network – Homeless Street Outreach
4. Opportunity Center for the Homeless – El Paso Homeless Outreach Consortium; Street Outreach
5. Opportunity Center for the Homeless – Willie Sanchez Rosales Family Center – Emergency Shelter
6. Project Vida – Homelessness Prevention & Recovery program
7. Reynolds Home - Emergency Shelter
8. The Salvation Army - Red Shield Family Shelter – Emergency Shelter, Rapid Rehousing and Prevention

The FY2018 Continuum of Care Competition for direct awards from HUD for Homeless Programs in the amount of \$2,934,381 will provide funding for Permanent Supportive Housing, Rapid Rehousing, Joint Transitional Housing – Permanent Housing-Rapid Rehousing, Coordinated Entry and HMIS in El Paso during the upcoming year as follows:

- Permanent Supportive Housing \$988,479
- Rapid Rehousing \$1,479,840
- TH PH-RRH \$127,855
- CE \$202,000
- HMIS \$136,207

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The El Paso Coalition for the Homeless has implemented a Coordinated Entry (CE) system for the El Paso Continuum of Care (CoC) to more effectively assist those at risk of or experiencing homelessness. The CoC has adopted the VI-SPDAT as the standardized tool for CE for individuals, families and youth, as well as subpopulations such as veterans. The CE team is accessible at three strategically-located access points and also through 2-1-1 Texas Information Referral Hotline. In addition, 2-1-1 is providing “warm” referrals during off hours as part of the coordinated entry initiative. All persons are assessed for services and housing options using the standardized tool which also prioritizes those hardest to serve, especially the chronically homeless. The assessment captures basic information to determine program eligibility. Referrals are focused on housing interventions which utilize Permanent Supportive Housing opportunities when available as well as Rapid Re-housing programs offered through entities receiving City, State or Federal funding for these programs. When necessary or appropriate, a referral is made to an emergency shelter and/or transitional program for those in need.

The CoC has identified Housing First as its primary approach for ending homelessness. The concept of Housing First has been discussed at length within the El Paso CoC in an effort to fully implement a Housing First methodology in all programs within the El Paso CoC to not only better serve clients experiencing homelessness but also to conform to federal guidelines and directives related to system transformation. Housing First is also imbedded in the Coordinated Entry process. Accessing housing opportunities through the CE assessment and referral process utilizes a housing first philosophy. After assessment is performed, clients are referred to options that best meet their needs and are connected with a service provider, without preconditions to acceptance to the extent possible depending on the program and the housing.

The CoC employs the following strategies to ensure all participants enrolled in programs are connected with the necessary services to achieve stability and maintain their housing:

- Retains a Resource Facilitator with the responsibility of educating agencies regarding the scope of services within the region as well as providing training to caseworkers regarding this process
- Requires programs to utilize a benefits specialist who assists households in determining those for which they are eligible
- Coordinates with social service agencies to assist homeless households in accessing mainstream benefits
- Works with projects and the community to identify specific non-employment income, including expedited access to SSI and SSDI through SOAR
- Collaborates with entities focused on employment

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

It is City of El Paso policy that no person should be discharged from any institutional authority, within City jurisdiction, into a state of homelessness. Under no circumstances should a person be discharged from any public facility with directions to seek housing or shelter in an emergency shelter. The CE team has been providing outreach across the community to educate institutions and other systems of care regarding the CE assessment and referral process. Also, careful discharge planning is required to ensure suitable accommodations are found when permanent housing interventions may not be available. At a minimum, the client should receive active and diligent case management from an appropriate service provider until permanent housing, with or without supportive services is in place. If the client refuses services, and or aid with placement, this should be documented along with all case management efforts. If possible, outreach efforts should continue to see to the welfare of the client and reconnect him or her with services and housing.

El Paso institutions and the CoC have been implementing this policy by ensuring that those persons who are already homeless when entering an institution are not returned to the streets or shelters in any manner that is unsafe to themselves or others. El Paso's County Hospital, University Medical Center, has social service and discharge planning procedures that include identifying a patient's housing status and what services the patient is likely to need upon discharge from inpatient care. Hospital social workers and other staff meet regularly to review and develop individualized plans for meeting these discharge needs, including how to retain existing housing and how to access housing opportunities. For patients who identify themselves as homeless upon admission with no desire or prospects to return to permanent housing, in addition to referrals to the CE system, hospital staff follows written policies from

the CoC Discharge Committee covering various area shelters and conditions for medical conditions accepted, pre-discharge contact, time of discharge, transportation, clothing, medications, and wound care supplies.

Training is routinely provided to the El Paso Police Department and Sheriff's Department regarding shelter and housing opportunities available to those experiencing homelessness, including utilization of the CoC's CE system. County officials also track those persons entering jail who are clients of Emergence Health Network and try to ensure their treatment and medications continue. Efforts continue to divert mentally ill individuals from jail and to ensure continuity of care for mentally ill persons exiting jail and returning to community-based mental health care.

Through CE, citizens at risk of becoming homeless are assessed to determine whether they qualify for homelessness prevention programs available through the El Paso CoC. The CoC has a variety of homeless prevention and housing stabilization services available. Participants are connected with energy assistance programs, childcare subsidy programs and food pantries to ensure additional resources are available to sustain the household. All participants in CoC programs are connected to the mainstream benefits for which they are eligible.

The Texas RioGrande Legal Aid, Inc. – Legal Clinic for the Homeless (TRLA LCH) uses its resources to remove the legal impediments the homeless of El Paso encounter when trying to obtain housing, employment and public benefits. For persons facing eviction, TRLA LHC offers a number of services that can halt or mitigate the eviction, such as representation on an appeal of the eviction, and post-eviction action such as compelling landlords to release security deposits back to their tenants.

## **Discussion**

See above.

**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	58
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	58

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

City staff is committed to the production, preservation and maintenance of the existing affordable housing stock through continued housing rehabilitation, first time home buyers and affordable rental projects. The City will improve its pursuit of outside funding source opportunities to expand its capacity knowing that safe and sanitary housing is essential to a safe, attractive and vibrant and resilient community by promoting the Mission, Vision and Values of the City. The department's commitment to safe, affordable, resilient and decent housing is evident through its strategic goals to nurture and promote a healthy, sustainable community by stabilizing neighborhoods through community, housing and ADA improvements. The biggest barrier, and the hardest to overcome, is the lack of sufficient funding, cost of construction material and the availability of interested, qualified contractors dedicated to the construction and maintenance of affordable housing. The City encourages Investors and CHDOs to increase leveraging options to expand external funding sources and financing partnerships with other Non-Profits and Investors, and pursue additional funding sources from other non-Community Development Departments such as Economic Development, Housing Authority, El Paso Housing Finance Corporation, TDHCA and other Federal programs.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

To eliminate barriers and provide high quality affordable housing, the following are positive effects of public action:

1. Investors and Community Housing Development Organizations applying for HOME/CDBG funding, for multi-family projects, attend pre-submittal meetings with various City department staff for information such as guidance on planning, zoning, platting, development fees, waste water fees, etc. These sessions are coordinated by the DCHD Housing Program Division. These meetings have proved invaluable to applicants and have guided them in acquiring additional assistance as they develop their projects to reduce delays and costs. The DCHD is working diligently with other departments to provide flexibility in Zoning and Subdivision Ordinances to allow for orderly, safe and affordable expedited development.
2. All Housing Construction Specialists and their Supervisor are ICC certified Residential Building Inspectors and continue to attend training to maintain and add to their certifications. Construction specialist will be attending ICC Commercial Building Inspector Certification training and ICC Accessibility Inspector/Plans Examiner certification training. DCHD staff complies with all City Building Code requirements and coordinates with Planning and Inspections Department on new or revised code amendments.

3. DCHD has a contract with Project Vida to assist the City of El Paso's Fair Housing Officer in providing Fair Housing education, outreach, and informational services on the requirements and protections of the Fair Housing Act. This program benefits El Paso communities, particularly low-income populations as well as groups involved in home development, sales, rentals and related services.
4. DCHD has developed partnerships with investors, non-profits, Community Housing Development Corporations, and the Housing Authority City of El Paso to increase the number of affordable housing stock in El Paso.
5. The DCHD First Time Homebuyer Program assists in providing loans for down payment and closing cost assistance to low- to moderate- income home buyers which makes home ownership more affordable.
6. The Fair Housing Task Force is tasked with reviewing the current Analysis of Impediments to Fair Housing Choice in the City of El Paso, prepared by the Department of Community and Human Development, to identify any additional impediments, to develop a city-wide strategy to address the impediments and to make an annual report to City Council of the Task Force's recommendations and findings. A copy of the report presented to the City Council will be sent to groups and agencies involved in Fair Housing issues.
7. The City of El Paso is developing four major transportation corridors to expand and improve transportation throughout the City. Applications for multi-family complexes will include an evaluation based on available bus transportation within one-half mile as well as their proximity to the Corridors. Housing counseling by DCHD and Project Bravo staff provide advice to clients about their housing costs in relation to their transportation costs when considering the location of their new home purchased through the City's First Time Home Buyer Program.
8. DCHD issues an annual CDBG application for Volunteer Housing Rehabilitation for the elderly and/or disabled where up to \$4,999 Community Development funds are used in combination with applicant funding, donations and volunteers to provide housing rehabilitation. This has proved to be a great way to increase housing rehabilitation within the City and assist people to remain in their homes longer at no cost to the homeowner.
9. DCHD is a partner with the Housing Authority City of El Paso (HACEP). DCHD is working closely with HACEP as they work to reconstruct/rehabilitate all their units as part of the Rental Assistance Demonstration (RAD) project.

**Discussion:**

Negative effects of Public policies for affordable housing and residential investment are not evident. The policies are equal throughout all housing investments. This includes building codes, impact and other fees, property tax policies, land use controls, and zoning and subdivision ordinances. Any HOME/CDBG funded housing in flood plains is discouraged or will not be funded unless mitigation is performed to remove the property from the flood zone, in accordance with HUD policy.

When applicants compete for HOME/CDBG funds for multi-family affordable housing, the review by the City/HUD staff entails standard application criteria; reasonable, allowable and justifiable cost

determination with budgets; review of location with consideration of available amenities and public transportation; past performance; and the pro-forma to determine project costs and revenue. Review follows standard as well as HUD policies not to be a barrier but to affirm a project will be successful and; if there are insufficient funds, that there is a criterion to determine the projects that should be considered for funding first. HUD environmental review is a requirement of all HOME/CDBG projects to determine if the project location is in a flood zone or if there are any other environmental concerns. Mitigation may be required to make a project feasible.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section will outline actions that are not part of any specific category.

### **Actions planned to address obstacles to meeting underserved needs**

Although the City has received increased funding for the 2019 and 2020 program year, decreased funding continues to be a challenge for future years to come. Decreased funding will continue to be an obstacle in meeting underserved needs that are always greater than available resources. This is particularly true in recent years as many substantial reductions are evident in community and private donor resources. In older neighborhoods, the major obstacle of public facilities are aging infrastructure and lack of available land.

### **Actions planned to foster and maintain affordable housing**

The City of El Paso plans to foster and maintain affordable housing for its residents by providing a variety of affordable housing programs to assist with the preservation, construction and purchase of affordable housing that has been discussed elsewhere in this report (AP-55 Affordable Housing). In addition, the City will take advantage of appropriate opportunities to support the development or rehabilitation of multi-family, mixed income and mixed use housing projects that have an affordable component.

### **Actions planned to reduce lead-based paint hazards**

Lead-Based Paint hazard inspections and mitigation is a standard practice for renovation of residential structures. Contractors and subcontractors are required to comply with all provisions on the detection and elimination of lead-based paint hazards set forth by HUD Regulation 24 CFR Part 35 – Lead-Based Paint Poisoning Prevention in Single Family Owner Occupied dwellings. The City of El Paso maintains and updates procedures in its federally-funded housing renovation programs to ensure it is in compliance with all regulations. Part of these procedures includes informally procuring qualified consultants who now perform Lead Based Paint detection testing, and generate reports for Lead Inspection, Risk Assessment and Project Design in compliance with Federal, State and City procurement requirements.

The consultants currently conduct lead-based inspections using XRF (x-ray fluorescent) and spectrum analysis, which is the most efficient method to detect lead-based paint without disturbing existing painted surfaces. The lead inspection reports include:

- A list of occupants
- Inspection findings
- Sampling plan
- Certifications for the firm

- Radiation safety record for the Lead Inspector, Risk Assessor, and Spectrum Analyzer

Risk assessments include monitoring and providing specifications for workers doing the removal and/or encapsulation. All identified lead-based paint is abated or encapsulated in accordance with HUD guidelines; this determines the renovation dollar amounts and the extent of the lead abatement or encapsulation. Finally, the consultants perform wipe samples and clear the project. A Lead Based Paint Clearance Report is submitted to the City prior to the City issuing a Notice to Proceed for construction activities.

Additionally, the State Department of Health's Toxic Substances Control Division must be informed of all Lead Based Paint activities and must perform an inspection during the construction phase. Only State-certified Lead Firms can perform lead-based paint abatement, interim controls and clearances.

As required by Subpart 35.130, the City provides the lead hazard information pamphlet entitled "Protect Your Family from Lead in Your Home" to every household of an owner-occupied dwelling unit, as well as the LBP testing results, and Risk Assessments, Project Designs and Clearance reports. Also, property owners receiving Home Renovation Assistance are informed of the dangers of Lead Poisoning and are urged to test children under six years of age living for elevated blood lead levels.

The City continues to improve the methods and procedures for identifying and eliminating Lead Based paint hazards in housing built prior to 1978 that is being processed for renovation through the City's Housing Programs Division. Technical Division Staff continuously receives training on implementation, inspection, design and federal reporting requirements; all staff members have been trained in Lead Safe Practices, and two staff members have received additional training in Risk Assessment. The City has also formed a partnership with the El Paso County Health and Environmental Department to facilitate dissemination of information, testing, and formation of policies and procedures for implementation of the Lead Hazard Control Grant Program. Furthermore, twelve of the qualified contractors performing rehabilitation work through the City's Housing Rehabilitation Program have received training in Lead Safe Practices. The Housing Division's goal is to have 100% participation by all qualified contractors.

### **Actions planned to reduce the number of poverty-level families**

In an effort to help reduce the number of persons living at or below the poverty level, the City has allocated a percentage of CDBG funding to assist in improving the living conditions for this population by offering an array of public services. Fifteen percent of the annual entitlement grant plus the projected program income is set-aside for public service programs. In 2019- 2020, the City will utilize a total of \$991,721 in CDBG funds for these types of activities. The City will grant sub-contracts with non-profit organizations to provide services in the following areas: children and youth services; services for homeless persons and families; mental and medical health services; and services for seniors and persons with disabilities.

In addition, the City plans to allocate \$40,000 in CDBG funding to provide a First Time Homebuyer

Counseling and Education program that will assist El Pasoans with attaining an affordable home. Another priority goal of the City of El Paso is to create and retain jobs for low-to-moderate income persons. Project Vida Community Development Corporation (PVCDC) has been awarded \$90,000 in CDBG funding to administer an economic development microenterprise technical assistance program. PVCDC will provide technical assistance to microenterprise owners or persons developing a microenterprise to improve their business skills and access to capital, and to help create and retain jobs for low-to-moderate income persons.

### **Actions planned to develop institutional structure**

The City of El Paso continually strives to develop its institutional structure and create more effective community response mechanisms to maintain and improve the quality-of-life for all of its residents. The DCHD maintains a productive working relationship with other City Departments.

The City will maintain and improve its institutional structure and continue to facilitate partnerships between City Departments and community-based organizations, governmental or public organizations (such as the Housing Authority of the City of El Paso and local public school and college districts), neighborhood and civic associations, residents, businesses, churches and others in the private sector to efficiently link resources and carry out joint planning and program activities.

The City benefits from partnerships with organizations in the service oriented non-profit community who are engaged in the direct delivery of services, and it is through these service contracts that they assist with the implementation of City sponsored projects and activities. The City will continue to promote and cultivate partnerships and collaborations with many non-profit agencies in the community for the direct delivery of services through projects and activities that address Consolidated Plan priorities.

Through the City's yearly CDBG planning process, emphasis will continue to be placed on encouraging public facility projects in low- and moderate-income neighborhoods with cooperation with other City Departments.

The City will continue to support and participate in economic development- related activities through partnering with a local non-profit corporation that will provide a microenterprise technical assistance and loan program to small business owners.

The City will endeavor to pursue new opportunities to participate in various local initiatives that seek to improve the quality-of-life for residents of El Paso.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of El Paso relies substantially upon the non-profit community through partnerships and grant agreements for the delivery of services and to carry-out various projects and activities. Agencies are funded through the following CDBG public services categories: Children and Youth Services; Homeless, Emergency Shelter and Housing; Medical and Mental Health Services; Services to Seniors and Persons with Disabilities; and the Emergency Solutions Grant. For the 2019-2020 program year, 25 different programs (both City and Non-Profit) and 15 non-profit agencies will provide services to individuals of all ages, with various needs, as the result of continued CDBG funding. 8 agencies will also provide street outreach, emergency shelter, homeless prevention, rapid rehousing activities and HMIS services by utilizing ESG funds.

In addition, the City of El Paso provides Homeless Housing and Services (HHSP) funding from the Texas Department Housing and Community Affairs (TDHCA) to 5 non-profit agencies who provide programs for homelessness prevention and rapid rehousing activities in the community.

### **Discussion:**

See above.

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

This section includes information on specific programs that is not included in other sections.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	84.20%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not expect to use other forms of investment than those identified as eligible under the HOME Program: equity investments, interest-bearing loans or advances, non-interest bearing loans or advances, deferred payment loans, grants and interest subsidies.

**State whether any HOME activities in AP-35 will limit beneficiaries or give preference to a segment of the LMI population (e.g., persons with disabilities, veterans, elderly). If they are, then describe the preference or limitation in enough detail to show it's not violating nondiscrimination requirements and the limitation or preference does not include students.**

HOME activities will not limit beneficiaries nor give preference to a segment of the LMI population.

**Narrative of eligible applicants, description of process for soliciting or funding applications and proposals, and identify where applicants can get detailed information, such as application packages.**

Each HOME Program has its own requirements for eligibility. The First Time Homebuyers Program requires that the gross household income of the applicant's family be between 60%-80% of the median income for the City of El Paso. Each applicant must also complete a Guide to Ownership Course prior to submitting an application. To be eligible for the Home Renovation Program, which provides zero-interest loans for those who need basic repairs made to their home, the applicants must meet the following requirements:

- Owned and occupied home a minimum of 3 years prior to applying for assistance.
- Home must be within the El Paso City limits.
- Home value cannot exceed \$133,221 after repairs.
- Home must be in repairable condition.
- Family income cannot exceed the 80% median income for the City of El Paso.

All single-family, owner-occupied programs are on a first-come, first-served basis. Conversely, gap financing for the Development of Affordable Rental Housing is available on a competitive basis through the submittal of an RFP (Request for Proposal). A set amount is budgeted for the RFP per year to assist in the development, rehabilitation, construction, acquisition and reconstruction of rental housing. There is a mandatory training workshop scheduled prior to the release of the RFP applications available to private investors and CHDOs (Community Housing Development Organizations) Non-Profits.

Those interested in any HOME Program are encouraged to contact the Community and Human Development (DCHD) Housing Division by phone at (915) 212-0139, visit the DCHD office at 801 Texas Ave., 3rd Floor, El Paso, Texas 79901 or visit our website <http://www.elpasotexas.gov/community-and-human-development/housing-programs>.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In lieu of subjecting assistance to first-time homebuyers to the resale restrictions in the HOME regulations, the City imposes a recapture provision. In accordance with 92.254 (a)(5)(ii)(A)(2), a reduced HOME investment amount is amortized as a loan or a deferred payment loan over a period up to 30 years. Loans are amortized at 3% interest. Non-interest bearing, second-lien deferred loans in the amount of the HOME subsidy will be made due upon sale, transfer, or lease. The recaptured funds will be treated by the City as program income, which is income that is required to be utilized to assist other HOME eligible activities serving any of the City's housing programs. The City's recapture policy is noted in Unique Grantee Appendices.

The City of El Paso may subordinate its first lien debt for affordable housing that is being assisted with HOME/CDBG funds under the following guidelines:

- If the City investment exceeds the first lien, the City will subordinate with an agreement by the first lien holder to notify the City upon default and allow the City to cure the debt; and
  - The first lien holder must be registered with the City of El Paso. No adjustable Rate Mortgages (ARMS), interest-only mortgages, or other non-standard first mortgage products will be allowed.
  - The City's description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds is noted in detail in the Unique grantee Appendices.
3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in the explanations of resale and recapture at the end of this section. See Unique Grantee Appendices for Resale and Recapture Guidelines.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
  1. For single-family (1 to 4 family) owner-occupied housing when lending HOME/CDBG funds to rehabilitate housing, only if the refinancing excludes a lien created as a result of an extension of “home equity” credit under Section 50, Article XVI, Texas Constitution and it is necessary to reduce the overall housing costs to the borrower and make the housing more affordable. The City must have a first lien after refinancing. The amount being refinanced will be in the form of a loan at the owner-occupant’s qualifying interest rate for the rehabilitation loan. The total of the refinancing loan and the rehabilitation loan shall not exceed the maximum loan to after rehabilitation value of 120%.
  2. For multifamily projects, refinancing will be an eligible cost when loaning HOME/CDBG funds to rehabilitate the units if refinancing is necessary to permit or continue affordability under 24 CFR 92.252. In such cases, the minimum affordability period shall be 15 years. The City will refinance existing debt if at a minimum, the project demonstrates the rehabilitation is the primary eligible activity. More than 50% of the total HOME/CDBG funds must be for eligible rehabilitation soft and hard costs. The City will review management practices to determine that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated. The amount being refinanced will be in the form of a loan at the owner’s qualifying interest rate for the rehabilitation loan. The total of the refinancing loan and the rehabilitation loan shall not exceed the maximum loan to after rehabilitation value of 120%.

HOME/CDBG funds are eligible for refinancing multifamily projects that will maintain current affordable units and/or for projects that will create additional affordable units. This investment of HOME/CDBG funds may be made on a city-wide basis and is not restricted to specific geographic areas or neighborhoods. HOME/CDBG funds cannot be used to refinance multifamily loans made or insured by any Federal program.

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)  
  
Please refer to Unique Appendices for ESG Written Standards.
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The County of El Paso is the operator of the El Paso CoC’s Coordinated Entry (CE) system and

provides strategically-located access points to assist those at risk of becoming homeless or experiencing homelessness. Persons in need of housing receive a full assessment to determine need and priority and are matched and referred to appropriate programs and services. The Coordinated Entry team is accessible in three locations across the community and also through 2-1-1 Texas Information Referral Hotline. Messages are returned within 24 hours. In addition, 2-1-1 provides “warm” referrals during off hours as part of the coordinated entry initiative. The CoC has adopted an HMIS-based universal assessment tool, the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) as the standardized assessment tool for all those experiencing homelessness, including those on the street. The assessment varies depending on the population being assessed; homeless individuals, families and youth and those at-risk. Street Outreach teams are requested to link unsheltered homeless to CE operators for assessment and referral purposes. All persons are assessed for services and housing options using the standardized tool which also prioritizes those hardest to serve, especially the chronically homeless, identifying who should be recommended for housing and support based on acuity, and prioritizes those clients based on need. The assessment captures basic information to determine program eligibility and is used in conjunction with the HMIS intake survey. Referrals are focused on housing interventions which utilize Permanent Supportive Housing opportunities when available as well as Rapid Re-housing programs offered through entities receiving City, State or Federal funding for these programs. When necessary or appropriate, a referral is made to an emergency shelter and/or transitional program. Oversight of the system and its usage is provided by a Coordinated Assessment Oversight Committee, relying on data through the HMIS.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of El Paso’s Department of Community and Human Development solicits ESG proposals from public and private nonprofit organizations, including faith-based organizations, via a Notice of Funding Availability (NOFA) process advertised in the local newspaper. A Letter of Intent (LOI) sheet is made available to potential applicants to allow the City to determine project eligibility and a deadline is given for submission of Letter of Intent packets. No applications are accepted without a Letter of Intent packet. Eligible applicants are invited to a training workshop where they are provided with complete application packets designed to solicit information for the City to make a fair analysis of the proposed project. A deadline is given for submission of applications to the City’s Department of Community and Human Development. Late or incomplete applications are not considered for funding.

Proposal applications are reviewed by DCHD staff and a Proposal Review Committee is established. The Proposal Review Committee Consists of a DCHD staff person, an applicant from a different service category, a member from another funding entity and a Subject Matter Expert (SME). Team members are selected by DCHD staff, with a primary focus on selecting individuals with no relationship to any of the applicant agencies in the service category. All review team members are

required to sign a Conflict of Interest Disclosure affidavit. The Proposal Review Team performs a detailed technical review of each eligible proposal. This review will include past agency performance, proper completion of the application, and errors and inconsistencies in the proposal. The Proposal Review Team will score each proposal using the ESG Application Review Sheet included with the ESG application. Applications with a final score of less than 70% will not be considered for funding. Technical review comments, in addition to the scoring tool comments, will be provided to the applicants and to the Steering Committee for their use in reviewing the proposals. Applicants whose proposals achieved a passing score will be invited to give a presentation to the Proposal Review Committee. Presentation meetings are open to the public. After the presentations, the Review Team will have a meeting to discuss and develop a final budget recommendation, which will be shared with applicants at a later date. The budget recommendation developed by the Proposal Review Team will then presented to the Steering Committee, a citizen advisory board to City Council, for review and comment to City Council. City Council will make the final decision on the applications and allocation of ESG funds.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of El Paso requires subrecipients to identify in their proposals individual(s) who are homeless or formerly homeless within their organizations. In addition, the City of El Paso consults with the General Membership and the Planning Committee of the El Paso Coalition for the Homeless (EPCH) that consists of 65 homeless assistance agencies. The EPCH includes a number of formerly homeless individuals who contribute to policy and funding decisions, as Coalition members. The Planning Committee is a volunteer subcommittee of Coalition members tasked with strategic planning, gap analysis, advocacy and education. Additionally, EPCH advises the City and ESG subrecipients on overall community performance of the ESG program. Policy and funding decisions for ESG funding are also submitted to the Community Development Steering Committee, a citizen advisory board, for review.

5. Describe performance standards for evaluating ESG.

The CoC and the City consult regularly regarding the most appropriate ways to prioritize CoC & ESG funding for maximum impact in El Paso. All agencies awarded ESG funds are required to use HMIS, adhere to community-wide performance standards in homeless assistance, and collaborate in strategic planning to prevent and end homelessness using a range of dedicated mainstream resources. In collaboration with stakeholders, providers, and CoC & ESG Program recipients, the CoC has developed reporting and evaluation standards for ESG & CoC programs which have been approved by the CoC Board. The reporting and evaluation requirements are as follows:

- ESG & CoC recipients must enter client level information in HMIS, capturing all of HUD's Data Standards.
- Programs are evaluated quarterly using HMIS data for performance and a monitoring report is provided.
- The performance categories to be monitored and evaluated through this process align with HUD System Performance Measures (SPMs) and are as follows:
  - Length of Stay or program participation
  - Returns to Homelessness
  - Increase in Earned, Other and Total Income
  - Exits to Permanent Housing
- Data completeness, accuracy and timeliness are reviewed monthly and included in the quarterly monitoring report
- Through the Performance and Benchmarks committee, CoC works with underperforming programs to develop a Peer Improvement Plan and will re-evaluate every 30-60 days for a 12-month period.
- Underperforming programs are those that have not met three benchmarks for four consecutive quarters.
- Programs continuing to perform below standards or that are not compliant for 12 months will be reported to the City DCHD as ESG Recipient for ESG-funded programs or CoC Board for CoC-funded programs.

### **HOPWA - Program Specific Requirements**

#### *HOPWA Application Process Overview*

The Department of Community and Human Development (DCHD), grantee and administrator of the HOPWA grant, utilizes the department's public services application process to grant HOPWA funding. The process begins with an advertisement in the local papers, both in English and Spanish, notifying the community of the availability of funds and applicable deadlines. Interested agencies then submit a Letter of Intent (LOI) and are screened for eligibility. Those agencies found eligible to apply will be invited to submit a complete application. To assist with the application review process, the DCHD puts together a Proposal Review Team. The team consists of a DCHD staff person, a member of another funding entity (e.g., Paso Del Norte Health Foundation, United Way), an applicant from a different service category and a Subject Matter Expert (SME). After DCHD Staff determines the eligibility of each application, the Proposal Review Team performs a detailed technical review of each eligible proposal. This review includes past agency performance, proper completion of the application, and errors and inconsistencies in the proposal. The Review Team scores each proposal using the HOPWA Application Scorecard. Applicants receiving a score of 70% or better are invited to give a presentation to the Proposal Review Team. After the presentations, the Review Team meets to discuss and develop a final budget recommendation. The budget recommendation developed by the Proposal Review Team is then presented to the Steering Committee for review and recommendation to City Council.

2019-2020 HOPWA Application Process

DCHD only received one application for the 2019-2020 HOPWA application cycle. Nevertheless, the application was reviewed and approved through the process described above. City of El Paso's Department of Public Health, sole applicant, was recommended for funding. This will be the third year that the Department of Public Health administers the program.