



## CAPITAL IMPROVEMENT DEPARTMENT

### MEMORANDUM

**MAYOR**  
Renard U. Johnson

Date: January 28, 2026  
To: Offerors - Solicitation #2026-0264R  
From: Elsa Rodriguez, Contracts Manager  
Subject: Response to questions

#### CITY COUNCIL

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Alejandra Chávez

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1. **Is the due date February 6<sup>th</sup> or 9<sup>th</sup>? Tentative Schedule on page 11 shows deadline for submission as February 9<sup>th</sup> -5:00 p.m. Exhibit “A” Project Reference Form (PRF) shows due date as Friday, February 6<sup>th</sup> – 5:00 p.m.**

*The deadline for SOQs and PRFs for this solicitation is February 9, 2026. An amendment has been posted on the solicitations page with the updated PRF form.*

2. **In regard to the PRF for this solicitation, would we be penalized if we have not worked directly under the public entity’s task order contract on any of the public entity-related projects for which we submitted references (most of the time we have worked under a Design Consultant)**

*The firm will not be penalized for not having worked directly under a public entity’s task order contract; however, no points will be awarded for this section. We will review internally to determine whether references for work performed for a public entity under a design consultant can be accepted*

**CITY MANAGER**  
Dionne Mack

**Yvette Hernandez, P.E., – City Engineer**  
City 2 | 218 N. Campbell, 2<sup>nd</sup> Floor | El Paso, Texas 79901 | (915) 212-0065



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