



## CAPITAL IMPROVEMENT DEPARTMENT

### MEMORANDUM

#### MAYOR

Renard U. Johnson

Date: December 19, 2025  
To: Offerors - Solicitation #2026-0234R On-Call MEP Services  
From: Elsa Rodriguez, Contracts Manager  
Subject: Response to questions

#### CITY COUNCIL

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#### CITY MANAGER

Dionne Mack

1. **The Project Reference Form (Exhibit A) shows a PRF & SOQ due date of January 25, 2025. Can you please confirm that date should be January 5, 2026?**

*The SOQ and PRF deadline has been updated to Tuesday, January 6, 2026 at 5:00 PM MST. Amendment with updated PRF form has been posted on the solicitations page.*

2. **Will the City of El Paso consider extending the solicitation and PRF deadline to allow our references more time to complete the Project Reference Form due to potential conflicts with the holiday season?**

*Due to the upcoming expiration of the current on-call contract in January, this solicitation is on an accelerated timeline to ensure continuity of services. The submission deadline has been extended to Tuesday, January 6, 2026, at 5:00 PM MST. Amendment with updated PRF form has been posted on the solicitations page.*

**Yvette Hernandez, P.E., – City Engineer**

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DELIVERING EXCEPTIONAL SERVICES