



CAPITAL IMPROVEMENT DEPARTMENT

MEMORANDUM

MAYOR
Renard U. Johnson

Date: April 1, 2026
To: Offerors - Solicitation #2026-0329R
From: Elsa Rodriguez, Contracts Manager
Subject: Response to questions

CITY COUNCIL

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CITY MANAGER
Dionne Mack

1. Is a Building Commissioning Association membership required to submit an SOQ, or is an ASHRAE membership an equivalent substitution?

Membership is not a requirement for submitting the SOQ response. ASHRAE's Building Commissioning Professional (BCxP) certification is acceptable.

2. Will LEEDS or Green Globes be anticipated?

LEED is expected to cover only the design phase of the three buildings, not the construction documentation.

3. A simple membership in ASHRAE is not the same as membership in a Cx Association.

The ASHRAE's Building Commissioning Professional (BCxP) certification is acceptable.

4. Will this RFQ apply to the future buildings as well?

No, this RFQ will cover Phase 1 only.

Yvette Hernandez, P.E., – City Engineer

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