

# Application for solar photovoltaics under the Energy Efficiency Conservation Block Grant

**Important: This questionnaire serves as the application to participate in the EECBG program and receive solar photovoltaics for facilities owned by non-profits and/or small businesses. This form does not save progress and must be completed in one sitting. Please have all required information prepared prior to beginning submission.**

The City of El Paso, through the Department of Strategic and Legislative Affairs (SLA), hereby issues this opportunity for the installation of solar photovoltaic systems at facilities owned by non-profits and/or small businesses with funding from the U.S. Department of Energy (DOE) Energy Efficiency Conservation Block Grant program. Submission of a proposal is required to be considered for the program. Submission of an application does not constitute an award. **Please submit a separate application for each proposed facility.**

**Application Submission Deadline Friday, April 17, 2026, by 5:00 p.m. MST.**

**Late submissions will not be accepted.** Only non-profit organizations and small businesses that submit a proposal by the deadline above will be eligible for funding from the program. Eligible entities that do not submit a proposal will not be eligible for this program. **No exceptions will be made.**

Before submitting a proposal, applicants are strongly encouraged to check on the following documentation: i) proof of non-profit or small business status; ii) proof of ownership of the facility intended to receive the solar photovoltaic system or written approval from owner to apply, long-term lease documentation; iii) proof of services rendered to the community. These documents will support eligibility to the program. Applicants are also encouraged to read the **Program Application document** located under <https://www.elpasotexas.gov/strategic-and-legislative-affairs/climate-action/>. This document will define: eligibility to the program; funding priorities; eligible activities; scoring; and compliance requirements. Proposals that do not meet pass/fail requirements will be determined ineligible or non-competitive. SLA will review all submitted proposals to determine: eligibility; feasibility; and final scoring. **Only applications that meet all pass/fail eligibility requirements will be approved to proceed to the evaluation stage.**

**Entities will be notified whether their application has passed the mandatory pass/fail evaluation criteria. All applications that pass the initial filter will be reviewed and scored by the Technical Advisory Review Panel (TARP), comprised by City of El Paso staff.**

**Following application review and any oral presentations, funding recommendations will be developed. Applicants will be notified of funding decisions and an estimated award/project timeline.**

\* Required

1. Non-Profit or Small Business Name \*

2. Name and title of person filling out the application. Provide email address and phone number \*

3. Person filling out the application has the authority to do so on behalf of the organization. Yes or No \*

4. Pass/Fail eligibility question #1: Non-Profit/Small Business status. Indicate Yes or No; and justify (see Program Application Document) \*

5. Pass/Fail eligibility question #2: Location within city of El Paso limits. Indicate Yes or No; and provide facility address. \*

6. Pass/Fail eligibility question #3: Ownership or written approval by owner AND long-term lease. Indicate Yes or No and provide deed to the facility or owner approval letter and long-term lease contract \*

7. Pass/Fail eligibility question #4: Site Readiness. Roof must be in good condition (see Program Application Document). Indicate Yes or No and provide documentation to prove it. \*

8. Pass/Fail eligibility question #5: Financials. Good standing with local, state and federal governments. Indicate Yes or No. To be checked by the reviewers. \*

9. Social Criteria #1: facility located in or serving a Disadvantaged Community as defined by the CEJST tool (see Program Application Document). Indicate Yes or No and explain the services provided by your organization and target clients. \*

Please enter at most 350 characters

10. Social Criteria #2: community benefit. Explain how the projected/tentative annual energy savings will be utilized/leveraged? Will these funds be used to, for example, hire staff, expand operating hours, or reduce costs for low-income clients? Include any tentative use for the expected annual savings. \*

Please enter at most 350 characters

11. Financial Capacity and Sustainability Criteria #1: Applicant's ability and commitment to cover long-term O&M costs (i.e. insurance, cleaning, inverter replacement). Explain how your organization plans to cover for expected O&M long term costs associated to the installation of solar PV panels. \*

Please enter at most 300 characters

12. Financial Capacity and Sustainability Criteria #2: Financial health of the nonprofit or small business. Provide documentation for the last 2 years of financial statements (see Program Application Document) \*

Please enter at most 300 characters

13. Environmental & Technical Performance Criteria #1: Hours of operation. Explain the hours of operation of the non-profit/small business, indicating daily and seasonal peaks for services provided. \*

Please enter at most 300 characters

14. Environmental & Technical Performance Criteria #2: Energy Offset. The program manager will analyze your facility energy consumption based on your electric bills. Please provide requested information (see Program Application Document). NO ANSWER NEEDED FOR THIS CRITERIUM \*

15. Environmental & Technical Performance Criteria #3: Energy and Weatherization. Have you improved energy efficiency and/or weatherization for the facility in the past? Provide explanation and justification \*

Please enter at most 300 characters

16. Would you like to be considered for the battery storage systems assessment? This is not part of this program; in case that funding becomes available, applicants who respond Yes may be considered for funding. \*

Yes

No

17. Do you certify that the person submitting this application is authorized to do so and that the responses above are truthful? Respond Yes or no and add the full name of the person responsible for the application \*

---

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.

Microsoft Forms