



# Capital Improvement Department

## MEMORANDUM

### MAYOR

Oscar Leaser

Date: August 12, 2025

### CITY COUNCIL

#### District 1

Brian Kennedy

To: Offerors of Solicitation #2025-0588R

#### District 2

Dr. Josh Acevedo

From: Capital Improvement Department

#### District 3

Cassandra Hernandez

Subject: Amendment 1 Solicitation 2025-0588R

#### District 4

Joe Molinar

#### District 5

Isabel Salcido

#### District 6

Art Fierro

#### District 7

Henry Rivera

#### District 8

Chris Canales

Exhibit "A" Project form has been updated to reference "PRF forms from current El Paso International Airport employees will not be accepted. See page 2 below:

### CITY MANAGER

Dionne Mack

Yvette Hernandez, P.E., -City Engineer

City 2 | 218 N. Campbell, 2<sup>nd</sup> Floor | El Paso, Texas 79901 | (915) 212-0065

**EXHIBIT "A"**  
**PROJECT REFERENCE FORM (PRF)**

**Directions:** Request references from three (3) public agencies for which you have substantially completed similar work within the last 5 years. Reference form should be completed and submitted by the person directly responsible for oversight of the project. Please submit via email prior to the date and time listed below. If the form is received after the date and time specified, it will not be accepted. If your firm has not completed prior projects with the City of El Paso, you will not be penalized. **PROJECT REFERENCE FORMS FROM CURRENT EL PASO INTERNATIONAL AIRPORT DEPARTMENT EMPLOYEES WILL NOT BE ACCEPTED.**

**PRF & SOQ DUE:** August 29, 2025 (5 P.M. MST)

**PROJECT NAME:** 2025-0588R Geotech & Material Testing for the EPIA GA RAMP Rehabilitation  
Stage 2 & 3

**NAME OF COMPANY TO BE EVALUATED:** \_\_\_\_\_

**NAME OF PROJECT:** \_\_\_\_\_

**COMPLETION DATE:** \_\_\_\_\_

**QUESTIONS:**

1. Has the above-referenced project reached substantial completion? (circle one) Yes    No
  2. What project delivery method was utilized? (circle one) Designed-Bid-Build    Design-Build    CMAR
  3. What was the firm's role, and in what capacity did they serve on the above-referenced project?
- \_\_\_\_\_

On a scale of 1 to 10 (1 being poor, 10 being Excellent) how would you rate this company's performance on the following:

	Rate: 1-10 (Only)
How would you rate work performed by this firm on your project?	<input type="text"/>
Was the project completed on time?	<input type="text"/>
Was the project completed within budget?	<input type="text"/>
What was the quality of the work performed?	<input type="text"/>
Was staff proactive in solving problems that may have occurred on your project?	<input type="text"/>
What was the extent of staff turnover? (10=low staff turnover, 1=high staff turnover)	<input type="text"/>
Would you be willing to contract with this firm again? (10=Yes, 1=No)	<input type="text"/>

**TOTAL POINTS (maximum 70 points):** \_\_\_\_\_

**Name of Agency Submitting Evaluation:** \_\_\_\_\_

**Name of Reviewer:** \_\_\_\_\_

**Please email form directly to Elsa Rodriguez at [aeselection@elpasotexas.gov](mailto:aeselection@elpasotexas.gov) by the time and date shown above**