# 2013 BUDGET

# Fiscal Year 2013 Budget
# Adopted by City Council August 21, 2012

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# Helpful Contact Information

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**City Hall**
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**District 7**
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**District 8**
Cortney Niland: (915) 541-4123 ..... district8@elpasotexas.gov

**Community and Human Development:** (915) 541-4643

**Graffiti Hot line**: (915) 621-6789

**Recycling & Garbage Collection:** (915) 621-6700

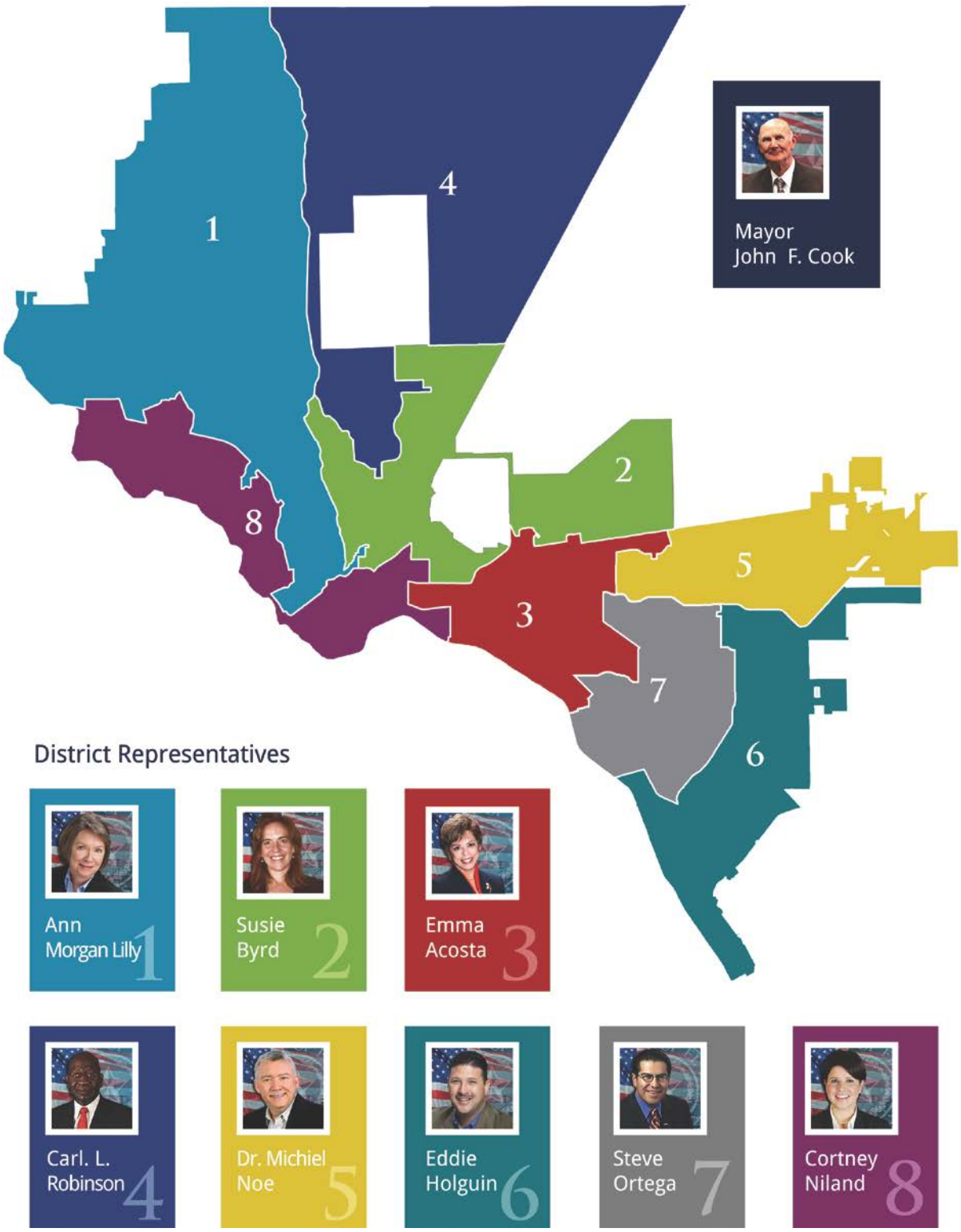
**Bus Information**: (915) 533-3333

**Non-Emergency-El Paso**
- Fire & Ambulance: (915) 832-4432
- Police: (915) 832-4400

**Parks and Recreation Administration: (**915) 541-4331

**Tax Assessor Collector:** (915) 541-4054

# City of El Paso Mayor and City Council With District Map



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Special Thanks To:

**Tax Office**
**City Development**
**Engineering and Construction Management**
**Department of Transportation**
**Airport**
**Camino Real Regional Mobility Authority**
**El Paso Community College**
**University of Texas at El Paso**
**New Mexico State University**
**Texas Tech University Health Sciences Center**
**Fort Bliss**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

# *Distinguished Budget Presentation Award*

**PRESENTED TO**

## City of El Paso

## Texas

For the Fiscal Year Beginning

**September 1, 2011**

President Executive Director

*Dedicated to Outstanding Customer Service for a Better Community*

SERVICE SOLUTIONS SUCCESS

September 1, 2012

The Honorable Mayor and City Council
El Paso, Texas

Ladies and Gentlemen:

I am pleased to present to you the Fiscal Year 2013 Adopted Budget for the City of El Paso. Earlier this year, we began redesigning our budgeting approach to better align strategic planning with service outcomes through the development of departmental strategic business plans. Included in this budget are completed strategic business plans for Sun Metro and General Services. These plans provide transparency in programs and services offered as well as accountability in meeting performance. Additionally, we have summarized our budget highlights across restructured executive leadership teams defined by citywide priorities, not just by functions of a department. While this budget ensures core programs and services continue at current levels with no increase in the tax rate, we expect to see performance improve as we continue to focus our attention on what is important to our citizens and how to do the right things the right way for our customers.

Fiscally, El Paso has experienced some improvement in economic activity this year which is projected to continue in FY 2013; however, a couple of noticeable FY 2012 revenue streams are coming in below estimate, and we have adjusted our budget decisions to reflect those changes. Even though end of year FY 2012 revenue collections are projected to be within 1% of expectations, a drop in international bridge toll revenue and ambulance billings have impacted both fiscal year budgets. City departments have had to reduce their FY 2012 operating budgets by nearly $3.5 million to stay in balance with actual revenues. In the FY 2013 Adopted Budget, we've lowered our projection for ambulance revenues and pedestrian toll expectations to align with prior year collections. Hoping to improve bridge revenue, we reduced Saturday's toll fare from 50 cents to 25 cents to increase pedestrian traffic.

**Mayor**
John F. Cook

**City Council**

*District 1*
Ann Morgan Lilly

*District 2*
Susie Byrd

*District 3*
Emma Acosta

*District 4*
Carl L. Robinson

*District 5*
Dr. Michiel R. Noe

*District 6*
Eddie Holguin Jr.

*District 7*
Steve Ortega

*District 8*
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**City Manager**
Joyce A. Wilson

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El Paso, TX 79901
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Revenue projections for FY 2013 are modest. Certified net taxable property values grew by 3.7% over 2011's adjusted certified values including new construction of $674 million. Within the Tax Increment Reinvestment Zone (TIRZ) and Transportation Reinvestment Zones (TRZ), property values increased by over 65% from $147 million to $245 million; however, the revenue generated by this increase in value is currently reserved for debt service. To fund the City's operating budget, debt service reserves of $3 million have been utilized to meet FY 2013's debt service requirement allowing us to use more of the tax rate for operating thereby maintaining the FY 2012 Adopted tax rate. Sales tax revenues show continued steady growth, but other major categories are either flat or declining. This pattern reinforces the need to explore alternative revenue sources to support the community's growth while not over-burdening real estate taxes on property owners. It also emphasizes the need to seek legislative relief to redirect over-collections in Transportation Reinvestment Zones to the General Revenue Fund when appropriate.

Several fee increases of note have been implemented in the new fiscal year. A new commercial monthly recycle fee of $14 is to provide residential size bins for small commercial properties as an incentive to recycle. A new residential overflow garbage bin fee of $4 is an alternative to special pick-ups and a service to customers that have garbage that won't fit in the provided bin. Some citizens who receive their vaccines in our local health department offices, may pay a different fee, based on a change in state policy on eligibility. About 40 fire license fees have been adjusted, based on an internal cost allocation study, to align with those charged by other departments for similar types of inspections.

Operationally, we've identified several opportunities for improvement in FY 2013 designed to revamp our internal processes allowing us to focus our efforts on service delivery, meeting the needs of our customers, and eliminating needless bureaucratic processes. Over the past year, we have identified several opportunities to engage the private sector in 3rd party arrangements that will allow us to enhance services at the same or less cost, or add capacity without increasing internal programs. Additionally, Police, Fire, City Development, and International Bridge departments addressed the following:

- Implementation of a FY 2011 study's recommendations with regard to more proactive policing continues. A pilot program with a security company, G4S, is planned for early FY 2013 which will provide prisoner transport service allowing officers to spend less time on administrative duties and more time policing.

- To address the growing population of the City and to improve the level of service provided to the citizens of El Paso, the need for Fire Station #31 and Fire Station #37 was identified. Additionally, high call volume and a review of service delivery resulted in the need for an additional ambulance at Fire Station #5. These items have been included in the FY 2013 Adopted Budget.

- Early in FY 2012, a review of our regional economic development structure and climate was conducted. In accordance with its recommendations, we budgeted for the creation of a City Development Department, merging existing divisions of Economic Development, Planning, and Development Services. The new department will support the local business and development community by providing the tools to: effectively promote sustainable growth, encourage business retention and expansion, and efficiently oversee the permitting/ inspection function as we responsibly manage growth in the City of El Paso. This new

department will also house the City's real estate program to be managed by a private property management firm under a recently approved contract.

- International bridge crossing wait times from Mexico to El Paso at peak times often exceed two hours for passenger vehicles and one hour for commercial vehicles from federal Custom Border Patrol inspections. With an annual trade impact of about $70 billion and 115,000 jobs, and congestion on the bridges estimated to result in annual losses of $7 billion in trade and 20,000 jobs, border wait time is the City's number one priority at the federal level. Relief could, for example, come in the form of enabling cities and businesses to pay for additional customs officers. We will continue to monitor efforts at the federal level and will be prepared to respond quickly, if passage of such legislation is successful. Meanwhile, other initiatives to improve service and reduce wait times continue to be explored.

Even with mid-year reductions in FY 2012, we are able to provide a FY 2013 Adopted Budget for All Funds that is $756.8 million or 5.9% above the FY 2012 Adopted Budget. The FY 2013 General Fund portion of the budget, mostly supported by sales and property taxes, is $335.5 million, which is $13.3 million or 4.1% higher than the prior year's budget. Following is a breakdown of the budget across departments by All Funds and the General Fund.

## All Funds Summary:

| Department | FY 2012 Adopted Budget | FY 2013 Adopted Budget | FY 2013/ FY 2012 Variance | |
|---|---|---|---|---|
| Airport | 43,922,049 | 48,445,795 | 4,523,746 | 10.3% |
| City Attorney | 4,439,901 | 4,686,973 | 247,072 | 5.6% |
| City Development | 8,423,350 | 14,156,633 | 5,733,283 | 68.1% |
| City Manager | 2,877,153 | 2,751,693 | (125,460) | (4.36%) |
| Community & Human Development | 16,984,725 | 14,876,599 | (2,108,126) | (12.4%) |
| Convention & Performing Arts Center | 12,178,575 | 12,896,358 | 717,783 | 5.9% |
| Department of Transportation | 17,157,915 | 17,348,517 | 190,602 | 1.1% |
| Engineering & Construction Mgt. | 4,908,826 | 4,255,350 | (653,476) | (13.3%) |
| Environmental Services | 54,196,157 | 66,419,245 | 12,223,088 | 22.6% |
| Financial Services | 3,438,235 | 3,278,621 | (159,614) | (4.6%) |
| Fire | 89,504,812 | 94,084,197 | 4,579,385 | 5.1% |
| General Services | 43,534,095 | 48,530,636 | 4,996,541 | 11.5% |
| Human Resources | 44,792,830 | 45,496,085 | 703,255 | 1.6% |
| Information Technology | 13,177,287 | 15,080,230 | 1,902,943 | 14.4% |
| International Bridges | 17,625,750 | 16,981,825 | (643,925) | (3.7%) |
| Library | 8,728,415 | 8,771,050 | 42,635 | 0.5% |
| Mass Transit - Sun Metro | 61,164,909 | 63,017,538 | 1,852,629 | 3.0% |
| Mayor & Council | 1,323,038 | 1,333,970 | 10,932 | 0.8% |
| Metropolitan Planning Organization | 1,713,022 | 1,764,680 | 51,658 | 3.0% |
| Municipal Clerk | 5,700,109 | 6,238,082 | 537,973 | 9.4% |
| Museums & Cultural Affairs | 4,177,003 | 4,574,707 | 397,704 | 9.5% |
| Non-Departmental | 103,288,372 | 104,937,516 | 1,649,144 | 1.6% |
| Parks & Recreation | 12,117,147 | 12,507,335 | 390,188 | 3.2% |
| Police | 112,478,238 | 116,626,014 | 4,147,776 | 3.7% |
| Public Health | 19,052,491 | 19,416,200 | 363,709 | 1.9% |
| Tax | 1,548,970 | 2,019,531 | 470,561 | 30.4% |
| Zoo | 6,380,819 | 6,309,415 | (71,404) | (1.1%) |
| **Department Totals** | **714,834,193** | **756,804,795** | **41,970,602** | **5.9%** |

## General Fund Summary:

| Department | FY 2012 Adopted Budget | FY 2013 Adopted Budget | FY 2013/ FY 2012 Variance | |
|---|---|---|---|---|
| Airport | 0 | 0 | 0 | |
| City Attorney | 4,094,152 | 4,243,540 | 149,388 | 3.6% |
| City Development | 7,202,710 | 8,421,200 | 1,218,490 | 16.9% |
| City Manager | 2,877,153 | 2,751,693 | (125,460) | (4.36%) |
| Community & Human Development | 527,398 | 528,016 | 618 | 0.1% |
| Convention & Performing Arts Center | 0 | 0 | 0 | |
| Department of Transportation | 13,404,395 | 13,452,239 | 47,844 | 0.4% |
| Engineering & Construction Mgt. | 3,617,943 | 2,893,352 | (724,591) | (20.0%) |
| Environmental Services | 2,530,092 | 2,247,985 | (282,107) | (11.2%) |
| Financial Services | 3,164,108 | 3,052,861 | (111,247) | (3.5%) |
| Fire | 88,134,043 | 91,853,046 | 3,719,003 | 4.2% |
| General Services | 25,625,292 | 27,273,421 | 1,648,129 | 6.4% |
| Human Resources | 1,862,805 | 1,877,543 | 14,738 | 0.8% |
| Information Technology | 11,810,537 | 14,657,624 | 2,847,087 | 24.1% |
| International Bridges | 0 | 0 | 0 | |
| Library | 8,529,540 | 8,656,780 | 127,240 | 1.5% |
| Mass Transit - Sun Metro | 0 | 0 | 0 | |
| Mayor & Council | 1,323,038 | 1,333,970 | 10,932 | 0.8% |
| Metropolitan Planning Organization | 0 | 0 | 0 | |
| Municipal Clerk | 4,728,609 | 5,255,507 | 526,898 | 11.1% |
| Museums & Cultural Affairs | 2,263,041 | 2,327,705 | 64,664 | 2.9% |
| Non-Departmental | 8,091,823 | 8,322,928 | 231,105 | 2.9% |
| Parks & Recreation | 11,790,471 | 12,174,203 | 383,732 | 3.3% |
| Police | 109,494,139 | 112,285,362 | 2,791,223 | 2.5% |
| Public Health | 5,973,803 | 6,061,985 | 88,182 | 1.5% |
| Tax | 1,548,970 | 2,019,531 | 470,561 | 30.4% |
| Zoo | 3,574,618 | 3,792,405 | 217,787 | 6.1% |
| **Department Totals** | **322,168,680** | **335,482,896** | **13,314,216** | **4.1%** |

As introduced earlier, we restructured our executive leadership team so they can start the new fiscal year with a strategic focus in these three areas:

- **Development and Tourism** – to ensure a coordinated effort on job creation, community investment, and tourism, fully utilizing El Paso's historic, cultural, and environmental assets, in order to develop and enhance the attractions and assets needed to attract travelers and promote tourism.
- **Public Safety and Community Services** – to be responsible for all the core public safety, health and community services activities to support a high quality of life for our citizenry.
- **Transportation and Public Works** – to oversee all mobility planning and transit corridor land development plans, all ground transportation related services and coordination, as well as coordinate all the City's major infrastructure investments and related maintenance and support.

The Chief Financial Officer's responsibilities have also expanded to consist of:

- Financial Services
- Tax
- Purchasing
- Utility Franchise Oversight
- Office of Management and Budget
- Information Technology

Human Resources now reports directly to the City Manager's Office while the Internal Auditor reports to both the City Manager's Office and the Mayor and Council.

This realignment allows us to freeze or eliminate several senior executive positions while providing opportunities for additional growth and professional development for existing staff.

Part of the executive leadership team's responsibilities is to oversee and ensure the advancement of the following FY 2013 priorities:

- Develop an implementation plan following the Quality of Life bond election, if approved by voters in November 2012.
- Pursue relocation of City operations and construction of a Triple-A baseball stadium.
- Implement the street infrastructure investment plan as authorized by Council with a focus on resurfacing/micro-surfacing and reconstruction as well pedestrian elements, median and parkway landscaping, and synchronization of the traffic signal network.
- Continue with Information Technology investments and performance enhancements.
- Continue to develop strategic business plans with the goal of completing 15 departmental plans in FY 2013.
- Expand efforts to reduce costs and improve performance through internal process reforms and other innovative approaches to service delivery.
- Prepare to launch the bus Rapid Transit System in calendar year 2014.

The remaining sections of this letter touch upon the priorities and highlight some of the changes in the FY 2013 Adopted Budget.

## Development and Tourism

Investing in the community and enhancing tourism are critical components to improving the economic development of our City. We provide the following funding for these departments in FY 2013:

- $48.4 million for the Airport, including $6.4 million for services from staff who report to the Fire and Police Departments. This budget represents a $4.5 million or 10.3% increase over FY 2012. The majority of the increase, $3.0 million, is for the collection of the Council approved Customer Facility Charge on car rentals at the Airport to be transferred to a capital fund to finance construction of the new Consolidated Rental Car Facility. About $800,000 in non-operating costs is for debt service payments, leaving a $329,000 or less than 1.0% increase in FY 2013 operating costs. The increase is attributable to materials and supplies for terminal expansion and maintenance from an increase in space, as well as for expenses related to airfield maintenance and repairs. The department will utilize the City's energy

services company contract for General Services to upgrade the terminal's central plant in FY 2013, projected to reduce energy consumption by 36%, further enhancing the Airport's goal of reducing carbon emissions and increasing savings.

- $14.2 million, inclusive of existing City resources transferred, and about $320,000 in new funding, to establish a City Development Department. All critical elements are funded -- planning, permits and inspections, economic development, and city real estate portfolio management. Level funding is allocated for ongoing contractual obligations and incentives reimbursements. Also included is funding for Project ARRIBA (an initiative to address hard to fill, high demand occupations). Once a new regional partnership for economic development is established, funding to support the partnership will come from reserves if the need is specifically identified in FY 2013. Otherwise City financial commitments will be programmed for FY 2014, based on specific requests from the regional partnership.

- $14.9 million, a $2.1 million or 12.4% decrease in federal funds, for the Community and Human Development Department. Despite this reduction, the department continues to work with and fund approximately 30 non-profit agencies that provide essential services to the most vulnerable populations in the community. The department also continues to assist in providing much needed public infrastructure and facilities in low income neighborhoods. In FY 2013, Community and Human Development is implementing a new methodology for the distribution of federal Community Development Block Grant (CDBG) funds that will allocate all funds, other than Public Service funding, to two Council Districts thus increasing the funding availability and physical impact CDBG funds will have in the eligible areas. For the 5th consecutive year the City of El Paso was awarded the John Sasso National Community Development Week Award. The award recognizes communities that exemplify the spirit of the CDBG Program by showcasing projects during the 2012 National Community Development Week. Recipients were selected based upon quality of local partnerships, leveraging of program dollars, the sustainability of projects funded with CDBG and the value and need for CDBG funding in the community. We commit to maximizing this limited resource in FY 2013.

- $12.9 million, a $717,783 or 5.9% increase, for the Convention and Visitors Bureau/Convention and Performing Arts Center, which reflects the growth in Hotel Occupancy Tax revenues attributable to growth in facility revenues from increased event activities and ancillary event revenue streams. Primary objectives for FY 2013 include development of the strategic communications plan, expanded marketing and promotions, and continuation of increasing venue revenues and event attendance at managed facilities.

- $4.6 million, a $397,704 or 9.5% increase, for the Museums and Cultural Affairs Department to fund the Museum of Art's Rembrandt, Rubens and the Golden Age of Painting in Europe 1600-1800; the History Museum's motorcycle exhibition; the Archaeology Museum's continued efforts to increase collections management standards; and for the Public Art Program to complete four major projects, including the fifth year of Chalk the Block.

- $6.3 million, a $71,404 or 1.1% decrease, for the Zoo to continue funding established exhibits as well as recently opened venues, including the new splash pad, the renovated prairie dog exhibit (with nine new prairie dogs), and the giraffe encounter (two public feeding sessions each day). Three public shade structures and a new picnic area have also been added. Funds are provided to complete the renovations and reopen the Animals of the Spanish

Explorers exhibit highlighting domestic stock that passed through this region on the historic Camino Real trail. A new "free play" area will also open that will be a themed tree house playground.

## Public Safety and Community Services

Combining public safety and community services creates synergy among related City departments by addressing together healthy living, crime and risk prevention, code enforcement and other leisure activities that promote community well-being. Included in this department grouping is the Municipal Clerk's Office, responsible for the elections in November 2012 when two key priorities will be presented to the voters: the Quality of Life (QOL) propositions and the baseball stadium venue project with a proposed 2% increase in the hotel occupancy tax (HOT). The QOL bond election addresses the provision of additional parks, park improvements, open space, zoo enrichment, new and improved recreation centers, a children's museum and other museum improvements, a multi-purpose performing arts and entertainment center, citywide library enhancements, and soccer/sports fields and aquatic centers. The venue project and 2% HOT increase are specific to building a stadium for an El Paso based Triple-A baseball team. We provide the following funding for these departments in FY 2013:

- $66.4 million for Environmental Services, which includes a change in how garbage billings are appropriated, thereby showing an artificially inflated $12.2 million or 22.6% increase over FY 2012. Excluding the technical adjustment of this internal transfer of $10.6 million to the capital fund, leaves a $1.6 million or 3.0% increase in proposed operating budget for FY 2013. The additional funding is for increased staffing in Animal Services to allow for a much more active enforcement program, to implement a No Kill program, and to expand hours of operation (night shifts and seven-day service). To accommodate the extended schedule, 18 positions will be added as well as replacement and new vehicles for improved service. Regarding the City's Sustainability Program, one position is added to assist with implementation and continuation of its energy efficiency and conservation programs, recycling, to develop a green purchasing policy and to advance the composting program. We will continue our efforts in solar economic development along with education and outreach to the community. This budget includes additional funds for parks litter control, alley cleaning, and 10 replacement loaders powered by compressed natural gas, which saves on fuel costs.

- $94.1 million, a $4.6 million or 5.1% increase, for Fire to include full-year funding for a new station #31 on the west side and partial funding (opening June 2013) for station #37 on the far east side. The budget also includes full implementation of the 311 customer service call center, another private sector 3rd party management arrangement that is providing expanded services in a more robust and flexible manner than could be accomplished through a traditional approach.

- $8.8 million, a $42,635 or 0.5% increase, for Libraries to maintain existing service levels, which offer the highest level of access within a six-day service schedule. The funding increase of $400,000 for a total annual allotment of $1.17 million for books and materials appropriated in the FY 2012 Adopted Budget is sustained in FY 2013 and continues to pay immeasurable dividends with thousands of readers of all ages and stages enjoying the 42% increase in number of new books and material stocking the shelves of El Paso's 13 library locations. To continue the City's commitment to workforce development through technology

training, the budget contains the library's first ever Lead Technology Trainer and will sustain the Tech-Mobile beyond the federal Broadband Technology Opportunities Program (BTOP) grant funding cycle.

- $6.2 million, a $537,973 or 9.4% increase, for the Municipal Clerk to conduct the November, 2012 election. We also include monies to conduct the May 2013 City General Election and possible June run-off election for the Mayor and four City Representatives.

- $12.5 million, a $390,188 or 3.2% increase, for Parks and Recreation to include modest increases in staffing at recreation centers to help ensure safe staff-to-patron ratios, seven new dual use park ponds, Mountain View skate park, various playground enhancements and nine (35 acre) new parks via subdivision development. We are also planning for increased participation within city-operated sports leagues, outdoor youth trailblazers, Learn to Swim, after school and other such programs.

- $116.6 million, $4.1 million or 3.7% increase, for Police services to include funding for additional police officers and report takers as well as a pilot for prisoner transport. We have planned for an academy of 45 cadets to commence in February 2013 and an additional academy in early summer should attrition exceed estimates. This effort will provide the opportunity to increase the force beyond the additional 20 new positions added in FY 2012. Funding for a more robust, seven-day report taking function is included to allow for greater responsiveness by uniformed officers, and a prisoner transport service is being piloted at the Pebble Hills and Mission Valley Regional Command Centers in FY 2013 to determine the impact on officer response time to incidents and proactive presence in the field.

- $19.4 million, a $363,709 or 1.9% increase, for Public Health to maintain services for existing programs. The department will continue its collaboration with other agencies and organizations to improve immunization delivery, tuberculosis education/control, sexually transmitted disease treatment, and dental services for healthier lifestyles. Also included is funding to replace a dental van which has exceeded its useful life.

## Transportation and Public Works

Planning and coordination of the City's transportation and public works needs are imperative to managing growth successfully. Two of the City's FY 2013 priorities address these needs: the implementation of the street infrastructure plan and introduction of the City's first Rapid Transit System (RTS) corridor. We provide the following funding for these departments in FY 2013:

- $17.3 million, $190,602 or 1.1% increase, for Transportation to continue with general maintenance. Additional funding from the red light camera reserve and Certificates of Obligation have been set aside specifically for improvements/additions to:

    - Bikeways
    - Traffic signals, roundabouts, flashers
    - Synchronization of traffic signals
    - Resurfacing and micro surfacing pavement
    - Reconstruction

- Unpaved rights of way
- Street median and parkway landscaping
- Neighborhood Traffic Management Program (NTMP) for addressing speeding through residential streets using traffic calming techniques, such as speed humps and roundabouts
- Pedestrian elements, e.g., sidewalks, landscape, school signage, and crosswalks

- $4.3 million, a $653,476 or 13.3% decrease in Engineering and Construction Management, due to a restructuring of sections transferring to the new City Development Department. The remaining budget is to continue funding the oversight of all essential functions necessary to plan and execute the City's Capital Improvement Program (CIP) to include program management, design, procurement services, construction inspection and the financial aspects of the program.

- $48.5 million, $5.0 million or 11.5% increase, for the General Services Department (GSD) to continue the City's sustainability and energy efficiency initiatives. Through its energy services company contract, GSD recently installed solar photovoltaic power generation panels on the Lafayette Municipal Service Center that will reduce the facility's utility bills by 35%. This installation was paid for with a $1.1 million competitively-awarded grant from the State of Texas Energy Conservation Office. Also being installed are 7,300 energy-efficient LED streetlights throughout El Paso that will reduce energy consumption for those lights by 60%. These initiatives are in addition to the $18 million in lighting improvements, solar water heating, and HVAC equipment and control systems installed at 77 buildings covering 2.4 million square feet since 2008 that have reduced energy bills by $3.8 million over the past two years. GSD has also "gone green" with its fleet, increasing the number of alternative fuel vehicles (electric, hybrid, propane, and natural gas) in its fleet from two in 2011 to 100 projected by the end of FY 2013. GSD is taking its sustainable initiatives and improvements to the City's parklands, where Yucca Park last year, and Scenic Drive this summer, have solar-powered trash compactors that possess five times the capacity of traditional receptacles being installed as a pilot program. This initiative should reduce trash in the parks while creatively utilizing alternative sustainable energy sources. In addition to the green initiatives mentioned, $1.0 million is provided to GSD to increase the number of sports fields receiving a higher level of maintenance from 35 to 110. This higher level of service translates to an additional nine staff tending to 75 additional sports fields with attention to fertilizer, seed, herbicide, irrigation, fencing, and signage efforts designed to improve and maintain the quality as sports turf versus general park turf. Also included is the expansion of a pilot program from FY 2012 that involves "overseeding" of fields. The program will be increased from 9 to 60 fields, which will extend the availability of sports fields for the Fall and Spring sports seasons.

- $17.0 million, a $643,925 or 3.7% decrease, for International Bridges, is reflective of less revenue from a decline in pedestrian bridge crossings and the elimination of street parking meter charges on Saturdays. However, free Saturday meter parking and a reduction in Saturday's pedestrian crossing fee from 50 cents to 25 cents will promote increased retail and cultural activities in the downtown area. Additionally, we plan to negotiate a new contractual arrangement with the Texas Department of Transportation whereby the City will assume management of the state inspection facilities that will allow us to assess new fees and assist in redirecting commercial truck traffic at peak hours. Funds are provided to upgrade the bridge toll collection system and install electronic signage to improve the

efficiency of the toll plazas, enhance the crossing experience, and allow the City to improve the electronic, or cashless, toll collection for passenger vehicles and trucks. The parking meter system is also scheduled to be upgraded to allow customers to use credit and debit cards as additional payment forms. These new opportunities are key to our ability to sustain and enhance services without increasing the tax rate.

- $63.0 million, a $1.9 million or 3.0% increase, for Mass Transit to support extended services, facilities, including additional shelters, and corresponding transit amenities and the maintenance thereof. Fleet maintenance appropriations also were increased in anticipation of required engine overhauls and costs related to the completion of a $38 million maintenance and operation facility by the summer of 2013. In FY 2013, Sun Metro should realize cost savings, service enhancements, and improved efficiencies in our specialized transportation services for riders with disabilities, due to its outsourcing by November 2012. Additionally, the existing management contract has been extended for five years with the extra responsibility of providing safety and training services. Sun Metro is currently working with local agencies such as Ft. Bliss and El Paso Community College to provide improved services for their users and continues to seek service improvements throughout the community. In FY 2013, Sun Metro is increasing its preparation required for the development/implementation of the Alameda Avenue and Mesa Street Rapid Transit System (RTS) corridors to open in early calendar year 2014. The RTS is to include pedestrian and user amenities and the purchase of 24 corresponding articulated buses. The department is also working with City staff to analyze and initiate the process required for a proposed downtown Streetcar project.

## Administrative Services

Our administrative sections, including Financial Services, Tax Office, Purchasing, the Office of Management and Budget, and Information Technology, were funded to continue providing necessary support functions, but with anticipated improvements in service delivery. Two of the FY 2013 priorities for the City are to “go live” with the PeopleSoft business software re-implementation and continue with developing strategic business plans for departments in support of deploying “Managing for Results” and transitioning to performance based budgeting.

Most notably, the Information Technology (IT) Department has undergone organizational changes in FY 2012, while managing to accomplish significant improvements citywide. Internally, the department completed a reorganization and reclassification of its staff and created an IT project management office. The results have improved overall customer service and better oversight of IT projects including more than 140 projects under management with a total value of approximately $55 million across all City departments. The department continues to expand public Wi-Fi, known as “Digital El Paso,” from its current availability at the airport, downtown, libraries, Sun Metro’s bus transfer centers, and at parks and recreation centers.

For the FY 2013 Adopted Budget, IT is provided $15.1 million, a $1.9 million or 14.4% increase for increased capital project management, further centralization of technology contract management, repatriation of IT-related staff that previously had been funded in different departments, and service improvements in response to the growing demands and expectations of customer departments. Of the $1.9 million increase, $1 million is associated with centralizing IT contracts and $600,000 is tied to

the repatriation of IT personnel, both of which were previously housed and budgeted in other user departments. Additionally, the department will continue its efforts in:

- The City's re-implementation of PeopleSoft, including workflow and business process redesign with the application of best practices. This Enterprise Resource Planning (ERP) project will synchronize human resources, budget, financial and procurement functions so that significant workflow enhancements will reduce many manual processes resulting in anticipated savings.

- The citywide implementation of the network infrastructure and voice-over-IP (VoIP) platform, resulting in cost reductions, efficient use of time, future systems integration, and enhanced functionality.

- The beginning steps toward online self-service for customers of the City's permitting and work order system, Accela. Further expansion of the use of Accela is planned to improve customer service, accessibility to information, web-based self-service features, and workflow.

Earlier this year, we began a multi-year transition to move toward a Performance Management System based on Performance Based Budgeting and Managing for Results methodologies. The benefits of this new system are clear: by actively managing performance, we focus attention on results and outcomes. This effort begins with having each department develop a strategic business plan aligned with the City's strategic policies. Included will be performance measures that give direction in improving the experience the customer receives and the benefits they realize. Determining appropriate measures, allowing time to see results, and making changes to improve performance are key components of a sustainable Performance Management System. To date, two departments have developed their strategic business plans, which are included in the budget details that accompany this letter. They are Sun Metro and General Services. The remaining departments are scheduled to have completed strategic business plans by August 2014 with the goal of full integration by the time we prepare the FY 2016 budget.

## City Employees

### *Salary Adjustments*

Despite some underperforming revenues, we believe it is important to be able to recruit and retain valuable staff by ensuring competitive compensation rates. As a result, we established new pay plans to coincide with recent market updates for the City's salary schedules for General Services, Professional/Managerial, Executive and Legal classifications. A concerted effort was made by City staff to sufficiently reduce costs ensuring that all employees received an annual 2% increase as well as any other market adjustments resulting from the recent updates. Uniform employees are also scheduled to receive a change in compensation based on negotiated contracts. To fund these increases, departments have planned to delay hiring for vacant positions and several senior executive positions have been eliminated.

### *Benefits*

To ensure the sustainability of the pension fund, we continue to follow City Council's direction on pension changes that affect contribution rates. The changes were effective in FY 2012 and will

continue through FY 2015. Annually, participant contribution rates will increase by 0.30% while employer contribution rates will increase by 0.60%. As of the first full pay period after September 1, 2012, the participant rate will be 8.35% and the employer rate will be 12.85%. Uniform pension rates will remain the same.

Changes have also been made to the City's health plans to maintain solvency and regional competitiveness. Effective August 1, 2012, retirees covered under the City of El Paso self-funded benefit arrangement are covered under a fully insured plan for retirees and dependents under 65 years of age and a Medicare Advantage Plan for retirees and dependents over 65 years of age. This initiative will reduce the City's contributions in FY 2013 toward retiree health plan expenses by approximately $1 million while reducing the cost to Medicare retirees by $900,000. It will also reduce the City's GASB Statement 45 liability by approximately $14 million.

We implemented several changes to the City's health benefit programs for non-uniformed employees to control overall costs. Changes include:

- Aligning the benefits and contributions to the City's Basic and Buy-Up Plans by increasing the City and employee contributions to fairly price the plans;
- Limiting the 90-day prescription drug purchases to mail order only;
- Decreasing the office visit co-pays and the prescription drug co-pays under the Buy-Up Plan but increasing the employee's contribution; and
- Decreasing the individual in-network deductible in the Consumer Driven Health Plan option from $5,000 to $3,000 and decreasing the in-network family deductible from $10,000 to $6,000.

### *Positions*

The All Funds Budget supports 6,281.25 full-time equivalent positions (FTE), an increase of 9.24. Beginning November 11, 2012, an additional reduction of 130.66 FTE will occur when the outsourcing of paratransit services at Sun Metro go into effect. The net effect for the remainder of the year will be 6,150.59 FTE or 121.42 fewer FTE than in FY 2012. Positions funded by the General Fund are not impacted by Sun Metro's staffing changes. Therefore, the General Fund provides for 4,161.50 FTE, a small increase of 2.84 FTE.

## Tax Rates

For FY 2013, the City decreased its debt service rate by approximately 0.013 through the use of its debt service reserves. This reduction in the debt service rate provides a corresponding increase in the maintenance and operations rate and revenue in order to:

- Fund essential core services at existing or more appropriate levels without a corresponding tax rate increase; and
- Continue to build into the operating budget a Vehicle Replacement Plan that is funded and expanded annually without the continuing need for debt, given the pending obligations and anticipated Quality of Life bond election.

In the past the City has financed vehicle replacement with debt. Taking advantage of the debt service fund reserves to offset the overall tax rate is strategic and cost-effective and allows the City to build this decrease into the Operations and Maintenance (O&M) side of the rate in the long-term.

With regard to the overall debt management strategy, a conservative approach in forecasting allows City administration to respond to changes in the variables underlying key assumptions such as the assessed valuation and market interest rates. This approach has allowed the City to maintain a solid "AA" rating from Standard and Poor's and an "AA" rating from Fitch in its most recent bond issuance.

The 2012 Final Certified Values for properties within the City limits total $31.7 billion, an increase of 3.72% over the 2011 adjusted certified tax value; however $245 million is captured within the Tax Increment Finance or Transportation Reinvestment Zones. The net taxable value for properties within the City of El Paso minus the Transportation Reinvestment Zones (TRZ) and the downtown Tax Increment Reinvestment Zone (TIRZ) is $31.5 billion.

The FY 2013 Adopted tax rate is the same as the FY 2012 Adopted tax rate. The City's property tax levy on a house valued at $100,000 in El Paso remains at $658.40.

Adopted FY 2012 Tax Rate:

| | |
|---|---|
| Operations and Maintenance (O&M) Rate | $0.429236/$100 |
| Debt Services Rate | $0.229168/$100 |
| **Total Adopted Rate** | **$0.658404/$100** |

Adopted FY 2013 Tax Rate:

| | |
|---|---|
| Operations and Maintenance (O&M) Rate | $0.442148/$100 |
| Debt Service Rate | $0.216256/$100 |
| **Total Adopted Rate** | **$0.658404/$100** |

| | |
|---|---|
| Effective Tax Rate | $0.650442/$100 |
| Effective O&M Tax Rate | $0.424045/$100 |

## Conclusion

While the FY 2013 Adopted Budget is supported without a tax rate increase and core programs and services maintain the same level of service as provided in FY 2012, the impact of growth and related service demand continues to exceed the capacity of our primary revenue bases. This fact is becoming increasingly critical as more of our growth is captured by the various reinvestment zones or incentive agreements now in place. The benefit of those actions is apparent by the growth in our real estate tax base due to accelerated investments that otherwise may not have occurred. However, the short term pressure is starting to become more apparent and we will need to develop strategies to mitigate those pressures while still encouraging innovative approaches to economic growth and development in our community.

I want to thank all involved in preparing this budget, including the Office of Management and Budget staff, the Deputy City Managers and all Department Heads. It is increasingly difficult to address the growth needs of this community, the City Council's priorities, and the realities of the limited revenue streams currently available. However, everyone rose to the task and paved the way for the exciting opportunities in FY 2013.

Respectfully,

Joyce Wilson
City Manager

# Strategic Budget Plan Summary for the City of El Paso, Texas

The City's Strategic Plan sets the blueprint for the annual operating budget by setting the priorities and goals of the City on a long-term basis as well as the planning of required budget resources in the short-term. Through the budget process, City Council develops a short-term financial plan of action relevant to the fiscal year which reflects their priorities and the expectations of the public.

The preparation of the FY 2013 budget was predicated upon the following six Council strategic policies:

1. ***To facilitate opportunities for citizens to be involved in local government.***

2. ***To become the most livable city in the United States and be recognized as an international city.***

3. ***To be a high-performance, customer-focused organization.***

4. ***To help businesses create quality jobs in El Paso and revitalize targeted areas of town, thereby adding to the tax base and fostering a healthy economy.***

5. ***To ensure long-term financial stability and sustainability of the City Government.***

6. ***To establish a comprehensive transportation system.***

The following summary highlights selected initiatives by strategic policy, including a list of projects completed and a list of ongoing efforts.

### *To facilitate opportunities for citizens to be involved in local government.*

City Council recognized the importance of civic engagement and established a focus on citizen involvement in areas such as bond initiatives and service prioritization. The City's conversion in 2004 to a City-Manager form of government continues to enhance the entity's communication with citizens. The City has also worked diligently to improve the public awareness of services the City provides in addition to related cost impacts.

Citizen involvement is used throughout the organization as a way to gain insight into the public's opinion. Examples of this involvement range from "blue-ribbon" committees (developed to gain feedback on the consolidation of regional parks) to Neighborhood Traffic Plans and intersection improvements.

Some of the specific accomplishments and areas of continual improvement include:

- Continued support and evolution of the Neighborhood Services Program with focus on traditionally underserved areas of the City.
- Continue the Neighborhood Leadership Academy, which has graduated 214 citizens since inception.
- Develop four Transit Oriented Development (TOD) Revitalization Corridors along Alameda, Dyer, Mesa, and Montana thoroughfares.

### *To become the most livable city in the United States and be recognized as an international city.*

This strategy has gained momentum this year with focus on the following:

- The 2012 Quality of Life Bond initiative to develop a return on investment including a timeline for completion of all projects.
- A citywide Neighborhood Program developed to systematically preserve and renew El Paso's neighborhoods.
- Sustainable quality development.

- Museums and Cultural Affairs Department positioned in a leadership role building partnerships while planning for El Paso's cultural prosperity.
- Creation of a nationally recognized library system.
- Commitment to a world-class parks and recreation program.
- Address barriers to health care, particularly as it relates to bringing new doctors to the El Paso area.

Projects completed include:

- Initiated the development of ArtSpace (artists live/work) project downtown.
- Acquired the Northpark Mall site and demolished it with plans to develop a Smart Growth Transit Oriented mixed-use development.
- Acquired the Northgate property to work on the first Smart Code Transit Oriented Development project in El Paso.
- Launched KicksArt Downtown program, which spurred 66% increase in scheduled downtown events from 2011 to 2012.

Continuing efforts include:

- Create anti-graffiti campaign.
- Give priority to green development initiatives in public and private sectors.
- Launch cultural district website.
- Facilitate new and recurring events downtown.
- Improve and expand library collections in all formats.
- Update parks master plan.
- Advance an eco-tourism/outdoor, extreme sports tourism strategy.

### *To be a high-performance customer-focused organization.*

This policy focuses on the need for the City to reach and maintain an optimum level of customer service while enhancing the efficiencies and effectiveness of the services it provides. In an era of tight fiscal constraints, the City will strive to deliver services that enhance our customers' experiences. To achieve such goals all employees must have a clear understanding of the mission, goals and objectives of the entity and its programs. Towards that end, the City has conducted numerous customer service trainings for staff and contracted with the local university to provide specific training for executive and supervisory staff. To convey the importance of this policy to all employees, the City developed a Customer Service Mission Statement, "Dedicated to outstanding customer service for a better community."

For FY 2013, the City will continue to provide specific staff training on the budget process, mid-level supervisory training and fiscal operations training. These efforts are geared toward producing top-notch staff that has citywide knowledge, not just knowledge which is limited to their function or division. The result should be well-rounded employees that can deal with the citizenry in a professional, efficient, and competent manner.

Some of the specific accomplishments and areas of continual improvement include:

- Launched centralized call center with a 311 Call Center to handle citizen's non-emergency calls regarding City services and programs, thereby reducing non-emergency calls to the 911 dispatch center.
- Initiated using the City's permitting and work order system, Accela, for improved customer service, accessibility to information and web-based self-service features.
- Continue to monitor and evaluate customer service levels using tested tools and measures.

### *To help businesses create quality jobs in El Paso and revitalize targeted areas of town, thereby adding to the tax base and fostering a healthy economy.*

Within this strategy are two initiatives:

- Create new job opportunities in El Paso by helping existing businesses maintain and/or expand their operations and by encouraging new companies to relocate or begin new businesses in El Paso.
- Revitalize underperforming areas in El Paso to enhance the tax base and quality of life.

Projects completed include:

- Creation of a new department, City Development, in the FY 2013 Adopted budget that merges the One Stop Shop, Planning, Building Permits & Inspections and Economic Development Department.
- A comprehensive review of the City and County incentive policies with recommendations made to City Council, July 2012.
- Relocation of the One-Stop Shop Business Center and cashier licensing functions to improve customer service.
- Change to City codes to improve customer relations and interations with City entities.
- Adopted Sustainable City Centers (Adaptive Re-Use) by City Council, June 2012.
- Signature project for downtown and economic development impact has been obtained by the approval for a Triple-A baseball stadium.

Some of the ongoing efforts are:

- To facilitate a comprehensive regional economic development strategy.
- To conduct roundtable meetings with local companies looking at business retention and expansion.
- To establish an inter-local agreement for the purpose of capitalization of a technology business incubator.
- To continue to host Supplier Development Days every quarter.
- To continue the implementation of the 2015 Downtown Plan.
- To work with the Medical Center of the Americas Foundation and partners to redevelop the area into a healthcare and biomed center.
- To explore the benefits of commercial tax credit programs.
- To assist with the implementation of the Sustainability Plan.

### *To ensure long-term financial stability and sustainability of the City Government.*

Ensuring the long-term sustainability of City finances is a key strategic policy for City management. City Council has adopted revised financial policies, which in part require the balancing of adopted appropriations with anticipated revenues and no longer permit the use of General Fund reserves to balance the budget. General Fund reserves may only be utilized for one-time and/or emergency type procurements that would otherwise need debt financing.

Furthermore, great attention has been given to achieving specific levels of results within the budget appropriated. In FY 2012, the City contracted with consultant, Weidner, Inc., to assist with the implementation of a Performance Management System that provides each department with a strategic business plan including performance measures. All departmental plans should be completed in time for preparation of the FY 2016 budget.

At the beginning of FY 2013, City staff will have transitioned to an upgraded PeopleSoft system also known as an enterprise resource planning (ERP) system. This reimplementation incorporated best business practices with a focus on change management. The reimplementation has a citywide impact on increasing the efficiency and effectiveness of administrative functions.

Some of the specific accomplishments and areas of continual improvement include:

- Monitor local economy and revenue performance. Act quickly to adjust budget appropriations where warranted.
- Continue to look for additional ways to reduce costs and enhance efficiency through consolidation, outsourcing, inter-agency partnerships, and technology investments. Information Technology continues to share resources with the County.
- Implement Performance Based Budgeting citywide by the FY 2016 budget.
- Maintain strong bond ratings, S&P's AA and Fitch's AA.

### *To establish a comprehensive transportation system.*

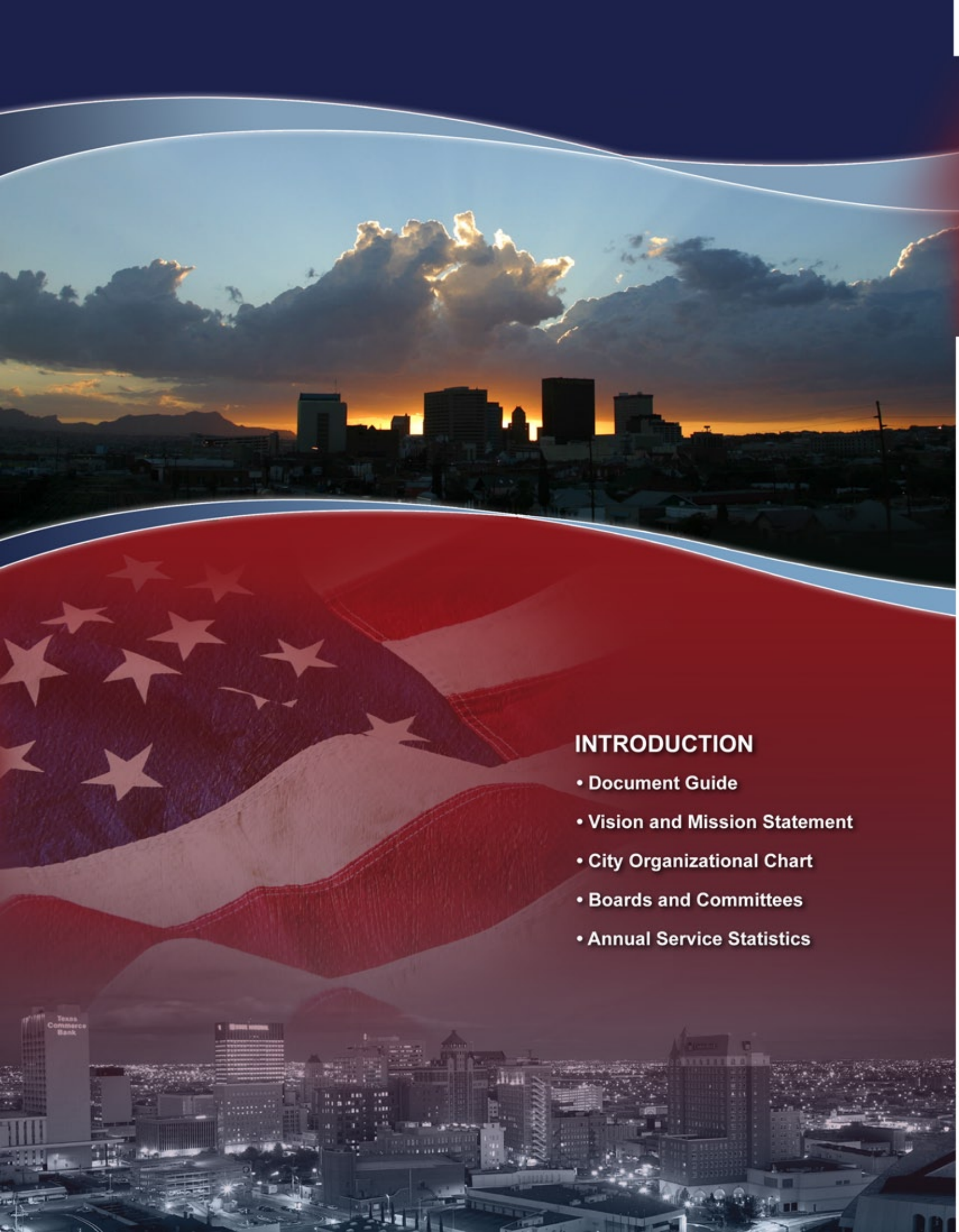
This strategic policy emphasizes the following key initiatives. Due to their complex nature, completed projects and ongoing efforts are listed for each:

- Become the lowest car dependent city in the southwest
  - Completed alternative analysis for all four Rapid Transit System (RTS) corridors.
  - Mesa and Alameda RTS corridors are to be operational by early 2014.
  - Dyer RTS corridor to be operational by mid 2015.
  - Local funding secured for Alameda RTS corridor.
  - Secured federal funding for Mesa and Dyer RTS corridors.
  - Montana RTS corridor to be operational by mid 2016.
  - Complete installation of additional planned shelters in FY 2013.
  - Complete construction of the new maintenance and operation facility at the end of FY 2013.
  - Begin design of Downtown trolley service to be implemented in phases.
  - Continue to focus on more park-and-ride options.

- Enhance the street network
  - Completed Neighborhood Traffic Management Program guidelines and policies.
  - Worked with TXDOT to designate the lanes that can be used by large trucks on the Interstate during certain hours of the day.
  - Develop policies and procedures for public outreach on traffic engineering projects.
  - Continue development and revision of the Bike Plan.
  - Design and begin implementation of a citywide interconnect system for all traffic signals.
  - Update Congestion Index for El Paso to identify congested arterials and choking points to develop alternatives for mitigation.
  - Utilize different street restoration techniques to extend pavement life.
  - Develop a street infrastructure capital program.
  - Consider infrastructure requirements in light of proposed 2012 Quality of Life bond to ensure adequate capacity.

- Improve international mobility
  - Created the International Bridges Department in 2008 to oversee all international bridge operations.
  - Approved an International Bridges Infrastructure 5-Year Plan, with two projects completed in FY 2012.
  - Investigate and develop new ports of entry between existing bridges.
  - Lobby at the federal level for increased customs and border protection staff to address border wait times and to support transformational projects for the bridges.
  - Continue to identify mitigation solutions for bridge and nearby traffic congestion.
  - Combine and co-locate federal and state commercial vehicle safety inspection.
  - Continue the review and use of technology for improved service to users of the bridges, e.g., unmanned kiosks and smart cards.

- Establish El Paso as an international transportation hub
  - Completed the extension of Global Reach/Walter Jones (roadways) to Loop 375.
  - Completed the airport terminal expansion to include restaurant/bar, hold room and free internet service.
  - Installed electronic vehicle charging stations.
  - Installed solar powered bus shelters at the airport's north parking lot.
  - Continue work on the Federal Aviation Administration approved 10-year capital plan.
  - Continue marketing efforts to attract a high-end hotel adjacent to the Butterfield Trail Golf Course on airport property.
  - Continue marketing and advertising projects, including those for air cargo freight facilities and the industrial park.




# INTRODUCTION

- Document Guide
- Vision and Mission Statement
- City Organizational Chart
- Boards and Committees
- Annual Service Statistics

# Document Guide

The intended use of this document is four-fold, as recommended by the Government Finance Officers Association: a Policy Document, Financial Plan, Operations Guide, and Communications Device.

City Council adopted the FY 2013 budget on August 21, 2012 as part of the vision for El Paso's future while considering the availability of resources and continuation of services. The seven sections of the book were developed with respect to City Council's key areas of focus as defined by their Strategic Policy statements, which are:

- Citizen Involvement
- Community Development
- Customer Service
- Economic Development
- Financial Policy
- Transportation

## Segments of the Budget Book:

**Introduction:** This section provides an overview of the entity's structure:

- Document Guide
- Vision and Mission Statement
- City Organizational Chart
- Boards and Committees
- Annual Service Statistics

**Community Profile:** This section gives an understanding of the City's past, present, and future:

- Living in El Paso
- Location and History
- Economic Initiatives
- Tourism
- Fort Bliss
- Medical
- Transportation
- The Economy
- Demographics
- Cost of Living and Wage Rates
- Major Employers
- Residential, Construction and Real Estate
- General Tax Information

**Fiscal Overview:** This section presents process and policy along with financial and personnel comparisons across fiscal years:

- Budget Process
- Budget Policies
- Financial Policies
- Five-Year Adopted General Fund Comparison
- Two-Year Adopted General Fund Budget to Actual Comparison
- FTE (Full-Time Equivalent) Position Summaries
- Property Tax
- Debt Administration

**Financial Summaries:** This section addresses projected revenue and expenditures, previous, and current:

- Expenditures
- Revenues
- Reveues by Source
- Financial Statements
- Consolidated Summaries
- Fund Summaries

**Budget Detail:** This section provides department-specific information covering budget, staffing, fund sources, divisions, and performance data. The example below shows how a department's mission, budget summary, fund sources, and staffing are displayed on one page. The next two pages address two ways in which performance data is presented.

# *City Attorney*

## Mission Statement

The City Attorney's Office provides legal representation in various aspects of law as it relates to the best interests of the City of El Paso.

| *Budget Summary* | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,891,529 | 2,989,380 | 3,097,879 | 3,144,928 |
| Contractual Services | 1,090,643 | 1,215,189 | 663,200 | 764,100 |
| Materials/Supplies | 11,337 | 12,343 | 33,000 | 33,200 |
| Operating Expenditures | 56,934 | 54,348 | 66,003 | 64,926 |
| Non-Operating/Intergovt. Exp | 656,409 | 471,070 | 467,419 | 467,419 |
| Internal Transfers | 0 | 71,081 | 37,400 | 137,400 |
| Capital Outlay | 60,527 | 79,865 | 75,000 | 75,000 |
| ***Total Appropriation*** | **4,767,379** | **4,893,276** | **4,439,901** | **4,686,973** |

Budget summary by character or category for all sources of funds.

| *Source of Funds* | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 4,556,905 | 4,538,016 | 4,094,152 | 4,243,540 |
| Community Development Block Grants | 105,535 | 78,278 | 113,786 | 102,380 |
| Capital Projects | 60,527 | 65,967 | 75,000 | 75,000 |
| Non-Major Governmental Funds | 34,518 | 36,562 | 37,400 | 137,400 |
| Proprietary Funds | 9,894 | 174,453 | 119,563 | 128,653 |
| ***Total Funds*** | **4,767,379** | **4,893,276** | **4,439,901** | **4,686,973** |

Source of funding to finance activities for a department. Funding sources may consist of various funds such as general fund, federal grants, etc.

| *Positions* | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 38.90 | 37.90 | 37.90 | 39.02 |
| Grant Funded | 1.10 | 1.10 | 1.10 | 0.98 |
| ***Total Authorized*** | **40.00** | **39.00** | **39.00** | **40.00** |

Full-time equivalent (FTE) is a unit that indicates the workload in hours of an employed person, e.g, 1 FTE = 2,080 hours.

Performance data is displayed in one of two ways. Most departments use the following template to show their performance data. However, Sun Metro and General Services are the first of the City's departments to develop strategic business plans as part of the City of El Paso's multi-year transition to move toward a Performance Management System. These plans begin with a mission statement followed by:

- A two to five year strategic plan component with issue statements and strategic results.
- A one year business plan that allocates the FY 2013 Adopted budget at the "program" level. Divisions group programs that serve a common purpose. Each division and program has a purpose statement and includes a family of performance measures. Each program is further defined by a listing of services provided. The next page shows an outline of the strategic business plan.

**Example of performance data for all but two departments:**

# Department of Transportation

Goals, Objectives & Performance Measures

**FUNCTION: GRAFFITI REMOVAL**
Removal of graffiti for the reduction of crime and illicit activities within the community.

Purpose for which funds are programmed.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

Specific strategic policy or policies of the City Council supported by this function.

**Goal: "What"**
Provide timely and effective eradication of graffiti on residential, commercial, and public property to enhance the aesthetic value of the city and assist in law enforcement effort.

Statement of direction that ties back to the function. Goals are long-term and general in nature.

**Objectives: "How"**

1.) In FY 2013, provide timely graffiti removal service in less than 3 days.

2.) In FY 2013, participate in community-wide graffiti clean ups, special clean ups and education programs.

3.) In FY 2013, strive for a reduction in graffiti clean ups through deterrence and cooperation with law enforcement.

Desired accomplishment toward the goal that can be measured and achieved within a given time frame. Objectives are to be expressed as quantities or at least as verifiable statements. Compared to goals, objectives are short-term oriented and

| "Review of Success" Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Service request turnaround times less than 3 days | 98.97% | 98.00% | 95.00% |
| Service request turnaround times less than 2 days | 97.36% | 96.00% | 90.00% |
| Cost per square foot cleaned | $0.46 | $0.41 | $0.43 |
| Sites cleaned | 17,347 | 18,861 | 18,000 |
| Service requests | 7,036 | 5,054 | 5,000 |
| Cases working with police/prosecutors | 59 | 28 | 25 |

Data that quantify or qualify the results of programs, activities, and expenditures. Measures should focus on results and accomplishments (output, effectiveness, and outcome measures) rather than inputs (dollars spent). They are to align with the mission, goals and objectives.

**Outline of a strategic business plan for Sun Metro and General Services that includes performance data:**

*Strategic Business Plan*

- Mission Statement
- Issue Statements
- Strategic Results
- Division 1
  - Purpose Statement 1
  - Key Results 1
  - Program 1A
    - Purpose Statement 1A
    - Services 1A
    - Family of Measures 1A
  - Program 1B
    - Purpose Statement 1A
    - Services 1A
    - Family of Measures 1A
- Division 2

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**Capital Improvements:** Outlines current and future plans for structural advancements

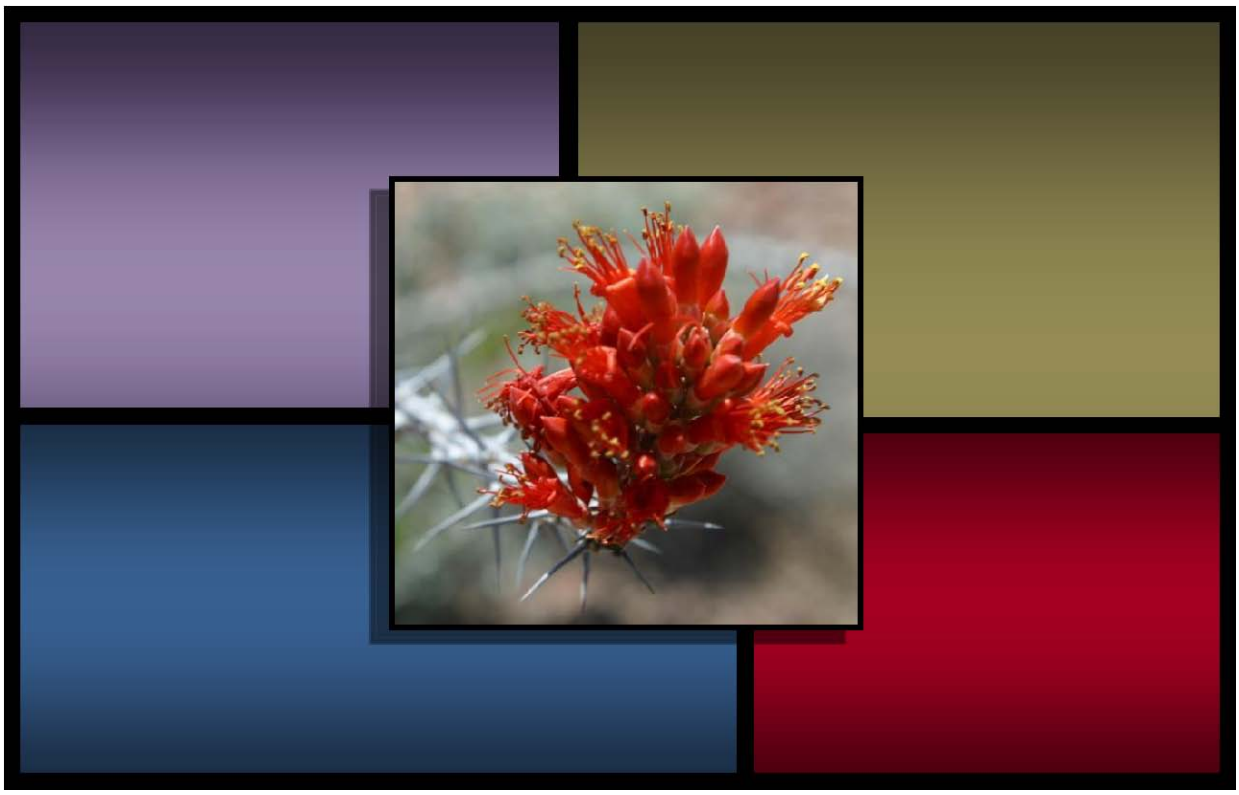
- Capital Improvement Program
- Capital projects by funding source
- Five-year/long-term planning with operating budget impact

**Appendix:** Provides further documentation for understanding the City Budget

- Budget resolution
- Ordinance levying 2013 taxes
- Glossary of acronyms
- Glossary of terms

# City of El Paso Vision Statement

To establish El Paso as the premier community of the Southwest.

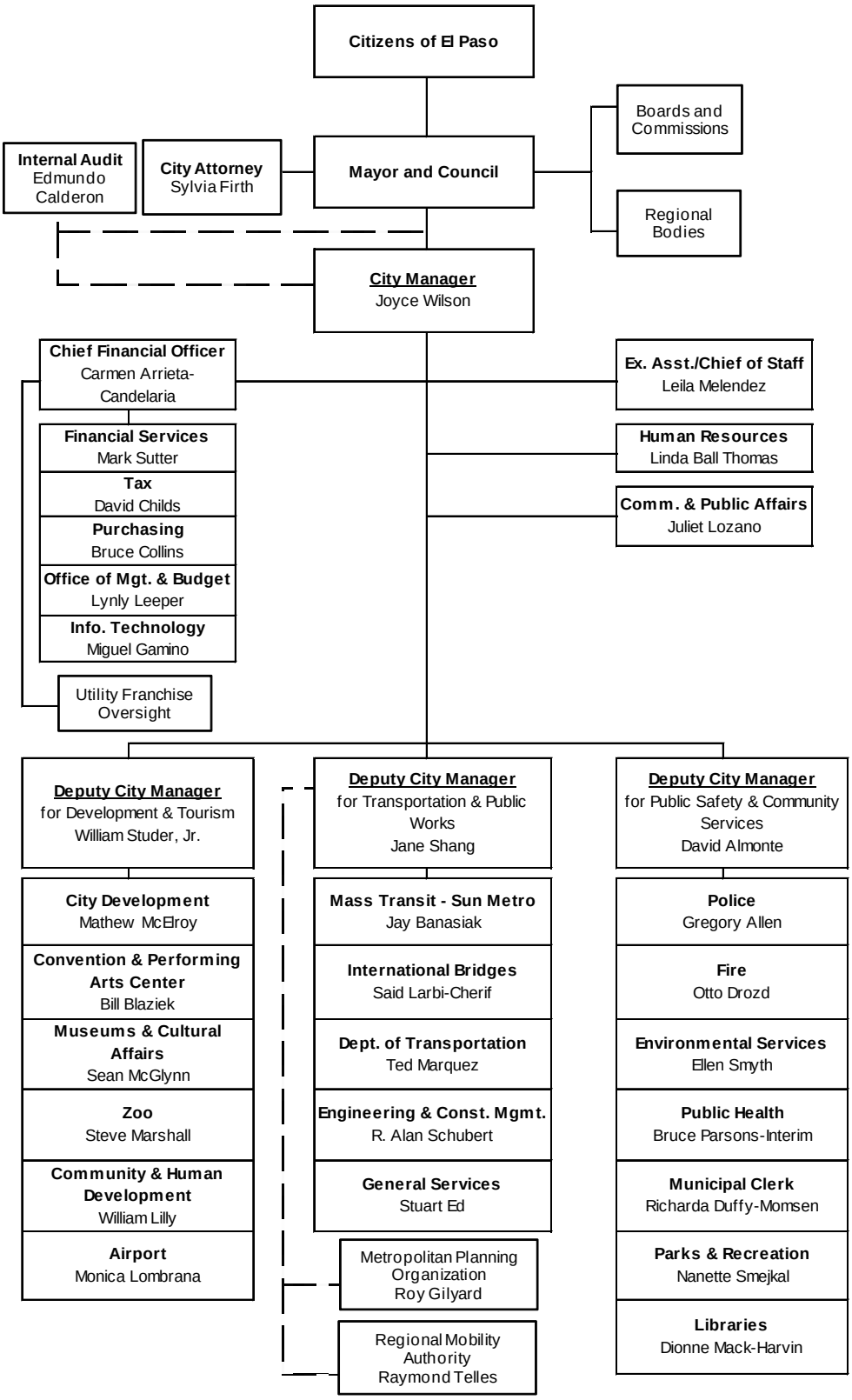


# City of El Paso Mission Statement

To create a more vibrant, harmonious and sustainable city by building on existing strengths, exploring new opportunities, fostering regional partnerships and responding to change.

# City of El Paso Organizational Chart

Fiscal Year 2013



# Boards and Committees

Ad Hoc Charter Advisory Committee
Animal Shelter Advisory Committee
Animal Welfare Advisory Committee
Camino Real Regional Mobility Authority
Capital Improvements Advisory Committee
Central Appraisal District Board of Directors
Citizens Advisory Committee for the Board of the Mass Transit Department
City Accessibility Advisory Committee
City Employees Pension Fund Board of Trustees
City of El Paso Advisory Committee on Public Service Board Land Management
City of El Paso Property Finance Authority, Inc. Board of Directors
Committee on Border Relations
Community Development Steering Committee
Construction Board of Appeals
El Paso Bond Overview Advisory Committee
El Paso County 911 District Board of Managers
El Paso Housing Finance Corporation
El Paso Mountain Committee
Empowerment Zone Advisory Board
Fair Housing Task Force
Fire and Police Pension Board of Trustees
Foster Grandparent Program Advisory Council
Greater El Paso Civic, Convention, and Tourism Advisory Board
Industrial Development Authority
Museums and Cultural Affairs Advisory Board
Open Space Advisory Board
Parks and Recreation Advisory Board
Photographic Traffic Signal Enforcement System Advisory (PTSES) Advisory Board
Public Art Committee
Public Service Board
Public Service Board Selection Committee
Public Utility Regulation Board
Retired and Senior Volunteer Program Advisory Council-RSVP
Revolving Loan Fund Board
Stormwater Master Plan Community Advisory Committee
Tax Increment Reinvestment Zone Number 5
Tax Increment Reinvestment Zone Number 6
Transportation Policy Board for the El Paso Urban Transportation Study
Tree Board
Zoning Board of Adjustment

# Commissions

Building and Standards Commission
City Plan Commission
Civil Service Commission
Districting Commission
Ethics Review Commission
Historic Landmark Commission
Housing Authority Board of Commissioners
International Bridge Commission

# Annual Service Statistics

| Building Permits & Inspections | |
|---|---|
| Total Permits Issued | 35,771 |
| Total Value of Permits Issued | $1,343,068,420 |
| Total Licenses Issued | 26,624 |
| Total Inspections | 74,728 |

| Department of Transportation | |
|---|---|
| Graffiti Sites Cleaned | 18,861 |
| School Crosswalk Markings Made (linear feet) | 205,000 |
| Curb Miles Swept | 25,779 |
| Potholes Patched (square feet) | 149,689 |

| Environmental Services | |
|---|---|
| Average Number of Households Served | 167,587 |
| Environmental Code Citations Issued | 1,057 |
| Tons of Recyclables | 35,255 |
| Tons of Garbage Collected Per Year (curbside) | 181,929 |
| Tons of Waste Landfilled Per Year | 429,081 |
| # of Animal Cruelty Investigations | 3,366 |

| Fire | |
|---|---|
| # of Fire Responses | 72,296 |
| # of Fire Stations | 35 |
| # of Medical Responses | 48,417 |
| # of Structural Fires | 710 |
| # of Uniformed Fire Personnel | 870 |

| General Services | |
|---|---|
| # of Units in Fleet | 2,265 |
| Miles of Operation Per Year | 29,039,329 |

| Mass Transit – Sun Metro | |
|---|---|
| # of Fixed Route Buses | 166 |
| # of Fixed Route Buses Required at the Beginning of the Day | 124 |
| # of Living Independently Facilitated by Transportation (LIFT) Buses | 65 |
| Miles of Fixed Route Bus Service | 7,160,901 |
| Miles of LIFT Bus Service | 2,132,027 |

| Museums and Cultural Affairs | |
|---|---|
| # of Events/Programs | 1,082 |
| # of Total Attendance | 135,915 |
| # of Educational Programs | 1,301 |
| # of Yearly Visitors | 135,905 |
| # of Youth Attendance | 28,406 |

| Parks & Recreation | |
|---|---|
| # of After School Program Sites | 28 |
| # of Municipal Golf Courses | 4 |
| # of Municipal Swimming Pools | 14 |
| # of Parks | 227 |
| # of Recreation Centers | 16 |
| # of Senior Citizen Centers | 9 |

| Police | |
|---|---|
| Average Emergency Response Time | 22:28 |
| # of 911 Calls Dispatched | 436,925 |
| # of Index Crimes | 19,493 |
| # of Law Enforcement Personnel | 1,041 |
| # of Regional Command Centers | 5 |

| Public Library | |
|---|---|
| # of Bookmobile Weekly Stops | 15 |
| # of Items Checked Out Yearly | 1,692,622 |
| # of Libraries | 12 |
| # of Items in Collection | 633,524 |

| Public Health | |
|---|---|
| Average Monthly Participation in Women, Infants, and Children (WIC) | 45,742 |
| # of Dental Clinic Clients Served | 3,985 |
| # of Food Complaint Investigations | 602 |
| # of Food Inspections | 3,299 |
| # of HIV Tests Administered | 4,153 |
| # of Immunizations | 96,629 |

| Zoo | |
|---|---|
| # of Yearly Visitors | 354,130 |

Community Profile

## COMMUNITY PROFILE

- Living in El Paso
- Location and History
- Economic Initiatives
- Tourism
- Fort Bliss
- Medical
- Transportation
- The Economy
- Demographics
- Cost of Living and Wage Rates
- Major Employers
- Residential, Construction and Real Estate
- General Tax Information

# Living in El Paso

We welcome you to experience vibrant El Paso and the treasures it has to offer. El Paso is home to the Franklin Mountains which is the largest urban park in the nation. Fort Bliss, one of the largest military complexes of the United States Army, lies to the east and northeast of the city. Between the cities of El Paso and Socorro, lies the sovereign Ysleta del Sur Pueblo which is one of the three federally-recognized Indian tribes in Texas.

**Population**

City: 665,568
County: 820,790

**Schools**

94 Private
9 Public School Districts
11 Institutions of Higher Learning

**Parks**

29,393 Park Acres

**Time Zone**

Mountain Standard

*For more information on El Paso statistics, visit http://quickfacts.census.gov/qfd/states/48/4824000*
*Source: U.S. Census Bureau, City Development Community Profile 2012, City Parks Facts 2011*

# The Culture

The best of two nations and three states converge at the westernmost tip of Texas in El Paso. A warm and friendly mosaic of cultures, traditions, and ethnic groups is nestled against the rugged Franklin Mountains and along the Rio Grande River. This diversity places El Paso at the forefront of communities transcending borders—a truly global culture right in our own backyard.

The City of El Paso's heritage is unlike any other, with our ancestry drawn from many sources. The Spanish explorer Don Juan de Oñate and the Franciscan monks who accompanied this conquistador on his journey to settle the limits of the Spanish colonial frontier discovered the area. The settlement of the El Paso del Norte region led to further colonization, the establishment of Spanish missions, and the introduction of Christianity to the indigenous population. The Spanish influence remains alive to this day in our architecture, language, customs, and traditions.

## El Paso Mission Trail

*Ysleta Mission, est. in 1682*

*Socorro Mission, est. in 1682*

*San Elizario Mission, est. in 1789*

The colonial territory of Mexico, which included El Paso, gained independence from Spain in 1821 and established itself as a military and economic power with great influence over the region. Along with the rise of Mexico came the prominence of the Mestizo culture, a cross of European and indigenous civilizations, which left its imprint on El Paso. The Mestizos have made significant and distinctive contributions to our community in art, literature, music, and cuisine while retaining many traditions of our Spanish founders.

The State of Texas, newly admitted to the union in 1845, facilitated the settlement of the West and brought Americans of all walks of life to El Paso; some just passed through while others settled and thrived. The expansion westward brought new industries to El Paso, from ranching and dairy farming to the production of pima cotton and pecans. This dramatic growth drew people who sought new beginnings and prosperity, and helped to create our frontier spirit and cowboy heritage, adding yet another powerful influence to our varied cultural setting.

The 20th Century has exhibited a solidification of our many cultural attributes as they have blended seamlessly to create a community that is uniquely American. Our citizens are instilled with a pioneering spirit looking to the future and all its grand possibilities while remembering our rich history. This unique synergy of perspectives and ideals has propelled our City to great success and prosperity. From our centuries old Spanish missions and Tex-Mex cuisine to our frontier spirit, this eclectic mix of ideas and traditions weaves a cultural tapestry unique to El Paso, and has forged our outlook for a bright and exciting future as the City of the —"New Old West" in the 21st Century.

## The Climate

The sun shines over 300 days a year in El Paso, 83 percent of daylight hours, according to the El Paso Weather Bureau. Low humidity and moderate rainfall combine to create a mild, year-round climate exclusive to the region. In addition to a long summer full of entertaining recreational and cultural events, El Pasoans enjoy the flexibility of attending many outdoor exhibitions, concerts, and sporting events well into the winter months. In fact, El Paso's short winters provide numerous recreational opportunities throughout the year.

| Month | Average Temperature | Average Low | Average High | Average Rainfall |
|---|---|---|---|---|
| January | 46°F | 33°F | 58°F | 0.40 in. |
| February | 50°F | 37°F | 63°F | 0.47 in. |
| March | 57°F | 43°F | 70°F | 0.26 in. |
| April | 65°F | 51°F | 79°F | 0.23 in. |
| May | 74°F | 60°F | 88°F | 0.47 in. |
| June | 82°F | 68°F | 96°F | 0.94 in. |
| July | 83°F | 71°F | 95°F | 1.55 in. |
| August | 82°F | 70°F | 93°F | 2.01 in. |
| September | 76°F | 63°F | 88°F | 1.51 in. |
| October | 65°F | 52°F | 78°F | 0.61 in. |
| November | 53°F | 40°F | 66°F | 0.49 in. |
| December | 45°F | 33°F | 57°F | 0.78 in. |
| **Year Avg.** | **65°F** | **52°F** | **78°F** | **0.81 in.** |

*Source: www.weather.com/weather/wxclimatology/monthly/USTX0413*

## Crime Rate

El Paso sits just over the Rio Grande from one of the most violent cities in the western hemisphere, Ciudad Juárez, Mexico. However, El Paso has been recognized as the safest City in the country, with a population exceeding 500,000, according to the CQ Press. El Paso has been ranked second or third safest since 1997. This accomplishment is attributed to the effort and partnerships that the El Paso Police Department has developed with citizens through its philosophy of Community Policing. In addition to the 16 community action groups that employ a proactive approach to preventing crime in El Paso, technological advances have improved the ability of officers to achieve the department's mission and goals.

*Source: CQ Press, City Crime rankings 2011-2012*

# Higher Education

## The University of Texas at El Paso

The University of Texas at El Paso (UTEP) has been driven by the creed "access and excellence" since Diana Natalicio became President in 1988. The results have been sustained growth in student population, academic degrees, research expenditures, and campus infrastructure. UTEP's 2012 fall enrollment numbers increased for the 14th straight year. A record 22,749 students – many who are the first in their families to attend college – picked the University for its affordability and opportunities for social growth and academic achievement. UTEP officials estimate that campus enrollment will reach 30,000 students by the end of the decade. Currently, UTEP has 70 bachelor's, 79 master's, and 19 doctoral degree programs, with doctoral and master's degrees in biomedical engineering recently approved by the University of Texas System Board of Regents. Among the latest degree programs offered are the Doctor of Nursing Practice, Doctor of Physical Therapy, and the Doctor of Ecology and Evolutionary Biology.

Among the numerous reasons UTEP has been successful in attracting students is its commitment to outreach programs that benefit the community and provide positive publicity. The University has received praise for cutting-edge research done by highly qualified faculty members conducted alongside student researchers using state-of-the-art equipment. The exemplary work done by UTEP's students, faculty, and staff has placed the University on the road to become the first national research university with a 21st century student demographic. In the 2010-11 academic year, UTEP recorded nearly $70 million in research spending in areas such as drug development, Hispanic health disparities, earthquake sciences, environmental studies, and tissue engineering. These examples of innovative research have become more commonplace at UTEP in part because of the unprecedented investment the University has made in its infrastructure. During the past 10 years, campus leaders have spent more than $300 million on roughly two million square feet of new academic, research, and support space. Included in the amount are the $60 million Health Sciences and Nursing Building, the $32 million expansion to the Student Recreation Center, and the $69.2 million Chemistry and Computer Science Building that opened in spring 2012.

In recent years, many supporters have committed themselves to ambitious fundraising efforts for The University of Texas at El Paso. Leaders of *At the Forefront: The Centennial Campaign for UTEP* have seen a positive response from the public as they strive to reach their goal of raising $200 million by the time the campus celebrates its 100th anniversary in 2014. The money will be used to build the University endowment, advance campus infrastructure, provide student scholarships, and promote the recruitment and retention of highly competitive faculty members who enhance campus research and academics.

*Source: The University of Texas at El Paso, University Communications, http://www.utep.edu, September 2012*

## El Paso Community College

In August 2012, Dr. William Serrata was introduced as the new President of El Paso Community College (EPCC). He will lead a college honored with a Leah Meyer Austin Institutional Student Success Leadership Award in recognition for outstanding institutional achievement in creating excellence and equity. EPCC has increased student success and college access with a student population of over 30,000. EPCC currently has five campuses and is pending final approval for the design and construction of a campus on Fort Bliss. The college offers over 160 academic programs and more than 350 personal enrichment/continuing education courses each semester. With distance learning technology, the college offers increased educational opportunities and accessibility to all members of the community and beyond.

*Source: El Paso Community College, www.epcc.edu, 2012*

## New Mexico State University

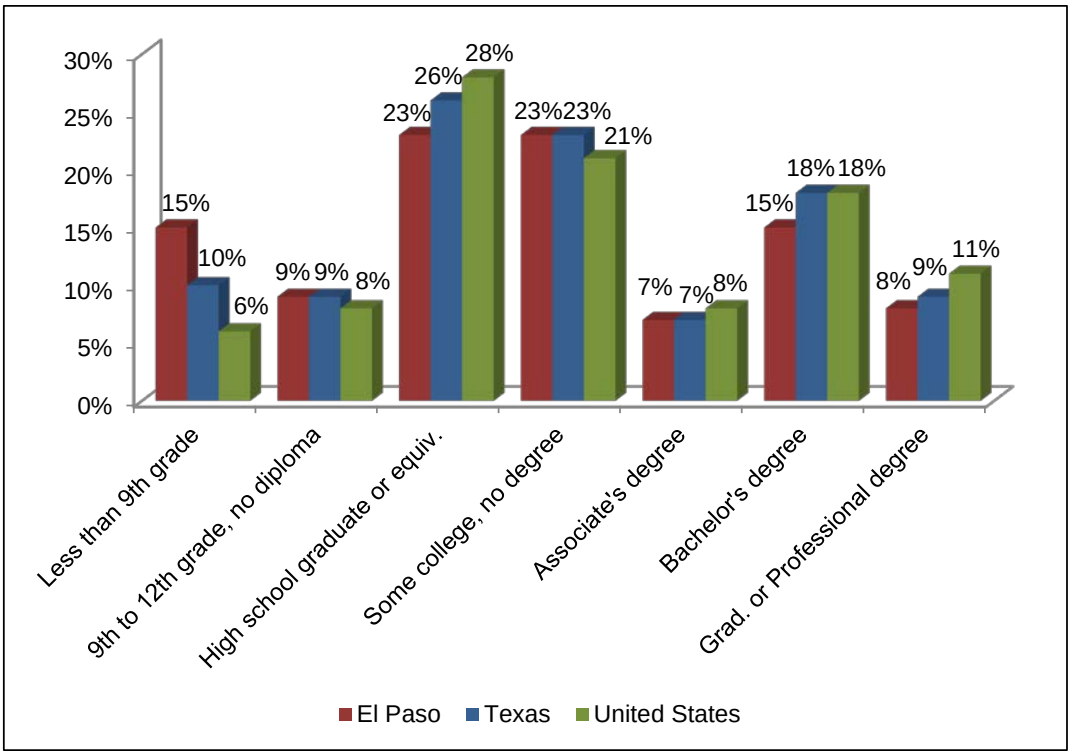
Founded in 1888 and located in nearby Las Cruces, New Mexico, New Mexico State University (NMSU) provides additional higher education opportunities for area residents. NMSU offers 86 bachelor's, 53 master's, 21 doctoral, four specialist in education and three doctor of education degree programs. The University is nationally recognized, is a member of the Hispanic Association of Colleges and Universities and is ranked by the Carnegie Foundation for the Advancement of Teaching as a Research University with high research activity. NMSU offers a reduced tuition rate to Texas residents living within 135 miles of the Las Cruces campus.

*Source: New Mexico State University*

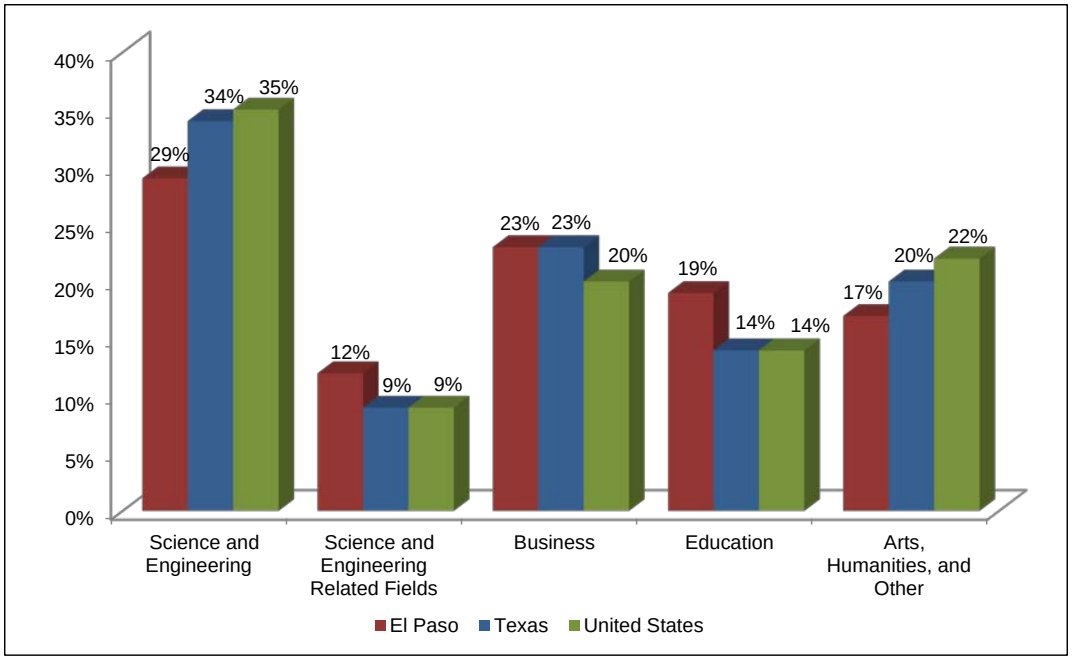
## Other

Additional four year institutions, including the University of Phoenix, Webster University, and Park University, as well as many technical and vocational schools, including Western Technical College, Vista College, and Anamark College offer countless more higher education and job skill learning opportunities to the El Paso area.

## Educational Attainment Comparison
## Population 25 Years and Over




## Field of Bachelor's Degree Comparison
## Population 25 Years and Over




*Source for both above: U.S. Census Bureau, American Community Survey, 2011*

# Location and History

The City of El Paso is located at the westernmost tip of Texas on the United States border with Mexico. Founded over four centuries ago as an outpost for traders and missionaries in the West, El Paso has been a dynamic City for over four hundred years. Situated south of the state line of New Mexico and on the international boundary with Mexico, El Paso wraps around the southern tip of the Franklin Mountains at the southernmost point of the Rocky Mountain chain. The international boundary between the United States and Mexico bisects the downtown areas of the City of El Paso and Ciudad Juárez, Mexico. Literally translated, El Paso means — "The Pass," which is a name well suited for the lowest altitude all-weather pass through the Rocky Mountains. Of the many things that make El Paso special - its diverse economy, unique cultural blend, and mild climate make it a great place to live and work.

Since the appearance of the first Europeans in North America, El Paso has been a major crossroad for continental north-south and east-west traffic. Renowned for naming New Mexico, the most significant account of a crossing was written by Captain Antonio de Espejo. On November 11, 1583, when he and his party camped between what is now downtown El Paso and the Cordova Island Bridge. Espejo wrote in his journal about the Gorge at the Curves (La Barranca de Las Vueltas), a site that has been identified as being located at the western edge of the University of Texas at El Paso campus. This date is most frequently cited as official evidence of an El Paso crossing, though many historians believe that Alvaro Nunez Cabeza de Vaca visited El Paso in 1536.

In January of 1598 Don Juan de Oñate, with 83 ox-drawn wagons and carts and over 500 men, women, and children, set out on the first major colonization effort of the new world. The expedition began in a village south of Chihuahua, Mexico, and headed towards the frontier regions of New Spain, present-day West Texas, and New Mexico. On April 20, after traveling for four months across a 325-mile stretch of desert, the exhausted travelers finally reached the cooling waters of the Rio Grande in the vicinity of modern day El Paso. On April 30, 1598, after ten days of resting and feasting, the Oñate expedition gathered in their finest clothing to commemorate their gratitude with a day of thanksgiving. Remarkably, this event took place 22 years before the Pilgrims set sail from England to land on Plymouth Rock.

In 1659, the first permanent European settlement was established, and the Mission of Guadalupe was erected. The Mission still stands in the central square of Ciudad Juárez, Mexico. Other historic missions located in El Paso County are the Ysleta del Sur, Socorro, and San Elizario Missions. Both the Ysleta and Socorro Missions were founded over 300 years ago in 1682. These two missions are registered in the National Register of Historic Places. The San Elizario Mission was erected in 1780 as a presidio (Spanish Fort) and was later converted to a mission.

In 1854, the United States established the first army post in the region. Since that time, Fort Bliss has continued to be a highly strategic military installation. Fort Bliss was named after Colonel William Wallace Smith Bliss who died of yellow fever in New Orleans in 1853. Bliss, and his mentor General Zachary Taylor, were heroes of the Mexican American War (1846-1848). William W. S. Bliss married

General Taylor's only surviving daughter, Elizabeth. Taylor's other daughter Sara Knox Taylor had tragically died two months after her marriage to Jefferson Davis who later became President of the Confederacy during the Civil War. After the President's untimely death in 1850, Bliss served in New Orleans until his own death in 1853. In 1955, Bliss' body was excavated in New Orleans and re-interred at the Ft. Bliss National Cemetery.

# The Rio Grande

The Rio Grande serves as a significant part of the international boundary between the City of El Paso and Ciudad Juárez, Mexico. Rio Grande means —big river, but today it hardly depicts the image that the name conjures up due to the many dams that have been built for irrigation. The river was once a sprawling three-mile wide body of water dotted with an estimated three hundred islands. The survey of the river took eight years to complete and resulted in the deaths of several surveyors. Both countries had disputed the location of the international boundary between the United States and Mexico since the end of the Mexican-American War in 1848. In June 1962, President John F. Kennedy initiated talks with President Lopez Mateos of Mexico and determined that relations with Mexico would not improve until the disputed location of the international boundary was resolved. Realigning the border, relocating homes, businesses, schools, and giving up portions of railroad tracks were the larger issues confronted by diplomats during the implementation of the Chamizal Convention in 1969. Through this convention, Mexico received 437 acres of land (and all attachments) from the United States, and the border dispute was officially settled. Much of the disputed area on both sides of the border was made into parkland. The U.S. National Parks Service maintains the Chamizal Park on the U.S. side and it plays host to a variety of community events during the year including a summer concert series, Music Under the Stars.

*Sources: Metz, Leon C. Border: The U.S. Mexico Line. Mangan Books, El Paso, TX, 1989*;
*Metz Leon C. City at the Pass: An Illustrated History of El Paso. Windsor Publications*:
*Woodland CA, 198*0

*Chamizal National Memorial*

# Economic Initiatives

The City of El Paso continues to work toward the strategic policies established by the Mayor and City Council. The strategic policies as discussed in the beginning of this book have set the direction for the City and have led to the following economic initiatives through public/private partnerships. In the following pages a brief overview will address the initiatives of today that will shape the El Paso of tomorrow.

## Quality of Life Bonds

On August 14, 2012, City Council approved scheduling an election for the Quality of Life Bonds for voter consideration of two bond measures, to take place on November 6, 2012. The bond propositions include improvements for parks and recreation facilities, open space, libraries, museums, the Zoo, neighborhood improvements, and cultural and performing arts facilities.

**Specifically, the two bond proposals submitted to the voters are:**

**Proposition 1:**
**PARK, RECREATION, OPEN SPACE AND ZOO IMPROVEMENTS**

*"The issuance of $245,000,000 General Obligation bonds for park, recreation, open space and zoo improvements, including soccer/sports fields, aquatic centers, and new and improved recreation, senior and community centers."*

**Proposition 2:**
**MUSEUM, CULTURAL, PERFORMING ARTS, AND LIBRARY FACILITIES**

*"The issuance of $228,250,000 General Obligation bonds for museum, cultural, multi-purpose performing arts and entertainment and library facilities improvements, including new children's museum, cultural heritage center and interactive digital wall."*

If the bonds are approved by the voters, the City Council will appoint interested citizens and activate the Bond Overview Advisory Committee (BOAC). The BOAC will be tasked with reviewing the progress of the 2012 Bond Issue Projects and providing oversight and feedback to City Council and staff with regard to project expenditures and implementation.

# Downtown Ballpark

The November 6, 2012 ballot also includes a special election to consider a proposition that would authorize the City of El Paso to approve an additional 2% hotel occupancy tax on hotel rooms rented in the City for a designated sports and community venue project. If approved, the additional hotel room tax would be used to build a baseball stadium as the venue project facility for the use of a Pacific Coast League Triple-A baseball team currently known as the Tucson Padres, to be purchased by the MountainStar Sports Group of El Paso.

**The proposition on the ballot will read as follows:**

**VENUE PROJECT AND HOTEL OCCUPANCY TAX PROPOSITION**

*"Authorizing the City of El Paso, Texas to designate the minor league baseball stadium project as a sports and community venue project within the City in accordance with applicable law and to impose a tax on the occupancy of a room in a hotel located within the City at the maximum rate of two percent of the price paid for such rooms, for the purpose of financing such venue project."*

If approved, the estimated project budget authorized by City Council for the design, development and construction of the Ballpark is an amount not to exceed $50 million. This estimate includes demolition, site preparation, associated infrastructure and contingency. The intent is to finance the project cost by limiting the impact on taxpayers. The City believes it can accomplish this result by utilizing a 2% increase in the hotel/motel occupancy tax (HOT tax) as proposed in the November special election, rental fees and a ticket surcharge. The State Comptroller data for El Paso taxable room revenue indicates an average annual increase from 2006-2011 of 5.29%. If approved by voters, this additional hotel tax will finance approximately 72% of the project cost, a cost that would not be borne by taxpayers. The remaining 28% would primarily consist of revenues from stadium operations-not property taxes.

Under the proposed initiative, the stadium would be built on the current site of City Hall. While numerous other downtown sites were evaluated, this location was the best fit, based on size, costs, location, parking, timeline, and the City's desire not to use eminent domain.

# Redevelopment and Revitalization

Downtown revitalization efforts continue in El Paso, with public and private investment now totaling more than $241 million. Guided by the Downtown 2015 Plan, Downtown is being reborn while still maintaining and highlighting its rich history. The plan sets a vision through which the public and private sector work together to increase the value and attractiveness of the Downtown area.

## Mills Building

The Mills Building restoration was completed in June 2011 as well as an adjoining multi-story 800 space parking garage. Construction of the Mills Avenue Promenade is already underway, with the intention of creating a public space with green areas, outdoor dining, and other amenities. The district joins business, restaurants, and retail in the Mills Building, the Centre Building, and the historic Plaza Hotel.

## Downtown Wayfinding

Walking downtown is getting easier. Planning and Economic Development contracted with the wayfinding firm, fd2s, for pedestrian wayfinding services and analysis of key pedestrian corridors downtown (Double Tree Hotel to Arts Festival Plaza, Civic Center to Union Plaza and Arts Festival Plaza to San Jacinto Plaza). The Downtown wayfinding will include directional signage, maps, kiosks and pedestrian lighting, and other interesting directional elements.

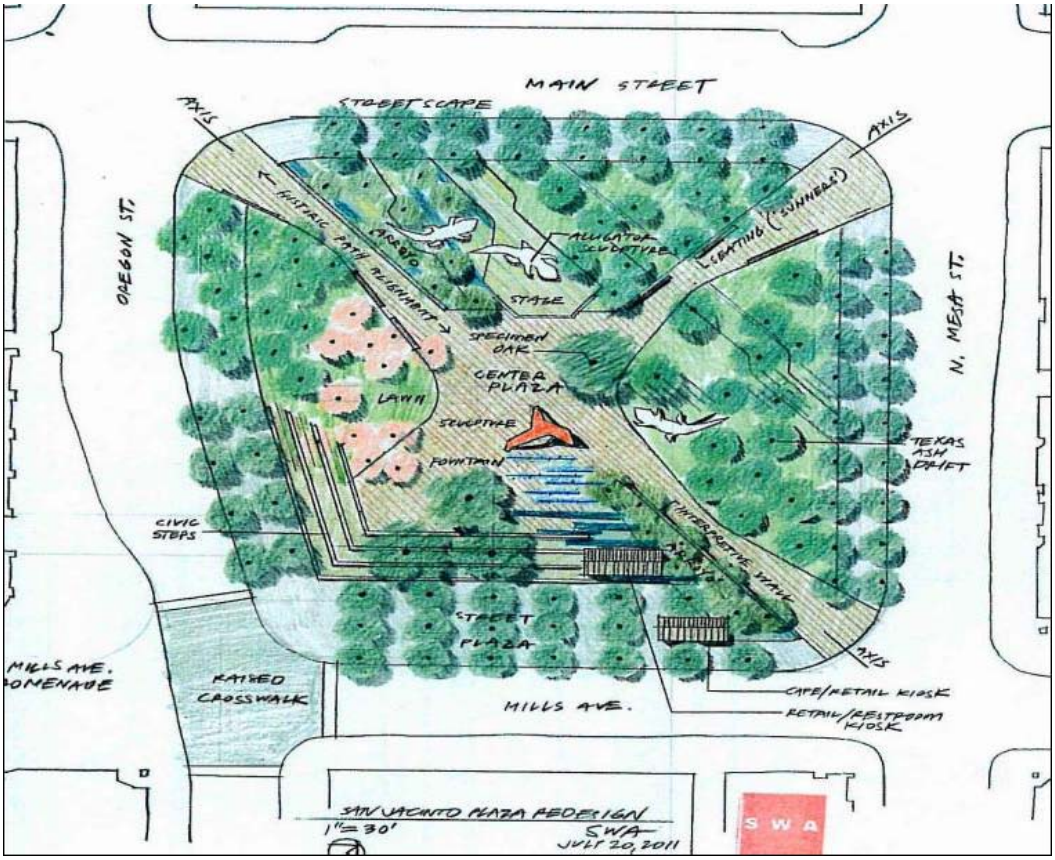
## The Mix

The Mix, a $1.5 million renovation, officially opened to an overwhelming response from interested tenants and renters. Located in the heart of the Union Plaza Entertainment District, this new apartment and retail complex has become the talk of downtown; attracting tenants looking to experience the urban lifestyle. An estimated 5,000-7,000 people visit Union Plaza every weekend with 400 people employed in the area. The Mix has most of the 14 apartments already leased, and four commercial spaces totaling 2,500 square feet currently in the process of being leased.

# San Jacinto Plaza Redesign

As part of the Downtown 2015 Plan revitalization efforts, the San Jacinto Plaza, an historic park in the heart of downtown El Paso, is being redesigned to include amenities that will attract more residents. SWA, a landscape architecture and urban design company based in Los Angeles, conducted a public input process design for the San Jacinto Plaza redesign. Numerous public meetings were held to receive input from community members on the design donated by Mills Plaza Properties to revitalize Downtown.

The San Jacinto Plaza concept plan calls for features to include shade trees, walking paths, open lawn areas, a reflecting pool, lighting, a restored existing alligator sculpture with canopy, loose chairs, a chess courtyard and stage area. The project is currently under design, and construction is scheduled to start in June, 2013.




*San Jacinto Plaza*
*El Paso's City Development Department*

# Tourism

El Paso is a unique area rich with history. The City of El Paso, Texas and Ciudad Juárez, Mexico are closely linked both economically and culturally. From Ballet Folklorico to spicy Tex-Mex cuisine, the feeling of Mexico is always present.

At the heart of the City is the Franklin Mountains State Park, not only the largest urban state park in Texas, but also the largest park in the United States that is entirely within a city's limits. The Franklin Mountains enrich El Paso, providing a home for Wyler Aerial Tramway, hiking, and several species of plants and wildlife. A City renowned for its rock-climbing destinations and legendary Tex-Mex restaurants is also the home to numerous galleries and performing arts groups.

In March of 2006, the newly renovated Plaza Theatre was unveiled as the jewel of the southwest. Designed as a modern film house with the flexibility of presenting stage shows, the Plaza opened in 1930 and hosted popular traveling shows and movies, becoming a fixture in the lives of theatergoers. The renovated structure is described as dazzlingly beautiful and said to look exactly as it did 75 years ago. On the ground floor is the Oasis Lounge, a multi-purpose food service facility with doors opening into the Arts Festival Plaza. This beautiful structure is at the center of the Downtown experience and will surely enrich the lives of future generations as it has in the past.

The Butterfield Trail Golf Club is a public Texas golf course designed by world-renowned architect, Tom Fazio. The course is located just a long iron shot away from the El Paso International Airport and a planned 150-acre industrial park. Adjacent to a planned hotel resort site, the new golf course is like nothing El Paso has ever seen.

The Outlet Shoppes at El Paso that opened in October of 2007 are a Horizon Group property designed to accommodate 100 name brand retail stores (Nike, Banana Republic, Coach, and Tommy Hilfiger to name a few), a food court, a children's play area, and other amenities within the 385,000 square foot area. The $70 million center is a shopping destination for visitors from the El Paso region as well as Mexico.

| **El Paso Tourism Statistics** | **2008** | **2009** | **2010** | **2011 (Partial)** |
|---|---|---|---|---|
| Total Direct Travel Spending (million) | $1,488 | $1,237 | $1,418 | $1,538 |
| Visitor Spending at Hotel, Motel (million) | $915 | $771 | $875 | $972 |
| Industry Employment Generated by Travel Spending (jobs) | 11,890 | 11,760 | 12,020 | 12,320 |
| Tax Receipts Generated by Travel Spending (million) | $95.4 | $91.5 | $97.1 | $99.4 |

*Source: Dean Runyan Associates, June 2012*

# El Paso Attractions and Points of Interest

## Amigo Airsho

For 31 years, the Amigo Airsho has been paying homage to the men and women of the Armed Forces. Held at Biggs Army Airfield in the fall, this air show is recognized as one of the nation's best. Military and civilian aircrafts, static displays, entertainment and performances by world-renowned flying teams make the Amigo Airsho a highly anticipated event each year. For more information, call 915-562-6446 or visit www.amigoairsho.org.

## Chamizal National Memorial

Chamizal National Memorial exhibits artists whose work not only reflects the history of our border region, but also ties directly to the park's mission of commemorating the amicable resolution of the 1963 long-standing border dispute between the U.S. and Mexico. Included are an outdoor amphitheater, a 55-acre park, a museum, the Los Paisanos Gallery, and a 500-seat theater. For more information, call 915-532-7273 or visit www.nps.gov/cham.

## El Paso Museum of Archaeology

The El Paso Museum of Archaeology is a municipal museum of the City of El Paso and tells the story of the first inhabitants of the El Paso area, the greater Southwest, and northern Mexico. The museum's grounds include 15 acres of nature trails, outdoor exhibits, and a desert garden with more than 250 varieties of native plants. For more information, call 915-755-4332 or visit http://www.elpasotexas.gov/arch_museum/.

## Hueco Tanks State Park

This area derives its name from the huge basin-shaped rocks that catch and hold rain. The park features excellent rock climbing, hiking, picnicking, and camping grounds as well as cave paintings that date back as far as 1500 B.C. It is located twenty miles east of El Paso on Highway 62. For more information, call 915-857-1135 or visit www.tpwd.state.tx.us/spdest/findadest/parks/hueco_tanks/.

## The Mission Trail

Follow in the footsteps of Don Juan de Oñate. Among the oldest roads in the country, the Mission Trail is rooted in history dating back more than 400 years. Visitors are encouraged to see all three missions: the Ysleta, Socorro and San Elizario Missions. For more information call 915-851-9997 or visit http://www.elpasomissiontrail.com/.

## Magoffin Home State Historic Site

The Magoffin Home, built in 1875 by pioneer Joseph Magoffin, is El Paso's only historic house museum. The nineteen room adobe home is a prime example of Territorial architecture, a style that emerged in the southwest in the mid 1800s. For more information, call 915-533-5147 or visit www.thc.state.tx.us/hsites/hs_magoffin.aspx.

## Hyundai Sun Bowl

This year marks the 79th edition of the Hyundai Sun Bowl. Renovated in 1982 to accommodate 52,000 people at high noon on New Year's Eve, El Paso proudly hosts this event. The Sun Bowl was first played in 1935. It has since grown into El Paso's number one national attraction. This postseason classic pits two nationally acclaimed National Collegiate Athletic Association (NCAA) Division I football teams in a head-to-head college football competition. For more information call 800-915-2695 or visit www.sunbowl.org.

## Tigua Indian Cultural Center

Observe the cultural traditions of the Tigua Indian Tribe at the Ysleta del Sur Pueblo. Witness ancient Tigua chants and dances on the plaza and relive more than 300 years of pueblo history at the museum. Several gift shops are also located on the premises less than a mile away from the historic Ysleta Mission. For more information, call 915-859-7700 or visit http://www.ysletadelsurpueblo.org/.

## Viva El Paso

Viva! El Paso just celebrated its 34th anniversary in 2012. An outdoor musical drama, Viva performance chronicles the 400 year history and the four cultures that have influenced El Paso: the Indian, the Spanish, the Mexican, and the Cowboy. The drama is performed at the stunning McKelligon Canyon Amphitheater where a dramatic mountain cliff serves as the stage backdrop. Performances are in June, July, and August. For more information, call 915 -231-1165 or visit http://www.viva-ep.org.

# Fort Bliss

Fort Bliss, is located in the City of El Paso, on the largest international border in the United States at the corner of Texas, New Mexico and Old Mexico.

Since its establishment in 1848, Fort Bliss has been proud of its legacy of service to the Army and the surrounding communities. An infantry and cavalry post prior to World War II, Fort Bliss became the center of Antiaircraft Artillery training in 1942 and then evolved into the Air Defense Center. The post is now home to a diverse listing of organizations such as, the 1st Armored Division, the 32nd Army Air and Missile Defense Command, the Brigade Modernization Command, William Beaumont Army Medical Center, the United States Army Sergeants Major Academy, Joint Task Force North, and the German Air Force Command Air Defense Center.

Significant changes have taken place over the past seven years. The post has transformed from an institutional training installation into a major mounted maneuver training post. With the arrival of the 1st Armored Division from Germany, a Fires Brigade from Fort Sill, and multiple other units, Fort Bliss has tripled in size. With a $6 billion expansion and a new 1st Armored Division Headquarters facility, the post is now a sprawling mega-complex developed on East Bliss, with West Bliss remaining as the historical area which was first established on La Noria Mesa in 1893. Under the new Brigade Modernization Command, trials of futuristic unmanned weaponry, and other high-tech systems will be a strong attraction for defense contractors.

Currently, 90,000 soldiers and family members call Fort Bliss and El Paso home. The post supports a population of over 170,000, including veterans, retirees, and family members.

The Fort Bliss cantonment area is in West Texas within the city limits of El Paso. The remainder of its contiguous acreage sprawls across portions of Texas and New Mexico extending 45 miles north to New Mexico's White Sands Missile Range and 75 miles northeast to New Mexico's Lincoln National Forest. All told, the 1.12 million acres comprising Fort Bliss are larger than the state of Rhode Island.

The post is the nation's fourth largest Army installation in terms of personnel with a permanent military population of over 32,000. Fort Bliss is a major power projection platform with the facilities to train and rapidly deploy thousands of troops and equipment in a short time. The post has the third longest runway in the nation and was an alternate landing site for the space shuttle. The rail-head has the infrastructure in place to load 350 rail cars in a 24-hour period. All of these capabilities make the installation one of the prime deployment and redeployment facilities in the Department of Defense.

Most of the on-base construction has been completed. The first projects completed on-site were six new brigade size complexes, with barracks housing approximately 1,400 soldiers each, along with dining facilities and recreational areas. Additional on-post housing is being constructed which will bring the number of units up to nearly 5,000. Elsewhere on base, a new commissary, new parks, shops, restaurants, and a Freedom Crossing Lifestyle Center are either in place or under construction. A new hospital is planned for construction on East Bliss at a cost of about $1 billion, and El Paso Community College is planning to build a new campus on East Bliss in the near future.

# Medical

For many years, the mission of Texas Tech University Health Sciences Center (TTUHSC) in El Paso was to provide a unique educational opportunity for medical students spending their last two years--the clinical years of medical school—on the El Paso campus. They were part of a plan that helped grow the number of physicians in El Paso and West Texas. Throughout that time, the health sciences center also continued to grow the residency programs which now number nine. Five fellowships have also been approved at TTUHSC El Paso by the Accreditation Council for Graduate Medical Education (ACGME). In 1999, community leaders took the first steps to make El Paso the destination for a new medical school. After almost forty years of teaching Texas Tech University medical students, caring for large numbers of patients from El Paso, and extensive experience in clinical research, the Texas Tech University Health Sciences Center Paul L. Foster School of Medicine was approved as a four-year medical school within the TTU System in 2008.

The Paul L. Foster School of Medicine is the first four-year medical school on the U.S./Mexico border. This unique setting provides exposure not only to traditional medicine, but also to international, bicultural and border health care issues. Internationally recognized researchers, educators and clinicians stress interdisciplinary collaboration and are dedicated to creating outstanding diagnosticians and compassionate health practitioners. The medical school is also the cornerstone of the proposed Medical Center of the Americas, the first planned medical facilities campus for health delivery, research, education and economic development in El Paso.

In 2011, the Texas Higher Education Coordinating Board approved the establishment of the Gayle Greve Hunt School of Nursing (GGHSON) which began on the El Paso campus with a $10 million dollar gift to the Texas Tech University System from the Hunt Family Foundation. The school was established to counteract a long-term shortage of nurses who provide care to this medically-underserved area. The school admitted the first traditional BSN students on September 1, 2011. The GGHSON also has a Second Degree BSN program.

In 2012, the TTUHSC Graduate School of Biomedical Sciences opened a branch in El Paso with an educational program structured around a core curriculum in biomedical sciences. The program offers a master of science degree in biomedical sciences with opportunities for elective courses and research experiences in a broad range of laboratories.

University Medical Center of El Paso (UMC), TTUHSC's main teaching hospital, houses the only Level I Trauma Center in the region. Other community partners include the newly opened, El Paso Children's Hospital--the only separately licensed, not-for-profit children's hospital in the El Paso region, the El Paso Psychiatric Center, and William Beaumont Army Medical Center.

*Source: Texas Tech University Health Science Center, September 2012*

# Transportation

El Paso's growth leads to another significant topic – transportation. The City has a major artery of commerce running right through its heart. It is used by commuters, visitors, and commerce as the preferred route of mobility. City Council's goal is to make the local transit system more viable and attractive as an alternate mode of transportation thereby reducing the number of vehicles on the roads, resulting in less congestion. In addition, the City created the Camino Real Regional Mobility Authority (CRRMA) in 2007 to assist in the development of mobility solutions within the El Paso region. The CRRMA seeks to ease the traffic commute and facilitate the large volume of trucks transporting goods from Mexico through Interstate 10. In July and August of 2008, the governing boards of the City, the Texas Department of Transportation, the Metropolitan Planning Organization and the CRRMA approved a $1 billion comprehensive mobility plan for the region. With approximately $216 million in local contributions, the parties' continue striving to meet the collective transportation needs of El Paso as a critical component of commercial trade and mitigating congestion due to increasing growth. By way of example, the City has provided funding to the CRRMA for the completion of the first three direct connectors of the Americas Interchange. This phase of the project is scheduled to open in January 2013. Similarly, the City provided additional funds for the completion of the Zaragoza Direct connectors as well as adding public art aesthetics to the Transmountain Northeast Mainlanes Project. These important regional projects will near completion in 2013, helping to make Loop 375 a viable alternative to I-10.

Also underway beginning in FY 2012 is a $210 million Seven Year Capital Improvement Program recently approved by City Council that will provide significant improvements to the City's street infrastructure network. Included in this Plan are improvements to the synchronization of the City's street signal network, paving of un-paved alleys, landscaping of City street medians, progression on the City's Neighborhood Traffic Management Program, improvements to pedestrian elements citywide, including sidewalks and parkways. The majority of the programmed capital plan will go towards the comprehensive reconstruction of City streets, including improvements to the street and drainage elements. Other projects include Street resurfacing and microsurfacing of streets with poor and failing pavement conditions.

# Air Transportation- El Paso International Airport

The City's international airport has six airlines with 57 daily flights, nonstop service to 12 cities, service to eight of the nation's 10 largest air hubs, and serves about three million passengers annually.

| | 2010 | 2011 |
|---|---|---|
| Annual Passengers (million) | 3,065 | 2,948 |
| Annual Freight (tons) | 90,575 | 91,427 |
| Takeoffs & Landings | 99,901 | 94,447 |

# Ground Transportation- Sun Metro

In 2012, Sun Metro was ranked sixth by the Brookings Institution Metropolitan Policy Program in transit coverage by the nation's largest metropolitan areas. According to the report, Sun Metro is providing transit to 90.4 percent of the metropolitan area, the best percentage rate in all of Texas' major metropolitans. Dallas reported 58.2 percent; Austin, 60.2 percent; San Antonio, 72.6 percent; Houston, 57.8 percent; and McAllen-Edinburg-Mission, 57.6 percent. El Paso also ranked higher than Albuquerque (84.5 percent), Phoenix (80.8 percent), and Tucson (79.7 percent).

# International Border Crossings

While the number of passenger vehicle crossings from Ciudad Juárez, Mexico to El Paso continue to decline, bridge wait times remain longer than in previous years. This data suggests that patrons are combining activities when crossing the bridge and making fewer trips on average. Conversely, truck crossings continue to increase with the boost in maquiladora activity in Cuidad Juárez, Mexico.

**El Paso's International Bridge Traffic**

| Crossing Type | FY 2010 | FY 2011 | FY 2012 |
|---|---|---|---|
| Pedestrian | 5,150,718 | 4,455,679 | 4,030,990 |
| Automobile | 3,304,466 | 3,485,357 | 3,373,646 |
| Commercial Vehicle | 325,870 | 323,608 | 351,076 |
| Total Traffic | 8,781,054 | 8,264,644 | 7,755,712 |

# The Economy

2007 marked the beginning of the global financial crisis. This crisis was triggered by the subprime mortgage crisis, which involved the substantial rise in mortgage delinquencies and foreclosures due to housing price declines in 2006-2007. The majority of U.S. mortgages issued to subprime borrowers were adjustable-rate mortgages. As a result, refinancing became more difficult and as the adjustable-rate mortgages began to reset at higher rates, mortgage delinquencies soared. Securities backed with subprime mortgages, widely held by financial firms, lost most of their value. The result has been a large decline in the capital of many banks as well as U.S. government-sponsored enterprises, tightening credit around the world.

Recently, however, steady growth appears to be on the horizon for El Paso's economy. Real gross metropolitan product, the broadest measure of local economic activity, is expected to be over $30 billion (2000 dollars) by 2019. Also by this time, better job conditions will combine with personal income growth to push total retail sales above $17 billion. This positive growth is reflected in the table below detailing some of El Paso's major economic indicators and the projections for 2014 and 2019.

**Major Economic Indicators**
**El Paso Metropolitan Statistical Area**

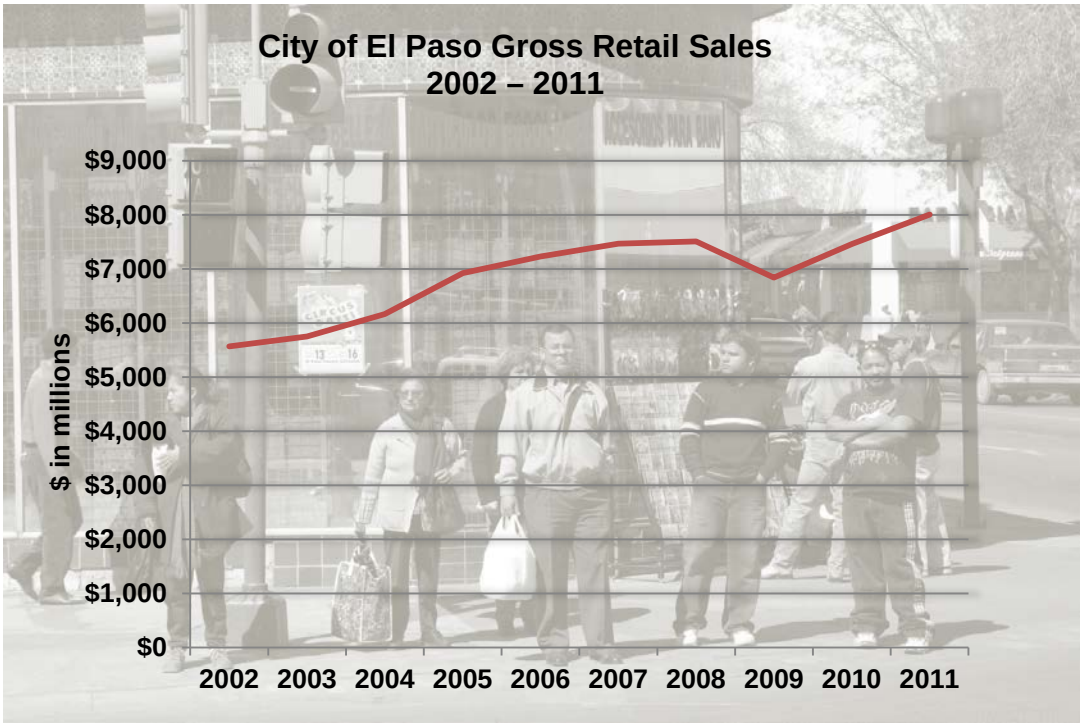
| | 2004 | 2009 | Proj. 2014 | Proj. 2019 |
|---|---|---|---|---|
| Total Personal Income (millions) | $15,647 | $21,141 | $28,354 | $38,310 |
| % Change | 33.3 | 35.1 | 34.1 | 35.1 |
| Retail Sales (millions) | $7,438 | $9,809 | $12,885 | $17,144 |
| % Change | n/a | 31.9 | 31.4 | 33.1 |
| Real GMP* (billions) | $18.661 | $20.636 | $25.713 | $31.002 |
| % Change | 8.8 | 10.6 | 24.6 | 20.6 |
| Businesses (thousands) | 12.556 | 13.295 | 14.19 | 15.152 |
| % Change | 1.4 | 5.9 | 6.7 | 6.8 |
| Employment (thousands) | 339.722 | 376.735 | 419.592 | 464.522 |
| % Change | 6.2 | 10.9 | 11.4 | 10.7 |
| Housing Starts (thousands) | 3.645 | 3.129 | 3.999 | 4.705 |
| % Change | -8.0 | -14.2 | 27.8 | 17.6 |
| New House Prices (thousands) | $105.185 | $134.283 | $154.169 | $183.192 |
| % Change | 15.6 | 27.7 | 14.8 | 18.8 |

*Source: UTEP's Borderplex Long-Term Economic Trends to 2029, April 2010*

*Gross Metropolitan Product

# Retail Sales

Retail sales experienced a decline in 2009, but have since been improving. Based on data from UTEP's Borderplex Economic Outlook, 2011 - 2013, industries in El Paso which are expected to experience better growth than others in 2013 are gas stations, furniture and home furnishings. The Outlook also estimates continued growth in retail sales of 3.2% in 2012 followed by 5.4% into 2013. Gross Metropolitan Product (GMP) or the total value of goods and services produced in a metropolitan area, shows improvement as well. Since El Paso's recent low in the first half of 2009, GMP has increased 12.2%, according to the Brookings Institution's latest Metro Monitor, September 2012.




*Source: Texas Comptroller of Public Accounts*

Due to the proximity of Ciudad Juárez, it is clear the patronage of Mexican nationals is enjoyed by merchants throughout El Paso. In a 2008 study titled "Cross-Border Retailing Study" conducted by John Hadjimarcou, Ph.D., of the University of Texas at El Paso's Marketing & Management Department, the 109 retailers surveyed, mainly from East and West El Paso, help to validate the fact that the Downtown area is not the sole beneficiary of border-crossing consumers coming into El Paso. Among the study's findings:

- Nearly 45 percent of retailers say that 50 percent or more of their customer-base is Mexican
- Over 50 percent believe these Mexican shoppers account for at least 25 percent of their sales and profits
- Overall, businesses believed they could not perform well without Mexican customers and agree the border-crossing consumer as a segment is growing

With FY 2013 changes that eliminate street parking meter charges on Saturdays (already free on Sundays) and reduce Saturday's international bridge pedestrian crossing fee from 50¢ to 25¢, positive retail sales increases are anticipated as a result of purchases by Mexican nationals.

# Manufacturing

Once a major copper refining area, chief manufacturing industries in El Paso now include food production, clothing, construction materials, electronic and medical equipment, and plastics. Cotton, fruit, vegetables, livestock, and pecans are also produced in the area.

In 1994, nearly half of El Paso's 50,000 manufacturing jobs were in the apparel and textile industry. However, due to the devaluation of the Mexican peso at the close of 1994, several large apparel manufacturers relocated over the border in Mexico, taking jobs with them. Growth in other industrial sectors has made up for this decline; jobs in globalization and information technology are helping to revitalize the area economy after its past dependency on ever-declining manufacturing jobs. According to the most recent figures from the U.S. Bureau of Labor Statistics, the number of individuals employed in El Paso has increased from July 2011 (286,632) to July 2012 (330,900). Additionally, the number of employees in the manufacturing industry specifically has increased from 16,600 to 17,600.

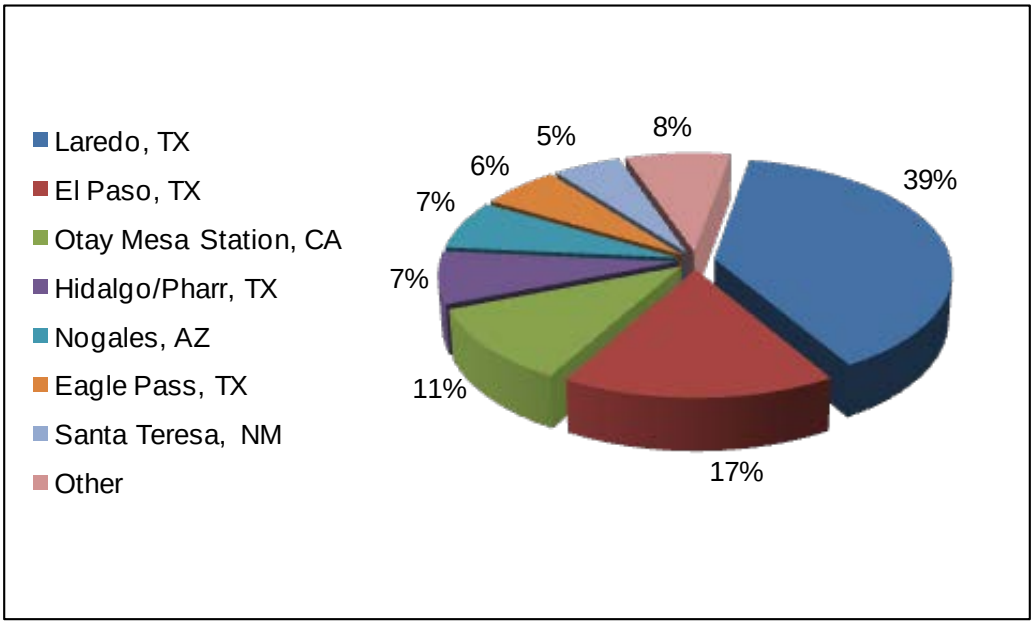
El Paso's labor force has shown a steady growth over the past decade. International trade in the region, stimulated by the North American Free Trade Act (NAFTA) and the Mexican Maquiladora Program, has helped to ensure El Paso's success in the global economy. El Paso's economy is significantly impacted by the Mexican Maquiladora Program. Established in 1965, the Program was created to help alleviate unemployment on the U.S.–Mexico border by allowing non-Mexican companies to establish manufacturing operations in Mexico to produce goods for exportation. El Paso's sister city, Ciudad Juárez, has more than 340 such plants employing approximately 255,355 workers, many of whom are El Paso residents. More than 70 of the Maquiladora plants established in Ciudad Juárez are owned by Fortune 500 companies operating in telecommunications, manufacturing of medical supplies, consumer appliances, electronics, and automotive parts.

# International Trade

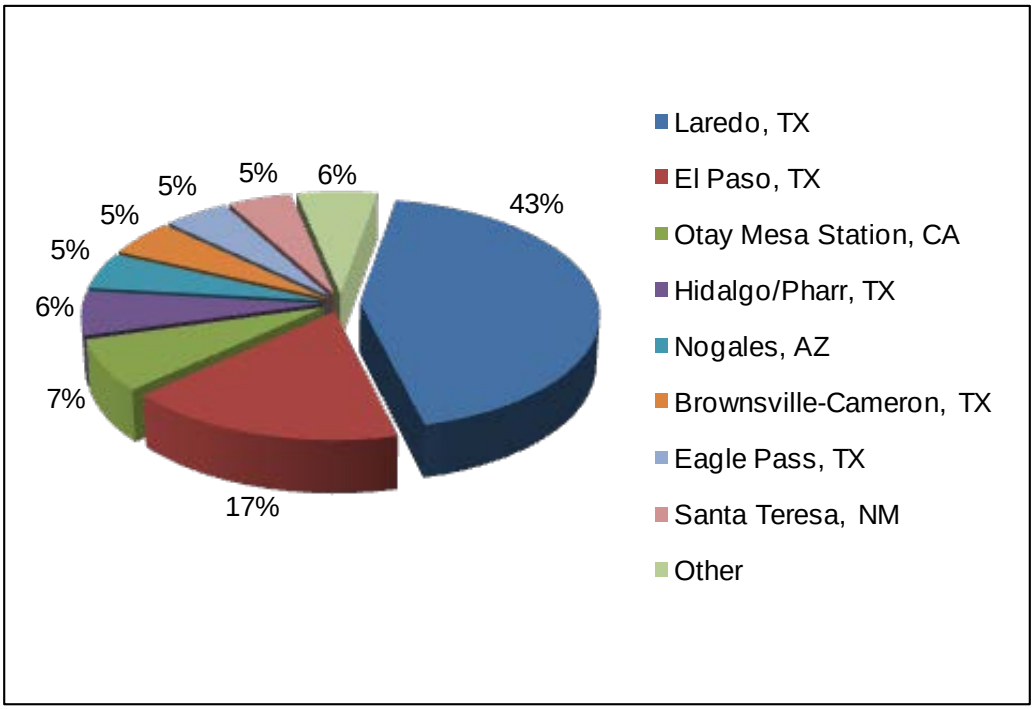
Increased NAFTA-related activity has boosted trade between the United States and México. As a result, El Paso/Juárez is ranked fifth in land trade among the top U.S. foreign-trade gateways (World Trade 100 magazine, July 2010). In 2011, 18% of all trade between the U.S. and México ($80.1 billion) crossed through the El Paso–Juárez border. Trucks carry most of the freight passing through the City followed by rail. The City of El Paso sponsors a foreign-trade zone as a way of boosting employment, manufacturing, and exports from the United States. During this past year, there were 19 companies that had an activated facility in El Paso's general purpose zone. This activity generated more than 927 jobs directly related to Foreign Trade Zone (FTZ) No. 68 operations,[1] and another 1,800 jobs were indirectly related to zone operations. El Paso's position as an international gateway means it is a major thoroughfare for imports and exports. Given the long-term growth rate of trade, the volume of merchandise trade through El Paso can be expected to rise.

[1] An FTZ is an area that has been designated for foreign and domestic goods that are in international commerce and can be stored, manufactured, or manipulated. While the goods are in a zone, no duty, no government excise taxes, and no inventory tax can be imposed, if the goods are exported. If the goods entered the commerce of the U.S., it offers duty deferral or elimination. The zone number pertains to the number assigned by the U.S. Foreign-Trade Zones Board in Washington, D.C., in the order the local government applied to receive a grant or authority to establish and operate a zone.

## Imports from Mexico by Port of Entry, 2011




## Exports from Mexico by Port of Entry, 2011



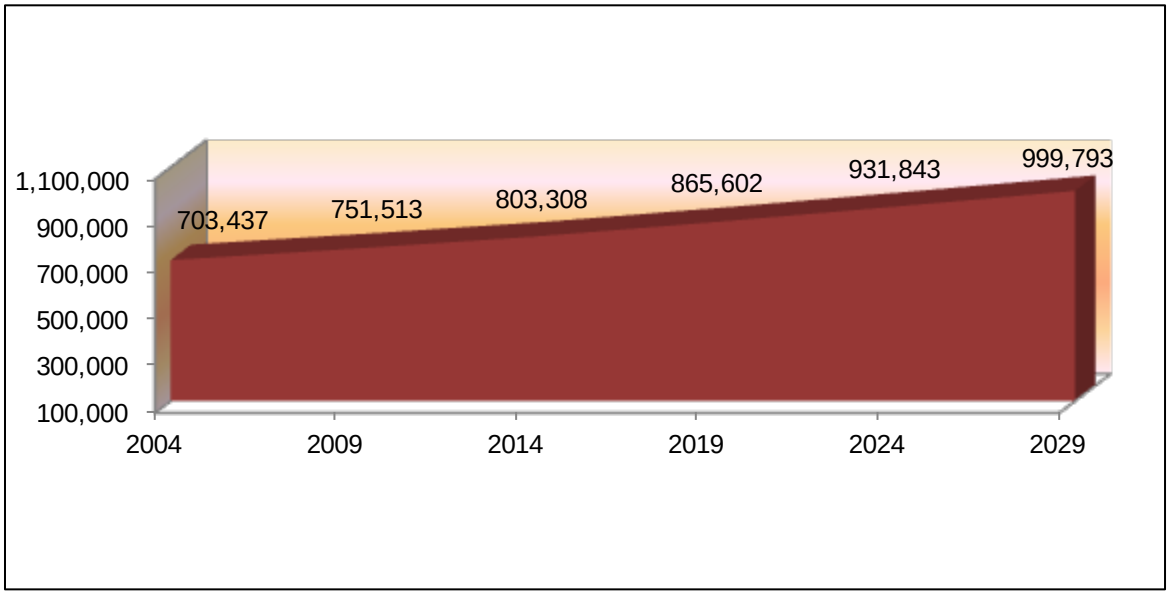

*Source for both charts above:*
*Texas Center for Border Economic & Enterprise Development, Border Trade Data*

# Demographics

The City of El Paso is the sixth largest city in the state of Texas, the 19th largest city in the United States, and serves as the County Seat for El Paso County. Despite occupying less than a quarter of the land in El Paso County, the City of El Paso comprises more than 81% of the county's population, which also includes a handful of small cities and towns as well as several unincorporated areas. In 2010, the Department of Economics and Finance at the University of Texas at El Paso conducted a study looking at long term trends for the area and estimated El Paso County to reach a population of 865,602 by 2019 and be just under one million residents by 2029. The City and County are home to residents of mostly Hispanic origin and or/that reflect a younger median age than their counterparts elsewhere in Texas and in the U.S.

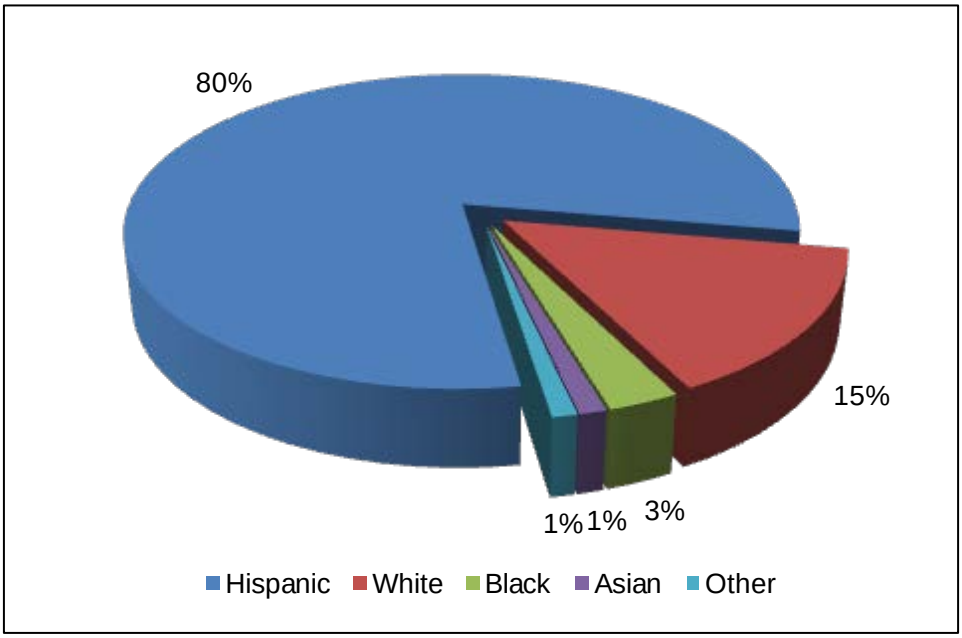
The El Paso Metropolitan Statistical Area shares the border region with Ciudad Juarez, Mexico, the largest city in the state of Chihuahua and the fifth largest in Mexico. If the El Paso county and Ciudad Juarez were combined, this bi-national metropolitan region would easily exceed two million residents.

**El Paso Population Over-Time**
**2004 – 2029**



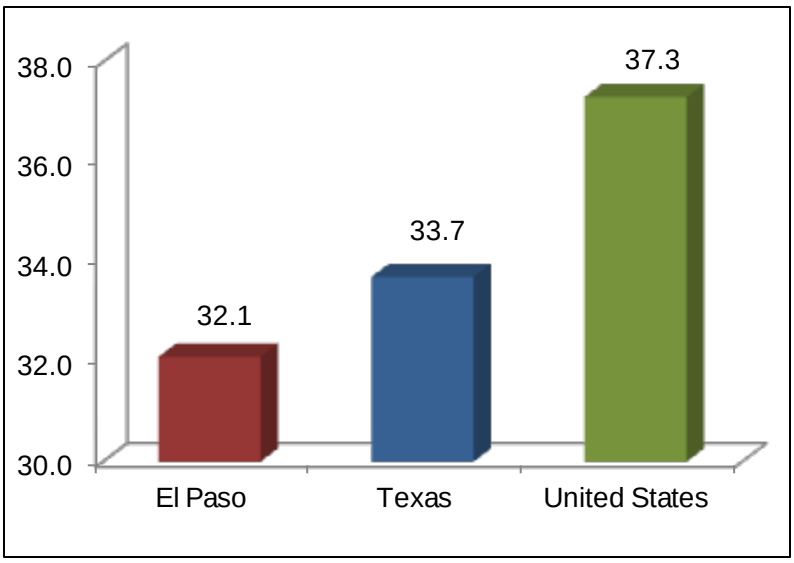

*UTEP Borderplex Long-Term Economic Trends to 2029, April 2010*

## City of El Paso Population by Race and Ethnicity




*Source: U.S. Census Bureau, American Fact Finder 2011*

## City of El Paso, State, and National Median Age

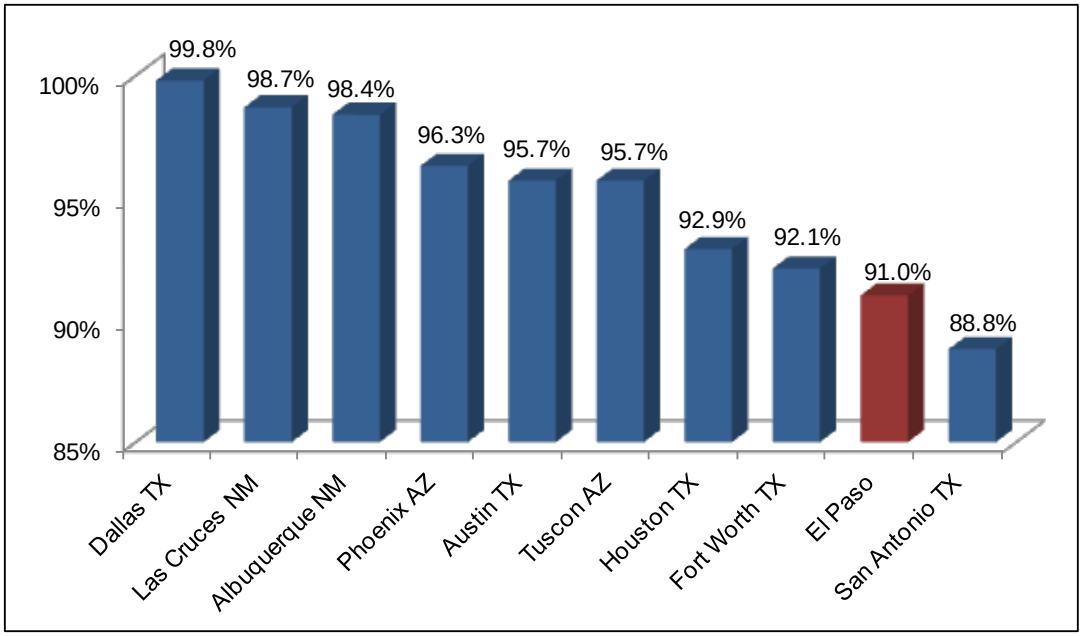



*Source: U.S. Census Bureau, American Fact Finder 2011*

# Cost of Living and Wage Rates

El Paso residents enjoy a relatively low cost of living compared to other cities in Texas and the United States. Combined with its size and numerous points of cultural and scenic interest, the El Paso area offers businesses a thriving community coupled with a pleasant and affordable cost of living. In the First Quarter of 2012, the Cost of Living Index for El Paso was at 91.0% of the national average of 100%. The following graph illustrates how El Paso's cost of living compares to other cities in the Southwest region.

**Cost of Living Index Comparison**
**First Quarter 2012**




*Source: American Chamber of Commerce Research Association (ACCRA), First Quarter 2012*

**Wage Rates Median and Mean**

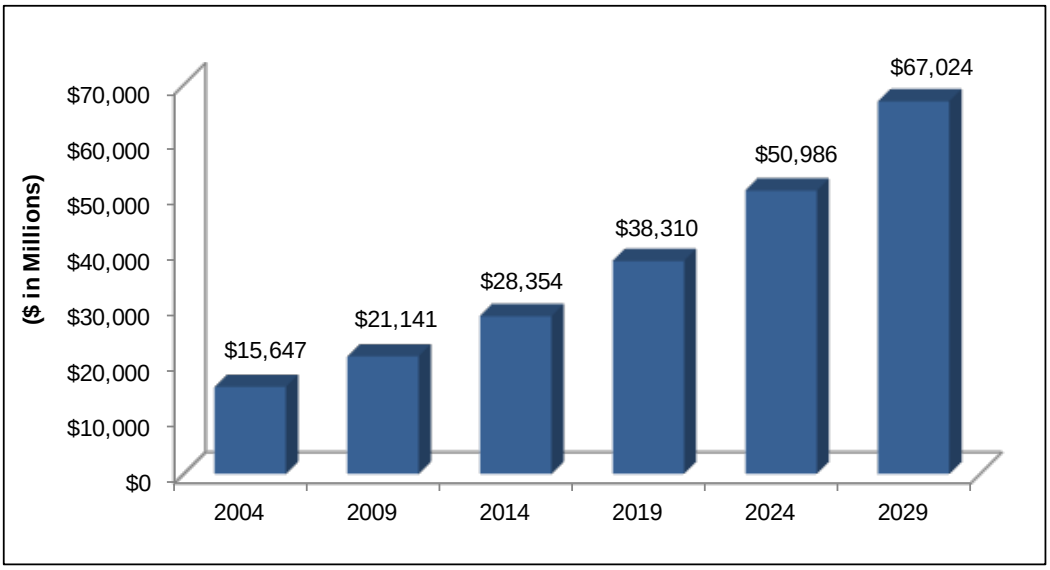
| | | June 2011 | June 2012 | Change |
|---|---|---|---|---|
| El Paso | Median | $12.22 | $12.36 | +$0.14 |
| | Mean | $16.37 | $16.88 | +$0.51 |
| Texas | Median | $14.83 | $15.14 | +$0.31 |
| | Mean | $19.76 | $20.30 | +$0.54 |
| United States | Median | $15.95 | $16.27 | +$0.32 |
| | Mean | $20.90 | $21.35 | +$0.45 |

*Source: El Paso City Development Department, Texas Economic Indicators, Quarter 2, 2012*

# Income

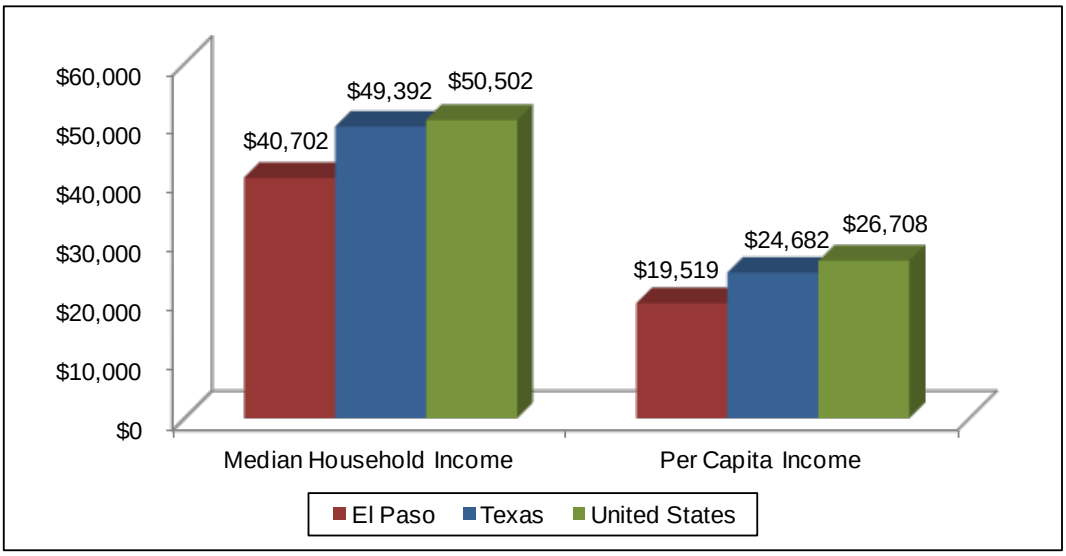
A combination of increased economic activity and a growing population will drive the rate of personal income expansion. In 2009, local personal income reached $21.1 billion and is projected to reach $38.3 billion by 2019. Moreover, El Paso will maintain its status as the hub of the border economy, contributing hundreds of millions per year to workers from Doña Ana and Otero Counties, as well as jobholders in Ciudad Juárez, Mexico.

**City of El Paso**
**Personal Income Growth and Projections**




*Source: UTEP Borderplex Long-Term Economic Trends to 2029*

**Income Comparisons**




*Source: U.S. Census Bureau, American Fact Finder 2011*

# Major Employers

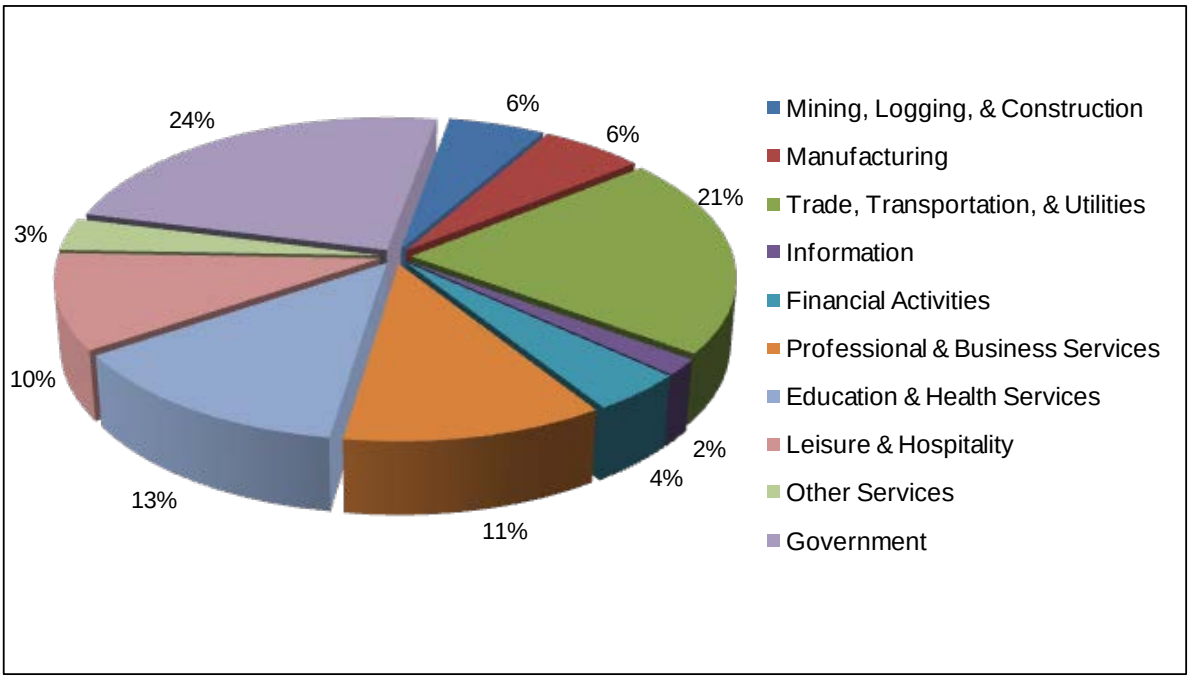
El Paso's economy weathered the recession better than many other metro economies in the country due to a fairly stable housing market and the expansion of Fort Bliss. El Paso ranks 19th in overall recovery out of the 100 largest U.S. metro areas by population, according to the Brookings Institution's latest Metro Monitor, September 2012. Supporting this ranking is El Paso's 13 out of 100 ranking specific to the City's recovery in employment. Since the latter part of 2009, when El Paso experienced the lowest change in jobs, employment growth has rebounded 5.4%. Just a year ago September, El Paso's unemployment rate was 10.4%, but has since declined to 8.7%, according to the Texas Workforce Commission monthly report. In terms of recruiting companies, El Paso has five target industries: life sciences, defense and homeland security, clean technologies, automotive, and high-tech electronics. The following table lists the top 10 employers within those industries located in El Paso.

**El Paso Metropolitan Statistical Area**
**Top 10 Employers (Excluding Retail)**

| RANK | NAME OF EMPLOYER | NUMBER EMPLOYEES | SECTOR |
|---|---|---|---|
| 1 | T&T Staff Management LP | 5,020 | Employment Services |
| 2 | University Medical Center | 2,455 | Health Care – Public |
| 3 | Dish Network | 1,800 | Technical Support Center |
| 4 | Alorica | 1,755 | Inbound Customer Service |
| 5 | Texas Tech University Health Sciences Center, Paul L. Foster School of Medicine, & Gayle Grieve Hunt School of Nursing | 1,546 | Higher Education and Health Care |
| 6 | GC Services | 1,526 | Inbound Customer Service |
| 7 | Del Sol Medical Center | 1,400 | Health Care – Private |
| 8 | RM Personnel | 1,368 | Employment Services |
| 9 | Automatic Data Processing, Inc. | 1,100 | Contract Center – Private |
| 10 | El Paso Electric Corporation | 1,000 | Electric Utilities |

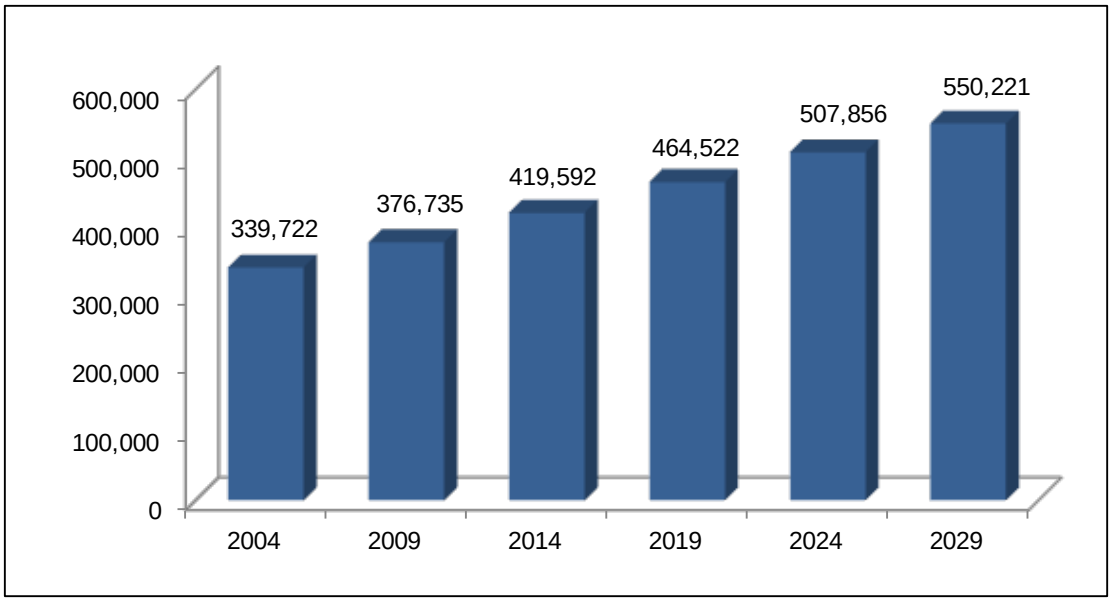
*Source: List generated by ReferenceUSA.com and verified by El Paso REDCO staff, July 2012, updated August 2012*

## El Paso Metropolitan Statistical Area Labor Force Industry Composition




*Source: Real Estate Center at Texas A&M University, Market Report 2012*

## El Paso Metropolitan Statistical Area Employment Projections

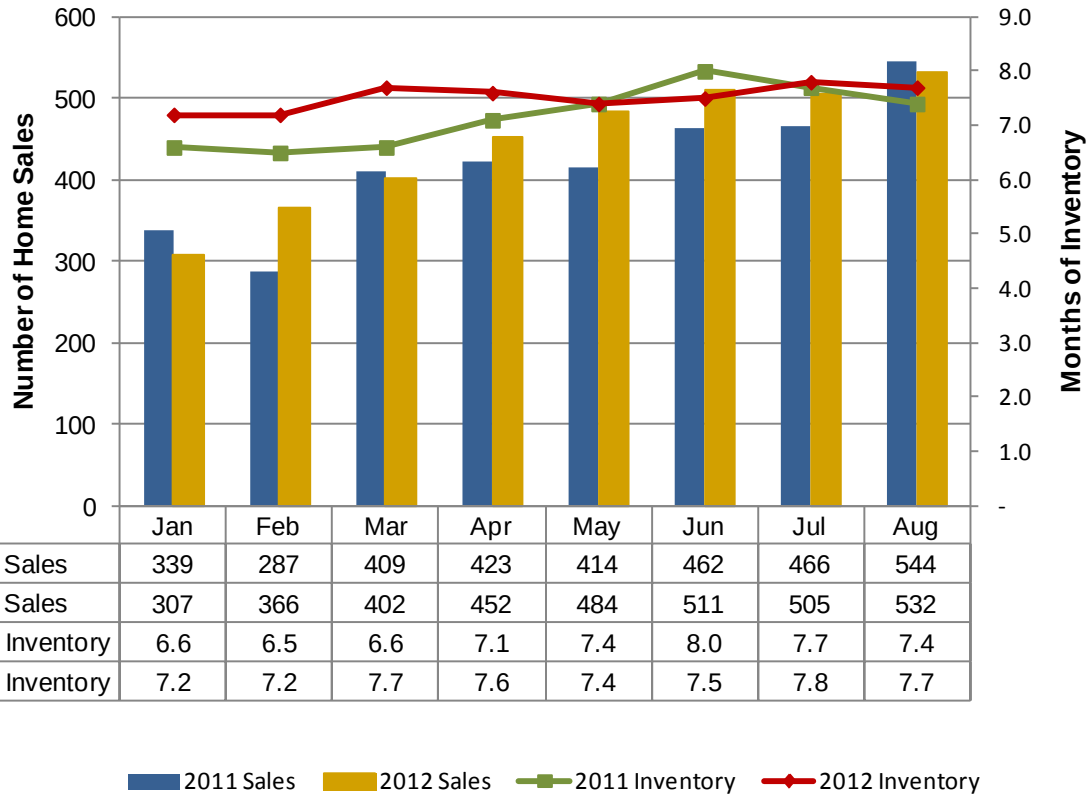



*Source: UTEP Borderplex Long-Term Economic Trends to 2029*

# Residential, Construction and Real Estate

Since January 2012, the number of homes sold has increased with the outstanding time in inventory hovering between 7.2 and 7.8 months. Compared to last year at this time, the number of homes sold has increased by 6.43%. Between 2008 and 2011, El Paso's average home price seems to have "bottomed out" in 2010, a year behind other Texas cities in 2011. However, new residential and commercial permits issued increased by 2011, leveling slightly in in 2012.

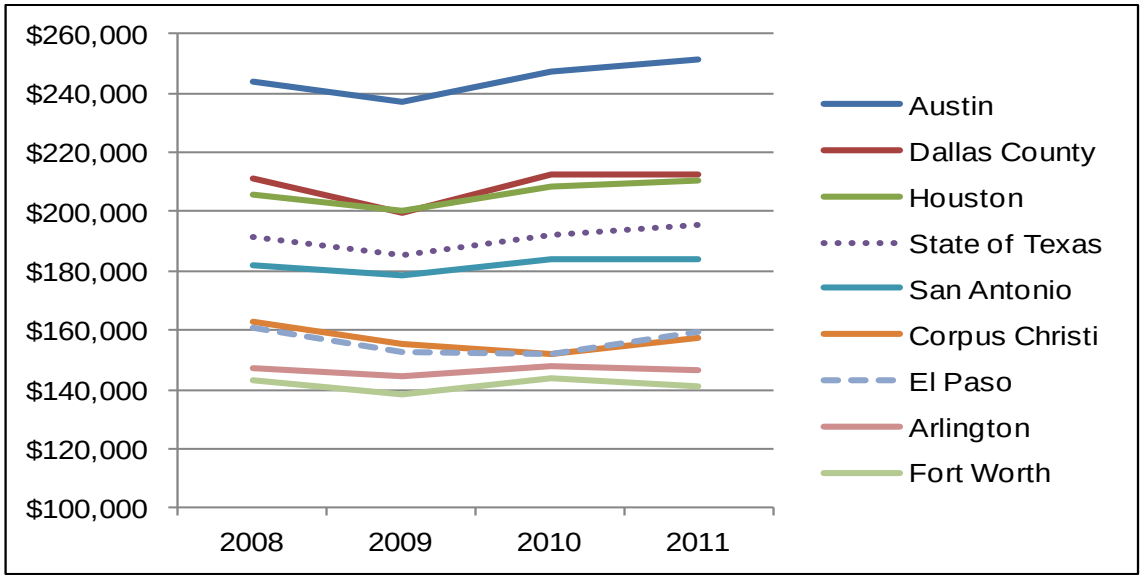
**Number of Homes Sold 2011 to 2012 Year-To-Date Compared with Number of Months of Inventory**




| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---|---|---|---|---|---|---|---|---|
| 2011 Sales | 339 | 287 | 409 | 423 | 414 | 462 | 466 | 544 |
| 2012 Sales | 307 | 366 | 402 | 452 | 484 | 511 | 505 | 532 |
| 2011 Inventory | 6.6 | 6.5 | 6.6 | 7.1 | 7.4 | 8.0 | 7.7 | 7.4 |
| 2012 Inventory | 7.2 | 7.2 | 7.7 | 7.6 | 7.4 | 7.5 | 7.8 | 7.7 |

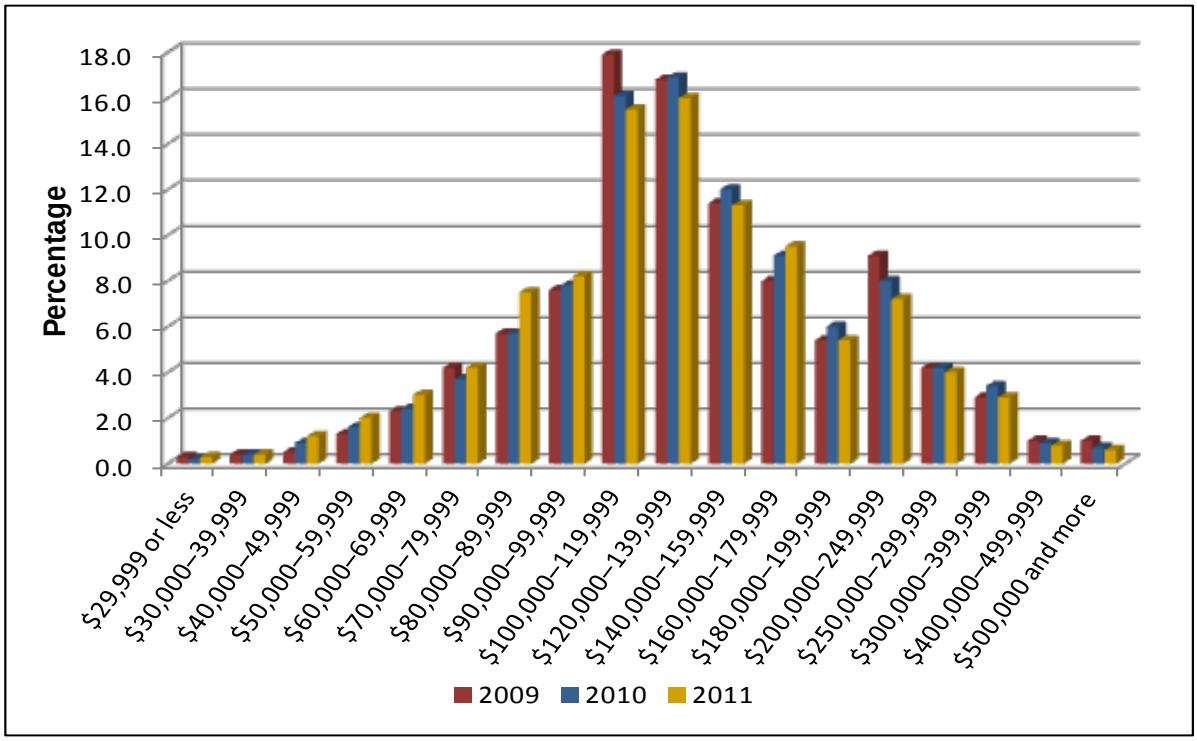
*Source: Real Estate Center at Texas A&M University, Monthly Analysis, September 1, 2012*

## Texas Residential Average Home Sale Price



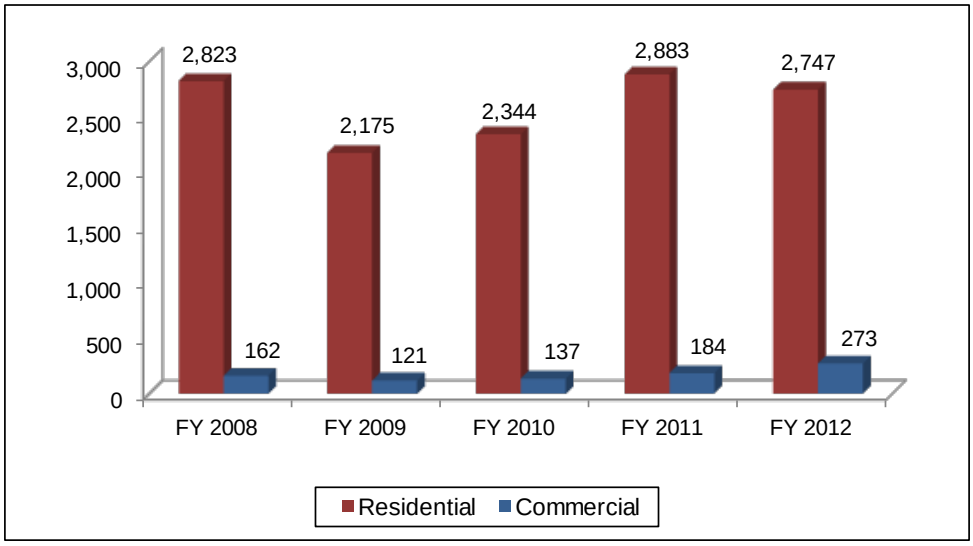

*Source: Real Estate Center at Texas A&M University, Monthly Analysis, September 1, 2012*

## Price Distribution of MLS Homes Sold, El Paso



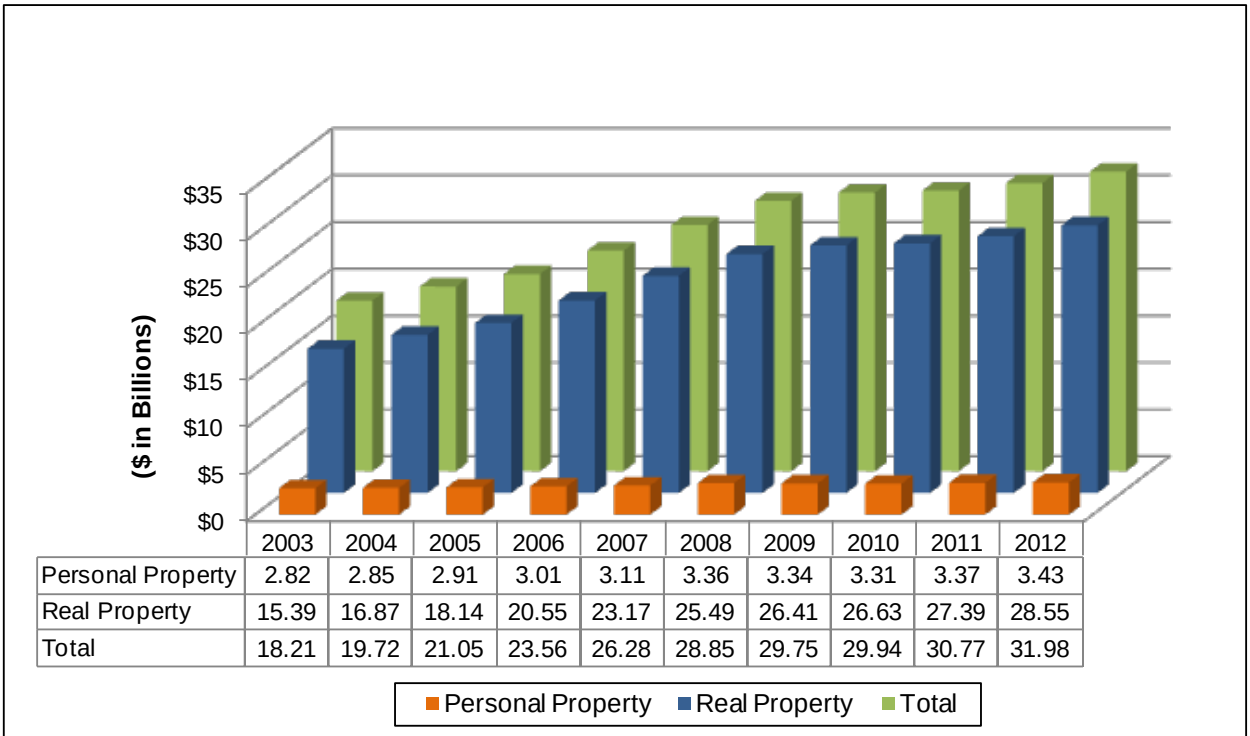

*Source: Real Estate Center at Texas A&M University, El Paso Market Report 2012*

## Permits Issued by Fiscal Year




*City of El Paso, City Development, September 2012*

## Property Valuations for the City of El Paso (After Exemptions, in Billions)




| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|---|---|---|---|---|---|---|---|---|---|---|
| Personal Property | 2.82 | 2.85 | 2.91 | 3.01 | 3.11 | 3.36 | 3.34 | 3.31 | 3.37 | 3.43 |
| Real Property | 15.39 | 16.87 | 18.14 | 20.55 | 23.17 | 25.49 | 26.41 | 26.63 | 27.39 | 28.55 |
| Total | 18.21 | 19.72 | 21.05 | 23.56 | 26.28 | 28.85 | 29.75 | 29.94 | 30.77 | 31.98 |

*Source: City of El Paso, Consolidated Tax Office, September 2012*

# General Tax Information

The City of El Paso's Tax Office provides its clients with a consolidated property tax bill and collects taxes for 35 taxing jurisdictions within the City and County of El Paso, Texas. The City's per parcel cost of collection is $0.85, which is the second lowest in the state, next to Collins County at $0.75 per parcel fee. The City incorporates a unique financing arrangement in which a law firm is contracted to collect delinquent property taxes. These reimbursements help to defray the per parcel cost of tax collection.

| 2012 Property Tax Rates | $/$100 |
|---|---|
| City of El Paso | 0.658404 |
| El Paso County | 0.408870 |
| University Medical Center | 0.192363 |
| El Paso Community College | 0.114086 |
| El Paso Independent School District | 1.235000 |
| Ysleta Independent School District | 1.330000 |
| Socorro Independent School District | 1.274794 |
| Canutillo Independent School District | 1.422100 |

*Source: City of El Paso, Consolidated Tax Office, September 2012*

Note: These rates apply to land and improvements and are levied per $100 of assessed value.

# Sales and Use Tax

Below is the breakdown of El Paso's sales tax as well as other taxes charged at the state level.

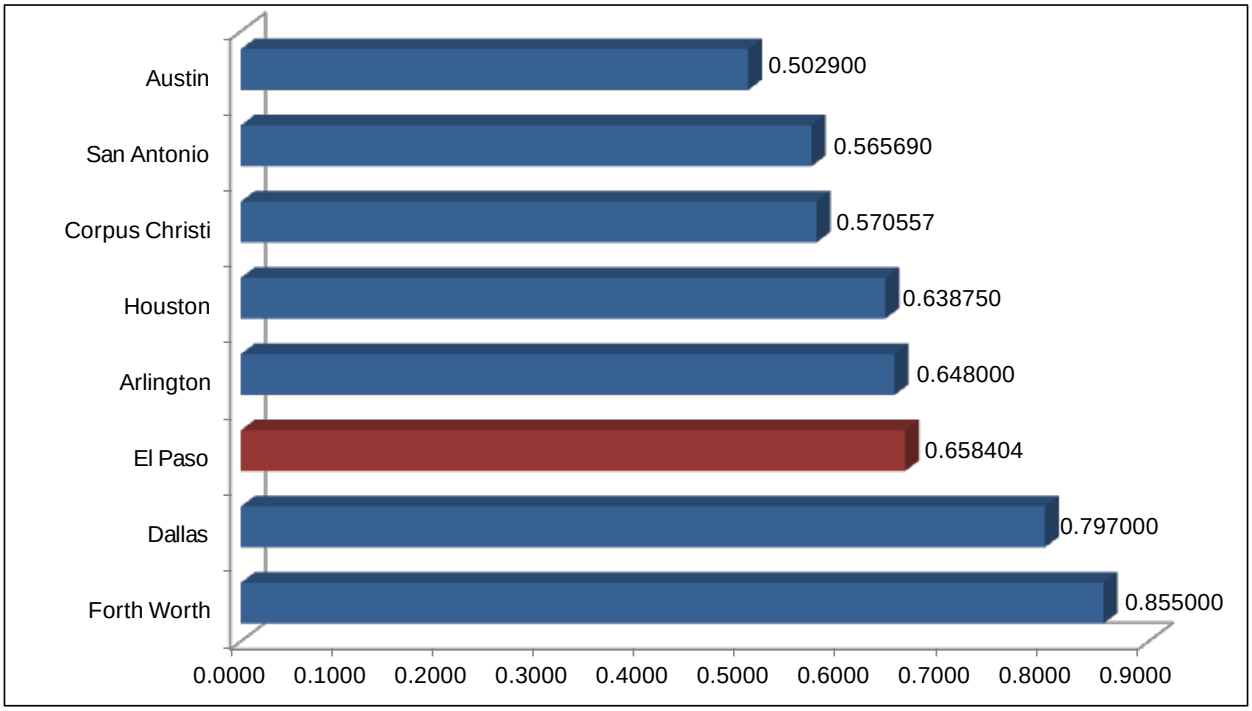
| | |
|---|---|
| State Sales Tax | 6.25% |
| Municipal - City of El Paso | 1.00% |
| County - El Paso County | 0.50% |
| Municipal Transit - City of El Paso-Sun Metro Transit Tax | 0.50% |
| Total El Paso Sales and Use Tax | 8.25% |

Additional Taxes at the State Level:

| | |
|---|---|
| State Motor Fuels Tax | $0.20/gallon |
| State & City Hotel/Motel Tax | 15.5% |
| State Motor Vehicle Tax | 6.25% |

# Other Tax Statistics

**Texas Cities Tax Rate Comparison**
**FY 2013 Adopted Rate**
**(Cents per $100 valuation)**

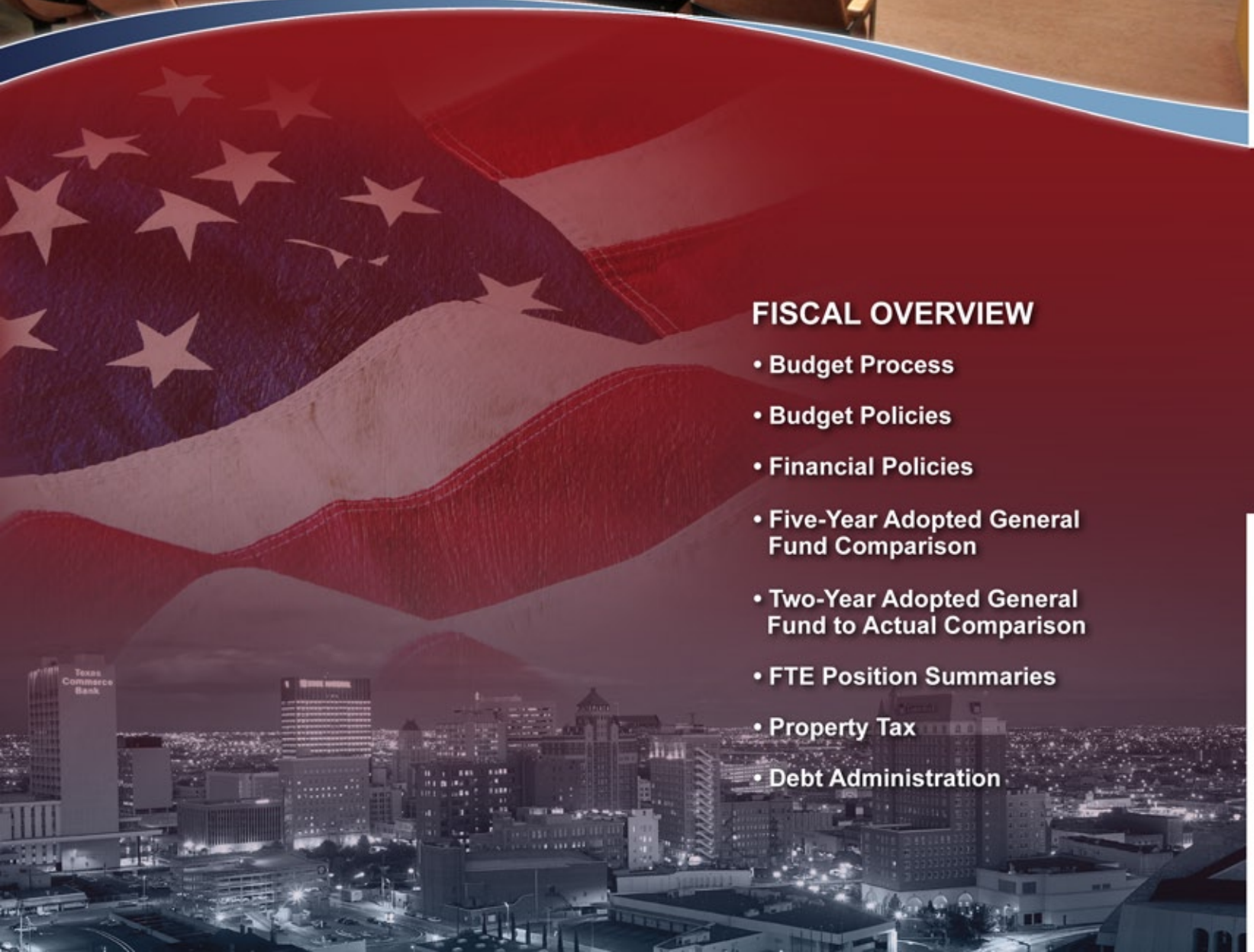



*Source: Municipal Budget Offices, September 2012*

**Top 10 City of El Paso Taxpayers**
**Based on 2012 Certified Values**

| Taxpayer | Type of Business | Market Value | Taxable Value | % to Total Taxable Value |
|---|---|---|---|---|
| Western Refining Company LP | Petroleum Refining | $946,084,842 | $910,433,842 | 2.84% |
| Sierra Providence Physical Rehabilitation | Hospital/Healthcare | $231,585,285 | $231,585,285 | 0.72% |
| El Paso Electric Company | Electric Utilities | $245,368,667 | $224,916,571 | 0.70% |
| Simon Property Group | Real Estate | $195,370,658 | $195,370,658 | 0.61% |
| River Oaks Properties Limited | Real Estate | $154,808,908 | $154,808,908 | 0.48% |
| El Paso Outlet Center LLC | Real Estate | $92,013,362 | $92,013,362 | 0.29% |
| Las Palmas Dunhill LP | Real Estate | $81,411,369 | $81,411,369 | 0.25% |
| Southwestern Bell Telephone Company | Telecommunications | $78,680,738 | $78,680,738 | 0.25% |
| Wal-Mart Stores Texas LLC | Retailer | $77,495,030 | $77,495,030 | 0.24% |
| Texas Gas Service | Natural Gas Distribution | $68,039,520 | $68,039,520 | 0.21% |
| Totals | | $2,170,858,379 | $2,114,755,283 | 6.60% |

*Source: El Paso Central Appraisal District, November 2012*




# FISCAL OVERVIEW

- Budget Process
- Budget Policies
- Financial Policies
- Five-Year Adopted General Fund Comparison
- Two-Year Adopted General Fund to Actual Comparison
- FTE Position Summaries
- Property Tax
- Debt Administration

# Budget Process

The El Paso City Charter and El Paso Municipal Code dictate that the annual City budget must include a complete financial plan for the fiscal year. To achieve this goal, the City Manager spearheads the budget process, with the Mayor and City Council, Office of Management and Budget (OMB), and City departments. Public participation is included during various stages of the budget development.

Throughout the process, the City Manager provides the City's Department Heads with policy direction in formulating the budget and discusses areas of concern with City Council. The budget process is divided into the following:

## Strategic Planning

Early in the fiscal year, the City gears up for the Strategic Planning Sessions that provide policy direction and priorities for the following fiscal year and allow for a review/update of the Strategic Plan. Prior to the start of these sessions, the Office of Management and Budget prepares a three-year financial forecast that includes revenues, expenditures, and a tax rate analysis that considers future programmatic impacts as well as operating impacts resulting from new or expanded facilities.

Analyses are also prepared on key economic indicators for the El Paso market to evaluate economic conditions and to establish effective strategic goals for the future. The strategic sessions, which are held in the fall/early winter, are attended by the Mayor, City Council Representatives, City Manager, Deputy City Managers, Chief Budget Officer, and Department Directors.

## Drafting the City Budget

The City of El Paso uses the program budgeting concept, which entails grouping activities within a department into programs that represent specific types of services or core services. Departments formulate the budget request applying this budgetary approach while using a budget preparation manual to facilitate this phase.

The budget manual, distributed by the Office of Management and Budget, explains the entire budget process, policies, and timetable. Departments are also required to submit updated functions, goals, objectives and performance measures. Revenue generating departments must also submit revenue estimates in their budget request packets.

In keeping with the budget policies adopted by City Council in April of 2006, the City Manager establishes parameters for the upcoming fiscal year and provides programmatic direction to the departments in preparing their operating and capital budget requests in accordance with the City's Strategic Policy Plan and City Council's guidance. During this phase, the City Manager addresses any policy or procedure changes as needed. Additionally Deputy City Managers provide guidance and leadership to respective Department Directors throughout the budget process to ensure available resources are maximized and efficiencies are achieved while quality service delivery is maintained.

Upon receipt of the departmental budget requests, the Office of Management and Budget reviews the submitted budget plans, discusses the budget requests with Department Heads, and identifies major program changes and policy issues. Office of Management and Budget analysts complete the review, formulate recommendations, and ensure that all funds are in balance. The finalized figures become the requested budget. The City Manager reviews the requested budget in the next phase and determines whether changes are required based on fund availability and priorities.

## City Manager's Proposed Budget

After the requested budget is finalized, the City Manager, Deputy City Managers, Department Directors and the Office of Management and Budget hold budget review meetings. During these meetings, the City Manager addresses any programmatic and budget concerns with Department Directors while considering recommendations and financial constraints. Once the budget reviews are completed and revisions are made, the result becomes the City Manager's proposed budget. The City Manager's proposed budget is filed with the City Clerk, and the County Clerk in June, distributed to City Council, Department Directors, the media, and posted on the City's website.

*Joyce Wilson, City Manager of El Paso, Texas*

## Public Hearings

Upon completion of the City Manager's proposed budget, the Office of Management and Budget schedules and coordinates review sessions and public hearings during July and August. A copy of the proposed budget is available for review by the citizens in the Municipal Clerk's Office and electronically on the City's website. The review sessions and public hearings provide an opportunity for City Council and the citizens to ask questions, make recommendations, and gain a better understanding of the operations of each department.

## Budget Adoption

Budget policy dictates that the budget be balanced in that the appropriations from each fund may not exceed the resources available for the fiscal year from September 1 through August 31. These resources include estimated revenues and the unassigned balance in the fund at the beginning of the year. This policy assures that the city does not spend beyond its means.

Any changes made to the City Manager's proposed budget after it is filed must be included as part of the budget resolution, which is voted upon by City Council. Pending final approval, the proposed budget is subject to the Mayor's revision and/or veto. Budget policies dictate that in the event the budget is not adopted by August 31, appropriations for personnel and essential operating costs made in the prior year can be extended until the new budget is approved. If the proposed budget is adopted it is then distributed to all City departments and is available for public examination in the Municipal Clerk's Office and the County Clerk's Office.

## Tax Levy

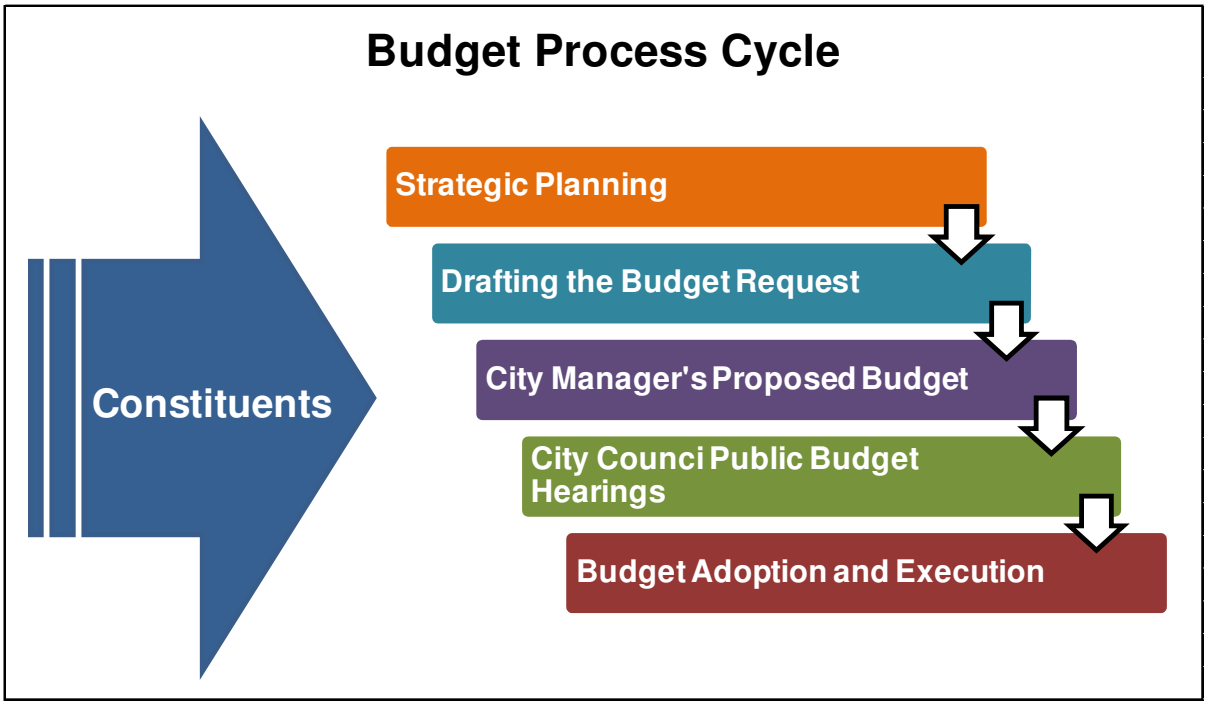
In accordance with the laws of Texas, City Council passes the tax levy ordinance as soon as possible after the tax roll is completed. The Council also holds posted public hearings regarding the property tax rate and sets the rate as prescribed by the State Property Tax Code.

## Budget Execution

After the budget and the tax levy are adopted by City Council, the Office of Management and Budget distributes the adopted budget and staffing reports. Such reports denote the expenditure and staffing authority that each department has in order to carry out its mission and provide services to the community.

The Office of Management and Budget monitors the budget through the fiscal year and in the case of negative economic fluctuations, with the approval of the City Manager, develops a plan, which can be implemented to reduce the rate of expenditures, curtail services, or implement revenue-generating policies in order to meet the balanced budget requirement.

In the instance that a change is required in adopted revenue estimates and appropriations, departments are able to process amendments to the budget. The responsibility for amending the adopted budget originates in the department requesting the change prior to incurring expenses and such amendments should comply with budget policy and adopted budget resolution. Department Heads are authorized to make budget transfers not exceeding $25,000 as long as the transfer is within the department. The City Manager or designee may approve budget transfers exceeding $25,000 within the same department or fund. A budget transfer affecting personal services appropriations, capital projects or revenue accounts requires the approval of the City Manager or designee. Budget transfers exceeding $50,000 between departments or between funds require Council approval.



# Budget Preparation Process

**November / December**

- Office of Management and Budget (OMB) develops three-year forecast
- City Council strategic planning session

**January / February**

- OMB prepares budget process manual
- OMB begins revenue estimation
- OMB prepares personnel cost reports

**March**

- Departments submit revenue estimates
- OMB sends personnel estimates, budget forms, and budget manual to departments

**April**

- Departments return personnel forms to OMB
- Departments submit budget requests to OMB
- Deputy City Managers and OMB review departmental budget requests, refinements are made
- City Manager and OMB review edited budget requests

**May**

- City Manager holds budget review meetings with departments and OMB, refines budget requests to become the City Manager's proposed budget

**June**

- OMB files City Manager's proposed budget with City Clerk and County Clerk (City Charter 7.3)
- City Manager's proposed budget is made available to City Council and citizens

**July**

- City Manager presents the proposed budget to City Council
- City Council holds budget hearings
- Tax levy/tax rate ordinance is introduced
- Tax Collector publishes public notice of Effective Tax Rate (Tax Code 26.04)

**August**

- Notice of public hearing on budget adoption is published in daily newspapers, between 10 and 20 days prior to hearing (City Charter 7.3B)
- Public hearing is held on budget adoption
- City Council adopts the City budget by resolution (City Charter, 7.3B)
- City Council adopts the tax levy/tax rate ordinance after final reading

# Budget Policies

Policies that were in practice for many years were formally documented and adopted by City Council in April of 2006. These policies apply to both operating and capital budgets. Their main objective is to guide the development of the City's budget and to help manage financial pressures to address growing demands upon City resources, while preserving long-term fiscal stability. The policies address the use of fund balance, reserves, revenue forecasting, setting fees, and introduce several new requirements. The budget policies are as follows.

## I. Budget Process

The purpose of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. The following is a summary of policies that guide the process.

A. The City Manager and Council shall set parameters/priorities at the beginning of each budget cycle.

B. The Office of Management and Budget shall publish annually a Budget Preparation Manual that will guide departments with the development of their budgets. The manual shall include a budget preparation and tax rate adoption calendar.

C. The budget process shall include a three-year financial forecast to assess long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve Council's goals.

D. Upon submission of the departmental requests, the City Manager shall review and evaluate all baseline budget requests to determine whether they fulfill City Council goals and objectives, improve management effectiveness and service delivery.

E. The City Manager shall submit a proposed budget to City Council for approval. The proposed budget shall include a City Manager's Budget Message, which is a concise summary of the budget containing the following:

1. A summary of the major changes in priorities or service levels from the current year and the factors leading to those changes.
2. The priorities and key issues for the new budget period.
3. Identification and a summary of major financial factors and trends affecting the budget, such as economic factors; long-range outlook; significant changes in revenue collection, tax rates; current and future debt obligations; and significant use of or increase in the fund balance.
4. A financial summary on revenues, other resources, and expenditures for at least a three-year period, including prior year actuals, current year budget and/or estimated current year actuals, and the proposed budget.
5. Identification of the City Charter requirement to have a balanced budget.

# II. Budget Hearings

Upon completion of the City Manager's proposed budget for the City of El Paso, the Office of Management and Budget schedules and coordinates review sessions and public hearings during July and August. A copy of the proposed budget is available for review by citizens in the Municipal and County Clerk's Office and on the City's official web site. The review sessions and public hearings provide an opportunity for City Council and the citizens to ask questions, make recommendations, and gain a better understanding of the operations of each department.

# III.Budget Adoption

The budget shall be adopted by resolution, subject to the Mayor's veto, no later than August 31st of each year; but, in the event the budget is not adopted, the appropriation for personnel and essential operating supplies in the previous year shall be extended through a continuing resolution, until the new budget is adopted.

# IV. Balanced Budget

City charter requirements dictate that the budget for each of its funds always be balanced in that the appropriations for each fund do not exceed the resources available to that fund for the fiscal year, including estimated revenues and any unreserved balance in the fund at the beginning of the year. This policy assures that the City does not spend beyond its capacity.

By resolution, the City Council must adopt a balanced budget. The City Manager's proposed budget adheres to the balanced budget policy when submitted to Council for review and approval.

The fund balance in the General Fund may only be appropriated for one-time expenditures at the request of the City Manager and approval by Council. The City Manager will provide Council with a report of financial impact to the City utilizing the fund. The fund balance can only be utilized if such usage falls within the parameters of the policy.

While in any given year all or a portion of the unassigned balance in a fund may be appropriated for expenditure, the long-term goal is that operating expenditures not exceed operating revenues on an annualized basis such that the structural balance is maintained within each fund. Consistent with this long-term goal, best practice dictates appropriating portions of the beginning balance only to the extent they support non-recurring expenditures, replace temporary declines in revenue, or are reasonably anticipated to be offset by increased revenue not yet officially recognized in a revenue estimate.

# V. Long-Term Planning

The City maintains multi-year budget projections of revenues, expenditures, and reserves to assist policy makers in their decisions, following these policies:

A. The multi-year revenue and expenditure projection shall be reviewed at least semi-annually, once prior to the budget process and once after adoption of the budget.

B. The multi-year budget projection shall be updated upon the approval of any capital

improvement plan submitted to Council, and should be updated based on any extraordinary changes in policy, legislation, and the economy.

C. The projection shall cover a minimum of three years.

The Office of Management and Budget presents the multi-year projections to the City Manager and Council during the proposed operating budget phase.

# VI. Revenue Policies

## A. Revenue Diversification

The City shall maintain a broad revenue base to distribute the revenue burden equitably to minimize the risk exposure of unforeseen downturns in any one-revenue stream supporting the City budget.

During each year's budget process, the Office of Management and Budget (OMB) shall review the current tax exemptions approved by Council. Upon review, OMB shall submit recommendations to City administration identifying possible increases or decreases in the approved exemptions or any new proposed exemptions. OMB shall also identify both the short and long-range effects on City resources available to fund existing and proposed programs.

Based on economic conditions, OMB shall identify specific revenue sources that may be severely impacted by elasticity. In addition, revenue sources shall be reviewed on a monthly basis to report any significant changes that may impact the budget and identify corrective action, if necessary. After potential new revenue sources have been identified and evaluated, they should be incorporated and submitted to City administration.

Revenue directly related to a restricted fund shall only be used for purposes legally permissible and in a fiscally responsible manner for that fund. Programs and services funded by restricted revenue should be clearly designated as such.

## B. One-Time Revenues

The City shall limit the use of one-time revenues for operating expenses due to the disruptive effect on services that may occur due to the non-recurrence of these sources. Such one-time revenue sources shall be solely utilized for the purchase of one-time expenditures, such as capital items or short-term contractual obligations that are less than 12 months.

## C. Revenue Estimates

City departments that generate revenue shall submit revenue estimates to the Office of Management and Budget along with supporting documentation identifying the methodology utilized in preparing these revenue estimates. OMB shall review the estimates and incorporate them in the budget process.

Conservative methodologies should be used when estimating revenues to avoid any budget shortfalls during the fiscal year. A consensus by the Department, OMB, and the Chief Financial Officer on the estimate should be reached prior to inclusion in the proposed budget submitted to Council for adoption.

### D. Setting Charges/Fees

Departments shall review on a biannual basis any fees associated with their department and recommend adjustments based on factors such as inflation, indirect cost adjustments, and any other related expenses that may impact the cost of providing services to the public. Proposed adjustments with full disclosure must be submitted to the Office of Management and Budget during the budget process.

New fees shall be included as part of the budget process and approved by administration, prior to inclusion in the proposed budget submitted to Council for adoption.

Fees should be established at a level that ensures the recovery of the full cost of the services provided. In the event that a fee or license amount is limited by state statute, the said fee or license shall be established accordingly. Enterprise Funds shall be self-supporting so that the relationship between costs and revenues is clearly identified. These funds must recover both direct and indirect costs in order to achieve self-sufficiency.

### E. Collection

The City monitors revenue collection throughout the fiscal year. If revenue collection is below estimated amounts, the Office of Management and Budget notifies administration with expected impact on the current fiscal year budget and recommends corrective action. The City Manager initiates the corrective action consistent with prudent financial management and notifies Council of such action.

### F. Indirect Costs

Indirect costs should be recovered from other funds in accordance with the A-87 Indirect Cost Recovery Plan developed by consultants.

## VII. Appropriation Policies

### A. Appropriation Estimates

Appropriations shall be sufficient to provide quality services at a reasonable cost and within available financial resources. All new requests for program funding should be accompanied by concise statements of the program's mission, objectives and intended measurable outcomes.

### B. Personal Services

1. The budget resolution shall specify the authority Department Directors will have in respect to changing their personal services budgets.
2. Benefits such as health insurance, life insurance, worker's compensation, and pension will be budgeted in the department. The City shall budget sufficient funds to pay current expenditures and develop a reserve to achieve solvency.
3. During the budget process, all personnel requests must show justification that they will either meet new program purposes, or maintain/enhance service delivery. The City Manager shall approve all additional positions requested.

## C. Budget Reductions

In developing recommendations that may require operational reductions, departments should ensure that administrative and non-service areas have been reduced to the maximum extent possible. In general, any service reduction, which may be necessary, should include reductions in administrative functions, such as management/supervisory, payroll, or other support staff.

All reductions should include an overall review of the current management structure to ensure efficiency and economy of resources. Further, reductions should focus on positions most recently added and/or programs most recently augmented or those identified as non-core functions.

Reductions should focus on programs that are discretionary or where the service level is discretionary, and is not mandated by charter or addressed in the City's Strategic Plan. In addition, the City Charter (Article 7.3.G) allows for reductions during the fiscal year and states "if at any time during the fiscal year, the City Manager ascertains that available income for the year, including fund balances, will be less than total appropriations, the Council shall reduce those appropriations so that expenditures will not exceed income." This requirement ensures the City will maintain a balanced budget.

## D. Replacement of Rolling Stock

The fleet replacement plan should be followed citywide to ensure systematic replacement of vehicles based on the particular life cycle. A fleet replacement policy shall be adopted and a reserve established to ensure departments systematically replace vehicles.

## E. Capital Improvement Program

A two-year Capital Improvement Program (CIP) with three-year implementation schedules shall be developed and submitted to Council for approval. The CIP must include:

1. A list of proposed capital improvements with cost estimates, methods of financing, recommended time schedules for each improvement, and the estimated income or cost of maintaining the facilities to be constructed. CIP projects shall be for infrastructure or facilities over $50,000.
2. Capital projects presented in the CIP shall show related operating and maintenance costs which will be considered during the operating budget evaluation. Departments shall have a plan developed with adequate funding for further repairs and replacement.
3. An evaluation of the balance between pay-as-you-go capital improvements and financed improvements considering various economic factors.

# VIII. Operating Contingency

The City shall strive to appropriate a minimum of $1,000,000 in an operating contingency account to address any unforeseen expenditures throughout the fiscal year. Any withdrawals from the contingency account must have approval from the City Manager or designee.

# IX. Reserves

The City maintains a reserve cash fund of $16 million to provide coverage for unexpected expenses. Borrowing from the cash reserve fund for unanticipated expenditures requires that the funds be paid in full within a year according to the City Charter.

The City shall strive to maintain an unassigned General Fund balance sufficient to equal 45 days of General Fund expenditures. The City shall have a plan in place to attain this level of reserves.

Flexibility will be allowed in the use of fund balance, but its use should be prioritized in the following order:

A. Unforeseen events or emergencies

B. Capital expenditures

Funding of this reserve will come from one-time revenues, excess fund balance, and revenues in excess of expenditures.

# X. Budget Controls

Budgetary controls and authority shall be set at the object level. The Department Head is ultimately responsible for making sure his/her department does not exceed budget.

# XI. Amendments to the Budget

A. Department Heads are authorized to make budget transfers not exceeding an established dollar limit. Those exceeding this limit will require Council or City Manager approval.

B. A budget transfer affecting personal services appropriations, revenue or capital accounts requires the approval of the City Manager or designee.

C. A budget transfer must be approved prior to the occurrence of the expenditure except for emergency expenditures when approved by the City Manager or designee and ratified by the Council.

D. The City Manager or designee shall have the authority to establish the budget for any capital projects that are approved by Council.

E. Budget transfers submitted to Council shall be accompanied by an explanation from the department, approval by the Office of Management and Budget, and a recommendation from the City Manager or designee. The department's explanation must be sufficiently clear and provide sufficient detail for the members of Council to determine the need for the transfer.

F. The City Manager or designee is authorized to establish budgets and staffing table changes for grants and similar awards when the applications for such grants and awards have been previously approved by the City Council. All grant applications requiring City Council

approval shall be prepared in accordance with established procedures. The agenda item shall state clearly the type and amount of the required City match and the funding source of the grant match.

# XII. Performance Measures

The City's adopted budget polices state that departmental budgets should include performance measures for each major function within the department. Performance measures are predicated on the expected outcomes of department services and programs and should focus on the most meaningful results. They are used to indicate whether and to what extent departments are accomplishing a mandated mission over time, and are tools for the City administration to measure the effectiveness of services in order to make strategic decisions.

Existing measures have not produced a cohesive alignment between the City's strategic initiatives nor have they identified what level of results are provided to and experienced by the customer. Additionally, existing performance measures are intended to be used as a tool to manage progress, but these results have not been historically tied to the budget.

Therefore, in early FY 2012, the City of El Paso began its Managing for Results initiative to identify core business processes within the City and to align them to the desired results. In order to effect this change, the City contracted with a Performance Management consultant, Weidner, Inc., to assist with implementing a system that fully integrates the following into one management system:

- Strategic Business Planning
- Performance Based Program Budgeting
- Accounting Structure
- Organizational Structure, and
- Performance Reporting

This system will provide City Council, the City Manager, executive leaders, managers, and employees at all levels with the right information about the right results at the right times.

During the FY 2013 budget process, two departments developed strategic business plans that are included in the Budget Details section. Most importantly, these departments' FY 2013 Adopted budgets are tied to measureable results, which will be reviewed midyear with City Council. By the FY 2016 budget, all departments are to have their annual budgets tied to measureable results with quarterly performance reports to Council.

# XIII. Costing Government Services

The Office of Management and Budget shall maintain a program to calculate the full cost of the various services the City provides. The full cost of a service encompasses all direct and indirect costs related to that service.

## XIV. Reporting

Departments shall submit a monthly expenditure analysis to the Office of Management and Budget no later than 10 days after the accounting period has been closed. The Office of Management and Budget will monitor expenditures and report to Council on a quarterly basis.

# Financial Policies

The Financial Services Department is charged with developing and evaluating the City's accounting system, and considering the adequacy of the internal accounting controls. These controls are designed to provide reasonable assurance regarding:

- Safeguarding of assets against loss from unauthorized use or disposition.
- Using reliable financial records to prepare financial statements and to maintain accountability for assets.
- Ensuring that an adequate internal control structure is in place to guarantee compliance with applicable laws and regulations.

The Financial Services Department also spearheads policy development for investment and debt issuance. In order to ensure the integrity of the financial records and system, the Department also issues operating policies and procedures manuals for cash management, grants management, payroll processing, procurement card administration, procurement management, and travel.

The Investment and Debt Policies are developed and reviewed on an annual basis by the Department, approved by City Council and are summarized as follows.

## Investment Policy

The City of El Paso adopts an Investment policy on a yearly basis. On October 25, 2011, City Council adopted the policy for fiscal year 2012. It is the policy of the City of El Paso, Texas to:

1. Invest public funds in a manner that will provide maximum safety of principal and liquidity.
2. Provide the highest possible investment return.
3. Meet the daily cash flow demands of the City.
4. Comply with the Texas Public Funds Investment Act of 1995 as may be amended and local ordinances and resolutions governing the investment of the City's public funds.

The investment policy applies to all cash assets of the City as reported in the City's Comprehensive Annual Financial Report (CAFR) except for those funds of the Public Employees Retirement System (PERS) and component units that are governed by other laws, statutes and ordinances. Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration.

The objectives of the Investment policy, in order of priority, are:

1. Preservation and Safety of Principal: Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio by mitigating credit risk and interest rate risk.
2. Liquidity: The City's investment portfolio will remain liquid to enable the City to meet all operating requirements that might be reasonably anticipated.
3. Yield: The City's investment portfolio shall be designed with the objective of attaining a rate of return/yield throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio.

In addition, the Investment policy delineates standards of care, authorized financial institutions, depositories, brokers/dealers, authorized investments, collateralization/limits/custody, safekeeping/ custody, investment parameters, and reporting. The Policy also includes an investment strategy, which establishes the investment objectives of each of the fund types covered by the Policy based on the needs and characteristics of each of the funds. It also includes a Strategy for Allocating Interest to participating funds, which delineates the process of allocating interest earnings.

Pursuant to Section 2256 of the Texas Government Code, the City is required to review its investment policy on an annual basis and recommend changes. The City's Investment policy is adopted by resolution of the City Council after the annual review and modifications are approved by the Investment Committee and the City Manager. A full copy of the investment policy can be found at *http://www.ci.el-paso.tx.us/financial_services/fiscal.asp*.

# Debt Management Policy

The City of El Paso adopted a Debt Management Policy on November 28, 2005, which was revised on February 14, 2012 to maintain a sound debt management program. This policy sets forth the parameters for issuing new debt as well as managing the outstanding debt portfolio, identifying the types and amounts of permissible debt, and maintaining the current bond rating in order to minimize the borrowing costs while preserving access to credit. The Debt Management Policy established the following guiding principles to:

1. Ensure high quality debt management decisions.
2. Ensure that debt management decisions are viewed positively by rating agencies, the investment community and citizenry-at-large.
3. Ensure support for debt issuances both internally and externally.
4. Demonstrate a commitment to long-term financial planning.

The Debt Management Policy sets forth the following objectives to ensure that the City establishes and maintains a solid position with respect to its debt service fund.

1. Proceeds from long-term debt will not be used for current operations but rather for capital improvements and other long-term assets.
2. Bonds will be paid back within a period not to exceed, and preferably sooner than, the expected useful life of the capital project.
3. Decisions will be made on a number of factors and will be evaluated against long-term goals rather than a short-term fix.
4. Debt service funds will be managed and invested in accordance with all federal, state, and local laws.

The Debt Management Policy identifies funding sources such as ad valorem taxes, general city revenues, enterprise fund revenues or any other identifiable source of revenue that may be used for

appropriate pledging of bond indebtedness. It also delineates the financing alternatives that are available to the City. The City may issue general obligation bonds or certificates of obligation as deemed appropriate by City staff and require approval by City Council.

General obligation bonds can be used if the size of the issuance is $100 million or above for new and expanded quality-of-life projects. Such projects can include, but are not limited to, City parks, museums, zoo, libraries, non-public safety facilities, entertainment/sports/amusement-type facilities, major repair/renovations to existing facilities, and quality-of-life projects. The useful lives of assets acquired will be 15 years or more, or will extend the useful life of an asset for more than 15 years, and must be authorized by the voters.

Certificates of obligation can be used for issuance of less than $100 million and do not require voter approval. While it is the City's priority to fund the majority of capital projects with voter-approved debt, it may become necessary to seek additional financing in order to fund a particular non-quality of life project. Certificates of obligation may be issued for capital asset acquisitions such as heavy equipment, vehicles, information technology equipment, etc. They may also be used for rehabilitation and/or extension of the useful life of existing facilities, street resurfacing, unpaved Rights of Way, American Disability Act retrofitting/rehabilitation projects, street lighting, infrastructure projects (street and drainage work), emergency city facilities rehabilitation (storm water draining, etc.), and major core service facilities (police, fire, streets, etc.).

The issuance of certificates of obligation or other long-term debt may be considered if the need for the project is urgent and immediate; necessary to prevent an economic loss to the City; source of revenue is specific and can be expected to cover the additional debt; and expected debt is the most cost effective financing option available. In addition, the average maturity of non-voter approved debt shall not exceed the average life of the project financed. Capital items shall have a value of at least $5,000 and a life of at least four years.

The policy also established guidelines for refunding the debt and debt limits. Currently the policy allows for refunding and forward delivery refunding transactions for savings to be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%. The debt limits are set at 10% of the total assessed valuation of the City's tax rolls. Since debt service payments present a fixed expense of the City's total annual operating budget, debt service principal as a percent of total expenditures should not exceed 15%.

The policy also established maturity levels not to exceed the useful life of the capital asset or a maximum of 30 years in any case. The average (weighted) general obligation bond maturities shall be kept at or below 15 years. Guidelines for management of the debt service fund, debt service tax rate, ratings, selection of financial advisors, selection of underwriters, and debt review are also established and can be reviewed at *http://www.ci.el-paso.tx.us/financial_services/fiscal.asp.*

# Basis of Accounting

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. This means that only current assets and current liabilities are generally included on the balance sheet. Revenues are recognized when susceptible to accrual (i.e. when they become measureable and available) and expenditures are recorded when the related fund liability is incurred. However, compensated absences, debt service expenditures, claims, judgments and arbitrage liabilities are recorded only when the liability has matured.

Proprietary and fiduciary funds are accounted for using the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when incurred. These funds are accounted for on a flow of economic resources measurement focus whereby all assets and all liabilities associated with the operation of these funds are included on the balance sheet.

# Basis of Budgeting

The City of El Paso adopts an annual budget for the general fund, debt service, special revenue, internal service and proprietary funds. Capital project funds are budgeted as authorized. The budgets for all funds are prepared on a modified accrual basis whereby revenue is recognized when it becomes available and measurable and expenditures are recognized when the liability is incurred. Purchases of materials, supplies, and equipment are considered expended when bought and depreciation expense for budgetary purposes is excluded. Encumbrances are considered obligations when the commitment is incurred. All appropriations and encumbrances in all governmental funds, with the exception of certain special revenue and capital projects funds are considered lapsed at the end of the fiscal year. However, some encumbrances can be re-committed in the following year with proper approval.

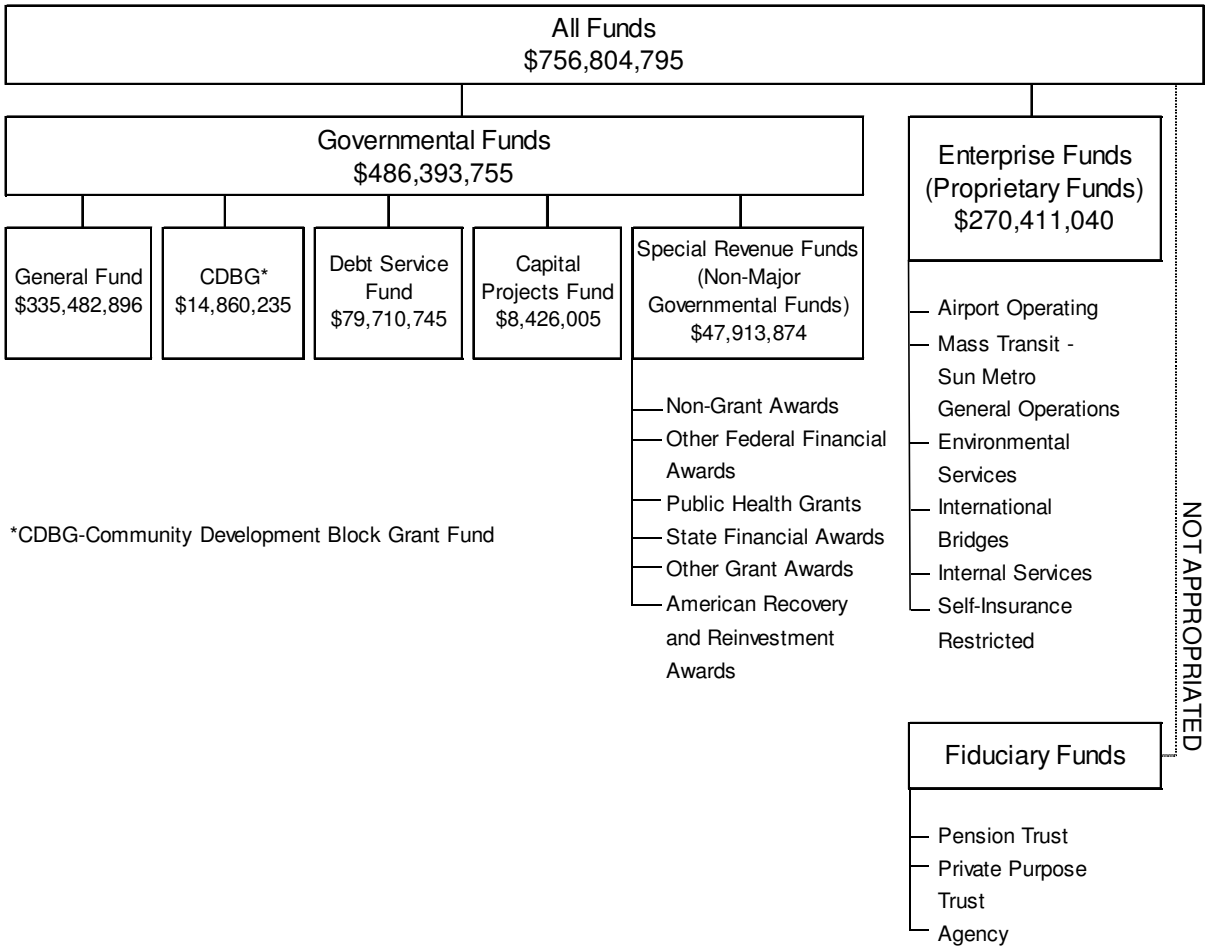
# Financial Structure

The City's financial structure is governed by State law, City Charter, and accounting principles generally accepted in the United States. The structure and content of the chart of accounts aids in preparation of the City budget, monthly financial reports, and the comprehensive annual financial report. The City's financial transactions are budgeted and recorded in a group of alpha and/or numeric codes as defined by the Chart of Accounts. The code grouping includes a fund, expense/revenue classification account, operating unit, division, and/or a grant/project number. As departments undergo Managing for Results, a program code will be added to the code for the department.

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities and objectives. The City maintains numerous funds, as needed, to ensure proper accountability. The account identifies assets, liabilities, equity, revenues and expenses. The account defines the natural classification of the financial transactions used for recording and summarizing the data. The operating unit is another name for a departmental organization, which may be comprised of a grouping of divisions. A division is a numerical code used to identify a function of the operating unit. A project/grant number identifies capital projects with federal, state or local funding. The Comprehensive Annual Financial Report is structured in accordance with Generally Accepted Accounting Principles (GAAP) and the Government Accounting Standards Board (GASB); however, the budget is reported at a program level by operating unit to include all sources of funding. The City uses the following funds to account for various activities and programs.

# City of El Paso Fund Structure

With FY 2013 Appropriated Budgets




*CDBG-Community Development Block Grant Fund

Note: The fund structure is based on the structure used for the Comprehensive Annual Financial Report.

# Governmental Funds

Most government functions are financed through governmental funds. The acquisition, use, and balances of the City's expendable financial resources and related current liabilities are accounted for through governmental funds. Long-term liabilities and fixed assets are not accounted for through governmental funds. The measurement focus is to determine changes in financial position (fund balance) rather than to determine net income.

**General Fund**

The General Fund is a governmental fund type and the City's primary operating fund. It accounts for financial resources except those required to be accounted for in another fund. The General Fund funds most activities and services expected by citizens such as Police, Fire, Parks, and Municipal Clerk.

**CDBG**

CDBG or Community Development Block Grant accounts for the proceeds of federal grants approved by the Department of Housing and Urban Development (HUD) for community development projects.

**Debt Service Fund**

The debt service fund accounts for the resources accumulated for and the payment of long-term debt principal, interest, and related costs of governmental funds.

**Capital Projects Fund**

This fund accounts for the proceeds of debt issuances, private donations, and internal funding for the completion of capital construction projects and equipment purchases outside the scope of general operations.

**Special Revenue Funds (Non-major Governmental Funds)**

These funds are considered non-major governmental funds for reporting purposes. Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

# Proprietary Funds

Proprietary funds are generally used to account for services for which the City charges customers-either outside customers or internal cost centers of the City. These funds include all assets, liabilities, equities, revenues, expenses, and transfers relating to the City's business and quasi-business activities. The measurement objective is to determine net income, financial position, and changes in financial position. Proprietary funds use accrual accounting, which means that revenues are recognized when earned and expenses are recognized when incurred. The City maintains two types of proprietary funds: enterprise funds and internal service funds.

## Enterprise Funds

Enterprise funds or proprietary funds are used to account for an activity for which a fee(s) is charged to external users for goods and services. The City of El Paso reports activities for the El Paso International Airport, Environmental Services, Mass Transit-Sun Metro, and International Bridges under an enterprise form. The individual funds are explained in more detail as follows.

Airport Operating: A proprietary/enterprise fund that accounts for the activities of the Airport including aviation operations, transfer and storage activities on Airport Properties.

Mass Transit – Sun Metro General Operations: A proprietary/enterprise fund that accounts for the activities of the City-operated bus and para-transit operations (Sun Metro).

Environmental Services: A proprietary/enterprise fund that accounts for the activities of the City-operated refuse collection, transfer and storage operations.

International Bridges: A proprietary/enterprise fund that accounts for the operations and maintenance activities of the three international bridges controlled by the City.

### Internal Service Funds

Internal Service Funds account for photocopying, postage and fleet management services provided to City Departments, other governments, and organizations on a cost reimbursement basis and for the risk management activities of the self-insured health, workers' compensation and unemployment compensation programs. The City of El Paso reports on Internal Service Fund and Self Insurance Funds.

Internal Service Fund: Funds to account for photocopying, postage, and fleet management services provided to other departments of the City and to other government/organizations.

Self-Insurance Fund: Fund used to account for the risk management activities of the self-insured activities.

## Fiduciary Funds

Fiduciary funds are restricted funds used to account for assets held by the City in a special capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds and are not part of the annual budget. Restricted and Agency funds include expendable funds, private purpose trusts, pensions funds, and agency funds. Examples include the city employees', fire and police pension funds.

| GOVERNMENTAL FUNDS | | | |
|---|---|---|---|
| **FUND** | **DESCRIPTION** | **PURPOSE/ RECIPIENTS** | **SOURCE OF REVENUE** |
| **General Fund** | The city's primary operating fund, which accounts for all financial resources except those required to be accounted for in another fund. | Provide funding for services such as public safety, libraries, most parks and recreation services, municipal services, and general administrative services. | Property taxes not otherwise dedicated to repayment of debt, tax on sales, and municipal court fines, building and permit fees. |
| **Community Development Block Grant** | Fund to account for monies approved by the Dept. of Housing and Urban Dev. for community development projects. | Provide funding for specific social service and infrastructure projects in designated city areas. | Federal proceeds. |
| **Debt Service** | Fund type used to account for the accumulation of resources that are restricted, committed, or assigned to expenditure for principal and interest. | The fund serves as a repayment mechanism on outstanding debt obligations. | Property taxes levied by the City and other sources of user revenue (i.e. airport, solid waste, etc). |
| **Capital Projects** | Fund used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays. | Provide funding for the construction of capital facilities or acquisition of other capital assets. | Funding generated primarily from the sale of bonds. |
| **Special Revenue Funds (Non-Major Governmental Funds)** | Funds used to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditures for a specified purpose other than debt service or capital projects and exclusive of resources held in trust. | Provide funding Includes funds for a specific purpose received from federal, state, and local agencies. | Funds from the Federal, State and local government bodies as well as local agencies. |

| PROPRIETARY FUNDS | | | |
|---|---|---|---|
| **FUND** | **DESCRIPTION** | **PURPOSE/ RECIPIENTS** | **SOURCE OF REVENUE** |
| **Airport Operating** | A proprietary fund type used to account for an activity for which a fee(s) is charged to external users for goods and services. | Fund accounts for the activities of the Airport including aviation operations, transfer and storage activities on Airport Properties. | Fees such as cost recovery rates, foreign trade zone transaction fees, airport parking fees. |
| **Environmental Services** | A proprietary fund type used to account for an activity for which a fee(s) is charged to external users for goods and services. | Fund accounts for the activities of the City-operated refuse collection, transfer and storage operations. | Fees such as refuse collection fees, landfill fees, and environmental fees. |
| **International Bridges** | A proprietary fund type used to account for an activity for which a fee(s) is charged to external users for goods and services. | Fund accounts for the operations and maintenance activities of the three international bridges it controls. | Pedestrian, auto and commercial crossing fees. |
| **Mass Transit – Sun Metro General Operations** | A proprietary fund type used to account for an activity for which a fee(s) is charged to external users for goods and services. | Fund accounts for the activities of the City-operated bus and para-transit operations (Sun Metro). | Farebox revenue and dedicated sales tax. |
| **Internal Service Funds (Internal Services and Self-Insurance)** | A proprietary fund type used to account for an activity for which a fee(s) is charged to external users for goods and services. | Funds to account for photocopying, postage, and fleet management services provided to other departments of the City and to other government/organizations. Funds also account for the risk management activities of the self-insured activities. | Cost of service reimbursement. Employee and city contributions through payroll for self-insured activities. |
| **Fiduciary Funds** | Funds used to account for assets held in a trustee or agency capacity for others. | Funds account for assets for the two pension funds, rental tax collections, bonds issued for Public Improvement District #1 and the Camino Real Regional Mobility Authority. | City and employee contributions for pension, special assessments, and taxes. |

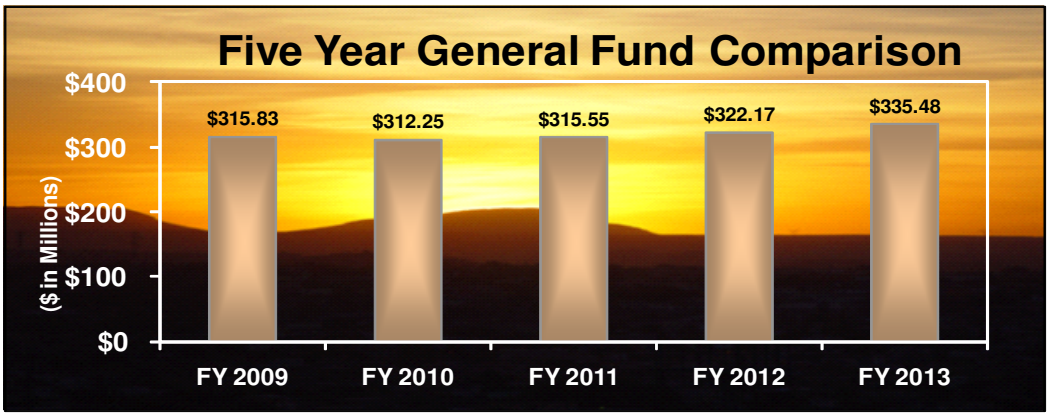
# Five-Year Adopted General Fund Comparison

| Revenue Classification | Adopted FY 2009 | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 | % Change FY 12-13 | |
|---|---|---|---|---|---|---|---|
| Taxes | $196,864,999 | $198,289,408 | $203,204,251 | $208,543,827 | $219,977,943 | 5.48% | 1 |
| Franchises | 43,033,913 | 42,953,537 | 43,785,987 | 42,423,028 | 43,350,496 | 2.19% | 2 |
| Service Revenues | 14,734,131 | 15,371,758 | 18,423,015 | 18,048,765 | 15,451,239 | -14.39% | 3 |
| Operating Revenues | 32,354,189 | 28,173,143 | 27,667,089 | 30,020,336 | 31,838,569 | 6.06% | 4 |
| Non-Operating Revenues | 7,454,175 | 5,750,840 | 4,711,725 | 4,198,804 | 4,505,683 | 7.31% | 5 |
| Intergovernmental Revenues | 2,917,064 | 3,344,125 | 2,131,607 | 2,376,361 | 2,836,342 | 19.36% | 6 |
| Transfers In | 18,467,822 | 18,371,908 | 15,625,791 | 16,557,559 | 17,522,624 | 5.83% | 7 |
| *TOTAL* | $315,826,293 | $312,254,719 | $315,549,465 | $322,168,680 | $335,482,896 | 4.13% | |

[1] Increase due to a small increase in the certified net taxable property values and projected growth in sales tax revenues.
[2] Increase due to projected growth in some franchises resulting from expected gains in service demand, rates, and negotiated agreements.
[3] Decrease due to a change in the billing process and trends in collections.
[4] Increase due to projected increases in municipal fines and modest increase in the building and construction industry.
[5] Increase due to a modest improvement in investment earnings and alignment to collections in miscellaneous revenues.
[6] Decrease due to County negotiated agreement for health services.
[7] Increase due to indirect cost recovery projections while bridge revenue continues to decline.

| Appropriations by Character | Adopted FY 2009 | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 | % Change FY 12-13 | |
|---|---|---|---|---|---|---|---|
| Personal Services | $242,017,993 | $245,388,489 | $250,211,932 | $251,123,241 | $260,707,218 | 3.82% | 1 |
| Contractual Services | 29,856,070 | 28,218,039 | 27,405,560 | 29,892,624 | 31,026,806 | 3.79% | 2 |
| Materials and Supplies | 15,052,565 | 13,014,972 | 13,074,311 | 15,368,706 | 15,895,796 | 3.43% | 3 |
| Operating Expenditures | 25,596,550 | 22,797,525 | 20,635,985 | 19,186,421 | 18,897,729 | -1.50% | 4 |
| Non-Operating Expenditures | 1,678,416 | 1,325,697 | 2,557,953 | 3,466,600 | 4,338,727 | 25.16% | 5 |
| Intergovernmental Expend. | 1,403,149 | 1,472,597 | 1,563,236 | 1,511,938 | 1,486,289 | -1.70% | 6 |
| Other Uses | | 37,400 | 37,400 | 1,456,150 | 2,806,005 | 92.70% | 7 |
| Capital Outlay | 221,550 | | 63,088 | 163,000 | 324,326 | 98.97% | 8 |
| *TOTAL* | $315,826,293 | $312,254,719 | $315,549,465 | $322,168,680 | $335,482,896 | 4.13% | |

[1] Increase is a result of contractual increases for Police and Fire Departments and full funding for the 311 Call Center.
[2] Increase due to contractual maintenance costs for software/hardware assets in Information Technology Department.
[3] Increase due to higher levels of effort in park and facility maintenance and additional funding for fire safety gear.
[4] Decrease due to reductions in contingencies for operations and salary reserve.
[5] Increase due to principal and interest expenses for energy conservation notes.
[6] Decrease due to a slight reduction in grant match requirements.
[7] Increase due to transfer to Tax Increment Reinvestment Zone.
[8] Increase is due to allocation for vehicles for land management and public safety equipment for Fire Department.



# Two-Year Adopted General Fund Budget to Actual Comparison

## ADOPTED GENERAL FUND BUDGET TO ACTUAL COMPARISON

| *Revenue Classification* | *Adopted FY 2010* | *Actual FY 2010* | *% Change Budget to Actual* | *Adopted FY 2011* | *Actual FY 2011* | *% Change Budget to Actual* | |
|---|---|---|---|---|---|---|---|
| **Taxes** | **$198,289,408** | **$195,595,723** | **-1.36%** | **$203,204,251** | **$202,774,834** | **-0.21%** | 1 |
| **Franchises** | **42,953,537** | **39,736,605** | **-7.49%** | **43,785,987** | **44,026,459** | **0.55%** | 2 |
| **Service Revenues** | **15,371,758** | **16,280,224** | **5.91%** | **18,423,015** | **13,354,275** | **-27.51%** | 3 |
| **Operating Revenues** | **28,173,143** | **31,057,192** | **10.24%** | **27,667,089** | **30,984,546** | **11.99%** | 4 |
| **Non-Operating Revenues** | **5,750,840** | **3,478,127** | **-39.52%** | **4,711,725** | **3,543,659** | **-24.79%** | 5 |
| **Intergovernmental Revenues** | **3,344,125** | **2,245,538** | **-32.85%** | **2,131,607** | **2,245,004** | **5.32%** | 6 |
| **Transfers In** | **18,371,908** | **19,101,812** | **3.97%** | **15,625,791** | **16,737,475** | **7.11%** | 7 |
| ***TOTAL*** | **$312,254,719** | **$307,495,221** | **-1.52%** | **$315,549,465** | **$313,666,252** | **-0.60%** | |

[1] Lower collections for property and sales tax in FY 2010 and unmet expectations for property taxes in FY 2011.
[2] Decreased collections from El Paso Electric, AT & T, and EPWU in FY 2010; increased collections from EPEC in FY 2011.
[3] Increased ambulance and health fees in FY 2010; decreased revenue in ambulance fees due to new contract in FY 2011.
[4] Increased construction permit collections in FY 2010; decreased municipal fines and building permit revenue in FY 2011.
[5] Decreased investment returns in FY 2010; continued low investment returns and decreased miscellaneous revenue in FY 2011.
[6] Decreased receipts from interlocal agreements in FY 2010; increased receipts from interlocal agreements in FY 2011.
[7] Increased bridge collections and indirect cost recovery in FY 2010; continued increased bridge collections and cost recovery in FY 2011

| *Appropriations by Character* | *Adopted FY 2010* | *Actual FY 2010* | *% Change Budget to Actual* | *Adopted FY 2011* | *Actual FY 2011* | *% Change Budget to Actual* | |
|---|---|---|---|---|---|---|---|
| **Personal Services** | **$245,388,489** | **$243,363,913** | **-0.83%** | **$250,211,932** | **$247,912,266** | **-0.92%** | 1 |
| **Contractual Services** | **28,218,039** | **28,307,825** | **0.32%** | **27,405,560** | **26,949,322** | **-1.66%** | 2 |
| **Materials and Supplies** | **13,014,972** | **12,395,674** | **-4.76%** | **13,074,311** | **12,258,934** | **-6.24%** | 3 |
| **Operating Expenditures** | **22,797,525** | **16,832,610** | **-26.16%** | **20,635,985** | **16,832,772** | **-18.43%** | 4 |
| **Non-Operating Expenditures** | **1,325,697** | **2,740,198** | **106.70%** | **2,557,953** | **2,952,899** | **15.44%** | 5 |
| **Intergovernmental Expend.** | **1,472,597** | **932,259** | **-36.69%** | **1,563,236** | **1,563,236** | **0.00%** | 6 |
| **Other Uses** | **37,400** | **75,355** | **101.48%** | **37,400** | **3,214,745** | **8495.58%** | 7 |
| **Capital Outlay** | | **427,259** | **100.00%** | **63,088** | **288,928** | **357.98%** | 8 |
| ***TOTAL*** | **$312,254,719** | **$305,075,093** | **-2.30%** | **$315,549,465** | **$311,973,102** | **-1.13%** | |

[1] Significant attrition in Information Technology in FY 2010; Police Dept. civilian attrition and overtime savings in FY 2011.
[2] Increased street repair and equipment maintenance in FY 2010; billing contract cost savings, lowered recreational supplies in FY 2011.
[3] Fuel and uniform savings in FY 2010; continued savings in fuel, ammunition, and uniform costs in FY 2011.
[4] Savings in utility, prisoner custody and insurance costs in FY 2010; unused contingency funds in FY 2011.
[5] Principal and interest expenses for energy notes in FY 2010 and FY 2011.
[6] Increased grant match requirement in FY 2010.
[7] Discretionary fund transfers in FY 2010; authorized transfer for vehicle replacement in FY 2011.
[8] Necessary equipment purchases in FY 2010; purchase of data equipment in FY 2011.

# FTE Positions and Changes by Department

## *All Funds*

**Full-time equivalent (FTE) is the workload in hours, e.g., 1 FTE = 2,080 hours, 0.30 FTE = 624 hours.**

| *Department* | *Adopted FY 2011* | *Adopted FY 2012* | *Adopted FY 2013* | *Increase/ (Decrease)* | |
|---|---|---|---|---|---|
| Airport | 234.40 | 229.40 | 226.93 | (2.47) | 1 |
| City Attorney | 39.00 | 39.00 | 40.00 | 1.00 | 2 |
| City Development | 0.00 | 0.00 | 128.30 | 128.30 | 3 |
| City Manager | 33.33 | 33.93 | 31.28 | (2.65) | 4 |
| Community and Human Development | 64.18 | 61.78 | 43.00 | (18.78) | 5 |
| Convention and Performing Arts Center | 0.20 | 0.20 | 1.19 | 0.99 | 6 |
| Department of Transportation | 265.00 | 267.00 | 267.00 | 0.00 | |
| Economic Development | 48.18 | 42.03 | 0.00 | (42.03) | 7 |
| Engineering & Construction Management | 143.63 | 147.00 | 69.00 | (78.00) | 8 |
| Environmental Services | 335.70 | 411.60 | 454.70 | 43.10 | 9 |
| Financial Services | 54.00 | 53.50 | 51.00 | (2.50) | 10 |
| Fire | 1,111.57 | 1,081.07 | 1,118.40 | 37.33 | 11 |
| General Services | 254.60 | 255.60 | 263.60 | 8.00 | 12 |
| Human Resources | 42.92 | 38.80 | 38.80 | 0.00 | |
| Information Technology (IT) | 57.00 | 65.77 | 99.25 | 33.48 | 13 |
| International Bridges | 56.25 | 56.06 | 54.40 | (1.66) | 14 |
| Library | 174.56 | 250.64 | 204.20 | (46.44) | 15 |
| Mayor and Council | 24.00 | 24.00 | 24.00 | 0.00 | |
| Metropolitan Planning Organization | 14.00 | 14.00 | 16.00 | 2.00 | 16 |
| Municipal Clerk | 87.30 | 89.30 | 92.30 | 3.00 | 17 |
| Museums and Cultural Affairs | 57.00 | 56.85 | 59.10 | 2.25 | 18 |
| Non-Departmental | 3.00 | 3.00 | 5.00 | 2.00 | 19 |
| Parks and Recreation | 271.97 | 271.23 | 277.55 | 6.32 | 20 |
| Police | 1,624.43 | 1,624.80 | 1,566.80 | (58.00) | 21 |
| Public Health | 370.50 | 300.63 | 291.78 | (8.85) | 22 |
| Public Transit - Sun Metro | 699.46 | 718.12 | 718.97 | 0.85 | 23 |
| Tax | 24.50 | 24.50 | 24.50 | 0.00 | |
| Zoo | 112.20 | 112.20 | 114.20 | 2.00 | 24 |
| ***FTE Grand Total*** | **6,202.88** | **6,272.01** | **6,281.25** | **9.24** | |

[1] Addition of 1 HR Specialist, 1 Electrician, 1 General Service Worker, 1 Irrigation Tech., and deletion of 2 IT, 4 Maintenance, and 1 part-time intern positions

[2] Addition of one Assistant City Attorney to assist with self insurance legal issues

[3] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering

[4] Addition of 1 Auditor, 1 Exec. Aide, and 0.5 Clerical Asst.; deletion of 1 Exec. Secretary, 0.6 Undergraduate Intern, 1.13 Budget & Management Analysts, and 1.52 Deputy City Managers; Transfer of 1 Auditor to the Hotel and Occupancy Tax audit division and 0.1 Deputy City Manager from the Airport and Tourism Portfolio to the Department of Transportation in the Mobility Portfolio

[5] Decrease in Community Development Block Grant funding; end of Weatherization Grant

[6] Addition of Internal Auditor positions to continue auditing efforts in the Hotel/Motel tax collections area

[7] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering

[8] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering

[9] Addition of 11.5 FTE in Animal Control to allow for pro-active enforcement

[10] Addition of 2 for Purchasing staff, deletion of 1 Senior Office Assistant, transfer of 1 Senior Cashiers to City Development and 2 to Information Technology

[11] Addition of 20 FTE for new fire station, 20 grant funded firefighters/trainees, and net decrease of 2.67 in administrative FTE

[12] Addition of two Land Management Crews

[13] Reorganization and centralization of Information Technology positions

[14] Addition of 1 Customer Relations position, 1 Assoc. Accountant, and partial FTE change for Toll Collector, and deletion of 2 Senior Cashiers and a Planner

[15] Deletion of terminated grant funded position

[16] Increase of 1 Regional Transportation Manager and 2 part time Intern positions

[17] Addition of 3 FTE for temporary court funded by Environmental Services

[18] Added an Office Assistant and increased Store Clerk from 1/2 time to 3/4 time to provide adequate customer service

[19] Transfer of 2 FTE from IT for citywide public broadcasting through the Public Education & Government Television station

[20] Increase to provide 2 staff at all program sites

[21] Decrease of 61 vacant unfunded uniform positions and adjustments to civilian positions

[22] Decrease resulting from transfer of Information Technology position, and program staffing realignment

[23] Added partial FTE Public Affairs Specialist. Also, by November 2012, 130.66 FTE will be removed from payroll, due to outsourcing specialized services

[24] Addition of 4 Zookeepers and deletion of 1 Office Assistant and 1 Operations Manager

# FTE Positions and Changes by Department

## *General Fund*

| *Department* | *Adopted FY 2011* | *Adopted FY 2012* | *Adopted FY 2013* | *Increase/ (Decrease)* | |
|---|---|---|---|---|---|
| Airport | 0.00 | 0.00 | 0.00 | 0.00 | |
| City Attorney | 33.20 | 33.20 | 33.32 | 0.12 | [1] |
| City Development | 0.00 | 0.00 | 125.63 | 125.63 | [2] |
| City Manager | 33.03 | 33.63 | 30.98 | (2.65) | [3] |
| Community and Human Development | 6.66 | 7.00 | 7.15 | 0.15 | [4] |
| Convention and Performing Arts Center | 0.00 | 0.00 | 0.00 | 0.00 | |
| Department of Transportation | 226.00 | 219.00 | 217.40 | (1.60) | [5] |
| Economic Development | 44.95 | 38.97 | 0.00 | (38.97) | [6] |
| Engineering & Construction Management | 141.63 | 146.00 | 69.00 | (77.00) | [7] |
| Environmental Services | 10.00 | 46.00 | 45.50 | (0.50) | [8] |
| Financial Services | 46.18 | 45.25 | 42.80 | (2.45) | [9] |
| Fire | 1,066.57 | 1,021.57 | 1,038.40 | 16.83 | [10] |
| General Services | 156.30 | 157.30 | 166.30 | 9.00 | [11] |
| Human Resources | 32.70 | 27.70 | 27.70 | 0.00 | |
| Information Technology (IT) | 56.00 | 65.77 | 95.75 | 29.98 | [12] |
| International Bridges | 0.00 | 0.00 | 0.00 | 0.00 | |
| Library | 170.56 | 170.64 | 168.70 | (1.94) | [13] |
| Mayor and Council | 24.00 | 24.00 | 24.00 | 0.00 | |
| Metropolitan Planning Organization | 0.00 | 0.00 | 0.00 | 0.00 | |
| Municipal Clerk | 87.20 | 89.20 | 89.20 | 0.00 | |
| Museums and Cultural Affairs | 40.62 | 40.62 | 40.80 | 0.18 | [14] |
| Non-Departmental | 0.00 | 0.00 | 2.00 | 2.00 | [15] |
| Parks and Recreation | 259.31 | 259.55 | 266.70 | 7.15 | [16] |
| Police | 1,543.50 | 1,544.00 | 1,483.00 | (61.00) | [17] |
| Public Health | 133.91 | 76.76 | 72.67 | (4.09) | [18] |
| Public Transit - Sun Metro | 0.00 | 0.00 | 0.00 | 0.00 | |
| Tax | 24.50 | 24.50 | 24.50 | 0.00 | |
| Zoo | 91.50 | 88.00 | 90.00 | 2.00 | [19] |
| ***FTE Grand Total*** | ***4,228.32*** | ***4,158.66*** | ***4,161.50*** | ***2.84*** | |

[1] Change in funding source from grant to General Fund
[2] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering
[3] Addition of 1 Auditor, 1 Exec. Aide, and 0.5 Clerical Asst.; deletion of 1 Exec. Secretary, 0.6 Undergraduate Intern, 1.13 Budget & Management Analysts, and 1.52 Deputy City Managers; Transfer of 1 Auditor to the Hotel and Occupancy Tax audit division and 0.1 Deputy City Manager from the Airport and Tourism Portfolio to the Department of Transportation in the Mobility Portfolio
[4] Change in funding source from CDBG grant to General fund to reflect level of effort
[5] Decrease due to functional transfer to City Development
[6] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering
[7] Reorganization of Engineering and Construction Management and Economic Development into City Development and Engineering
[8] Addition of 11.5 FTE in Animal Control to allow for pro-active enforcement and allocation of 12 FTE to Code Compliance
[9] Addition of 1.55 FTE for Purchasing, deletion of 1 Senior Office Asst., transfer of 1.5 Senior Cashiers to City Development and 1.5 to IT
[10] Addition of 20 FTE to staff new fire station and reduction of 3.17 FTE in trainees to align with new system procedures
[11] Increase of 2 additional crews for land management
[12] Increase of reorganization and centralization of IT services
[13] Deletion of terminated grant-funded contract prositions
[14] Museum Marketing Clerk converted from part time to full time
[15] Transfer of 2 FTE from IT for citywide public broadcasting through the Public Education & Government Television station
[16] Additions to provide 2 staff at all program sites
[17] Deletion of 61 vacant unfunded uniform positions while adjusting staffing needs for civilian positions
[18] Decrease due to FTE transferred to IT, deletion of an FTE under Consumer Health section, and program staffing realignment to needs
[19] Addition of 4 Zookeepers and deletion of 1 Office Assistant and 1 Operations Manager

# Property Tax

## Ad Valorem Tax Law

All taxable property within the City is subject to the assessment, levy, and collection by the City of a continuing, direct annual ad valorem tax.

By September 1st, the City Council adopts a tax rate per $100 taxable value for the current year. The tax rate consists of (1) a rate for funding of maintenance and operation expenditures and (2) a rate for debt service.

The El Paso Central Appraisal District is responsible for the appraisal of property within the City. Excluding agricultural and open-space land, which may be taxed based on productive capacity; the Appraisal District is required under the Property Tax Code to appraise all property within the Appraisal District on the basis of 100 percent of its market value and is prohibited from applying any assessment ratios.

The value placed upon property is subject to review by an Appraisal Review Board, consisting of three members appointed by the Board of Directors of the Appraisal District. The Appraisal District is required to review the value of property within the District at least every three years. The City may require annual review at its own expense and is entitled to challenge the determination of the appraised value of property within the City by petition filed with the Appraisal Review Board.

## Tax Rate Limitation

In determining the ad valorem tax, the City operates under a home-rule charter (the City Charter), pursuant to Article XI, Section 5, of the Texas Constitution. The City Charter limits the tax rate to $1.85 per $100 assessed valuation for all City purposes. The current tax rate of $0.658404 for FY 2013 remains well within the limit set by the City Charter.

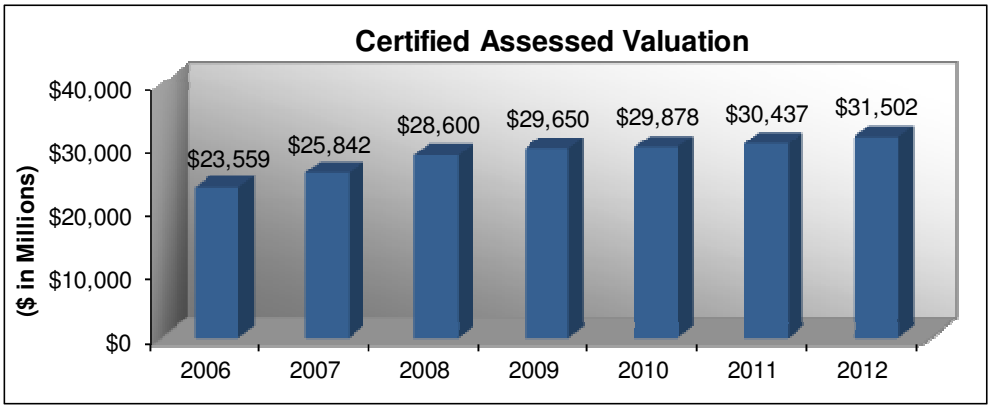
Under the Property Tax Code, the City must annually calculate and publicize its effective tax rate and rollback tax rate. A public hearing is then held following a properly posted public notice to the taxpayers. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City, by petition, may require an election to determine whether to reduce the tax rate adopted for the current year to the rollback tax rate.

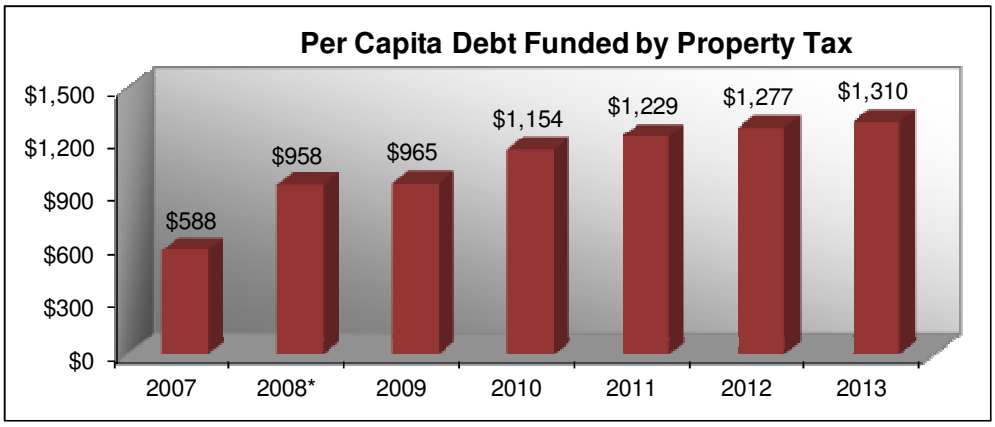
# Certified Taxable Assessed Valuation

| Fiscal Year Ended Aug 31 | Estimated City Population | Certified Taxable Assessed Valuation* | Per Capita Certified Taxable Assessed Valuation | Funded Tax Debt | Per Capita Funded Tax Debt | Ratio Funded Debt to Certified Taxable Assessed Valuation |
|---|---|---|---|---|---|---|
| 2003 | 594,054 ‡ | 17,713,160,948 | 29,817 | 351,135,000 | 591 | 1.98% |
| 2004 | 604,156 ‡ | 18,155,131,668 | 30,050 | 372,365,000 | 616 | 2.05% |
| 2005 | 614,261 ‡ | 19,721,379,507 | 32,106 | 360,490,000 | 587 | 1.83% |
| 2006 | 624,364 ‡ | 21,045,610,783 | 33,707 | 334,505,000 | 536 | 1.59% |
| 2007 | 616,029 ‡ | 23,559,064,678 | 38,243 | 362,040,000 | 588 | 1.54% |
| 2008 | 644,638 ‡ | 25,842,360,340 | 40,088 | 617,640,000 | 958 | 2.39% |
| 2009 | 654,826 ‡ | 28,600,174,932 | 43,676 | 631,585,000 | 965 | 2.21% |
| 2010 | 665,055 ‡ | 29,650,666,918 | 44,584 | 767,620,000 | 1,154 | 2.59% |
| 2011 | 675,324 ‡ | 29,878,024,160 | 44,243 | 829,745,000 | 1,229 | 2.78% |
| 2012 | 685,631 ‡ | 30,437,436,391 | 44,393 | 875,245,000 | 1,277 | 2.88% |
| 2013 | 665,568 ‡ | 31,502,641,269 | 47,332 | 871,690,000 | 1,310 | 2.77% |

*Certified Taxable Assessed Valuation refers to the valuation in effect at the time the budget is adopted. This valuation is subject to adjustments for protested assessments as provided by the Central Appraisal District.

‡ Population estimate, based on 2000 US Census from El Paso's City Development Department.




* The 2008 increase resulted from debt to fund storm-related capital improvements, and pension obligations bonds for police officers and firefighters.

Note: Graphs above depict calendar year of valuation.

# Schedule of Assessed Valuation and Tax Rate

| CALENDAR YEAR | ASSESSED VALUE AT TIME OF LEVY: Real Property AMOUNT | Real Property PERCENT | Personal Property AMOUNT | Personal Property PERCENT | TOTAL ASSESSED VALUE | TAX RATE | ALLOCATION OF TAX RATE: GENERAL FUND | SINKING FUND |
|---|---|---|---|---|---|---|---|---|
| **1988** | 8,549,734,832 | 82.66% | 1,793,085,134 | 17.34% | 10,342,819,966 | 0.495335 | 0.427785 | 0.067550 |
| **1989** | 8,789,991,744 | 82.66% | 1,843,583,523 | 17.34% | 10,633,575,267 | 0.495427 | 0.406920 | 0.088507 |
| **1990** | 9,371,605,073 | 82.51% | 1,986,765,547 | 17.49% | 11,358,370,620 | 0.516160 | 0.412438 | 0.103722 |
| **1991** | 9,480,583,878 | 83.61% | 1,858,199,464 | 16.39% | 11,338,783,342 | 0.560247 | 0.446042 | 0.114205 |
| **1992** | 9,602,672,472 | 83.26% | 1,930,114,989 | 16.74% | 11,532,787,461 | 0.607468 | 0.466114 | 0.141354 |
| **1993** | 10,352,379,143 | 84.29% | 1,929,368,217 | 15.71% | 12,281,747,360 | 0.653229 | 0.466114 | 0.187115 |
| **1994** | 10,638,305,036 | 83.61% | 2,085,774,596 | 16.39% | 12,724,079,632 | 0.643796 | 0.480097 | 0.163699 |
| **1995** | 11,903,494,793 | 83.85% | 2,292,148,507 | 16.15% | 14,195,643,300 | 0.653229 | 0.480947 | 0.172282 |
| **1996** | 12,293,694,888 | 82.90% | 2,535,140,475 | 17.10% | 14,828,835,363 | 0.635926 | 0.474313 | 0.161613 |
| **1997** | 12,619,969,776 | 82.80% | 2,620,753,710 | 17.20% | 15,240,723,486 | 0.635926 | 0.484313 | 0.151613 |
| **1998** | 12,825,739,841 | 82.85% | 2,654,935,888 | 17.15% | 15,480,675,729 | 0.660234 | 0.487100 | 0.173134 |
| **1999** | 13,150,744,696 | 82.80% | 2,731,797,207 | 17.20% | 15,882,541,903 | 0.660234 | 0.487100 | 0.173134 |
| **2000** | 13,567,068,101 | 82.68% | 2,841,081,574 | 17.32% | 16,408,149,675 | 0.660213 | 0.487100 | 0.173113 |
| **2001** | 14,292,256,098 | 82.81% | 2,967,016,152 | 17.19% | 17,259,272,250 | 0.719833 | 0.542100 | 0.177733 |
| **2002** | 14,784,642,367 | 82.99% | 3,030,427,427 | 17.01% | 17,815,069,794 | 0.719833 | 0.542100 | 0.177733 |
| **2003** | 15,368,779,857 | 84.49% | 2,820,246,208 | 15.51% | 18,189,026,065 | 0.719833 | 0.542100 | 0.177733 |
| **2004** | 16,947,741,252 | 85.48% | 2,879,856,855 | 14.52% | 19,827,598,107 | 0.696677 | 0.524662 | 0.172015 |
| **2005** | 18,176,200,124 | 86.19% | 2,911,679,293 | 13.81% | 21,087,879,417 | 0.696677 | 0.508371 | 0.188306 |
| **2006** | 20,547,235,658 | 87.22% | 3,011,829,020 | 12.78% | 23,559,064,678 | 0.672326 | 0.481419 | 0.190907 |
| **2007** | 23,170,310,322 | 88.15% | 3,114,201,621 | 11.85% | 26,284,511,943 | 0.671097 | 0.453294 | 0.217803 |
| **2008** | 25,490,006,325 | 88.35% | 3,359,949,875 | 11.65% | 28,849,956,200 | 0.633000 | 0.429000 | 0.204000 |
| **2009** | 26,410,264,519 | 88.78% | 3,338,697,287 | 11.22% | 29,748,961,806 | 0.633000 | 0.422000 | 0.211000 |
| **2010** | 26,634,717,443 | 88.96% | 3,306,986,336 | 11.04% | 29,941,703,779 | 0.653700 | 0.428400 | 0.225300 |
| **2011** | 27,392,765,508 | 89.03% | 3,374,524,819 | 10.97% | 30,767,290,327 | 0.658404 | 0.429236 | 0.229168 |
| **2012** | 28,553,647,354 | 89.28% | 3,426,697,392 | 10.72% | 31,980,344,746 | 0.658404 | 0.442148 | 0.216256 |

*Source: Tax Collection System: Certified Roll Jurisdiction Summary TC500rpt*

# Consolidated Tax Office
# 2012 Estimated Tax Parcel Analysis

| Taxing Entity | Tax Parcels (#) | 2011 Tax Values (#) | 2011 Tax Rates ($/$100) | 2011 Tax Levy ($) | Average Parcel Value ($) | Average Parcel Levy ($) | Fees* for Year ($) | % of Total |
|---|---|---|---|---|---|---|---|---|
| 01- CITY OF EL PASO | 211,029 | 30,767,290,327 | 0.658404 | 202,583,361 | 145,797 | 960 | 179,375 | 8.97% |
| 03- EL PASO ISD | 101,608 | 15,982,703,977 | 1.235000 | 185,637,935 | 157,298 | 1,827 | 86,367 | 4.32% |
| 04- CITY OF SOCORRO | 13,274 | 816,101,071 | 0.496757 | 4,054,339 | 61,481 | 305 | 11,283 | 0.56% |
| 05- YSLETA ISD | 62,495 | 6,679,612,197 | 1.330000 | 83,453,862 | 106,882 | 1,335 | 53,121 | 2.66% |
| 06- EL PASO COUNTY (1) | 377,517 | 34,960,033,126 | 0.361196 | 126,280,849 | 92,605 | 335 | 270,314 | 13.52% |
| 07- EP COMM COLLEGE (1) | 377,481 | 36,157,812,383 | 0.115442 | 41,743,307 | 95,787 | 111 | 270,284 | 13.52% |
| 08- THOMASON HOSPITAL (1) | 377,481 | 36,628,259,488 | 0.192363 | 70,462,700 | 97,033 | 187 | 270,284 | 13.52% |
| 09- SOCORRO ISD | 69,714 | 7,512,949,575 | 1.209794 | 89,583,202 | 107,768 | 1,285 | 59,257 | 2.96% |
| 10- CLINT ISD (1) | 116,078 | 1,014,602,941 | 1.335050 | 13,399,622 | 8,741 | 115 | 48,091 | 2.41% |
| 11- FABENS ISD | 4,708 | 154,014,695 | 1.238100 | 1,846,509 | 32,713 | 392 | 4,002 | 0.20% |
| 12- TOWN OF CLINT | 669 | 39,514,449 | 0.402628 | 159,096 | 59,065 | 238 | 569 | 0.03% |
| 14- HORIZON REG MUD | 102,311 | 1,020,003,164 | 0.468700 | 4,780,642 | 9,970 | 47 | 95,613 | 4.78% |
| 15- EMERG.SVCS.DIST.#1 | 87,733 | 1,361,971,522 | 0.100000 | 1,361,945 | 15,524 | 16 | 27,239 | 1.36% |
| 16- ANTHONY ISD | 1,831 | 163,706,728 | 1.187500 | 1,887,591 | 89,408 | 1,031 | 1,556 | 0.08% |
| 17- TOWN OF ANTHONY | 1,649 | 152,045,724 | 0.394991 | 600,567 | 92,205 | 364 | 1,402 | 0.07% |
| 18- CANUTILLO ISD | 12,823 | 1,483,040,287 | 1.422100 | 20,768,468 | 115,655 | 1,620 | 10,900 | 0.55% |
| 19- SAN ELIZARIO ISD | 5,546 | 162,290,026 | 1.160756 | 1,841,451 | 29,263 | 332 | 4,714 | 0.24% |
| 20- TORNILLO ISD | 2,684 | 55,722,303 | 1.308800 | 724,129 | 20,761 | 270 | 2,281 | 0.11% |
| 22- HAC. D'NTE.WTR.DIST. | 554 | 70,604,910 | 0.237505 | 167,690 | 127,446 | 303 | 471 | 0.02% |
| 25- LWR. VALLEY WTR.AUTH. | 30,558 | 1,331,879,674 | 0.204386 | 2,722,696 | 43,585 | 89 | 56,088 | 2.81% |
| 27- EMERG.SVCS.DIST.#2 | 78,738 | 2,704,628,000 | 0.100000 | 2,704,887 | 34,350 | 34 | 55,180 | 2.76% |
| 30- TORNILLO WTR. DIST. | 2,458 | 59,445,516 | 0.090000 | 53,502 | 24,185 | 22 | 2,089 | 0.10% |
| 31- CITY OF HORIZON | 6,910 | 676,041,233 | 0.311250 | 2,104,179 | 97,835 | 305 | 5,874 | 0.29% |
| 33- DOWNTOWN MGT. DIST. | 528 | 319,107,057 | 0.120000 | 382,928 | 604,369 | 725 | 449 | 0.02% |
| 34- PASEO DEL ESTE MUD #10 | 909 | 142,184,044 | 0.750000 | 1,066,382 | 156,418 | 1,173 | 773 | 0.04% |
| 35- PASEO DEL ESTE MUD #1 | 21 | 7,062,060 | 0.750000 | 52,965 | 336,289 | 2,522 | 18 | 0.00% |
| 36- PASEO DEL ESTE MUD #3 | 507 | 60,141,284 | 0.750000 | 451,060 | 118,622 | 890 | 431 | 0.02% |
| 37- PASEO DEL ESTE MUD #11 (2) | 181 | 16,541,271 | 0.750000 | 124,060 | 91,388 | 685 | 154 | 0.01% |
| 38- VILLAGE OF VINTON | 1,123 | 110,609,537 | 0.279715 | 309,391 | 98,495 | 276 | 955 | 0.05% |
| 39- PASEO DEL ESTE MUD #2 (3) | 229 | 29,818,706 | 0.750000 | 223,641 | 130,213 | 977 | 195 | 0.01% |
| 49- PASEO DEL ESTE MUD #5 (5) | 2 | 90,567 | 0.750000 | 679 | 45,284 | 340 | 2 | 0.00% |
| 50- PASEO DEL ESTE MUD #6 (5) | 12 | 830,862 | 0.750000 | 6,231 | 69,239 | 519 | 10 | 0.00% |
| 51- PASEO DEL ESTE MUD #7 (5) | 2 | 167,596 | 0.750000 | 1,257 | 83,798 | 628 | 2 | 0.00% |
| Totals | 2,049,363 | 180,640,826,300 | 21.960437 | 861,541,123 | | | 1,519,339 | |
| | | | | | | Fees from law firm---- | 480,000 | 24.01% |
| | | | | | | Total fees ---------- | 1,999,339 | 100.00% |

*** Per parcel fee ----------** **$0.85** for all but EMS#1, EMS#2, LVWA, & Horizon Regional MUD (formerly EPCWA) whom pay @ 2% of levy times previous 5 yr's collections factor.

(1) EP County, EPComm Coll, Thomason Hospital, and Clint ISD parcel count reduced by 59,500 (under $2 levies)

(2) Paseo Del Este MUD #11 changed it's name in 2007.

(3) Paseo Del Este MUD #2 new for 2008.

(4) Fabens Water did not levy a tax rate for 2010.

(5) New entities for Tax Year 2011.

Note: Tax parcels obtained from TC501.

# Debt Administration

Debt financing is used to pay for large capital projects, such as a new fire station or a library. By using debt, the City is able to leverage low interest rate financing in order to address community needs. The City is authorized to issue tax-supported bonds up to 10% of assessed taxable values within the City limits. The total certified assessed valuation for year 2012 is $31,502,641,269 setting the debt limit at $3,150,264,127. Total obligations as of August 31, 2012 are $1,302,889,566, which represents 4.14% of the certified assessed valuation and is well below the established debt limit. The City has $871,690,000 in debt outstanding, which equals 2.77% of the appraised value. On an annual basis, debt service payments shall not exceed 15% of the operating budget.

The estimated per capita debt for the City of El Paso for FY 2013 is $1,310. The property tax rate to provide debt service during the FY 2013 period is set at $0.216256 per $100 of assessed value. This represents a decrease from the FY 2012 rate of $0.229168. Council has adopted a policy setting a maximum of 27 cents per $100 valuation. The City has received a rating of AA from Standards & Poors and a rating of AA- from Fitch Rating Services on general obligation bond issues.

| TOTAL DEBT SERVICE REQUIREMENTS | | | |
|---|---|---|---|
| YEAR | PRINCIPAL | INTEREST | TOTAL |
| 2013 | 36,500,000 | 40,388,709 | 76,888,709 |
| [1] 2014 | 145,760,000 | 38,705,433 | 184,465,433 |
| 2015 | 35,555,000 | 33,011,352 | 68,566,352 |
| 2016 | 35,805,000 | 31,318,010 | 67,123,010 |
| 2017 | 31,925,000 | 29,667,153 | 61,592,153 |
| 2018 | 33,450,000 | 28,173,890 | 61,623,890 |
| 2019 | 31,050,000 | 26,614,194 | 57,664,194 |
| 2020 | 31,940,000 | 25,172,217 | 57,112,217 |
| 2021 | 33,440,000 | 23,681,155 | 57,121,155 |
| 2022 | 34,195,000 | 22,107,969 | 56,302,969 |
| 2023 | 35,875,000 | 20,458,789 | 56,333,789 |
| 2024 | 37,605,000 | 18,724,522 | 56,329,522 |
| 2025 | 36,615,000 | 16,900,162 | 53,515,162 |
| 2026 | 35,120,000 | 15,137,634 | 50,257,634 |
| 2027 | 33,780,000 | 13,436,140 | 47,216,140 |
| 2028 | 35,410,000 | 11,802,119 | 47,212,119 |
| 2029 | 34,995,000 | 10,104,591 | 45,099,591 |
| 2030 | 37,115,000 | 8,421,119 | 45,536,119 |
| 2031 | 38,910,000 | 6,634,409 | 45,544,409 |
| 2032 | 36,715,000 | 4,774,996 | 41,489,996 |
| 2033 | 22,750,000 | 3,003,268 | 25,753,268 |
| 2034 | 19,860,000 | 1,863,363 | 21,723,363 |
| 2035 | 12,220,000 | 876,267 | 13,096,267 |
| 2036 | 5,100,000 | 222,105 | 5,322,105 |
| **TOTAL** | $871,690,000 | $431,199,566 | $1,302,889,566 |

[1] In FY 2014, General Obligation Pension Bond 2009 will be refinanced.

# Debt Service Requirements by Issue

| DESCRIPTION | ISSUE DATE | MATURITY DATE | INTEREST RATE | ORIGINAL PRINCIPAL | BALANCE ALL YEARS | | |
|---|---|---|---|---|---|---|---|
| | | | | | PRINCIPAL | INTEREST | TOTAL |
| Cert of Obligation 2003 | 1-Mar-03 | 31-Aug-28 | 3.000 to 5.000% | 44,010,000 | 23,495,000 | 9,934,106 | 33,429,106 |
| Cert of Obligation 2005 | 15-Aug-05 | 31-Aug-26 | 2.950 to 4.970% | 17,315,000 | 13,475,000 | 5,341,155 | 18,816,155 |
| Cert of Obligation 2007 | 1-May-07 | 31-Aug-32 | 4.000 to 5.000% | 35,000,000 | 33,475,000 | 18,161,088 | 51,636,088 |
| Cert of Obligation 2009 | 15-Jan-09 | 31-Aug-34 | 3.000 to 5.500% | 57,615,000 | 55,605,000 | 37,271,438 | 92,876,438 |
| Cert of Obligation 2009A | 15-Sep-09 | 31-Aug-19 | 4.000 to 5.000% | 27,210,000 | 23,475,000 | 3,983,850 | 27,458,850 |
| Cert of Obligation 2009B | 15-Sep-09 | 31-Aug-34 | 4.781 to 6.163% | 45,740,000 | 45,740,000 | 27,443,461 | 73,183,461 |
| Cert of Obligation 2009C | 17-Sep-09 | 31-Aug-34 | 6.163 to 6.163% | 3,230,000 | 3,230,000 | 2,408,685 | 5,638,685 |
| Cert of Obligation 2010A | 01-Nov-10 | 31-Aug-15 | 3.000 to 3.000% | 2,010,000 | 2,010,000 | 180,900 | 2,190,900 |
| Cert of Obligation 2010B | 01-Nov-10 | 31-Aug-36 | 3.220 to 6.700% | 74,340,000 | 74,340,000 | 45,740,679 | 120,080,679 |
| Cert of Obligation 2011 | 01-Sep-11 | 31-Aug-32 | 3.500 to 5.000% | 32,775,000 | 32,775,000 | 20,431,238 | 53,206,238 |
| **TOTAL CERTIFICATES OF OBLIGATION** | | | | | **$307,620,000** | **$170,896,600** | **$478,516,600** |
| | | | | | | | |
| GOB Refunding 2005 | 1-Apr-05 | 31-Aug-26 | 3.500 to 5.250% | 152,190,000 | 108,805,000 | 33,720,063 | 142,525,063 |
| GO Bonds 2006 | 15-Apr-05 | 31-Aug-31 | 3.625 to 5.000% | 56,350,000 | 48,960,000 | 28,012,750 | 76,972,750 |
| GOB Refunding 2007 | 15-Feb-07 | 31-Aug-32 | 4.000 to 5.000% | 95,190,000 | 95,190,000 | 54,216,285 | 149,406,285 |
| GOB Refunding 2007A | 1-May-07 | 31-Aug-32 | 4.000 to 5.000% | 40,000,000 | 36,700,000 | 19,762,388 | 56,462,388 |
| GOB Pension 2007 | 15-Jun-07 | 31-Aug-35 | 5.512 to 6.018% | 101,240,000 | 95,700,000 | 83,117,590 | 178,817,590 |
| GO Bonds 2008 | 15-Feb-08 | 31-Aug-33 | 3.500 to 5.000% | 56,455,000 | 52,575,000 | 31,854,088 | 84,429,088 |
| GOB Pension 2009 | 15-May-09 | 31-Aug-14 | 3.110 to 3.610% | 111,545,000 | 110,125,000 | 7,893,304 | 118,018,304 |
| GOB Refunding 2009 | 01-Jun-09 | 31-Aug-14 | 3.000 to 5.000% | 16,020,000 | 10,155,000 | 791,750 | 10,946,750 |
| GOB Refunding 2011 | 01-Sep-11 | 31-Aug-21 | 2.000 to 3.000% | 5,860,000 | 5,860,000 | 934,750 | 6,794,750 |
| **TOTAL GENERAL OBLIGATIONS** | | | | | **$564,070,000** | **$260,302,966** | **$824,372,966** |
| | | | | | | | |
| **TOTAL TAX SUPPORTED DEBT** | | | | | **$871,690,000** | **$431,199,566** | **$1,302,889,566** |
| | | | | | | | |
| PID Revenue Bond 2006 | 15-Apr-07 | 31-Aug-20 | 4.79% | 400,000 | 275,000 | 62,510 | 337,510 |
| Solid Waste Revenue Bonds | 14-Jul-04 | 31-Aug-28 | 3.000 to 5.125% | 22,120,000 | 14,880,000 | 7,176,144 | 22,056,144 |
| Airport | 15-Sep-03 | 31-Aug-16 | 3.000 to 4.625% | 18,000,000 | 4,890,000 | 562,725 | 5,452,725 |
| Airport | 01-Jun-11 | 31-Aug-33 | 3.250 to 5.000% | 16,330,000 | 16,330,000 | 11,148,150 | 27,478,150 |
| Federal Loan (ZIB) | 01-Dec-91 | 31-Aug-22 | Variable | 3,000,000 | 950,000 | 237,500 | 1,187,500 |
| SIB loan | 04-Oct-99 | 31-Aug-15 | 4.30% | 8,922,000 | 2,461,773 | 214,683 | 2,676,456 |
| SIB loan | 01-Jan-08 | 31-Aug-23 | 4.10% | 6,107,000 | 4,819,548 | 1,264,749 | 6,084,297 |
| SIB loan | 22-Oct-10 | 31-Aug-20 | 3.25% | 6,356,000 | 5,032,416 | 609,904 | 5,642,321 |
| **TOTAL REVENUE BONDS** | | | | | **$49,638,738** | **$21,276,364** | **$70,915,102** |
| | | | | | | | |
| Mass Transit Capital Lease | 03-Nov-06 | 31-Aug-14 | 3.679 to 4.25% | 15,000,000 | 3,944,429 | 172,376 | 4,116,805 |
| **TOTAL LEASE OBLIGATIONS** | | | | | **$3,944,429** | **$172,376** | **$4,116,805** |
| | | | | | | | |

# FINANCIAL SUMMARIES

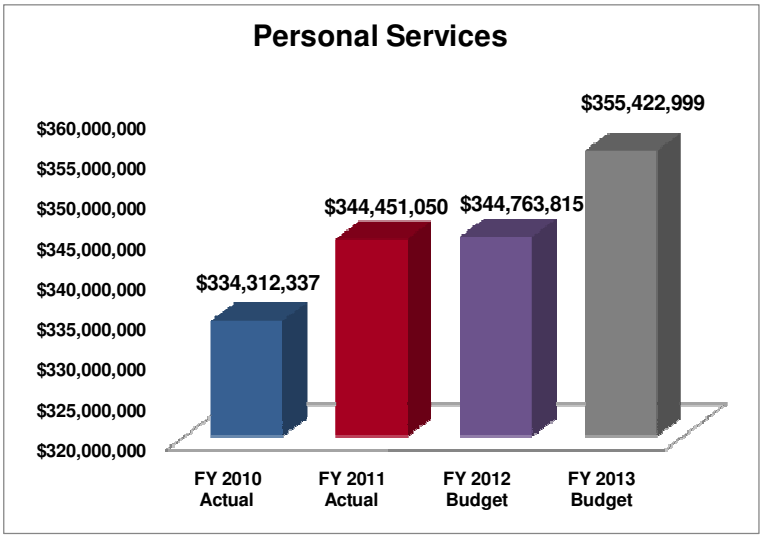
- Expenditures
- Revenues
- Revenues by Source
- Financial Statements
- Consolidated Summaries
- Fund Summaries

# Financial Summaries

This section covers the City's expenditures and revenues summarized by source, department, function, character, and fund for FY 2010 through FY 2013. The review of expenditures is presented by character: personal services, contractual services, materials and supplies, operating, non-operating, intergovernmental, other uses, and capital outlay. The discussion of revenues is presented by source: taxes, franchises, service, operating, non-operating, intergovernmental, and transfers in. Lastly, statements for governmental and proprietary funds are provided for FY 2010 and FY 2011 followed by major fund summaries for FY 2010 through FY 2013.

# Expenditures

## ***Personal Services***

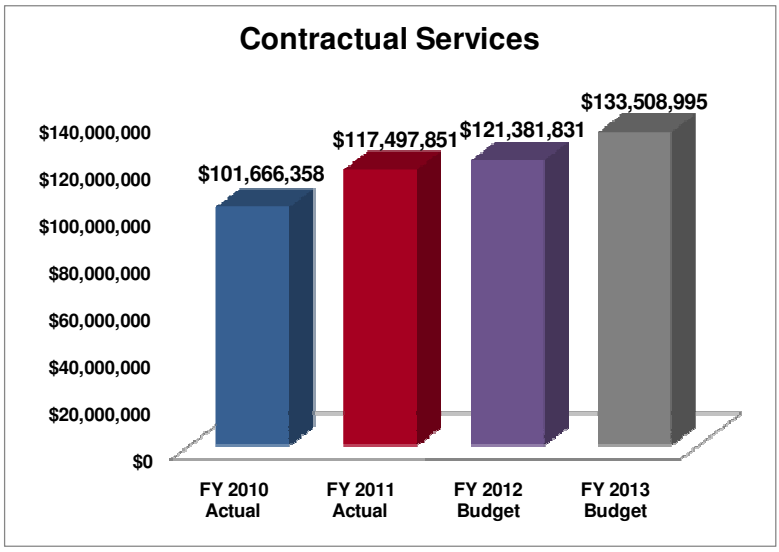



This character level includes costs related to employee compensation such as salaries, wages and fringe benefits. All Funds Personal Services costs increased 3.09% from $344.8 million adopted in FY 2012 to $355.4 million in FY 2013. The increase in salary costs is mainly attributable to the Fire and Police Departments' contractual obligations. The Fire Department's budget includes funding to staff a new Fire Station #31 located on the Westside of El Paso and partial funding for Fire Station #37 on the Eastside of El Paso. In addition, another ambulance is being added to Fire Station #5 as a result of a high volume of calls noted during a review of service delivery. The Police Department is scheduled to have one academy of 45 cadets commencing in February 2013 and an additional academy in early summer should attrition exceed estimates. The Information Technology Department added 23.25 full-time equivalent positions associated with the completion of an IT reorganization. A portion of these increases has been offset by a reduction in the Mass Transit – Sun Metro Department for salaries due to outsourcing of specialized transportation services for riders with disabilities.

During FY 2012, the City adjusted pay grade ranges to coincide with recent market updates for the City's salary schedules. A concerted effort was made by City staff to sufficiently reduce costs ensuring that all employees received an annual 2% increase as well as any other market adjustments resulting from the recent updates.

General Fund Personal Services for FY 2013 are budgeted at $260.1 million and represent 77.7% of the total All Funds budget.

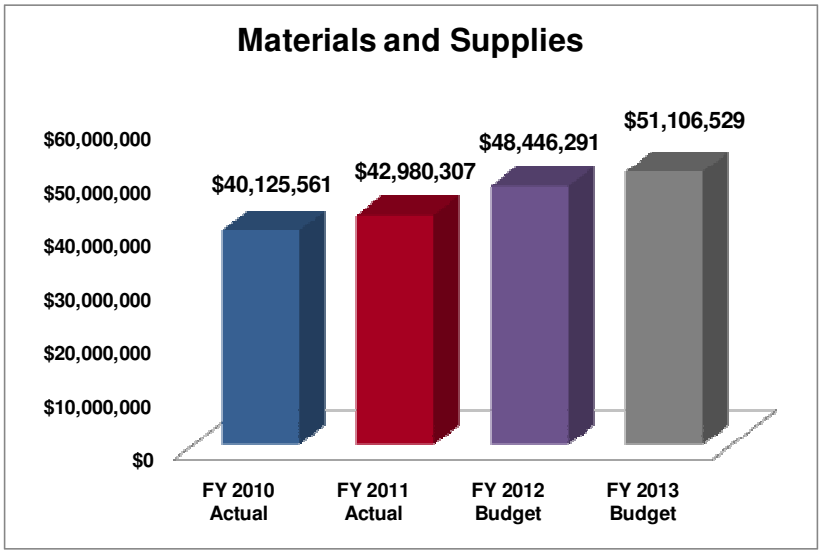
# Contractual Services




This character includes costs that are derived from contractual agreements for services. Contractual service costs increased 10.0% from $121.4 million adopted in FY 2012 to $133.5 million in FY 2013. The variance is primarily due to an increase in funding for economic development incentives, elections contracts in the Municipal Clerk Department for the upcoming bond election, external legal counsel to account for collection of legal fees, and management service contracts for the management of specialized transportation services for riders with disabilities provided by Mass Transit - Sun Metro. The Information Technology budget includes funding for maintenance agreements and Microsoft licenses.

General Fund Contractual Services for FY 2013 are budgeted at $31 million and represent 9.25% of the total All Funds budget.

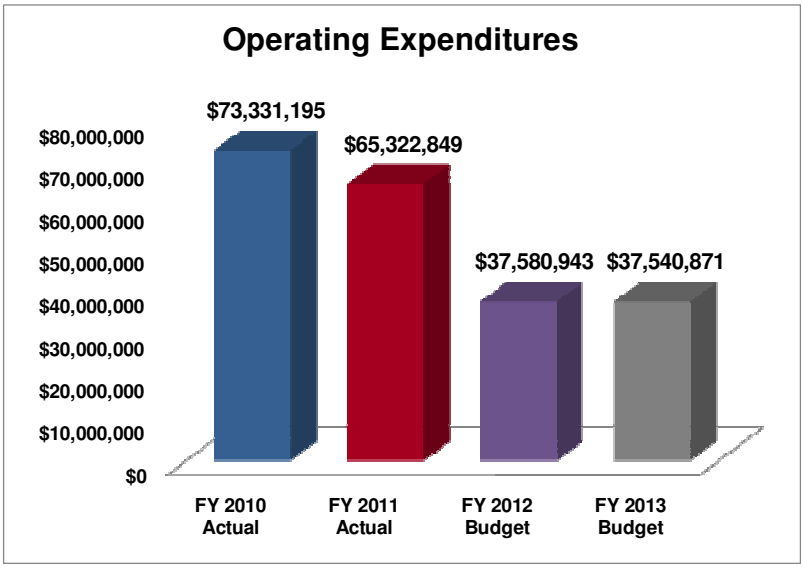
# Materials and Supplies




This character includes costs of expendable items used by operating activities. Supplies and material costs increased 5.49% from $48.4 million adopted in FY 2012 to $51.1 million in FY 2013. The variance is primarily due to fuel inventory purchases and land maintenance supplies to maintain city parks in the General Services Department, increased funding for the replacement and repair of personal protective equipment for firefighters, new mobile computer terminals used in emergency response vehicles, and fuel for the Fire Department. Additionally, the Airport Department includes funding for computer equipment and building/facility/airfield maintenance and repair. Part of the increase is offset by a reduction in fuel, ammunition supplies, equipment maintenance supplies, and uniforms for the Police Department.

General Fund Materials and Supplies for FY 2013 are budgeted at $15.9 million and represent 4.74% of the total All Funds budget.

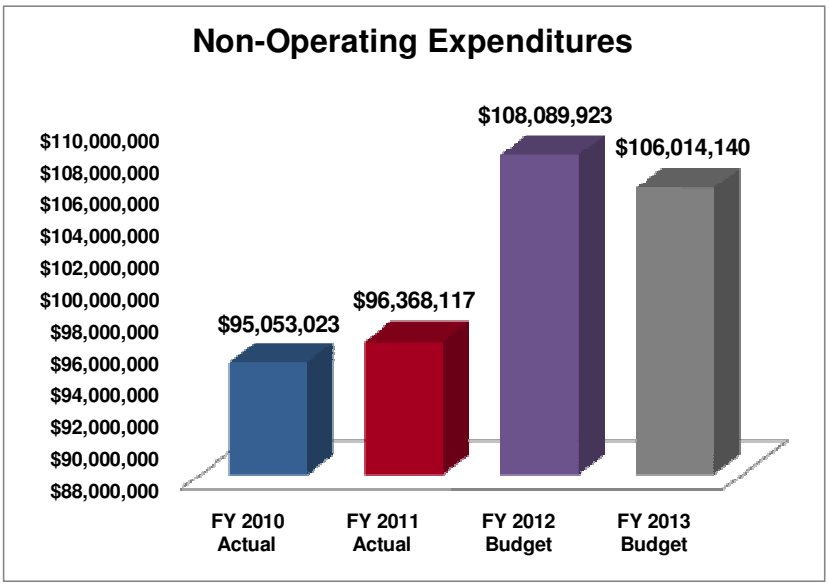
# Operating Expenditures




This character level includes items that support day-to-day operations of a department such as utilities, mileage reimbursement, travel, training expenses, and communication costs. Also included are indirect cost expenditures budgeted by enterprise funds to cover their share of overhead costs in the General Fund. The total budget for FY 2013 shows a decrease of 0.11%, due to a reduction in operating contingency and salary reserve. Most of the reduction is offset by an increase in water utility costs to maintain the City's sports fields during overseeding, communications expense in the Information Technology Department, and additional funding for the Airport Department to cover costs for administrative support from other City departments.

About half, or 50.3%, of costs in this category are budgeted in the General Fund.

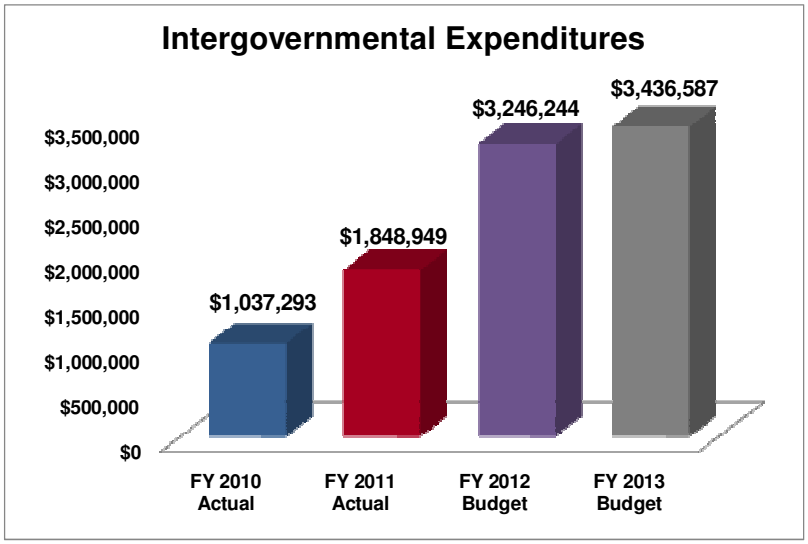
# Non-Operating Expenditures




This character includes costs such as principal and interest expense, community service project allocations, housing rehabilitation costs and damages/settlement costs, and represents 14% of the total All Funds budget. The budget for FY 2013 decreased by 1.92% from $108.1 million to $106.0 million due to a decrease in citywide debt service requirements, reduced funding for Community Development Block Grant (CDBG) from federal agencies, and a reduction in 2001 Certificates of Obligation and an expired capital lease for the Environmental Services Department. This category also increased as a result of including $686,068 for the principal and interest payments for the large emergency response vehicle replacement program in the Fire Department and an increase in interest expense on the 2011 Series Bonds in the Airport Department.

A small percentage (4.09%) of the category is budgeted under the General Fund.

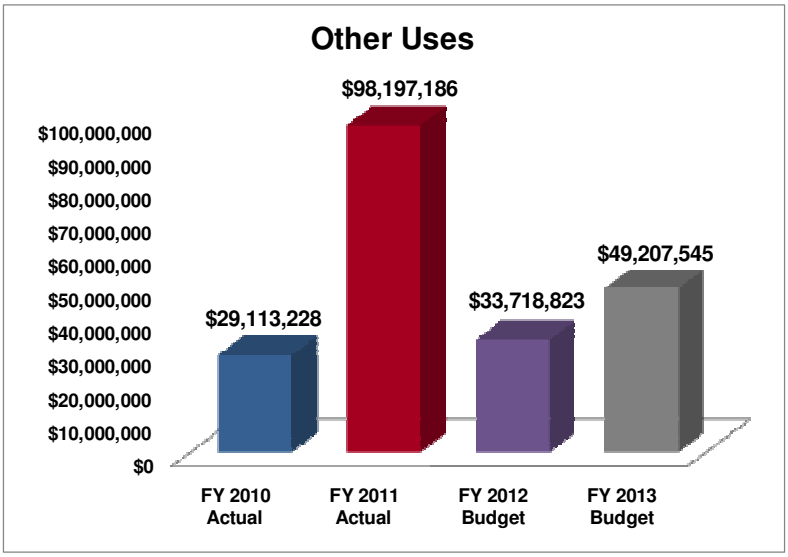
# Intergovernmental Expenditures




This character includes grant-matching funds in order to leverage federal and state funding. Close to half (43.3%) of the category total is for costs budgeted under the General Fund dedicated for the grant match requirement for health and police grants. These costs increased 5.86% from $3.2 million in FY 2012 to an estimated $3.4 million in FY 2013. During 2007 the City was faced with the difficult decision to either let millions of dollars in Federal Transit Administration grants lapse or issue debt to meet local match requirements. Council opted to fund the match and issued certificates of obligation to build three new transfer centers, which resulted in a decline in the grant match requirement. Beginning in FY 2012, Mass Transit – Sun Metro used sales tax revenue to leverage federal dollars, thus increasing grant match expenditures. An additional $219,339 in matching funds is provided in FY 2013 to continue leveraging federal grant opportunities.

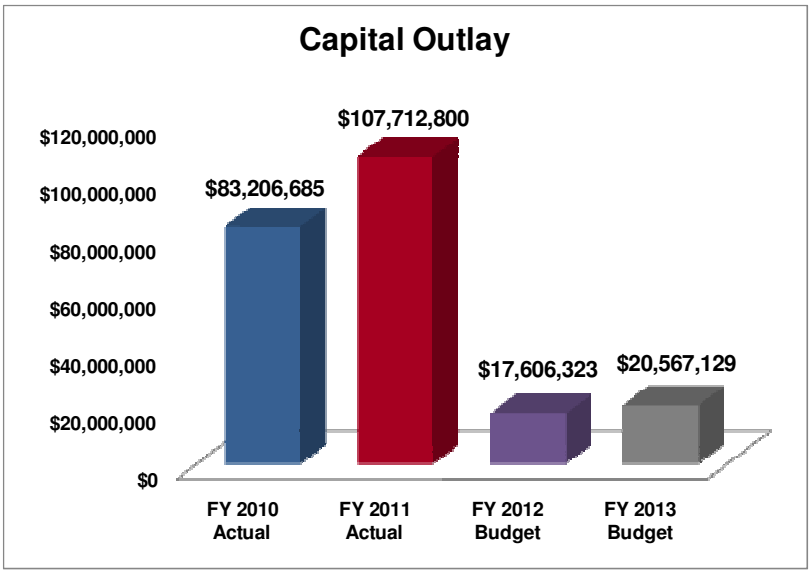
# Other Uses

This character level includes nonrecurring transfers that do not qualify as revenues or expenditures to the receiving or disbursing department. Other uses increased 45.9% from $33.7 million in FY 2012 to an estimated $49.2 million in FY 2013, due to an increase in the transfer to the vehicle replacement fund and increased interfund transfers of $2.3 million to fund capital projects at the Airport. Additionally, a technical adjustment was made to the way capital projects were appropriated in the Environmental Services Department.




A small percentage (5.7%) of this category is budgeted under the General Fund.

## Capital Outlay




This character level includes construction, equipment and land acquisition. Capital costs for FY 2013 are expected to increase by 16.8% from $17.6 million in FY 2012 to an estimated $20.6 million in FY 2013. The budget includes funding for vehicle and personal computer replacement, as well as funding for capital projects in the Environmental Services Department.

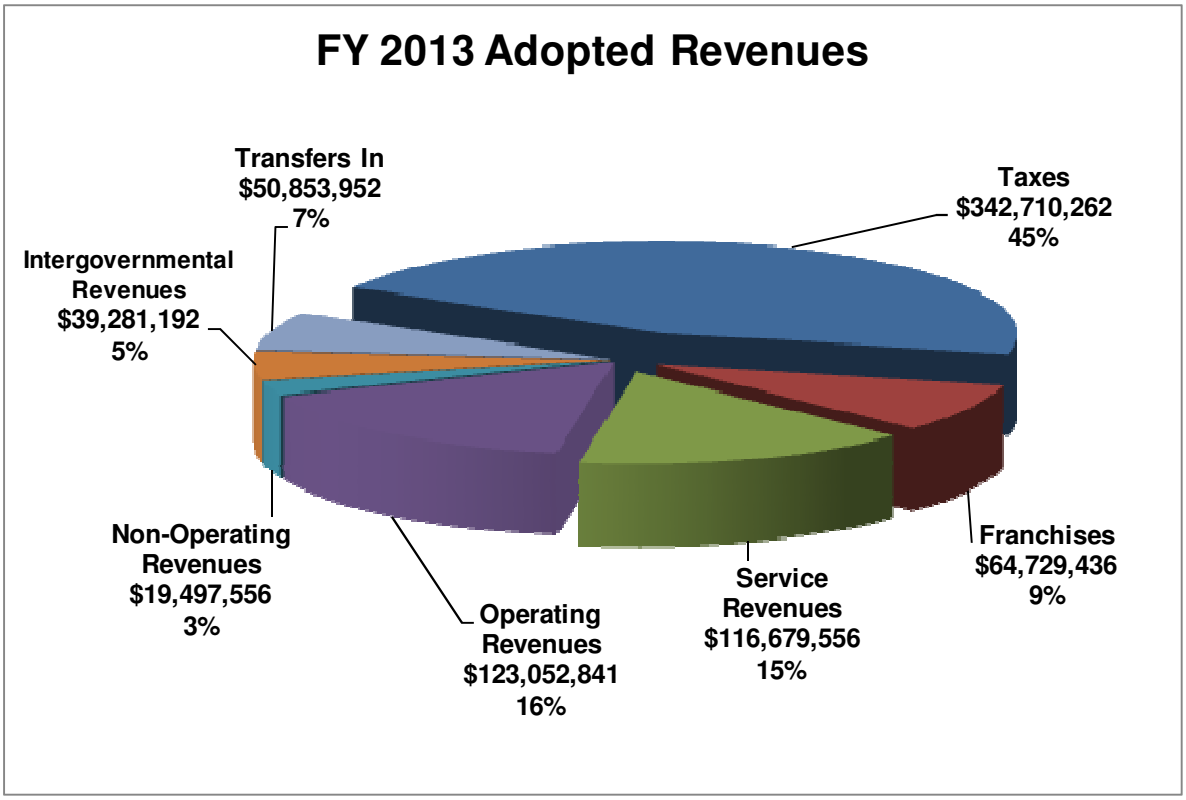
Less than 2% of the category is budgeted under the General Fund.

# Revenues

The following table and pie chart are two depictions of the City's major revenue sources shown at the All Funds level. The first identifies how the major revenues have changed over the last few years and the second shows each as a proportion of FY 2013 total revenues. The following pages highlight additional revenue sources within these classifications and provide general assumptions and analysis to explain these changes.

### *All Funds Revenue Trends*

| *Revenue Classification* | *Actual FY 2010* | *Actual FY 2011* | *Adopted FY 2012* | *Adopted FY 2013* | *% Change FY 12-13* |
|---|---|---|---|---|---|
| **Taxes** | **$303,386,263** | **$317,246,086** | **$328,332,114** | **$342,710,262** | **4.38%** |
| **Franchises** | **$57,446,769** | **$65,484,838** | **$60,678,635** | **$64,729,436** | **6.68%** |
| **Service Revenues** | **$108,510,844** | **$108,371,671** | **$114,993,243** | **$116,679,556** | **1.47%** |
| **Operating Revenues** | **$105,076,556** | **$116,715,090** | **$114,558,315** | **$123,052,841** | **7.42%** |
| **Non-Operating Revenues** | **$19,807,384** | **$29,095,019** | **$19,056,604** | **$19,497,556** | **2.31%** |
| **Intergovernmental Revenues** | **$78,068,586** | **$78,613,165** | **$37,842,111** | **$39,281,192** | **3.80%** |
| **Transfers In** | **$113,287,639** | **$176,267,073** | **$39,373,171** | **$50,853,952** | **29.16%** |
| **Total** | **$785,584,041** | **$891,792,942** | **$714,834,193** | **$756,804,795** | **5.87%** |




# ***Taxes***

Real property taxes, sales taxes, mixed beverage taxes, bingo taxes and penalties are the components of the tax revenue category for the General Fund. Taxes are used to fund a variety of activities within the General Fund and the Debt Service Fund.

## Real Property Tax Revenues

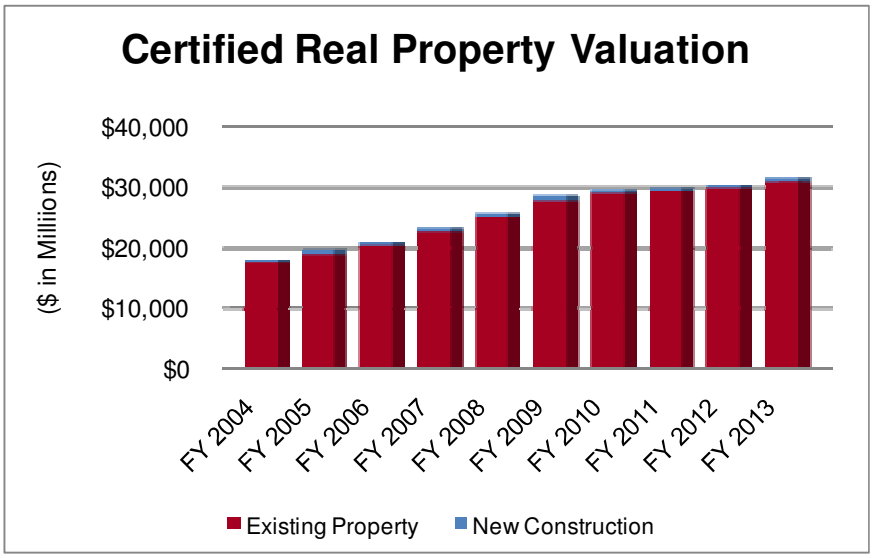
Property taxes are assessed on real and personal property within the City limits to partially fund general government activities, programs and debt obligations. The total tax rate has two components, the maintenance and operations portion and the debt service portion. The general activities include maintenance and operating activities such as police and fire operations and the debt service portion funds principal and interest payments on tax supported debt owed by the City. The tax rate is based upon the property valuation for existing properties and new construction certified by the El Paso Central Appraisal District (CAD). The Central Appraisal District is mandated to reappraise property every three years: however, the Central Appraisal District conducted annual reappraisals from 2005 through 2009 to reflect housing market conditions when valuing a property. Calendar Year (CY) 2012 was a reappraisal year in which new construction, adjustments for zoning changes, and changes in property characteristics were reappraised. The complete appraisal of all properties will occur in CY 2013.

## *Analysis and Assumptions*

The certified real property valuation has increased steadily over the last 10 years due to increased appraisal values for existing property. As depicted in the Certified Real Property Valuation History table, valuation experienced double digit increases from 2007 to 2009 and has declined to levels with minimum growth in years 2010 to 2013.

**Certified Real Property Valuation History**

| Fiscal Year | New Construction | Existing Property | Total | Variance |
|---|---|---|---|---|
| FY 2004 | $475,758,305 | $17,679,373,363 | $18,155,131,668 | 2.50% |
| FY 2005 | $766,666,087 | $18,954,713,420 | $19,721,379,507 | 8.63% |
| FY 2006 | $625,010,603 | $20,420,600,180 | $21,045,610,783 | 6.71% |
| FY 2007 | $656,957,689 | $22,751,557,114 | $23,408,514,803 | 11.23% |
| FY 2008 | $786,921,921 | $25,055,438,419 | $25,842,360,340 | 10.40% |
| FY 2009 | $873,905,578 | $27,726,269,354 | $28,600,174,932 | 10.67% |
| FY 2010 | $720,140,809 | $28,930,526,109 | $29,650,666,918 | 3.67% |
| FY 2011 | $458,898,537 | $29,419,125,623 | $29,878,024,160 | 0.77% |
| FY 2012 | $512,267,938 | $29,925,168,453 | $30,437,436,391 | 1.87% |
| FY 2013 | $635,928,288 | $30,866,712,981 | $31,502,641,269 | 3.50% |




Real property valuations are directly affected by real estate market conditions which will invariably affect the certified valuation in 2013. The El Paso Central Appraisal District (CAD) provides these values based on their expertise and analytical tools. The following chart provides a pictorial view of the total valuation of existing property and new construction from FY 2004 to FY 2013. The FY 2013 valuation shows healthy increases in new construction of 24.14% which exceed any increase the City has experienced since FY 2005. For FY 2013 existing property valuations show a vigorous increase of 3.15% when compared to FY 2012 valuation. The existing property valuations for FY 2012 show a levelled and modest growth of 1.72% when compared to the FY 2011 valuation. The City's existing property valuation increased by double digits from FY 2007 to FY 2009 but the existing property valuation only increased by 4.34% in FY 2010 and 1.69% in FY 2011.

Total real property valuations for CY 2011 grew 2% from the CY 2010 valuations while the valuation for CY 2012 used for the FY 2013 budget showed an increase of 3.50%.

**Certified Real Property Valuation Trends**

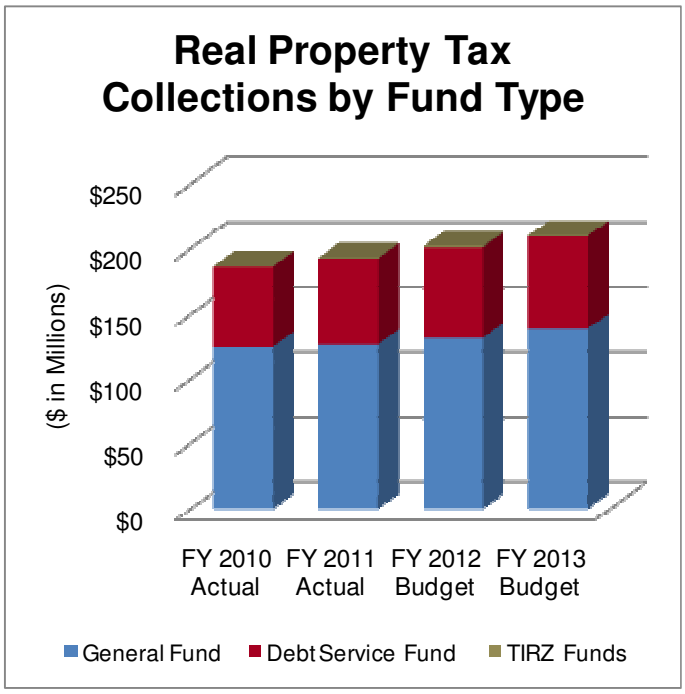
| | 2009 Valuation | 2010 Valuation | 2011 Valuation | 2012 Valuation | Variance |
|---|---|---|---|---|---|
| **New Construction** | $720,140,809 | $458,898,537 | $512,267,938 | $635,928,288 | 24.14% |
| **Existing Property** | 28,930,526,109 | 29,419,125,623 | 29,925,168,453 | 30,866,712,981 | 3.15% |
| **Total Valuation** | $29,650,666,918 | $29,878,024,160 | $30,437,436,391 | $31,502,641,269 | 3.50% |

City management has been able to maintain an overall rate that generates the same amount of revenue while still adopting a debt service rate that meets the City's long term obligations. The table below shows a four year history of the overall tax rate as well as its components - Maintenance & Operating rate and Debt Service rate.

**Adopted Tax Rate Trends**
(Per $100,000 of valuation)

| | M&O Rate | Debt Service Rate | Tax Rate |
|---|---|---|---|
| FY2010 | $0.422000 | $0.211000 | $0.633000 |
| FY2011 | $0.428400 | $0.225300 | $0.653700 |
| FY2012 | $0.429236 | $0.229168 | $0.658404 |
| FY2013 | $0.442148 | $0.216256 | $0.658404 |

The City's General Fund tax revenues are currently under pressure from two Transportation Reinvestment Zones (TRZ) and one Tax Increment Reinvestment Zone (TIRZ). A Transportation Reinvestment Zone is a specific contiguous zone around a planned transportation project that is established as an institutional arrangement to facilitate capture of the property tax increment arising from a planned project. The tax increments are then used to defray the capital costs of a project. Transportation Reinvestment Zones were authorized by the state legislature during the 2007 legislative session.




On May 25, 2010 City Council adopted Ordinance No. 017332 & No. 017333 to establish Transportation Reinvestment Zones Number Two and Three to promote transportation projects described by Section 222.104 of the Texas Transportation Code. TRZ Number Two provides the City's share of funding for two of the projects identified in the 2008 Comprehensive Mobility Plan.

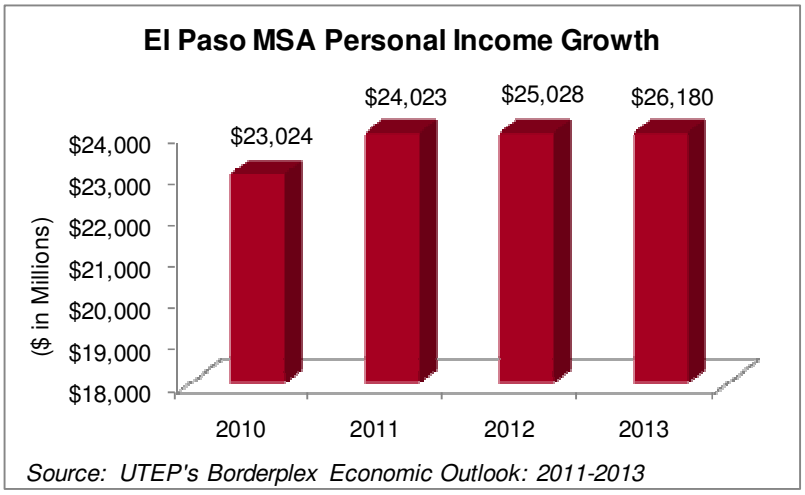
The two projects identified in the establishment of Zone Number Two are Loop 375 at FM 659 (Zaragoza) and Loop 375 at the I-10/Americas Interchange. TRZ Number Three will provide the City's share of funding for Loop 375 NE which is also identified in the 2008 Comprehensive Mobility Plan. The impact of TRZ Number Two and Number Three on the FY 2013 budget is a total of $1.1 million from an incremental value of $163.7 million. The budget is also affected by a Tax Increment Reinvestment Zone (TIRZ). A TIRZ is a political subdivision of a municipality or county in the State of Texas created to implement tax increment financing. The TIRZ incremental value is $81.5 million reducing the City's General Fund tax revenues by $536,566 to promote redevelopment of the downtown area.

**Real Property Tax Collections by Fund Type**

| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| **General Fund** | $123,806,216 | $125,743,484 | $130,648,457 | $138,172,843 | 5.76% |
| **Debt Service** | 61,950,883 | 66,180,221 | 69,798,374 | 71,355,901 | 2.23% |
| **TIRZ** | 308,921 | 449,634 | 928,401 | 328,441 | -64.62% |
| **Total Collections** | $186,066,020 | $192,373,339 | $201,375,232 | $209,857,185 | 4.21% |

## Sales Tax

Sales tax is comprised of gross receipts from the retail sales of all items subject to taxation by the State of Texas which are sold within the City of El Paso. The sales tax rate is set at 8.25% and the City receives 1% of those taxes collected by the Texas Comptroller of Public Accounts. The State receives 6.25%, the County of El Paso receives 0.50%, and the City's Mass Transit system receives 0.50%. The funds that the City receives are deposited into the General Fund and used for day-to-day operations.




Sales tax is correlated to El Paso Metropolitain Statistical Area (MSA) Personal Income Growth, economic trends, retail trends and traffic crossings at the International Bridges. An MSA is a U.S. Government classification for a free-standing urban population center with a population in the urban center of at least 50,000 residents and a total MSA population of 100,000 or more. The El Paso MSA includes El Paso County and the City of El Paso. Personal income in the County of El Paso has grown steadily over the last three years and is projected to increase by 4.60% to $26.2 billion in FY 2013 from $25.0 billion in FY 2012. El Paso businesses rely significantly on shoppers crossing from Ciudad Juárez, Mexico and neighboring cities in Mexico to generate sales. The City of El Paso is in a unique position to collect revenues from international bridge crossings at three ports of entry. When estimating sales tax revenues the City considers the number of international bridge crossings. For the last three years

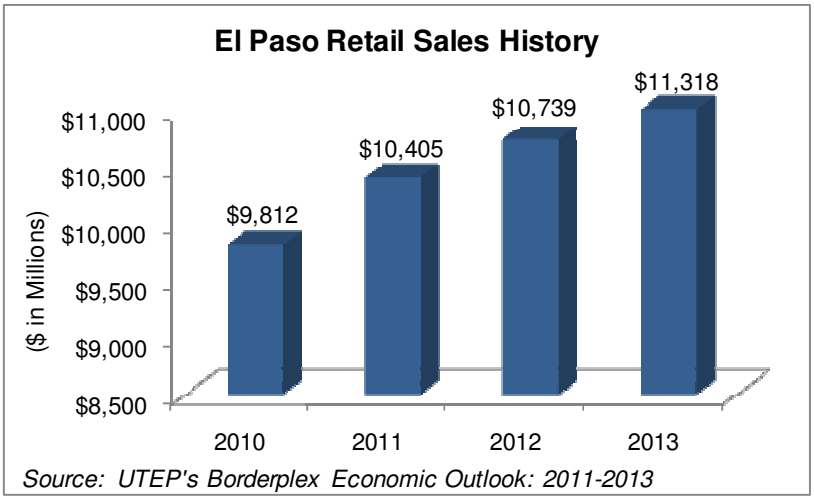
City Council has approved pedestrian toll free days to encourage pedestrian crossings and to stimulate travel during public holidays between Ciudad Juárez, Mexico and the City of El Paso.

### *Analysis and Assumptions*

The growth in sales tax revenue is a result of economic trends and an increase in pedestrian and automobile crossings into the City. In FY 2011, the City experienced a strong recovery from prior years where sales tax collections had been declining as a result of the economic recession. As seen in the chart below, FY 2011 revenues increased 7.01% over FY 2010. For FY 2012, sales tax collections were expected to increase by $3.1 million or 2.84% over FY 2011, due to an increase in personal income. As the economy improves and personal income continues to increase, the City of El Paso is estimating that sales tax collections will increase by $5 million or 4.54% over FY 2012.

**Sales Tax Collections by Fund Type**

| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| General Fund | $67,167,095 | $72,279,181 | $73,724,324 | $77,323,488 | 4.88% |
| Sun Metro | 33,388,334 | 35,812,504 | 37,001,512 | 38,661,744 | 4.49% |
| Economic Development | 457,095 | 0 | 431,000 | 217,593 | -49.51% |
| **Total Collections** | $101,012,524 | $108,091,685 | $111,156,836 | $116,202,825 | 4.54% |




The General Fund portion of the sales tax collections increased by $5.1 million or 7.61% in FY 2011 compared to FY 2010. In FY 2012, the City adopted a budget of $73.7 million, an increase of 1.96% over FY 2011 Actuals. For FY 2013, sales tax collections are projected to increase by 4.88% over FY 2012 to $77.3 million. In an effort to create and retain jobs in the City of El Paso, the City offers sales tax incentive programs through the City Development department to selected private businesses that will make a measurable difference in achieving economic growth and development. In FY 2010, the City collected approximately $457,095 mainly due to collections from the Outlet Shoppes at El Paso. In FY 2011, the City did not collect revenue from sales tax incentives as the City was focusing on other areas such as property tax abatements and mixed beverage tax incentives. In FY 2012, the City estimated a total of $431,000 which is projected to decrease to $217,593 in FY 2013 as some of the existing incentives are ending.

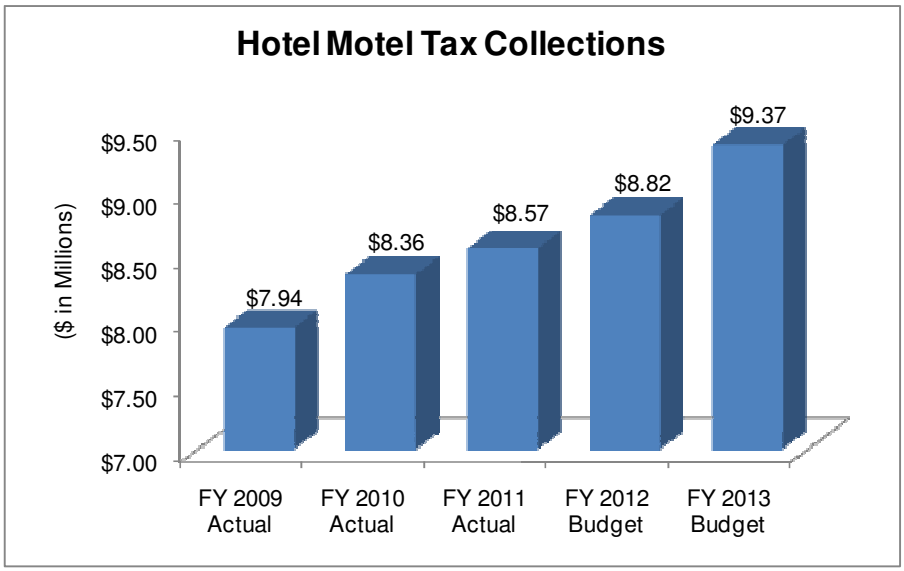
Retail sales in El Paso have increased by 21.96% or $1.5 billion since FY 2010. In 2013, retail sales are estimated to increase by 5.39% or $579 million from FY 2012.

# Hotel/Motel Occupancy Taxes

All non-exempt occupants residing in hotels or motels in the County of El Paso for a period of less than 30 days are charged 15.5% of the room cost. The rate includes 7% dedicated to the City to support and maintain a civic center and encourage tourism. The revenue generated from this source is used to fund the operation of the El Paso Convention and Visitor's Bureau (CVB), various programs in the Department of Museums and Cultural Affairs, and for Economic Development agreements approved by City Council. This source of revenue is tracked under a special revenue fund and may currently only be used to fund the civic center and tourism activities for the City of El Paso. On August 14, 2012, City Council approved calling for the Quality of Life Bond Election, to take place on November 6, 2012. The election also includes a proposition to authorize the City of El Paso to build a baseball stadium funded by a hotel room occupancy tax increase, so that by 2014 the stadium will be the home of a Pacific Coast League Triple-A baseball team, recently purchased by the MountainStar Sports Group of El Paso.

## *Analysis and Assumptions*

Hotel and motel occupancy taxes have shown a marked increase, since declines from the recent recession. However, in FY 2010 and FY 2011 the hotel and motel market showed signs of improvement. The estimates for the FY 2012 and FY 2013 budgets are derived using historical collections, occupancy rates and input from subject matter experts that work closely with the area tourism partners and hotels. The estimated hotel and motel taxes for FY 2013 are expected to increase by about 6.2% over FY 2012 budget estimates. In recent years, the City has aggressively pursued economic development opportunities which have required the use of collected revenues to revamp the downtown area and to fund events that attract visitors to the City. These funds are reported under Economic Development 380 tax rebate agreements.




| Hotel/Motel Occupancy Tax | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Conv. & Perf Arts Center** | $5,221,653 | $5,350,394 | $5,445,000 | $5,895,000 | 8.26% |
| **CVB Capital Improvements** | 2,986,307 | 3,059,578 | 3,025,000 | 3,275,000 | 8.26% |
| **Econ. Dev. 380 Agreements** | 153,533 | 156,675 | 352,000 | 198,640 | -43.57% |
| **Total Collections** | $8,361,493 | $8,566,647 | $8,822,000 | $9,368,640 | 6.20% |

# Franchise Fees

The City receives a substantial amount of revenue from franchise and easement fees. Franchise fees are collected from both public and private utilities and assessed for the continued use of the public right-of-way. Electric, gas, telephone, water, cable, and telecommunications are among the utilities included in this source of revenue.

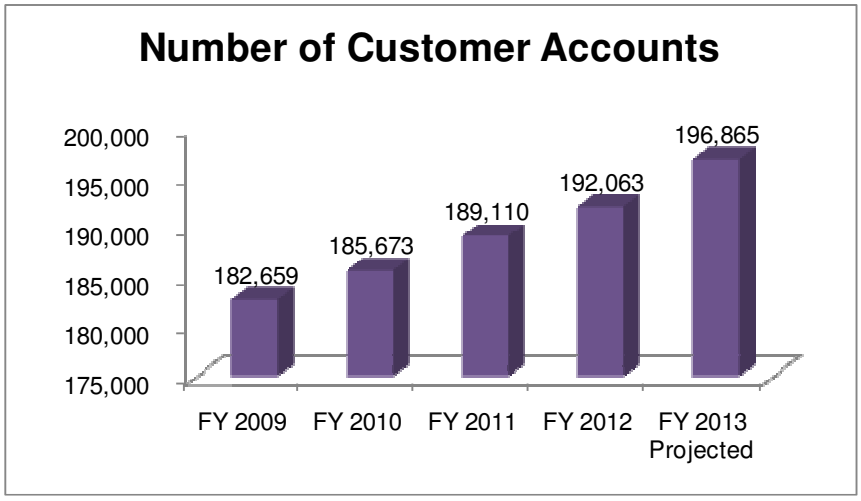
The two major franchise fees are discussed in detail in the following pages at the All Funds level for water and electric utilities revenue streams. Additionally, this revenue category accounts for the International Bridge revenue derived from crossings which is also discussed.

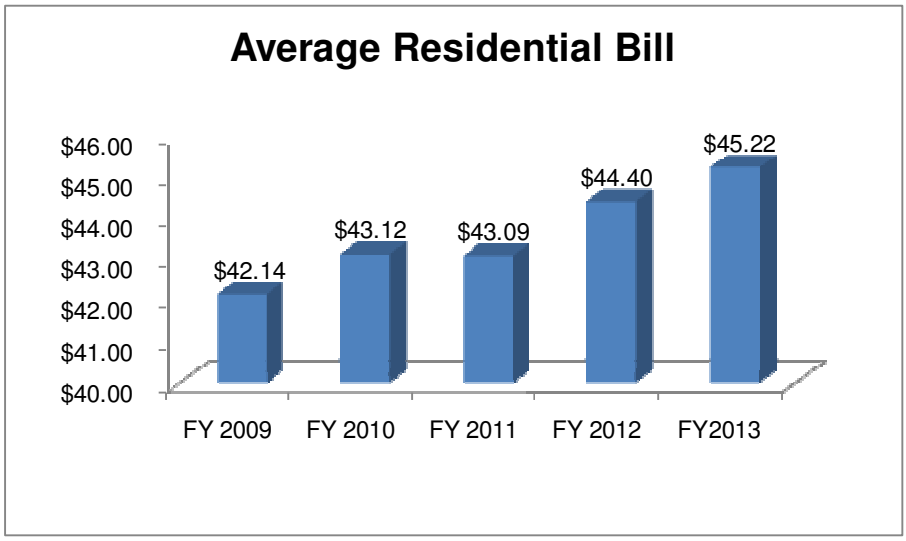
## El Paso Water Utilities

The El Paso Water Utilities (EPWU) is a component of the City of El Paso and is managed by the Public Service Board. The Public Service Board was established by City Ordinance to manage and operate the water and wastewater system in the City of El Paso. EPWU pays the City 10% of the total gross receipts received by the Board from the sale of water in lieu of property taxes. Payment to the City is made on a monthly basis.

### *Analysis and Assumptions*

In FY 2011, the customer base grew by 1.85% or an additional 3,037 customers for a total base of 189,110. Revenue in the amount of $10.4 million collected in FY 2011 increased by $1.0 million due to increased water consumption as a result of an above average dry and hot summer season. For FY 2012, revenues are expected to decrease by 2.44%, resulting in lower collections of $10.1 million while the customer base is expected to grow by 2,952 customers. For FY 2013, collections are projected to increase by 2.68% or $273,077. Additionally, the average residential bill has remained steady in past years and is projected to increase by only $0.82 in FY 2013.






| El Paso Water Utilities Collections by Fund Type | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| General Fund | $9,410,733 | $10,435,540 | $10,181,000 | $10,454,077 | 2.68% |

## AT&T Franchise

The City receives revenue on a rate per line for use of public right-of-ways and 1% of gross revenues for video programming services from the telecommunications provider. Payment is received from the provider, AT&T, on a quarterly basis.

### *Analysis and Assumptions*

The number of lines that AT&T operates is a key indicator for this revenue source. These numbers are monitored by staff and used to project future revenues. However, the number of lines is proprietary information and cannot be disclosed.

In FY 2011, collections increased by 10.85% over FY 2010 due to the revenue received from the 1% video programming franchise fee. In FY 2012, the City experienced a decrease in the amount of revenue collected of $1.3 million or 18.01%. The decline in revenue can be attributed to a significant decrease in the number of landlines. Many households are abandoning landlines in favor of using cell phones. However, collections are expected to increase for FY 2013 as a result of the additional revenue received from video programming. In FY 2013, the adopted budget shows an increase of $447,474 or 7.38%.

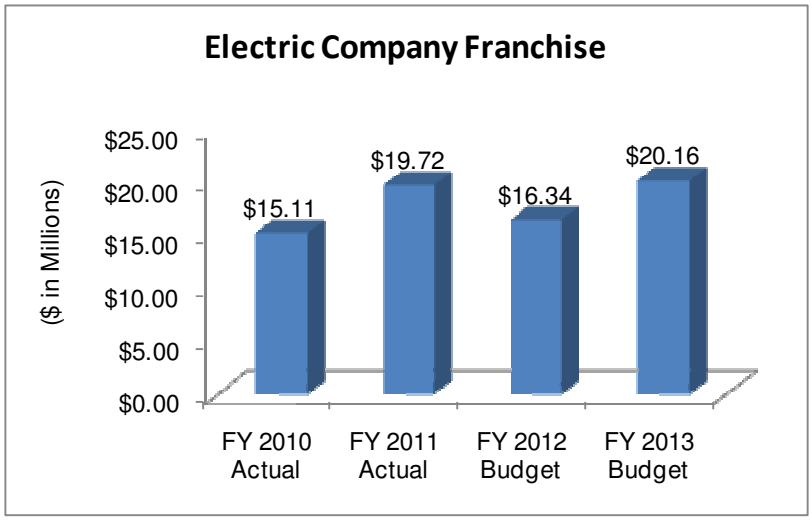
| AT&T Collections | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| General Fund | $6,671,987 | $7,396,196 | $6,064,346 | $6,511,820 | 7.38% |

## Electric Company Franchise Fee

El Paso Electric is a public utility company which generates, transmits, and distributes electricity in West Texas and Southern New Mexico. In order for El Paso Electric to operate effectively and serve the El Paso area, it is necessary that power lines and infrastructure be located on City owned property with cross easements throughout the City. The City of El Paso and El Paso Electric have negotiated and agreed upon a franchise fee in consideration for the easement. The franchise fee of 4% of electrical energy taxable revenues is paid to the City by the electric utility for access to these properties. The rate is distributed as follows: 3.25% is deposited in the General Fund; and 0.75% is dedicated to the Impact Fund for economic development incentives to be used for new commercial users with high electric energy needs, the attraction of companies who will make significant investments of capital and human resources in the community, solar and other renewable energy rebates or incentives, or to increase the City's capacity in alternative energy research, development, manufacturing and generation. El Paso Electric serves approximately 286,000 customers and the current agreement will expire on July 2030.

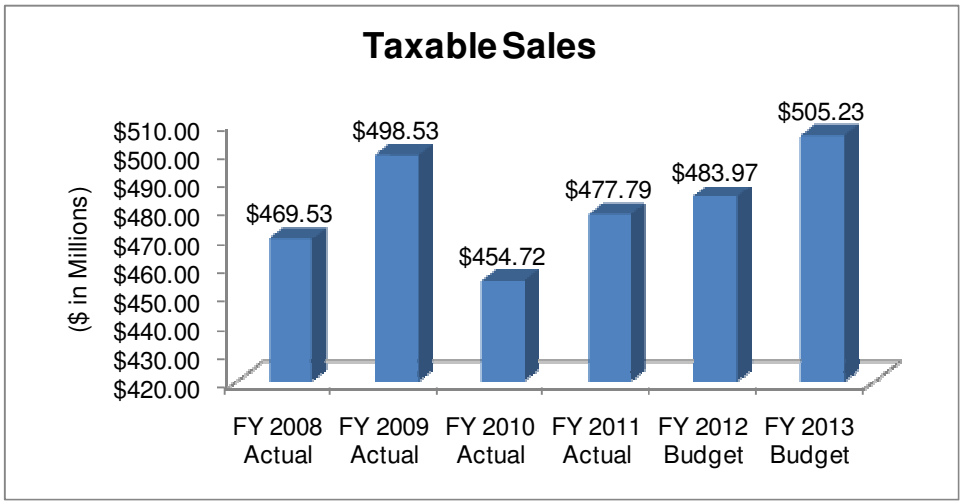
### *Analysis and Assumptions*

Estimates for this revenue source are based on growth in the customer base, trends in taxable sales and collections while considering any actions or refunds approved by the Public Utility Commission of Texas.




Taxable sales as reported by the electric utility fluctuate based on demand, weather, rates, and the fuel factor currently in effect. During 2009 the energy markets faced increased fuel costs associated with petroleum prices. As a result the utility implemented two fuel surcharge factors as allowed by Texas law. The implementation of the surcharges resulted in an increase of 6% in taxable sales in 2009 over 2008 sales. The increase in taxable sales provided increased revenue to the City in FY 2009. In FY 2010 the City experienced a 9% decline in taxable sales and a 7.5% decline in revenue due to the termination of the two fuel surcharges during the year. In FY 2011, taxable sales were $477.8 million and revenue collections were $19.7 million reflecting an increase of 30.5% over FY 2010. The increase is due to the additional revenue in the Impact Fund which is the revenue received from the 0.75% fee that is dedicated for economic development incentives. In FY 2012 the City estimated General Fund revenues to increase by $673,839 or 4.3%. Taxable sales are anticipated to increase from $484.0 million in FY 2012 to $505.2 million in FY 2013. Franchise fees

payable to the City for FY 2013 are projected to increase by $3.8 million over the prior year or an anticipated growth of 23.34%, mainly due to the increase to the Impact Fund.




| Electric Company Franchise | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **General Fund** | $15,107,367 | $15,667,452 | $16,341,291 | $16,250,676 | -0.55% |
| **Impact Fund** | 0 | 4,053,112 | 0 | 3,905,000 | 100.00% |
| **Total Collections** | $15,107,367 | $19,720,564 | $16,341,291 | $20,155,676 | 23.34% |

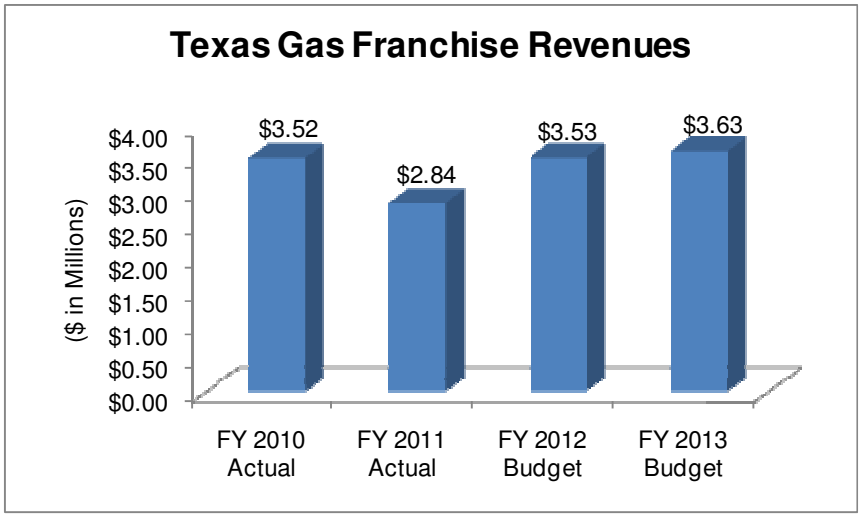
## Gas Franchise Fees

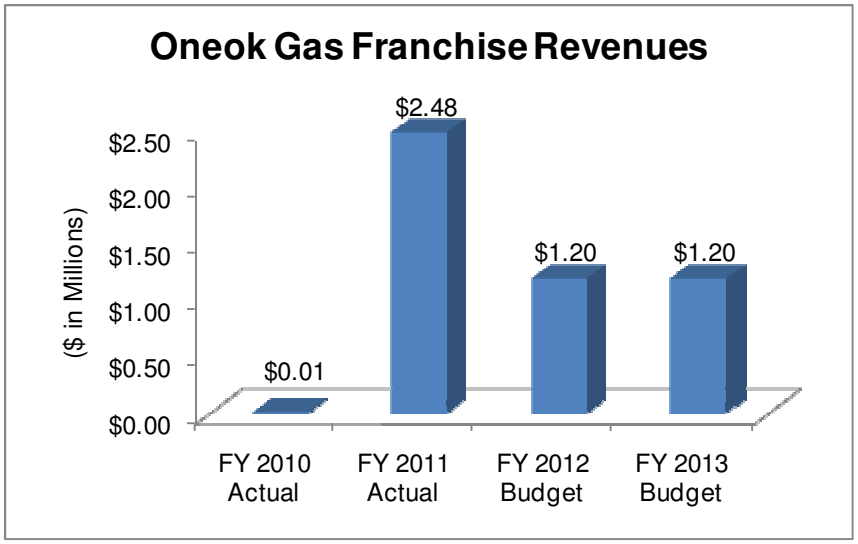
The City currently has three franchise agreements in place with gas providers that use the City's streets for transmission and/or delivery of gas to its customers. The major providers are Texas Gas Services and Oneok. The City negotiated a new franchise agreement with Oneok effective November 27, 2008 which will be in effect until November 27, 2028. The Oneok agreement calls for a 4% franchise fee rate from the previous 2.5%, an increase of 1.50%, to be charged on the transportation of the commodity and 4% on the imputed value of gas at the delivery point if within the City limits. Texas Gas Service also has an agreement in place until February 22, 2030. The calculation of the franchise fee from Texas Gas Service is based on a franchise fee factor. The factor is comprised of the initial factor of $0.0114 per Ccf (100 cubic feet) plus any adjustments based on the gas cost adjustment factor and the base rate adjustment factor. The gas cost adjustment factor is affected by the market rates for gas prices. Based on the agreement the estimated inflow of revenues is projected using sales data, gas market rates, the terms of the agreements, and market trends.

### *Analysis and Assumptions*

The City received $3.5 million from both franchisees in FY 2010, however the payments from Oneok were not received due to contract negotiations. The payments owed for FY 2010 were received during FY 2011. Due to the timing of negotiations with Oneok, estimated receipts for FY 2012 were based on conservative estimates considering gas market rates. For FY 2013 Oneok receipts are once again based on conservative estimates pending possible litigation. Texas Gas Service is also in the process of negotiating the franchise agreement and the possible effects on future revenue streams are unknown at this time. All gas franchise payments are considered General Fund revenue.

| Selected Gas Franchises | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Texas Gas Service** | $3,523,849 | $2,838,437 | $3,526,227 | $3,625,261 | 2.81% |
| **Oneok** | 13,832 | 2,483,900 | 1,200,000 | 1,200,000 | 0.00% |
| **General Fund** | $3,537,681 | $5,322,337 | $4,726,227 | $4,825,261 | 2.10% |



# International Bridges Crossing Fees

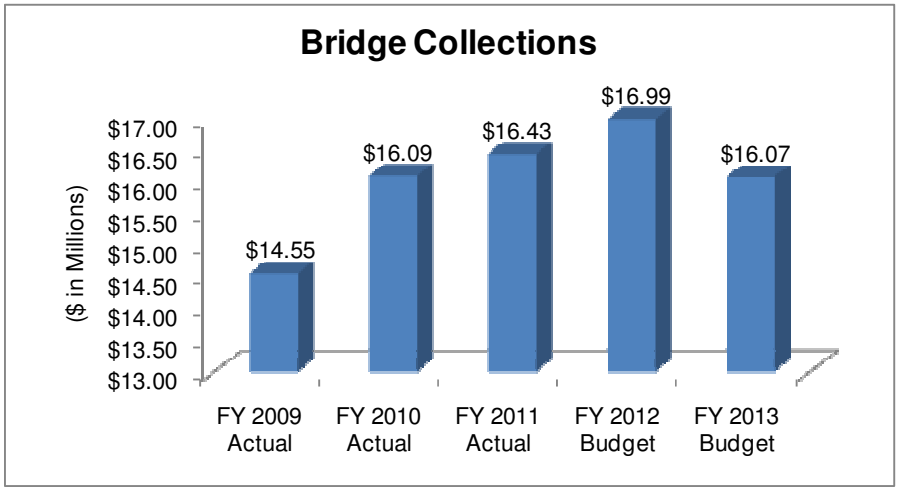
The City of El Paso is in the unique position to generate General Fund revenue from the operation of three International Bridges. The City of El Paso borders Ciudad Juárez, Mexico and has bridges joining the two communities. The bridges allow for commercial and passenger vehicle crossings as well as pedestrian crossings for ease of accessibility between the neighboring sister cities. Fees are collected at the port of entry for vehicles and pedestrians heading south into the neighboring city. The City bridges are 1) the Stanton Bridge located downtown allowing southbound passenger vehicles and pedestrians as well as a dedicated lane allowing northbound traffic using the Centri-Card; 2) the Paso Del Norte bridge located downtown which allows for northbound passenger vehicles that do not pay but allows northbound and southbound pedestrians with southbound traffic paying a fee; and, 3) the Ysleta-Zaragoza Bridge located on the east side of the City which requires payment for southbound pedestrians, passenger, and commercial vehicles. The following table depicts the rates in effect for a particular fiscal year. Fee increases are approved by City Council. The commercial fee was increased in FY 2008 from a rate of $3.00 per axle to $3.50 and has not increased since. The passenger vehicle fee increased in FY 2008 from $1.65 to $2.25 while the pedestrian fee increased to $0.50 in FY 2010 from $0.35.

**International Bridges Crossings Rates**

| | FY2010 | FY2011 | FY2012 | FY2013 |
|---|---|---|---|---|
| **Pedestrian** | $0.50 | $0.50 | $0.50 | $0.50 |
| **Passenger Vehicle** | $2.50 | $2.50 | $2.50 | $2.50 |
| **Commercial Vehicle** | $3.50/axle | $3.50/axle | $3.50/axle | $3.50/axle |
| **Empty Commercial Vehicle** | | | $4.00 to $7.50 | $4.00 to $7.50 |

Note: In FY 2013, City Council approved a reduced rate of $0.25 on Saturdays to improve crossings.

## *Analysis and Assumptions*



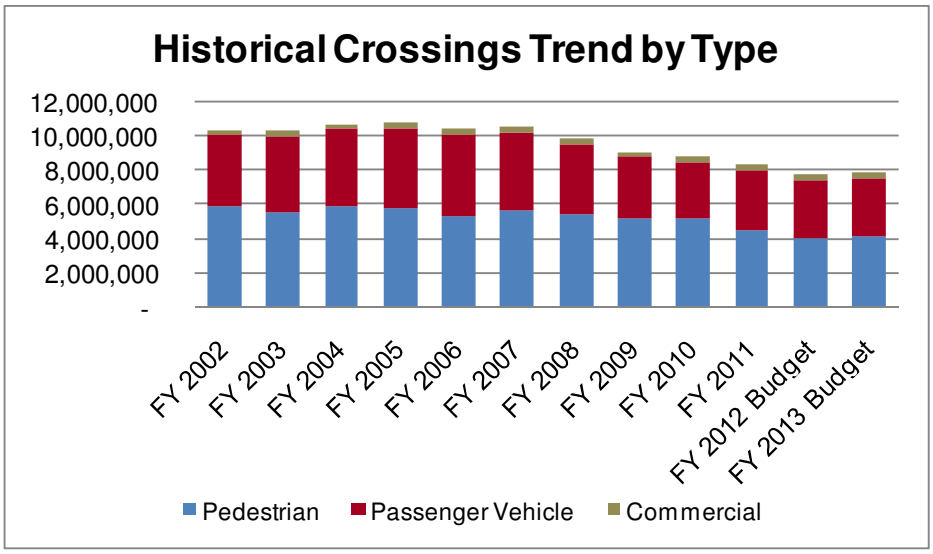

Factors considered in the estimation of future revenue streams are economic and market trends affecting both Cuidad Juárez, Mexico and the City, annual and monthly crossing trends, types of crossings, and the corresponding fees charged. Collected revenues for FY 2010 increased by $1.5 million or 10.62% as compared to FY 2009 collections. Although pedestrian and passenger vehicle crossings decreased by 3.14% in the same year, the increase in collections is attributable to an increase in commercial crossings which improved by 11.67% or 34,063 in FY 2010. In FY 2011, collections increased by 2.10% or $337,844 compared to FY2010. For FY 2012, the City estimated collections at $16.9 million, an increase of 3.38% over FY 2011. The City is taking a more conservative approach for FY 2013, projecting a decrease of 5.39% from FY 2012. Total collections are estimated at $16.1 million.

| International Bridges Revenue | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Crossing Revenue** | $16,093,844 | $16,431,688 | $16,987,522 | $16,071,088 | -5.39% |

| International Bridges Crossings | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Pedestrians** | 5,150,718 | 4,455,679 | 4,030,990 | 4,111,610 | 2.00% |
| **Passenger vehicles** | 3,304,466 | 3,485,357 | 3,373,646 | 3,395,233 | 0.64% |
| **Commercial vehicles** | 325,870 | 323,608 | 351,076 | 368,630 | 5.00% |
| **Total Crossings** | 8,781,054 | 8,264,644 | 7,755,712 | 7,875,473 | 1.54% |

The economic recession and the increased safety issues have impacted the number of passenger vehicles and pedestrians using the bridge. Early in FY 2010, City Council approved seven toll free days to promote pedestrian and vehicle crossings in order to boost retail sales in the downtown area. In addition, City Council allowed for pedestrian traffic at the Zaragoza Bridge in order to meet the needs of both communities. Both the passenger vehicle and pedestrian crossings showed a decline of 6.08% in FY 2011 compared to FY 2010. The commercial activity showed a decline in FY 2011 of less than 1% in crossings from the prior year. For FY 2012, passenger vehicle and pedestrian crossings continued to decline at a rate of 6.75%. However, commercial crossings were projected to increase by 27,468 or 8.49% in FY 2012. As a result of the slow recovery, the projected revenue streams derived from bridge crossings for FY 2013 are projected at a steady increase of 1.54%. For FY 2013, City Council approved a reduced rate on Saturday's pedestrian crossing fee from 50 cents to 25 cents to promote increased retail and cultural activities in the downtown area. Commercial vehicle activity in FY 2013 is projected to increase by 5% over FY 2012. This improvement is due to the new initiative approved by City Council that will allow empty cargo trucks to cross into Mexico via the Zaragoza Bridge. This initiative is expected not only to generate additional revenue for the City but also to alleviate congestion at the Bridge of the Americas during peak hours. The Bridge of the Americas is the only bridge in the region that does not charge a toll when crossing north or southbound and congestion mitigation has become a safety issue.

| Historical Crossings Trend by Type | | | |
|---|---|---|---|
| Fiscal Year | Pedestrian | Passenger Vehicle | Commercial |
| FY 2002 | 5,852,662 | 4,155,473 | 318,428 |
| FY 2003 | 5,533,156 | 4,422,995 | 277,135 |
| FY 2004 | 5,877,801 | 4,487,025 | 292,859 |
| FY 2005 | 5,766,031 | 4,644,191 | 302,111 |
| FY 2006 | 5,229,074 | 4,789,201 | 318,627 |
| FY 2007 | 5,666,248 | 4,471,795 | 330,173 |
| FY 2008 | 5,355,550 | 4,111,920 | 342,273 |
| FY 2009 | 5,138,953 | 3,590,222 | 291,807 |
| FY 2010 | 5,150,718 | 3,304,466 | 325,870 |
| FY 2011 | 4,455,679 | 3,485,357 | 323,608 |
| FY 2012 | 4,030,990 | 3,373,646 | 351,076 |
| FY 2013 | 4,111,610 | 3,395,233 | 368,630 |




# ***Service Revenues***

This source of revenue includes collection of a fee charged in exchange for a service received by a customer. It includes services provided by the Department of Public Health and ambulance services accounted for in the General Fund. It also includes revenues accounted for in enterprise funds for the Airport Department for use of the facility, fees charged by the Mass Transit Department for transportation services, and fees charged by the Environmental Services Department. Estimation for service revenues in general involves reviewing service demand trends and activity, fees charged for services, collectability for health related services, and economic factors affecting the population served. For discussion purposes, major revenues generated by an enterprise fund are discussed separately and are not isolated by category but rather discussed as a whole.

## Ambulance Service

The City of El Paso provides life stabilization transport services throughout the City via the emergency medical services division of the Fire Department. The City sets the fee based on the cost of transportation and stabilization services. The ambulance fee is reviewed on an annual basis during the budget process. Texas state law dictates a "profit" cannot be made from services rendered to citizens.

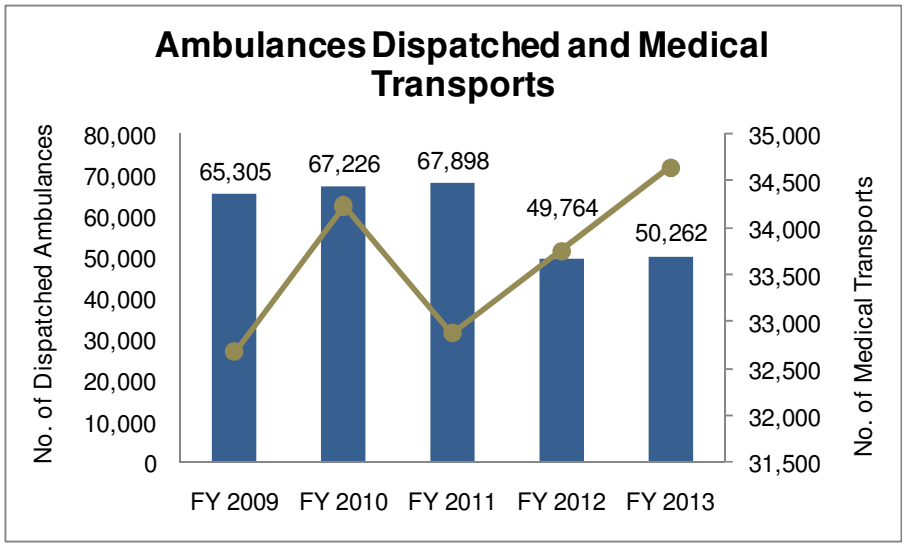
### *Analysis and Assumptions*

Fees are determined by projecting the expected number of medical transports to hospitals. The fee schedule is primarily based on a flat fee implemented in the fiscal year which is reviewed annually and increased based on a Consumer Price Index. A third party administrator collects the revenue and guarantees a collection rate of 40%.

Increased collection efforts have resulted in healthy ambulance fee collections for FY 2010. Ambulance revenue decreased from $10 million to $7.3 million in FY 2011, a decrease of $2.6 million or 26.72%. The decrease in receipts is due to a change in the billing process and trends in collections. For FY 2012, the ambulance collections were estimated at $4.5 million an increase of 62.10% over FY 2011. During the FY 2012 budget process, a review of the cost to provide ambulance service was conducted resulting in an increase to the ambulance base charge from $550 to $775. For FY 2013, ambulance revenue collections are estimated to decrease by 22.68% or $2.6

million due to several factors which include litigation with the previous billing/collection vendor and the transition to a new vendor.

| Ambulance Collections by Fund Type | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| General Fund | $10,020,221 | $7,342,475 | $11,901,851 | $9,202,025 | -22.68% |




## Airport Revenues

El Paso International Airport (EPIA) is located six miles east of downtown El Paso and just south of Ft. Bliss. EPIA provides passenger and air cargo service to a two-nation region, including West Texas, Southern New Mexico, and northern Mexico. The El Paso International Airport owns nearly 7,000 acres of land and benefits from the collection of rental revenue from multiple businesses such as golf courses, hotels, and business parks. In addition, the Airport owns one of the largest air cargo facilities along the U.S./Mexico border and benefits from a high level of air cargo activity supporting maquiladoras in neighboring Ciudad Juárez, Mexico. El Paso International Airport is one of very few airports in the country that operates on a budget surplus.

| Passenger Statistics | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Enplaned** | 1,544,488 | 1,480,032 | 1,491,302 | 1,530,946 | 2.66% |
| **Deplaned** | 1,520,905 | 1,467,604 | 1,474,553 | 1,515,637 | 2.79% |
| **Total Passenger Count** | 3,065,393 | 2,947,636 | 2,965,855 | 3,046,583 | 2.72% |

### *Analysis and Assumptions*

Factors considered when estimating future revenue streams from passenger, air cargo service and retail services include real estate market trend analysis, economic trends, and negotiated contracts which range from airline contracts to commercial building rentals. For FY 2013, City Council approved a new Customer Facility Charge of $3.50 per day/rental car transaction to finance the construction of a new Consolidated Rental Car Facility. The revenue derived from this fee is estimated at $3 million per year.

**Selected Airport Revenues**

| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| **Customer Facility Charge** | $0 | $0 | $0 | $3,002,300 | 100% |
| **Building Leases** | 1,693,853 | 1,601,193 | 1,585,100 | 1,773,532 | 11.89% |
| **Parking Lot Fees** | 5,158,353 | 5,892,972 | 5,982,000 | 6,249,745 | 4.48% |
| **Scheduled Landing Fees** | 4,033,372 | 3,083,522 | 2,735,400 | 2,957,000 | 8.10% |
| **Terminal Space Rental** | 4,742,480 | 4,346,913 | 5,338,200 | 5,449,000 | 2.08% |
| **Airport Car Rentals** | 4,399,255 | 4,460,850 | 4,405,900 | 4,400,000 | -0.13% |
| **Ground Rentals** | 7,220,810 | 7,216,112 | 7,379,729 | 7,174,354 | -2.78% |
| **Golf Course Green Fees** | 937,501 | 975,966 | 1,041,300 | 996,883 | -4.27% |
| **Cargo Landing Fees** | 1,106,725 | 1,204,340 | 777,900 | 777,900 | 0.00% |
| **Passenger Facility Charge** | 4,236,926 | 5,846,384 | 6,048,768 | 6,036,569 | -0.20% |
| **Total Selected Revenues** | $33,529,275 | $34,628,252 | $35,294,297 | $38,817,283 | 9.98% |

## Mass Transit

The City of El Paso operates a mass transit system that provides public transportation within the City limits and service to El Paso County and the City of Sunland Park, New Mexico through Federal Transit Administration (FTA) funding and service agreements with the entities. The transit system provides both a fixed route and paratransit on-demand transportation service to residents. The system is funded mainly through a 0.50% sales tax, fares, and funding from the FTA. The transit system has completed various service improvements such as the building of transfer centers, investment in new buses, and the start of design for the Rapid Transit System (RTS), the most ambitious project to date. To fund the service improvements the Mass Transit Board has authorized fee increases that are necessary to finance its operations. The last fee increase was approved during FY 2011. Effective January 1, 2011 the $1.25 fixed-route fare changed to $1.50 while the student and military fees were restructured.

## *Analysis and Assumptions*

Factors considered in the estimation of future revenue streams are economic and market trends affecting both Cuidad Juarez and the City, annual and monthly ridership trends, and the corresponding fees charged. Additionally, subject matter experts are consulted when an increase in fees is proposed in order to determine the effect on ridership.

The Mass Transit Board authorized a $0.25 increase to all fares effective January 1, 2009 resulting in a revenue increase for FY 2009. Fare collections in FY 2010 declined from 2009 levels due to economic events that affected the users in the El Paso area. After completion of major capital investments in the form of new bus shelters and newly constructed transfer centers, the Mass Transit Board authorized another $0.25 increase to the fixed route fare and restructured the student and military fees. Analytical tools and mass transit experts determined that for FY 2011 the rate increase would affect ridership negatively by about 0.3%, but actual fare box revenue generated a 5% increase with an overall 9.4% increase across all fare types. In FY 2012, bus service hours increased 29 hours a week by extending night hours and adding routes. While the budget for FY 2012 is only about 1% over FY 2011 actual revenues, year-end estimates are closer to a 4% increase in service revenues. Ridership revenue estimates for FY 2013 were determined using the latest actual revenue collections at the time of budget preparation and are expected to continue to increase. This positive outlook is due to the extension of night service, the proposed introduction of at least three park-and-ride locations and plans for increased routes for downtown, university, and community college riders.

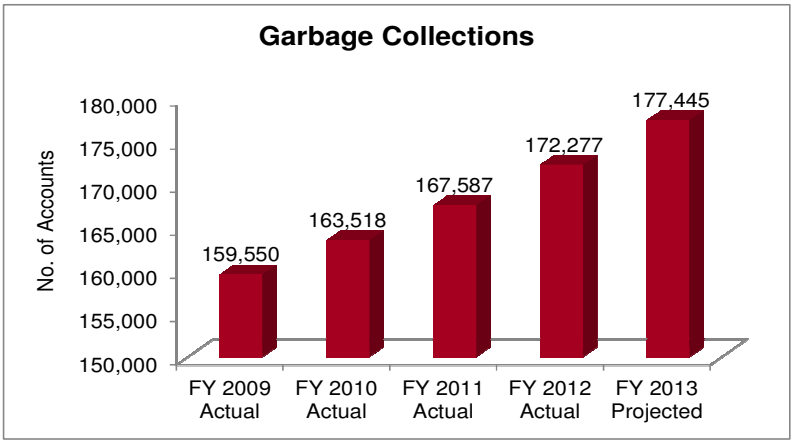
**Mass Transit Fare Revenue by Type**

| Fare Type | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| Fare Box Revenue | $7,036,525 | $7,827,673 | $7,707,719 | $8,526,254 | 10.62% |
| Ticket Sales | 470,152 | 519,182 | 554,336 | 551,000 | -0.60% |
| Trolley Token Sales | 76,377 | 83,612 | 86,445 | 102,700 | 18.80% |
| Fare Box County Service | 53,526 | 51,996 | 35,457 | 56,400 | 59.07% |
| Fare Box City of Sunland Park | 51,605 | 50,752 | 108,731 | 55,500 | -48.96% |
| Total Fixed Route Revenue | $7,688,185 | $8,533,215 | $8,492,688 | $9,291,854 | 9.41% |
| | | | | | |
| Sr. Citizen Bus Pass | $209,688 | $196,110 | $234,625 | $175,200 | -25.33% |
| LIFT Bus Revenue-Tickets | 252,455 | 215,060 | 290,510 | 269,000 | -7.40% |
| LIFT Bus Revenue - Fare Box | 256,168 | 256,356 | 279,116 | 269,900 | -3.30% |
| Total LIFT Bus Revenue | $718,311 | $667,526 | $804,251 | $714,100 | -11.21% |
| | | | | | |
| Total Service Revenue | $8,406,496 | $9,200,741 | $9,296,939 | $10,005,954 | 7.63% |

**Mass Transit Statistics**

| Fare Type | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| Ridership Fixed Route | 14,174,578 | 15,799,858 | 16,589,851 | 17,656,545 | 6.43% |
| Demand Response | 206,197 | 200,305 | 194,111 | 196,230 | 1.09% |
| Sunland Park Ridership | 125,810 | 129,631 | 136,113 | 140,400 | 3.15% |
| El Paso County Ridership | 51,177 | 63,066 | 66,219 | 66,850 | 0.95% |
| Ticket Sales - Weekly Passes | 348,972 | 369,642 | 396,283 | 400,246 | 1.00% |
| Ticket Sales - Monthly Passes | 34,838 | 30,753 | 32,582 | 32,908 | 1.00% |
| Ticket - Demand Response | 101,012 | 86,024 | 90,325 | 91,228 | 1.00% |
| Tokens | 63,564 | 62,428 | 65,549 | 72,104 | 10.00% |

## Solid Waste Services




The City of El Paso's Environmental Services Department operates as an enterprise fund and offers residential collection of refuse throughout the city. As a self-sustaining enterprise fund, a fee is paid by customers to recoup the cost of weekly curbside garbage collection and maintenance costs associated with the landfills that are owned and operated by the City. Revenue projections are based on the number of households receiving refuse collection service and the historical growth rate of the number of new residential homes built while adjusting for any change in the service fee.

For FY 2011, the number of customer accounts increased by 4,069 from FY 2010. During the same time period, revenue collections increased from $33.3 million to $35.5 million. The increase in collections can be tied to the increase in customer accounts. Additionally, in FY 2010 City Council approved an increase to the Solid Waste Fee of $1.00 to set it at $16.00. In FY 2012, collections are estimated at $35.5 million, an increase of $45,558 or 0.13% from 2011. For FY 2013, City Council approved a new commercial monthly fee of $14 to provide recycle bins to small commercial properties as an incentive to recycle. Additionally, City Council approved a new fee of $4 for residential overflow garbage bins as an alternative to special pick-ups. For FY 2013, collections are projected at $35.9 million, an increase of $380,922 or 1.07% over FY 2012. Customer accounts are estimated to increase by 5,168, for a total of 177,445 in FY 2013.

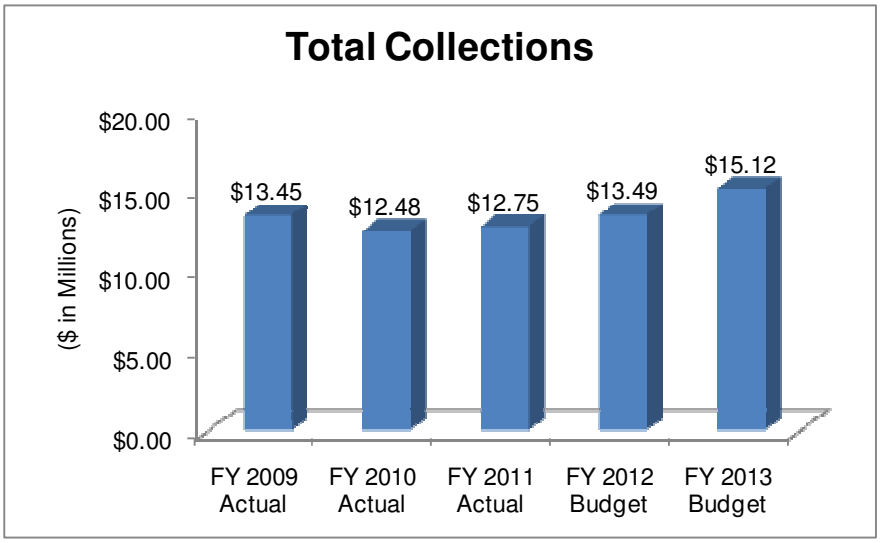
| Solid Waste Collections | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| Garbage Collection Billings | $33,434,570 | $35,492,864 | $35,538,422 | $35,919,344 | 1.07% |

# ***Operating Revenues***

This group includes major categories of revenue that are directly related to a fund or program's primary service activities. In the General Fund, services include construction and building permit fees, public safety fees, street rental, culture and recreation fees, municipal court fines, library fees, and public inspection fees. This source of revenue includes some revenues attributed to fees charged by various enterprise funds such as Mass Transit that are discussed in general under the specific paragraph. Estimation of these revenues is achieved through activity counts, a review of fees currently in place, service demand, and regional economic trends. Operating revenues make up 16.26% of the All Funds revenue with a total budget of $123 million. The two most substantial revenue sources in this category are 1) municipal court revenues derived from traffic violations and 2) building licenses and permits driven by building improvements, new developments and/or new construction.

# Municipal Court Fines

The City of El Paso collects municipal fines for Class C misdemeanors and civil parking citations issued within the City limits. For the convenience of the public, there are five payment locations throughout the City.




From FY 2009 to FY 2010, total collections decreased by $970,347 or 2.30% due to the economic downturn. In FY 2010, collections increased and remained steady through FY 2011. In FY 2012, City administrators adopted a budget for municipal fines of $13.5 million, an increase of $738.997 or 5.80% from FY 2011. In FY 2013, total collections are estimated at $15.1 million, an increase of $1.6 million or 12.11% over FY 2012.

Selected municipal fines collected by the City show an overall decrease of 3.62% for the four major revenue sources. The decrease in FY 2011 is due to reduced collections for moving violations forfeits and parking forfeits/fines which declined by 7.77% and 22.06%, respectively. In FY 2012, collections are projected to increase by $966,574 or 10.90% over FY 2011. The enhanced revenue is primarily due to an estimated increase in parking forfeits/fines of $496,167 or 37.05%. For FY 2013 collections are projected to increase by $1.4 million or 15.08% which is driven primarily by an anticipated increase in moving violations.

**Selected Municipal Fines**

| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| Moving Violations | $2,355,152 | $2,599,995 | $2,736,774 | $3,400,000 | 24.23% |
| Liability Insurance Violations | 2,042,987 | 2,083,489 | 2,146,362 | 2,600,000 | 21.14% |
| Moving Violations Forfeits | 3,087,973 | 2,848,098 | 3,118,853 | 3,118,853 | 0.00% |
| Parking Forfeits/Fines | 1,718,083 | 1,339,097 | 1,835,264 | 2,202,030 | 19.98% |
| **Total Collections** | $9,204,195 | $8,870,679 | $9,837,253 | $11,320,883 | 15.08% |

## Building Licenses and Permits Revenue

License and permit revenues include fees charged by the City for general construction permits. Estimates for construction permits are based on the City's projected growth, mortgage interest rates, and local economic conditions. In FY 2011, the City completed the implementation of a software system that accurately tracks permits and related revenue. The software has allowed for improved recording of permit data resulting in variances when compared to prior years hence the fluctuations in some of the selected permit categories below. The City experienced a significant increase in roofing permits during FY 2010 largely due to a hail storm that damaged a number of roofs. Another significant source of revenue is residential building permits. In FY 2011 collections from residential building permits showed an increase of $670,093 or 7.11%. In FY 2012, City Administrators adopted a budget of $3.2 million which is a decrease of $567,704 or 6.31% as a result of the downturn in the housing market across the nation. In collaboration with the Department of Engineering and Construction Management during the budget process, it was determined that the building and construction market in El Paso was stable enough to budget optimistic increases for FY 2013.

**Selected Building and Permits Revenue**

| Permit Type | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
|---|---|---|---|---|---|
| Building Permits | $1,819,119 | $1,952,768 | $1,800,000 | $1,800,000 | 0.00% |
| Demolition Permits | 3,483 | 7,303 | 2,200 | 12,000 | 445.45% |
| Electrical Permits | 484,149 | 689,136 | 650,000 | 650,000 | 0.00% |
| Grading Permits | 150,119 | 181,709 | 165,000 | 142,286 | -13.77% |
| Mechanical Permits | 404,943 | 703,077 | 725,000 | 725,000 | 0.00% |
| Plan Review Fees | 259,750 | 331,413 | 300,000 | 275,000 | -8.33% |
| Plumbing Permits | 414,389 | 466,087 | 425,000 | 547,601 | 28.85% |
| Roofing Permits | 2,463,598 | 659,517 | 615,000 | 522,363 | -15.06% |
| Zoning Board Fees | 37,552 | 24,375 | 25,000 | 26,000 | 4.00% |
| Subdivision Permits | 284,698 | 218,941 | 250,000 | 68,338 | -72.66% |
| Residential Building Permits | 3,097,611 | 3,767,704 | 3,200,000 | 3,573,997 | 11.69% |
| Total Selected Revenue | $9,419,411 | $9,002,030 | $8,157,200 | $8,342,585 | 2.27% |

# ***Non-operating Revenues***

Non-operating revenues by definition are revenues that are not directly related to a fund or a specific program. Included in this category are rents, leases, and investment interest. Other revenues accounted for in restricted funds are those attributed to the self insurance funds and program income earned in Housing and Urban Development activities. Self insurance funding is derived using actuarial tables to determine funding needs without adversely affecting the contribution made by activities/programs in the General Fund.

## Investment Interest Revenue

Estimates are contingent on total available cash and prevailing interest rates. The City's policy towards its investment interest revenue is to maximize investment interest revenue only after preserving the safety and liquidity of the portfolio.

| Investment Interest Revenue | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **General Fund** | $146,908 | $91,503 | $250,000 | $400,000 | 60.00% |
| **Other Funds** | 472,970 | 333,708 | 268,000 | 187,054 | -30.20% |
| **Total** | $619,878 | $425,211 | $518,000 | $587,054 | 13.33% |

# ***Intergovernmental Revenues***

These revenues are derived from state/federal grants and from other governmental entities for joint programs managed by the City. Federal and state grant proceeds are based on grant awards if available or on estimates based on information provided by the grantors. In FY 2011 this source of revenue increased by 3.27% for a total of $2.4 million from $73.4 million in FY 2010. The increase is due to additional grant funding received from the federal government agencies. The budget figures for FY 2012 for federal and state grant proceeds are based on grant awards normally budgeted as part of the budget process. The same policy was applied to the grant proceeds expected for FY 2013 with consideration given to lower funding for Community Development Block Grant programs. As the federal government continues to experience difficulty in achieving spending controls, municipal governments are expected to continue seeing declining funds for community programs. The inter-local tax collection revenue is derived from agreements for tax collection services provided by the City's Tax Office to all taxing entities within El Paso County. The revenue is based on the cost of providing the service times the number of parcels taxed under each taxing entity. The health agreements are agreements with the County of El Paso and five municipal entities for health services provided by the Department of Public Health. The municipal health agreements are based on the number of units times the cost for providing such service, and these agreements are negotiated on an annual basis.

| Selected Intergovernmental Revenue | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Federal Grant Proceeds** | $51,648,077 | $55,662,097 | $16,869,972 | $17,927,776 | 6.27% |
| **State Grant Proceeds** | 19,424,148 | 17,804,614 | 16,049,367 | 16,015,572 | -0.21% |
| **Interlocal Tax Collection** | 1,106,004 | 1,076,489 | 1,303,163 | 1,641,342 | 25.95% |
| **Health Agreements** | 1,269,563 | 1,304,145 | 1,173,198 | 1,325,000 | 12.94% |
| **Total** | $73,447,792 | $75,847,345 | $35,395,700 | $36,909,690 | 4.28% |

# Transfers In

This category classifies revenue transferred in from other sources and tracks indirect costs reimbursed to the General Fund. The calculation of the indirect costs is based on specific factors for each of the enterprise funds and other funds such as wear and tear on the streets caused by heavy duty vehicles used to provide services, while others are based on an agreement and/or policy.

| Selected Transfers To the General Fund | | | | | |
|---|---|---|---|---|---|
| | FY2010 Actual | FY2011 Actual | FY2012 Budget | FY2013 Budget | Variance |
| **Airport IDC** | $1,900,825 | $1,572,000 | $1,779,000 | $1,779,000 | 0.00% |
| **Mass Transit IDC** | 3,250,000 | 3,250,000 | 3,300,000 | 3,300,000 | 0.00% |
| **Solid Waste IDC** | 6,142,230 | 4,411,115 | 5,167,566 | 4,219,245 | -18.35% |
| **Capital Projects IDC** | 2,801,107 | 3,065,479 | 2,548,661 | 4,562,318 | 79.01% |
| **Grants IDC** | 1,919,841 | 2,549,745 | 1,821,385 | 1,900,000 | 4.32% |
| **Transfer-Intl. Bridges** | 11,920,466 | 11,038,362 | 10,597,832 | 9,549,240 | -9.89% |
| **Total** | $27,934,469 | $25,886,701 | $25,214,444 | $25,309,803 | 0.38% |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **TAXES** | | | | |
| REAL PROPERTY TAX COLLECTIONS | $186,066,020 | $192,373,339 | $201,375,232 | $209,857,185 |
| PERSONAL PROP TAX COLLECTIONS | 127,248 | 0 | 0 | 0 |
| PENALTIES PROP TAX COLLECTIONS | 1,741,581 | 1,839,123 | 948,201 | 1,277,732 |
| SPECIAL FEES DEL. TAX COLLECTIONS | 1,512,179 | 1,506,468 | 1,545,241 | 1,450,000 |
| SALES TAX | 101,012,523 | 108,091,685 | 111,156,836 | 116,202,825 |
| HOTEL OCCUPANCY TAX | 8,361,494 | 8,566,646 | 8,822,000 | 9,368,640 |
| MIXED BEVERAGE TAX | 1,744,680 | 1,939,188 | 1,628,604 | 1,697,880 |
| BINGO TAX | 56,408 | 56,405 | 56,000 | 56,000 |
| HOTEL MOTEL TAX PENALTY& INT. | 10,374 | 54,241 | 0 | 0 |
| MOTOR VEHICLE RENTAL TAXES | 2,753,756 | 2,818,990 | 2,800,000 | 2,800,000 |
| **TOTAL** | **$303,386,263** | **$317,246,086** | **$328,332,114** | **$342,710,262** |
| **FRANCHISES** | | | | |
| OTHER FRANCHISE FEES | $67,413 | $72,404 | $43,635 | $36,100 |
| PIPELINE EASEMENTS | 411,789 | 411,789 | 516,250 | 528,033 |
| TEXAS GAS SERVICE | 3,523,849 | 2,838,437 | 3,526,227 | 3,625,261 |
| TIME-WARNER | 3,906,480 | 4,104,526 | 4,005,732 | 4,163,515 |
| EL PASO WATER UTILITIES | 9,410,733 | 10,435,540 | 10,181,000 | 10,454,077 |
| AT&T | 7,132,365 | 7,097,502 | 6,064,346 | 6,656,620 |
| ONEOK | 13,832 | 2,483,900 | 1,200,000 | 1,200,000 |
| ELECTRIC COMPANY | 15,107,367 | 19,720,564 | 16,341,291 | 20,155,676 |
| TELECOM FRANCHSISEES | 1,779,097 | 1,888,487 | 1,812,632 | 1,839,066 |
| PASSENGER VEHICLE CROSSINGS | 16,093,844 | 16,431,688 | 16,987,522 | 16,071,088 |
| **TOTAL** | **$57,446,769** | **$65,484,838** | **$60,678,635** | **$64,729,436** |
| **SERVICE REVENUES** | | | | |
| CUSTOMER FACILITY CHARGE | $0 | $0 | $0 | $3,002,300 |
| AIRPORT BUILDING LEASE REVENUE | 1,693,853 | 1,601,193 | 1,585,100 | 1,773,532 |
| AIRPORT PARKING LOT FEES | 5,158,353 | 5,892,972 | 5,982,000 | 6,249,745 |
| AIRLINE SCHEDULED LANDING FEES | 4,033,372 | 3,083,522 | 2,735,400 | 2,957,000 |
| NONSCHEDULED LANDING FEES | 87,571 | 168,506 | 122,100 | 133,000 |
| AIRPORT GATE USE FEES | 133,000 | 128,895 | 0 | 0 |
| FUEL FLOWAGE FEES | 413,596 | 519,857 | 498,000 | 469,000 |
| AIRCRAFT PARKING FEES | 604,409 | 509,377 | 490,100 | 433,000 |
| TERM SPACE RENTAL - AIRLINE | 4,742,480 | 4,346,913 | 5,338,200 | 5,449,000 |
| TERMINAL SPACE RENTAL-OTHER | 537,150 | 527,261 | 611,200 | 606,000 |
| AIRPORT ADVERTISING REVENUES | 181,922 | 157,716 | 148,900 | 161,600 |
| AIRPORT FOOD AND BEV. REVENUE | 1,136,079 | 1,239,600 | 1,264,900 | 1,303,822 |
| AIRPORT GIFTSHOP NEWSTAND REV. | 535,460 | 557,705 | 565,400 | 565,000 |
| AIRPORT VENDING MACHINE REV. | 480 | 208 | 600 | 500 |
| AIRPORT CAR RENTALS | 4,399,255 | 4,460,850 | 4,405,900 | 4,400,000 |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **SERVICE REVENUES (continued)** | | | | |
| AIRPORT LA PLACITA REVENUES | 157,576 | 138,952 | 131,500 | 83,000 |
| AIRPORT TAXI AND LIMOUSINE FEE | 28,150 | 28,050 | 28,000 | 35,500 |
| AIRPORT PHONE TELECOMMUNICATION | 2,353 | 409 | 2,300 | 1,000 |
| AIRPORT EQUIPMENT PARKING RENT | 109,129 | 106,347 | 109,600 | 98,100 |
| AIRPORT LOADING BRIDGE CHARGES | 15,600 | 14,400 | 14,400 | 14,400 |
| AIRPORT CAR RENTAL PARKING REV | 118,747 | 102,995 | 108,800 | 117,000 |
| AIRPORT COST REIMBURSEMENTS | 0 | 0 | 0 | 0 |
| AIRPORT SEC COST REIMBURSMENT | 185,811 | 179,091 | 169,000 | 156,000 |
| AIRPORT UTIL COSTS REIMBURSMENT | 335,591 | 359,389 | 339,000 | 376,100 |
| AIRCRAFT TIE DOWN FEES | 3,120 | 3,120 | 3,100 | 3,100 |
| T-HANGAR RENTAL FEES | 325,588 | 317,568 | 325,000 | 315,000 |
| GROUND RENTALS | 7,220,810 | 7,216,112 | 7,379,729 | 7,174,354 |
| OTHER AIRPORT REVENUE | 300,236 | 58,729 | 48,650 | 62,550 |
| AIRPORT WASHRACK REVENUE | 279 | 136 | 200 | 200 |
| AIRPORT FINGERPRINT REVENUE | 17,250 | 29,835 | 18,000 | 30,000 |
| GOLF COURSE GREEN FEES | 937,501 | 975,966 | 1,041,300 | 996,883 |
| PRO SHOP SALES | 167,246 | 150,556 | 174,500 | 171,215 |
| DRIVING RANGE FEES | 18,030 | 26,919 | 27,700 | 32,443 |
| CARGO SCHEDULED LANDING FEES | 1,106,725 | 1,204,340 | 777,900 | 777,900 |
| FTZ WEEKLY EXPORTS | 600 | 0 | 0 | 0 |
| FARE BOX REVENUE | 7,036,525 | 7,827,673 | 7,707,719 | 8,526,254 |
| TICKET SALES | 470,152 | 519,182 | 554,336 | 551,000 |
| TROLLEY TOKEN SALES | 76,377 | 83,612 | 86,445 | 102,700 |
| LIFT BUS REVENUE - TICKETS | 252,455 | 215,060 | 290,510 | 269,000 |
| SENIOR CITIZEN BUS PASS | 209,688 | 196,110 | 234,625 | 175,200 |
| LIFT BUS REVENUE - FARE BOX | 256,168 | 256,356 | 279,116 | 269,900 |
| NON-TRANSPORTATION REVENUE | 65,177 | 88,479 | 74,710 | 129,998 |
| UNION DEPOT OFFICE LEASE REVENUE | 32,670 | 32,670 | 42,174 | 32,670 |
| REIMBURSED DAMAGES | 29,938 | 42,888 | 35,509 | 36,100 |
| WARRANTY CLAIMS REIMBURSEMENT | 0 | 938 | 14,140 | 1,000 |
| FTA SUBSIDY | 9,989,280 | 9,969,580 | 11,017,409 | 11,000,000 |
| FARE BOX COUNTY SERVICE | 53,526 | 51,996 | 35,457 | 56,400 |
| FARE BOX CITY OF SUNLAND PARK | 51,605 | 50,752 | 108,731 | 55,500 |
| FOOD ESTAB SITE ASSESSMENT | 92,893 | 93,587 | 92,000 | 92,000 |
| AMBULANCE SERVICE REVENUE | 10,089,348 | 7,383,366 | 11,971,851 | 9,277,025 |
| MISC LAB TESTS | 140 | 0 | 0 | 0 |
| PRIMARY CARE TB CLINIC | 3,183 | 6,462 | 0 | 0 |
| COUNTY FOOD SAFETY | 54,316 | 126,525 | 128,000 | 128,000 |
| OVERSEAS IMMUNIZATIONS | 11,925 | 5,850 | 6,514 | 6,514 |
| ANIMAL IMPOUNDMENT FEES | 254,170 | 248,142 | 235,000 | 298,000 |
| DENTAL CLINIC FEES | 329,214 | 370,586 | 325,000 | 451,361 |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **SERVICE REVENUES (continued)** | | | | |
| STD CLINIC VISIT | 125,885 | 153,692 | 123,000 | 135,056 |
| LAB TB-MYCOLOGY TESTS | 23,682 | 23,289 | 18,000 | 18,000 |
| MILK AND DAIRY LAB TESTS | 25,945 | 24,104 | 22,000 | 22,783 |
| ROUTINE IMMUNIZATIONS | 175,784 | 177,256 | 20,000 | 500 |
| STD HIV LAB TESTS | 15,194 | 31,772 | 22,000 | 44,000 |
| WATER LAB TESTS | 88,676 | 95,083 | 70,000 | 68,000 |
| ANIMAL ADOPTIONS | 1,754 | 630 | 1,400 | 1,000 |
| GARBAGE COLLECTION BILLINGS | 33,434,570 | 35,492,864 | 35,538,422 | 35,919,344 |
| LANDFILL FEES | 4,904,263 | 4,979,633 | 5,234,089 | 4,736,855 |
| RECYCLING REVENUES | 169,157 | 576,604 | 859,000 | 915,225 |
| SPECIAL WASTE REMOVAL FEES | 109,097 | 146,683 | 102,649 | 157,576 |
| WEED REMOVAL CHARGES | 179,941 | 170,761 | 217,958 | 175,351 |
| DOWNTOWN AREA SERVICE FEE | 40,000 | 0 | 0 | 0 |
| AIRPORT INDIRECT COST REIM. | 1,900,825 | 1,572,000 | 1,779,000 | 1,779,000 |
| MASS TRANSIT INDIR COST REIM. | 3,250,000 | 3,250,000 | 3,300,000 | 3,300,000 |
| **TOTAL** | **$108,510,844** | **$108,371,671** | **$114,993,243** | **$116,679,556** |
| **OPERATING REVENUES** | | | | |
| POS CITY - EMPLOYEE DEDUCTIONS | $7,206,379 | $7,449,221 | $5,234,335 | $5,234,335 |
| POS FIRE - EMPLOYEE DEDUCTIONS | 1,670,124 | 1,714,748 | 1,812,018 | 1,812,018 |
| POS POLICE - EMPLOYEE DEDUCTIONS | 2,242,172 | 2,271,528 | 2,378,251 | 2,378,251 |
| POS RETIREES DEDUCTIONS | 2,310,609 | 2,625,358 | 3,600,194 | 4,120,948 |
| POS CITY - EMPLOYER CONTRIB | 10,566,031 | 11,074,337 | 11,226,966 | 12,864,968 |
| POS FIRE - EMPLOYER CONTRIB | 5,817,205 | 5,791,860 | 6,067,295 | 6,481,910 |
| POS POLICE - EMPLOYER CONTRIB | 7,548,740 | 7,517,687 | 7,682,619 | 7,389,451 |
| WORKERS COMPENSATION CONTRIB | 8,370,532 | 8,626,623 | 6,266,490 | 8,354,050 |
| UNEMPLOYMENT CONTRIBUTIONS | 481,633 | 499,266 | 401,005 | 401,005 |
| GROUP LIFE INSURANCE CITY CONTRIB | 332,185 | 372,377 | 388,312 | 406,262 |
| GRP DENT CTY CONTRB-FIRE&POLICE | 555,715 | 556,924 | 631,228 | 637,584 |
| GRP DENT EMPLOYEE DED-FIRE&POL | 27,413 | 27,960 | 26,578 | 26,578 |
| GRP VISION CTY CONTRIB-FIRE&POL | 75,921 | 75,294 | 79,258 | 79,258 |
| WORKERS COMPENSATION PAYBACK | 1,256,177 | 1,324,962 | 368,072 | 474,043 |
| ZOO ADMISSION REVENUE | 1,926,106 | 1,883,657 | 2,282,283 | 2,065,000 |
| GENERAL ADMISSIONS REVENUE | 531,166 | 616,708 | 547,000 | 638,950 |
| PARKING FEE REVENUE | (97,875) | (101,431) | 874,296 | 815,000 |
| METER REVENUE | 1,357,697 | 1,326,033 | 1,350,005 | 1,614,321 |
| PATCHING STREET CUTS | 52,950 | 24,975 | 25,000 | 70,000 |
| STREET LIGHTS | 63,392 | 51,193 | 40,925 | 60,000 |
| ANTICIPATED WARRANT FEES | 266,473 | 293,198 | 298,926 | 298,926 |
| MOVING VIOLATION FINES | 2,355,152 | 2,599,995 | 2,736,774 | 3,400,000 |
| PUBLIC INSPECTION VIOLATIONS | 56,983 | 57,025 | 53,758 | 60,000 |
| HEALTH CODE VIOLATIONS | 26,636 | 28,492 | 25,000 | 25,000 |
| ANIMAL VIOLATIONS | 33,854 | 37,277 | 31,000 | 45,000 |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **OPERATING REVENUES (continued)** | | | | |
| LIABILITY INSURANCE VIOLATIONS | 2,042,987 | 2,083,489 | 2,146,362 | 2,600,000 |
| MISDEMEANORS | 465,617 | 454,543 | 470,000 | 470,000 |
| MISDEMEANOR WARRANTS | 24,150 | 29,642 | 28,438 | 28,438 |
| MOVING WARRANTS | 487,621 | 536,227 | 521,253 | 590,000 |
| ARREST FEES - MOVING VIOLATIONS | 577,947 | 573,428 | 613,159 | 655,000 |
| PARKING COURT COSTS | 83,501 | 62,003 | 67,560 | 71,725 |
| CITY COURT COSTS | 359,957 | 356,576 | 386,637 | 399,637 |
| UNDISTRIBUTED | (188,297) | 6,685 | 0 | 0 |
| OVERPAYMENT MUNI COURT TICKETS | 8,811 | 9,988 | 4,455 | 4,455 |
| SPECIAL EXPENSE FEE | 653,815 | 634,416 | 670,859 | 692,000 |
| MUNI COURT BLDG SECURITY FUND | 352,893 | 350,779 | 325,970 | 325,970 |
| MOVING VIOLATION FORFEITS | 3,087,973 | 2,848,098 | 3,118,853 | 3,118,853 |
| PARKING FORFEITS FINES | 1,718,083 | 1,339,097 | 1,835,264 | 2,202,030 |
| APPELLATE DOCKET FEES | 1,938 | 2,165 | 2,495 | 2,500 |
| RECOVERIES - PROFESSIONAL BOND | 2,903 | 5,502 | 0 | 3,800 |
| MUNI COURT TECH FEE COLLECTIONS | 470,249 | 467,244 | 434,204 | 434,204 |
| TIME PAYMENT FEES- MUNI COURT | 310,115 | 316,388 | 334,554 | 334,554 |
| CITY - FTA | 15,658 | 39,867 | 71,994 | 41,100 |
| NARCOTICS REIMBURSEMENT FEE | 17,065 | 27,647 | 17,065 | 17,500 |
| JUDICIAL SALARIES- CITY | 68,067 | 67,747 | 56,251 | 64,251 |
| RED LIGHT CAMERA VIOLATIONS | 31,060 | 1,260,585 | 854,096 | 882,092 |
| APPEALS BOARD FEES | 0 | 96,179 | 0 | 255,000 |
| BLDG SVCS INVESTIGATION FEES | 0 | 34,944 | 0 | 14,775 |
| BUILDING PERMITS | 1,819,119 | 1,952,768 | 1,800,000 | 1,800,000 |
| DEMOLITION PERMITS | 3,483 | 7,303 | 2,200 | 12,000 |
| ELECTRICAL PERMITS | 484,149 | 689,136 | 650,000 | 650,000 |
| FIRE PROTECTION PERMITS | 671 | 1,127 | 0 | 0 |
| GRADING PERMITS | 150,119 | 181,709 | 165,000 | 142,286 |
| MECHANICAL PERMITS | 404,943 | 703,077 | 725,000 | 725,000 |
| MOBILE HOME PLACEMENT PERMITS | 648 | 2,592 | 576 | 4,000 |
| PLAN REVIEW FEES | 259,750 | 331,413 | 300,000 | 275,000 |
| PLUMBING (CHP) HEALTH PERMITS | 13,961 | 5,139 | 12,815 | 10,000 |
| PLUMBING PERMITS | 414,389 | 466,087 | 425,000 | 547,601 |
| ROOFING PERMITS | 2,463,598 | 659,517 | 615,000 | 522,363 |
| SIDEWALK AND DRIVEWAY PERMITS | 3,169 | 13,291 | 2,018 | 10,000 |
| SIGNS PERMITS | 78,593 | 97,525 | 85,000 | 89,000 |
| ZONING BOARD FEES | 37,552 | 24,375 | 25,000 | 26,000 |
| BUILDING SERVICES REPORT SALES | 5,679 | 558 | 4,500 | 4,500 |
| OTHER PERMITS AND LICENSES | 564,697 | 459,673 | 497,000 | 452,058 |
| CHARITABLE SOLICITATION PERMIT | 7,235 | 7,521 | 7,500 | 8,000 |
| FOREIGN TRADE ZONE PERMITS | 271,345 | 256,535 | 265,600 | 288,275 |
| PARADE PERMITS | 10,298 | 9,540 | 10,000 | 9,000 |
| PAVING CUT PERMITS | 11,549 | 5,840 | 11,500 | 8,000 |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **OPERATING REVENUES (continued)** | | | | |
| REFUSE COLLECTION PERMITS | 51,610 | 61,576 | 70,000 | 64,655 |
| SUBDIVISION PERMITS | 284,698 | 218,941 | 250,000 | 68,338 |
| TAXI CAB OPERATING PERMITS | 66,492 | 53,077 | 35,100 | 35,100 |
| ALARMS LICENSES | 340,271 | 353,642 | 340,000 | 350,706 |
| ALCOHOLIC BEVERAGE LICENSES | 132,961 | 132,307 | 135,000 | 135,000 |
| AMPLIFICATION PERMITS | 167 | 2,604 | 693 | 8,000 |
| ANIMAL PERMIT AND REGISTRATION | 800,535 | 790,079 | 875,000 | 789,923 |
| ASSEMBLY PERMITS | 122 | 69 | 100 | 100 |
| CAB DRIVER LICENSES | 0 | 276 | 0 | 0 |
| CHAUFFEUR LICENSES | 2,800 | 4,500 | 2,700 | 3,000 |
| ELECTRICAL LICENSES | 2,675 | 2,988 | 2,500 | 2,500 |
| FOOD ESTABLISHMENT LICENSES | 767,900 | 744,776 | 750,000 | 750,432 |
| FOOD MANAGEMENT SCHOOL FEES | 723,054 | 654,894 | 680,000 | 680,198 |
| HOME IMPRVMT CONTRACTOR FEES | 186,074 | 140,490 | 160,000 | 150,000 |
| SIGN CONTRACTOR LICENSES | 16,497 | 15,390 | 14,000 | 14,000 |
| ZONING HOME OCCUPATION LICENSE | 23,425 | 10,445 | 21,905 | 11,000 |
| PENALTIES LATE FEES | 484,998 | 224,728 | 423,796 | 70,000 |
| HAZARDOUS CHEMICALS PERMITS | 71 | 510 | 0 | 0 |
| HIGH PILED COMBUST STORAGE PRMT | 257 | 0 | 0 | 0 |
| CHARTERED TOUR LIMO FEES | 12,723 | 14,584 | 19,153 | 15,612 |
| DRIVERLESS RENTAL FEES | 1,200 | 900 | 0 | 0 |
| STORM DRAIN PERMITS FEES | 8,799 | 7,829 | 8,327 | 9,882 |
| PROFESSIONAL OCCUP LICENSE | 26,550 | 27,175 | 17,500 | 29,355 |
| SPECIAL PRIVILEGE PERMITS | 64,479 | 13,986 | 55,670 | 15,000 |
| RESIDENTIAL BUILDING PERMITS | 3,097,611 | 3,767,704 | 3,200,000 | 3,573,997 |
| APPLICATION ANNUAL PROCESS FEE | 62,181 | 61,427 | 52,000 | 62,646 |
| CONDEMNATION FEE | 2,474 | 1,052 | 900 | 1,789 |
| FIRE ACCIDENT INVESTIGATION FEE | 4,204 | 6,093 | 5,000 | 5,000 |
| TEMPORARY LATE FEE PENALTY | 4,051 | 7,577 | 4,500 | 4,500 |
| PLUMB INS NET 3RD PARTY PAYMENT | 88 | 0 | 0 | 0 |
| TAXICAB ZONE 12 88 ZONE PERMIT | 1,750 | 6,500 | 1,500 | 6,000 |
| 3RD PARTY INS VISION CONSULTANT | 0 | 15,216 | 0 | 0 |
| 3RD PARTY INS CODE COMP INC | 0 | 2,200 | 0 | 0 |
| FIRE INSPECTIONS FEES | 76,231 | 126,238 | 143,411 | 143,411 |
| HAZMAT FEES | 375,647 | 365,154 | 368,279 | 344,537 |
| WRECKER AND STORAGE FEES | 0 | 15,240 | 0 | 0 |
| TAXI INSPECTION FEES | 24,187 | 23,532 | 24,026 | 22,915 |
| VEHICLE FOR HIRE INSPECT FEES | 1,316 | 868 | 5,854 | 1,500 |
| FALSE ALARM PENALTY | 27,437 | 39,975 | 37,680 | 71,173 |
| LIBRARY FEES | 218,736 | 207,608 | 217,571 | 217,571 |
| EVENT FEES | 61,956 | 133,843 | 131,230 | 121,927 |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **OPERATING REVENUES (continued)** | | | | |
| INSTRUCTIONAL FEES | 458,959 | 394,443 | 491,313 | 427,205 |
| MEMBERSHIP FEES | 106,558 | 117,037 | 86,984 | 98,563 |
| CHILD CARE SERVICES | 370,078 | 429,382 | 455,500 | 476,450 |
| SALES TO THE PUBLIC | 285,386 | 4,674,663 | 2,992,142 | 3,119,135 |
| ORGANIZED SPORTS LEAGUES FEES | 843,277 | 908,896 | 1,000,000 | 986,500 |
| PARKS DEPARTMENT REVENUE | (1) | 0 | 0 | 0 |
| MOTOR POOL USAGE FEES | 50,224 | 54,864 | 55,000 | 56,000 |
| EQUIPMENT MAINTENANCE CHARGES | 7,751,353 | 7,572,342 | 8,441,089 | 8,629,570 |
| FUEL AND LUBRICANTS CHARGES | 6,378,776 | 8,037,063 | 8,035,790 | 9,963,369 |
| MISC CHARGES-SALES TO DEPTS | 595,305 | 537,896 | 650,828 | 377,117 |
| INDIRECT COST RECOVERY | 1,919,841 | 2,549,745 | 1,821,385 | 1,900,000 |
| ENVIRONMENTAL FEES | 5,681,395 | 8,888,814 | 10,393,188 | 10,604,405 |
| POS COBRA DEDUCTIONS | 36,223 | 36,821 | 73,120 | 73,120 |
| PENSION PAYBACK - PRINCIPAL | 0 | 6,654 | 0 | 0 |
| PENSION PAYBACK-INT PORTION | 0 | 8,716 | 0 | 0 |
| NSF CHECK AND OTHER FEES | 4,827 | 3,701 | 4,085 | 4,085 |
| TAX OFFICE CERTIFICATES | 7,705 | 14,827 | 13,730 | 13,730 |
| **TOTAL** | **$105,076,556** | **$116,715,090** | **$114,558,315** | **$123,052,841** |
| **NON-OPERATING REVENUES** | | | | |
| REIMBURSED EXPENDITURES | $4,887,395 | $10,401,206 | $6,299,563 | $5,816,390 |
| INVESTMENT INTEREST REVENUE | 619,878 | 425,211 | 518,000 | 587,054 |
| FACILITY RENTALS REVENUE | 895,101 | 851,984 | 1,675,630 | 1,859,867 |
| PROPERTY LEASE REVENUE | 833,417 | 876,296 | 991,611 | 991,611 |
| GUS AND GOLDIE ROYALTY REVENUE | 1,588 | 3,282 | 2,500 | 2,500 |
| REVENUE PROG INCOME FTHB-567 | 827,475 | 852,799 | 0 | 0 |
| REVENUE PROG INCOME SINLGE 568 | 844,460 | 702,859 | 0 | 0 |
| REVENUE PROG INCOME MULTI -569 | 919,035 | 790,936 | 0 | 0 |
| DONATIONS | 816,577 | 633,608 | 235,060 | 349,407 |
| GAINS ON DISP-ENTERP FIX ASSET | (123,183) | 16,027 | 0 | 0 |
| PUBLIC INFO DISTRIBUTION FEE | 33,101 | 33,101 | 30,000 | 30,000 |
| BANK FEES CREDIT CARD FEES | 126,384 | 54,975 | 125,373 | 125,373 |
| MISC NON-OPERATING REVENUES | 3,707,349 | 5,308,490 | 2,239,726 | 3,011,078 |
| PENALTIES AND INTEREST | 406,574 | 1,447,850 | 229,000 | 65,000 |
| PHOTOSTATS | 308,629 | 285,889 | 298,047 | 298,047 |
| VENDING MACHINE PROCEEDS | 18,906 | 19,993 | 9,431 | 26,500 |
| ESCHEAT TO CITY MISC REVENUES | 10,500 | 549 | 549 | 549 |
| FEES REQUIRED BY ORDINANCE | 24,344 | 19,125 | 0 | 0 |
| PARKLAND DEDICATION FEES | 217,735 | 481,126 | 0 | 0 |
| ANNUAL REGISTRATION FEE-LOBBY | 1,600 | 2,920 | 4,800 | 4,800 |
| ECONOMIC DEVELOPMENT-CITY FUND | 193,593 | 40,408 | 348,546 | 292,811 |
| PASSENGER FACILITY CHARGES | 4,236,926 | 5,846,384 | 6,048,768 | 6,036,569 |
| **TOTAL** | **$19,807,384** | **$29,095,019** | **$19,056,604** | **$19,497,556** |

# ALL SOURCES REVENUE DETAIL

| Description | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **INTERGOVERNMENTAL** | | | | |
| FEDERAL GRANT PROCEEDS | $51,648,077 | $55,662,097 | $16,869,972 | $17,927,776 |
| STATE GRANT PROCEEDS | 19,424,148 | 17,804,614 | 16,049,367 | 16,015,572 |
| LOCAL GRANT PROCEEDS | 1,026,276 | 411,303 | 593,158 | 370,315 |
| CITY MATCH OF GRANT PROCEEDS | (1,146,329) | 2,004,993 | 1,061,844 | 1,258,013 |
| INTERLOCAL TAX COLL. AGREEMENT | 1,106,004 | 1,076,489 | 1,303,163 | 1,641,342 |
| CIVIC CENTER REVENUE | 4,183,406 | 0 | 0 | 0 |
| COUNTY PARTICIPATION | 468,873 | 438,658 | 470,000 | 470,000 |
| INTERLOCAL AGREEMENTS- HTH | 800,690 | 865,487 | 703,198 | 855,000 |
| PROGRAM INCOME | 557,441 | 349,524 | 791,409 | 743,174 |
| **TOTAL** | **$78,068,586** | **$78,613,165** | **$37,842,111** | **$39,281,192** |
| **TRANSFERS IN** | | | | |
| INTERFUND TRANSFERS (SOURCES) | $29,418,166 | $97,310,213 | $20,182,936 | $31,401,252 |
| FUND BAL. TRANSFERS (SOURCES) | 0 | 0 | 9,466,795 | 10,931,862 |
| CITY CONTR - RETIREE HEALTH | 2,768,386 | 3,118,704 | 3,184,335 | 0 |
| ORIGINAL ISSUES BOND PROCEEDS | 65,895,000 | 69,280,000 | 0 | 0 |
| PREMIUM ON BONDS SOLD | 3,585,079 | 57,868 | 0 | 0 |
| PROCEEDS-SALE OF USED EQUIP | 185,259 | 385,199 | 104,803 | 92,720 |
| PROCEEDS-SALE OF FIXED ASSET | 0 | 22,882 | 0 | 0 |
| PROCEEDS FROM THE SALE OF LAND | 876,645 | 187,404 | 0 | 0 |
| CLAIMS SETTLEMENT | 1,497,682 | 0 | 0 | 0 |
| TRANSFER FROM CAPITAL PROJECTS | 2,801,107 | 3,065,479 | 2,548,661 | 4,562,318 |
| LOAN PROCEEDS | 3,984,677 | 0 | 0 | 0 |
| PAYMENT IN LIEU OF TAXES | 2,275,638 | 2,839,325 | 3,885,641 | 3,865,800 |
| **TOTAL** | **$113,287,639** | **$176,267,073** | **$39,373,171** | **$50,853,952** |
| **TOTAL REVENUE - ALL SOURCES** | **$785,584,041** | **$891,792,942** | **$714,834,193** | **$756,804,795** |

# CITY OF EL PASO, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS

For the Year Ended August 31, 2010

| | General | Community Development Block Grants | Debt Service | Capital Projects | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|---|
| REVENUES | | | | | | |
| Property Taxes | $125,453,348 | - | 61,909,395 | - | 308,921 | 187,671,664 |
| Penalties and Interest-Delinquent taxes | 1,189,227 | - | 552,122 | - | - | 1,741,349 |
| Sales Taxes | 68,960,853 | - | - | 2,990,012 | 5,846,278 | 77,797,143 |
| Franchise Fees | 39,906,716 | - | - | - | 1,138,976 | 41,045,692 |
| Charges for Services | 22,583,280 | 1,124,422 | 1,355,785 | 2,318,221 | 8,217,222 | 35,598,930 |
| Fines and Forfeitures | 12,477,009 | - | - | - | 854,202 | 13,331,211 |
| Licenses and Permits | 14,070,414 | - | - | - | - | 14,070,414 |
| Intergovernmental Revenues | 670,661 | 17,731,139 | - | 2,230,569 | 41,649,857 | 62,282,226 |
| County Participation | 468,873 | - | - | - | - | 468,873 |
| Interest | 213,431 | 293,156 | 80,897 | 104,637 | 3,516 | 695,637 |
| Rents and Other | 695,182 | - | - | - | 3,476,838 | 4,172,020 |
| TOTAL REVENUES | 286,688,994 | 19,148,717 | 63,898,199 | 7,643,439 | 61,495,810 | 438,875,159 |
| EXPENDITURES | | | | | | |
| Current: | | | | | | |
| General Government | 29,704,975 | 234,254 | - | - | 2,248,756 | 32,187,985 |
| Public Safety | 189,615,445 | - | - | - | 12,737,182 | 202,352,627 |
| Public Works | 22,524,430 | - | - | - | 22,560 | 22,546,990 |
| Facilities Maintenance | 13,199,006 | - | - | - | - | 13,199,006 |
| Public Health | 7,908,643 | - | - | - | 13,988,328 | 21,896,971 |
| Parks Department | 19,938,174 | 236,666 | - | - | 39,159 | 20,213,999 |
| Library | 7,717,307 | - | - | - | 568,280 | 8,285,587 |
| Non Departmental | 5,132,818 | - | - | - | - | 5,132,818 |
| Culture and Recreation | 5,455,728 | - | - | - | 12,676,806 | 18,132,534 |
| Economic Development | 1,659,112 | - | - | - | 411,332 | 2,070,444 |
| Solid Waste | - | 104,680 | - | - | 269,549 | 374,229 |
| Community and Human Development | 411,131 | 13,226,974 | - | - | 3,309,825 | 16,947,930 |
| Debt Service: | | | | | | |
| Principal | 1,009,423 | - | 28,226,929 | - | - | 29,236,352 |
| Interest Expense | 296,309 | - | 40,212,572 | - | - | 40,508,881 |
| Fiscal Fees | - | - | (98,443) | 744,153 | - | 645,710 |
| Capital Outlay | 427,259 | 5,346,143 | - | 61,961,284 | 12,329,825 | 80,064,511 |
| TOTAL EXPENDITURES | 304,999,760 | 19,148,717 | 68,341,058 | 62,705,437 | 58,601,602 | 513,796,574 |
| Excess(Deficiency) of revenues over expenditures | (18,310,766) | - | (4,442,859) | (55,061,998) | 2,894,208 | (74,921,415) |
| OTHER FINANCING SOURCES(USES): | | | | | | |
| Transfers In | 20,850,527 | - | 3,275,638 | 758,223 | - | 24,884,388 |
| Transfers Out | (119,739) | - | - | (3,398,059) | (607,776) | (4,125,574) |
| Federal Tax Credit - Build America Bonds | - | - | 785,097 | - | - | 785,097 |
| Face Amount of Bonds Issued | - | - | - | 65,895,000 | - | 65,895,000 |
| Premium on Issuance of Bonds | - | - | - | 2,903,204 | - | 2,903,204 |
| Proceeds from Sale of Capital Assets | - | - | - | 1,045,067 | 3,270 | 1,048,337 |
| Loan Proceeds | - | - | - | 3,984,677 | - | 3,984,677 |
| TOTAL OTHER FINANCING SOURCES(USES) | 20,730,788 | - | 4,060,735 | 71,188,112 | (604,506) | 95,375,129 |
| Net change in fund balances | 2,420,022 | - | (382,124) | 16,126,114 | 2,289,702 | 20,453,714 |
| Fund balances - beginning of year | 38,219,708 | - | 5,711,107 | (1,923,167) | 18,278,330 | 60,285,978 |
| Fund balances - end of year | $ 40,639,730 | - | 5,328,983 | 14,202,947 | 20,568,032 | 80,739,692 |

Note: Excerpt from the FY 2010 City of El Paso Comprehensive Annual Financial Report.

# CITY OF EL PASO, TEXAS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS(DEFICIT)
PROPRIETARY FUNDS
For the Year Ended August 31, 2010

| | Business-type Activities - Enterprise Funds | | | | | |
|---|---|---|---|---|---|---|
| | El Paso International Airport | Environmental Services | Mass Transit | International Bridges | Total | Governmental Activities - Internal Service Funds |
| OPERATING REVENUES: | | | | | | |
| Charges of Rentals and Fees | 34,526,474 | 44,618,883 | 34,474 | 31,080 | 79,210,911 | - |
| Charges of Tolls | | - | - | 16,093,844 | 16,093,844 | - |
| Charges of Fares and Fees | 340,472 | - | 8,432,183 | - | 8,772,655 | - |
| Sales to Departments | | - | - | - | - | 14,774,793 |
| Premium Contributions | | - | - | - | - | 50,009,272 |
| General Revenues | 40,630 | 172,023 | 12,063 | - | 224,716 | 1,429,644 |
| Total Operating Revenues | 34,907,576 | 44,790,906 | 8,478,720 | 16,124,924 | 104,302,126 | 66,213,709 |
| OPERATING EXPENSES: | | | | | | |
| Personnel Services | 15,837,849 | 13,945,526 | 33,265,554 | 2,221,926 | 65,270,855 | 4,647,066 |
| Contractual Services | 16,950 | 15,917 | - | - | 32,867 | - |
| Professional Services | 467,611 | 153,913 | 396,423 | 920 | 1,018,867 | 1,003,312 |
| Outside Contracts | 5,490,327 | 1,615,390 | 3,456,521 | 762,077 | 11,324,315 | 4,022,890 |
| Fuel and Lubricants | 277,953 | 2,351,923 | 3,788,679 | 10,206 | 6,428,761 | 6,432,177 |
| Materials and Supplies | 645,766 | 4,271,427 | 3,597,885 | 47,216 | 8,562,294 | 3,744,635 |
| Communications | 206,737 | 187,359 | 155,827 | 20,611 | 570,534 | 15,696 |
| Utilities | 1,913,570 | 30,515 | 570,005 | 32,913 | 2,547,003 | 26,283 |
| Operating Leases | 27,621 | 14,269 | 501,389 | (8,142) | 535,137 | 93,026 |
| Travel and Entertainment | 147,976 | 47,116 | 43,229 | 4,966 | 243,287 | 4,131 |
| Services and Other Charges | | - | - | - | - | - |
| Interfund Services | | - | - | - | - | |
| Benefits Provided | 295 | - | 37,325 | - | 37,620 | 40,708,461 |
| Maintenance and Repairs | 797,735 | 258,068 | 374,794 | 2,070 | 1,432,667 | 1,107,261 |
| Landfill and Transfer Station Utilization | | 1,003,394 | - | - | 1,003,394 | - |
| Other Operating Expenses | 358,910 | 941,197 | 6,270,752 | 32,598 | 7,603,457 | 43,123 |
| Depreciation | 14,557,577 | 5,530,290 | 8,783,592 | 574,264 | 29,445,723 | 35,698 |
| Total Operating Expenses | 40,746,877 | 30,366,304 | 61,241,975 | 3,701,625 | 136,056,781 | 61,883,759 |
| Operating Income (Loss) | (5,839,301) | 14,424,602 | (52,763,255) | 12,423,299 | (31,754,655) | 4,329,950 |
| NONOPERATING REVENUES (EXPENSES): | | | | | | |
| Interest Revenue | 158,334 | 71,779 | - | 31,440 | 261,553 | 58,362 |
| Net Increase in the Fair Value of Investments | | - | - | - | - | - |
| Interest Expense | (439,943) | (1,328,408) | (734,864) | (468,308) | (2,971,523) | - |
| Federal Tax Credit - Build America Bonds | | - | 88,469 | - | 88,469 | - |
| Gain(Loss) on Sale of Equipment and Land | (15,159) | (125,816) | 14,022 | - | (126,953) | (8,905) |
| Passenger Facility Charge | 4,236,926 | - | - | - | 4,236,926 | - |
| Sales Tax | | - | 33,388,336 | - | 33,388,336 | - |
| FTA Subsidy | | - | 9,989,280 | - | 9,989,280 | - |
| Other Revenues (Expenses) | | - | - | - | - | - |
| Total NonOperating Revenues (Expenses) | 3,940,158 | (1,382,445) | 42,745,243 | (436,868) | 44,866,088 | 49,457 |
| Income (Loss) Before Capital Contributions and Transfers | (1,899,143) | 13,042,157 | (10,018,012) | 11,986,431 | 13,111,433 | 4,379,407 |
| Capital Contributions | 2,157,840 | 1,097,001 | 5,650,917 | - | 9,265,886 | - |
| Capital Contributions-ARRA Stimulus Grants | | - | 7,367,003 | - | 7,367,003 | - |
| Transfers Out | (2,094,418) | (3,562,131) | (3,250,000) | (11,920,466) | (20,827,015) | - |
| Transfers In | | 68,201 | - | - | 68,201 | - |
| Intrafund Transfers | | - | - | - | - | - |
| Intrafund Transfers Out | | - | - | - | - | - |
| Change in net assets | (1,835,721) | 10,645,228 | (250,092) | 65,965 | 8,985,508 | 4,379,407 |
| Total Net Assets(Deficit)-beginning | 223,211,468 | (1,027,400) | 95,241,985 | 4,707,037 | 321,772,962 | (738,099) |
| Total Net Assets-ending | 221,375,747 | 9,617,828 | 94,991,893 | 4,773,002 | 330,758,470 | 3,641,308 |

Note: Excerpt from the FY 2010 City of El Paso Comprehensive Annual Financial Report.

# CITY OF EL PASO, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS

For the Year Ended August 31, 2011

| | General Fund | Community Development Block Grants | Debt Service | Capital Projects | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|---|
| REVENUES | | | | | | |
| Property Taxes | $ 127,264,779 | - | 66,139,094 | - | 449,634 | 193,853,507 |
| Penalties and Interest-Delinquent taxes | 1,240,645 | - | 598,145 | - | - | 1,838,790 |
| Sales Taxes | 74,284,237 | - | - | 3,078,949 | 5,532,475 | 82,895,661 |
| Franchise Fees | 44,248,798 | - | - | - | 4,543,826 | 48,792,624 |
| Charges for Services | 19,888,110 | 3,050,187 | 1,321,060 | 716,820 | 7,731,417 | 32,707,594 |
| Fines and Forfeitures | 12,409,494 | - | - | - | 2,078,608 | 14,488,102 |
| Licenses and Permits | 13,367,297 | - | - | - | 17,792 | 13,385,089 |
| Intergovernmental Revenues | 729,857 | 15,052,528 | - | 9,994,534 | 46,169,554 | 71,946,473 |
| County Participation | 438,658 | - | - | - | - | 438,658 |
| Interest | 121,028 | - | 54,583 | 73,677 | 3,172 | 252,460 |
| Rents and Other | 1,165,077 | - | - | - | 3,797,238 | 4,962,315 |
| TOTAL REVENUES | 295,157,980 | 18,102,715 | 68,112,882 | 13,863,980 | 70,323,716 | 465,561,273 |
| EXPENDITURES | | | | | | |
| Current: | | | | | | |
| General Government | 28,090,271 | - | - | - | 1,671,533 | 29,761,804 |
| Public Safety | 194,109,169 | - | - | - | 11,785,337 | 205,894,506 |
| Public Works | 19,549,097 | - | - | - | 560,014 | 20,109,111 |
| Facilities Maintenance | 22,578,339 | - | - | - | - | 22,578,339 |
| Public Health | 8,418,981 | - | - | - | 12,403,404 | 20,822,385 |
| Parks Department | 10,605,808 | 288,051 | - | - | 66,801 | 10,960,660 |
| Library | 7,970,984 | - | - | - | 542,794 | 8,513,778 |
| Non Departmental | 5,441,674 | - | - | - | - | 5,441,674 |
| Culture and Recreation | 5,702,875 | - | - | - | 12,273,548 | 17,976,423 |
| Economic Development | 3,242,582 | - | - | - | 4,578,092 | 7,820,674 |
| Environmental Code Compliance | 453,977 | 52,894 | - | - | 896,611 | 1,403,482 |
| Community and Human Development | 495,025 | 17,761,770 | - | - | 7,752,687 | 26,009,482 |
| Debt Service: | | | | | | |
| Principal | 1,081,915 | - | 29,483,928 | - | - | 30,565,843 |
| Interest Expense | 728,484 | - | 42,243,471 | - | - | 42,971,955 |
| Fiscal Fees | - | - | 3,476 | 702,335 | - | 705,811 |
| Capital Outlay | 288,927 | - | - | 76,641,688 | 14,276,775 | 91,207,390 |
| TOTAL EXPENDITURES | 308,758,108 | 18,102,715 | 71,730,875 | 77,344,023 | 66,807,596 | 542,743,317 |
| Excess(Deficiency) of revenues over expenditures | (13,600,128) | - | (3,617,993) | (63,480,043) | 3,516,120 | (77,182,044) |
| OTHER FINANCING SOURCES(USES): | | | | | | |
| Transfers In | 18,534,404 | - | 2,603,564 | 4,546,116 | 214,746 | 25,898,830 |
| Transfers Out | (3,240,862) | - | - | (2,603,564) | (1,520,000) | (7,364,426) |
| Federal Tax Credit - Build America Bonds | - | - | 1,885,064 | - | - | 1,885,064 |
| Face Amount of Bonds Issued | - | - | - | 69,280,000 | - | 69,280,000 |
| Premium on Issuance of Bonds | - | - | - | 57,868 | - | 57,868 |
| Proceeds from Sale of Capital Assets | - | - | - | 547,063 | 8,714 | 555,777 |
| TOTAL OTHER FINANCING SOURCES(USES) | 15,293,542 | - | 4,488,628 | 71,827,483 | (1,296,540) | 90,313,113 |
| Net change in fund balances | 1,693,414 | - | 870,635 | 8,347,440 | 2,219,580 | 13,131,069 |
| Fund balances - beginning of year | 40,639,730 | - | 5,328,983 | 14,202,947 | 20,568,032 | 80,739,692 |
| Fund balances - end of year | $ 42,333,144 | - | 6,199,618 | 22,550,387 | 22,787,612 | 93,870,761 |

Note: Excerpt from the FY 2011 City of El Paso Comprehensive Annual Financial Report.

# CITY OF EL PASO, TEXAS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS(DEFICIT)
PROPRIETARY FUNDS
For the Year Ended August 31, 2011

| | Business-type Activities - Enterprise Funds | | | | | |
|---|---|---|---|---|---|---|
| | El Paso International Airport | Environmental Services | Mass Transit | International Bridges | Total | Governmental Activities - Internal Service Funds |
| OPERATING REVENUES: | | | | | | |
| Charges of Rentals and Fees | $ 34,388,300 | 50,349,179 | 24,064 | 32,634 | 84,794,177 | - |
| Charges of Tolls | - | - | - | 16,431,696 | 16,431,696 | - |
| Charges of Fares and Fees | 297,426 | - | 9,253,890 | - | 9,551,316 | - |
| Sales to Departments | - | - | - | - | - | 16,202,567 |
| Premium Contributions | - | - | - | - | - | 51,758,705 |
| General Revenues | 23,536 | 179,578 | 20,996 | 10,940 | 235,050 | 1,475,220 |
| Total Operating Revenues | 34,709,262 | 50,528,757 | 9,298,950 | 16,475,270 | 111,012,239 | 69,436,492 |
| OPERATING EXPENSES: | | | | | | |
| Personnel Services | 16,204,181 | 15,705,535 | 35,278,093 | 2,264,573 | 69,452,382 | 5,001,669 |
| Contractual Services | 10,050 | 94,489 | - | - | 104,539 | - |
| Professional Services | 639,586 | 39,585 | 500,356 | 4,976 | 1,184,503 | 1,075,825 |
| Outside Contracts | 5,878,069 | 2,825,371 | 4,202,836 | 865,137 | 13,771,413 | 3,583,195 |
| Fuel and Lubricants | 311,469 | 3,108,802 | 3,919,967 | 11,143 | 7,351,381 | 8,298,064 |
| Materials and Supplies | 675,297 | 4,835,139 | 3,883,537 | 55,002 | 9,448,975 | 3,407,848 |
| Communications | 219,209 | 185,751 | 173,848 | 20,813 | 599,621 | 15,845 |
| Utilities | 1,852,751 | 38,000 | 598,058 | 32,384 | 2,521,193 | 22,478 |
| Operating Leases | 35,068 | 38,177 | 496,586 | - | 569,831 | 94,437 |
| Travel and Entertainment | 127,746 | 61,607 | 32,322 | 9,663 | 231,338 | 892 |
| Benefits Provided | 177 | - | 30,076 | - | 30,253 | 45,313,292 |
| Maintenance and Repairs | 832,537 | 380,598 | 535,368 | 39,773 | 1,788,276 | 1,008,368 |
| Landfill and Transfer Station Utilization | - | (1,538,159) | - | - | (1,538,159) | - |
| Other Operating Expenses | 381,151 | 3,953,023 | 2,245,563 | 67,045 | 6,646,782 | 21,595 |
| Depreciation | 14,581,757 | 6,291,789 | 10,610,981 | 574,264 | 32,058,791 | 35,698 |
| Total Operating Expenses | 41,749,048 | 36,019,707 | 62,507,591 | 3,944,773 | 144,221,119 | 67,879,206 |
| Operating Income (Loss) | (7,039,786) | 14,509,050 | (53,208,641) | 12,530,497 | (33,208,880) | 1,557,286 |
| NONOPERATING REVENUES (EXPENSES): | | | | | | |
| Interest Revenue | 145,858 | 68,842 | - | 21,358 | 236,058 | 38,197 |
| Interest Expense | (490,076) | (1,235,677) | (1,035,146) | (614,782) | (3,375,681) | - |
| Federal Tax Credit - Build America Bonds | - | - | 206,950 | - | 206,950 | - |
| Gain(Loss) on Sale of Equipment and Land | 16,027 | 104,008 | 2,293 | - | 122,328 | - |
| Passenger Facility Charge | 5,846,384 | - | - | - | 5,846,384 | - |
| Sales Tax | - | - | 35,812,504 | - | 35,812,504 | - |
| FTA Subsidy | - | - | 9,969,580 | - | 9,969,580 | - |
| Total NonOperating Revenues (Expenses) | 5,518,193 | (1,062,827) | 44,956,181 | (593,424) | 48,818,123 | 38,197 |
| Income (Loss) Before Capital Contributions and Transfers | (1,521,593) | 13,446,223 | (8,252,460) | 11,937,073 | 15,609,243 | 1,595,483 |
| Capital Contributions | 3,244,337 | 845,165 | 9,695,901 | - | 13,785,403 | - |
| Capital Contributions-ARRA Stimulus Grants | - | - | 5,884,735 | - | 5,884,735 | - |
| Transfers Out | (1,612,408) | (2,638,385) | (3,250,000) | (11,033,611) | (18,534,404) | - |
| Change in net assets | 110,336 | 11,653,003 | 4,078,176 | 903,462 | 16,744,977 | 1,595,483 |
| Total Net Assets(Deficit)-beginning | 221,375,747 | 9,617,828 | 94,991,893 | 4,773,002 | 330,758,470 | 3,641,308 |
| Total Net Assets-ending | $ 221,486,083 | 21,270,831 | 99,070,069 | 5,676,464 | 347,503,447 | 5,236,791 |

Note: Excerpt from the FY 2011 City of El Paso Comprehensive Annual Financial Report.

# All Funds Appropriations Summary by Department

| Department | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Airport | $48,530,068 | $120,231,903 | $43,922,049 | $48,445,795 |
| City Attorney | 4,767,379 | 4,893,276 | 4,439,901 | 4,686,973 |
| City Development | 9,251,341 | 10,335,968 | 8,423,350 | 14,156,633 |
| City Manager | 2,746,848 | 2,654,017 | 2,877,153 | 2,751,693 |
| Community & Human Development | 25,053,993 | 25,806,192 | 16,984,725 | 14,876,599 |
| Convention & Performing Arts Center | 16,614,207 | 10,874,578 | 12,178,575 | 12,896,358 |
| Department of Transportation | 14,686,400 | 15,724,555 | 17,157,915 | 17,348,517 |
| Engineering & Construction Management | 37,274,829 | 73,446,156 | 4,908,826 | 4,255,350 |
| Environmental Services | 41,184,789 | 44,339,256 | 54,196,157 | 66,419,245 |
| Financial Services | 2,979,258 | 3,228,789 | 3,438,235 | 3,278,621 |
| Fire | 83,559,315 | 90,899,503 | 89,504,812 | 94,084,197 |
| General Services | 51,915,689 | 50,163,741 | 43,534,095 | 48,530,636 |
| Human Resources | 39,561,233 | 42,431,936 | 44,792,830 | 45,496,085 |
| Information Technology | 9,973,149 | 12,736,423 | 13,177,287 | 15,080,230 |
| International Bridges | 16,174,119 | 13,708,072 | 17,625,750 | 16,981,825 |
| Library | 8,367,321 | 11,345,060 | 8,728,415 | 8,771,050 |
| Mass Transit - Sun Metro | 62,850,181 | 66,287,962 | 61,164,909 | 63,017,538 |
| Mayor & Council | 1,382,622 | 1,293,765 | 1,323,038 | 1,333,970 |
| Metropolitan Planning Organization | 1,478,296 | 1,369,297 | 1,713,022 | 1,764,680 |
| Municipal Clerk | 5,295,565 | 6,890,495 | 5,700,109 | 6,238,082 |
| Museums & Cultural Affairs | 4,313,688 | 4,596,480 | 4,177,003 | 4,574,707 |
| Non-Departmental | 108,187,568 | 103,421,689 | 103,288,372 | 104,937,516 |
| Parks & Recreation | 11,553,955 | 13,100,871 | 12,117,147 | 12,507,335 |
| Police | 121,172,692 | 116,744,526 | 112,478,238 | 116,626,014 |
| Public Health | 19,854,896 | 18,112,176 | 19,052,491 | 19,416,200 |
| Tax | 4,128,589 | 3,941,556 | 1,548,970 | 2,019,531 |
| Zoo | 4,987,692 | 5,800,865 | 6,380,819 | 6,309,415 |
| ***Grand Total*** | **$757,845,682** | **$874,379,107** | **$714,834,193** | **$756,804,795** |

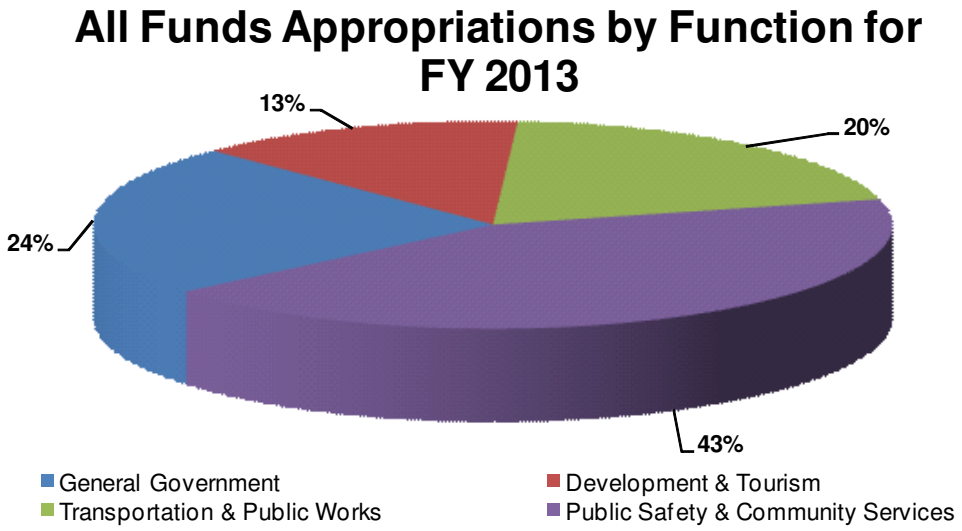
**Variance in Actual FY 2010 to Actual FY 2011:**

**Airport**: Increase in internal transfers due to FY 2011 Series Bond and grant or internally funded capital projects. **Convention & Performing Arts Center**: Decrease mainly reflects a modified accrual adjustment related to the recording of a management contract for the civic center. **Engineering**: Capital projects for the City are included and managed by the Engineering Department. Increase is due to land purchases, data processing equipment, construction costs, and increased funding for the purchase of buses. **Environmental Services**: Increase due to purchase of capital items and increased costs in environmental contracts and grounds keeping contracts. **Fire**: Increase due to contractual obligations for uniform employees and the transfer of 911 Communications function from Police. **Human Resources**: Increase for health care provider services and prescription benefits payments. **Information Technology**: Increase due to the purchase of public safety equipment for Police and Fire with federal grant funds. **Library**: Increase is a result of federal funds received for the purchase of computer equipment. **Sun Metro**: Increased costs for salaries, overtime, and depreciation expense. **Non-Departmental**: Net decrease is a result of a reduction to construction due to completion of various projects and an increase to the vehicle replacement fund and interest expense. **Police**: Decrease in personal services due to the transfer of 911 Communications function to the Fire Department.

# All Funds Appropriations Summary by Function

| Function | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | $173,726,645 | $174,601,452 | $174,885,786 | $179,584,619 |
| Development & Tourism | 108,750,989 | 177,645,986 | 92,066,521 | 101,259,507 |
| Transportation & Public Works | 184,379,514 | 220,699,783 | 146,104,517 | 151,898,546 |
| Public Safety & Community Services | 290,988,532 | 301,431,888 | 301,777,369 | 324,062,123 |
| ***Grand Total*** | **$757,845,681** | **$874,379,109** | **$714,834,193** | **$756,804,795** |

**Variance in Actual FY 2010 to Actual FY 2011:**
**General Government**: Net increase is for health care provider services and prescription benefits payments, the purchase of public safety equipment for Police and Fire, and a reduction to construction due to the completion of various capital projects. **Development & Tourism**: Increase in internal transfers due to FY 2011 Series Bond and grant or internally funded capital projects for the Airport Department. **Transportation & Public Works**: Increase in land purchases, data processing equipment, construction costs, and increased funding for the purchase of buses. **Public Safety & Community Services**: Increase is due to contractual obligations for Police and Fire uniform employees, full costs for 911 Communication services, purchases of capital equipment and computer equipment.




***General Government:*** *City Attorney, City Manager, Financial Services, Human Resources, Information Technology, Mayor & Council, Non-Departmental, Tax*

***Development & Tourism:*** *Airport, City Development, Community & Human Development, Convention & Performing Arts Center, Museum & Cultural Affairs, Zoo*

***Transportation & Public Works:*** *Engineering & Construction Management, Department of Transportation, General Services, International Bridges, Mass Transit-Sun Metro, Metropolitan Planning Organization*

***Public Safety & Community Services:*** *Environmental Services, Fire, Library, Municipal Clerk, Parks & Recreation, Police, Public Health*

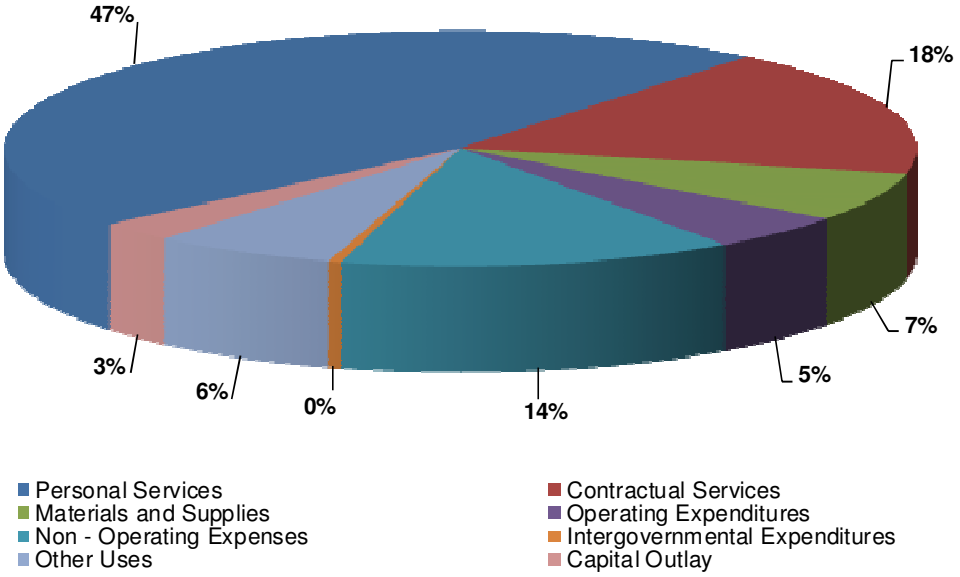
# All Funds Appropriations Summary by Character

| Character | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | $334,312,337 | $344,451,050 | $344,763,815 | $355,422,999 |
| Contractual Services | 101,666,358 | 117,497,851 | 121,381,831 | 133,508,995 |
| Materials and Supplies | 40,125,561 | 42,980,307 | 48,446,291 | 51,106,529 |
| Operating Expenditures | 73,331,195 | 65,322,849 | 37,580,943 | 37,540,871 |
| Non-Operating Expenditures | 95,053,023 | 96,368,117 | 108,089,923 | 106,014,140 |
| Intergovernmental Expenditures | 1,037,293 | 1,848,949 | 3,246,244 | 3,436,587 |
| Other Uses | 29,113,228 | 98,197,186 | 33,718,823 | 49,207,545 |
| Capital Outlay | 83,206,685 | 107,712,800 | 17,606,323 | 20,567,129 |
| ***Grand Total*** | **$757,845,681** | **$874,379,109** | **$714,834,193** | **$756,804,795** |

**Variance in Actual FY 2010 to Actual FY 2011:**

**Personal Services**: Increase is due to contractual obligations for Police and Fire uniform employees and full costs for 911 Communication services. **Contractual Services**: Increase in costs for health care provider services, prescription benefits payments, and a reclassification of a contract for management of the civic center from Operating Expenditures. **Materials and Supplies**: Increase is mainly due to fuel inventory purchases. **Operating Expenditures**: Decrease is due to a reclassification of a contract for management of the civic center to Contractual Services. **Non-Operating Expenditures**: Increase in interest and principal payment expenses. **Intergovernmental Expenditures**: Increase in grant match requirements for Police, Fire, and Environmental Services. **Other Uses**: Increase in internal transfers for Airport's FY 2011 Series Bond and grant or internally funded capital projects as well as the Convention and Performing Arts Center transfer of funds between Contractual and Operating Expenditures. **Capital Outlay**: Increase in land purchases, public safety equipment, computer processing equipment, increase to vehicle replacement fund and for the purchase of buses.

## All Funds Appropriations by Character for FY 2013



# General Fund Appropriations Summary by Department

| Department | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Airport | $0 | $29 | $0 | $0 |
| City Attorney | 4,556,905 | 4,538,016 | 4,094,152 | 4,243,540 |
| City Development | 8,121,808 | 8,121,927 | 7,202,710 | 8,421,200 |
| City Manager | 2,734,985 | 2,675,928 | 2,877,153 | 2,751,693 |
| Community & Human Development | 411,134 | 495,025 | 527,398 | 528,016 |
| Convention & Performing Arts Center | 0 | 0 | 0 | 0 |
| Department of Transportation | 14,318,507 | 12,451,795 | 13,404,395 | 13,452,239 |
| Engineering & Construction Management | 3,418,274 | 2,465,446 | 3,617,943 | 2,893,352 |
| Environmental Services | 2,992,117 | 3,221,704 | 2,530,092 | 2,247,985 |
| Financial Services | 2,754,207 | 3,005,058 | 3,164,108 | 3,052,861 |
| Fire | 76,538,576 | 85,039,638 | 88,134,043 | 91,853,046 |
| General Services | 26,245,701 | 24,636,365 | 25,625,292 | 27,273,421 |
| Human Resources | 1,948,351 | 1,814,696 | 1,862,805 | 1,877,543 |
| Information Technology | 8,985,035 | 10,063,149 | 11,810,537 | 14,657,624 |
| International Bridges | 0 | 0 | 0 | 0 |
| Library | 7,717,306 | 7,970,979 | 8,529,540 | 8,656,780 |
| Mass Transit - Sun Metro | 0 | 0 | 0 | 0 |
| Mayor & Council | 1,292,625 | 1,215,230 | 1,323,038 | 1,333,970 |
| Metropolitan Planning Organization | 0 | 0 | 0 | 0 |
| Municipal Clerk | 4,564,152 | 4,884,235 | 4,728,609 | 5,255,507 |
| Museums & Cultural Affairs | 2,210,366 | 2,141,707 | 2,263,041 | 2,327,705 |
| Non-Departmental | 5,135,755 | 8,584,573 | 8,091,823 | 8,322,928 |
| Parks & Recreation | 9,351,997 | 10,573,551 | 11,790,471 | 12,174,203 |
| Police | 108,937,284 | 104,932,591 | 109,494,139 | 112,285,362 |
| Public Health | 5,562,952 | 5,651,242 | 5,973,803 | 6,061,985 |
| Tax | 4,031,687 | 3,929,056 | 1,548,970 | 2,019,531 |
| Zoo | 3,245,366 | 3,561,164 | 3,574,618 | 3,792,405 |
| ***Grand Total*** | **$305,075,092** | **$311,973,075** | **$322,168,680** | **$335,482,896** |

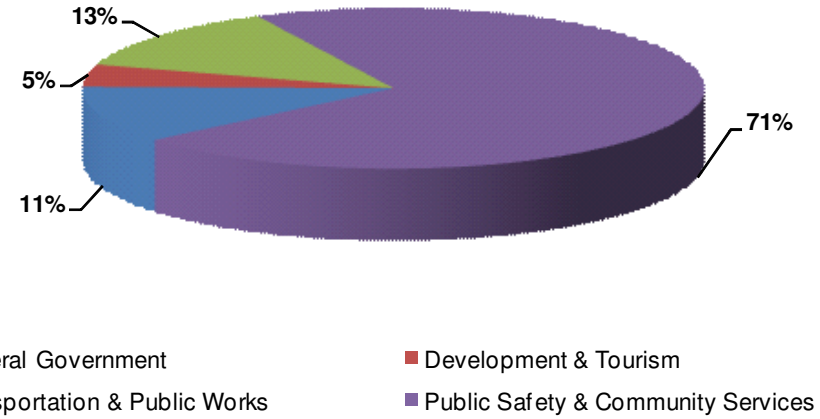
**Variance in Actual FY 2010 to Actual FY 2011:**
**Department of Transportation**: Decrease is a result of a reduction in grounds keeping contracts, public access maintenance contracts, and equipment maintenance services. **Engineering & Construction Management**: Decrease is due to a reduction in salaries & wages. **Fire**: Increase in personal services due to the transfer of 911 Communications function from Police and contractual obligations for uniformed employees. **General Services**: Decrease in personal services and office equipment maintenance contracts. **Information Technology**: Increase in data process service contracts and office equipment maintenance contracts centralized in IT. **Non-Departmental** Increase in interfund transfers to a special fund for vehicle replacement. **Police**: Decrease is due to the transfer of 911 Communications function to Fire, part of the reduction is offset by an increase in uniformed salaries due to contractual obligations.

# General Fund Appropriations Summary by Function

| Function | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | $31,439,550 | $35,825,706 | $34,772,586 | $38,259,690 |
| Development & Tourism | 13,988,675 | 14,319,852 | 13,567,767 | 15,069,326 |
| Transportation & Public Works | 43,982,483 | 39,553,606 | 42,647,630 | 43,619,012 |
| Public Safety & Community Services | 215,664,384 | 222,273,940 | 231,180,697 | 238,534,868 |
| ***Grand Total*** | **$305,075,092** | **$311,973,103** | **$322,168,680** | **$335,482,896** |

**Variance in Actual FY 2010 to Actual FY 2011:**
**General Government**: Increase in interfund transfers to a special fund for vehicle replacement, increase in data process service contracts and office equipment maintenance contracts which were centralized in the Information Technology Department. **Development & Tourism**: Increase is due to additional staff for the Zoo Department. **Transportation & Public Works**: Decrease is due to reductions in grounds keeping contracts, public access maintenance contracts, and equipment maintenance services in the Department of Transportation and decreases in personal services and office equipment maintenance contracts in the General Services Department. **Public Safety & Community Services**: Increase due to contractual obligations for Police and Fire and full costs for 911 Communication services.

## General Fund Appropriation by Function for FY 2013




| | |
|---|---|
| ***General Government:*** | *City Attorney, City Manager, Financial Services, Human Resources, Information Technology, Mayor & Council, Non-Departmental, Tax* |
| ***Development & Tourism:*** | *City Development, Community & Human Development, Museum & Cultural Affairs, Zoo* |
| ***Transportation & Public Works:*** | *Engineering & Construction Management, Department of Transportation, General Services,* |
| ***Public Safety & Community Services:*** | *Environmental Services, Fire, Library, Municipal Clerk, Parks & Recreation, Police, Public Health* |

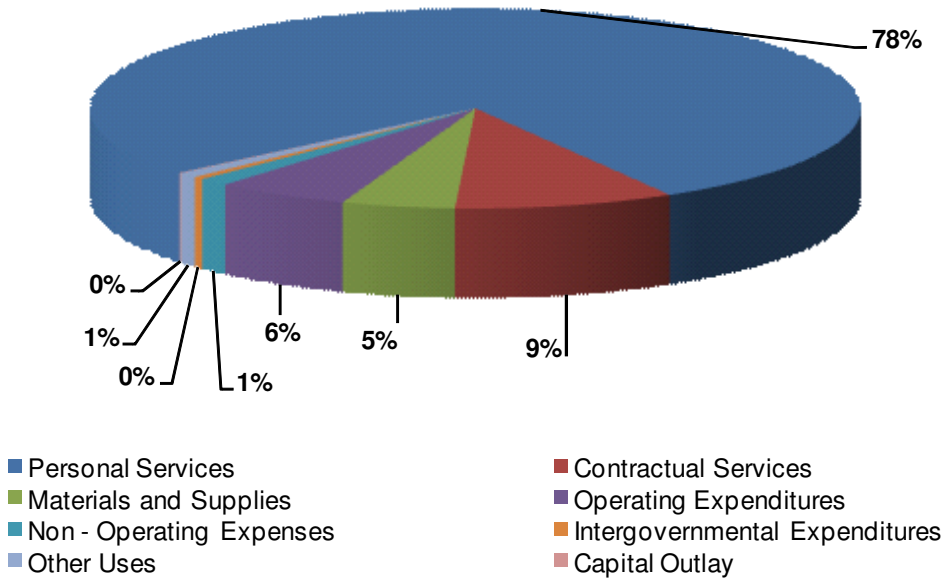
# General Fund Appropriations Summary by Character

| Character | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | $243,363,913 | $247,912,266 | $251,123,241 | $260,707,218 |
| Contractual Services | 28,307,825 | 26,949,323 | 29,892,624 | 31,026,806 |
| Materials and Supplies | 12,395,674 | 12,258,934 | 15,368,706 | 15,895,796 |
| Operating Expenditures | 16,832,610 | 16,832,772 | 19,186,421 | 18,897,729 |
| Non-Operating Expenditures | 2,740,198 | 2,952,899 | 3,466,600 | 4,338,727 |
| Intergovernmental Expenditures | 932,259 | 1,563,236 | 1,511,938 | 1,486,289 |
| Other Uses | 75,355 | 3,214,745 | 1,456,150 | 2,806,005 |
| Capital Outlay | 427,259 | 288,928 | 163,000 | 324,326 |
| ***Grand Total*** | **$305,075,092** | **$311,973,103** | **$322,168,680** | **$335,482,896** |

**Variance in Actual FY 2010 to Actual FY 2011:**

**Personal Services:** Increase is mainly due to contractual obligations for Police and Fire and full costs for 911 Communications services. **Contractual Services**: Decrease is a result of a reduction in grounds keeping contracts and public access maintenance contracts, part of the reduction is offset by an increase in data process service contracts. **Materials & Supplies**: Decrease in public access maintenance & repair and increase in publications & subscriptions for the purchase of library books. **Non-operating Expenditures**: Increase in principal and interest expense for Energy Conservation loan and decrease in damages settlements expense. **Intergovernmental Expenditures**: Increase in city grant match for Police and Fire. **Other Uses**: Increase in interfund transfers to a special fund for vehicle replacement. **Capital Outlay**: Increase in data processing equipment for City Development.

## General Fund Appropriations by Character for FY 2013



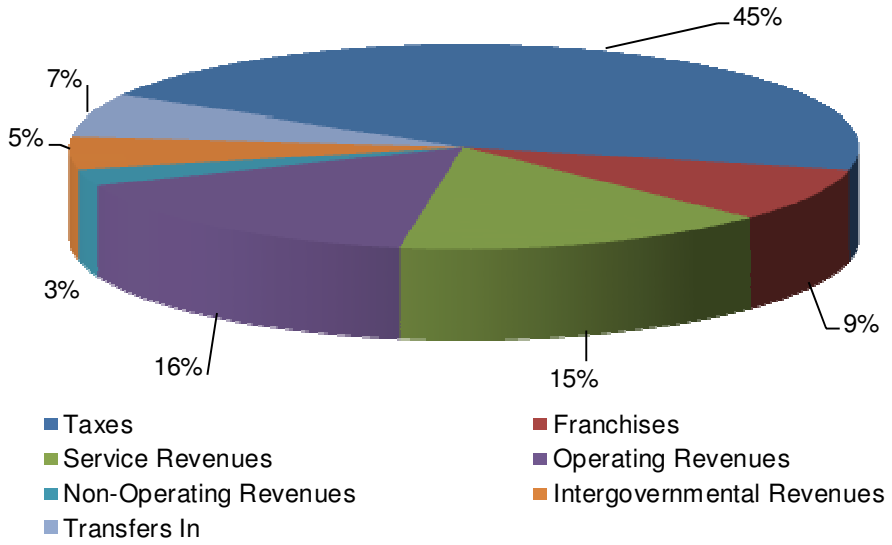
# All Funds Revenue Summary by Source

| Revenue Source | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Taxes | $303,386,263 | $317,246,086 | $328,332,114 | $342,710,262 |
| Franchises | 57,446,769 | 65,484,838 | 60,678,635 | 64,729,436 |
| Service Revenues | 108,510,844 | 108,371,671 | 114,993,243 | 116,679,556 |
| Operating Revenues | 105,076,556 | 116,715,090 | 114,558,315 | 123,052,841 |
| Non-Operating Revenues | 19,807,384 | 29,095,019 | 19,056,604 | 19,497,556 |
| Intergovernmental Revenues | 78,068,586 | 78,613,165 | 37,842,111 | 39,281,192 |
| Transfers In | 113,287,639 | 176,267,073 | 39,373,171 | 50,853,952 |
| ***Grand Total*** | **$785,584,041** | **$891,792,942** | **$714,834,193** | **$756,804,795** |

**Variance in Actual FY 2010 to Actual FY 2011:**

**Taxes**: Increase in sales tax collections and property tax collections due to a slight increase in existing and commercial property valuations. **Franchises**: Increase in collections from water, electric and gas franchises. **Service Revenues**: Net reduction is due to a decrease in ambulance service revenue and an increase in garbage collection billings. **Operating revenues**: Increase in collections from red light camera violations, environmental fees, increased revenue collections in the internal service fund, and increased revenue from sales to the public due to events in the Convention & Visitors Bureau. **Non-Operating Revenues**: Increase in Airport passenger facility charges, reimbursed expenditures, and miscellaneous revenues. **Intergovernmental Revenues**: Increase in federal grant proceeds and city grant match offset by a reduction in state grant proceeds and civic center revenue. **Transfers In**: Increase in internal transfers due to FY 2011 Series Bond and grant or internally funded capital projects.

## All Funds Revenue by Source for FY 2013



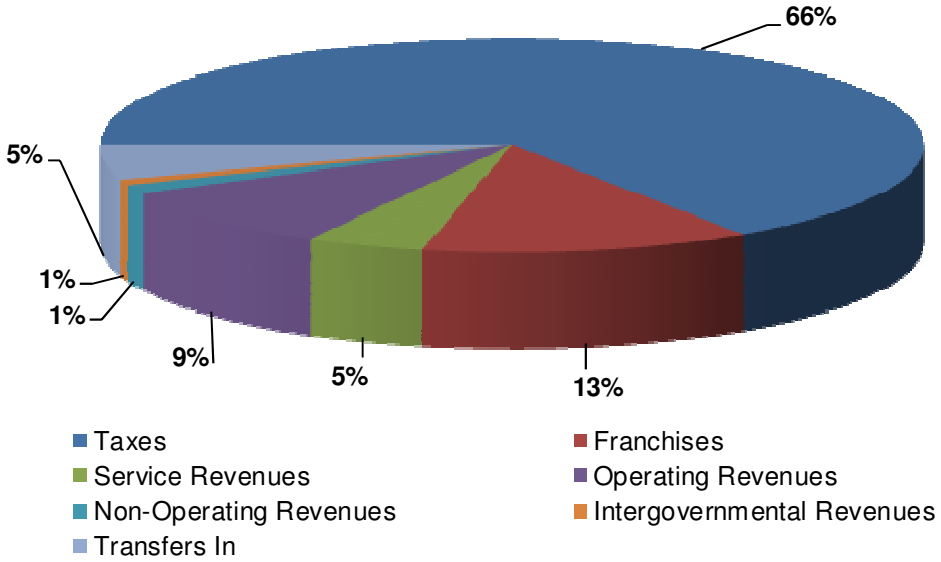
# General Fund Revenue Summary by Source

| Revenue Source | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Taxes | $195,595,724 | $202,774,834 | $208,543,827 | $219,977,943 |
| Franchises | 39,736,605 | 44,026,459 | 42,423,028 | 43,350,496 |
| Service Revenues | 16,280,224 | 13,354,275 | 18,048,765 | 15,451,239 |
| Operating Revenues | 31,057,192 | 30,984,546 | 30,020,336 | 31,838,569 |
| Non-Operating Revenues | 3,478,120 | 3,543,659 | 4,198,804 | 4,505,683 |
| Intergovernmental Revenues | 2,245,538 | 2,245,004 | 2,376,361 | 2,836,342 |
| Transfers In | 19,101,812 | 16,737,475 | 16,557,559 | 17,522,624 |
| ***Grand Total*** | **$307,495,215** | **$313,666,252** | **$322,168,680** | **$335,482,896** |

**Variance in Actual FY 2010 to Actual FY 2011:**

**Taxes**: Increase in sales tax collections and property tax collections due to a slight increase in existing and commercial property valuations. **Franchises**: Increase in collections from water, electric, telecommunications and gas franchises. **Service Revenues**: Decrease in ambulance service revenue due to change in collection process and trends in collections. **Operating Revenues**: Decrease in roofing permits offset by an increase in residential building permits, mechanical permits, electrical permits, and increased indirect cost recoveries. **Non-Operating Revenues**: Increase in miscellaneous revenues offset by a decrease in reimbursed expenditures, credit card fees, and reduction in economic development funds collected from enterprise departments. **Intergovernmental Revenues**: Decrease in county participation and interlocal tax collection agreement offset by an increase in interlocal health agreement. **Transfers In**: Decreased transfers from Bridges and Environmental Services funds.

## General Fund Revenue by Source for FY 2013



# General Fund

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $17,135,000 | $19,555,122 | $21,248,271 | $21,248,271 |
| ***Revenues*** | | | | |
| Taxes | $195,595,724 | $202,774,834 | $208,543,827 | $219,977,943 |
| Franchises | 39,736,605 | 44,026,459 | 42,423,028 | 43,350,496 |
| Service Revenues | 16,280,224 | 13,354,275 | 18,048,765 | 15,451,239 |
| Operating Revenues | 31,057,192 | 30,984,546 | 30,020,336 | 31,838,569 |
| Non-Operating Revenues | 3,478,120 | 3,543,659 | 4,198,804 | 4,505,683 |
| Intergovernmental Revenue | 2,245,538 | 2,245,004 | 2,376,361 | 2,836,342 |
| Transfers In | 19,101,812 | 16,737,475 | 16,557,559 | 17,522,624 |
| ***Total*** | **$307,495,215** | **$313,666,252** | **$322,168,680** | **$335,482,896** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $243,363,913 | $247,912,266 | $251,123,241 | $260,707,218 |
| Contractual Services | 28,307,825 | 26,949,323 | 29,892,624 | 31,026,806 |
| Materials and Supplies | 12,395,674 | 12,258,934 | 15,368,706 | 15,895,796 |
| Operating Expenditures | 16,832,610 | 16,832,772 | 19,186,421 | 18,897,729 |
| Non-Operating Expenditures | 2,740,198 | 2,952,899 | 3,466,600 | 4,338,727 |
| Intergovernmental Expenditures | 932,259 | 1,563,236 | 1,511,938 | 1,486,289 |
| Other Uses | 75,355 | 3,214,745 | 1,456,150 | 2,806,005 |
| Capital Outlay | 427,259 | 288,928 | 163,000 | 324,326 |
| ***Total*** | **$305,075,093** | **$311,973,103** | **$322,168,680** | **$335,482,896** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | $2,420,122 | $1,693,149 | $0 | $0 |
| ***Ending Fund Balance*** | **$19,555,122** | **$21,248,271** | **$21,248,271** | **$21,248,271** |

**Note:** The fund balance excludes funds set aside for legal claims, inventory, and a $16,000,000 cash reserve designated for catastrophic emergencies.

# Community Development Block Grant

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Revenue*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 0 | 0 | 0 | 0 |
| Service Revenues | 0 | 0 | 0 | 0 |
| Operating Revenues | 0 | 0 | 0 | 0 |
| Non-Operating Revenues | 3,001,357 | 4,708,323 | 453,000 | 0 |
| Intergovernmental Revenue | 18,480,432 | 13,092,856 | 14,918,118 | 14,860,235 |
| Transfers In | 0 | 0 | 1,554,852 | 0 |
| ***Total*** | **$21,481,789** | **$17,801,180** | **$16,925,970** | **$14,860,235** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $2,847,217 | $2,360,947 | $2,426,267 | $2,191,083 |
| Contractual Services | 337,840 | 282,211 | 265,820 | 265,288 |
| Materials and Supplies | 53,076 | 55,562 | 57,291 | 54,944 |
| Operating Expenditures | 762,693 | 869,356 | 879,414 | 844,090 |
| Non-Operating Expenditures | 9,800,947 | 9,656,727 | 9,157,663 | 7,711,128 |
| Intergovermental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 | 0 |
| Capital Outlay | 5,346,140 | 5,065,960 | 4,139,515 | 3,793,702 |
| ***Total*** | **$19,147,913** | **$18,290,762** | **$16,925,970** | **$14,860,235** |

**Fund Balance Variance:** Reduction over fiscal years is attributable to a decrease in federal funding for Community Development Block Programs.

# Debt Service

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $15,598,999 | $10,155,731 | $6,199,618 | $6,199,618 |
| ***Revenue*** | | | | |
| Taxes | $62,461,516 | $66,737,239 | $69,752,764 | $68,358,277 |
| Franchises | 0 | 0 | 0 | 0 |
| Service Revenues | 0 | 0 | 0 | 0 |
| Operating Revenues | 1,355,781 | 1,321,059 | 1,347,505 | 1,348,180 |
| Non-Operating Revenues | 80,897 | 54,583 | 2,529,905 | 2,281,309 |
| Intergovernmental Revenue | 0 | 0 | 0 | 0 |
| Transfers In | 5,061,141 | 4,826,749 | 7,369,404 | 7,722,979 |
| ***Total*** | **$63,898,194** | **$68,112,882** | **$80,999,578** | **$79,710,745** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $0 | $0 | $0 | $0 |
| Contractual Services | (81,419) | 8,648 | 77,004 | 57,000 |
| Materials and Supplies | 0 | 0 | 0 | 0 |
| Operating Expenditures | 0 | (5,172) | 0 | 0 |
| Non-Operating Expenditures | 69,422,881 | 72,065,519 | 80,542,237 | 79,653,745 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 380,337 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| ***Total*** | **$69,341,462** | **$72,068,995** | **$80,999,578** | **$79,710,745** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | ($5,443,268) | ($3,956,113) | $0 | $0 |
| ***Ending Fund Balance*** | **$10,155,731** | **$6,199,618** | **$6,199,618** | **$6,199,618** |

**Fund Balance Variance:** Reduction in fund balance from FY 2010 to FY 2011 is a result of an increase in Principal Payments and Interest on various obligations.

# Capital Projects

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Revenue*** | | | | |
| Taxes | $2,990,013 | $3,078,950 | $3,025,000 | $3,275,000 |
| Franchises | 0 | 0 | 0 | 0 |
| Service Revenues | 0 | 0 | 0 | 100,000 |
| Operating Revenues | 0 | 0 | 0 | 150,000 |
| Non-Operating Revenues | 3,189,912 | 9,864,194 | 75,000 | 75,000 |
| Intergovernmental Revenue | 1,563,063 | 1,353,307 | 1,713,022 | 1,764,680 |
| Transfers In | 76,084,331 | 74,718,436 | 1,523,553 | 3,061,325 |
| ***Total*** | **$83,827,319** | **$89,014,887** | **$6,336,575** | **$8,426,005** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $1,381,343 | $1,222,903 | $1,109,341 | $1,209,055 |
| Contractual Services | 567,102 | 461,609 | 510,936 | 595,982 |
| Materials and Supplies | 82,531 | 94,984 | 136,000 | 59,963 |
| Operating Expenditures | 887,676 | 838,978 | 162,048 | 160,900 |
| Non-Operating Expenditures | 1,516 | 0 | 0 | 0 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 3,398,059 | 2,957,370 | 3,025,000 | 3,275,000 |
| Capital Outlay | 61,205,539 | 75,967,953 | 1,393,250 | 3,125,105 |
| ***Total*** | **$67,523,766** | **$81,543,796** | **$6,336,575** | **$8,426,005** |

**Fund Balance Variance:** The first and second columns represent actual expenditures which vary depending on multi-year project progress. In FY 2011 various street and drainage projects funded through 2006 CO's were completed, requiring greater expenditure levels as opposed to projects in the design phase. FY 2012 and FY 2013 represent annual budgeted figures only. Increase in FY 2013 is attributable to capital purchases for fleet replacement.

# Nonmajor Governmental Funds

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Revenue*** | | | | |
| Taxes | $8,950,676 | $8,842,559 | $10,009,011 | $12,437,298 |
| Franchises | 1,138,977 | 4,543,827 | 710,000 | 4,743,719 |
| Service Revenues | 97,000 | 174,365 | 0 | 0 |
| Operating Revenues | 3,267,116 | 8,904,399 | 7,830,780 | 7,712,946 |
| Non-Operating Revenues | 4,989,659 | 4,204,373 | 2,078,135 | 3,281,271 |
| Intergovernmental Revenue | 41,483,740 | 41,850,612 | 16,716,132 | 17,647,320 |
| Transfers In | 4,688,392 | 244,098 | 1,630,064 | 2,091,320 |
| ***Total*** | **$59,927,169** | **$68,520,135** | **$38,974,122** | **$47,913,874** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $16,807,540 | $18,523,037 | $14,610,911 | $15,655,093 |
| Contractual Services | 8,825,242 | 19,013,170 | 13,533,836 | 19,207,161 |
| Materials and Supplies | 4,491,758 | 3,979,202 | 1,997,709 | 1,937,620 |
| Operating Expenditures | 11,864,997 | 3,154,245 | 2,987,861 | 3,079,342 |
| Non-Operating Expenditures | 6,190,178 | 6,964,892 | 3,382,795 | 3,421,442 |
| Intergovernmental Expenditures | 40,794 | 20,115 | 0 | 0 |
| Other Uses | 5,292,899 | 1,540,815 | 1,881,469 | 3,822,392 |
| Capital Outlay | 12,370,029 | 17,030,511 | 579,541 | 790,824 |
| ***Total*** | **$65,883,439** | **$70,225,988** | **$38,974,122** | **$47,913,874** |

**Fund Balance Variance:** The FY 2010 and FY 2011 figures include grants received and capital projects completed. In FY 2012 and FY 2013 grants are budgeted when awarded and capital projects when approved by Council. Increase in FY 2011 is due to modified accrual adjustments related to the recording of a management contract for the civic center and an increase to IT capital projects and Library Technology grant.

# Airport Operating

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $10,025,569 | $2,441,892 | 7,204,829 | $7,204,829 |
| ***Revenue*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 411,039 | 411,039 | 515,500 | 527,283 |
| Service Revenues | 34,576,871 | 33,949,808 | 34,050,790 | 34,308,899 |
| Operating Revenues | 272,105 | 259,266 | 272,600 | 292,275 |
| Non-Operating Revenues | 176,725 | 171,429 | 168,750 | 142,200 |
| Intergovernmental Revenue | 0 | 0 | 0 | 0 |
| Transfers In | 0 | 28,480,577 | 0 | 0 |
| ***Total*** | **$35,436,740** | **$63,272,119** | **$35,007,640** | **$35,270,657** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $15,398,226 | $15,597,535 | $16,031,336 | $16,547,651 |
| Contractual Services | 5,989,824 | 6,549,359 | 6,853,560 | 6,907,075 |
| Materials and Supplies | 1,697,287 | 1,797,388 | 1,769,820 | 2,225,444 |
| Operating Expenditures | 19,166,578 | 18,647,520 | 5,361,096 | 5,388,609 |
| Non-Operating Expenditures | 720,350 | 270,673 | 343,000 | 345,100 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 48,151 | 15,646,709 | 4,648,828 | 3,856,778 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| ***Total*** | **$43,020,417** | **$58,509,183** | **$35,007,640** | **$35,270,657** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | ($7,583,677) | $4,762,937 | $0 | $0 |
| ***Ending Fund Balance*** | **$2,441,892** | **$7,204,829** | **$7,204,829** | **$7,204,829** |

**Fund Balance Variance:** The increase in FY 2011 was due to $2.3 million in additional grants and $2.4 million for Passenger Facility Charges.

# Mass Transit - Sun Metro General Operations

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $4,456,411 | $9,665,316 | $6,021,756 | $6,021,756 |
| ***Revenue*** | | | | |
| Taxes | $30,829,687 | $34,626,959 | $36,862,162 | $38,510,401 |
| Franchises | 34,474 | 34,880 | 37,435 | 31,700 |
| Service Revenues | 18,520,141 | 19,328,106 | 20,475,881 | 21,200,722 |
| Operating Revenues | (98,678) | (104,638) | 123,496 | 2,000 |
| Non-Operating Revenues | 12,063 | 20,996 | 2,969,182 | 2,516,000 |
| Intergovernmental Revenue | (2,971,732) | 2,480,194 | 0 | 0 |
| Transfers In | 695,898 | 2,294 | 0 | 0 |
| ***Total*** | **$47,021,852** | **$56,388,791** | **$60,468,156** | **$62,260,823** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $32,802,381 | $34,756,937 | $33,658,315 | $30,122,383 |
| Contractual Services | 4,139,897 | 4,953,068 | 6,191,411 | 10,878,637 |
| Materials and Supplies | 7,742,889 | 8,318,896 | 10,982,215 | 10,977,624 |
| Operating Expenditures | 13,940,532 | 15,374,022 | 5,067,619 | 4,972,555 |
| Non-Operating Expenditures | 795,633 | 1,216,856 | 2,289,285 | 2,555,630 |
| Intergovernmental Expenditures | (59,260) | 0 | 1,411,861 | 1,631,200 |
| Other Uses | 0 | 270,833 | 0 | 0 |
| Capital Outlay | (17,549,125) | (4,858,261) | 867,450 | 1,122,794 |
| ***Total*** | **$41,812,947** | **$60,032,351** | **$60,468,156** | **$62,260,823** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | $5,208,905 | ($3,643,560) | $0 | $0 |
| ***Ending Fund Balance*** | **$9,665,316** | **$6,021,756** | **$6,021,756** | **$6,021,756** |

**Fund Balance Variance:** The decrease in FY 2011 from FY 2010 is due to depreciation expense, more spent on bus engine rebuilds, and additional overtime charges.

# Environmental Services

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | ($6,566,232) | $1,241,867 | $12,757,107 | $12,757,107 |
| ***Revenues*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 0 | 3,560 | 4,400 | 4,400 |
| Service Revenues | 38,432,370 | 41,366,545 | 32,310,843 | 41,904,351 |
| Operating Revenues | 5,922,968 | 9,144,084 | 11,452,688 | 11,659,782 |
| Non-Operating Revenues | (22,699) | 83,408 | 112,676 | 82,408 |
| Intergovernmental Revenue | 129,999 | 135,630 | 100,000 | 130,000 |
| Transfers In | 67,773 | 104,008 | 0 | 2,065,442 |
| ***Total*** | **$44,530,411** | **$50,837,235** | **$43,980,607** | **$55,846,383** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $13,239,736 | $15,013,624 | $16,971,432 | $19,550,897 |
| Contractual Services | 5,668,159 | 6,744,718 | 10,652,549 | 10,374,685 |
| Materials and Supplies | 2,717,994 | 3,849,378 | 4,869,570 | 5,142,291 |
| Operating Expenditures | 8,522,498 | 8,460,101 | 3,554,211 | 3,690,030 |
| Non-Operating Expenditures | 2,888,295 | 2,091,390 | 4,994,106 | 3,290,934 |
| Intergovernmental Expenditures | 123,500 | 265,599 | 322,445 | 319,098 |
| Other Uses | 3,562,131 | 2,638,385 | 2,556,294 | 13,478,448 |
| Capital Outlay | 0 | 258,800 | 60,000 | 0 |
| ***Total*** | **$36,722,312** | **$39,321,995** | **$43,980,607** | **$55,846,383** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | $7,808,099 | $11,515,240 | $0 | $0 |
| ***Ending Fund Balance*** | **$1,241,867** | **$12,757,107** | **$12,757,107** | **$12,757,107** |

**Fund Balance Variance:** The increase in FY 2011 is a result of an increase in rates and unexpended funds for capital due to timing of capital purchases.

# International Bridges

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $9,021,063 | $6,136,513 | $175,000 | $175,000 |
| ***Revenue*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 16,124,924 | 16,464,322 | 16,987,522 | 16,071,088 |
| Service Revenues | 0 | 0 | 68,489 | 71,913 |
| Operating Revenues | 0 | 0 | 0 | 265,661 |
| Non-Operating Revenues | 382,694 | 375,119 | 351,250 | 351,250 |
| Intergovernmental Revenue | 0 | 0 | 0 | 0 |
| Transfers In | 181,080 | 182,634 | 2,634,551 | 2,622,313 |
| ***Total*** | **$16,688,698** | **$17,022,075** | **$20,041,812** | **$19,382,225** |
| ***Appropriations/Expenditures by Character*** | | | | |
| Personal Services | $2,221,924 | $2,264,573 | $2,208,606 | $2,323,899 |
| Contractual Services | 1,111,526 | 1,220,878 | 1,547,574 | 1,517,132 |
| Materials and Supplies | 54,072 | 97,973 | 276,600 | 458,887 |
| Operating Expenditures | 645,623 | 672,368 | 106,100 | 109,315 |
| Non-Operating Expenditures | 1,956,180 | 646,585 | 2,452,062 | 2,440,400 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 12,101,546 | 11,216,245 | 13,232,381 | 12,299,250 |
| Capital Outlay | 1,482,376 | 6,864,965 | 218,489 | 233,342 |
| ***Total*** | **$19,573,248** | **$22,983,588** | **$20,041,812** | **$19,382,225** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | ($2,884,550) | ($5,961,512) | $0 | $0 |
| ***Ending Fund Balance*** | **$6,136,513** | **$175,000** | **$175,000** | **$175,000** |

**Fund Balance Variance:** The FY 2010 and FY 2011 figures include capital projects under Capital Outlay whereas capital projects are not budgeted in FY 2012 and FY 2013.

# Internal Services

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | $6,361,429 | $5,868,790 | $5,160,909 | $5,160,909 |
| ***Revenue*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 0 | 0 | 0 | 0 |
| Service Revenues | 0 | 0 | 0 | 0 |
| Operating Revenues | 14,803,014 | 16,226,036 | 17,275,169 | 19,049,647 |
| Non-Operating Revenues | 19,426 | 20,069 | 8,134 | 20,069 |
| Intergovernmental Revenue | 0 | 0 | 0 | 0 |
| Transfers In | 0 | 0 | 0 | 0 |
| ***Total*** | **$14,822,441** | **$16,246,105** | **$17,283,303** | **$19,069,716** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $3,669,271 | $3,982,857 | $3,905,964 | $4,266,468 |
| Contractual Services | 755,971 | 490,866 | 640,923 | 560,488 |
| Materials and Supplies | 10,803,182 | 12,409,552 | 12,623,963 | 14,121,667 |
| Operating Expenditures | 81,589 | 51,585 | 94,400 | 103,040 |
| Non-Operating Expenditures | 0 | 0 | 0 | 0 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 | 0 |
| Capital Outlay | 5,066 | 19,127 | 18,053 | 18,053 |
| ***Total*** | **$15,315,080** | **$16,953,987** | **$17,283,303** | **$19,069,716** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | ($492,639) | ($707,881) | $0 | $0 |
| ***Ending Fund Balance*** | **$5,868,790** | **$5,160,909** | **$5,160,909** | **$5,160,909** |

**Fund Balance Variance:** The decrease in FY 2011 is a result of increased maintenance costs not offset by an increase to operating revenue attributable to a gradual adjustment to an accurate and correct Internal Service Fund labor rate of $60.

# Self-Insurance Restricted Funds

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| ***Beginning Fund Balance*** | ($624,893) | $4,311,501 | $6,631,438 | $6,631,438 |
| ***Revenue*** | | | | |
| Taxes | $0 | $0 | $0 | $0 |
| Franchises | 0 | 0 | 0 | 0 |
| Service Revenues | 0 | 0 | 0 | 0 |
| Operating Revenues | 48,497,057 | 49,964,966 | 46,235,741 | 50,733,781 |
| Non-Operating Revenues | 184,181 | 144,917 | 15,000 | 15,000 |
| Intergovernmental Revenue | 0 | 0 | 0 | 0 |
| Transfers In | 2,768,386 | 3,118,704 | 5,883,997 | 2,098,859 |
| ***Total*** | **$51,449,623** | **$53,228,588** | **$52,134,738** | **$52,847,640** |
| ***Appropriations/Expenditures*** | | | | |
| Personal Services | $977,793 | $1,018,813 | $962,600 | $1,029,951 |
| Contractual Services | 45,520,131 | 49,872,133 | 51,025,992 | 51,673,225 |
| Materials and Supplies | 9,228 | 9,988 | 29,750 | 29,650 |
| Operating Expenditures | 6,078 | 7,718 | 12,750 | 11,850 |
| Non-Operating Expenditures | 0 | 0 | 0 | 0 |
| Intergovernmental Expenditures | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 43,646 | 42,964 |
| Capital Outlay | 0 | 0 | 60,000 | 60,000 |
| ***Total*** | **$46,513,230** | **$50,908,651** | **$52,134,738** | **$52,847,640** |
| ***Revenues & Financing Sources Over (Under) Expenditures*** | $4,936,394 | $2,319,937 | $0 | $0 |
| ***Ending Fund Balance*** | **$4,311,501** | **$6,631,438** | **$6,631,438** | **$6,631,438** |

**Fund Balance Variance:** The increase in FY 2011 is attributable to an adjustment to actuarial rates to actual expenditures.

# BUDGET DETAIL

- General Government
- Development & Tourism
- Public Safety & Community Services
- Transportation & Public Works

## GENERAL GOVERNMENT

- City Attorney
- City Manager
- Financial Services
- Human Resources
- Information Technology
- Mayor & Council
- Non-Departmental
- Tax

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# City Attorney

## Mission Statement

The City Attorney's Office provides legal representation in various aspects of law as it relates to the best interests of the City of El Paso.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,891,529 | 2,989,380 | 3,097,879 | 3,144,928 |
| Contractual Services | 1,090,643 | 1,215,189 | 663,200 | 764,100 |
| Materials/Supplies | 11,337 | 12,343 | 33,000 | 33,200 |
| Operating Expenditures | 56,934 | 54,348 | 66,003 | 64,926 |
| Non-Operating/Intergovt. Exp | 656,409 | 471,070 | 467,419 | 467,419 |
| Internal Transfers | 0 | 71,081 | 37,400 | 137,400 |
| Capital Outlay | 60,527 | 79,865 | 75,000 | 75,000 |
| ***Total Appropriation*** | **4,767,379** | **4,893,276** | **4,439,901** | **4,686,973** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 4,556,905 | 4,538,016 | 4,094,152 | 4,243,540 |
| Community Development Block Grants | 105,535 | 78,278 | 113,786 | 102,380 |
| Capital Projects | 60,527 | 65,967 | 75,000 | 75,000 |
| Non-Major Governmental Funds | 34,518 | 36,562 | 37,400 | 137,400 |
| Proprietary Funds | 9,894 | 174,453 | 119,563 | 128,653 |
| ***Total Funds*** | **4,767,379** | **4,893,276** | **4,439,901** | **4,686,973** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 38.90 | 37.90 | 37.90 | 39.02 |
| Grant Funded | 1.10 | 1.10 | 1.10 | 0.98 |
| ***Total Authorized*** | **40.00** | **39.00** | **39.00** | **40.00** |

# *City Attorney*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Attorneys and Paralegals | 2,356,225 | 2,306,677 | 2,439,495 | 2,428,939 |
| Trial Operating Expenses - Damages Settlements | 787,294 | 657,895 | 614,419 | 614,419 |
| Outside Counsel Services | 931,184 | 1,067,924 | 512,900 | 612,900 |
| Legal Secretarial Staff | 358,351 | 360,525 | 362,967 | 417,748 |
| Legal Support Staff | 79,991 | 82,654 | 83,929 | 86,892 |
| Legal Operating Expenses | 43,860 | 62,340 | 80,442 | 82,642 |
| ***Sub Total*** | 4,556,905 | 4,538,016 | 4,094,152 | 4,243,540 |
| **Community Development Block Grants** | | | | |
| Legal CD Administration | 105,535 | 78,278 | 113,786 | 102,380 |
| **Capital Projects** | | | | |
| City Attorney Capital Outlay | 60,527 | 65,967 | 75,000 | 75,000 |
| **Non-Major Governmental Funds** | | | | |
| Lobbyist | 34,518 | 36,562 | 37,400 | 137,400 |
| **Proprietary Funds** | | | | |
| Attorneys and Paralegals | 9,894 | 172,179 | 119,563 | 128,653 |
| Legal Secretarial Staff | 0 | 2,274 | 0 | 0 |
| Legal Operating Expenses | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 9,894 | 174,453 | 119,563 | 128,653 |
| ***All Funds Total*** | **4,767,379** | **4,893,276** | **4,439,901** | **4,686,973** |

# City Attorney
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Contractual Services** | |
| Increased external counsel | $100,000 |
| **Internal Transfers** | |
| Transferred funds from Non-Departmental for state lobbyist services | $100,000 |

# City Attorney

## Goals, Objectives, & Performance Measures

**FUNCTION: LEGAL SERVICES**

Provide legal representation and prosecutorial services in various aspects of the law to the City of El Paso.

**Serves Council's Strategic Policy:**

To ensure long-term financial stability and sustainability of the City Government.

**Goal:**

To provide high quality legal representation in various aspects of the law as it relates to the operations of the City of El Paso for the Mayor and Council and City staff by developing and retaining experienced and qualified attorneys, and allowing all departments to work towards City's Strategic goals by empowering them to meet internal objectives.

**Objectives:**

1.) In FY 2013, represent the City in civil proceedings before judicial and administrative bodies and process claims against the City while continuing effective management of external legal counsel services.

2.) In FY 2013, draft and review municipal ordinances/resolutions or contracts, leases, and agreements in conjunction with increasing efficiency of legal document preparation while improving responsiveness to all clients.

3.) In FY 2013, prosecute misdemeanor violations of ordinances and state statute Class C Misdemeanors and prepare complaints within 10 working days of request.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Prepare initial response within 10 working days of the receipt of a claim | 96% | 97% | 90% |
| Prepare routine ordinances, resolutions, contracts, leases and agreements within 10 working days of the request for a document | 94% | 82% | 90% |
| Prepare complaint for prosecution within 10 working days of the request | 81% | 76% | 90% |

Texas
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# City Manager

## Mission Statement

Provides professional recommendations to, and implements the policies and direction of Council. Ensures high quality services, fosters economic and fiscal sustainability; and enhances the City's reputation as a high performing organization that operates in a manner consistent with its mission and values.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,608,870 | 2,518,310 | 2,705,566 | 2,544,423 |
| Contractual Services | 76,589 | 67,429 | 87,670 | 112,250 |
| Materials/Supplies | 23,765 | 24,797 | 29,817 | 31,520 |
| Operating Expenditures | 37,623 | 43,482 | 54,100 | 63,500 |
| ***Total Appropriation*** | **2,746,848** | **2,654,017** | **2,877,153** | **2,751,693** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 2,734,985 | 2,675,928 | 2,877,153 | 2,751,693 |
| Proprietary Funds | 11,863 | -21,911 | 0 | 0 |
| ***Total Funds*** | **2,746,848** | **2,654,017** | **2,877,153** | **2,751,693** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 35.10 | 33.33 | 33.93 | 31.28 |
| ***Total Authorized*** | **35.10** | **33.33** | **33.93** | **31.28** |

# *City Manager*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Office of Management and Budget | 1,055,362 | 1,000,154 | 1,114,222 | 1,140,661 |
| City Manager | 1,103,992 | 1,110,968 | 1,143,039 | 931,195 |
| Internal Audit | 365,141 | 368,142 | 405,119 | 413,640 |
| Public Information Office | 210,490 | 196,663 | 214,773 | 266,197 |
| ***Sub Total*** | 2,734,985 | 2,675,928 | 2,877,153 | 2,751,693 |
| **Proprietary Funds** | | | | |
| City Manager | 6,952 | -6,952 | 0 | 0 |
| Public Information Office | 4,910 | -4,910 | 0 | 0 |
| Internal Audit | 0 | -10,049 | 0 | 0 |
| ***Sub Total*** | 11,863 | -21,911 | 0 | 0 |
| ***All Funds Total*** | **2,746,848** | **2,654,017** | **2,877,153** | **2,751,693** |

# City Manager
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Deleted an Administrative Assistant and added an Administrative Analyst (Office of Management and Budget (OMB)) | $11,408 |
| Fully funded a Business Systems Analyst in OMB | $51,980 |
| Recognized savings from retired Deputy City Manager position to remain unfilled (City Manager's Office) | ($123,680) |
| Added a Clerical Assistant (Public Information Office) | $6,787 |
| Added an Internal Auditor (Internal Auditor's Office) | $48,748 |
| Funded a salary increase | $30,671 |
| Reallocated three Deputy City Manager salaries and benefits across departments (0.62 full-time equivalent positions) | ($181,879) |
| **Contractual Services** | |
| Increased temporary employee services contracts per Council direction | $24,580 |
| **Materials and Supplies** | |
| Increased publications and subscriptions | $500 |
| Increased food and beverages supplies | $1,000 |
| **Operating Expenditures** | |
| Increased paging services | $3,500 |
| Increased seminars and continuing education | $5,900 |

# City Manager

## Goals, Objectives & Performance Measures

**FUNCTION: MANAGEMENT AND BUDGET ANALYSIS**
Develop and administer the City's annual operating, debt service and capital acquisition budgets and to perform comprehensive management studies.

**Serves Council's Strategic Policy**
To ensure long-term financial stability and sustainability of the City Government.

**Goal:**
Provide assistance to City Department Heads by performing comprehensive budget and management analysis so that stakeholders are able to make informed decisions throughout the budget process.

**Objectives:**

1.) In FY 2013, quickly and accurately respond to budget related questions requiring analysis and data compilation.

2.) In FY 2013, accurately project revenue and appropriations in order to provide reliable information for decision making bodies.

3.) In FY 2013, present a citywide quarterly budget report to City Council as an information tool for on-going decision making and policy development (within 45 days of available data).

4.) In FY 2013, oversee, monitor, and provide timely processing of budget transfers for City departments (Goal: less than $25,000 within two business days).

5.) In FY 2013, perform comprehensive management studies and activity based costing studies of City departments, services and programs as directed by the City administration.

6.) In FY 2013, maintain or improve the categorical rating received by the Government Finance Officers Association (GFOA) for the Distinguished Budget Award.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Percent of projected Third Quarter General Fund revenue variance versus actual | 1% | < 1% | <1% |
| Average number of days to prepare Quarterly Budget Reports for presentation | 40.0 | 40.0 | 45.0 |
| Average budget transfer processing time in equivalent working days (transfers less than $25,000)* | 4.5 days | 2.0 days | 2.0 days |
| GFOA Distinguished Budget Award rating** | | | |
| Policy | 3.67 | 3.70 | 3.70 |
| Financial | 3.33 | 3.70 | 3.70 |
| Operations | 3.67 | 3.70 | 3.70 |
| Communications | 3.67 | 3.70 | 3.70 |

* Significant increase in FY 2011 due to departmental reorganization.
** Based on a scale (1) Information not Present to (4) Outstanding.
Note: OMB is administratively organized under the Chief Financial Officer but functions within the City Manager's Office.

Texas
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# Financial Services

## Mission Statement

We provide financial stability by managing the City's resources with diligence and integrity. This enables City Government to function effectively and make informed decisions on behalf of its citizens and customers. We commit to outstanding customer service and continuous improvement through teamwork, innovation, and technology.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,626,610 | 2,883,186 | 2,944,549 | 2,864,757 |
| Contractual Services | 273,588 | 250,208 | 330,082 | 301,282 |
| Materials/Supplies | 36,866 | 54,089 | 100,210 | 61,201 |
| Operating Expenditures | 40,679 | 41,273 | 41,894 | 51,381 |
| Non-Operating/Intergovt. Exp | 1,516 | 33 | 0 | 0 |
| Capital Outlay | 0 | 0 | 21,500 | 0 |
| ***Total Appropriation*** | **2,979,258** | **3,228,789** | **3,438,235** | **3,278,621** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 2,754,207 | 3,005,058 | 3,164,108 | 3,052,861 |
| Community Development Block Grants | 128,719 | 125,002 | 147,824 | 133,040 |
| Capital Projects | 93,536 | 92,203 | 126,303 | 92,720 |
| Proprietary Funds | 2,797 | 6,526 | 0 | 0 |
| ***Total Funds*** | **2,979,258** | **3,228,789** | **3,438,235** | **3,278,621** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 49.43 | 50.93 | 50.00 | 48.00 |
| Grant Funded | 4.07 | 3.07 | 3.50 | 3.00 |
| ***Total Authorized*** | **53.50** | **54.00** | **53.50** | **51.00** |

# *Financial Services*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Purchasing Administration | 702,968 | 761,066 | 843,920 | 847,798 |
| Financial Acct reporting | 401,630 | 417,761 | 593,020 | 588,217 |
| Fiscal Operations | 490,777 | 494,184 | 597,641 | 525,881 |
| Financial Services CFO | 647,778 | 800,108 | 804,023 | 390,735 |
| City Auctions | 0 | 0 | 0 | 356,571 |
| Treasury Services | 184,476 | 205,709 | 213,090 | 218,141 |
| Grant Administration | 86,401 | 91,570 | 112,414 | 125,518 |
| Capital Assets Management | 240,176 | 234,707 | 0 | 0 |
| Financial Admin Services Department | 0 | -47 | 0 | 0 |
| ***Sub Total*** | 2,754,207 | 3,005,058 | 3,164,108 | 3,052,861 |
| **Community Development Block Grants** | | | | |
| Grant CD Administration | 128,719 | 125,002 | 147,824 | 133,040 |
| **Capital Projects** | | | | |
| City Auctions | 93,536 | 92,203 | 104,803 | 92720 |
| Financial Services CFO | 0 | 0 | 21,500 | 0 |
| ***Sub Total*** | 93,536 | 92,203 | 126,303 | 92,720 |
| **Proprietary Funds** | | | | |
| Purchasing Administration | 2,797 | 6,526 | 0 | 0 |
| ***All Funds Total*** | **2,979,258** | **3,228,789** | **3,438,235** | **3,278,621** |

# Financial Services
# Significant Changes

| General Fund | |
|---|---|
| **Expenditure Changes** | Dollars |
| **Personal Services** | |
| Decreased from the combined impact of attrition savings, addition of 1 FTE for technology related procurements, temporary grant writers, and the move of 2 FTE from Financial Services to Information Technology | ($69,062) |
| **Contractual Services** | |
| Increased for a comprehensive vendor outreach and training program for the El Paso Purchasing Alliance | $8,000 |
| Decreased printing costs related to the utilization of on-line reporting and reduction in the use of paper for CAFR publications. A corresponding decrease is reflected in the print shop allocation as well | ($11,100) |
| Decreased arbitrage services by $25,000 and increased the audit of new grants by $15,000 | ($10,000) |
| **Materials and Supplies** | |
| Decreased office supplies primarily due to staffing changes | ($41,310) |
| **Operating Expenditures** | |
| Increased for seminar and travel related expenses in order to continue to allow staff to pursue professional certification in the procurement office | $12,225 |

# Financial Services
# Significant Changes

## All Funds

| Revenue Changes | Dollars |
|---|---|
| Decreased due to less Community Development Block Grant funding | ($14,784) |
| Decreased capital asset funding | ($21,500) |
| Decreased City Auctions due to transfer of fleet sales in 2013 to the Police Department | ($12,083) |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Decreased from the combined impact of attrition savings, addition of 1 Senior Accounting Payroll Specialist, 1 Procurement Analyst, temporary grant writers, and net loss of 0.5 FTE (1.5 Senior Cashiers transferred to City Development, 1.0 Senior Office Assistant deleted, 2.0 Purchasing Staff added, and 2.0 FTE transferred to IT) | ($79,792) |
| **Contractual Services** | |
| Increased for a comprehensive vendor outreach and training program for the El Paso Purchasing Alliance | $8,000 |
| Decreased printing costs by utilizing online reporting for CAFR publications in both Governmental and Enterprise Funds. There is a corresponding decrease in the print shop allocation as well | ($12,000) |
| Recognized savings by eliminating a capital assets reconciliation program in the Asset Management System. PeopleSoft reimplementation will maximize use of the capital assets and project modules | ($24,800) |
| **Materials and Supplies** | |
| Decreased office supplies primarily due to staffing changes. These reductions are offset by an increase in minor office equipment and safety gear | ($39,009) |
| **Operating Expenditures** | |
| Increased for seminar and travel related expenses in order to continue to allow staff to pursue professional certification in the purchasing area. Some of these costs are funded by Enterprise Funds, thus reducing the total impact to the General Fund | $9,487 |
| **Capital Outlay** | |
| Recognized savings from no longer needing appropriations for conference room upgrades, since they were completed in 2012 | ($21,500) |

# Financial Services

## Goals, Objectives & Performance Measures

**FUNCTION: FINANCIAL ACCOUNTING & REPORTING**
Responsible for reporting, managing and monitoring the City's accounting system.

**Serves Council's Strategic Policy:**
To ensure long-term financial stability and sustainability of the City Government.

**Goal:**
Provide comprehensive accounting and financial reporting services, and develop, implement, and monitor accounting policies and procedures to provide accurate and timely financial information to City stakeholders and other governmental agencies.

**Objectives:**

1.) Enhance public accountability by publishing the Comprehensive Annual Financial Report (CAFR) within 180 days (February 28) of fiscal year end.

2.) Demonstrate fiscal stewardship by preparing/publishing/filing required reports on a monthly, quarterly, and annual basis, including various tax/fee returns, periodic financial reports for the management of the City and fiscal agencies, and numerous grant filings/reports.

3.) Meet or exceed annually the national standards for financial reporting by earning the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the City's CAFR.

| Performance Measures | Actual FY 11 | Estimated FY 12 | Projected FY 13 |
|---|---|---|---|
| Number of days to publish CAFR after fiscal year end | 178 | 180 | 180 |
| Percent of reports published/filed timely (including approved extensions) | 100% | 98% | 100% |
| Earn GFOA Certificate of Achievement for Excellence in Financial Reporting | Earned | Earned | Earned |

# Financial Services

## Goals, Objectives & Performance Measures

**FUNCTION: TREASURY SERVICES**

Responsible for managing the City's investments in accordance with state law, City ordinances, and debt covenants.

**Serves Council's Strategic Policy:**

To ensure long-term financial stability and sustainability of the City Government.

**Goal:**

Provide cash management services in accordance with state law, City ordinances, debt covenants, and the City's adopted investment policy.

**Objectives:**

1.) Maintain solvency and minimize uninvested daily balances in order to safely meet City's daily cash demand by having no more than 7 days with Concentration account balances outside the target parameters.

2.) Maintain a profitable investment portfolio by managing risk and attaining reasonable rate of return on investments exceeding City's benchmark of the monthly 90-day treasury bill rate.

3.) Maximize financial reporting transparency by producing accurate and timely investment reports; publish Quarterly Investment Report within 7 days of Financial Services closing the City's general ledger each month.

| Performance Measures | Actual FY 11 | Estimated FY 12 | Projected FY 13 |
|---|---|---|---|
| Maintain Concentration account balance within target parameters | 100% | 100% | 100% |
| Number of months the City's rate of return exceeds the benchmark | 12 | 12 | 12 |
| Average number of days required to produce the Quarterly Report | 7 | 8 | 7 |

# Financial Services

## Goals, Objectives & Performance Measures

**FUNCTION: FISCAL OPERATIONS**

Responsible for the accurate processing of payroll, accounts payable and accounts receivable.

**Serves Council's Strategic Policy:**

To ensure long-term financial stability and sustainability of the City Government.

**Goal:**

Fiscal Operations provides organizational leadership, guidance, and control for the City's revenue collection procedures and the payroll, accounts payable, and accounts receivable processes. Fiscal Operations provides the highest quality financial and related management services to internal and external customers.

**Objectives:**

1.) Improve customer service to vendors by expediting the disbursement process; decrease the use of checks to vendors and increase the percentage of City Automated Clearing House (ACH) payments received by them to 33% of vendor disbursement dollars.

2.) Improve service to City employees by processing more correct and timely payments by reducing the number of payroll errors; provide training to all departmental payroll clerks.

3.) Demonstrate fiscal stewardship by filing and paying all payroll taxes correctly and timely resulting in minimal or zero penalties.

| Performance Measures | Actual FY 11 | Estimated FY 12 | Projected FY 13 |
|---|---|---|---|
| Percent of payments to vendors that are ACH payments (compared to total disbursements to vendors receiving checks or ACH payments) | 31.8% | 31.90% | 33.00% |
| Percent of departmental payroll clerks trained | 97.3% | 97.0% | 100.0% |
| Payroll taxes filed correctly and timely | 98% | 98% | 100% |

# Financial Services

## Goals, Objectives & Performance Measures

**FUNCTION: PURCHASING**

Provides, procures and coordinates the purchasing of supplies, materials, equipment, construction and services for all City departments.

**Serves Council's Strategic Policy:**

To become a high-performance, customer-focused organization.

**Goal:**

Provide, procure and coordinate the bidding and purchasing of materials and supplies, equipment, construction and contractual services for all City departments in accordance with State statutes, City ordinances and proper purchasing procedures. Provide a fair opportunity for vendors to compete for City's business.

**Objectives:**

1.) In FY 2013, ensure that the City procures needed items and services at highest quality and lowest cost annually.

2.) In FY 2013, monitor purchase orders and formal bid activities to ensure compliance with laws, ordinances, regulations and sound purchasing techniques and practices, annually.

3.) In FY 2013, improve service to user departments by reducing acquisition cycle to 45 days and the number of days from advertisement to award to an average of 40 days.

4.) In FY 2013, continue to utilize cooperative purchasing programs in order to shorten the procurement cycle for many procurements.

5.) Implement an E-Procurement System in 18 months.

| Performance Measures | Actual FY 11 | Estimated FY 12 | Projected FY 13 |
|---|---|---|---|
| Number of active service and supply contracts | 258 | 228 | 278 |
| Regular formal bids awarded | 104 | 65 | 100 |
| Processing time for requisitions (average days) | 3.385 | 4.84 | 3.10 |
| Processing time for formal bids (average days) | 59.56 | 46.00 | 45.00 |
| Purchase order value of cooperative purchasing programs utilized | $25,400,857 | $32,226,381 | $40,000,000 |
| Percent of dollars spent for cooperative purchases | 15.08% of total | 22.08% of total | 26.6% of total |

Texas
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# Human Resources

## Mission Statement

To help City departments attract, motivate, retain and develop qualified, diverse and productive employees while providing effective and efficient customer service, preserving the City's assets, and ensuring our employees' health, wellness and safety in accordance with all applicable local ordinances, state statues and federal laws.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,066,944 | 1,960,302 | 1,956,945 | 2,035,267 |
| Contractual Services | 37,206,488 | 40,190,459 | 42,506,042 | 43,156,275 |
| Materials/Supplies | 22,806 | 23,883 | 41,877 | 42,477 |
| Operating Expenditures | 264,995 | 257,293 | 287,966 | 262,066 |
| ***Total Appropriation*** | **39,561,233** | **42,431,936** | **44,792,830** | **45,496,085** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 1,948,351 | 1,814,696 | 1,862,805 | 1,877,543 |
| Proprietary Funds | 37,612,882 | 40,617,241 | 42,930,025 | 43,618,542 |
| ***Total Funds*** | **39,561,233** | **42,431,936** | **44,792,830** | **45,496,085** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 42.80 | 42.92 | 37.80 | 37.80 |
| Grant Funded | 0.00 | 0.00 | 1.00 | 1.00 |
| ***Total Authorized*** | **42.80** | **42.92** | **38.80** | **38.80** |

# *Human Resources*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Recruitment Exam | 549,218 | 529,852 | 539,866 | 546,263 |
| Organizational Development | 434,708 | 423,119 | 489,431 | 473,063 |
| Payroll and Records | 432,436 | 463,713 | 381,998 | 430,031 |
| Human Resources Administration | 531,990 | 397,989 | 451,510 | 428,186 |
| Risk Management | 0 | 23 | 0 | 0 |
| ***Sub Total*** | 1,948,351 | 1,814,696 | 1,862,805 | 1,877,543 |
| **Proprietary Funds** | | | | |
| Health Insurance Benefits | 0 | 40,244,601 | 42,328,255 | 42,930,025 |
| Risk Management | 46,554 | 546,175 | 601,770 | 688,517 |
| Payroll and Records | 14,894 | 2,386 | 0 | 0 |
| Health Insurance Benefits | 37,066,170 | -175,921 | 0 | 0 |
| OMB Insurance Benefits Administration | 485,264 | 0 | 0 | 0 |
| ***Sub Total*** | 37,612,882 | 40,617,241 | 42,930,025 | 43,618,542 |
| ***All Funds Total*** | **39,561,233** | **42,431,936** | **44,792,830** | **45,496,085** |

# Human Resources
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Promoted 3 Analysts to Senior Analysts | $16,364 |
| Increased pension and other benefits | $19,674 |
| **Operating Expenditures** | |
| Decreased tuition reimbursement | ($25,000) |

## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Promoted 3 Analysts to Senior Analysts, changed a Benefits Specialist to an HR Analyst | $46,660 |
| Increased pension and other benefits | $31,662 |
| **Contractual Services** | |
| Increased for audit services and management consulting services due to Health Care Reform Act, Patient Protection Act, and Other Post Employment Benefits | $45,000 |
| Increased health care provider services and stop loss insurance; and decreased prescription benefit payments and pharmaceutical administrative costs | $601,770 |
| **Operating Expenditures** | |
| Decreased tuition reimbursement | ($25,000) |

# Human Resources

## Goals, Objectives & Performance Measures

**FUNCTION: RISK MANAGEMENT**

Oversee the City's risk management functions which include employee benefits, workers' compensation, safety, property and liability coverage.

**Serves Council's Strategic Policy**

To be a high-performance, customer-focused organization.

**Goal:**

To provide employees, retirees and families with a comprehensive and cost effective health benefits program.

**Objectives:**

1.) In FY 2013, continue to improve employee awareness of available health benefits and encourage participation through preventive care and early treatment.

2.) In FY 2013, continue to enhance the City's ability to retain and motivate employees by achieving market competitiveness in all benefits offered to employees.

3.) In FY 2013, further coordinate benefit plans to promote cost management provisions and maintain fiscal solvency.

4.) In FY 2013, continue to monitor healthcare cost, workers' compensation cost, and healthcare coverage.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Participation in Wellness Centers (number of employees treated) | 2,097 | 4,243 | 3,800 |
| Employees/Retirees covered by health plan | 4,323 employee/ 944 retirees | 4,386 employee/ 938 retirees | 4,950 employee/ 0 retirees [1] |
| Informational programs presented annually to increase knowledge of benefits programs available | 85 | 118 | 150 |
| Number of employees enrolled in Flexible Spending Program | 233 | 210 | 200 [2] |
| Workers' compensation claims reported [4] | 1,483 | 1,295 | 1500 [3] |
| Average cost per workers' compensation claim | $5,197 | $5,977 | $7,000 |
| Average health claims cost per member | $6,520 | $5,500 | $6,500 |

[1] Project higher employee participation, due to the introduction of a high deductible plan along. with a Health Savings Account with a lower cost to the employee.

[2] Project lower employee participation, due to more employees moving to the Health Savings Account. A Health Savings Account enables an employee to rollover their contribution at the end of the year, while employees with Flexible Spending Accounts lose their contribution, if not used.

[3] Increase in claims expected due to increase department-level emphasis on injury prevention.

[4] Includes exposure claims predominately within Police, Fire, Environmental Services, and Public Health departments.

# Human Resources

## Goals, Objectives & Performance Measures

**FUNCTION: EMPLOYEE RECORDS & INFORMATION MANAGEMENT**
Maintain personnel files related to employee data management (hard copy and online).

**Serves Council's Strategic Policy:**
To be a high-performance, customer-focused organization.

**Goal:**
Ensure integrity and accuracy of the employee database, provide support in the use of Human Resources Information Systems, and ensure department payrolls are processed and in compliance with relevant charter provisions and laws.

**Objectives:**

1.) In FY 2013, maintain high proficiency among payroll and time keeping system users by maintaining system corrections at a rate of 2% or below.

2.) In FY 2013, respond promptly and courteously to payroll service requests.

3.) In FY 2013, maintain the integrity and validity of the employee database by keeping data entry errors to a minimum.

4.) In FY 2013, process employee service awards on a timely basis.

5.) In FY 2013, manage the City's Texas Workforce Commission Unemployment claims.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Timekeeping System corrections | 1% | 2% | <2% |
| Percentage of supplemental checks processed with 1 day of request | 100% | 100% | 100% |
| Rate of error on-line data entry | 1.0% | 1.0% | <1.0% |
| Data changes to personnel records | 15,000 | 15,500 | 16,000 |
| Percentage of service awards processed on schedule | 100% | 100% | 100% |
| Percentage of unemployment claims not eligible | 53% | 60% | 65% |

# Human Resources

## Goals, Objectives & Performance Measures

**FUNCTION: RECRUITMENT & EXAMINATION**
Advertise, recruit and examine applicants to fill vacant positions.

**Serves Council's Strategic Policy:**
To be a high-performance, customer-focused organization.

**Goal:**
Recruit and examine qualified individuals for classified and unclassified service in compliance with local, state and federal laws and ensure accurate classification of positions.

**Objectives:**

1.) In FY 2013, process and screen employment application to provide City departments with a qualified applicant pool within 50 days.

2.) In FY 2013, prepare and administer employment exams and maintain active eligible lists efficiently to reduce the average cost per hire.

3.) In FY 2013, ensure that eligible applicants are certified to fill positions after receipt of a new eligible list to minimize the City's overall turnover rate.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Working days per recruitment | 41 | 40 | <45 |
| Average number of days to fill a vacant position an when eligible list exists | 10 | 8.5 | 9 |
| Average cost per hire | $558 | $500 | $560 |
| Turnover rate per 100 - public safety* | 4.39 | 5.10 | <4 |
| Turnover rate per 100 - non public safety* | 11.55 | 10.39 | <11 |
| Turnover rate per 100 - total* | 11.36 | 10.20 | <11 |

*Turnover rates include retirees but do not include temporary or contract employees that have been employed less than one year.

# Human Resources

## Goals, Objectives & Performance Measures

**FUNCTION: ORGANIZATIONAL DEVELOPMENT (OD)**

Plans for the systematic development of individuals, work groups and teams, departments, and interrelationships within the City. OD advances the framework for positive change process designed to positively impact our many stakeholders.

**Serves Council's Strategic Policy:**

To be a high-performance, customer-focused organization.

**Goal:**

Improve organizational capability through concerted change management efforts to enhance the development of our capacity to handle internal and external service delivery and relationships.

**Objectives:**

1.) In FY 2013, OD will deliver training and development programs, based on departmental and citywide needs. Specific training for supervisors will be provided regularly throughout the year.

2.) In FY 2013, directly support Organizational Development through individualized employee development plans; performance management consultation and guidance; conduct administrative investigations and recommend appropriate level of discipline upon request; monitor application of disciplinary policies; and provide employee relations advice.

3.) In FY 2013, facilitate and/or advance organizational change initiatives; organizational restructuring activities; resolving organizational conflict through mediation services or grievance process. Provide interpretation and advice on rules, regulations and policies.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Requests for intervention/mediation to informally assist in resolving management/labor conflicts | 283 | 240 | 135* |
| Investigations and recommendations for all formal employee grievances completed within established Civil Service Commission time-frames (30 to 45 working days) | 100% | 100% | 100% |
| Number of Supervisory Academy's offered | New Measure | 9 | 9 |
| Number of City-delivered course offerings | 41 | 48** | 40 |
| Employee contact training hours (number of employees times number of classroom hours) | 26,217 | 27,034** | 26,000 |

*Reduced due to decentralized HR processes.

**Includes training courses and hours related to PeopleSoft reimplementation.

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# Information Technology

## Mission Statement

Provide the City of El Paso and its employees with powerful, reliable and secure technologies agreement to support government business.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,278,733 | 3,083,908 | 3,680,652 | 5,343,300 |
| Contractual Services | 4,013,056 | 5,228,251 | 6,264,167 | 7,371,218 |
| Materials/Supplies | 142,084 | 164,893 | 233,517 | 150,005 |
| Operating Expenditures | 1,642,235 | 1,701,103 | 1,692,201 | 1,793,101 |
| Internal Transfers | 0 | 0 | 500,000 | 0 |
| Capital Outlay | 897,041 | 2,558,269 | 806,750 | 422,606 |
| ***Total Appropriation*** | **9,973,149** | **12,736,423** | **13,177,287** | **15,080,230** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 8,985,035 | 10,063,149 | 11,810,537 | 14,657,624 |
| Capital Projects | 832,902 | 486,124 | 656,750 | 422,606 |
| Non-Major Governmental Funds | 155,212 | 2,187,151 | 710,000 | 0 |
| ***Total Funds*** | **9,973,149** | **12,736,423** | **13,177,287** | **15,080,230** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 64.77 | 57.00 | 65.77 | 97.75 |
| Grant Funded | 1.23 | 0.00 | 0.00 | 1.50 |
| ***Total Authorized*** | **66.00** | **57.00** | **65.77** | **99.25** |

# *Information Technology*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Information Services | 5,786,113 | 6,249,879 | 7,457,482 | 9,110,669 |
| Information Technology Administration | 473,632 | 432,076 | 397,054 | 4,786,146 |
| Telecommunications | 2,534,336 | 3,261,365 | 3,543,389 | 427,131 |
| Geographic Information Systems | 73,049 | 0 | 288,297 | 333,678 |
| Media Production | 117,905 | 119,828 | 124,315 | 0 |
| ***Sub Total*** | 8,985,035 | 10,063,149 | 11,810,537 | 14,657,624 |
| **Capital Projects** | | | | |
| Information Services | 0 | 0 | 656,750 | 422,606 |
| Information Services Projects | 832,902 | 486,124 | 0 | 0 |
| ***Sub Total*** | 832,902 | 486,124 | 656,750 | 422,606 |
| **Non-Major Governmental Funds** | | | | |
| Information Technology Administration | 154,447 | 167,482 | 710,000 | 0 |
| Media Production | 0 | 0 | 0 | 0 |
| Information Services Projects | 766 | 2,019,669 | 0 | 0 |
| ***Sub Total*** | 155,212 | 2,187,151 | 710,000 | 0 |
| ***All Funds Total*** | **9,973,149** | **12,736,423** | **13,177,287** | **15,080,230** |

# Information Technology
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased salary for 23.25 added FTE associated with the completion of Information Technology's reorganization, which includes the addition of the Project Management, Applications and Development, and Enterprise Resources divisions, funded through Capital Projects; and includes the transfer of 12.23 FTE from other departments. | $1,294,942 |
| Increased benefits related to additional personnel | $367,706 |
| **Contractual Services** | |
| Increased as a result of data processing services, outside contracts, and office equipment maintenance contracts absorbed from other City departments | $1,107,051 |
| **Operating Expenditures** | |
| Increased communications expenses | $100,900 |

# Information Technology

## Goals, Objectives, & Performance Measures

**FUNCTION: INFORMATION SERVICES**

Oversee telecommunications, enterprise computing systems, e-Government applications, and business planning analysis.

**Serves Council's Strategic Policy:**

To be a high-performance, customer-focused organization and to ensure long-term financial stability and sustainability of the City Government.

**Goal:**

Effectively develop, promote, facilitate, and ease the flow of information within the City organization and between the City, its citizens, and third party agencies through the use of technology.

**Objectives:**

1.) In FY 2013, provide the City's user with robust, stable, and secure administrative applications to ensure proper delivery of services to internal and external customers.

2.) In FY 2013, provide the City's user with robust, stable, and secure administrative applications within budget.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Operating budget performance | | | |
| Actual (over)/under budget | 94.80% | 96.45% | 100.00% |
| Uptime | | | |
| Support services help desk | 99.00% | 99.00% | 99.00% |
| Support services technical support | 99.00% | 99.00% | 99.00% |
| Network VoIP | 97.90% | 98.90% | 98.99% |
| Systems administration | 99.00% | 99.00% | 99.00% |

Mayor & Council

# Mayor & Council

## Mission Statement

As outlined in the City Charter, the Mayor and Council may act to accomplish any lawful purpose for the "advancement of the interest, welfare, health, morals, comfort, safety, and convenience of the City and its inhabitants."

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 1,098,714 | 1,097,733 | 1,116,538 | 1,127,470 |
| Contractual Services | 47,327 | 54,109 | 62,200 | 62,200 |
| Materials/Supplies | 25,933 | 28,591 | 22,800 | 22,800 |
| Operating Expenditures | 83,581 | 91,781 | 121,500 | 121,500 |
| Internal Transfers | 127,067 | 21,550 | 0 | 0 |
| ***Total Appropriation*** | **1,382,622** | **1,293,765** | **1,323,038** | **1,333,970** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 1,292,625 | 1,215,230 | 1,323,038 | 1,333,970 |
| Non-Major Governmental Funds | 89,997 | 78,535 | 0 | 0 |
| ***Total Funds*** | **1,382,622** | **1,293,765** | **1,323,038** | **1,333,970** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 24.00 | 24.00 | 24.00 | 24.00 |
| ***Total Authorized*** | **24.00** | **24.00** | **24.00** | **24.00** |

# *Mayor & Council*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Office of the Mayor | 257,694 | 268,415 | 287,822 | 295,954 |
| Council District 1 | 133,553 | 121,808 | 129,402 | 129,752 |
| Council District 2 | 131,193 | 109,894 | 129,402 | 129,752 |
| Council District 3 | 125,734 | 118,850 | 129,402 | 129,752 |
| Council District 4 | 112,605 | 123,578 | 129,402 | 129,752 |
| Council District 5 | 126,864 | 106,741 | 129,402 | 129,752 |
| Council District 6 | 134,871 | 131,041 | 129,402 | 129,752 |
| Council District 7 | 132,180 | 119,215 | 129,402 | 129,752 |
| Council District 8 | 137,930 | 115,687 | 129,402 | 129,752 |
| ***Sub Total*** | 1,292,625 | 1,215,230 | 1,323,038 | 1,333,970 |
| **Non-Major Governmental Funds** | | | | |
| Mayor's Grant Award | 16,961 | 13,559 | 0 | 0 |
| District 1 Capital Purchases | 45,122 | 6,912 | 0 | 0 |
| District 2 Capital Purchases | 4,778 | 3,254 | 0 | 0 |
| District 3 Capital Purchases | 2,150 | 2,942 | 0 | 0 |
| District 4 Capital Purchases | 4,078 | 2,770 | 0 | 0 |
| District 5 Capital Purchases | 1,075 | 12,584 | 0 | 0 |
| District 6 Capital Purchases | 0 | 22,911 | 0 | 0 |
| District 7 Capital Purchases | 0 | 6,879 | 0 | 0 |
| District 8 Capital Purchases | 15,832 | 6,724 | 0 | 0 |
| ***Sub Total*** | 89,997 | 78,535 | 0 | 0 |
| ***All Funds Total*** | **1,382,622** | **1,293,765** | **1,323,038** | **1,333,970** |

# Mayor and Council
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased salary for Mayor and Council Representatives effective June, 2013 and staff members effective September, 2012; offset by decreases due to employee health benefit selections | $10,932 |

Texas
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# Non-Departmental

## Mission Statement

To monitor General Government fund expenses that do not apply to a specific department, or miscellaneous expenses that are not associated with any of the operating departments.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,049,154 | 3,153,537 | 0 | -146,154 |
| Contractual Services | 10,067,508 | 11,129,592 | 12,599,156 | 12,359,236 |
| Materials/Supplies | 161,330 | 68,975 | 11,600 | 190,225 |
| Operating Expenditures | 848,699 | 1,836,092 | 2,727,723 | 2,137,046 |
| Non-Operating/Intergovt. Exp | 73,938,857 | 76,489,610 | 85,025,691 | 84,012,048 |
| Internal Transfers | 63,092 | 3,169,046 | 2,864,202 | 6,300,115 |
| Capital Outlay | 20,058,928 | 7,574,839 | 60,000 | 85,000 |
| ***Total Appropriation*** | **108,187,568** | **103,421,689** | **103,288,372** | **104,937,516** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 5,180,139 | 8,610,689 | 8,091,823 | 8,322,928 |
| Debt Service | 69,340,862 | 72,068,995 | 80,999,578 | 79,710,745 |
| Capital Projects | 20,441,793 | 8,362,277 | 0 | 0 |
| Non-Major Governmental Funds | 2,942,205 | 3,041,007 | 3,867,079 | 6,636,343 |
| Proprietary Funds | 10,282,569 | 11,338,721 | 10,329,892 | 10,267,500 |
| ***Total Funds*** | **108,187,568** | **103,421,689** | **103,288,372** | **104,937,516** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 3.35 | 3.00 | 3.00 | 5.00 |
| ***Total Authorized*** | **3.35** | **3.00** | **3.00** | **5.00** |

# *Non-Departmental*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Non Departmental | 5,180,139 | 8,610,689 | 8,091,823 | 8,322,928 |
| **Debt Service** | | | | |
| Non Departmental | 69,340,862 | 72,068,995 | 80,999,578 | 79,710,745 |
| **Capital Projects** | | | | |
| Capital Acquisition Fund | 278,308 | 697,137 | 0 | 0 |
| 2004 Capital Acquisition | 67,845 | 108,915 | 0 | 0 |
| FY01 Certificate of Obligation Equipment | 0 | 6,325 | 0 | 0 |
| Non Departmental | 20,095,641 | 7,549,900 | 0 | 0 |
| ***Sub Total*** | 20,441,793 | 8,362,277 | 0 | 0 |
| **Non-Major Governmental Funds** | | | | |
| Non Departmental | 2,942,205 | 3,041,007 | 3,867,079 | 6,636,343 |
| **Proprietary Funds** | | | | |
| Non Departmental | 10,282,569 | 11,338,721 | 10,329,892 | 10,267,500 |
| ***All Funds Total*** | **108,187,568** | **103,421,689** | **103,288,372** | **104,937,516** |

# Non-Departmental
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Decreased use of Workers Compensation fund balance from $2.8 million to $1.5 million in FY 2013 | $1,329,244 |
| Decreased to reflect calculation of employer match on pre-tax benefits | ($894,045) |
| Decreased combined health contributions from $2.3 million to $1.6 million net | ($721,949) |
| Increased to reflect transfer of 2 FTE from Information Technology for citywide Public, Educational and Governmental Access broadcasting | $115,529 |
| **Contractual Services** | |
| Decreased appraisal services to reflect estimated annual refund | ($219,916) |
| **Operating Expenditures** | |
| Decreased the operating contingency account from $956,492 to $774,461 | ($182,031) |
| Decreased salary reserves from $915,283 to $532,137 | ($383,146) |
| **Internal Transfers** | |
| Increased interfund transfers to help fund vehicle replacement plan, computer replacement plan, and minor capital | $1,249,855 |

# Non-Departmental
# Significant Changes

## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Decreased use of Workers Compensation fund balance from $2.8 million to $1.5 million in FY 2013 | $1,330,046 |
| Decreased to reflect calculation of employer match on pre-tax benefits | ($892,489) |
| Decreased combined health contributions from $2.3 million to $1.6 million net | ($721,949) |
| Increased to reflect transfer of 2 FTE from Information Technology for citywide Public, Educational and Governmental Access broadcasting | $138,238 |
| **Contractual Services** | |
| Decreased appraisal services to reflect estimated annual refund | ($219,916) |
| Increased self insurance fund requirements | $644,950 |
| **Operating Expenditures** | |
| Decreased the operating contingency account from $956,492 to $774,461 | ($182,031) |
| Decreased salary reserves from $915,283 to $532,137 | ($383,146) |
| **Non-Operating Expenditures** | |
| Decreased citywide debt service requirement | ($905,592) |
| **Internal Transfers** | |
| Increased interfund transfers to help fund vehicle replacement plan, computer replacement plan, and minor capital | $1,249,855 |
| Increased for the transfer of 1% Public Educational and Governmental (PEG) Cable Fund from Information Technology to Non-Departmental | $635,094 |
| Increased transfers out for the Tax Increment Reinvestment Zone #2 and #3 | $1,931,983 |
| Decreased transfers out for Debt Service | ($380,337) |

Tax

# Tax

## Mission Statement

The mission of the Tax Department is to collect property taxes on behalf of 31 government entities, to collect unbilled revenue, and issue petty cash to city departments.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 1,127,414 | 1,134,320 | 1,188,920 | 1,119,733 |
| Contractual Services | 2,824,499 | 2,764,226 | 305,300 | 785,122 |
| Materials/Supplies | 30,905 | 28,531 | 34,050 | 34,050 |
| Operating Expenditures | 19,816 | 19,173 | 20,700 | 80,626 |
| Non-Operating/Intergovt. Exp | 96,910 | 14,669 | 0 | 0 |
| Capital Outlay | 29,045 | -19,363 | 0 | 0 |
| ***Total Appropriation*** | **4,128,589** | **3,941,556** | **1,548,970** | **2,019,531** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 4,031,687 | 3,929,056 | 1,548,970 | 2,019,531 |
| Fiduciary Funds | 96,902 | 12,500 | 0 | 0 |
| ***Total Funds*** | **4,128,589** | **3,941,556** | **1,548,970** | **2,019,531** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 24.50 | 24.50 | 24.50 | 24.50 |
| ***Total Authorized*** | **24.50** | **24.50** | **24.50** | **24.50** |

# *Tax*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Tax Office Collections | 4,031,687 | 3,929,056 | 1,548,970 | 2,019,531 |
| **Fiduciary Funds** | | | | |
| Tax Office Transfers to City | 96,902 | 12,500 | 0 | 0 |
| ***All Funds Total*** | **4,128,589** | **3,941,556** | **1,548,970** | **2,019,531** |

# Tax Office
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Recognized salary savings due to vacant Tax Assessor and Collector position | ($69,187) |
| **Contractual Services** | |
| Increased building leases for payment to Madison River Investments (Wells Fargo) - new office location | $121,322 |
| Increased security contracts for added security at new Tax Office location | $32,000 |
| Increase motor pool usage fee due to new location | $1,500 |
| Increased external legal counsel services to account for collection of legal fees | $325,000 |
| **Operating Expenditures** | |
| Increased other services and charges to account for collection costs | $59,926 |

# Tax

## Goals, Objectives, & Performance Measures

**FUNCTION: COLLECTIONS**
To collect property taxes on behalf of 35 taxing jurisdictions and unbilled City revenue.

**Serves Council's Strategic Policy:**
To ensure long-tem financial stability and sustainability of the City Government.

**Goal:**
Ensure the timely collection and reporting of property taxes for all entities within El Paso County in compliance with the Texas Local Government Records Law.

**Objectives:**

1.) In FY 2013, increase the number of tax payments processed through the website.

2.) In FY 2013, attain a 100% tax collection rate on current accounts and at least 35% on prior years accounts.

3.) In FY 2013, maintain an overall customer service rating of 4.75 on a scale of 5.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Payments processed through website | $38,577,570 | $40,000,000 | $42,000,000 |
| Collection rate - current | 98.18% | 98.00% | 98.00% |
| Rate of collection for past due (delinquent) taxes | 32.00% | 35.00% | 35.00% |
| Surveys - customer service overall rating | 4.73 | 4.75 | 4.75 |

## DEVELOPMENT & TOURISM

- Airport
- City Development
- Community & Human Development
- Convention & Performing Arts Center
- Museum & Cultural Affairs
- Zoo

Texas
Commerce
Bank

# Airport

## Mission Statement

To provide customers with a safe, efficient airport, operating in an environmentally conscious and self-sustaining manner.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 15,837,850 | 16,106,561 | 16,494,902 | 17,017,674 |
| Contractual Services | 6,008,140 | 6,569,681 | 6,866,960 | 7,046,525 |
| Materials/Supplies | 1,716,118 | 1,812,562 | 1,793,470 | 2,265,994 |
| Operating Expenditures | 19,168,812 | 18,649,674 | 5,367,246 | 5,495,999 |
| Non-Operating/Intergovt. Exp | 1,160,293 | 760,749 | 1,805,175 | 2,602,134 |
| Internal Transfers | 4,638,855 | 76,332,677 | 11,143,546 | 13,483,486 |
| Capital Outlay | 0 | 0 | 450,750 | 533,983 |
| ***Total Appropriation*** | **48,530,068** | **120,231,903** | **43,922,049** | **48,445,795** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Fund | 0 | 29 | 0 | 0 |
| Proprietary Funds | 48,530,068 | 120,231,875 | 43,922,049 | 48,445,795 |
| ***Total Funds*** | **48,530,068** | **120,231,903** | **43,922,049** | **48,445,795** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 236.70 | 234.40 | 229.40 | 226.93 |
| ***Total Authorized*** | **236.70** | **234.40** | **229.40** | **226.93** |

# *Airport*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Finance and Administration | 0 | 29 | 0 | 0 |

| | | | | |
|---|---|---|---|---|
| **Proprietary Funds** | | | | |
| Finance and Administration | 8,681,756 | 24,477,292 | 13,897,250 | 13,306,980 |
| Terminal | 8,803,314 | 8,879,554 | 6,267,754 | 6,502,727 |
| Passenger Facility Charges | 4,144,928 | 8,077,675 | 6,086,768 | 6,057,569 |
| Inventory Purchases | 0 | 0 | 4,400,000 | 4,400,000 |
| Customer Facility Charge | 0 | 0 | 0 | 3,002,300 |
| Butterfield Trail Golf Club | 3,522,041 | 3,565,253 | 2,798,300 | 2,941,450 |
| Aircraft Rescue Fire Fighters | 2,571,958 | 2,650,624 | 2,669,723 | 2,652,459 |
| Debt Reserves | 440,343 | 491,026 | 1,462,575 | 2,257,984 |
| Airport Police Operations | 2,265,247 | 2,113,120 | 2,082,152 | 2,239,707 |
| Ground Transportation | 2,047,252 | 2,187,928 | 1,944,638 | 2,073,104 |
| Airfield | 7,482,414 | 7,040,076 | 1,563,647 | 1,545,941 |
| Dispatch Badging | 772,521 | 790,183 | 829,360 | 858,822 |
| Airport FMS Unit | 543,628 | 578,652 | 555,917 | 588,337 |
| Hawkins Plaza | 0 | 0 | 0 | 556,929 |
| Butterfield Trail Industrial Park | 386,645 | 281,752 | 426,357 | 537,620 |
| Fixed Asset Purchases | 0 | 250,557 | 450,750 | 533,983 |
| Airport FAA Operations Canine | 472,840 | -51,123 | 506,366 | 512,623 |
| Aviation | 1,461,394 | 1,549,438 | 365,846 | 452,925 |
| Parking Enforcement Control | 378,271 | 386,433 | 405,887 | 420,215 |
| Air Cargo | 2,286,961 | 2,485,801 | 400,962 | 401,274 |
| Foreign Trade Zone | 254,115 | 244,911 | 314,837 | 340,745 |
| Airport Restricted Land Sales | 201,470 | 145,084 | 407,950 | 253,750 |
| Southern Industrial Park | 363,640 | 285,341 | 133,625 | 206,964 |
| Global Reach Development | 948,368 | 1,014,341 | 123,220 | 81,812 |
| Airport Hotels | 55,186 | 50,185 | 63,165 | 74,875 |
| Science and Technology Park | 0 | 380,036 | 165,000 | 44,700 |
| Airport Operating Account | 445,776 | 28,882,751 | 0 | 0 |
| Air Cargo Construction | 0 | 10,926,838 | 0 | 0 |
| Airport Grant Improvements | 0 | 12,548,148 | 0 | 0 |
| Inventory Issues | 0 | 0 | -4,400,000 | -4,400,000 |
| ***Sub Total*** | 48,530,068 | 120,231,875 | 43,922,049 | 48,445,795 |

| | | | | |
|---|---|---|---|---|
| ***All Funds Total*** | **48,530,068** | **120,231,903** | **43,922,049** | **48,445,795** |

# Airport
# Significant Changes

## All Funds

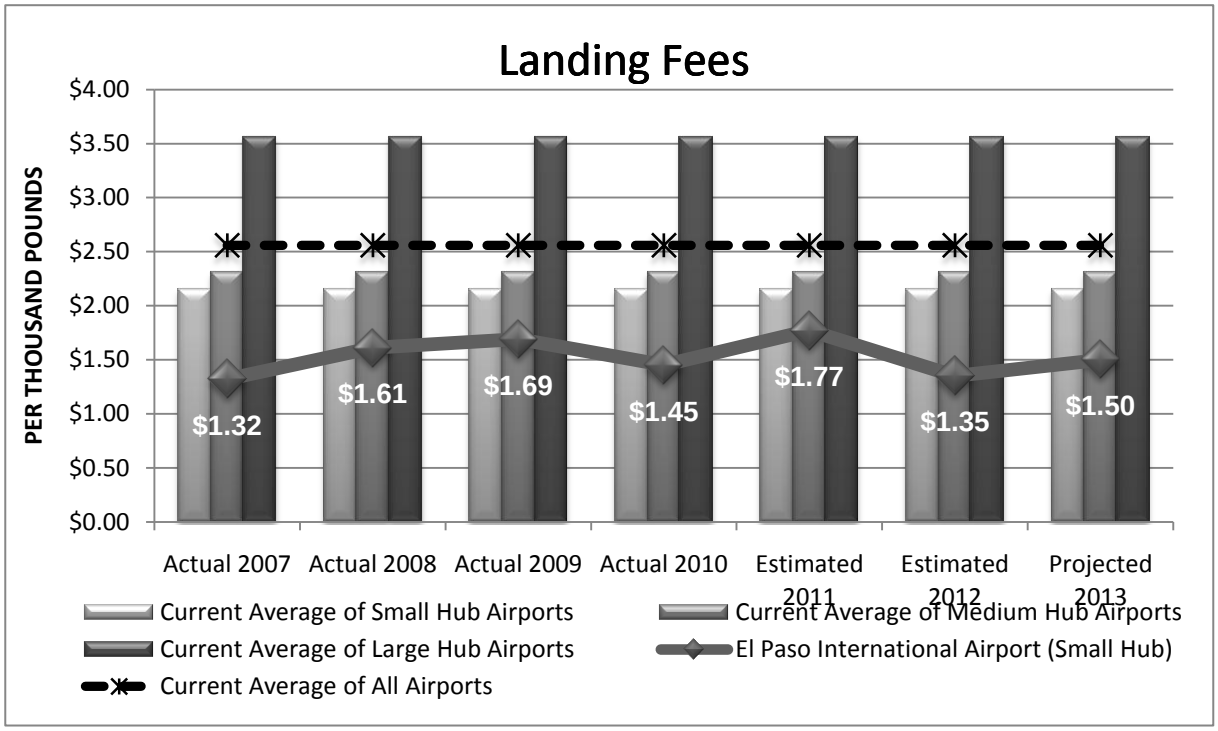
| Revenue Changes | Dollars |
|---|---|
| Decreased Cargo Division revenue projection, due to the loss of a cargo carrier | ($289,100) |
| Increased Ground Transportation Division revenue projections, based on higher expected traffic for airport parking | $267,745 |
| Decreased Aviation Division revenue projections to reflect a decrease for ground rentals (aligned with prior year actual revenue) | ($173,200) |
| Increased Airfield Division revenue projections based on prior year actual revenue | $221,600 |
| Included the revenue budget for a new fee approved by City Council to finance construction of a new consolidated rental car facility at the airport (rate is $3.50 per day/rental car transaction) | $3,002,300 |
| Included the revenue budget for Hawkins Plaza (shopping center) for building rental collections | $557,000 |

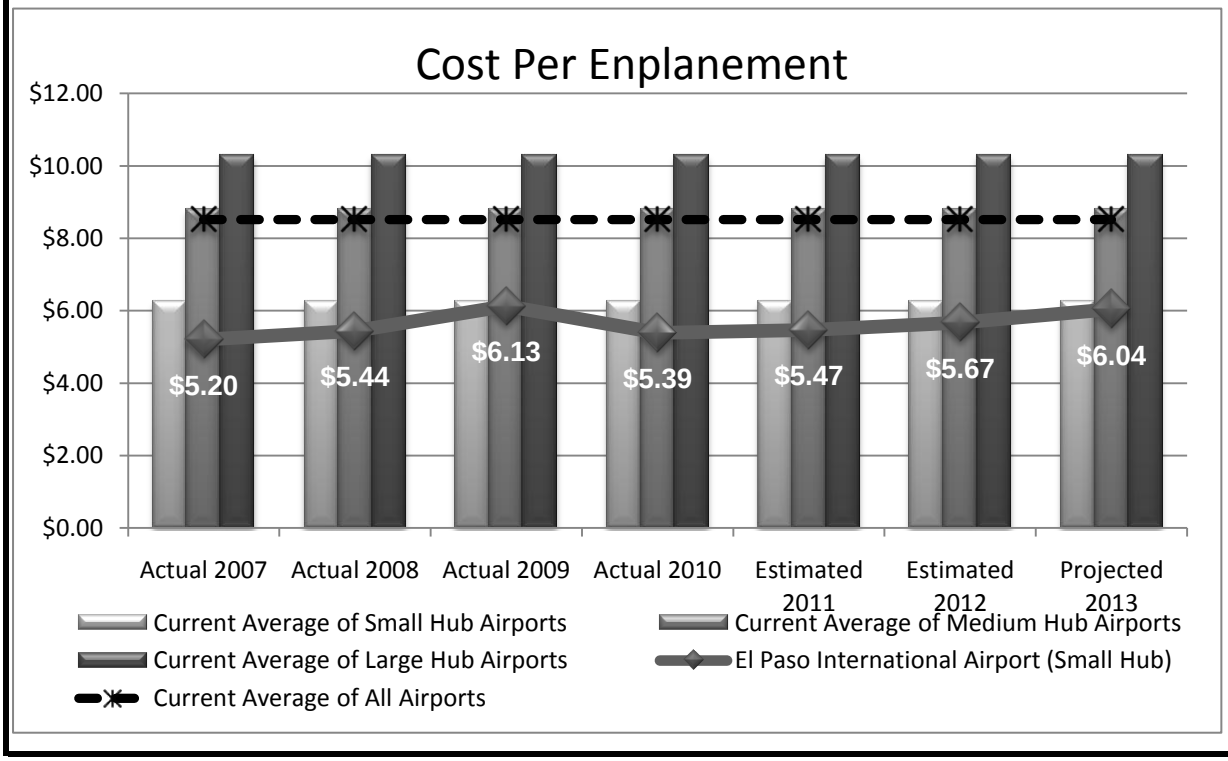
| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased personnel budget to reflect increases in wages and benefits, including increases to the City pension plan contributions | $385,976 |
| **Contractual Services** | |
| Increased the airport's security contract, fire alarm upgrade, and appraisals | $28,065 |
| Increased contractual services for the leasing of Hawkins Plaza, e.g., legal counsel, building/facility maintenance | $115,500 |
| **Materials and Supplies** | |
| Increased for cleaning supplies, equipment, holiday fencing for parking, airfield repairs, and replacement of 50 golf carts at Butterfield Trail Golf Course | $441,024 |
| **Non-Operating Expenditures** | |
| Increased to pay bond interest expense for the 2011 Series Bonds | $795,234 |
| **Internal Transfers** | |
| Allocated budget to pay toward the new rental car facility as a capital improvement project | $3,002,300 |
| Reduced transfer of net revenue to fund balance as a result of increased airport operating costs | ($732,050) |
| Transferred net profit to fund balance from the leasing of Hawkins Plaza | $328,089 |

# Airport

**KEY PERFORMANCE MEASURES:**

Overall Department Performance Measures have been selected that best quantify the Department's progress towards goals and objectives.




Source: Projected Airline Rates and Charges Analyses for Airline Negotiations

FY 2011 and FY 2012 estimates are subject to change based on final actual calculations.

# Airport

## Goals, Objectives, & Performance Measures

**FUNCTION: ADMINISTRATION**
Responsible for departmental accounting and property management.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**
To ensure the Airport is self-sustaining in accordance with Federal Aviation Administration (FAA) policies and procedures and grant assurances. Monthly, quarterly and annual reports are prepared.

**Objectives:**

1.) In FY 2013, maintain and sustain appropriate cash balance and reserves to allow for future investments in essential aviation facilities and non-aviation revenue generating facilities. Financial reports are reviewed on a monthly, quarterly and annual basis.

2.) In FY 2013, maintain a stable and competitive cost structure for El Paso airline carriers while retaining cost recovery for airline operations and facility requirements. On an annual basis rates and charges are analyzed and updated.

3.) In FY 2013, continue providing a high level of concession services in food and beverages and news and retail. Monthly and quarterly reports are reviewed.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Non-Aviation revenue | $21,715,801 | $22,252,573 | $22,619,102 |
| Percent non-aviation revenue/total operating revenue | 62.6% | 64.5% | 63.1% |
| Percent change in net assets | 0% | 2% | 2% |
| Terminal rate per square foot* | $33.91 | $38.87 | $42.64 |
| Landing fee per $1,000 lbs. landed weight | $1.77 | $1.35 | $1.50 |
| Airport cost per enplanement | $5.47 | $5.67 | $6.04 |
| Food & beverage revenue per enplanement | $0.46 | $0.50 | $0.50 |
| Retail revenue per enplanement | $0.38 | $0.38 | $0.38 |

* Source: Projected Airline Rates and Charges Analyses for Airline Negotiations

# Airport

## Goals, Objectives, & Performance Measures

**FUNCTION: DEVELOPMENT**
Implement and oversee the Airport's Capital Improvement Program and grant administration.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**
To administer a capital improvement program that plans for and meets future demands for the Airport. Monthly, quarterly and annual monitoring is conducted.

**Objectives:**

1.) In FY 2013, invest in the Airport's infrastructure through the implementation of an Improvement Program. Annually update the five year capital improvement plan.

2.) In FY 2013, provide El Paso/Juarez industry with first class air cargo/Foreign Trade Zone (FTZ)/Customs Facilities and maintain appropriate space to allow expansion and capitalize on immediate business opportunities. Monitored on a monthly, quarterly and annual basis.

3.) In FY 2013, develop Airport land according to the Airport's Master Plan and Land Use Map. New land leases are generated and existing leases are renewed as appropriate.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Capital expenses per passenger* | $4.45 | $14.68 ** | $22.65 |
| Taxiway L Reconstruction- percentage complete | 10% | 35% | 90% |
| 1K Extension of Runway 8R/26L- percentage complete | 90% | 100% | - |
| Butterfield Trail Industrial Park Pavement Rehabilitation -percentage complete | 5% | 15% | 60% |
| Global Reach/Cottonwoods Landscaping Improvements- percentage complete | 75% | 100% | - |
| Taxiway Radius Geometry Pavement Project - percentage complete | 5% | 15% | 90% |
| Demo Hangar & Relocation of United States Customs and Border Protection (USCBP) - percentage complete | 5% | 10% | 70% |
| Rental Car Expansion (Demo of Air Cargo #1) - percentage complete | New Measure | 5% | 15% |
| Air Operations Area Service Roads Rehabilitation - percentage complete | New Measure | New Measure | 70% |
| Taxiway A Realignment - percentage complete | New Measure | New Measure | 60% |

*Includes expenses related to aviation-related capital improvement projects only.

**Increase in FY 2012 due to delay of two projects (Runway 8R-26L Extension & Reconstruction of Taxiway L)

# Airport

## Goals, Objectives, & Performance Measures

**FUNCTION: OPERATIONS**
Providing exceptional airline passenger services, air cargo and general aviation support.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**
To provide safe and state of the art aviation facilities for all airlines, passengers, air cargo and general aviation operators in compliance with Federal Aviation Administration (FAA) and Transportation Security Administration (TSA) requirements and standards. Daily monitoring of operational needs is conducted.

**Objectives:**

1.) In FY 2013, comply with federal regulations.

2.) In FY 2013, maintain compliance with safety requirements in accordance with FAA Part 139 Certification.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Maintain FAA Part 139 Certification* | Yes | Yes | Yes |

* 14 CFR Part 139 requires FAA to issue airport operating certificates to airports that

- Serve scheduled and unscheduled air carrier aircraft with more than 30 seats;
- Serves scheduled air carrier operations in aircraft with more than 9 seats but less than 31 seats; and

Airport Operating Certificates serve to ensure safety in air transportation. To obtain a certificate, an airport must agree to certain operational and safety standards and provide for such things as firefighting and rescue equipment. These requirements vary depending on the size of the airport and the type of flights available.

Texas
Commerce
Bank

# City Development

## Mission Statement

To support the local business and development community by providing the tools to: effectively promote sustainable growth, support business retention and expansion with regional partners and efficiently oversee permitting and inspection functions as we manage growth in the City of El Paso.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 6,865,470 | 7,069,065 | 6,249,801 | 7,101,162 |
| Contractual Services | 1,579,866 | 2,359,833 | 1,356,890 | 6,023,660 |
| Materials/Supplies | 221,551 | 180,550 | 93,469 | 198,094 |
| Operating Expenditures | 146,244 | 138,037 | 93,190 | 213,717 |
| Non-Operating/Intergovt. Exp | 438,209 | 341,639 | 630,000 | 620,000 |
| Capital Outlay | 0 | 246,845 | 0 | 0 |
| ***Total Appropriation*** | **9,251,341** | **10,335,968** | **8,423,350** | **14,156,633** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 8,121,808 | 8,121,927 | 7,202,710 | 8,421,200 |
| Capital Projects | 0 | 0 | 0 | 150,000 |
| Non-Major Governmental Funds | 1,129,532 | 2,214,041 | 1,220,640 | 5,585,433 |
| ***Total Funds*** | **9,251,341** | **10,335,968** | **8,423,350** | **14,156,633** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 111.20 | 112.20 | 112.20 | 128.30 |
| ***Total Authorized*** | **111.20** | **112.20** | **112.20** | **128.30** |

# *City Development*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Business Center | 0 | 746,764 | 600,461 | 1,769,460 |
| Building Permits Inspection - Commercial Inspections | 0 | 714,248 | 731,714 | 1,753,928 |
| Economic Development Administration | 1,659,112 | 1,515,925 | 1,550,692 | 1,554,746 |
| Building Permits Inspection - Administration | 0 | 409,844 | 0 | 994,997 |
| Building Permits Inspection - Plan Review | 0 | 1,115,902 | 1,041,278 | 849,537 |
| Building Permits Inspection - Residential Inspections | 0 | 928,828 | 893,563 | 768,190 |
| Land Development | 0 | 715,956 | 617,867 | 730,342 |
| Planning Administration | 320,670 | 0 | 0 | 0 |
| Zoning ZBA Historic | 489,512 | 0 | 0 | 0 |
| Planning Long Range | 193,207 | 0 | 0 | 0 |
| Planning Subdivisions | 313,277 | 0 | 0 | 0 |
| Plan Review | 460,116 | 0 | 0 | 0 |
| Planning Data Management Support | 353,604 | 492 | 0 | 0 |
| Development Services Administration | 880,772 | 0 | 0 | 0 |
| Plan Review | 1,119,981 | 369 | 0 | 0 |
| Commercial Inspections | 746,100 | 0 | 0 | 0 |
| Residential Inspections | 818,766 | -69 | 0 | 0 |
| Building Inspection Permit Administration | 472,006 | 13 | 0 | 0 |
| Subdivision Inspection | 294,685 | 0 | 0 | 0 |
| Planning Administration | 0 | 1,973,656 | 1,767,135 | 0 |
| ***Sub Total*** | 8,121,808 | 8,121,927 | 7,202,710 | 8,421,200 |
| **Capital Projects** | | | | |
| Economic Development Administration | 0 | 0 | 0 | 150,000 |
| **Non-Major Governmental Funds** | | | | |
| 380 Economic Development Project | 319,793 | 435,617 | 933,371 | 5,256,992 |
| Economic Development Tax Increment Reinvestment Zone | 50,732 | 0 | 287,269 | 328,441 |
| Planning Administration | 323,132 | 113,460 | 0 | 0 |
| Planning Department Grants | 372,643 | 0 | 0 | 0 |
| Building Plan Services Capital Projects QL Library | 22,425 | 0 | 0 | 0 |
| Economic Development Administration | 0 | 418,043 | 0 | 0 |
| Economic Development Grants | 40,807 | 10,000 | 0 | 0 |
| Federal Economic Development Grants | 0 | 1,236,922 | 0 | 0 |
| ***Sub Total*** | 1,129,532 | 2,214,041 | 1,220,640 | 5,585,433 |
| ***All Funds Total*** | **9,251,341** | **10,335,968** | **8,423,350** | **14,156,633** |

# City Development
# Significant Changes

## General Fund

| Revenue Changes | Dollars |
|---|---|
| Increased residential building permit revenues based on projections | $373,997 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased to add new positions associated with the reorganization and for salary and benefit adjustments | $851,361 |
| **Contractual Services** | |
| Increased for a new real estate consulting contract | $150,000 |
| **Materials and Supplies** | |
| Increased for One-Stop-Shop for supplies, computers, and uniforms, as well as publications and subscriptions for planning and economic development activities | $104,904 |
| **Operating Expenditures** | |
| Increased budget for the One-Stop-Shop, planning, and economic development activities for professional licenses, travel, and training | $120,000 |

## All Funds

| Revenue Changes | Dollars |
|---|---|
| Increased residential building permit revenues based on projections | $373,997 |
| Increased El Paso Electric franchise revenue, due to additional fee of 0.75% dedicated to economic development programs | $3,905,000 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased to add new positions associated with the reorganization and for salary and benefit adjustments | $851,361 |
| **Contractual Services** | |
| Increased for a new real estate consulting contract | $300,000 |
| Increased economic development incentive programs | $3,905,000 |
| **Materials and Supplies** | |
| Increased for One-Stop-Shop supplies, computers, and uniforms, as well as publications and subscriptions for planning and economic development activities | $104,904 |
| **Operating Expenditures** | |
| Increased budget for the One-Stop-Shop, planning, and economic development activities for professional licenses, travel, and training | $120,000 |

Note: Increase in Personal Services is offset by decreases to Financial Services and Department of Transportation.

# City Development

## Goals, Objectives, & Performance Measures

**FUNCTION: BUSINESS CENTER**

Perform all business transactions related to building permits and licenses; including the issuance of all City permits and licenses and financial accountability for revenues.

**Serves Council's Strategic Policy:**

To be a high-performance, customer-focused organization.

**Goal:**

To provide timely and accurate issuance of City issued permits, including building permits and stand alone permits, all City regulated license issuances and renewals, and management of cash associated with business activity.

**Objectives:**

1.) In FY 2013, maintain reasonable waiting times for permit/license/payment customers. (Department standard of 10 minutes or less.)

2.) In FY 2013, maintain reasonable service times for permit/license/payment customers. (Department standard of 10 minutes or less.)

3.) Issue City permits and licenses throughout FY 2013.

4.) Collect and process gross permit and license revenues throughout FY 2013.

| Performance Measures* | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Wait times for permit customers | 12:07 | 4:18 | 3:00 |
| Service times for permit customers | 12:04 | 11:16 | 10:00 |
| Wait times for licensing customers | 14:26 | 4:27 | 3:00 |
| Service times for licensing customers | 11:06 | 10:29 | 10:00 |
| Wait times for payments only customers | 11:39 | 4:12 | 3:00 |
| Service times for payments only customers | 12:27 | 10:23 | 10:00 |
| Permits issued | 32,663 | 33,000 | 33,500 |
| Permit valuations | $940,093,207 | $950,698,882 | $960,000,000 |
| Licenses issued | 27,210 | 28,000 | 22,000 |
| Gross revenues of permits and license issues** | $9,027,089 | $8,806,039 | $8,899,500 |

* Wait time or service time is measured in minutes.

** Excludes other department revenue collected at the business center.

# City Development

## Goals, Objectives, & Performance Measures

**FUNCTION: BUILDING PERMITS & INSPECTIONS**

Perform plan review, permitting, building and zoning code enforcement and inspections on new construction and renovation of both residential and commercial projects.

**Serves Council's Strategic Policy:**

To be a high-performance, customer-focused organization.

**Goal:**

To provide plan review, permit issuance, building and zoning code enforcement and inspection on new construction, renovations of both residential and commercial projects; ensuring compliance with applicable city codes and ordinances.

**Objectives:**

1.) In FY 2013, maintain a 95% or better "on time" customer service standard for:
   a) Kiosk waiting time (less than 15 minutes)
   b) Counter plan reviews (less than 30 minutes)

2.) In FY 2013, maintain 95% or better "on time" customer service for:
   a) Residential and commercial plan reviews (5 day, 15 day)
   b) Residential and commercial inspections (24 hours)

3.) In FY 2013, maintain a 95% or better "on time" customer service counter assistance (less than 15 minutes).

4.) In FY 2013, reduce number of lost calls to 5% or better.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Percent of walk-in/kiosk customers served on time | 100% | 100% | 100% |
| Percent of counter plan reviews conducted on time | 94% | 96% | 96% |
| Percent of residential plan reviews conducted on time | 55% | 56% | 80% |
| Percent of commercial plan reviews conducted on time | 71% | 59% | 80% |
| Percent of residential and commercial inspections conducted on time | 94% | 99% | 99% |
| Percent of lost calls | N/A* | 44% | 10% |

*FY 2011 lost calls, no information available. Includes hang-ups if customer has to wait and dropped calls from cell phones, etc.

# City Development

## Goals, Objectives, & Performance Measures

**FUNCTION: PLANNING**

Review subdivisions and zoning applications for compliance with adopted Plan El Paso and other land use regulations.

**Serves Council's Strategic Policy:**

To help businesses create quality jobs in El Paso and revitalize targeted areas of town, thereby adding to the tax base and fostering a healthy economy.

**Goal:**

Propose and implement land use regulations and initiatives to ensure public safety and to drive economic growth and revitalization in order to create an attractive community of livable neighborhoods and business enterprises.

**Objectives:**

1.) Continue to plan El Paso Implementation throughout FY 2013.

2.) Complete the Alameda Corridor Land Use Study and Area Plan for revitalization of the corridor in FY 2013.

3.) Complete, adopt, and implement the Adaptive Reuse Ordinance in the downtown area in FY 2013.

4.) Complete, adopt, and implement the Downtown Historic Design Guidelines.

5.) Continue code amendments and process improvement initiatives.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Plan El Paso Implementation - percent completed | 20% | 30% | 30% |
| Alameda Corridor Land Use Study and Area Plan - percent completed* | 10% | 50% | 40% |
| Complete, adopt, and implement the Adaptive Reuse Ordinance in the downtown area - percent completed | 20% | 70% | 10% |
| Complete, adopt, and implement the Downtown Historic Design Guidelines - percent completed | 30% | 50% | 20% |
| Continue code amendments and process improvement initiatives - percent completed | 40% | 40% | 20% |

* The work on this plan was stopped to coordinate with the comprehensive plan rewrite.

Note: Figures indicate percentage completed within the designated Fiscal Year

# City Development

## Goals, Objectives, & Performance Measures

**FUNCTION: LAND DEVELOPMENT***
Review land development applications for compliance with adopted land use regulations.

**Serves Council's Strategic Policy:**
To ensure long-term financial stability and sustainability of the City Government.

**Goal:**
To implement engineering principles that promote modern development concepts including Low Impact Development and Smart Code Development.

**Objectives:**

1.) In FY 2013, incorporate Low Impact Development (LID) practices into new developments.

2.) Enhance cooperation with the development community in an effort to improve development and minimize plan review turnaround time throughout FY 2013.

3.) Promote modern storm water methods, in FY 2013, including biofiltration, park/pond facilities, enhanced water quality and reduction in flow velocity.

4.) In FY 2013, improve permit and inspection documentation to allow citizen access to status of applications.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of LID projects developed | 1 | 3 | 5 |
| Percent of plans approved or returned for correction within allotted time | 100% | 100% | 100% |
| Number of park/ponds and biofiltration projects | 0 | 3 | 5 |
| Number of times an engineer needs to address red-line comments before receiving approval | 4 | 4 | 4 |

* New function/measures for FY 2011.

# Community & Human Development

## Mission Statement

Serve as a catalyst for community partnerships, collaboration and change that will revitalize low income neighborhoods, enhance human services, expand housing opportunities and improve the quality of life for low and moderate income persons.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,006,101 | 2,993,258 | 2,467,130 | 2,161,251 |
| Contractual Services | 426,960 | 430,765 | 271,179 | 275,348 |
| Materials/Supplies | 66,032 | 89,577 | 40,265 | 36,686 |
| Operating Expenditures | 715,620 | 831,201 | 774,289 | 763,800 |
| Non-Operating/Intergovt. Exp | 12,732,424 | 13,082,294 | 9,292,347 | 7,845,812 |
| Capital Outlay | 8,106,858 | 8,379,098 | 4,139,515 | 3,793,702 |
| ***Total Appropriation*** | **25,053,993** | **25,806,192** | **16,984,725** | **14,876,599** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 411,134 | 495,025 | 527,398 | 528,016 |
| Community Development Block Grants | 18,572,317 | 17,746,539 | 16,328,657 | 14,348,583 |
| Non-Major Governmental Funds | 6,070,543 | 7,564,627 | 128,670 | 0 |
| ***Total Funds*** | **25,053,993** | **25,806,192** | **16,984,725** | **14,876,599** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 7.05 | 6.66 | 7.00 | 7.15 |
| Grant Funded | 50.96 | 57.52 | 54.78 | 35.85 |
| ***Total Authorized*** | **58.01** | **64.18** | **61.78** | **43.00** |

# *Community & Human Development*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Neighborhood Services Conservation Program | 359,513 | 377,494 | 406,877 | 459,911 |
| Relocation Services Gen Fund | 51,620 | 117,531 | 120,521 | 68,105 |
| ***Sub Total*** | 411,134 | 495,025 | 527,398 | 528,016 |
| **Community Development Block Grants** | | | | |
| CDBG Capital Projects Renovation | 4,960,063 | 5,278,154 | 4,340,969 | 4,039,645 |
| CDBG Home Entitlement Grants | 4,348,607 | 4,654,616 | 3,510,073 | 2,340,733 |
| CDBG Revolving Loan Fund | 2,010,395 | 2,072,219 | 2,100,000 | 2,160,556 |
| Empowerment Zone Enterprise | 3,352,784 | 1,083,426 | 2,007,852 | 1,512,366 |
| HUD CD Administration | 1,421,336 | 1,468,921 | 1,435,989 | 1,300,122 |
| CDBG Social Service Projects | 1,389,386 | 1,631,533 | 1,404,041 | 1,168,738 |
| Federal Social Service Grants | 757,015 | 803,273 | 801,813 | 781,323 |
| CDBG Emergency Shelter Grants | 331,688 | 416,858 | 372,417 | 689,705 |
| CDBG Special Purpose Grants | 0 | 337,538 | 355,503 | 355,395 |
| CD PSB Funded Projects | 1,043 | 0 | 0 | 0 |
| ***Sub Total*** | 18,572,317 | 17,746,539 | 16,328,657 | 14,348,583 |
| **Non-Major Governmental Funds** | | | | |
| Federal Social Service Grants | 139,401 | 225,494 | 0 | 0 |
| CDBG Social Service Projects | 1,408,225 | 1,951,026 | 0 | 0 |
| CDBG Special Purpose Grants | 1,289,572 | 1,470,129 | 128,670 | 0 |
| CDBG Revolving Loan Fund | 1,779,960 | 3,607,471 | 0 | 0 |
| HUD CD Administration | 27,080 | 22,224 | 0 | 0 |
| CDBG Capital Projects Renovation | 1,420,796 | 281,106 | 0 | 0 |
| Foster Grandparent Advisory | 0 | 118 | 0 | 0 |
| RSVP Advisory Council Foundation | 5,226 | 7,059 | 0 | 0 |
| Donations | 282 | 0 | 0 | 0 |
| ***Sub Total*** | 6,070,543 | 7,564,627 | 128,670 | 0 |
| ***All Funds Total*** | **25,053,993** | **25,806,192** | **16,984,725** | **14,876,599** |

## Community and Human Development
## Significant Changes

### General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Deleted 1 Relocation Specialist | ($52,363) |
| Increased due to a change in level of effort in personnel to meet the goals of the Neighborhood Services program | $53,034 |

### All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| 10% national reduction to Community Development Block Grant (CDBG) programs resulted in less dollars available for all programs | ($305,879) |
| **Contractual Services** | |
| Increased costs in engineering services | $4,169 |
| **Materials and Supplies** | |
| 10% national reduction to CDBG programs resulted in less dollars available for all programs | ($3,579) |
| **Operating Expenditures** | |
| 10% national reduction to CDBG programs resulted in less dollars available for all programs | ($10,489) |
| **Non-Operating Expenditures** | |
| 10% national reduction to CDBG programs resulted in less dollars available for all programs particularly in the Home Entitlement and Empowerment Zone programs | ($1,446,535) |
| **Capital Outlay** | |
| 10% national reduction to CDBG programs resulted in less dollars available for all programs | ($345,813) |

# Community and Human Development

## Goals, Objectives, & Performance Measures

**FUNCTION: FOSTER GRANDPARENT PROGRAM**
Provide volunteer opportunities to low-income seniors.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To provide volunteer opportunities to low-income seniors, 55 years of age or older through the provision of providing services to children with special or exceptional needs.

**Objectives:**

1.) In FY 2013, provide 150 low-income seniors the opportunity to provide 123,192 hours of volunteer service, in volunteer sites that address compelling community needs.

2.) In FY 2013, provide volunteer opportunities to seniors that provide life enrichment or enhancement, as demonstrated by a 90% satisfaction rating, based on an annual survey.

3.) In FY 2013, have at least 80% of children assigned to the Foster Grandparents Program (FGP) be promoted to the next appropriate grade level.

4.) In FY 2013, retain at least 90% of seniors enrolled in the Foster Grandparent Program.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Service hours provided by 150 Foster Grandparents* | 127,652 | 125,233 | 123,192 |
| Achieve a 90% satisfaction rating on the annual volunteer satisfaction survey | 90% | 90% | 90% |
| 80% of children assigned to Foster Grandparents will be promoted to the next appropriate grade level** | 85% | 84% | 80% |
| 90% of volunteers will be retained for one year as indicated by volunteer timesheets | 92% | 90% | 90% |

* 123,192 is the amount of service hours that FGP is contracted with the Corporation for National Service, therefore, the projected goal will always be the contracted amount.

** 80% is the minimum base goal required and the percentage will change depending on the nature of the disabilities of the children. Again, the projected percentage goal will always be the contracted amount.

# Community and Human Development

## Goals, Objectives, & Performance Measures

**FUNCTION: HOUSING PROGRAMS**
Increase the stock of affordable housing.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To expand housing opportunities for low and moderate income persons by increasing the stock of decent affordable rental and ownership-occupied housing through a variety of federally funded housing programs.

**Objectives:**

1.) In FY 2013, increase the number of rehabilitated housing units through the Single-Family Owner-Occupied Rehabilitation Program for owner-occupied and investor housing.

2.) In FY 2013, provide a First-Time Homebuyer Assistance Program for low and moderate income homebuyers.

3.) In FY 2013, increase the stock of affordable housing in the City of El Paso through funding, construction and/or collaboration with non-profit housing agencies and developers.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Owner-occupied housing units rehabilitated/ re-constructed (actual/goal) | 63/43 | 40/45 | 45 |
| First-time homebuyers assisted (actual/goal) | 60/49 | 35/50 | 50 |
| Increase affordable rental housing units (actual/goal) | 48/49 | 63/50 | 35 |

# Community and Human Development

## Goals, Objectives, & Performance Measures

**FUNCTION: ADMINISTRATION**

Provide oversight and management of federal funds to benefit low to moderate income persons.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Provide low and moderate income persons residing in the City of El Paso with infrastructure, housing and public service opportunities to improve their living conditions.

**Objectives:**

1.) In FY 2013, complete a minimum of 10 public capital improvement projects.

2.) In FY 2013, utilize Federal Emergency Solutions Grant funds to effectively prevent homelessness and to assist emergency shelters.

3.) In FY 2013, provide low and moderate income individuals with public services such as children and youth support services; elderly and person with disabilities services; mental and medical health services; and homeless, emergency shelter and housing services.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Projects completed | 14 | 15 | 10 |
| Cost of providing shelter/number of families-individuals housed* | $373,158 / 1,362 | $372,417 / 704 | $614,853 / 4,692 |
| Cost of providing social services/number of low and moderate income individuals served** | $1,725,000/ 11,648 | $1,574,340/ 7,538 | $1,364,738/ 9,466 |

* Reduction in the number of clients in FY 2012 is due to the expected provision of more intensive services by transitional living centers to their housed clients, resulting in fewer clients, less bed turnover, and a higher cost per capita.

** Reduction in the number of clients in FY 2012 is due to a combination of cuts to the funds, increases in costs to provide the same services, and a trend in funding more intensive activities over less intensive ones.

# Community and Human Development

Goals, Objectives, & Performance Measures

**FUNCTION: RETIRED AND SENIOR VOLUNTEER PROGRAM**
Provide enrichment for older adults through community service opportunities.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide enrichment for older adults through significant community service work.

**Objectives:**

1.) In FY 2013, provide a minimum of 200,000 volunteer service hours in the El Paso community.

2.) In FY 2013, develop at least two new volunteer stations that meet the needs in the City and County of El Paso.

3.) In FY 2013, maintain at least 83 volunteer stations that serve the needs in El Paso County in areas such as hospitals, law enforcement, recreation centers, nutrition centers, food banks, thrift stores, health services, hospice, adult day care, companionship, wildlife, land and vegetation, and other human needs.

4.) In FY 2013, maintain a minimum of 1,300 volunteers in the Retired and Senior Volunteer Program (RSVP).

5.) In FY 2013, maintain a 90% overall program approval rating.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Volunteer services hours | 200,000 | 211,584 | 200,000 |
| New volunteer stations | 2 | 4 | 2 |
| Volunteer stations in county of El Paso | 93 | 83 | 83 |
| Number of RSVP volunteers | 1,300 | 1,325 | 1,300 |
| Overall program approval rating | 90% | 90% | 90% |

# Community and Human Development

## Goals, Objectives, & Performance Measures

**FUNCTION: NEIGHBORHOOD SERVICES PROGRAM**
Assist residents to actively engage in improving and preserving their neighborhoods.

**Serves Council's Strategic Policy:**
To facilitate opportunities for citizens to be involved in local government.

**Goal:**
Develop programs that address the physical, economic, and social well being of residents and neighborhoods throughout the City of El Paso.

**Objectives:**

1.) In FY 2013, implement revitalization projects to improve quality of life.

2.) In FY 2013, maintain/increase the number of neighborhood associations by focusing on the marketing and promotional material to encourage participation.

3.) In FY 2013, successfully enroll and graduate participants from the Neighborhood Leadership Academy.

4.) In FY 2013, mentor graduates of the leadership academy for the purpose of establishing new neighborhood associations and participation in boards and commissions.

5.) In FY 2013, host a Neighborhood Summit to promote services and opportunities available to residents and neighborhood associations.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Revitalization projects completion rate: | | | |
| El Segundo Barrio neighborhood | 40% | 55% | 70% |
| Chamizal neighborhood | 55% | 70% | 85% |
| Lower Dyer neighborhood | 55% | 70% | 85% |
| Number of newly recognized neighborhood associations | 6 | 4 | 6 |
| Number of individuals enrolled/graduated from the Neighborhood Leadership Academy | 57/39 | 60/46 | 60/45 |
| Percent of graduates appointed to a board/commission | 8.0% | 7.0% | 7.0% |
| Number of vendors/residents in attendance at the Neighborhood Summit | 32/130 | 25/140 | 25/150 |

# Community and Human Development

## Goals, Objectives, & Performance Measures

**FUNCTION: EMPOWERMENT ZONE PROGRAM**
Provide economic opportunities for Empowerment Zone (EZ) residents.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Produce economic opportunity programming, in line with the community designed strategic plan, to assist in the revitalization of the federally designated El Paso Empowerment Zone.

**Objectives:**

1.) In FY 2013, assist EZ residents to be placed in a job or assisted to retain a job with services such as job training and childcare services.

2.) In FY 2013, assist EZ residents to be placed in job training with bilingual workforce development services.

3.) In FY 2013, assist EZ business with services such as small business technical assistance, small business loans, and small business incubator.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| EZ residents placed in jobs (or assisted in retaining a job) | 885 | 20 | 20* |
| EZ residents placed in job training programs | 12 | 11 | 11* |
| EZ businesses receiving technical assistance | 129 | 40 | 40* |
| EZ businesses receiving financial assistance | 7 | 7 | 7 |

Note: Empowerment Zone funding initiated in FY 2010. Grant period end date is Sept 3, 2010.

* Although subgrantees will not be funded with grant dollars during FY 2012, they have committed to continue services and report performance outputs during the fiscal year.

Convention &
Performing Arts Center

# Convention and Performing Arts Center

## Mission Statement

The mission of the El Paso Convention & Visitors Bureau and the El Paso Convention & Performing Arts Centers is to strengthen the economy of Greater El Paso by attracting individuals, families and groups to visit El Paso for business or pleasure, while providing consistently superior visitor services and delivering a pleasurable and memorable experience. Additionally, we are committed to the continued development of the City's quality of life for area residents.

| ***Budget Summary*** | **Actual FY 2010** | **Actual FY 2011** | **Adopted FY 2012** | **Adopted FY 2013** |
|---|---|---|---|---|
| Personal Services | 63,115 | 61,523 | 65,935 | 70,193 |
| Contractual Services | 287,474 | 7,709,176 | 8,002,587 | 8,537,355 |
| Materials/Supplies | 53,668 | 9,670 | 7,195 | 9,410 |
| Operating Expenditures | 9,206,635 | 700,566 | 717,858 | 789,400 |
| Internal Transfers | 6,849,093 | 2,388,870 | 3,385,000 | 3,490,000 |
| Capital Outlay | 154,222 | 4,772 | 0 | 0 |
| ***Total Appropriation*** | **16,614,207** | **10,874,578** | **12,178,575** | **12,896,358** |

| ***Source of Funds*** | **Actual FY 2010** | **Actual FY 2011** | **Adopted FY 2012** | **Adopted FY 2013** |
|---|---|---|---|---|
| Capital Projects | 2,475,588 | 2,315,129 | 3,025,000 | 3,275,000 |
| Non-Major Governmental Funds | 14,138,619 | 8,559,449 | 9,153,575 | 9,621,358 |
| ***Total Funds*** | **16,614,207** | **10,874,578** | **12,178,575** | **12,896,358** |

| ***Positions*** | **Adopted FY 2010** | **Adopted FY 2011** | **Adopted FY 2012** | **Adopted FY 2013** |
|---|---|---|---|---|
| Regular/Temporary | 0.00 | 0.20 | 0.20 | 1.19 |
| ***Total Authorized*** | **0.00** | **0.20** | **0.20** | **1.19** |

# *Convention and Performing Arts Center*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **Capital Projects** | | | | |
| Performing Arts Center Rolling | 2,475,588 | 2,393,642 | 3,025,000 | 3,275,000 |
| Performing Arts Center Capital Projects | 0 | -78,514 | 0 | 0 |
| ***Sub Total*** | 2,475,588 | 2,315,129 | 3,025,000 | 3,275,000 |
| **Non-Major Governmental Funds** | | | | |
| Convention & Performing Arts Center | 11,160,612 | 5,870,418 | 6,124,862 | 6,468,746 |
| Convention Sales Servicing | 2,978,007 | 2,689,032 | 3,028,713 | 3,152,612 |
| ***Sub Total*** | 14,138,619 | 8,559,449 | 9,153,575 | 9,621,358 |
| ***All Funds Total*** | **16,614,207** | **10,874,578** | **12,178,575** | **12,896,358** |

## Convention and Performing Arts Center
## Significant Changes

### All Funds

| Revenue Changes | Dollars |
|---|---|
| Increased revenue projection from Hotel/Motel Tax | $700,000 |
| Increased revenue projection from more events resulting in increase in sales to the public, ancillary fees and parking fees | $150,000 |
| Decreased fund balance transfers | ($132,217) |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for health insurance adjustments | $4,258 |
| **Contractual Services** | |
| Increased management contracts for the United States Bowling Congress installment and City employee parking garages | $383,803 |
| **Materials and Supplies** | |
| Increased gasoline budget, due to usage and cost | $2,215 |
| **Operating Expenditures** | |
| Increased utility budget, due to usage and cost | $71,542 |
| **Non-Operating Expenditures** | |
| Decreased funding for 380 Tax Rebate Agreement attributable to the contract with the Doubletree Hotel | $105,000 |

# Convention and Performing Arts Center

## Goals, Objectives, & Performance Measures

**FUNCTION: CONVENTION & PERFORMING ARTS CENTER, VISITORS' BUREAU**

Serve as the destination marketing organization for El Paso and operator and marketer of the El Paso Convention & Performing Arts Centers.

**Service Council's Strategic**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

To implement a comprehensive marketing strategy that will ensure optimum performance while operating with concern for the public purpose and the community interests in the facilities.

**Objectives:**

1.) Surpass previous year Convention & Performing Arts Center revenue by August 31, 2013.

2.) Surpass previous year hotel occupancy tax revenue by August 31, 2013.

3.) Exceed 155,000 in ticketed attendance at all managed theatre facilities by August 31, 2013.

4.) Effectively service quality of life activities and optimize client satisfaction by August 31, 2013.

| Performance Measures | Actual FY11 | Estimated FY12 | Proiected FY13 |
|---|---|---|---|
| Total Revenue Generated | $4,424,013 | $4,350,000 | $4,500,000 |
| Sales to Public | $2,497,842 | $2,635,000 | $2,785,000 |
| Food & Beverage | $1,926,171 | $1,715,000 | $1,715,000 |
| Hotel Occupancy Gross Revenue | $8,620,887 | $8,470,000 | $9,170,000 |
| Total Combined Ticketed Theatre Attendance | 159,669 | 180,000 | 180,000 |
| Client Satisfaction Survey** | 4.60 | 4.50 | 4.50 |

**Based on Exit Surveys provided to clients at the conclusion of their event. Surveys are summarized based on a five-point scale, with 5 being the best and represented as excellent service. The average rating of 3.0 is defined as meeting definition of quality service based on the client/promoters evaluation.

Texas
Commerce
Bank

# Museums and Cultural Affairs

## Mission Statement

The Museums and Cultural Affairs Department is committed to the continued development of the City's arts industry, providing quality programs that are representative of the city's diverse cultures; and to maximizing available resources in order to enhance the city's cultural vitality.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,455,939 | 2,483,168 | 2,584,148 | 2,759,807 |
| Contractual Services | 883,516 | 1,159,636 | 820,900 | 1,060,040 |
| Materials/Supplies | 239,298 | 216,570 | 250,410 | 195,002 |
| Operating Expenditures | 141,767 | 99,386 | 170,860 | 170,603 |
| Non-Operating/Intergovt. Exp | 442,193 | 337,438 | 315,685 | 312,540 |
| Internal Transfers | 33,113 | 20,000 | 0 | 18,846 |
| Capital Outlay | 117,861 | 280,282 | 35,000 | 57,869 |
| ***Total Appropriation*** | **4,313,688** | **4,596,480** | **4,177,003** | **4,574,707** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 2,210,366 | 2,141,707 | 2,263,041 | 2,327,705 |
| Capital Projects | 40,950 | 455,193 | 20,500 | 0 |
| Non-Major Governmental Funds | 2,062,372 | 1,999,580 | 1,893,462 | 2,247,002 |
| ***Total Funds*** | **4,313,688** | **4,596,480** | **4,177,003** | **4,574,707** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 59.75 | 54.98 | 55.20 | 56.45 |
| Grant Funded | 0.75 | 0.00 | 1.65 | 2.65 |
| ***Total Authorized*** | **60.50** | **54.98** | **56.85** | **59.10** |

# *Museums and Cultural Affairs*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Art Museum Administration | 816,465 | 776,966 | 782,134 | 825,870 |
| History Museum Operations | 572,953 | 577,731 | 603,803 | 620,630 |
| Art Museum Curatorial | 284,338 | 260,277 | 320,714 | 299,624 |
| ARC Administration | 252,302 | 227,190 | 232,832 | 259,641 |
| Archaeology Museum | 149,956 | 153,629 | 172,324 | 172,708 |
| Art Museum Education | 134,353 | 145,817 | 151,234 | 149,232 |
| History Museum Restricted Funds | 0 | 97 | 0 | 0 |
| ***Sub Total*** | 2,210,366 | 2,141,707 | 2,263,041 | 2,327,705 |
| **Capital Projects** | | | | |
| Art Museum Administration | 0 | 0 | 7,000 | 0 |
| Archaeology Museum | 0 | 0 | 7,000 | 0 |
| History Museum Operations | 0 | 0 | 4,500 | 0 |
| ARC Administration | 0 | 0 | 2,000 | 0 |
| ARC Arts Program Programming | 0 | 145,174 | 0 | 0 |
| COs 2% Artworks | 40,950 | 310,019 | 0 | 0 |
| ***Sub Total*** | 40,950 | 455,193 | 20,500 | 0 |
| **Non-Major Governmental Funds** | | | | |
| ARC Program and Programming | 871,466 | 996,482 | 1,136,975 | 1,136,975 |
| Art Museum Restricted Funds | 227,664 | 344,189 | 251,843 | 476,527 |
| Art Member Restricted Funds | 123,790 | 87,160 | 61,834 | 147,889 |
| History Museum Restricted Funds | 191,963 | 117,401 | 122,640 | 132,966 |
| Art Museum Gift Shop | 141,024 | 108,529 | 100,000 | 108,129 |
| Arts Culture Grants | 180,100 | 54,500 | 43,450 | 99,184 |
| Arts Culture Restricted Funds | 52,076 | 15,751 | 33,000 | 33,100 |
| Museum Acquisition Restricted | 41,252 | 37,593 | 30,000 | 30,000 |
| Museum School Services | 8,636 | 11,088 | 25,968 | 29,427 |
| Archaeology Museum Gift Shop | 16,344 | 18,657 | 25,002 | 28,940 |
| Archaeology Museum Restricted Funds | 8,700 | 6,861 | 18,250 | 14,100 |
| Museum Grants | 113,819 | 158,724 | 8,000 | 7,721 |
| Archaeology Museum Grants | 1,079 | 2,940 | 3,000 | 2,000 |
| History Museum Grants | 70,010 | 38,918 | 33,500 | 44 |
| History Museum Operations | 0 | 22 | 0 | 0 |
| Art Museum Miscellaneous Projects | 13,438 | 767 | 0 | 0 |
| History Museum Grants | 1,012 | 0 | 0 | 0 |
| ***Sub Total*** | 2,062,372 | 1,999,580 | 1,893,462 | 2,247,002 |
| ***All Funds Total*** | **4,313,688** | **4,596,480** | **4,177,003** | **4,574,707** |

## Museums and Cultural Affairs
## Significant Changes

| General Fund | |
|---|---|
| **Expenditure Changes** | Dollars |
| **Personal Services** | |
| Increased personnel budget to reflect increases to City benefit costs, additional overtime, the addition of a Senior Office Assistant at the Art Museum, and several partial Full Time Equivalent increases across museums for improved customer service | $175,659 |
| **Contractual Services** | |
| Increased temporary staff contract for Art Museum for security of new exhibit and for outsourcing costs of the marketing function | $196,291 |
| **Capital Outlay** | |
| Increased purchases of cultural works | $23,869 |
| Decreased need for furniture and fixtures | ($1,000) |

# Museums and Cultural Affairs

## Goals, Objectives & Performance Measures

**FUNCTION: MUSEUMS**
Collect, interpret, preserve, and exhibit art and artifacts.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To educate museum visitors through the use of the permanent collection and through changing exhibitions, lectures, films, and classes about art; as well as archaeology and history of this region.

**Objectives:**

1.) In FY 2013, provide a series of exhibitions, both temporary or from permanent collections, for the citizens and visitors of El Paso.

2.) In FY 2013, provide educational programs of lectures, films, workshops, symposia and tours.

3.) In FY 2013, create and sustain revenue streams to support museums' missions.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Total attendance | 133,753 | 136,500 | 139,000 |
| Total youth attendance | 26,284 | 27,150 | 28,900 |
| Number of education programs | 1,280 | 1,300 | 1,290 |
| Number of free programs | 823 | 750 | 725 |
| Funds raised through memberships /donations | $521,694 | $315,200 | $285,500 |
| Funds raised through grants/foundations | $209,614 | $210,200 | $146,700 |

# Museums and Cultural Affairs

## Goals, Objectives & Performance Measures

**FUNCTION: CULTURAL AFFAIRS**

Engage in arts and cultural activities that inspire and celebrate the City of El Paso and the region.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Provide a wide spectrum of art, culture, and heritage opportunities to visitors and citizens of El Paso.

**Objectives:**

1.) In FY 2013, manage, contract, promote and present high quality and diverse educational programming.

2.) In FY 2013, increase public awareness and participation in art, culture and heritage programming and events.

3.) In FY 2013, create and sustain revenue streams to support art, culture & heritage programming and events.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of events/programs | 263 | 178 | 187 |
| Total attendance | 172,769 | 210,000 | 220,000 |
| Funds raised through grants/donations/sponsorships | $77,409 | $76,450 | $90,000 |

# Museums and Cultural Affairs

## Goals, Objectives & Performance Measures

**FUNCTION: CULTURAL FUNDING PROGRAMS**
Award grants supporting a vast array of cultural and heritage organizations and programs, and individual artists.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide direct funding and support to art, culture, and heritage organizations and individuals to produce a diversity of art, culture, and heritage programming and events in El Paso.

**Objectives:**

1.) In FY 2013, secure art, culture, and heritage services for the citizens and visitors of El Paso.

2.) In FY 2013, administer funding to optimize resources available for programs and events.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of events/programs | 5,757 | 5,000 | 5,000 |
| Total attendance | 253,269 | 260,000 | 262,000 |
| Number of organizations/total awards | 66/$331,180 | 50/$308,921 | 53/$308,390 |
| Average cost per attendee | $1.31 | $1.19 | $0.85 |

Zoo

# Zoo

## Mission Statement

Our mission is to celebrate the value of animals and natural resources and create opportunities for people to rediscover their connection to nature.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,530,763 | 4,275,272 | 4,544,300 | 4,741,925 |
| Contractual Services | 593,004 | 582,782 | 647,810 | 623,346 |
| Materials/Supplies | 629,646 | 733,813 | 881,007 | 667,112 |
| Operating Expenditures | 99,657 | 93,033 | 130,032 | 111,862 |
| Non-Operating/Intergovt. Exp | 3,144 | 6,230 | 6,500 | 5,000 |
| Capital Outlay | 131,478 | 109,733 | 171,170 | 160,170 |
| ***Total Appropriation*** | **4,987,692** | **5,800,865** | **6,380,819** | **6,309,415** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 3,245,366 | 3,561,164 | 3,574,618 | 3,792,405 |
| Non-Major Governmental Funds | 1,742,326 | 2,239,701 | 2,806,201 | 2,517,010 |
| ***Total Funds*** | **4,987,692** | **5,800,865** | **6,380,819** | **6,309,415** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 111.20 | 112.20 | 112.20 | 114.20 |
| ***Total Authorized*** | **111.20** | **112.20** | **112.20** | **114.20** |

# *Zoo*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Zoo General Operations | 3,245,366 | 3,561,164 | 3,574,618 | 3,792,405 |
| **Non-Major Governmental Funds** | | | | |
| Zoo Gate Revenue Administration | 703,705 | 1,127,943 | 1,456,905 | 1,097,071 |
| Zoo Facilities | 369,457 | 424,248 | 439,000 | 671,902 |
| Zoo Animal Health Nutrition | 295,900 | 321,475 | 438,267 | 323,327 |
| Zoo Gate Operations | 267,924 | 214,614 | 287,114 | 287,114 |
| Zoo Animal Collections | 98,185 | 116,000 | 142,325 | 112,346 |
| Zoo Community Programs | 32,418 | 35,420 | 42,590 | 25,250 |
| Zoo Construction | -25,263 | 0 | 0 | 0 |
| ***Sub Total*** | 1,742,326 | 2,239,701 | 2,806,201 | 2,517,010 |
| ***All Funds Total*** | **4,987,692** | **5,800,865** | **6,380,819** | **6,309,415** |

# Zoo
## Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for salary and service time pay adjustments, $71,543, workers' compensation, $60,291, pension costs, $41,805, and decreased for unemployment rate reduction | $170,147 |

# Zoo

## KEY PERFORMANCE MEASURES:

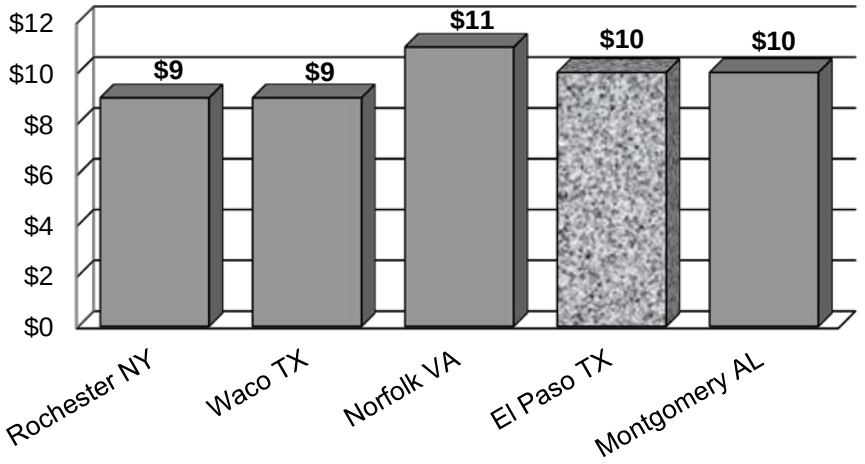
Overall Department Performance Measures have been selected that best quantify the Department's progress towards goals and objectives.

| City | Attendance |
|---|---|
| ROCHESTER, NY | 365,433 |
| WACO, TX | 250,317 |
| NORFOLK, VA | 385,000 |
| *EL PASO, TX* | 333,318 |
| MONTGOMERY, AL | 245,000 |

Source: Association of Zoos and Aquariums, 2012

## CITY COMPARATIVE INFORMATION

### 2011 Adult Admission




| City | 2011 Metropolitan Statiscal Area Population | 2011 Adult Admission | Budget 2011 |
|---|---|---|---|
| ROCHESTER, NY | 1,055,278 | $9.00 | $5,747,586 |
| WACO, TX | 238,564 | $9.00 | $4,318,434 |
| NORFOLK, VA | 1,679,894 | $11.00 | $2,255,889 |
| *EL PASO, TX* | 820,790 | $10.00 | $5,428,427 |
| MONTGOMERY, AL | 378,608 | $10.00 | $4,200,000 |

Source: Association of Zoos and Aquariums, 2012 (and U.S. Census Bureau for population data)

# Zoo

## Goals, Objectives & Performance Measures

**FUNCTION: GENERAL OPERATIONS**
Provide and maintain captivating exhibits in an engaging and relaxing atmosphere.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Continually improve the Zoo experience through the investment of time and resources to engage and inspire guests.

**Objectives:**

1.) By FY 2013 summer, open one of a kind tree house playground.

2.) Have the concessionaire's zoo train fully operational before Spring Break FY 2013.

3.) In FY 2013, host Association of Zoos and Aquariums accreditation on site inspection and attend accreditation hearing for accreditation renewal.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Annual attendance | 321,195 | 354,130 | 350,000 |
| Percent attendance to metropolitan area | 39% | 42% | 41% |
| Per capita gate rate | $5.86 | $5.00 | $5.90 |
| Concession sales per capita | $3.76 | $3.82 | $3.95 |

## PUBLIC SAFETY & COMMUNITY SERVICES

- Environmental Services
- Fire
- Library
- Municipal Clerk
- Parks & Recreation
- Police
- Public Health

Texas Commerce Bank

# Environmental Services

## Mission Statement

ESD will strive to become a recognized international leader in environmental health and safety by practicing innovation and providing exceptional customer service.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 16,332,481 | 16,643,712 | 17,483,939 | 19,743,674 |
| Contractual Services | 6,372,140 | 7,462,978 | 10,154,343 | 9,941,166 |
| Materials/Supplies | 3,027,776 | 3,871,548 | 5,100,175 | 5,207,524 |
| Operating Expenditures | 8,732,290 | 8,301,740 | 3,827,580 | 3,832,401 |
| Non-Operating/Intergovt. Exp | 3,048,717 | 2,599,314 | 5,317,551 | 3,611,032 |
| Internal Transfers | 3,562,131 | 2,638,385 | 2,556,294 | 13,478,448 |
| Capital Outlay | 109,253 | 2,821,581 | 9,756,275 | 10,605,000 |
| ***Total Appropriation*** | **41,184,789** | **44,339,256** | **54,196,157** | **66,419,245** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 2,992,117 | 3,221,704 | 2,530,092 | 2,247,985 |
| Community Development Block Grants | 104,679 | 52,895 | 62,927 | 0 |
| Debt Service | 600 | 0 | 0 | 0 |
| Capital Projects | 0 | 0 | 40,000 | 40,000 |
| Non-Major Governmental Funds | 329,476 | 1,242,835 | 0 | 0 |
| Proprietary Funds | 37,757,917 | 39,821,822 | 51,563,138 | 64,131,260 |
| ***Total Funds*** | **41,184,789** | **44,339,256** | **54,196,157** | **66,419,245** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 315.00 | 321.60 | 398.00 | 441.70 |
| Grant Funded | 16.20 | 14.10 | 13.60 | 13.00 |
| ***Total Authorized*** | **331.20** | **335.70** | **411.60** | **454.70** |

# *Environmental Services*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Animal Shelter Operations | 2,534,680 | 2,767,727 | 1,837,820 | 2,247,985 |
| Environmental Code Compliance | 457,437 | 453,977 | 692,272 | 0 |
| Environmental Services Administration | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 2,992,117 | 3,221,704 | 2,530,092 | 2,247,985 |
| **Community Development Block Grants** | | | | |
| Environmental Code Compliance | 104,679 | 52,895 | 62,927 | 0 |
| **Debt Service** | | | | |
| SWM Revenue Bonds 2004 | 600 | 0 | 0 | 0 |
| **Capital Projects** | | | | |
| Animal Shelter Operations | 0 | 0 | 0 | 40000 |
| Environmental Code Compliance | 0 | 0 | 40,000 | 0 |
| ***Sub Total*** | 0 | 0 | 40,000 | 40,000 |
| **Non-Major Governmental Funds** | | | | |
| Animal Shelter Operations | 0 | 0 | 0 | 0 |
| Recycling CCS HHW | 1,393 | 0 | 0 | 0 |
| Sanitation State Grants Pass Thru | 328,083 | 1,242,835 | 0 | 0 |
| ***Sub Total*** | 329,476 | 1,242,835 | 0 | 0 |
| **Proprietary Funds** | | | | |
| Environmental Services Administration | 6,610,236 | 8,757,955 | 18,458,463 | 29,815,594 |
| Collections | 12,193,028 | 13,897,671 | 11,323,023 | 11,472,349 |
| Environmental Code Compliance | 3,510,784 | 3,426,365 | 4,175,234 | 5,199,124 |
| ESD Non-Departmental | 4,685,990 | 3,798,752 | 5,838,143 | 5,009,804 |
| Environmental Services Landfill | 6,502,273 | 5,382,971 | 4,320,190 | 4,600,053 |
| Code Compliance Animals | 0 | 0 | 1,885,031 | 2,805,931 |
| Recycling CCS HHW | 1,736,409 | 1,746,725 | 1,824,118 | 1,857,879 |
| Special Collections | 1,142,311 | 1,428,904 | 1,289,275 | 1,358,766 |
| SWM Engr | 756,130 | 1,029,410 | 1,556,750 | 1,343,992 |
| Sustainability | 0 | 0 | 462,245 | 342,692 |
| Container Collections | 472,322 | 359,130 | 430,666 | 325,076 |
| ESD Landfill McCombs | 148,432 | -6,169 | 0 | 0 |
| SWM Construction Projects 2004 | 0 | 107 | 0 | 0 |
| ***Sub Total*** | 37,757,917 | 39,821,822 | 51,563,138 | 64,131,260 |
| ***All Funds Total*** | **41,184,789** | **44,339,256** | **54,196,157** | **66,419,245** |

# Environmental Services
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased daily operations in the Animal Shelter from 6 to 7 days with extended hours | $279,944 |

## All Funds

| Revenue Changes | Dollars |
|---|---|
| Increased garbage billing collections revenue, due to growth trends in number of accounts served plus a decrease in the number of accounts eligible for the 20% senior discount | $380,922 |
| Increased environmental fee revenue due to trends in number of accounts served | $211,217 |
| Decreased landfill fee revenue due to the Waste Exchange Agreement | ($624,000) |
| Increased reimbursed expenses, due to monies to be recovered from Bridges, Sun Metro, Plaza Theater, and El Paso Water Utilities for trash and recycling services provided through a third party vendor | $44,373 |
| Decreased animal permit revenue and registrations revenue to align with FY 2012 actuals | ($85,077) |
| Included a transfer from operating reserves fund balance to increase capital projects funding | $2,065,442 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for competency and pension increases | $574,374 |
| Added positions in Animal Services to provide 24 hour coverage and citywide access | $408,619 |
| Increased funding for additional staffing to support operations | $770,954 |
| **Contractual Services** | |
| Increased 311 non-emergency allocation from $575,500 to $732,160 | $156,660 |
| Reduced environmental contracts to align with FY 2012 actuals | ($226,335) |
| Recognized a savings from vehicle maintenance due to purchase of DuraSeal tires and tire repair costs | ($633,472) |
| Increased funding to implement a spay/neuter program in the Animal Services division | $500,000 |
| Decreased the security service contract at the McCombs landfill | ($90,066) |

# Environmental Services
# Significant Changes

## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Materials and Supplies** | |
| Reduced due to nonrecurring data processing equipment purchased in FY 2012 | ($365,292) |
| Increased for fuel costs based on estimated gas prices | $167,729 |
| Increased computer equipment supplies | $49,000 |
| Increased food and medical supplies for the animal shelter | $85,000 |
| Increased safety gear for solid waste operations | $66,082 |
| Increased for minor equipment | $39,714 |
| **Non-Operating Expenditures** | |
| Recognized a decrease in the debt payment for the 2001 Certificate of Obligation | ($1,613,207) |

# Environmental Services

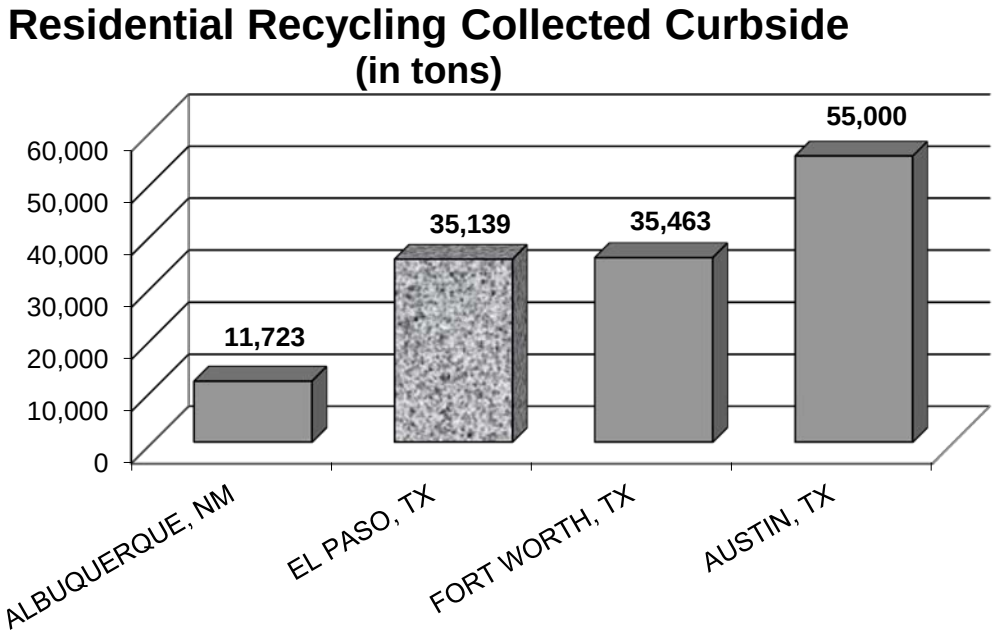
## KEY PERFORMANCE MEASURES:

Overall Department Performance Measures have been selected that best quantify the Department's progress towards goals and objectives.

| Residential Garbage Tons Collected | |
|---|---|
| FORT WORTH, TX | 157,251 |
| EL PASO, TX | 178,886 |
| ALBUQUERQUE, NM | 186,837 |
| AUSTIN, TX | 126,330 |

Source: City of Ft. Worth Code Compliance Office
City of Albuquerque FY13 Approved Budget
City of Austin - FY13 Proposed Budget

## CITY COMPARATIVE INFORMATION




| City | 2011 Population | Tons City-generated Waste Sent for Recycling |
|---|---|---|
| ALBUQUERQUE, NM | 552,804 | 11,723 |
| EL PASO, TX | 665,568 | 35,139 |
| FORT WORTH, TX | 758,738 | 35,463 |
| AUSTIN, TX | 820,611 | 55,000 |

Population Source: U.S. Census Bureau

# Environmental Services

## Goals, Objectives, & Performance Measures

**FUNCTION: ENVIRONMENTAL SERVICES**

Responsible for the establishment and execution of a municipal environmental program, providing a safe and healthy environment for our citizens.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city and to be a high-performance customer-focused organization.

**Goal:**

To collect refuse and recycling materials and provide disposal services to residents in order to protect the community's environment. To protect and enhance the well being of the community through the enforcement of environmental, building, and animal ordinances. To participate in the beautification of El Paso through various clean-up efforts and services. To create a more vibrant, harmonious and sustainable city by building on existing strengths, exploring new opportunities, fostering regional partnerships and responding to change.

**Objectives:**

1.) Increase recycling program outreach and resident participation to be measured monthly.

2.) Provide safe and reliable collection of refuse and recycling materials to be measured monthly.

3.) Improve customer service through efficient operations to be measured monthly.

4.) Shift code enforcement activities from reactive to proactive to be measured monthly.

5.) Maintain safety and cleanliness of the community to be measured quarterly.

6.) Promote responsible pet adoption and ownership to be measured monthly.

7.) Enforce animal service ordinances, including permits, microchips, vaccinations etc. to be measured monthly.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Tons of refuse collected per account (curbside only) | 1.105 | 0.998 | 0.995 |
| Recycling rate as a percent of total waste (curbside only) | 16.2% | 16.7% | 20.0% |
| Percent of missed garbage collections reported | 1.6% | 1.5% | 1.4% |
| Number of property damages per 100,000 miles driven (Collections) | 12.03 | 5.37 | 4.50 |
| Percent of Container work orders completed within 5 working days | New Measure | 73.0% | 85.0% |
| Percent of code enforcement cases created by officers (proactive) | New Measure | 64.8% | 70.0% |
| Percent of code enforcement cases resulting in voluntary compliance | New Measure | 64.0% | 65.0% |
| Attendance at animal education presentations | 29,541 | 25,000 | 30,000 |
| Percent of animals impounded that are microchipped | New Measure | 13.9% | 15.0% |
| Percent "reunited/adopted" from animal shelter | 22.0% | 24.0% | 28.0% |

Fire

# Fire

## Mission Statement

To save lives, protect property and provide all hazards crisis intervention. We will deliver prompt, efficient, and professional service in providing for the health and welfare of our community at all times.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 69,804,520 | 79,035,400 | 80,654,856 | 84,154,302 |
| Contractual Services | 5,460,513 | 4,209,008 | 4,357,951 | 3,995,615 |
| Materials/Supplies | 3,718,782 | 3,621,923 | 3,893,196 | 4,540,163 |
| Operating Expenditures | 290,476 | 264,990 | 317,432 | 374,549 |
| Non-Operating/Intergovt. Exp | 123,986 | 282,240 | 281,377 | 919,568 |
| Capital Outlay | 4,161,038 | 3,485,941 | 0 | 100,000 |
| ***Total Appropriation*** | **83,559,315** | **90,899,503** | **89,504,812** | **94,084,197** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 76,538,576 | 85,039,638 | 88,134,043 | 91,853,046 |
| Non-Major Governmental Funds | 7,020,739 | 5,673,490 | 1,370,769 | 2,231,151 |
| Proprietary Funds | 0 | 186,376 | 0 | 0 |
| ***Total Funds*** | **83,559,315** | **90,899,503** | **89,504,812** | **94,084,197** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 923.07 | 1103.57 | 1054.57 | 1071.40 |
| Grant Funded | 7.50 | 8.00 | 26.50 | 47.00 |
| ***Total Authorized*** | **930.57** | **1,111.57** | **1,081.07** | **1,118.40** |

# *Fire*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| FD Emergency Operations | 61,750,503 | 62,941,943 | 63,345,957 | 63,450,120 |
| Fire Communications | 19,560 | 7,803,593 | 7,913,741 | 7,907,745 |
| Fire Human Resources | 4,737,323 | 4,661,782 | 5,409,828 | 6,899,458 |
| Fire Prevention | 3,527,505 | 3,295,148 | 3,509,057 | 3,463,198 |
| Fire Department Administration | 2,476,961 | 1,929,883 | 2,282,830 | 2,870,323 |
| Fire Fighting Training | 2,063,587 | 1,895,383 | 1,879,476 | 1,983,040 |
| Fire Rescue | 0 | 0 | 718,756 | 1,560,008 |
| Station 33 | 0 | 0 | 0 | 1,371,754 |
| Fire Support Personnel | 1,666,010 | 1,763,232 | 2,248,104 | 574,723 |
| Fire Strategic Planning | 0 | 430,822 | 484,924 | 570,455 |
| Planning and Infrastructure | 0 | 1,344 | 0 | 427,786 |
| Special Operations | 297,128 | 316,213 | 341,370 | 390,949 |
| Station 37 | 0 | 0 | 0 | 283,386 |
| Station 5 | 0 | 0 | 0 | 100,101 |
| Fire Department Grant | 0 | 295 | 0 | 0 |
| ***Sub Total*** | 76,538,576 | 85,039,638 | 88,134,043 | 91,853,046 |
| **Non-Major Governmental Funds** | | | | |
| Fire Department Grant | 7,004,045 | 5,658,400 | 1,370,769 | 2,183,471 |
| Fire Department Restricted Fund | 16,694 | 15,090 | 0 | 47,680 |
| ***Sub Total*** | 7,020,739 | 5,673,490 | 1,370,769 | 2,231,151 |
| **Proprietary Funds** | | | | |
| Airport Firefighters | 0 | 37,007 | 0 | 0 |
| Planning and Infrastructure | 0 | 149,369 | 0 | 0 |
| ***Sub Total*** | 0 | 186,376 | 0 | 0 |
| ***All Funds Total*** | **83,559,315** | **90,899,503** | **89,504,812** | **94,084,197** |

# Fire
# Significant Changes

## General Fund

| Revenue Changes | Dollars |
|---|---|
| Reduced ambulance revenue due to current collection trends and an adjustment in the payer mix. Transports are expected to increase as a result of policy changes in Basic Life Support transports, however this increase is offset by a reduction in Medicare and Medicaid payouts. | $2,773,254 |
| Increased ambulance franchise revenue due to rate increase of 0.7% on the portion collected from ambulance service providers | $73,428 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for the second year of the FY 2012 Collective Bargaining Agreement, which is a 0.5% general wage increase | $145,344 |
| Increased sick leave payoff to include the sick leave incentive payout program | $1,627,138 |
| Increased uniform salaries to include step increases related to service tenure for existing firefighters | $802,706 |
| Increased for Station 31 projected to open August 2012 | $1,011,754 |
| Increased for the projected opening of Station 37 in mid-June 2013 to include an addition of 20 positions required to fully staff the station | $283,386 |
| Increased to add an additional ambulance at Station 5 in Central El Paso, including funding for positions | $100,101 |
| **Contractual Services** | |
| Reduced billing and collections, which is directly tied to the ambulance revenue anticipated to be collected | ($317,353) |
| Increased for the 311 call center projected to be fully implemented in September 2012 | $134,619 |
| Reduced fleet maintenance due to the acquisition of new fire emergency response vehicles | ($67,000) |

# Fire
## Significant Changes

| General Fund | |
|---|---|
| **Expenditure Changes** | Dollars |
| **Materials and Supplies** | |
| Increased fuel based on projected usage and an estimated average price of $3.53 | $243,966 |
| Increased for the replacement and repair of personal protective equipment for firefighters | $253,917 |
| Reallocated funds for new mobile computer terminals, or MCTs, used in emergency response vehicles and for a 5-year replacement program of the current MCT inventory | $119,185 |
| Reduced clinical medical supplies to offset increase in capital outlay | ($58,447) |
| **Non-Operating Expenditures** | |
| Increased for the principal and interest payments for the large emergency response vehicle replacement program | $686,068 |
| Reduced anticipated City grant match due to a decrease in federal funding | ($47,877) |
| **Capital Outlay** | |
| Increased for two additional vehicles to establish a replacement program, which is offset by a decrease in clinical medical supplies and fleet maintenance | $100,000 |

# Fire

## KEY PERFORMANCE MEASURES:

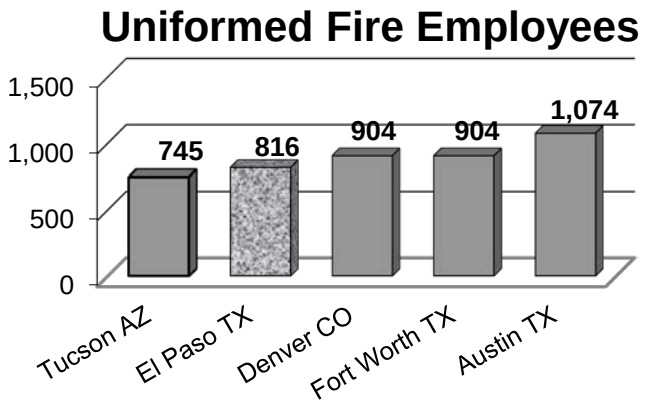
Overall Department Performance Measures have been selected that best quantify the Department's progress towards goals and objectives.

| Insurance Service Organization* Rating 2011 | |
|---|---|
| In addition to the rating a "/9" denotes when properties are over 1,000 ft. from a hydrant but within 5 miles to a Fire Dept; a "/10" denotes when properties are over 5 miles from a Fire Dept. | |
| TUCSON, AZ (Pima County) | 2/9 |
| EL PASO, TX | 1 |
| DENVER, CO | 2 |
| FORT WORTH, TX (Tarrant County) | 2/10 |
| AUSTIN, TX (Travis County) | 2 |

Source: ISO Rating, 2011

*Insurance Service Organization (ISO) provides a comprehensive review of community fire-protection efforts, as well as a Building Code Effectiveness Evaluation that is provided to property-casualty insurers for insurance rating purposes.

## CITY COMPARATIVE INFORMATION




| City | 2010 Population | Normal Staffing per Apparatus | Uniformed Fire Employees | Budget Cost Per Capita | Fires Confined to Room of Origin | Dispatch to Arrival time <8 min |
|---|---|---|---|---|---|---|
| TUCSON, AZ | 520,116 | 4 | 745 | $164 | 63% | >90% |
| EL PASO, TX | 649,121 | 3 | 816 | $114 | 83% | 92% |
| DENVER, CO | 600,158 | 4 | 904 | $169 | N/A | >90% |
| FT. WORTH, TX | 741,206 | 4 | 904 | $145 | 73% | N/A |
| AUSTIN, TX | 790,390 | 4 | 1,074 | $160 | 77% | 82% |

Population Source: U.S. Census Bureau, Fire Department Survey, 2011.

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: EMERGENCY OPERATIONS**
Provides mitigation of fire, medical, vehicle, and hazardous materials emergencies.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To respond to emergencies and calls-for-assistance effectively and efficiently to save lives and property. To provide pre-hospital treatment and transport in order to deliver patients to definitive care in a timely manner.

**Objectives:**

1.) In FY 2013, reduce overall dispatch to en route time to less than or equal to 1:20 minutes 90% of the time.

2.) In FY 2013, reduce the first unit travel time (en route to scene arrival) to less than or equal to 4:00 minutes for 90% of all emergency incidents.

3.) In FY 2013, reduce the first-unit total response time (dispatch to scene arrival) to less than or equal to 5:20 minutes for 90% of all emergency incidents.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Total number of incidents | 74,321 | 70,287 | 75,175 |
| Turnout time (dispatch to en route) 90% of the time for all incidents in minutes | 1:46 | 1:37 | 1:35 |
| Travel time (en route to scene arrival) 90% of the time for all incidents in minutes | 6:46 | 6:47 | 6:45 |
| Fire response | 7:27 | 8:36 | 8:51 |
| Basic Life Support (BLS) response | 7:27 | 7:02 | 7:07 |

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: FIRE RESCUE**

Provides direct emergency medical pre-hospital treatment and transportation to the citizens of the City of El Paso.

**Serves Council's Strategic Policy:**

To become a high-performance, customer-focused organization.

**Goal:**

To respond to Advanced Life Support (ALS) emergencies effectively and efficiently to save lives. To provide pre-hospital treatment and transport in order to deliver patients to definitive care in a timely manner.

**Objectives:**

1.) In FY 2013, maintain average response time of ALS care at the national standard of 8 minutes 85% to 90% of the time.
2.) In FY 2013, conduct performance reviews of 7-10% of Level 1 (emergent) patients.
3.) In FY 2013, conduct performance reviews on 1% of non-emergent calls.
4.) In FY 2013, review each protocol, equipment and drug list to ensure compliance with current standards of care.
5.) In FY 2013, review call times to ensure maximum in-service times for ambulances.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Percent of ALS calls with care provided within 8 minutes | 80% | 90% | 90% |
| Percent of reviews of Level 1 (emergent) patients | 7% | 10% | 10% |
| Percent of reviews of non-emergent calls | 1% | 1% | 1% |
| Percent of protocols, equipment and drug list reviewed | 50% | 50% | 50% |
| Hospital turnaround time less than 20 minutes | 97% | 95% | 95% |
| Total transport time less than 20 minutes | 95% | 95% | 95% |
| Total call time less than 60 minutes | 90% | 90% | 90% |

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: TRAINING**
Development of curriculum, delivery of programs, and compliance with state and federal mandates.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To become the premier regional training center for local, regional and international agencies involved with emergency response in order to provide the certified and recognized personnel necessary to create a high quality of life environment.

**Objectives:**

1.) In FY 2013, train personnel to meet or exceed the recognized standards of the Texas Department of State Health Services and Texas Commission on Fire Protection.

2.) In FY 2013, provide training and services to veteran firefighters, paramedics, and medics to achieve and maintain advanced certifications recognized by the Texas Department of State Health Services and the Texas Commission on Fire Protection.

3.) In FY 2013, provide training to the El Paso Fire Department (EPFD) or other agency personnel in special and technical rescue through nationally recognized curriculum which meets the requirements of National Fire Protection Association, chapters 1670 and 472.

4.) In FY 2013, provide continuing education to the firefighters, paramedics, and medics in order to meet and exceed the certification requirements set by the Texas Department of State Health Services and the Texas Commission on Fire Protection.

5.) In FY 2013, provide supplemental medical courses as required by the contracted Medical Director.

6.) In FY 2013, provide Peer Fitness Trainer courses to EPFD or other agency personnel to maintain American Council on Exercise certification in accordance with the International Association of Fire Fighters and International Association of Fire Chiefs Wellness/Fitness Initiative.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Recruit training | 12,380 | 34,260 | 34,260 |
| Advanced Emergency Medical Technician Training courses | 27,596 | 30,000 | 30,000 |
| Specialized and technical training | | | |
| Hazardous materials | 1,312 | 3,840 | 3,840 |
| Urban search and rescue | 3,220 | 4,000 | 4,000 |
| Water rescue | 269 | 758 | 756 |
| Wilderness rescue | 1,488 | 2,000 | 2,000 |
| Rope rescue | 4,192 | 1,600 | Classified Under USAR* |
| Continuing education | | | |
| Fire training | 19,244 | 19,200 | 19,200 |
| Medical training | 16,868 | 19,200 | 19,200 |
| Peer Fitness Trainer training | 132 | 225 | 225 |
| Medical director mandated training | 7,244 | 6,400 | 6,400 |
| Wellness/Fitness training | 2,856 | 3,200 | 3,200 |

Note: All measures are presented in contact hours/with a 100% passing rate unless otherwise noted.
* Urban Search and Rescue

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: COMMUNICATIONS**

Answering, properly classifying, and dispatching calls to the appropriate emergency response units from the Police and Fire Departments.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

To provide for emergency and non-emergency communications between the El Paso Fire Department, other agencies and the public in order to maintain an effective and timely response system that minimizes the extent of an emergency.

**Objectives:**

1.) Reduce the percentage of dropped or misclassified calls to 7% or less, measured monthly.

2.) Attain 94% accuracy in incident coding, measured monthly.

3.) Attain 95% accuracy in call triage and prioritization, measured monthly.

4.) Attain 96% accuracy in medical instruction provided on calls, measured monthly.

5.) Review at least 10% of all calls to ensure that all information is gathered, evaluated and dispatched accurately, measured monthly.

6.) Attain 99% accuracy in dispatching for fire responses and 95% on medical responses, measured monthly.

7.) Ensure call received to dispatch within 60 seconds 95% of the time and within 90 seconds 99% of the time, measured quarterly.*

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Actual percentage of dropped/misclassified calls | <1% / 0% | <1%/0% | <1%/0% |
| Proper coding of all calls, 95% or greater | 95% | 96% | 96% |
| Proper triage and prioritization 98% or greater | 90% | 98% | 98% |
| Proper medical instruction to caller | 90% | 95% | 95% |
| Review at least 10% of all calls | 10% | 10% | 10% |
| Percentage of calls accurately dispatched: Fire/Medical | 90%/90% | 95%/95% | 95%/95% |
| Dispatch within 60 seconds/ 90 seconds | New Measure | New Measure | 95%/99% |

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: SAFETY DIVISION**

Provide members with the safest working environment including in-station, non-emergency activities and emergency incidents.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

The total elimination of all occupational accidents, injuries, illnesses, and exposures to hazardous atmospheres and contagious diseases through the Occupational Safety and Health Program.

**Objectives:**

1.) In FY 2013, reduce the incidence of accidents and injuries by 10%.

2.) In FY 2013, reduce the incidence of occupational illnesses, and exposure to hazards by 10%.

3.) In FY 2013, reduce the severity/time lost from jobs due to accidents, injuries, and illnesses by 10%.

4.) In FY 2013, provide the safest possible working conditions for members through facility inspections and increased incident responses.

5.) In FY 2013, reduce loss of or damage to fire equipment by 10%.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Total injuries and exposures reported/(percent change) | 171/(-11%) | 145/(-15%) | 131/(-10%) |
| Total days lost due to injuries and exposures/(percent change) | 2,499* | 2,125/(-15%) | 1,912/(-10%) |
| Total lost and damage reports generated/(percent change) | 134* | 114/(-15%) | 103/(-10%) |
| Total El Paso Fire Department facility inspections conducted | 39 | 39 | 40 |
| Total incidents responded to by Safety Officer/(percent change) | 20* | 30/(+50%) | 45/(+50%) |

* Prior year data not available to calculate a percent change.

# Fire

## Goals, Objectives, & Performance Measures

**FUNCTION: LOGISTICS**
Assures the safe operation of all fire fighting and rescue equipment and department facilities.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide proper tools and equipment and maintain apparatus and supplies for all Fire Department personnel in order to provide outstanding customer service in accordance with federal, state, and nationally recognized standards.

**Objectives:**

1.) In FY 2013, procure and deliver department equipment and supplies within 7 days.
2.) In FY 2013, optimize preventive maintenance to minimize unplanned repairs for vehicles and equipment.
3.) In FY 2013, turnaround time for all vehicle repair services reduced to 6 days or less.
4.) In FY 2013, maintain a 75% or higher level of availability for first line apparatus (i.e. pumpers, ambulances and aerials/quints).
5.) In FY 2013, maintain a 100% rate of licensed Self-Contained Breathing Apparatus (SCBA) repair technicians and decrease the overall age of the SCBA inventory.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Supply order fulfillment | No measure** | 90% | 90% |
| Percent of technicians Automotive Service Excellence (ASE) certified | 82% | 90% | 90% |
| ASE Facility Blue Seal Certification | No | Yes | Yes |
| Percent of technicians Emergency Vehicle Technician tested | 27% | 50% | 50% |
| Percent of first line apparatus in service* | 65% | 81% | 85% |
| Preventive maintenance service within parameters - ambulances (150 hours per engine) | 53% | 60% | 60% |
| Preventive maintenance service within parameters - pumpers (250 hours per engine) | 57% | 60% | 60% |
| Preventive maintenance service within parameters - aerials/quints (250 hours per engine) | 73% | 75% | 75% |
| Repair turnaround times | 6 days | 5 days | 5 days |
| Percent of technicians Licensed for SCBA repair | 100% | 100% | 100% |
| Average age of SCBA (years) | 10 | 2 | 2 |

* Age of the fleet did not include any planned purchases in FY 2012.

** iCam inventory tracking was anticipated to go online in FY 2011. However, technical delays have postponed implementation.

THE CITY OF EL PASO
TEXAS

Library

# Library

## Mission Statement

The El Paso Public Library serves our diverse community through information access, cultural enrichment, and life-long learning.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 7,112,221 | 7,436,356 | 6,939,856 | 6,997,205 |
| Contractual Services | 414,355 | 435,587 | 369,413 | 330,024 |
| Materials/Supplies | 659,141 | 1,120,464 | 1,288,429 | 1,386,696 |
| Operating Expenditures | 99,869 | 84,508 | 30,346 | 32,125 |
| Capital Outlay | 81,735 | 2,268,144 | 100,371 | 25,000 |
| ***Total Appropriation*** | **8,367,321** | **11,345,060** | **8,728,415** | **8,771,050** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 7,717,306 | 7,970,979 | 8,529,540 | 8,656,780 |
| Capital Projects | 2,043 | 3,118 | 0 | 0 |
| Non-Major Governmental Funds | 647,972 | 3,370,962 | 198,875 | 114,270 |
| ***Total Funds*** | **8,367,321** | **11,345,060** | **8,728,415** | **8,771,050** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 171.56 | 170.56 | 170.56 | 168.70 |
| Grant Funded | 4.00 | 4.00 | 80.00 | 35.50 |
| ***Total Authorized*** | **175.56** | **174.56** | **250.56** | **204.20** |

# *Library*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Cataloging Ordering Process | 1,030,455 | 1,128,728 | 1,639,501 | 1,628,944 |
| Main Library | 1,939,358 | 1,922,547 | 1,587,451 | 1,481,074 |
| Library Administration | 1,607,065 | 1,664,021 | 1,802,513 | 1,137,775 |
| Richard Burgess Branch Operations | 432,869 | 469,169 | 465,972 | 529,336 |
| Dorris van Doren - West Regional | 465,707 | 459,294 | 391,517 | 483,194 |
| Esperanza Acosta Moreno - East | 328,275 | 365,725 | 388,991 | 444,924 |
| Judge Marquez Mission Valley Branch Operations | 361,794 | 342,349 | 304,723 | 410,214 |
| Ysleta Branch Operations | 269,592 | 287,028 | 279,348 | 384,510 |
| Clardy Fox Branch Operations | 204,755 | 248,138 | 293,786 | 359,813 |
| Westside Branch Operations | 258,901 | 237,307 | 306,654 | 351,010 |
| Irving Schwartz Branch Operations | 284,856 | 235,550 | 291,257 | 346,016 |
| Memorial Branch Operations | 229,996 | 215,913 | 268,536 | 318,884 |
| Armijo Branch Operations | 178,404 | 169,893 | 259,381 | 312,139 |
| Cielo Vista Branch Operations | 125,279 | 225,317 | 249,910 | 309,243 |
| Library Bookmobile Techmobile | 0 | 0 | 0 | 159,704 |
| Library Restricted Donations | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 7,717,306 | 7,970,979 | 8,529,540 | 8,656,780 |
| **Capital Projects** | | | | |
| Library Capital Outlay | 2,043 | 3,118 | 0 | 0 |
| **Non-Major Governmental Funds** | | | | |
| E-Rate | 73,735 | 96,352 | 114,907 | 114,270 |
| Texas State Library Grants | 481,345 | 448,556 | 63,306 | 0 |
| Library Private Local Grants | 7,256 | 1,996 | 0 | 0 |
| Federal Library Grants | 18,664 | 2,624,526 | 0 | 0 |
| Library Restricted Donations | 66,972 | 199,532 | 20,662 | 0 |
| ***Sub Total*** | 647,972 | 3,370,962 | 198,875 | 114,270 |
| ***All Funds Total*** | **8,367,321** | **11,345,060** | **8,728,415** | **8,771,050** |

# Library
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for salary and benefit adjustments | $57,349 |
| **Contractual Services** | |
| Increased janitorial services due to rebid of 5 year old contract | $45,919 |
| Decreased security and data processing services | ($69,000) |
| **Materials and Supplies** | |
| Increased support supplies used in branch programming | $17,942 |
| Reclassified the account in which a purchase is budgeted for replacing eligible library equipment under federal e-rate funding | $75,745 |
| **Capital Outlay** | |
| Funded e-rate eligible equipment purchases | $25,000 |
| Reclassified federal e-rate amount from just Capital Outlay to also be recognized under Materials and Supplies, based on anticipated expenditures | ($100,371) |

# Library

## Goals, Objectives, & Performance Measures

**FUNCTION: VIRTUAL VILLAGE (BTOP)**
Provide access to technology, information, and community programming.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
El Paso Public Library serves our diverse community through information access, cultural enrichment, and lifelong learning.

**Objectives:**

1.) Leverage community partnerships to expand public computer access throughout the El Paso area.

2.) Provide computer literacy education and workforce development using the partner network of public computer centers.

3.) Create national recognition for EL Paso Public Library by meeting or exceeding the federal Broadband Technology Opportunities Program (BTOP) performance measures.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Total BTOP training participants | 12,156 | 58,058 | 86,058 |
| Total BTOP training hours delivered | 17,580 | 124,577 | 175,577 |
| Total public computer centers established | 46 | 90 | 91 |
| Total computer workstations installed | 804 | 1,459 | 1,476 |

# Library

## Goals, Objectives, & Performance Measures

**FUNCTION: LIBRARY SYSTEM**
Provide access to technology, information, and community programming.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
El Paso Public Library serves our diverse community through information access, cultural enrichment and lifelong learning.

**Objectives:**

1.) To increase overall library utilization, as measured by annual visitation, by 10% by August 2013.

2.) To increase workforce development class attendance by 18% by August 2013.

3.) To increase Ready to Read (0-5 early childhood literacy initiative) attendance by 33% by August 2013.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Annual visitation | 1,725,482 | 2,023,207 | 2,300,000 |
| Total program attendance | 79,443 | 99,388 | 109,738 |
| Ready to Read | New Measure | 43,016 | 50,000 |
| Adult Education | 7,444 | 30,879 | 38,000 |
| Annual circulation | 1,479,085 | 1,692,622 | 1,995,506 |
| Total computer users | 506,214 | 610,114 | 610,114 |

Texas
Commerce
Bank

# Municipal Clerk

## Mission Statement

To deliver quality customer service by promoting ready access to City documents and information, by creating and maintaining accurate records of City and Municipal Court actions, and by providing equitable access to justice in the adjudication of cases under Municipal Court's jurisdiction.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,823,769 | 3,873,117 | 3,935,367 | 4,107,293 |
| Contractual Services | 954,513 | 1,110,661 | 1,187,909 | 1,582,096 |
| Materials/Supplies | 54,370 | 76,143 | 153,808 | 119,968 |
| Operating Expenditures | 261,797 | 266,183 | 272,025 | 282,725 |
| Non-Operating/Intergovt. Exp | 74,561 | 34,030 | 60,000 | 55,000 |
| Internal Transfers | 0 | 1,500,000 | 0 | 0 |
| Capital Outlay | 126,554 | 30,361 | 91,000 | 91,000 |
| ***Total Appropriation*** | **5,295,565** | **6,890,495** | **5,700,109** | **6,238,082** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 4,564,152 | 4,884,235 | 4,728,609 | 5,255,507 |
| Capital Projects | 0 | 0 | 54,500 | 18,500 |
| Non-Major Governmental Funds | 731,413 | 2,006,261 | 917,000 | 917,000 |
| Proprietary Funds | 0 | 0 | 0 | 47,075 |
| ***Total Funds*** | **5,295,565** | **6,890,495** | **5,700,109** | **6,238,082** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 88.30 | 87.30 | 89.30 | 92.30 |
| ***Total Authorized*** | **88.30** | **87.30** | **89.30** | **92.30** |

# *Municipal Clerk*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Municipal Clerk Administration | 3,422,934 | 3,425,698 | 3,551,167 | 3,654,482 |
| Municipal Clerk - City Clerk | 424,577 | 723,263 | 452,520 | 863,913 |
| Municipal Clerk Judiciary | 716,640 | 735,274 | 724,922 | 737,112 |
| ***Sub Total*** | 4,564,152 | 4,884,235 | 4,728,609 | 5,255,507 |
| **Capital Projects** | | | | |
| Municipal Clerk Administration | 0 | 0 | 39,500 | 18,500 |
| Municipal Clerk - City Clerk | 0 | 0 | 15,000 | 0 |
| ***Sub Total*** | 0 | 0 | 54,500 | 18,500 |
| **Non-Major Governmental Funds** | | | | |
| Municipal Clerk Administration | 731,413 | 2,006,261 | 917,000 | 917,000 |
| **Proprietary Funds** | | | | |
| Municipal Clerk Administration | 0 | 0 | 0 | 47,075 |
| ***All Funds Total*** | **5,295,565** | **6,890,495** | **5,700,109** | **6,238,082** |

# Municipal Clerk
# Significant Changes

## General Fund

| Revenue Changes | Dollars |
|---|---|
| Decreased revenue projection due to a decline in ticket issuance during FY 2012 | ($937,130) |

| Expenditure Changes | Dollars |
|---|---|
| **Contractual Services** | |
| Increased contractual services for the upcoming Quality of Life Bond Election, and a Mayorial election with potential run-off | $300,000 |

# Municipal Clerk

## Goals, Objectives, & Performance Measures

**FUNCTION: CITY CLERK**

Serve as a repository of City Council's actions, meetings, and board appointments, facilitate the El Paso Municipal Court of Appeals, and manage City elections, Lobbyist Registration and requisite reporting.

**Serves Council's Strategic Goal:**

To be a high-performance, customer-focused organization.

**Goal:**

To provide high level customer service, quickly, efficiently, and effectively by being a high performance organization.

**Objectives:**

1.) Maintain, in accordance with established standards, all documents necessary for the effective administration and operation of the City by ensuring accurate recording, transcription, production, and distribution of all meetings of the City Council and the Mass Transit Board, completed at a rate of 95% or better within one week.

2.) Make agenda with back-up materials, minutes, and relevant records available to the public, and completed within a week at a rate of 95% or better.

3.) Post election information, notices and campaign finance reports on the City's website for retrieval by the public.

4.) Provide election service in accordance with the City Code and Ordinances for the Pension election, and comply with State elections law for the City's general, run-off, and special elections.

5.) Respond to open records requests for City documents promptly in compliance with the Texas State Open Records Act.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Minutes of Council meetings recorded and transcribed within one week | 100% | 100% | 100% |
| Post agendas with backup materials and minutes on the City's website | 100% | 100% | 100% |
| Make available to departments motions and other items the day after the City Council meeting | 100% | 100% | 100% |
| Respond to internal departmental records requests for documents within one day | 98% | 98% | 99% |
| Respond to open records requests within three days of receipt or sooner | 98% | 98% | 99% |
| Conduct and coordinate all elections as directed by City Council | 100% | 100% | 100% |
| Post election information and campaign finance reports on the City's website | 100% | 100% | 100% |

# Municipal Clerk

## Goals, Objectives, & Performance Measures

**FUNCTION: MUNICIPAL COURT**
Process Class C misdemeanor violations, parking citations, red light camera hearings, alarm ordinance hearings, taxi permit hearings, and provide administrative support to municipal court judges.

**Serves Council's Strategic Policy:**
To be a high-performance, customer-focused organization.

**Goal:**
Process all court related paperwork and fines/bonds paid for moving, parking, and City ordinance Class C violations and provide administrative support to the municipal court judges.

**Objectives:**

1.) In FY 2013, begin replacement of Court's software system, JIMS.
2.) In FY 2013, improve collection of delinquent fines/fees thru collection section.
3.) In FY 2013, place delinquent parking citations with secondary collection agency.
4.) In FY 2013, decrease the time to disposition of cases.
5.) In FY 2013, increase the number of cases/defendants involved in traffic safety initiatives.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Replace software system, JIMS | RFI | Hire Consultant, Issue RFP | 50% |
| Cases pending a court date | 41,454 | 26,000 | 3-4 month |
| Driving Safety course requests, by right | 21,762 | 26,000 | 23,500 |
| Juveniles attending life skills classes | 292 | 225 | 250 |
| Fines/fees collected | $23,704,525 | $23,800,000 | $23,850,000 |
| Cases Filed: Moving/Class C | 277,087 | 280,000 | 285,000 |
| Cases Filed: Parking | 52,374 | 55,000 | 57,000 |
| Video arraignments, # of defendants | 1,175 | 1,500 | 2,000 |
| Issuance of payment plans | 17,845 | 18,000 | 18,500 |
| Number of collection calls made by collectors/auto program | 13,180 | 13,500 | 14,000 |
| Open records received in person /web surveys | 2,429 | 2,100 | 2,200 |
| Customer service callbacks made to customers, by supervisors to track quality of service | 2,023 | 1,800 | 1,900 |
| ACD incoming calls only, not including direct calls to extensions | 174,057 | 220,000 | 225,000 |
| Warrant incoming calls | 62,997 | 63,500 | 64,000 |
| Number of Class C warrants activated | 136,397 | 142,000 | 145,000 |

THE CITY OF EL PASO
TEXAS

# Parks & Recreation

# Parks & Recreation

## Mission Statement

To develop, preserve, and maintain quality parks, open space and indoor facilities, and provide opportunities for structured and unstructured recreational and leisure-time activities for all citizens of El Paso.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 7,594,194 | 8,334,130 | 8,940,201 | 9,489,654 |
| Contractual Services | 1,064,787 | 1,441,701 | 1,932,176 | 1,752,915 |
| Materials/Supplies | 574,408 | 749,658 | 830,319 | 813,151 |
| Operating Expenditures | 133,795 | 242,062 | 281,050 | 316,200 |
| Non-Operating/Intergovt. Exp | 75,990 | 137,720 | 133,401 | 135,415 |
| Internal Transfers | 234,619 | 0 | 0 | 0 |
| Capital Outlay | 1,876,162 | 2,195,600 | 0 | 0 |
| ***Total Appropriation*** | **11,553,955** | **13,100,871** | **12,117,147** | **12,507,335** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 9,351,997 | 10,573,551 | 11,790,471 | 12,174,203 |
| Community Development Block Grants | 236,663 | 288,048 | 272,776 | 276,232 |
| Capital Projects | 0 | 9,036 | 0 | 0 |
| Non-Major Governmental Funds | 1,965,295 | 2,230,237 | 53,900 | 56,900 |
| ***Total Funds*** | **11,553,955** | **13,100,871** | **12,117,147** | **12,507,335** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 361.25 | 259.31 | 259.55 | 266.70 |
| Grant Funded | 9.32 | 12.66 | 11.68 | 10.85 |
| ***Total Authorized*** | **370.57** | **271.97** | **271.23** | **277.55** |

# *Parks & Recreation*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Recreation Centers | 3,630,656 | 3,850,373 | 2,600,879 | 2,862,321 |
| Aquatics | 1,537,892 | 2,110,734 | 2,318,925 | 2,375,220 |
| Athletics Sports Centers | 1,706,110 | 2,037,088 | 2,433,820 | 2,346,478 |
| Parks & Recreation Administration | 1,069,485 | 1,154,165 | 1,282,548 | 1,412,433 |
| Senior Center Operations | 0 | 0 | 1,263,856 | 1,350,032 |
| After School Sites | 305,194 | 339,512 | 555,327 | 634,112 |
| Park Planning Development | 479,518 | 431,842 | 509,405 | 503,070 |
| Daycare Operations | 270,509 | 293,274 | 355,826 | 302,683 |
| Leisure Instruction | 227,086 | 226,629 | 331,588 | 278,525 |
| Special Events | 125,637 | 129,935 | 138,297 | 109,329 |
| Parks CD Funded Projects | -91 | 0 | 0 | 0 |
| ***Sub Total*** | 9,351,997 | 10,573,551 | 11,790,471 | 12,174,203 |
| **Community Development Block Grants** | | | | |
| Parks CD Funded Projects | 236,663 | 288,048 | 272,776 | 276,232 |
| **Capital Projects** | | | | |
| Parkland Dedication Fees | 0 | 9,036 | 0 | 0 |
| **Non-Major Governmental Funds** | | | | |
| Shelters General Administration | 261,719 | 57,861 | 42,400 | 56,900 |
| Parks Department Private Local Grants | 0 | 1,861 | 0 | 0 |
| Parks Federal Funded Grants | 33,277 | 212,601 | 11,500 | 0 |
| Parks State Funded Grants | 28,038 | 405,005 | 0 | 0 |
| Parkland Dedication Fees | 1,642,262 | 1,552,909 | 0 | 0 |
| Pavo Real | -133 | 0 | 0 | 0 |
| Golden Age Senior Center | 133 | 0 | 0 | 0 |
| ***Sub Total*** | 1,965,295 | 2,230,237 | 53,900 | 56,900 |
| ***All Funds Total*** | **11,553,955** | **13,100,871** | **12,117,147** | **12,507,335** |

# Parks and Recreation
# Significant Changes

## General Fund

| Revenue Changes | Dollars |
|---|---|
| Increased aquatics admissions based on historical use | $100,000 |
| Decreased aquatics facility rental revenue based on historical use | ($100,000) |
| Decreased leisure instruction fees based on impact of scholarships, discounts, and historical use | ($80,000) |
| Increased summer camp revenues based on historical use | $45,000 |
| Decreased day care fees based on less enrollment in the summer | ($25,000) |
| Decreased recreation center facility rentals based on historical use | ($65,000) |
| Decreased sports league and tournament registration based on historical use | ($125,000) |
| Increased aquatics other service charges, due to required Red Cross materials and fees | $19,000 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased to include salary and pension increases | $331,000 |
| Transferred in Capital Assets Manager to oversee land acquisition, leases, interlocal agreements, park use, condition, facility and equipment inventories | $90,000 |
| Added a Park User Representative to assist with permits | $30,000 |
| Converted Recreation Leaders to Youth Activities Specialists and transferred the converted FTE to the After-School Program | ($25,000) |
| Increased Youth Activity Specialists to provide two staff at all program sites | $60,000 |
| Decreased Day Care Instructor Aides to reflect lower attendance and corresponding staffing levels in the summer | ($20,000) |
| **Contractual Services** | |
| Decreased officials' contracts to reflect number of leagues and tournament participation | ($85,000) |
| Decreased instructors' contracts to reflect number of classes and participation | ($50,000) |

# Parks and Recreation

## KEY PERFORMANCE MEASURES:

Overall Department Performanace Measures have been selected that best quantify the Department's progress twoards goals and objectives.

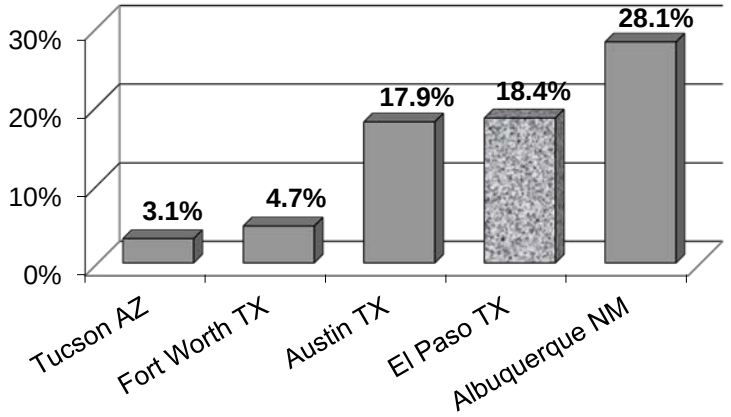
| City | Percent of Parkland Acreage City/Agency Control | Parkland as a Percentage of Total City Limits Acreage |
|---|---|---|
| ALBUQUERQUE, NM | 98.0% | 28.1% |
| AUSTIN, TX | 66.0% | 17.9% |
| EL PASO, TX | 10.0% | 18.4%* |
| FORT WORTH, TX | 100.0% | 4.7% |
| TUCSON, AZ | 85.0% | 3.1% |

Source: The Trust for Public Land "City Parks Facts", 2011

* Includes City of El Paso 2,908 acres, Texas Parks and Wildlife 25,970 acres, El Paso County 460 acres, and National Park Service 55 acres.

## CITY COMPARATIVE INFORMATION

### Parkland as a Percentage of Total City Limits Acreage




| City | 2010 Population | Park Acres (all sources) | Acres per 1,000 population | Play-grounds | Playgrounds per 1,000 population |
|---|---|---|---|---|---|
| ALBUQUERQUE, NM | 529,219 | 32,535 | 61.5 | 147 | 0.28 |
| AUSTIN, TX | 786,386 | 28,911 | 36.8 | 116 | 0.15 |
| EL PASO, TX | 620,456 | 29,393 | 47.4 | 131 | 0.21 |
| FORT WORTH, TX | 727,577 | 11,312 | 15.5 | 167 | 0.23 |
| TUCSON, AZ | 543,910 | 3,892 | 7.5 | 118 | 0.22 |

Source: The Trust for Public Land "City Parks Facts," 2011

# Parks and Recreation

Goals, Objectives, & Performance Measures

**FUNCTION: SPORTS, AQUATICS, RECREATION CENTERS AND SPECIAL SERVICES**

Operate recreation facilities and provide programs, classes, activities and services.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

To provide high quality community facilities and a variety of recreation programs that meet the needs of a diverse and livable community, and that enhance the health and well-being of participants of all ages and abilities.

**Objectives:**

1.) In FY 2013, provide core recreation services and maximize use of facilities and programs.

2.) In FY 2013, provide out of school programming for youth that builds character, enhances social skills, and provides a foundation for active, healthy living.

3.) In FY 2013, partner with other agencies to enhance current services and to provide new programs for citizens.

4.) In FY 2013, develop leisure skills and encourage active, healthy lifestyles.

5.) In FY 2013, utilize fees and other alternate revenue sources to augment the availability of programs that benefit users.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Recreation/Lap swim participants | 202,532/81,519 | 192,000/115,000 | 197,000/86,500 |
| Learn to swim classes/participants | 254/1,465 | 428/2,568 | 500/3,000 |
| Water aerobics classes/participants | 77/1,258 | 109/1,807 | 110/2,000 |
| Teams-city sports tournaments | 639 | 800 | 700 |
| Adult sport city leagues/teams | 52/2,182 | 50/2,000 | 50/2,000 |
| Youth sport city leagues/teams | 92/1,234 | 75/1,500 | 75/1,200 |
| Developmental sport participants (age 8 & under) | 2,410 | 2,100 | 2,500 |
| Field practice permits issued (1.5 hrs. avg) | 9,682 | 15,000 | 10,000 |
| Out of school programs/average daily registration: | | | |
| "Club Rec" summer camp | 20/909 | 20/900 | 20/925 |
| School sites – after school program | 13/419 | 13/390 | 13/400 |
| Recreation centers – after school program | 10/72 | 11/250 | 10/200 |
| Recreation centers – after school outreach grant | 5/131 | 4/125 | 5/150 |
| Number of formal partnerships at: | | | |
| Recreation centers | 6 | 6 | 8 |
| Senior centers | 12 | 12 | 18 |
| Number of attendees youth sports parent education classes | 10,797 | 15,000 | 12,000 |
| Revenue from rentals at recreation centers | $305,416 | $271,400 | $207,000 |
| Revenue from rentals at senior centers | Included in rec center above | $120,000 | $110,000 |
| Total rental revenue | $305,416 | $391,400 | $317,000 |
| Leisure interest classes | $189,218 | $295,000 | $215,000 |

# Parks and Recreation

## Goals, Objectives, & Performance Measures

**FUNCTION: ADMINISTRATION, SUPPORT & IMPROVEMENT**
Provide financial, personnel, public relations support and master plan oversight.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To provide strategic management and oversight of parks and recreation master plans, business services, and public relations in order to create a high quality parks and recreation system in El Paso.

**Objectives:**

1.) In FY 2013, provide customers with accurate, timely information.
2.) In FY 2013, prepare and administer grants to enhance capital infrastructure.
3.) In FY 2013, acquire and improve real property for parks and recreation expansion and open space conservation.
4.) In FY 2013, foster neighborhood stewardship.
5.) In FY 2013, increase online registration to decrease wait times.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Department self-sufficiency percentage (not including grants/donations) | 33% | 33% | 29% |
| Park permit and shelter revenue | $156,088 | $175,000 | $175,000 |
| Parks and recreation website views | 251,632 | 227,425 | 300,000 |
| Community Development Block Grant funds for park facilities | Yr 36 - $2,130,039 | Yr 37 - $235,240 | Yr 38 - $1,744,827 |
| Parkland dedication revenue | $501,126 | $500,000 | $500,000 |
| Acres of parkland and "dual use" areas - total | 2,886 | 2,922 | 2,940 |
| City | 2,446 | 2,482 | 2,500 |
| Public Service Board | 440 | 440 | 440 |
| Park partner agreements | 18 | 22 | 22 |
| Online transactions | | | |
| Online | 0.4% | 2.0% | 2.0% |
| Front desk | 99.6% | 98.0% | 98.0% |

Police

# Police

## Mission Statement

To provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of El Paso.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 106,945,313 | 103,287,676 | 102,400,076 | 106,113,923 |
| Contractual Services | 5,571,448 | 5,330,889 | 4,673,511 | 5,095,338 |
| Materials/Supplies | 4,338,715 | 3,613,152 | 3,980,855 | 3,575,215 |
| Operating Expenditures | 1,139,628 | 1,220,399 | 903,840 | 914,383 |
| Non-Operating/Intergovt. Exp | 214,795 | 578,295 | 487,956 | 508,170 |
| Internal Transfers | 400,000 | 0 | 0 | 0 |
| Capital Outlay | 2,562,794 | 2,714,114 | 32,000 | 418,985 |
| ***Total Appropriation*** | **121,172,692** | **116,744,526** | **112,478,238** | **116,626,014** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 108,937,284 | 104,932,591 | 109,494,139 | 112,285,362 |
| Non-Major Governmental Funds | 12,235,408 | 11,811,935 | 2,984,099 | 4,340,652 |
| ***Total Funds*** | **121,172,692** | **116,744,526** | **112,478,238** | **116,626,014** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 1,721.57 | 1,580.93 | 1,577.80 | 1,516.80 |
| Grant Funded | 40.86 | 43.50 | 47.00 | 50.00 |
| ***Total Authorized*** | **1,762.43** | **1,624.43** | **1,624.80** | **1,566.80** |

# *Police*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Chiefs Office | 88,295,089 | 90,822,830 | 93,305,550 | 95,585,303 |
| Vehicle Operations | 3,633,935 | 3,713,547 | 4,521,526 | 4,262,928 |
| Records | 1,869,949 | 1,959,039 | 1,964,625 | 2,272,379 |
| Training | 1,007,848 | 1,595,935 | 2,015,165 | 2,209,267 |
| Operational Support | 1,399,618 | 1,500,180 | 1,602,486 | 1,680,699 |
| Financial Services | 1,171,246 | 1,188,136 | 1,308,347 | 1,019,678 |
| Central Regional Command | 715,874 | 672,876 | 712,905 | 1,002,670 |
| Directed Investigations | 506,277 | 505,401 | 640,429 | 665,275 |
| PD Personnel | 223,981 | 252,968 | 284,421 | 568,635 |
| Police Supply | 308,773 | 282,947 | 512,300 | 437,300 |
| Special Services | 279,159 | 284,324 | 321,704 | 406,574 |
| Criminal Investigations | 359,051 | 355,843 | 395,158 | 377,998 |
| Pebble Hills Regional Command | 335,870 | 338,386 | 348,482 | 363,040 |
| Internal Affairs | 291,096 | 290,774 | 316,257 | 326,466 |
| Mission Valley Regional Command | 291,093 | 292,323 | 313,047 | 323,574 |
| Westside Regional Command | 241,777 | 250,866 | 258,555 | 257,694 |
| Northeast Regional Command | 233,073 | 240,702 | 247,199 | 253,485 |
| Planning and Research | 224,070 | 253,134 | 274,613 | 176,633 |
| Grant Operations PDHQ | 113,888 | 132,380 | 151,370 | 95,764 |
| Communications | 7,435,617 | 0 | 0 | 0 |
| Police Restricted Confiscated Fund | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 108,937,284 | 104,932,591 | 109,494,139 | 112,285,362 |
| **Non-Major Governmental Funds** | | | | |
| Criminal Justice Grant PS | 3,383,667 | 5,007,784 | 1,872,249 | 2,229,427 |
| Abandoned Auto Trust Restricted | 1,006,958 | 883,568 | 811,518 | 1,652,098 |
| Chiefs Office | 722,239 | 194,582 | 300,332 | 326,952 |
| Police Restricted Confiscated Fund | 1,054,626 | 2,135,013 | 0 | 132,175 |
| Police Supply | -80 | 0 | 0 | 0 |
| TxDot Traffic Enforcement Grants | 801,809 | 126,615 | 0 | 0 |
| Federal Policing Grant | 2,707,118 | 888,392 | 0 | 0 |
| Police HIDTA Grant | 2,470,304 | 2,430,017 | 0 | 0 |
| PD Restricted Funds | 88,767 | 145,964 | 0 | 0 |
| ***Sub Total*** | 12,235,408 | 11,811,935 | 2,984,099 | 4,340,652 |
| ***All Funds Total*** | **121,172,692** | **116,744,526** | **112,478,238** | **116,626,014** |

# Police
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for competency pay to non-uniform personnel, addition of 3 Report Takers and 5 Parking Controllers; increased funding for the remainder of 115th Academy-40 cadets for September 2012 to November 2012; 116th Academy 45 cadets for February 2013 to August 2013; restored funding for officer holiday pay; and decreased due to deletion of 1 Assistant Chief and 2 Commanders | $3,391,103 |
| **Contractual Services** | |
| Decreased health care provider contracts and equipment maintenance | ($293,553) |
| **Materials and Supplies** | |
| Decreased budget for fuel, ammunition supplies, equipment maintenance supplies, and uniforms | ($355,084) |
| **Operating Expenditures** | |
| Increased general liability insurance | $28,543 |
| **Intergovernmental Expenditures** | |
| Increased grant match requirement | $20,214 |

## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for competency pay to non-uniform personnel, addition of 3 Report Takers and 5 Parking Controllers; increased funding for the remainder of 115th Academy-40 cadets for September 2012 to November 2012; 116th Academy 45 cadets for February 2013 to August 2013; and restored funding for officer holiday pay; Decreased due to deletion of 1 Assistant Chief and 2 Commanders | $3,713,847 |
| **Contractual Services** | |
| Increased for the Municipal Storage Facility management contract | $421,827 |
| **Materials and Supplies** | |
| Decreased for fuel, ammunition supplies, equipment maintenance supplies, uniforms, and safety gear | ($405,640) |
| **Operating Expenditures** | |
| Increased general liability insurance costs | $9,843 |
| **Intergovernmental Expenditures** | |
| Increased grant match requirement | $20,214 |
| **Capital Expenditures** | |
| Increased for equipment purchase with grant funds | $386,985 |

# Police

## Goals, Objectives, & Performance Measures

**FUNCTION: SUPPORT SERVICES**

Provides support to major department functions through the special units: crime scene, canine, special traffic investigations, airport, victim, and court services.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Provide support to the department's operations and administer ancillary public safety functions by offering support to crime victims within our community.

**Objectives:**

1.) In FY 2013, provide traffic enforcement and traffic safety education to reduce traffic fatalities through a proactive public awareness campaign.

2.) In FY 2013, implement a high quality training program for both pre-service and in-service employees.

3.) In FY 2013, provide crime victims with assistance in social services and referrals.

4.) In FY 2013, monitor security alarms, compliance and control and reduce repeated response to false alarms.

| Performance Measures | Actual FY11 | Estimate FY12 | Projected FY13 |
|---|---|---|---|
| Number of traffic fatalities | 74 | 67 | 70 |
| Number of traffic fatalities per 1,000 population | 0.09 | 0.08 | 0.09 |
| Number of traffic collisions | 18,777 | 21,726 | 20,500 |
| Number of traffic collisions per 1,000 population | 23.20 | 26.94 | 25.40 |
| Number of moving violations issued | 258,530 | 243,473 | 245,000 |
| Number of in-service contact training hours | 79,952 | 94,327 | 90,000 |
| Number of crime victims served | 2,803 | 3,812 | 3,721 |
| Number of false alarm calls | 14,482 | 13,710 | 15,400 |
| Number of false alarm calls per 1,000 population | 18.0 | 17.0 | 19.1 |
| False alarm rate per permit | 1.07 | 0.97 | 1.14 |

# Police

## Goals, Objectives, & Performance Measures

**FUNCTION: INVESTIGATIONS**

Provides investigation and follow-up of major crimes, narcotics cases and gang-related crimes; and provides intelligence and homeland security functions.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Direct criminal and sensitive investigations of narcotic and vice offenses, fatalities and gang related crimes and conduct follow-up investigations of major felony crimes in the City.

**Objectives:**

1.) In FY 2013, target street-level drug interdiction, vice violations in neighborhoods and around schools, and assist federal agencies with large scale drug operations.

2.) In FY 2013, target specific gang leaders and the most active and violent gangs attaining an overall clearance rate of 100% on gang related drive-by shootings.

3.) In FY 2013, attain an overall clearance rate of 100% on homicides.

4.) In FY 2013, increase auto theft recovery rate to 64% or better.

| Performance Measures | Actual FY11 | Estimate FY12 | Projected FY13 |
|---|---|---|---|
| Narcotic search warrants executed | 284 | 302 | 300 |
| Vice/Narcotics arrests | 770 | 860 | 790 |
| Narcotic seizures (weight/volume) | | | |
| a) Marijuana | 13,186 lbs. | 15,995 lbs. | 11,150 lbs. |
| b) Cocaine | 724 lbs. | 766 lbs. | 740 lbs. |
| c) Heroin** | 27 gr. | 73 gr. | 29 gr. |
| Clearance rate for murder | 88% | 95% | 88% |
| Criminal investigations case clearance rate | 77% | 70% | 68% |
| Auto theft recovery rate | 58% | 62% | 64% |

**FY 2012 extraordinary large seizure

# Police

## Goals, Objectives, & Performance Measures

**FUNCTION: REGIONAL OPERATIONS**

Provides call response; patrol, traffic enforcement and investigative functions; and crime prevention and crime suppression functions.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Provide basic law enforcement and crime prevention and suppression to regional areas of the city and respond to citizens' calls for police service.

**Objectives:**

1.) In FY 2013, reduce overall crime rate by 3% or better.
2.) In FY 2013, conduct major crime suppression operations.
3.) In FY 2013, increase the level of participation in Neighborhood Watch Programs.

| Performance Measures | Actual FY11 | Estimate FY12 | Projected FY13 |
|---|---|---|---|
| Number of calls for services | 538,940** | 436,925 | 452,440 |
| Number of arrests | 21,703 | 21,363 | 21,028 |
| Crime rate | 3,620 | 3,457 | 3,525 |
| Index crime | 19,161 | 19,493 | 19,327 |
| Murder | 18 | 19 | 19 |
| Rape | 209 | 183 | 196 |
| Robbery | 466 | 469 | 468 |
| Aggravated Assault | 2,298 | 2,148 | 2,223 |
| Burglary | 1,844 | 1,903 | 1,874 |
| Larceny/Theft | 12,951 | 13,405 | 13,178 |
| Motor Vehicle Theft | 1,375 | 1,366 | 1,371 |
| Average response time | | | |
| Dispatch to arrival, priority 2* & 3* | 9:10 | 8:03 | 7:50 |
| Call to arrival, priority 2* & 3* | 18:38 | 22:28 | 21:00 |
| Morgan Quitno/CQ Press National Rankings - Safest City with population above 500,000 | 1 | 1 | 1 |
| Number of Neighborhood Watch Programs | 406 | 434 | 442 |

***Priority two** is stabbings, shootings, explosions, subject down, and suicides in progress, they are violent assaults against a person that are in progress and/or unknown problems involving injury to a person (as in subject down). **Priority three** involves assaults against persons, kidnappings, injury to a child or elderly person, small missing children, aggravated robbery (a violent property crime), sexual assaults, subject with a gun, water emergencies.

****FY11 calls for services included Animal Services

Texas
Commerce
Bank

# Public Health

## Mission Statement

The Department of Public Health promotes, ensures and improves the health and well being of the El Paso community.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 12,948,385 | 12,829,271 | 13,502,490 | 13,636,687 |
| Contractual Services | 2,127,994 | 1,605,809 | 1,687,556 | 1,504,231 |
| Materials/Supplies | 1,594,244 | 1,090,016 | 898,304 | 925,403 |
| Operating Expenditures | 2,224,288 | 2,073,242 | 2,324,371 | 2,328,209 |
| Non-Operating/Intergovt. Exp | 467,360 | 456,297 | 476,770 | 478,870 |
| Capital Outlay | 492,624 | 57,542 | 163,000 | 542,800 |
| ***Total Appropriation*** | **19,854,896** | **18,112,176** | **19,052,491** | **19,416,200** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 5,562,952 | 5,651,242 | 5,973,803 | 6,061,985 |
| Capital Projects | 0 | 0 | 0 | 400,000 |
| Non-Major Governmental Funds | 14,291,944 | 12,460,934 | 13,078,688 | 12,954,215 |
| ***Total Funds*** | **19,854,896** | **18,112,176** | **19,052,491** | **19,416,200** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 136.00 | 133.91 | 76.76 | 72.67 |
| Grant Funded | 220.77 | 236.59 | 223.87 | 219.11 |
| ***Total Authorized*** | **356.77** | **370.50** | **300.63** | **291.78** |

# *Public Health*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Health Support Services | 1,592,418 | 1,337,154 | 1,428,922 | 1,409,682 |
| Health Administration | 893,982 | 1,121,288 | 1,045,876 | 1,086,181 |
| Environment - OSSF | 0 | 0 | 0 | 963,175 |
| Laboratory | 689,084 | 711,180 | 732,011 | 749,286 |
| Dental | 515,203 | 594,127 | 632,283 | 661,207 |
| Environment Food | 1,084,443 | 1,192,174 | 1,344,717 | 442,343 |
| STD Clinics | 272,260 | 218,541 | 273,114 | 222,921 |
| Health Education Program | 221,097 | 220,493 | 225,785 | 209,484 |
| Epidemiology | 152,753 | 142,593 | 160,241 | 197,911 |
| Adult Immunization Services | 141,713 | 113,692 | 130,854 | 119,795 |
| TDH Laboratory Grant | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 5,562,952 | 5,651,242 | 5,973,803 | 6,061,985 |

| | | | | |
|---|---|---|---|---|
| **Non-Major Governmental Funds** | | | | |
| TDH WIC Services | 7,384,621 | 6,837,699 | 7,800,626 | 7,794,944 |
| TDH Immunization Grant | 1,639,040 | 1,658,013 | 1,836,337 | 1,652,263 |
| Tuberculosis Grant | 861,513 | 748,791 | 863,909 | 898,881 |
| Miscellaneous Health Grants | 2,091,549 | 1,107,432 | 533,180 | 831,736 |
| TDH STD AIDS HIV Clinic Grant | 548,863 | 641,875 | 690,964 | 706,238 |
| Dental | 0 | 0 | 0 | 400,000 |
| TDH Clinical Services Grant | 460,997 | 249,367 | 397,855 | 283,046 |
| Miscellaneous Grants | 338,310 | 318,301 | 242,149 | 275,243 |
| Private Local Health Grants | 314,297 | 358,255 | 244,462 | 251,184 |
| TDH Case Management Grant | 202,841 | 197,998 | 184,959 | 165,506 |
| TDH Laboratory Grant | 449,913 | 343,203 | 284,247 | 95,174 |
| Environment Food | 0 | 0 | 0 | 0 |
| ***Sub Total*** | 14,291,944 | 12,460,934 | 13,078,688 | 13,354,215 |

| | | | | |
|---|---|---|---|---|
| ***All Funds Total*** | **19,854,896** | **18,112,176** | **19,052,491** | **19,416,200** |

# Public Health
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for competency pay increases and benefit adjustments | $164,039 |
| **Contractual Services** | |
| Decreased demand in contractual services for health care providers, janitorial, equipment leases, and other contractual services | ($45,294) |
| **Materials and Supplies** | |
| Recognized savings from decreased need to buy data processing equipment | ($6,593) |
| **Operating Expenditures** | |
| Increased electricity, insurance and continuing education costs | $8,430 |
| **Non-Operating Expenditures** | |
| Increased bank charges | $600 |
| **Capital Outlay** | |
| Decreased data processing equipment to reflect an adjustment in contractual obligation for the billing system. | ($33,000) |

## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased for salary increases and benefit adjustments offset by grant funded programs reductions | $134,197 |
| **Contractual Services** | |
| Decreased demand in contractual services for health care providers, janitorial, equipment leases, and other contractual services | ($183,325) |
| **Materials and Supplies** | |
| Increased vehicle equipment to address aging fleet and for planned grant activities | $27,099 |
| **Capital Outlay** | |
| Decreased software licensing offset with funding for a dental van project | $379,800 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: 211**

To provide 24/7 information and referral services to the Rio Grande Region community through highly trained and certified Information and Referral Specialists.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

To inform and link 211 callers to community resources available throughout the Rio Grande Region.

**Objectives:**

1.) In FY 2013, increase by 2% the minimum of 90% of calls offered annually.
2.) In FY 2013, achieve a service level of 80% to maintain compliance with Alliance of Information and Referral Systems standards.
3.) Maintain a current database quarterly through agency updates.
4.) Administer weekly client satisfaction surveys to 2% of total referred callers.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| 90% of incoming calls handled | 86,197 | 77,577 | 87,748 |
| Service levels maintained at minimum of 80% | 72% | 80% | 82% |
| 25% of all agencies updated quarterly* | 411 | 452 | 400 |
| Surveys conducted on 2% of total referred callers | 3,237 | 3,003 | 3,301 |

* Effective June 1 no longer updating state agencies.

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: LABORATORY SERVICES**
Provide laboratory support for the line-activities of the department.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide accurate testing services for the detection, control, and prevention of diseases that are a public health or environmental concern within our community and to serve as a reference laboratory for Public Health Region 9/10 (nine westernmost counties in Texas).

**Objectives:**

1.) Maintain quality assurance measures to meet federal and state regulations.

2.) In FY 2013, improve the bioterrorism preparedness of the laboratory and sentinel laboratories in Public Health Region 9/10 in accordance with guidance from the Centers for Disease Control and Prevention and the Department of Homeland Security.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Review all policy and procedure manuals to ensure compliance with federal and state regulations | 92 of 92 | 92 of 92 | 92 of 92 |
| Obtain a 100% score in all seventeen areas of proficiency testing, which consists of a total of forty evaluation sets | 36 of 39 | 36 of 39 | 36 of 39 |
| Conduct monthly laboratory safety inspections and meetings at both labs | 24 of 24 | 24 of 24 | 24 of 24 |
| Conduct annual training at local and regional sentinel Laboratory Response Network (LRN) hospital laboratories | 3 of 12 | 6 of 12 | 10 of 12 |
| Increase the percentage of laboratorians trained in protocols for select agents (biological agents that have the potential to pose a severe threat to public health and safety) | 9 of 9.5 | 9 of 9.5 | 9 of 9.5 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: WOMEN, INFANTS, AND CHILDREN (WIC)**

Provide nutrition/breastfeeding education, health screening/referral, and supplemental food to those identified to be at nutritional risk.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an International city.

**Goal:**

To prevent adverse health related effects in pregnant, breastfeeding, postpartum women, and young children under five years of age caused by inadequate nutrition.

**Objectives:**

1.) In FY 2013, maximize the enrollment of pregnant women during their first trimester.
2.) In FY 2013, maximize the percentage of mothers who breastfeed their infants.
3.) In FY 2013, maximize the number of participants receiving WIC services.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Pregnant women certified for WIC benefits during their first trimester (state goal is 32%) | 38% | 43% | 44% |
| WIC infants breastfed at certification: Healthy People 2010 (goal is 75%) | 84% | 87% | 88% |
| Number of people receiving nutrition education | 203,042 | 195,192 | 197,144 |
| Number of food benefits issued | 553,776 | 549,201 | 554,693 |
| Number of calls at centralized appointment center | 108,652 | 106,320 | 107,383 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: IMMUNIZATION**
Provide vaccines to members of the community who otherwise would not have access.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To minimize the incidence of vaccine-preventable diseases by providing immunizations, educating citizens and medical providers, and increasing community awareness.

**Objectives:**

1.) In FY 2013, maintain a steady Immunization rate of ≥ 90% at the Local Health Department (LHD) Immunization Clinics.

2.) Provide at least 40 presentations expressing importance of childhood immunizations, with an increase of 25% for FY 2013.

3.) To participate at a minimum of 40 health fairs, with an increase of 25% for FY 2013.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Age appropriate immunization rate at the LHD clinics | 90% | 92% | 95% |
| Educational presentations | 25 | 40 | 50 |
| Health fair participation | 18 | 40 | 50 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: EPIDEMIOLOGY**
Detect and investigate notifiable diseases, outbreaks, and emerging infections.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Minimize, contain, and prevent adverse health events and conditions resulting from communicable diseases, food, water, and vector-borne outbreaks, infectious diseases, environmental health hazards, biological threats, and public health disasters.

**Objectives:**

1.) In FY 2013, maintain a surveillance system to investigate and document cases and outbreaks of notifiable conditions.

2.) For FY 2013, ensure that contacts of communicable cases receive timely investigation, treatment, and follow-up.

3.) In FY 2013, track disease patterns for all notifiable conditions.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Disease reports received | 4,471 | 3,899 | 4,000 |
| Total incoming calls | 1,423 | 1,554 | 1,500 |
| Case investigations | 860 | 971 | 1,000 |
| Water-borne diseases | 124 | 149 | 150 |
| Food-borne diseases | 133 | 121 | 130 |
| Zoonotic diseases | 28 | 24 | 25 |
| Vaccine-preventable diseases | 281 | 213 | 250 |
| Infectious diseases | 2,162 | 2,034 | 2,100 |
| Environmental diseases | 1,290 | 845 | 850 |
| Outbreak/Cluster investigations | 13 | 22 | 20 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: FOOD INSPECTIONS**
Prevent food and water-borne illness.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
The Food Service Inspection Program protects public health, minimizes food-borne illness outbreaks, and promotes safe food handling practices through inspection, enforcement, and education.

**Objectives:**

1.) In FY 2013, attain an 89% satisfaction rate on a food managers' opinion survey.

2.) In FY 2013, in risk categories 1-4, ensure that 85% of establishments are inspected at established frequency.

3.) In FY 2013, ensure an effective cost/inspection ratio is maintained.

4.) In FY 2013, establish an adequate permit fee structure to ensure program is self sufficient.

5.) In FY 2013, maintain establishments/inspector ratio at acceptable level.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Food managers opinion survey satisfaction rate | 88% | 89% | 89% |
| Percent of establishments in risk categories 1-4 inspected at established frequency | 80% | 85% | 87% |
| Cost/Inspection ratio | $152.16 | $153.00 | $153.00 |
| Program revenue/budgeted cost ratio | 1.53 | 1.53 | 1.53 |
| Number of inspections | 8,361 | 8,732 | 9,000 |
| Number of closures | 248 | 248 | 300 |
| Number of failed inspections | 506 | 506 | 506 |
| Permitted establishments/inspector | 334 | 340 | 375 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: HEALTH EDUCATION AND PROMOTION**
Provide health education to the public on a variety of topics.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide timely and relevant public health education to the El Paso community so that residents have the necessary information to make healthy lifestyle decisions.

**Objectives:**

1.) In FY 2013, increase knowledge gained on important health related topics based on pre and post testing.

2.) Provide quality health education services to at least 95,000 residents each year.

3.) In FY 2013, attain a 95% rate of attendees who indicate information presented will help them make healthier/safer choices in their lives.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Average % knowledge gained based on pre and post testing | 25% | 27% | 27% |
| Total attendance at scheduled presentations and health fairs | 104,460 | 105,000 | 106,000 |
| Percentage of attendees who indicate quality of information presented will help them make healthier/safer choices in their lives | 95% | 95% | 95% |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: DENTAL SERVICES**
Provide preventive and corrective dental services for children and adolescents.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
To provide dental health services to uninsured/underinsured children and adolescents residing in El Paso County.

**Objectives:**

1.) In FY 2013, increase dental services to children living below poverty level by 5% from prior year level.
2.) In FY 2013, maintain a 95% approval rating from parents whose children receive services.
3.) In FY 2013, maintain a net cost/visit ratio below $35.00.
4.) In FY 2013, reduce no-show rate to below 25%.
5.) In FY 2013, increase number of children served through mobile clinics by 50%.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of children served | 3,912 | 4,000 | 4,200 |
| Number of children served through mobile clinics | N/A | 50 | 75 |
| Number of dental procedures | 18,675 | 19,000 | 20,000 |
| Percent of children below poverty level who are seen in Dental Program | 93% | 94% | 95% |
| Number of parents surveyed | 150 | 250 | 250 |
| Satisfaction rating of parents | 99% | 99% | 99% |
| Net cost/visit | $45.92 | $44.00 | $43.00 |
| No-show rate | 33% | 32% | 30% |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: TUBERCULOSIS (TB) PREVENTION AND CONTROL**

Provide education, screening, and treatment of tuberculosis in an effort to prevent and control outbreaks.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Minimize the incidence of tuberculosis in El Paso County.

**Objectives:**

1.) In FY 2013, control the incidence of TB in El Paso County by maintaining the rate at no more than seven cases/100,000 population.

2.) Ensure that 100% of TB cases are on Direct Observed Therapy in FY 2013.

3.) Ensure that no less than 98% of cases complete treatment in full within 12 months.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of cases | 35 | 47 | 48 |
| Number of people treated | 35 | 47 | 48 |
| Number of investigations | 82 | 94 | 110 |
| Percent of cases on Direct Observed Therapy | 100% | 100% | 100% |
| TB incidence rate (cases per 100,000 population) | 4.4 | 5.9 | 6.0 |
| Percent of cases completing 12-month therapy | 86% | 98% | 98% |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: SEXUALLY-TRANSMITTED DISEASES (STDs) PREVENTION - HIV SURVEILLANCE**

Provide education, screening, diagnosis, treatment of sexually-transmitted diseases in an effort to minimize and prevent long-term health complications.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

To minimize the incidence of sexually-transmitted diseases in El Paso County.

**Objectives:**

1.) In FY 2013, promote healthy lifestyles through changes in sexual behaviors by the use of preventive services.
2.) In FY 2013, ensure 100% of all STDs are treated.
3.) In FY 2013, increase the number of clients being tested.
4.) In FY 2013, increase the number of presentations.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of clients seen in clinic | 4,649 | 3,113 | 5,000 |
| Number of cases of Gonorrhea | 96 | 179 | 100 |
| Number of cases of Syphilis | 137 | 117 | 130 |
| Number of cases of Chlamydia | 301 | 526 | 300 |
| Total STD cases treated | 1,054 | 1,310 | 1,500 |
| Human Immunodeficiency Virus (HIV) tests administered | 2,876 | 3,331 | 5,700 |
| HIV tests positive ( Health Lab) | 28 | 32 | 25 |
| Community presentations | 6 | 24 | 24 |

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: EDUCATION - HUMAN IMMUNODEFICIENCY VIRUS (HIV)**
Provide HIV testing and counseling services to reduce HIV among high-risk populations.

**Serves Council's Strategic Policy:**
To become the most livable city in the United States and be recognized as an international city.

**Goal:**
Provide timely and relevant public health education to the El Paso community so that residents have the necessary information to make healthy lifestyle decisions.

**Objectives:**

1.) In FY 2013, increase number of high quality protocol based counseling and testing to increase HIV awareness.
2.) In FY 2013, provide HIV tests to at least 1,500 (75%) of the population being tested.
3.) In FY 2013, 75% (1,125) of the participants tested will receive a syphilis test.
4.) In FY 2013, increase HIV outreach activities to at least 4,000 participants.
5.) In FY 2013, train a minimum of 100 volunteers to increase HIV prevention activities.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| HIV tests | 1,307 | 1,400 | 1,500 |
| Syphilis tests | 89% | 93% | 75% |
| Outreach activities performed | 42 | 15 | 125* |
| Outreach activities attendance | 2,229 | 1,500 | 4,000* |
| Number of volunteers trained | 87 | 93 | 100 |

*Significant increase in performance projections due to the addition of staff and an effective volunteer program.

# Public Health

## Goals, Objectives, & Performance Measures

**FUNCTION: PUBLIC HEALTH PREPAREDNESS**

To develop, coordinate and promote comprehensive public health preparedness plans and strengthen awareness and training actions to respond adequately in case of an event.

**Serves Council's Strategic Policy:**

To become the most livable city in the United States and be recognized as an international city.

**Goal:**

Provide community awareness of preparedness plans in the event of a public health emergency.

**Objectives:**

1.) In FY 2013, provide health information to the public in the event of a public health emergency.

2.) In FY 2013, provide presentations and information to help the community prepare to protect themselves in an emergency.

3.) In FY 2013, maintain contact with state and federal public health agencies to make sure our community is up-to-date in its public health efforts.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Media events | 25 | 57 | 70 |
| NIMS (National Incident Management System) compliance activities | 49 | 8* | 40 |
| Network contacts | 558 | 212* | 340 |

*Unanticipated reduction in FY12 staffing levels (reassignments, terminations and contract closures) limited operations; however, the recent hiring of 4 staff persons will restore projected activity levels.

## TRANSPORTATION & PUBLIC WORKS

- Department of Transportation
- Engineering & Construction Management
- General Services
- International Bridges
- Mass Transit – Sun Metro
- Metropolitan Planning Organization

Texas
Commerce
Bank

# Department of Transportation

## Mission Statement

To maintain the city's thoroughfare infrastructure to allow safe transport of people, goods, and services within and throughout the city limits.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 9,201,230 | 10,300,135 | 10,653,040 | 11,010,846 |
| Contractual Services | 2,890,962 | 2,519,140 | 3,758,002 | 3,703,002 |
| Materials/Supplies | 2,306,850 | 2,791,661 | 2,643,710 | 2,523,442 |
| Operating Expenditures | 84,682 | 106,487 | 103,163 | 111,227 |
| Capital Outlay | 202,676 | 7,133 | 0 | 0 |
| ***Total Appropriation*** | **14,686,400** | **15,724,555** | **17,157,915** | **17,348,517** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Fund | 14,318,507 | 12,451,795 | 13,404,395 | 13,452,239 |
| Non-Major Governmental Funds | 198,333 | 567,147 | 553,764 | 555,140 |
| Proprietary Funds | 169,559 | 2,705,613 | 3,199,756 | 3,341,138 |
| ***Total Funds*** | **14,686,400** | **15,724,555** | **17,157,915** | **17,348,517** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 250.00 | 265.00 | 267.00 | 267.00 |
| ***Total Authorized*** | **250.00** | **265.00** | **267.00** | **267.00** |

# *Department of Transportation*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Street Maintenance | 6,033,136 | 5,609,921 | 5,909,030 | 5,988,823 |
| Traffic Signals | 1,256,736 | 1,292,736 | 1,665,265 | 1,611,208 |
| Street Equipment Support | 1,434,161 | 1,592,849 | 1,551,216 | 1,577,418 |
| Administration Support and Data Management | 1,023,151 | 1,232,071 | 1,335,669 | 1,402,470 |
| Signs and Markings | 1,236,267 | 1,166,955 | 1,281,962 | 1,292,039 |
| Engineering Traffic - Street | 140 | 1,063,582 | 1,081,744 | 950,343 |
| Pavement Management | 746,450 | 494,244 | 579,509 | 629,938 |
| Street Medians | 895,690 | 0 | 0 | 0 |
| Street Graffiti Program | 593,613 | 0 | 0 | 0 |
| Street Sweeping Operations | 1,099,163 | -564 | 0 | 0 |
| ***Sub Total*** | 14,318,507 | 12,451,795 | 13,404,395 | 13,452,239 |
| **Non-Major Governmental Funds** | | | | |
| Signs and Markings | 0 | 0 | 500,000 | 500,000 |
| Engineering Traffic - Street | 0 | 65,431 | 53,764 | 55,140 |
| Street Maintenance | 0 | 500,000 | 0 | 0 |
| Graffiti Clean Up | 496 | -3,582 | 0 | 0 |
| Street Department Private Local Grant | 197,837 | 5,298 | 0 | 0 |
| ***Sub Total*** | 198,333 | 567,147 | 553,764 | 555,140 |
| **Proprietary Funds** | | | | |
| Street Medians | 32,654 | 937,369 | 1,359,063 | 1,416,247 |
| Street Sweeping Operations | 100,192 | 1,194,964 | 1,240,356 | 1,299,177 |
| Street Graffiti Program | 36,712 | 574,280 | 600,337 | 625,714 |
| Street Maintenance | 0 | -1,001 | 0 | 0 |
| ***Sub Total*** | 169,559 | 2,705,613 | 3,199,756 | 3,341,138 |
| ***All Funds Total*** | **14,686,400** | **15,724,555** | **17,157,915** | **17,348,517** |

# Department of Transportation
# Significant Changes

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased attrition savings by holding positions vacant | ($125,871) |
| Increased competency pay | $158,700 |
| Increased funds to restore salaries for seven unfunded positions in FY 2012 | $189,353 |
| Reduced FTE by a net of -1.60, which includes a transfer of 4 to City Development, addition of 4 for DOT traffic signs and street markings, elimination of an unfunded, vacant position, and a change in fund source of 0.40 FTE from General Fund to a grant fund | ($83,913) |
| Increased other across-the-board personnel adjustments (e.g., Workers' compensation and pension changes) | $219,537 |
| **Contractual Services** | |
| Decreased street maintenance contracts | ($55,000) |
| **Materials and Supplies** | |
| Decreased construction materials budget | ($115,511) |
| **Operating Expenditures** | |
| Increased number of cell phones to cover out-in-the-field staff to address emergencies or scope of work changes | $2,246 |
| Increased seminar and continuing education resources to expand educational opportunities for staff and improve workforce skills, knowledge, and abilities | $4,972 |

# Department of Transportation

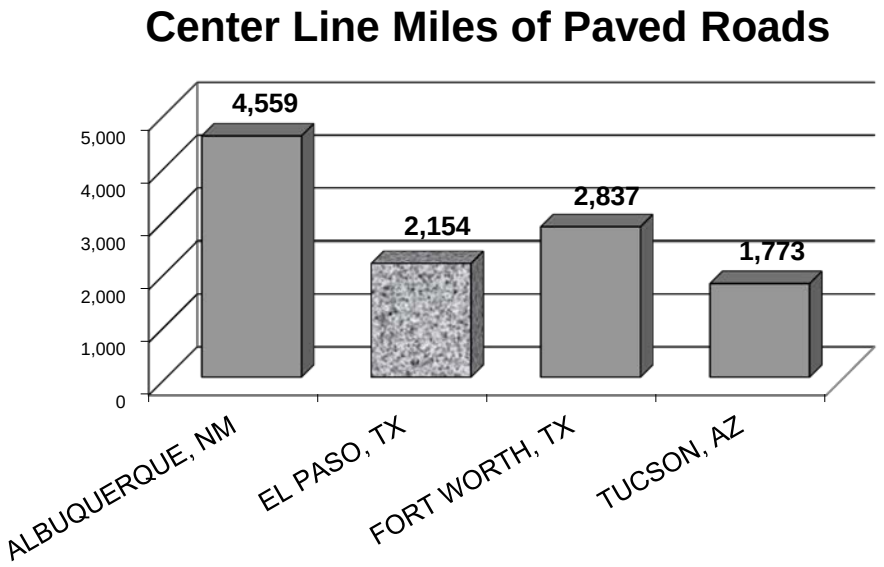
## KEY PERFORMANCE MEASURES:

Overall Department Performance Measures have been selected that best quantify the Department's progress towards goals and objectives.

| Center Line Miles of Paved Roads | |
|---|---|
| ALBUQUERQUE, NM | 4,559 |
| EL PASO, TX | 2,154 |
| FORT WORTH, TX | 2,837 |
| TUCSON, AZ | 1,773 |

Source: OMB Department Survey, 2010

## CITY COMPARATIVE INFORMATION




| City | 2010 Population | Miles of paved roads | Miles of landscaped medians | Miles of paved alleys |
|---|---|---|---|---|
| ALBUQUERQUE, NM | 528,497 | 4,559 | 142 | 150 |
| EL PASO, TX | 620,447 | 2,154 | 143 | 101 |
| FORT WORTH, TX | 727,575 | 2,837 | 176 | 119 |
| TUCSON, AZ | 548,555 | 1,773 | N/A | 516 |

Population Source: U.S. Census Bureau

# Department of Transportation

Goals, Objectives & Performance Measures

**FUNCTION: STREET MAINTENANCE**
Maintain roadways for prolonged useful life, improving quality and aesthetics.

**Serves Council's Strategic**
To establish a comprehensive transportation system.

**Goal:**
Protect the City's investment in street and roadway infrastructure through effective street restoration and maintenance techniques, and to enhance the aesthetic quality of street infrastructure through planned maintenance of street medians and aggressive weed control.

**Objectives:**

1.) In FY 2013, provide timely, effective and efficient response to public service requests for pothole patching within 5 working days.
2.) In FY 2013, conduct comprehensive crack-sealing throughout the City street network.
3.) In FY 2013, conduct effective street medians maintenance and refurbishing of medians.
4.) In FY 2013, provide street sweeping throughout the street network.
5.) In FY 2013, conduct comprehensive weed control efforts throughout the City street network.

| Performance Measures | Actual FY11 | Projected FY12 | Projected FY13 |
|---|---|---|---|
| Turnaround time on public service requests for pothole patching | 89% in 3 days<br>82% in 2 days | 85% in 3 days<br>75% in 2 days | 85% in 3 days<br>78% in 2 days |
| Square feet of potholes patched | 258,659 | 300,000 | 285,000 |
| Cost per square foot of potholes patched | $3.07 | $3.25 | $3.25 |
| Asphalt restoration, square feet | 495,838 | 400,000 | 500,000 |
| Crack-sealing, linear feet | 201,096 | 250,000 | 275,000 |
| Base (street foundation) repair - square feet | 84,927 | 40,000 | 50,000 |
| Weed control/herbicide spraying - Double front lots - square feet | 35,241,781 | 40,312,007 | 40,000,000 |
| Weed control/herbicide spraying - Paved alleys - square feet | 15,081,385 | 15,586,952 | 16,000,000 |
| Weed control/herbicide spraying - Unpaved alleys - square feet | 47,177,163 | 40,988,706 | 40,000,000 |
| Double front lot cleaning - linear feet | 1,193,896 | 535,844 | 750,000 |
| Shoulder restorations - square feet | 8,290,849 | 5,641,221 | 6,500,000 |
| Curb miles swept | 25,340 | 25,779 | 25,000 |
| Cost per curb mile swept | $35.16 | $47.52 | $40.00 |

# Department of Transportation

## Goals, Objectives & Performance Measures

**FUNCTION: TRAFFIC MAINTENANCE OPERATIONS**
Maintain and operate traffic signal network and the installation of traffic signals.

**Serves Council's Strategic**
To establish a comprehensive transportation system.

**Goal:**
Ensure the safe direction of traffic flow with effective signalization, signage, and traffic markings through effective maintenance and planning.

**Objectives:**

1.) Installation and maintenance of signalized traffic control intersections with objective of all intersections having both Light Emitting Diode (LED) lighting and Vehicle Imaging Video Detection System (VIVIDS) traffic control in FY 2013.

2.) Installation of thermo-plastic markings with objective of converting entire street network to thermal products in FY 2013.

3.) Continuous replacement and new installation of street and traffic control signage Citywide throughout FY 2013.

| Performance Measures | Actual FY11 | Projected FY12 | Projected FY13 |
|---|---|---|---|
| New signalized intersections installed into City network | 10 | 8 | 5 |
| Signalized intersections (total) | 633 | 640 | 645 |
| Signalized intersections with VIVIDS traffic control / % of total | 271 / 43% | 312 / 49% | 317 / 50% |
| Pedestrian crosswalks - Thermoplastic markings - linear FT | 144,077 | 203,755 | 200,000 |
| School crosswalks - Thermoplastic markings - linear feet | 235,611 | 205,000 | 200,000 |
| Percent of markings inventory replaced within an 18 month period | 40% | 30% | 30% |
| New traffic control signage installations | 8,850 | 10,866 | 8,000 |

# Department of Transportation

## Goals, Objectives & Performance Measures

**FUNCTION: PLANNING & QUALITY CONTROL**

Utilizing maintenance and restoration techniques, identify priority levels for resurfacing, micro-surfacing, & asphalt rejuvenation.

**Serves Council's Strategic Policy:**

To establish a comprehensive transportation system.

**Goal:**

Utilization of designed and planned approaches to pavement restoration and maintenance to effectively prolong the useful life of City streets as much as possible.

**Objectives:**

1.) Project scoping, estimating, and implementation for asphalt rejuvenation, micro surfacing, and street resurfacing projects throughout FY 2013.

2.) Work to provide increased accessibility to all the streets of El Paso with additional curb cuts and the construction of sidewalks throughout FY 2013.

| Performance Measures | Actual FY11 | Projected FY12 | Projected FY12 |
|---|---|---|---|
| Percentage of street inventory resurfaced | 0.39% | 0.31% | 0.40% |
| Streets resurfaced - square yards* | 162,000 | 130,000 | 150,000 |
| Americans with Disabilities Act curb cuts constructed - square yards* | 3,585 | 3,500 | 5,000 |
| Sidewalk construction - square yards* | 81,533 | 177,745 | 150,000 |

* Differences due to budget changes.

# Department of Transportation

## Goals, Objectives & Performance Measures

**FUNCTION: GRAFFITI REMOVAL**

Removal of graffiti for the reduction of crime and illicit activities within the community.

**Serves Council's Strategic Policy:**

To establish a comprehensive transportation system.

**Goal:**

Provide timely and effective eradication of graffiti on residential, commercial, and public property to enhance the aesthetic value of the city and assist in law enforcement effort.

**Objectives:**

1.) In FY 2013, provide timely graffiti removal service in less than 3 days.

2.) In FY 2013, participate in community-wide graffiti clean ups, special clean ups and education programs.

3.) In FY 2013, strive for a reduction in graffiti clean ups through deterrence and cooperation with law enforcement.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Service request turnaround times less than 3 days | 98.97% | 98.00% | 95.00% |
| Service request turnaround times less than 2 days | 97.36% | 96.00% | 90.00% |
| Cost per square foot cleaned | $0.46 | $0.41 | $0.43 |
| Sites cleaned | 17,347 | 18,861 | 18,000 |
| Service requests | 7,036 | 5,054 | 5,000 |
| Cases worked with police/prosecutors | 59 | 28 | 25 |

# Department of Transportation

## Goals, Objectives, & Performance Measures

**FUNCTION: TRANSPORTATION ENGINEERING**

Providing effective traffic engineering and transportation solutions in coordination with State and Federal agencies.

**Serves Council's Strategic Policy:**

To establish a comprehensive transportation system.

**Goal:**

To provide for the safe and efficient movement of people and goods within the City of El Paso, incorporating traffic calming techniques for residential streets and pedestrian-friendly street design and to do so in a manner that serves as a premier example of customer service for the City of El Paso.

**Objectives:**

1.) For FY 2013, interconnect all signalized intersections in the City of El Paso.

2.) For FY 2013, continue implementation of Neighborhood Traffic Management Program (NTMP).

3.) For FY 2013, strive to reduce response time to citizen requests/inquiries.

| Performance Measures | Actual FY11 | Projected FY12 | Projected FY13 |
|---|---|---|---|
| Percentage of interconnected signals | 93% | 97% | 98% |
| NTMP projects implemented | 10 | 8 | 8 |
| Days to respond to citizen request/inquiry | 10 | 10 | 8 |

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# Engineering & Construction Management

## Mission Statement

To provide, procure, and coordinate all engineering, geodetic, and architectural services required for the design, construction, maintenance, and repair of public works and public buildings for the City of El Paso and operate the City's traffic systems.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 3,340,097 | 2,337,240 | 3,131,847 | 2,709,603 |
| Contractual Services | 44,845 | 108,855 | 158,878 | 33,952 |
| Materials/Supplies | 69,538 | 73,742 | 196,091 | 91,982 |
| Operating Expenditures | 821,844 | 119,382 | 131,127 | 57,815 |
| Non-Operating/Intergovt. Exp | 553,118 | 1,364,176 | 1,290,883 | 1,361,998 |
| Internal Transfers | 1,103,713 | 568,500 | 0 | 0 |
| Capital Outlay | 31,341,674 | 68,874,261 | 0 | 0 |
| ***Total Appropriation*** | **37,274,829** | **73,446,156** | **4,908,826** | **4,255,350** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 3,418,274 | 2,465,446 | 3,617,943 | 2,893,352 |
| Capital Projects | 31,840,759 | 62,739,221 | 0 | 0 |
| Non-Major Governmental Funds | 0 | 14,376 | 0 | 0 |
| Proprietary Funds | 2,015,795 | 8,227,114 | 1,290,883 | 1,361,998 |
| ***Total Funds*** | **37,274,829** | **73,446,156** | **4,908,826** | **4,255,350** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 86.00 | 141.63 | 146.00 | 69.00 |
| Grant Funded | 2.00 | 2.00 | 1.00 | 0.00 |
| ***Total Authorized*** | **88.00** | **143.63** | **147.00** | **69.00** |

# *Engineering & Construction Management*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Engineering Administration | 806,205 | 588,925 | 1,494,728 | 1,081,498 |
| Construction Inspection | 366,216 | 479,784 | 673,769 | 508,874 |
| Engineering Airport | 242,636 | 467,778 | 430,373 | 459,561 |
| Design Division | 280,222 | 239,085 | 282,081 | 424,374 |
| Engineering CIP | 519,971 | 689,861 | 495,441 | 419,045 |
| Engineering Traffic | 900,912 | 0 | 0 | 0 |
| Project Development | 0 | 12 | 0 | 0 |
| Contract Administration | 302,112 | 0 | 0 | 0 |
| Capital Assets Management | 0 | 0 | 241,551 | 0 |
| ***Sub Total*** | 3,418,274 | 2,465,446 | 3,617,943 | 2,893,352 |

| | | | | |
|---|---|---|---|---|
| **Capital Projects** | | | | |
| Building Plan Services Capital Projects Quality of Life Parks | 3,838,297 | 378,656 | 0 | 0 |
| Building Plan Services Capital Projects Quality of Life Zoo | 1,895,257 | 1,029,850 | 0 | 0 |
| Building Plan Services CIP 04 Flood | 127,192 | 337,455 | 0 | 0 |
| Building Plan Services CIP 04 Streets | 4,225,794 | 2,365,660 | 0 | 0 |
| Building Plan Services CIP 04 Fire | 62,806 | 42,089 | 0 | 0 |
| Storm 2006 | 5,685,500 | 15,798,552 | 0 | 0 |
| Plaza Theatre City | 3,118 | 0 | 0 | 0 |
| FY2009 CO Capital Projects | 5,714,165 | 9,537,258 | 0 | 0 |
| 2010 COs | 1,737,669 | 19,243,907 | 0 | 0 |
| 2010 COs - Transportation | 850,000 | 463,982 | 0 | 0 |
| 2011 COs - Transportation | 0 | 357,311 | 0 | 0 |
| FY12-13 COs CIP Plan | 0 | 284,212 | 0 | 0 |
| 1994A CO Issue Capital Projects | 633 | 4,160 | 0 | 0 |
| 86 Election 88 89A 92 93 94 Culture Recreation | 17,249 | 1,518 | 0 | 0 |
| 90 Election 90 92 93 94 | 14,005 | 2,301 | 0 | 0 |
| General Improvement Culture Recreation | 0 | 1,849 | 0 | 0 |
| HFC Funded Projects | 71,324 | 0 | 0 | 0 |
| Flood Control 2000A Issue | -7,002 | 1,040 | 0 | 0 |
| 1995 GO 1994 Election Street Improvements | 4,000 | 0 | 0 | 0 |
| Parks 2000 Authorization FY01 Issue Capital Projects | 287,646 | 359,701 | 0 | 0 |
| Zoo 2000 Authorization FY01 Issue Capital Projects | -833,407 | 0 | 0 | 0 |
| Parks 2000 Authorization FY02 Issue Capital Projects | 313,874 | 39,669 | 0 | 0 |
| Library 2000 Authorization FY01 Issue Capital Projects | 10,730 | 2,900 | 0 | 0 |

# *Engineering & Construction Management*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **Capital Projects - Continued** | | | | |
| Zoo 2000 Authorization FY02 Issue Capital Projects | 21,939 | 43,806 | 0 | 0 |
| Parks 2000 Authorization FY03 Issue Capital Projects | -692 | 18,515 | 0 | 0 |
| Library 2000 Authorization FY03 Issue Capital Projects | 5,120 | 480 | 0 | 0 |
| CO95A Projects | 1,384 | 0 | 0 | 0 |
| CO97A Projects | 1,887 | 0 | 0 | 0 |
| CO98A Projects | 83,828 | -25,630 | 0 | 0 |
| CO98B Projects | 468,454 | 58,339 | 0 | 0 |
| Storm Water Utility | 0 | 556,396 | 0 | 0 |
| Street Maintenance | 150,000 | 175,239 | 0 | 0 |
| FY00 CO Construction | 673,434 | 0 | 0 | 0 |
| FY01 CO Construction | 15,315 | 0 | 0 | 0 |
| FY02 CO Construction | 1,376,225 | 41,835 | 0 | 0 |
| Private Grant Funded Projects | 81,933 | 878,018 | 0 | 0 |
| Texas Department of Transportation | 1,618,512 | 7,702,433 | 0 | 0 |
| Socorro School District | 42,125 | 45,706 | 0 | 0 |
| El Paso School District | 73,898 | 18,775 | 0 | 0 |
| Ysleta School District | 3,988 | 0 | 0 | 0 |
| PSB Capital Projects | 1,611,606 | 693,364 | 0 | 0 |
| Local Capital Projects | 427,943 | 1,311,646 | 0 | 0 |
| Joint Funded Capital Projects | 0 | 516,696 | 0 | 0 |
| FY03 COs - Construction | 1,165,008 | 451,533 | 0 | 0 |
| ***Sub Total*** | 31,840,759 | 62,739,221 | 0 | 0 |
| **Non-Major Governmental Funds** | | | | |
| Storm 2006 | 0 | 14,376 | 0 | 0 |
| **Proprietary Funds** | | | | |
| SIB Loan Capital Projects | 2,015,795 | 8,227,114 | 1,290,883 | 1,361,998 |
| ***All Funds Total*** | **37,274,829** | **73,446,156** | **4,908,826** | **4,255,350** |

## Engineering and Construction Management
## Significant Changes

### General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Transferred 80 FTE to the newly created City Development Department | ($4,117,128) |
| **Contractual Services** | |
| Reduced various contractual accounts as a result of transferring personnel from this department to the new City Development Department | ($115,648) |
| **Materials and Supplies** | |
| Reduced fuel and office supply budgets as a result of transferring personnel from this department to the new City Development Department | ($102,759) |
| **Operating Expenditures** | |
| Reduced travel and paging services budgets as a result of transferring personnel from this department to the new City Development Department | ($51,183) |

# Engineering and Construction Management

## Goals, Objectives, & Performance Measures

**FUNCTION: DESIGN/PROJECT ENGINEERING**
Design and construction oversight of the Capital Improvement Program (CIP) for the City.

**Serves Council's Strategic Policy:**
To ensure long-term financial stability and sustainability of the City Government.

**Goal:**
To engineer and construct quality infrastructure with the ultimate goal of implementing the City's long and short-term Capital Improvement Program.

**Objectives:**

1.) In FY 2013, minimize the time it takes to select an Architect/Engineer consultant.
2.) In FY2013, increase the number of projects designed and constructed within approved budget.
3.) In FY 2013 reduce the percentage of construction change orders.
4.) In FY 2013, reduce the time it takes to process contractor requests for information.
5.) In FY 2013, reduce the time it takes to process contractor pay applications.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Number of days from initiation of Architect/Engineer selection process to nomination of firm | 60 | 50 | 50 |
| Percent of projects completed within approved budget | 90% | 95% | 95% |
| Percent of construction change orders per project | 5% | 4% | 4% |
| Number of working days it takes to process contractor requests for information | 3 | 3 | 3 |
| Number of working days from receipt to action on a contractor pay application | 5 | 5 | 5 |

# Engineering and Construction Management

## Goals, Objectives, & Performance Measures

**FUNCTION: CAPITAL IMPROVEMENT PROGRAM**

Responsible for financial management, contract administration, property acquisition, and procurement to support the Engineering and Construction Management Department's mission.

**Serves Council's Strategic Policy:**

To ensure long-term financial stability and sustainability of the City Government.

**Goal:**

To manage the administrative functions that support the Capital Improvement Program with an effective and timely customer service focus.

**Objectives:**

1.) In FY 2013, become the client of choice to consultants and contractors by providing expedient and effective contract administration.

2.) In FY 2013, establish contractor outreach programs in conjunction with local public organizations (Hispanic Chamber of Commerce, TXDOT, Public Service Board).

3.) In FY 2013, establish a standard for the procurement process to bid opening of 30 calendar days.

4.) In FY 2013, acquire the property necessary for the construction of Capital Improvement Program projects that meets the project schedule.

5.) In FY 2013, establish, maintain and provide project budgets and a sustainable financial reporting tool for the Capital Improvement Program.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Percent of payments made within 15 days of approval | 100% | 100% | 100% |
| Number of public outreach programs | 1 | 2 | 3 |
| Percent of procurements that meet the 30 day procurement process standard | 90% | 92% | 95% |
| Processing/charging of annual engineering project revenues | $2,542,783 | $2,340,605 | $2,829,251 |
| Timeline to produce a regular CIP program financial report highlighting the financial and budgetary position of the City's CIP funded projects | Within 10 days of month's end | Within 10 days of month's end | Within 10 days of month's end |

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# General Services

## Mission Statement

The mission of General Government Services is to provide direction in the development and maintenance of City facilities; and the maintenance and repair of the City vehicles and heavy equipment, while providing fleet management for its users.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 10,246,309 | 10,122,907 | 10,462,366 | 11,294,481 |
| Contractual Services | 5,529,145 | 6,812,490 | 4,087,528 | 4,255,448 |
| Materials/Supplies | 12,562,140 | 14,066,802 | 14,590,402 | 16,505,198 |
| Operating Expenditures | 11,916,796 | 11,330,697 | 11,767,480 | 11,886,740 |
| Non-Operating/Intergovt. Exp | 1,305,733 | 1,810,399 | 2,008,266 | 2,288,891 |
| Capital Outlay | 10,355,567 | 6,020,446 | 618,053 | 2,299,878 |
| ***Total Appropriation*** | **51,915,689** | **50,163,741** | **43,534,095** | **48,530,636** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| General Government | 26,245,701 | 24,636,365 | 25,625,292 | 27,273,421 |
| Capital Projects | 10,315,373 | 5,706,532 | 625,500 | 2,187,499 |
| Non-Major Governmental Funds | 39,535 | 2,866,857 | 0 | 0 |
| Proprietary Funds | 15,315,080 | 16,953,987 | 17,283,303 | 19,069,716 |
| ***Total Funds*** | **51,915,689** | **50,163,741** | **43,534,095** | **48,530,636** |

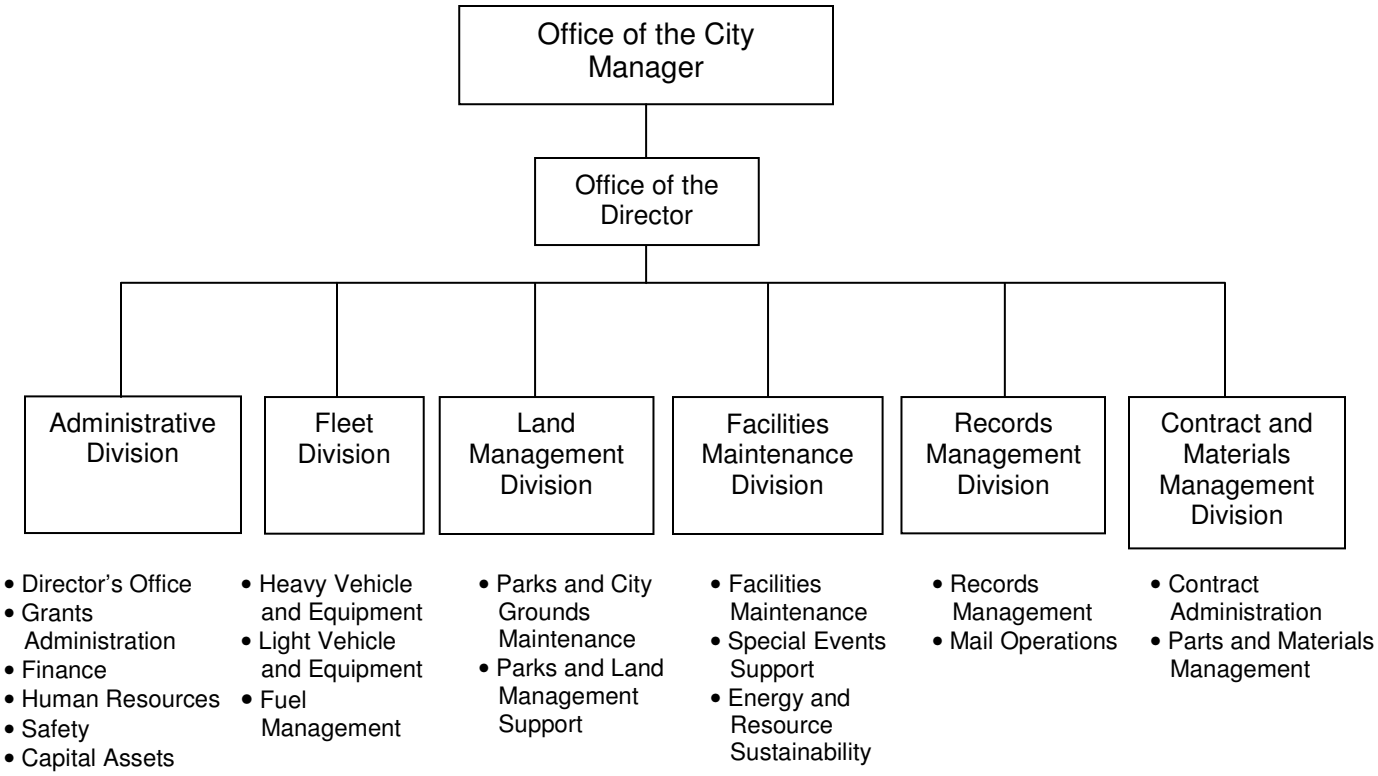
| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 139.60 | 254.60 | 255.60 | 263.60 |
| ***Total Authorized*** | **139.60** | **254.60** | **255.60** | **263.60** |

# General Services

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **General Government** | | | | |
| Facility Maintenance | 1,273,807 | 1,363,529 | 2,788,202 | 17,497,964 |
| Park Land Management | 0 | 7,510,941 | 8,318,638 | 9,268,828 |
| Facility Personnel | 1,698,688 | 1,745,725 | 0 | 250,213 |
| City Records | 88,196 | 191,650 | 192,597 | 234,147 |
| Facility Support | 1,052,617 | 1,032,036 | 1,076,752 | 22,269 |
| Facility Special Projects | 45,061 | 0 | 0 | 0 |
| Radio Communications | 881,946 | -44 | 0 | 0 |
| Facility Utilities | 10,434,564 | 10,749,775 | 11,154,702 | 0 |
| Parks Facilities Maintenance | 0 | 1,987,375 | 2,094,401 | 0 |
| Administration Fleet Services | 0 | 0 | 0 | 0 |
| Facilities Maintenance | 2,371,763 | -80 | 0 | 0 |
| Park Maintenance | 8,399,059 | 55,458 | 0 | 0 |
| ***Sub Total*** | 26,245,701 | 24,636,365 | 25,625,292 | 27,273,421 |
| **Capital Projects** | | | | |
| Vehicle Replacement Program | 6,330,696 | 5,706,532 | 600,000 | 2,187,499 |
| City Records | 0 | 0 | 5,000 | 0 |
| Park Land Management | 0 | 0 | 20,500 | 0 |
| Fleet Services Grant | 3,984,677 | 0 | 0 | 0 |
| ***Sub Total*** | 10,315,373 | 5,706,532 | 625,500 | 2,187,499 |
| **Non-Major Governmental Funds** | | | | |
| Fleet Services Grant | 35,128 | 2,866,147 | 0 | 0 |
| Park Maintenance | 4,408 | 710 | 0 | 0 |
| ***Sub Total*** | 39,535 | 2,866,857 | 0 | 0 |
| **Proprietary Funds** | | | | |
| Administration Fleet Services | 3,951,722 | 4,235,672 | 4,219,850 | 18,529,977 |
| Quick Copy | 701,236 | 512,352 | 686,336 | 540,991 |
| Motor Pool | 30,202 | 22,197 | 27,485 | 0 |
| Inventory Sales | 10,631,919 | 12,183,765 | 12,349,632 | -1,252 |
| ***Sub Total*** | 15,315,080 | 16,953,987 | 17,283,303 | 19,069,716 |
| ***All Funds Total*** | **51,915,689** | **50,163,741** | **43,534,095** | **48,530,636** |

# GENERAL SERVICES




## DEPARTMENT MISSION

The Mission of the General Services Department is to provide facilities, fleet, land management and records support services to the City of El Paso departments and the public so they can sustain and enjoy one of America's most livable cities.

## BUDGET HIGHLIGHTS

A $48.5 million budget represents a $5.0 million or 11.5% increase for the General Services Department (GSD) to continue the City's sustainability and energy efficiency initiatives. Through its energy services company contract, GSD recently installed solar photovoltaic power generation panels on the Lafayette Municipal Service Center that will reduce the facility's utility bills by 35 percent. This installation was paid for with a $1.1 million competitively-awarded grant from the State of Texas Energy Conservation Office. Also being installed are 7,300 energy-efficient LED streetlights throughout El Paso that will reduce energy consumption for those lights by 60%. These initiatives are in addition to the $18 million in lighting improvements, solar water heating, and HVAC equipment and control systems installed at 77 buildings covering 2.4 million square feet since 2008 that have reduced energy bills by $3.8 million over the past two years. GSD has also "gone green" with its fleet, increasing the number of alternative fuel vehicles (electric, hybrid, propane, and natural gas) in its fleet from two in 2011 to 100 projected by the end of Fiscal Year 2013.

GSD is taking its sustainable initiatives and improvements to the City's parklands, where Yucca Park last year, and Scenic Drive this summer, had solar-powered trash compactors installed as a pilot program. The new containers possess five times the capacity of traditional receptacles. This initiative should reduce trash in the parks while creatively utilizing alternative sustainable energy sources. In addition to the green initiatives mentioned, GSD received an additional $1 million to increase the number of sports fields receiving a higher level of maintenance from 35 to 110. This higher level of service translates to an additional nine staff tending to 75 additional sports fields with attention to fertilizer, seed, herbicide, irrigation, fencing, and signage efforts designed to improve and maintain the quality as sports turf versus general park turf. Also included is the expansion of a pilot program from FY 2012 that involves "overseeding" of fields. The program will be increased from 9 to 60 fields, which will extend the availability of sports fields for the fall and spring sports seasons.

## ISSUE STATEMENTS

**Issue 1**
Customer departments and the public expect increasingly accurate, efficient, timely, effective and convenient services, which if not addressed will result in:

- Increased customer complaints;
- Fleet and facility maintenance will not keep up with demand; and
- Departments will not be able to meet their customers' demands for service or fulfill their mission.

**Issue 2**
The increased use and expansion of city buildings and parkland (i.e.: 15-25% increase in sports league signups, and 200% increase in demand for sports fields), along with a lack of equal growth in resources, will, if not addressed, result in:

- A decrease in customer satisfaction of sports fields due to decreasing turf quality and increased safety risks from overuse;
- An increase of safety risks and general decrease in customer satisfaction for open space and general parkland;
- Loss of user department's ability to program the general public usage of public buildings and their amenities; and
- A lack of preventive maintenance, downtime of facilities and equipment, and decrease in customer satisfaction and potential closure of public facilities.

**Issue 3**
The deferment of essential technology upgrades (software updates, hardware maintenance and training, data entry) impedes world-class customer service and will, if not addressed, result in:

- Delayed rapid fueling at city fueling sites:
- Delayed delivery of timely and accurate tracking, scheduling, work order processing, billings, and report generation for customers.
- Delayed response to facilities and equipment adjustments (HVAC, power, access, security); and
- Delayed response to customer records requests.

**Issue 4**
The Internal Service Fund's operating costs exceeding the revenue recovery rate, as well as the inability to self-support capital needs for delivery of services in the Internal Service Fund, will continue to result in:

- Increased turnaround time for customers' vehicles and equipment and diminished ability to fulfill their departmental mission.

**Issue 5**
The increasing costs of energy (fuel and utilities) will, if not reduced, continue to result in reductions of funding availability for essential programs and customer services, supporting:

- Development & Tourism
- Transportation & Public Works
- Public Safety & Community Services

# STRATEGIC RESULTS

**Strategic Result 1**

**By 2017, City of El Paso customers will experience well-maintained buildings, fleet, parklands, and records, as evidenced by:**

- 80% of vehicles and equipment are operational and available to meet the readiness needs of customer departments (addresses Issue Statements 1,5)
- All users of GSD-maintained facilities will experience a functional, clean, safe and secure environment as evidenced by a 60/40 ratio of proactive work order hours to complaint-originated work order hours (addresses Issue Statements 1,2,3)
- 90% of sports fields and general park areas maintained on schedule (addresses Issue Statements 1,2,3)
    - 85% turf coverage for sports fields on September 1 (end of growing season) (addresses Issue Statements 1,2,3)
    - 25% reduction in weed complaints from internal/external customers from 390 to 292 (addresses Issue Statements 1,2,3)
- 50% reduction in incident reports/claims (addresses Issue Statements 1,2,3)
- 95% of Customer Department requests for stored records retrieved within 24 hours (addresses Issue Statements 1,3)
- 55% overall citizen rating of the maintenance of athletic fields (city survey) (addresses Issue Statements 1,2,3)
- 65% overall citizen rating of the maintenance of city parks (city survey) (addresses Issue Statements 1,2,3)

**Strategic Result 2**

**By 2014, the City of El Paso will continue to move toward sustainability, as evidenced by:**

- 10% of total City of El Paso vehicles using alternative fuels (addresses Issue Statement 5)
- City of El Paso kilowatt hour usage will be 17.76 kilowatt hours per square foot (addresses Issue Statement 5)
- 50% of City of El Paso facilities retrofitted with energy savings upgrades (addresses Issue Statements 3,5)
- A self-supporting internal service fund (addresses Issue Statement 4)
- 30% Customer department vehicles replaced on schedule through dedicated funds (addresses Issue Statements 1,4,5)
- 20% ratio of preventive maintenance expenditures to repair expenditures (addresses Issue Statements 4,5)

# DEPARTMENT ORGANIZATION

1. Administrative Division
   1.1. Office of the Director
   1.2. Grants Administration
   1.3. Finance
   1.4. Human Resources
   1.5. Safety
   1.6. Capital Assets

2. Fleet Division
   2.1. Heavy Vehicle and Equipment
   2.2. Light Vehicle and Equipment
   2.3. Fuel Management

3. Land Management Division
   3.1. Parks and City Grounds Maintenance
   3.2. Parks and Land Management Support

4. Facilities Maintenance Division
   4.1. Facilities Maintenance
   4.2. Special Events Support
   4.3. Energy and Resource Sustainability

5. Records Management Division
   5.1 Records Management
   5.2 Mail Operations

6. Contract and Materials Management Division
   6.1. Contract Administration
   6.2. Parts and Materials Management

## SIGNIFICANT BUDGET CHANGES

## General Fund

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased salary for market rate adjustments; added 9 FTE for the Land Management program; 1 Irrigation Technician, 2 Equipment Operators, 2 General Service Lead Workers, and 4 Groundskeepers | $471,612 |
| **Contractual Services** | |
| Increased outside contracts for temporary fencing needed to secure sports fields during overseeding and the measurement and verification services for a solar panel contract | $192,859 |
| Increased building/maintenance budget to address the City's aging buildings and mechanical systems, as well as a new fire station | $48,274 |
| **Materials and Supplies** | |
| Increased land maintenance and overseeding supplies for the sports fields | $309,932 |
| Recognized savings from nonrecurring City building rehabilitation in FY 2012 | ($121,720) |
| Increased fuel and uniform purchases | $64,437 |
| Increased to replace old equipment in various facilities, such as Nations/Tobin Park, Pavo Real Gym, and the Armijo Recreation Center | $146,783 |
| **Operating Expenditures** | |
| Reduced electricity budget, due to decreased rates and energy savings measures | ($108,108) |
| Increased for water costs, due to the addition of 45 acres of turf and to maintain the City's sports fields during overseeding | $214,923 |
| **Non-Operating Expenditures** | |
| Moved up the Bank of America repayment schedule for the Energy Efficient Street Light loan for street light retrofits expected to reduce energy consumption by 60% | $280,625 |
| **Capital Outlay** | |
| Increased to purchase equipment, e.g., trucks, trailers, and mowers needed to maintain the City's sports fields | $94,326 |

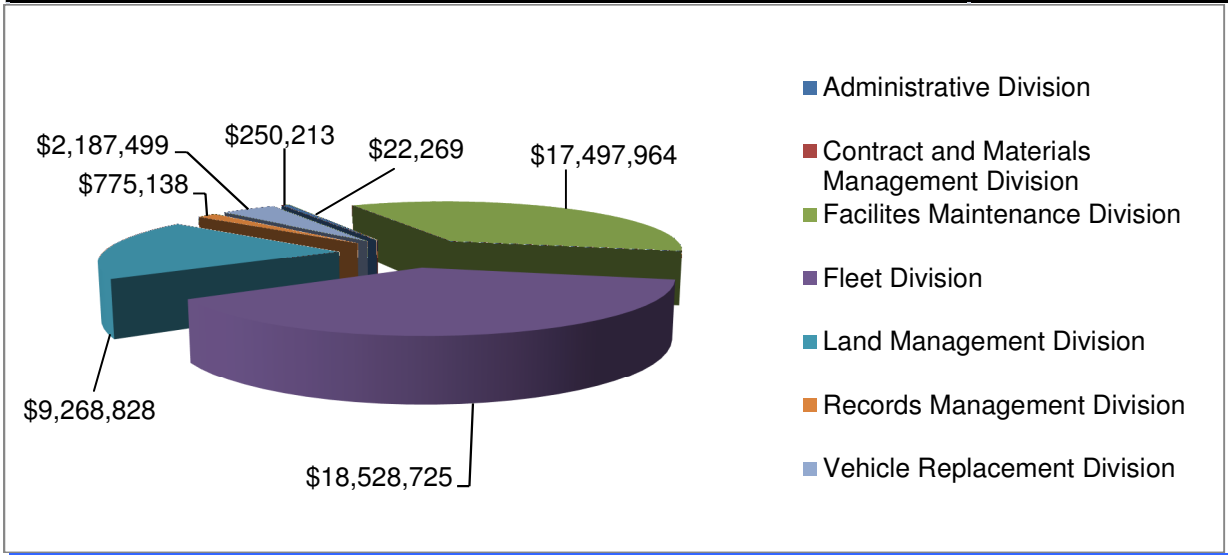
## All Funds

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Increased salary for market rate adjustments; added 9 FTE for the Land Management program; 1 Irrigation Technician, 2 Equipment Operators, 2 General Service Lead Workers, and 4 Groundskeepers | $832,115 |
| **Contractual Services** | |
| Increased outside contracts for temporary fencing needed to secure sports fields during overseeding and the measurement and verification services for a solar panel contract | $192,859 |
| Decreased printing service contracts for the Quick Copy Center | ($60,000) |
| Decreased office equipment leases for the Quick Copy Center | ($64,000) |
| Increased building/maintenance budget to address the City's aging buildings and mechanical systems, as well as a new fire station | $48,274 |
| **Materials and Supplies** | |
| Increased fuel inventory purchases | $1,286,868 |
| Increased land maintenance and overseeding supplies for the sports fields | $309,932 |
| Increased inventory purchases of materials and supplies in the Fleet Division | $63,500 |
| Increased to replace old equipment in various facilities, such as Nations/Tobin Park, Pavo Real Gym, and the Armijo Recreation Center | $146,783 |
| **Operating Expenditures** | |
| Reduced electricity budget, due to decreased rates and energy savings measures | ($103,108) |
| Increased for water costs, due to the addition of 45 acres of turf and to maintain the City's sports fields during overseeding | $214,923 |
| **Non-Operating Expenditures** | |
| Moved up the Bank of America repayment schedule for the Energy Efficient Street Light loan for street light retrofits expected to reduce energy consumption by 60% | $280,625 |
| **Capital Outlay** | |
| Increased to purchase equipment, e.g., trucks, trailers, and mowers needed to maintain the City's sports fields | $94,326 |
| Increased for the vehicle replacement program | $1,587,499 |

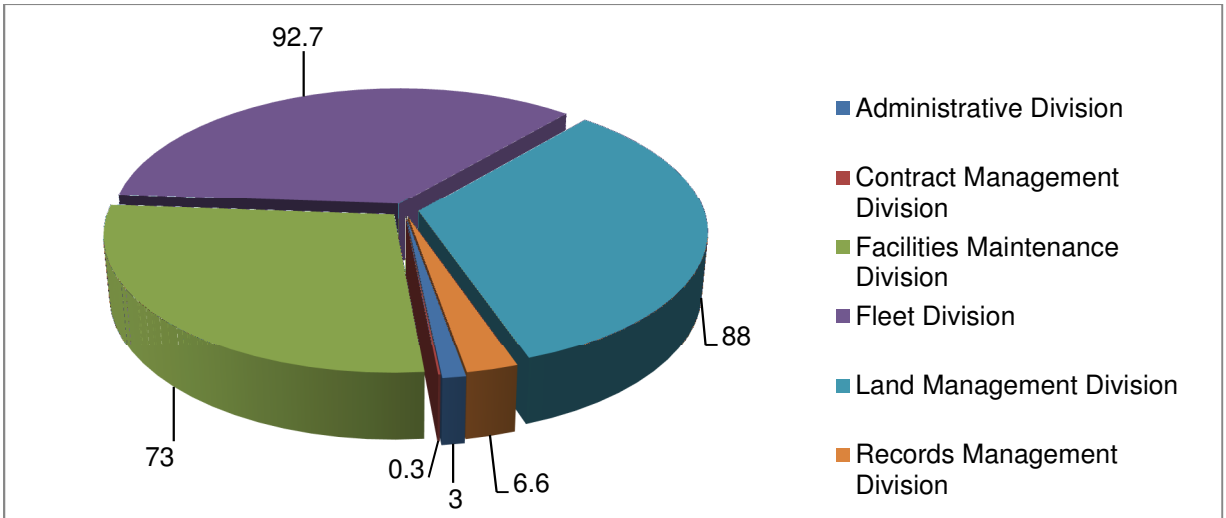
## EXPENDITURES BY DIVISION

### FY 2013 Adopted Budget

| Division | Total |
|---|---|
| Administrative Division | $250,213 |
| Contract and Materials Management Division | $22,269 |
| Facilities Maintenance Division | $17,497,964 |
| Fleet Division | $18,528,725 |
| Land Management Division | $9,268,828 |
| Records Management Division | $775,138 |
| Vehicle Replacement Division | $2,187,499 |
| Grand Total | $48,530,636 |




## FTE BY DIVISION




No positions are assigned to the Vehicle Replacement Division

## DIVISION: ADMINISTRATIVE

The purpose of the Administrative Division is to provide information, direction and support services to the public and the department so the public can enjoy and the department can provide first class customer services.

### *Program: Office of the Director*

The purpose of the Office of the Director Program is to provide representation, direction and communication services to the public and the department so the public can enjoy and the department can provide first class customer service.

| Office of the Director | | FY2012-2013 Target |
|---|---|---|
| **Result** | Strategic and operational results achieved. | 90% |
| **Result** | City Official inquiry responses provided within 24 hours. | 90% |
| **Output** | City Official inquiry responses provided. | 220/month |
| **Demand** | City Official inquiry responses anticipated to be requested. | 240/month |
| **Efficiency** | Administrative division expenditure per dollar department expenditure. | $250,213/year |

### *Program: Grants Administration*

The purpose of the Grants Administration Program is to provide grantsmanship services to the City of El Paso so it can improve sustainability and become a more livable community for future generations.

| Grants Administration | | FY2012-2013 Target |
|---|---|---|
| **Result** | Grant funds expended. | 90% |
| **Result** | Grant referrals from Finance department resulting in grant applications. | 60% |
| **Output** | Amount of grant funds managed. | $1,080,000 |
| **Demand** | Amount of grant funds anticipated to be managed. | $1,080,000 |
| **Efficiency** | Program expenditures per $ of grant funds managed. | 90% |

## *Program: Finance*

The purpose of the Finance Program is to provide financial management and reporting services to City and department leadership so they can receive accurate and timely information to make decisions.

| Finance | | FY2012-2013 Target |
|---|---|---|
| **Result** | Reports and information submitted by the deadline. | 90% |
| **Result** | Variance of 6 month estimate of revenue and expenditure to year end actual revenue and expenditures. | 10% |
| **Output** | Vendor payments/accounting staff. | 7,000 |
| **Output** | Vendor invoices paid (recommended measure). | 28,000 |
| **Demand** | Vendor invoices anticipated to be paid (recommended measure). | 29,000 |
| **Efficiency** | Vendor payments per accounting staff person. | 7,000 |
| **Efficiency** | Program expenditures ($ expenditures per $ department budget). | 90% |

## *Program: Human Resources*

The purpose of the Human Resources Program is to provide information, guidance, and support services to the department so it can have the resources available to achieve the department's mission.

| Human Resources | | FY2012-2013 Target |
|---|---|---|
| **Result** | Permanent position turnover rate. | 10% |
| **Result** | Permanent position staffing levels maintained. | 85% |
| **Output** | Permanent hires processed. | 23 |
| **Demand** | New permanent position hires anticipated to be processed. | 39 |
| **Efficiency** | Program expenditure per department employee. | $67.15 |

## *Program: Safety*

The purpose of the Safety Program is to provide safety training, protective equipment, inspection, and documentation services to General Services Department (GSD) associates so they can prevent injury and accidents.

| Safety | | FY2012-2013 Target |
|---|---|---|
| **Result** | Reduction in accidents resulting in property damage from 15 to 13. | 10% |
| **Result** | Reduction in accidents resulting in personal injury from 41 to 37. | 10% |
| **Output** | Safety training sessions conducted. | 41 |
| **Demand** | Safety training sessions expected to be conducted. | 41 |
| **Efficiency** | Program expenditure per General Services department associate. | $250.71 |

## *Program: Capital Assets*

The purpose of the Capital Asset Management Program is to provide vehicle and equipment purchases and facility rehabilitation services to City departments so they can receive vehicles, building components, and equipment in accordance with applicable replacement schedules that reflect industry standards.

| Capital Assets | | FY2012-2013 Target |
|---|---|---|
| **Result** | Vehicles replaced in accordance with applicable replacement schedules that reflect industry standards. | 20% |
| **Result** | Building components replaced in accordance with applicable replacement schedules that reflect industry standards. | 20% |
| **Output** | Vehicles replaced. | 71 |
| **Output** | Capital rehab funding spent/square foot of City-owned buildings. | $.63/square foot |
| **Demand** | Vehicles expected to be replaced. | 86 |
| **Demand** | Capital rehab funding projected/square foot of City-owned buildings. | $.61/square foot |
| **Efficiency** | Percentage of program funding expended on time and in compliance with program guidelines. | 95% |

## DIVISION: FLEET DIVISION

The purpose of the Fleet Division is to provide vehicle and equipment delivery, diagnosis, disposal, road and in-shop repair, maintenance, and fuel management services to city departments and other agencies so they can have safe, reliable vehicles and equipment that meet their readiness needs and provide access to cost effective fuel.

### *Program: Heavy Vehicle and Equipment*

The purpose of the Heavy Vehicle and Equipment Program is to provide delivery, diagnosis, road and in-shop repair, maintenance, inspection, and vehicle and equipment services to City of El Paso departments so they can have safe, reliable vehicles and equipment that meet their readiness needs.

| Heavy Vehicle and Equipment | | FY2012-2013 Target |
|---|---|---|
| **Result** | Customer departments that have their required number of heavy vehicles (Automated side loaders) operational and available to meet readiness needs. | 80% |
| **Output** | Unscheduled heavy vehicle repairs. | 334 |
| **Demand** | Unscheduled heavy vehicle repair visits. | 342 |
| **Efficiency** | Percentage of “comeback” visits (vehicles returned for incomplete/failed repair). | 5% |
| **Efficiency** | Average cost per repair visit. | $550/visit |

## *Program: Light Vehicle and Equipment*

The purpose of the Light Vehicle and Equipment Program is to provide delivery, diagnosis, repair, maintenance, inspection, and vehicle and equipment disposal services to City of El Paso departments and surrounding municipalities so they can have safe, reliable vehicles and equipment that meet their readiness needs.

| Light Vehicle and Equipment | | FY2012-2013 Target |
|---|---|---|
| **Result** | Customer departments that have their required number of light vehicle (Police department patrol vehicles) operational and available to meet readiness needs. | 80% |
| **Output** | Unscheduled light vehicle repairs. | 581 |
| **Demand** | Unscheduled light vehicle repair visits. | 591 |
| **Efficiency** | Percentage of “comeback” visits (vehicles returned for incomplete/failed repair). | 5% |
| **Efficiency** | Average cost per repair visit. | $310/visit |

## *Program: Fuel Management*

The purpose of the Fuel Management Program is to provide fuel management services to city departments and other agencies so they can receive accurate billing, and timely and convenient access to a cost effective commodity for vehicle and equipment operation.

| Fuel Management | | FY2012-2013 Target |
|---|---|---|
| **Result** | Savings from market price using bulk purchase fuel (internal fuel card). | $.35/gallon (weekly) |
| **Result** | Savings from market price using external fuel cards. | $.20/gallon (monthly) |
| **Output** | Gallons purchased using bulk (internal) fuel. | 219,659 |
| **Output** | Gallons purchased using external fuel cards. | 26,178 |
| **Demand** | Gallons of bulk (internal) fuel consumed. | 213,000 |
| **Demand** | Gallons of fuel consumed through external fuel card purchases. | 26,963 |
| **Efficiency** | Percentage reduction in the average amount of gallons per vehicle. | 3% |
| **Efficiency** | Percentage of total fuel gallons issued from internal fuel cards (bulk fuel). | 82% |

## DIVISION: LAND MANAGEMENT DIVISION

The purpose of the Land Management Division is to provide turf and landscape, maintenance and repair services to the public and city departments so the public can enjoy and city departments can provide an outdoor experience that is safe and clean.

### *Program: Parks and City Grounds Maintenance*

The purpose of the Parks and City Grounds Maintenance Program is to provide turf and landscape services to the public and city departments so the public can enjoy and city departments can provide safe and well maintained parks and city grounds.

| Parks and City Grounds Maintenance | | FY2012-2013 Target |
|---|---|---|
| **Result** | Turf coverage on designated sports fields. | 85% |
| **Result** | Sports fields maintained on schedule. | 90% |
| **Output** | Total turf acres maintained. | 1,205 |
| **Demand** | Turf acres requiring maintenance. | 1,250 |
| **Efficiency** | Proactive work orders/corrective work orders. | 50% |
| **Efficiency** | Expenditures per total turf acre maintained. | $7,415/turf acre |

### *Program: Parks and Land Management Support*

The purpose of the Parks and Land Management Support Program is to provide maintenance and repair services to the public and city departments so the public can enjoy and city departments can provide an outdoor experience that is safe and clean.

| Parks and Land Management Support | | FY2012-2013 Target |
|---|---|---|
| **Result** | Maintenance visits completed as scheduled for parks. | 90% |
| **Output** | Total number of maintenance visits per park annually. | 50 minimum |
| **Demand** | Total acres maintained. | 2,893 |
| **Efficiency** | Proactive work orders/corrective work orders. | 50% |
| **Efficiency** | Expenditures total acres maintained/El Paso population. | $13.24 per capita |

## DIVISION: FACILITIES MANAGEMENT DIVISION

The purpose of the Facilities Management Division is to provide maintenance, energy sustainability, and special events support services to city departments and the public so they can enjoy comfortable, safe, secure, and clean facilities.

### *Program: Facility Maintenance*

The purpose of the Facility Maintenance Program is to provide building, electrical, plumbing and heating, ventilation, and air conditioning (HVAC) service to city departments and the public so they can enjoy comfortable, safe, secure and clean facilities.

| Facility Maintenance | | FY2012-2013 Target |
|---|---|---|
| **Result** | Improvement in the rate of proactive to reactive work orders from 2013 to 2014. | 10% |
| **Result** | Work orders completed in 5 days or less. | 15% |
| **Output** | Work orders completed annually. | 14,082 |
| **Demand** | Work orders received. | 19,000 |
| **Efficiency** | $ cost per square foot of facility maintenance. | $2.70 square foot |
| **Efficiency** | $ cost per square foot custodial services. | $0.19 square foot |

### *Program: Special Events Support*

The purpose of the Special Events Support Program is to provide logistical and custodial services to city departments and the public so they can conduct and participate in high-profile public events in a comfortable, safe, secure and clean setting.

| Special Events Support | | FY2012-2013 Target |
|---|---|---|
| **Result** | Sponsoring agencies respond “that site is as clean or cleaner after the event than before”. | 90% |
| **Output** | Special events supported. | 6 |
| **Demand** | Special events requested. | 6 |
| **Efficiency** | Percent of requested maintenance work orders deferred during the time of the special event. | 40% |

## *Program: Energy and Resource Sustainability*

The purpose of the Energy and Resource Sustainability Program is to provide audits, equipment and building installations, and verification services to City of El Paso departments so they can reduce use and dependence on conventional resources.

| Energy and Resource Sustainability | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent reduction in KWH used/building square foot as compared to previous year. | 5% |
| **Output** | Percentage of city building square feet retrofitted with energy efficient upgrades. | 2,435,000 square feet |
| **Demand** | City buildings over 20,000 square feet to be retrofitted with water/energy efficient devices. | 5 |
| **Efficiency** | KWH usage per square foot of city buildings. | 14 KWH/ square foot |
| **Efficiency** | Gallons of water used per square foot of city buildings. | .81 gal/ square foot (2,579,552 gal/yr) |
| **Efficiency** | CCF usage per square foot of city buildings. | .343 ccf/ square foot (1,096,147 ccf/yr) |

# DIVISION: RECORDS MANAGEMENT DIVISION

The purpose of the Records Management Division is to provide records retention, retrieval, disposal, mail, and reprographics services to city departments so they can receive timely, compliant records management, and efficient mail distribution.

## *Program: Records Management*

The purpose of the Records Management Program is to provide records retention, retrieval, disposal, mail and reprographics services to city departments so they can receive timely, compliant records management, and efficient mail distribution.

| Records Management | | FY2012-2013 Target |
|---|---|---|
| **Result** | User departments' requests for stored records retrieved within 24 hours. | 95% |
| **Result** | Departments provided with records retention compliance training. | 95% |
| **Output** | Records retention training sessions provided. | 1 monthly |
| **Output** | Records scanned. | 1,200,000 |
| **Demand** | Boxes of records expected to be requested for storage. | 1,100 |
| **Efficiency** | Expenditure per document scanned. | $0.10 |

## *Program: Mail Operations*

The purpose of the Mail Operations Program is to provide mail delivery and related services to city departments in a timely and efficient manner.

| Mail Operations | | FY2012-2013 Target |
|---|---|---|
| **Result** | Postage savings for all classes of mail. | $34,663 |
| **Output** | Pieces of mail processed. | 266,000 |
| **Demand** | Pieces of mail expected to be processed. | 266,000 |
| **Efficiency** | Expenditure per piece of mail processed. | $0.86 |

## DIVISION: CONTRACT AND MATERIALS MANAGEMENT DIVISION

The purpose of the Contract and Materials Management Division is to provide life cycle contract support, and parts and materials issuance services to department divisions so they can receive timely and accurate goods and services that meet or exceed customer needs and expectations.

### *Program: Contract Administration*

The purpose of the Contract Administration Program is to provide contract development, award, and compliance services to the General Services Department so they can receive timely and accurate goods and services to meet or exceed customer expectations.

| Contract Administration | | FY2012-2013 Target |
|---|---|---|
| **Result** | Contracted goods and services received without interruption due to contract expiration (cost or time). | 85% |
| **Result** | Contracts that reach contract authorization amount within six months remaining on contract. | 80% |
| **Result** | Contracts awarded within 90 days of bid specification completion. | 90% |
| **Result** | Contract recommendations approved by Council on first submittal. | 90% |
| **Output** | Contracts awarded in dollars. | $7,500,000 |
| **Demand** | Number of contracts administered. | 70 |
| **Efficiency** | Percent of contract expenditures<br>$ Contract expenditures/ $ Contracts awarded. | 80% |

## *Program: Parts and Materials Management*

The purpose of the Parts and Materials Management Program is to provide research, purchasing, and goods issuance services to General Services divisions so they can receive timely and accurate resources to meet their customers' needs.

| Parts and Materials Management | | FY2012-2013 Target |
|---|---|---|
| **Result** | Goods ordered for all vehicles locally (within El Paso County). | 80% |
| **Result** | Goods available and issued at time of request (in stock). | 80% |
| **Output** | Goods issuances provided. | 2,166 |
| **Demand** | Goods issuances requested. | 2,185 |
| **Efficiency** | $ Expenditure per goods issued. | $160/goods issued |

THE CITY OF EL PASO
TEXAS

Texas
Commerce
Bank

# International Bridges

## Mission Statement

To provide safe, convenient, efficient and reliable cross border mobility at an appropriate cost while facilitating international commerce and to provide efficient management of the parking meters.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 2,221,924 | 2,264,573 | 2,208,606 | 2,323,899 |
| Contractual Services | 1,111,526 | 1,220,878 | 1,547,574 | 1,517,132 |
| Materials/Supplies | 54,072 | 97,973 | 276,600 | 458,887 |
| Operating Expenditures | 645,623 | 651,056 | 106,100 | 109,315 |
| Non-Operating/Intergovt. Exp | 19,730 | -1,765,993 | 36,000 | 40,000 |
| Internal Transfers | 12,101,546 | 11,216,245 | 13,232,381 | 12,299,250 |
| Capital Outlay | 19,699 | 23,339 | 218,489 | 233,342 |
| ***Total Appropriation*** | **16,174,119** | **13,708,072** | **17,625,750** | **16,981,825** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Proprietary Funds | 16,174,119 | 13,708,072 | 17,625,750 | 16,981,825 |
| ***Total Funds*** | **16,174,119** | **13,708,072** | **17,625,750** | **16,981,825** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 54.69 | 56.25 | 56.06 | 54.40 |
| ***Total Authorized*** | **54.69** | **56.25** | **56.06** | **54.40** |

# *International Bridges*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **Proprietary Funds** | | | | |
| International Bridge Operations | 15,979,265 | 12,971,037 | 17,430,322 | 16,506,525 |
| Parking Meter Operations | 194,854 | 737,034 | 195,428 | 475,300 |
| ***All Funds Total*** | **16,174,119** | **13,708,072** | **17,625,750** | **16,981,825** |

# International Bridges
# Significant Changes

## All Funds

| Revenue Changes | Dollars |
|---|---|
| Decreased revenue due to trends in southbound traffic | ($916,434) |
| Increased parking meter revenue attributable to upgrading parking meters to digital meter technology | $380,841 |
| Budgeted a revenue loss attributable to parking meter revenue on Saturdays which were eliminated as an economic incentive to draw traffic to the Downtown area. | ($90,000) |
| Budgeted a revenue increase to the General Fund from added digital parking meters, once recurring operating costs and debt are paid | $31,143 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Eliminated a Senior Cashier position | ($27,663) |
| Eliminated a Senior Toll Collector position | ($48,955) |
| Added a 0.50 FTE Business Retention and Expansion Coordinator to help with international business affairs and issues (expected starting date 1/2/2012) | $54,286 |
| Increased to reflect increases in wages, workers compensation, and increases to the City pension plan contributions | $137,625 |
| **Contractual Services** | |
| Decreased security contract costs by contracting with El Paso County security instead of with the City | ($50,442) |
| Increased janitorial expenses for the maintenance and upkeep and monitoring of the new automated public toilets at Paso Del Norte and Stanton ports of entries | $20,000 |
| **Materials and Supplies** | |
| Increased maintenance supplies/parts budget to acquire Radio Frequency Identification (RFID) toll tags to replace current Automatic Vehicle Identification (AVI) bar codes for electronic toll collection | $36,500 |
| Increased the maintenance and repair budget for ticket vending machines and unmanned toll kiosks | $25,000 |
| Annual recurring Meter Costs | $106,168 |
| **Operating Expenditures** | |
| Increased for utilities, e.g., electricity, water, gas | $2,300 |
| **Non-Operating Expenditures** | |
| Increased budget for bank service charges and credit card fees (City pays the online credit charges on behalf of automatic vehicle identification (AVI) account holders of the international bridges) | $3,000 |

# International Bridges

## Goals, Objectives & Performance Measures

**FUNCTION: BRIDGES OPERATIONS**
To provide safe, convenient, efficient, and reliable cross border mobility.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**
To provide safe, convenient, efficient, and reliable cross border mobility at an appropriate cost while facilitating international commerce.

**Objectives:**

1.) Maintain the bridges and approaches at above average condition through a proactive annual maintenance program schedule.

2.) Increase security of bridges for crossers and employees annually, based on contractual provisions.

3.) Maintain the bridges in a clean and aesthetically pleasing state daily, based on contractual provisions.

4.) Increase the annual number of electronic payments for Radio Frequency Identification (RFID) and Automatic Vehicle Identification (AVI) subscribers.

5.) Reduce annual toll collection shortage/overage account to less than 0.5%.

6.) In FY 2013, participate actively in the deliberations of the Bi-National Advisory Committee, the Mayor's Task Force on Border Wait Times, and other meetings to promote efficient cross border movement of goods and people.

7.) In FY 2013, implement the use of non-cash tolls for passenger vehicles (RFID tags).

8.) In FY 2013, increase the use of multi-pass tickets for pedestrian tolls.

9.) Work closely with Texas Department of Transportation, Texas Transportation Institute, and Federal Highway Administration to deploy Bluetooth and RFID Border Wait Measurement Systems at the Zaragoza bridge.

10.) Provide public access to video camera streams of border queues at Paso Del Norte and Stanton bridges.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Bridge visual inspections | 36 | 36 | 36 |
| Bridge maintenance expenditures as percent of revenue | 1.14% | 0.86% | 0.86% |
| Security expenditures per southbound crossing | $0.086 | $0.098 | $0.098 |
| Janitorial Expenditures per southbound crossing | $0.007 | $0.007 | $0.007 |
| Automated Vehicle Identification (AVI) program accounts | 1,875 | 1,701 | 1,600 |

# International Bridges

Goals, Objectives & Performance Measures

| (Continued) Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| RFID program accounts (cashless tolls) | New measure | 80 | 1,000 |
| Percentage of passenger vehicle tolls processed by automated kiosks | New measure | 5% | 15% |
| Percentage of pedestrian tolls processed by automated ticket | New measure | 5% | 5% |
| Number live video streams of port of entry traffic | New measure | 2 | 4 |
| Number of meetings or conferences attended | 40 | 35 | 35 |
| Toll collections shortage/overage | < 0.5% | < 0.5% | < 0.5% |

# International Bridges

## Goals, Objectives & Performance Measures

**FUNCTION: PARKING METERS**
Repair, collect, and maintain the City of El Paso's parking meter system.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**
To provide efficient management of the parking meters.

**Objectives:**

1.) In FY 2013, increase percentage of working meters available through a proactive maintenance program for daily monitoring.

2.) In FY 2013, increase number of parking meters that accept multiple types of payment.

3.) In FY 2013, start the deployment of new digital parking meters. Upgrade 1,100 parking meters to digital parking meters and install 250 new digital parking meters.

4.) In FY 2013, start the deployment of a Pay-by-Cell program.

| Performance Measures | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Average number of days to repair a parking meter | 0.5 | 0.5 | 0.5 |
| Parking meter cards | 632 | 690 | 690 |
| Percentage of parking meter inventory upgraded to digital technology | 4% | 20% | 70% |
| Number of metered spaces | 1,810 | 1,810 | 2,000 |
| Parking meter revenue* | $1,320,000 | $1,310,000 | $1,500,000 |

* Increase in parking meter revenue from FY 2012 to FY 2013 is due to the installation of 250 new digital meters and the upgrade of 1,100 existing meters to digital meters.

# Mass Transit – Sun Metro

# Mass Transit - Sun Metro

## Mission Statement

To provide a first-class public transportation service to all El Pasoans and visitors so they can experience safe, reliable, professional, courteous customer service and economic opportunity.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 33,257,157 | 35,252,141 | 34,326,068 | 30,829,098 |
| Contractual Services | 4,396,184 | 5,237,968 | 6,191,411 | 10,878,637 |
| Materials/Supplies | 7,756,832 | 8,330,757 | 10,989,215 | 10,984,624 |
| Operating Expenditures | 14,382,686 | 15,979,407 | 5,089,619 | 5,015,555 |
| Non-Operating/Intergovt. Exp | 736,373 | 1,216,856 | 3,701,146 | 4,186,830 |
| Internal Transfers | 0 | 270,833 | 0 | 0 |
| Capital Outlay | 2,320,949 | 0 | 867,450 | 1,122,794 |
| ***Total Appropriation*** | **62,850,181** | **66,287,962** | **61,164,909** | **63,017,538** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Proprietary Funds | 62,850,181 | 66,287,962 | 61,164,909 | 63,017,538 |
| ***Total Funds*** | **62,850,181** | **66,287,962** | **61,164,909** | **63,017,538** |

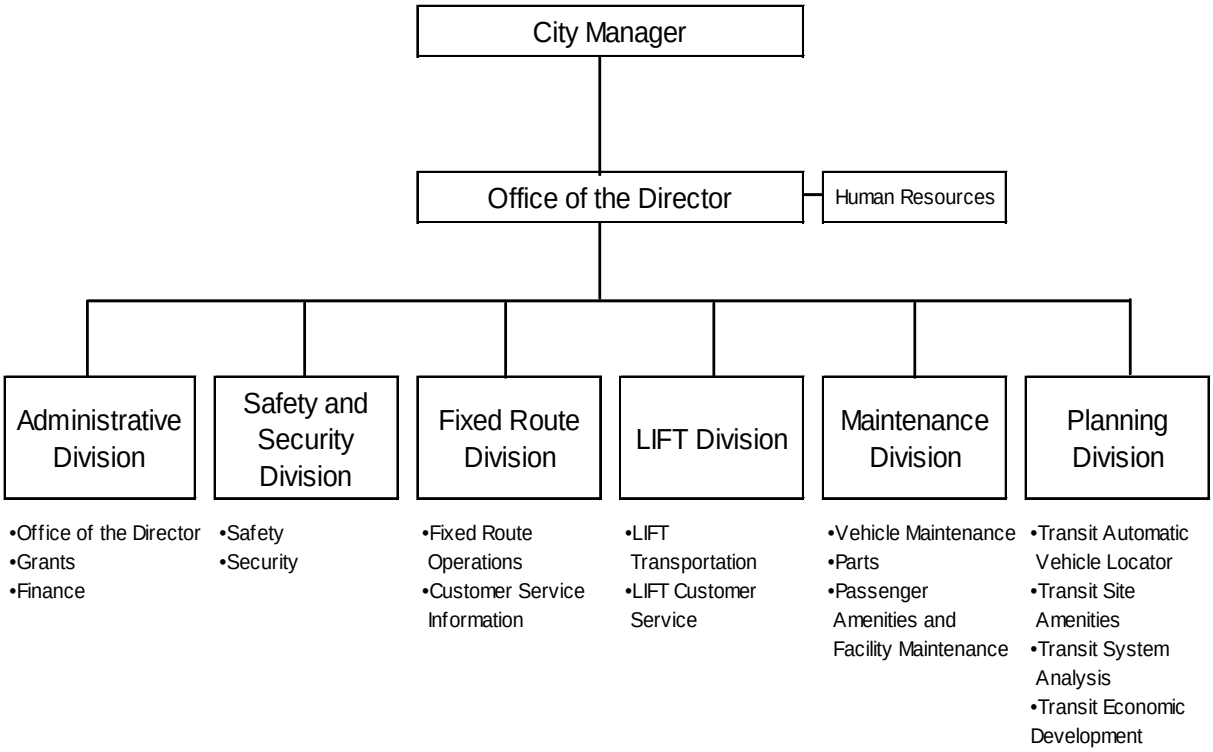
| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Regular/Temporary | 687.46 | 689.46 | 706.12 | 708.47 |
| Grant Funded | 9.00 | 10.00 | 12.00 | 10.50 |
| Less outsourcing of specialized transportation, safety and training services by November 11, 2012 | 0.00 | 0.00 | 0.00 | (130.66) |
| ***Total Authorized*** | **696.46** | **699.46** | **718.12** | **588.31** |

# *Mass Transit - Sun Metro*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **Proprietary Funds** | | | | |
| Fixed Route Operations | 24,703,193 | 24,873,254 | 25,143,767 | 25,663,228 |
| Transit Maintenance | 11,929,601 | 12,611,000 | 13,536,677 | 14,497,920 |
| Mass Transit Administration | -3,380,794 | 12,352,627 | 13,641,381 | 11,302,883 |
| Mass Transit Inventory Purchases | 9,243,465 | 9,029,473 | 9,684,029 | 9,852,170 |
| Lift Operations | 6,632,577 | 7,128,145 | 6,608,528 | 7,931,325 |
| Transit Planning | 1,207,740 | 821,699 | 696,753 | 2,135,385 |
| Transit Safety Security | 1,158,198 | 1,226,232 | 1,537,803 | 1,486,797 |
| Sun Metro Capital Grants | 19,832,291 | 5,437,709 | 0 | 0 |
| Mass Transit Inventory Issues | -8,476,090 | -7,192,178 | -9,684,029 | -9,852,170 |
| ***All Funds Total*** | **62,850,181** | **66,287,962** | **61,164,909** | **63,017,538** |

# SUN METRO




## DEPARTMENT MISSION

The Mission of Sun Metro is to provide a first-class public transportation service to all El Pasoans and visitors so they can experience safe, reliable, professional, courteous customer service and economic opportunity.

## BUDGET HIGHLIGHTS

Fiscal year 2012 proved to be a very exciting year for the City of El Paso's Mass Transit Department (Sun Metro), beginning with being named the most Outstanding Public Transit System of the Year for all agencies in North America by the American Public Transportation Association (APTA).

Sun Metro continued its successes into 2012 to include increases in ridership, expansion of services such as night service, added transit amenities, route expansions, further progress towards transit oriented developments, and new bus routes, such as the creation of the Mesquite Hill route. Another achievement includes the creation of several new employee committees to help administrative staff better understand the needs of the workforce.

In FY 2013, Sun Metro will continue to move forward on an aggressive schedule to build a Rapid Transit System (RTS) along two of four corridors. The Alameda Avenue and Mesa Street corridors will be the first two corridors to become operational in early 2014, with the Dyer and Montana corridors following shortly after. Sun Metro will see 142 new shelters throughout the City and the creation of a new Fort Bliss route, to help support troop expansions in East Bliss. Six new Park and Ride routes will also be generated for the West Side, Zaragoza, Far East Side, and Mission Valley areas, to include the development of a parking lot in the Far East Side and expansion of the parking lot at the Mission Valley Transfer Center. At the end of FY 2013, Sun Metro will see the completion of a $38 million Maintenance and Operation facility to help accommodate the system's growth. And, along with City staff, Sun Metro is analyzing and initiating the process required for a proposed Streetcar project.

With all the successes and goals, Sun Metro must take a serious look at how to maintain the extended services and the demands placed on the existing facilities and vehicles due in part to continued ridership increases and the RTS. Uncertainties about federal funding that come from the reauthorization of the transportation bill and the fuel tax credit require Sun Metro to take a serious look at what it needs to do to sustain its growth and success beyond fiscal year 2013.

## ISSUE STATEMENTS

**Issue 1**

The complex characteristics of the highly anticipated RTS and the expectations of an expanding, first-class service, combined with the uncertainty of operational funding, if not addressed, will result in:

- RTS failure;
- Public perception of RTS & overall Sun Metro service will be negatively impacted;
- Overall customer satisfaction/service will drop;
- Degradation of the fixed-route service;
- Increase in failure rates of equipment;
- Performance measures (e.g., on-time performance, road calls, Preventive Maintenance Checks (PMs), service interruptions) will be negatively impacted;
- Increased local and federal political scrutiny; and
- Reduction in ridership, lowering Sun Metro's fare box recovery ratio.

**Issue 2**

The current growth of fixed route and the accelerated multi-modal initiatives, if not planned and deployed properly, will exceed the operational resources of Sun Metro.

**Issue 3**

The uncertainty of long-term federal funding and the lack of local sales tax coupled with the demand for growth, if not addressed, will result in the decline of current service and jeopardize the sustainability of the City's smart growth initiative and endanger the economic stability of Sun Metro.

**Issue 4**

Failure of employees to understand and buy into Sun Metro's vision and esprit de corps will, if not addressed, harm customer service and hinder performance.

## STRATEGIC RESULTS

**Strategic Result 1**

**By January and April, 2014, the Mesa and Alameda RTS corridors will be operational, respectively.**

**As Measured by;**

- By August, 2013, the Ops/Maintenance facility will be completed (addresses Issue Statements 1, 2).
- By October, 2013, twenty-five buses will be delivered (addresses Issue Statements 1, 2).
- By January, 2013, a financial plan will be in place which ensures full funding for RTS and future projects (addresses Issue Statements 1, 2, 3).
- By December 31, 2013, Mesa and Alameda RTS will be fully staffed and trained (addresses Issue Statements 1, 2, 4).[1]

**Strategic Result 2**

**By mid-2015, the Dyer RTS corridor will be operational.**

**As Measured by;**

- By spring, 2015, ten articulated buses will be delivered (addresses Issue Statements 1, 2).
- By August, 2014, a financial plan will be in place which ensures full funding for Dyer RTS (addresses Issue Statements 1, 2, 3).
- By one month prior to implementation, Dyer RTS corridor will be staffed and trained (addresses Issue Statements 1, 2, 4).[1]

**Strategic Result 3**

**By mid-2016, the Montana RTS corridor will be operational.**

**As Measured by;**

- By January 2013, FTA funding will be secured (addresses Issue Statements 1, 3).
- By one month prior to implementation, fourteen articulated buses will be delivered Statements 1, 2).
- By August 2015, a financial plan will be in place which ensures full funding for Montana RTS (addresses Issue Statements 1, 2, 3).
- By one month prior to implementation, Montana RTS corridor will be staffed and trained (addresses Issue Statements 1, 2, 4).[1]

[1]To include implementation of organizational administrative infrastructure for new RTS Division to manage all 4 RTS corridors in future.

**Strategic Result 4**

**By the end of 2015, Sun Metro (considering fixed route growth and RTS expansion) will demonstrate its credibility through the highest level of performance.**

**As Measured by;**

- By the end of 2017, the 5-year rebuild process will be completed at $5 million/year for Fixed Route growth alone without RTS expansion (addresses Issue Statements 1, 2, 4).
- By the end of 2015, ridership will be at 20 million for the year; representing a 10% increase/year for Fixed Route growth alone without RTS expansion (addresses Issue Statements 1, 2).
- 97% on-time performance for Fixed Route and RTS (addresses Issue Statements 1, 2, 4). **[2]
- .04% missed service for Fixed Route and RTS (addresses Issue Statements 1, 2, 4).
- 23,720 miles between road calls for Fixed Route and RTS (addresses Issue Statements 1, 2, 4).
- 99% on-time preventive maintenance for Fixed Route and RTS (addresses Issue Statements 1, 2, 4).

**Strategic Result 5**

**By September 2013, Sun Metro will secure Federal/Local funding.**

**As Measured by;**

a. By September 2013, a 5 year transportation reauthorization bill providing $16 million operating funds annually for the city of El Paso will be secured (addresses Issue Statements 1, 3).
b. By September 2013, retroactive reinstatement of the alternative fuel tax credit, $2.6 million/year, will be achieved (addresses Issue Statements 1, 3).
c. By September 2013, a $.75 fee for every vehicle registered in the county will be approved and assessed (addresses Issue Statements 1, 3).
d. By January 2015, Sun Metro will implement a $.50 across-the-board fare increase, which will generate an additional $1.5million/year (addresses Issue Statements 1, 3).
e. By January 2015, at least one alternative source of revenue will be identified and developed as per economic impact study; e.g. developer impact fees, corridor or Transit Oriented Development (TOD) fees, student user fees, etc. (addresses Issue Statements 1, 3).
f. If streetcar initiative is implemented, then minimally, either A, B, and C will be approved, or A, B, and D will be approved (addresses Issue Statements 1, 2, 3).

[2] Current on-time performance is 97.3%; for this Strategic Result, a very slight decrease in on-time performance is initially anticipated following deployment of RTS until new Division infrastructure, procedures, and training are fully operational and stable.

**Strategic Result 6**

**By the end of Fiscal Year 2013, Sun Metro will be a highly communicative organization whose employees are collectively committed to Sun Metro's mission and to a relentless focus on delivering exceptional customer service.** [3]

**As Measured by;**

- Customer complaints 9 per 100k passengers (addresses Issue Statements 1, 2, 4).
- Collisions less than 2 per 100k miles (addresses Issue Statements 1, 2, 4).
- 97% on-time performance - current: 97.3% (addresses Issue Statements 1, 2, 4).
- Staffing levels not below 95% - current: 87.1% (addresses Issue Statements 1, 2, 4).

[3] Adapted from the following definition by J. Katzenbaum and D. Smith: "A team is a small number of people with complementary skills who are committed to a common purpose, common performance goals, and common approach for which they hold themselves accountable."

# DEPARTMENT ORGANIZATION

1. Administrative Division
   - 1.1. Office of the Director
   - 1.2. Human Resources
   - 1.3. Grants Administration
   - 1.4. Finance

2. Safety and Security Division
   - 2.1. Safety
   - 2.2. Security

3. Fixed Route Division
   - 3.1. Fixed Route Operations
   - 3.2. Customer Service Information

4. LIFT Division
   - 4.1. LIFT Transportation
   - 4.2. LIFT Customer Service

5. Maintenance Division
   - 5.1. Vehicle Maintenance
   - 5.2. Parts
   - 5.3. Passenger Amenities and Facility Maintenance

6. Planning Division
   - 6.1. Transit Automatic Vehicle Locator (AVL)
   - 6.2. Transit Site Amenities
   - 6.3. Transit System Analysis
   - 6.4. Transit Economic Development

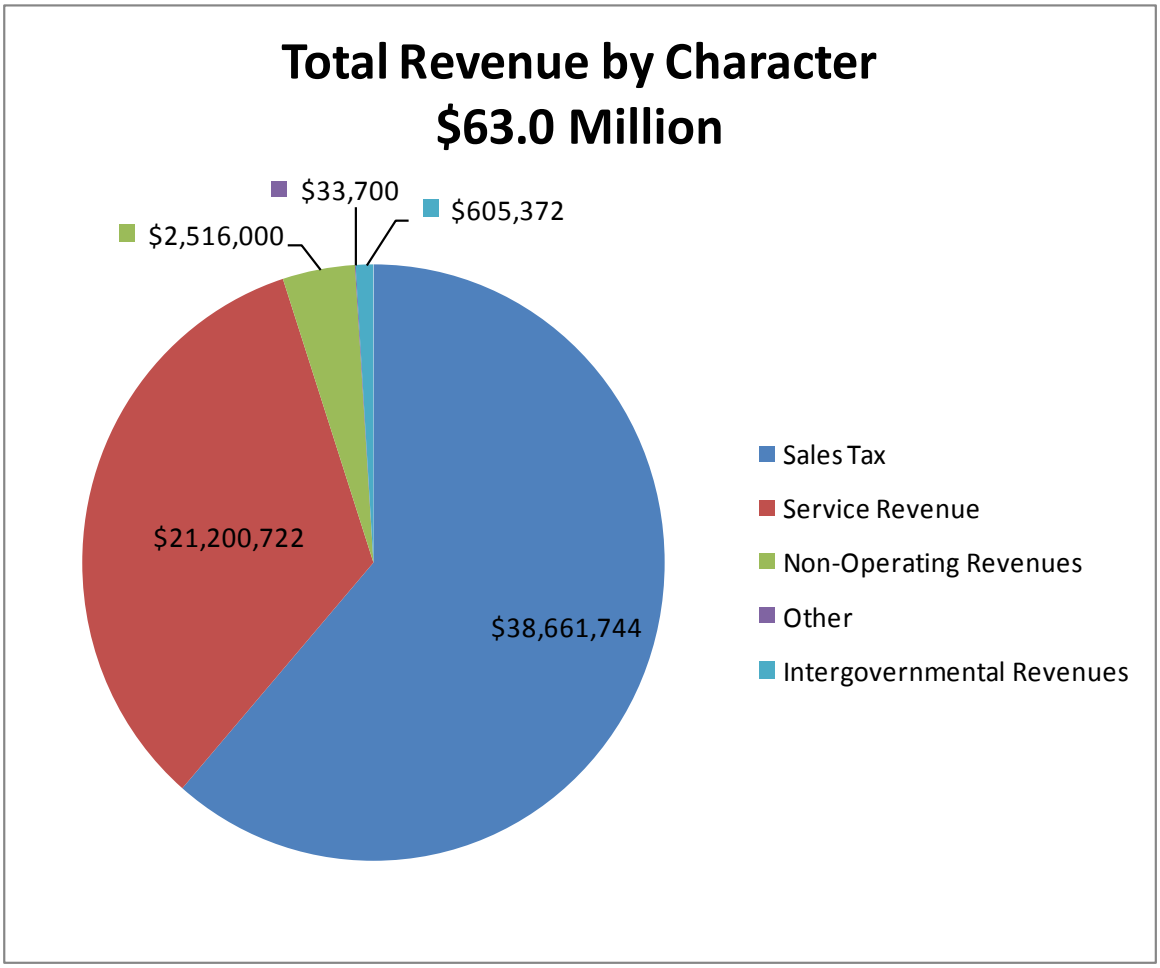
## SIGNIFICANT BUDGET CHANGES

### All Funds

| Revenue Changes | Dollars |
|---|---|
| Increased Sales Tax Revenue, due to increase in overall state tax collections | $1,660,232 |
| Increased Fare Box Revenue, due to additional routes and service improvements | $827,681 |
| Decreased Parking Fee Revenue, due to expenses exceeding revenues for Union Plaza Transit Terminal and Glory Road locations, combined | ($121,496) |
| Decreased Reimbursed Expenses, due to an alignment of Fuel Tax Credits in 2012 | ($453,182) |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Recognized salary savings from outsourcing paratransit and safety services | ($4,696,750) |
| Increased funds for salary and benefit adjustments, particularly due to a market rate increase in coach operator pay | $1,213,621 |
| Increased professional services for facilities maintenance to account for extended night service, additional ridership, installation of bus shelters | $227,009 |
| **Contractual Services** | |
| Increased contracts from outsourcing paratransit and safety services | $4,721,602 |
| Decreased promotional services costs | ($311,200) |
| Increased budget for the contract for LIFT scheduling and functions previously paid from grant funds | $172,970 |
| **Operating Expenditures** | |
| Decreased electric, water, and gas, due to outsourcing paratransit services | ($65,387) |
| **Non-Operating Expenditures** | |
| Increased grant match, based on planned grant expenditures | $219,339 |
| Increased bond principal & interest payment and related costs, due to planned issuance | $266,345 |
| **Capital Outlay** | |
| Increased land purchase budget for possible Rapid Transit System acquisitions | $223,050 |

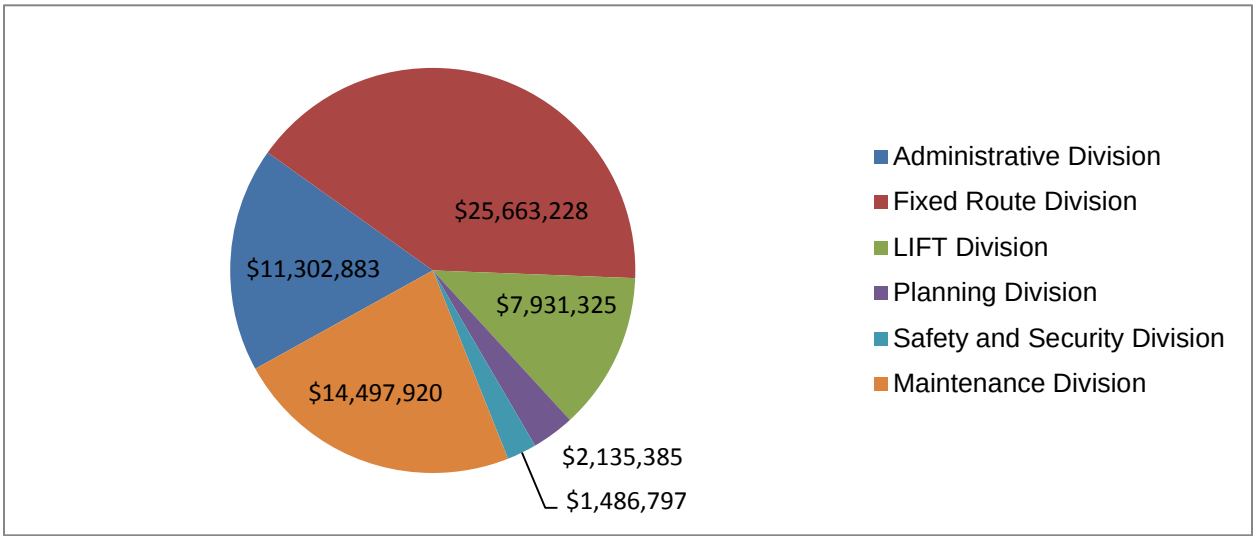
## REVENUE BY CHARACTER



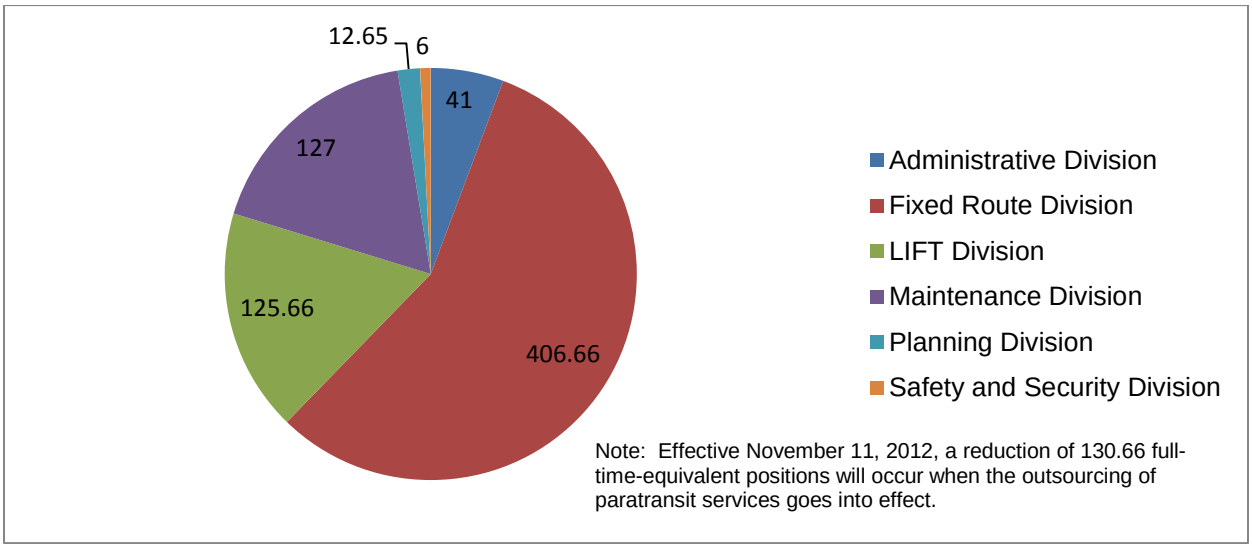
## EXPENDITURES BY DIVISION

FY 2013 Adopted Budget

| Division | Total |
|---|---|
| Administrative Division | $ 11,302,883 |
| Fixed Route Division | $ 25,663,228 |
| LIFT Division | $ 7,931,325 |
| Planning Division | $ 2,135,385 |
| Safety and Security Division | $ 1,486,797 |
| Maintenance Division | $ 14,497,920 |
| Grand Total | $ 63,017,538 |




## FTE BY DIVISION



## DIVISION: ADMINISTRATIVE

The purpose of the Administrative Division is to provide direction, HR, Grants Administration, and financial services to the department so they can provide first class transportation services to El Pasoans and visitors.

### *Program: Office of the Director*

The purpose of the Director's Office Program is to provide Sun Metro representation, direction, and communication services to El Pasoans and visitors so they can experience a first class public transportation system.

| Office of the Director | | FY2012-2013 Target |
|---|---|---|
| **Result** | Strategic and operational results achieved. | 75% |
| **Result** | Annual ridership. | 17,656,545 |
| **Result** | Employees hearing State of Sun Metro from Director. | 95% |
| **Output** | Number of City Official inquiry responses provided. | 6 |
| **Demand** | Number of marketing presentations expected to be requested. | 48 |
| **Efficiency** | Expenditure per passenger trip. | $1.51 |

### *Program: Human Resources*

The purpose of the Human Resources Program is to provide information, guidance, and support services to the department so it can have the resources available to achieve the department's mission.

| Human Resources | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent turnover rate. | 20% |
| **Result** | Percent vacancy rate. | 95% |
| **Result** | Grievances filed. | 3 |
| **Output** | Number of employee training hours provided. | 600 |
| **Demand** | Number of positions to be filled. | 70 |
| **Efficiency** | Program expenditure per employee. | $599.89 |

## *Program: Grants Administration*

The purpose of the Grants Administration Program is to provide grantsmanship services to the City of El Paso so it can maintain and grow its transportation services.

| Grant Administration | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent of grants without audit findings. | 99% |
| **Result** | Percent of competitive grant applications approved. | 50% |
| **Result** | Percent of capital project expenditures from grant funds to total expenditures. | 6% |
| **Output** | Grant funds managed. | $50,000,000 |
| **Demand** | Grant funds anticipated to be managed. | $50,000,000 |
| **Efficiency** | Program expenditure per dollar grant funds managed. | $0.09 |

## *Program: Finance*

The purpose of the Finance Program is to provide financial management, reporting, and customer support services to City and agency management and employees, riders, and vendors so management and staff can receive accurate and timely information to make decisions, riders can receive courteous customer service, and vendors can receive timely payments.

| Finance | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent reports and information provided. | 95% |
| **Result** | Percent customer complaints. | 5% |
| **Result** | Vendor invoices paid timely. | 95% |
| **Output** | Number of sales transactions completed. | 225,000 |
| **Demand** | Vendor payments completed. | 9,000 |
| **Efficiency** | Program expenditure per department budget expenditure. | $0.40 |

## DIVISION: SAFETY AND SECURITY

The purpose of the Safety and Security Division is to provide safety procedures, emergency and security response, and investigation training services to the department, passengers, and motorists so they can experience an accident free, secure, and protected environment.

### *Program: Safety*

The purpose of the Safety Program is to provide safety procedures, analysis, and investigation training services to passengers, pedestrians, motorists, property owners and Sun Metro employees so they can experience an accident free transportation environment delivered by a healthy workforce.

| Safety | | FY2012-2013 Target |
|---|---|---|
| **Result** | Less than 2 collisions per 100K miles. | 1.75 |
| **Result** | Number of passenger injury claims per 100K miles. | 0.5 |
| **Result** | Number of on the job accidents. | 78 |
| **Output** | Trainees involved in accident/incident/complaint within one year of training. | 10 |
| **Demand** | Drug and alcohol tests required. | 265 |
| **Efficiency** | Program expenditure per passenger ridership. | $0.02 |

### *Program: Security*

The purpose of the Security Program is to provide emergency and security response, planning and coordination services to Sun Metro passengers and employees, governmental agencies, and general public so they can experience a secure and protected environment.

| Security | | FY2012-2013 Target |
|---|---|---|
| **Result** | Number of reported security incidents per 100K passengers. | 73 |
| **Output** | Individuals banned due to criminal activity. | 17 |
| **Demand** | Incidents expected to be reported. | 112 |
| **Efficiency** | Program expenditure per passenger. | $0.07 |

# DIVISION: FIXED ROUTE

The purpose of the Fixed Route Division is to provide transit and customer services to the riding public so they can reach their destination in a safe, timely and reliable manner.

## *Program: Fixed Route Operations*

The purpose of the Fixed Route Operations Program is to provide transit services to the riding public so they can reach their destination in a safe, timely and reliable manner.

| Fixed Route Operations | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent on time performance. | 97% |
| **Result** | Percent missed service. | .04% |
| **Result** | Customer complaints of 10 or less per 100K passengers. | 9 |
| **Output** | Number of supervisor and driver training hours. | 8 |
| **Demand** | Customer complaints expected to be received. | 1440 |
| **Efficiency** | Program expenditure per passenger trip. | $1.51 |

## *Program: Customer Service Information*

The purpose of the Customer Service Information Program is to provide trip planning and customer response services to passengers so they can learn and use the Sun Metro system.

| Customer Service Information | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent of calls dropped. | 13% |
| **Output** | Customer inquiry responses. | 480,000 |
| **Demand** | Customer inquiry responses expected to be requested. | 480,000 |
| **Efficiency** | Program expenditure per passenger trip. | $.02 |

## DIVISION: LIFT (LIVING INDEPENDENTLY FACILITATED BY TRANSPORTATION)

The purpose of the LIFT Division is to provide specialized transportation, scheduling, and customer services to eligible passengers with disabilities so they can meet their transportation needs to live independently.

### *Program: Lift Transportation*

The purpose of the LIFT Transportation Program is to provide specialized transportation services to certified persons with disabilities and/or other low income passengers so they can meet their transportation needs to live independently.

| Lift Transportation | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent on time performance. | 95% |
| **Result** | Number of collisions per 100K miles. | 1.6 |
| **Result** | Number of trips per revenue hour. | 2 |
| **Output** | ADA trips provided. | 180,000 |
| **Demand** | ADA trips expected to be requested. | 220,000 |
| **Efficiency** | Program expenditure per paratransit trip. | $33.40 |

### *Program: Lift Customer Service*

The purpose of the LIFT Customer Service Program is to provide transportation scheduling services to persons with disabilities, other eligible riders and Sun Metro employees so they can receive accurate, friendly, and courteous transportation scheduling in a timely manner.

| Lift Customer Service | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent calls answered promptly. | 95% |
| **Result** | Percent abandoned calls. | Less than 5% |
| **Result** | Customer complaints per 10K passengers. | 300 |
| **Output** | Number of trip schedules provided. | 260,000 |
| **Demand** | Number of trip schedules requested. | 260,000 |
| **Efficiency** | Program expenditure per passenger trip. | $0.82 |

## DIVISION: MAINTENANCE

The purpose of the Maintenance Division is to provide inspection and repair services to Sun Metro divisions so they can provide passengers with a first class transportation experience.

### *Program: Vehicle Maintenance*

The purpose of the Vehicle Maintenance Program is to provide equipment inspections and repair services to Sun Metro divisions so they can have safe, reliable equipment and provide a first class transportation experience.

| Vehicle Maintenance | | FY2012-2013 Target |
|---|---|---|
| **Result** | On time preventive maintenance inspections (vehicle). | 99% |
| **Result** | Safe buses leaving on time daily. | 100% |
| **Result** | Number of total miles driven between maintenance related road calls. | 23,720 |
| **Output** | Number of repairs completed. | 11,522 |
| **Demand** | Number of preventive maintenance inspections required by service mileage standards. | 1,164 |
| **Efficiency** | Program expenditure per equipment mile. | $1.25 |

### *Program: Parts*

The purpose of the Parts Program is to provide parts issuance and inventory services to Sun Metro divisions so they can inspect and repair vehicles and equipment in a timely manner to provide a first class public transportation experience.

| Parts | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent of vehicle and equipment parts available in inventory at the time of request. | 90% |
| **Result** | “Bus down” parts request fulfilled within 3 business days. | 98% |
| **Output** | Number of parts issuances. | 50,684 |
| **Demand** | Inventory replenishments expected to be required. | 50,086 |
| **Efficiency** | Program expenditure per equipment miles for parts. | $0.55 |

## *Program: Passenger Amenities and Facility Maintenance*

The purpose of the Passenger Amenities and Facilities Maintenance Program is to provide inspection, repair and emergency response services to passengers and employees so they can experience a fully operational and safe transit infrastructure.

| Passenger Amenities and Facility Maintenance | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent on time preventive maintenance inspections completed. | 70% |
| **Result** | Percent emergency repairs completed within 8 hours. | 90% |
| **Result** | Days without personal injury due to facility defect. | 100% |
| **Output** | Number of facility repairs. | 2,555 |
| **Demand** | Number of shelter repairs expected to be required. | 1,548 |
| **Efficiency** | Program expenditure per shelter cleaning. | $12.54 |

## DIVISION: PLANNING

The purpose of the Planning Division is to provide transit system analysis to intergovernmental agencies, the business community, El Pasoans, and visitors so they can plan and experience first class transit services that help grow the economy.

### *Program: Transit Automatic Vehicle Locator (AVL)*

The purpose of the Transit Automatic Vehicle Locator (AVL) Program is to provide Real Time Voice & Data services to Sun Metro, employees, and transit users so they can deliver and receive on-time service.

| Transit Automatic Vehicle Locator (AVL) | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent on time performance. | 98% |
| **Output** | AVL equipment maintained daily. | 382 |
| **Demand** | AVL equipment expected to require daily maintenance. | 30 |
| **Efficiency** | Program expenditure per AVL equipment. | $928.31 |

### *Program: Transit Site Amenities*

The purpose of the Transit Site Amenities Program is to provide site analysis and amenity design standard services to El Pasoans and visitors so they can experience a first class public transportation system.

| Transit Site Amenities | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent of bus stops with shelters. | 15.63% |
| **Output** | Site amenity enhancements provided. | 142 |
| **Demand** | Number of bus stop sites expected to meet shelter scoring standards. | 142 |
| **Efficiency** | Annual dollars spent on amenities per passenger. | $0.11 |

## *Program: Transit System Analysis*

The purpose of the Transit System Analysis Program is to provide planning and grant application services to intergovernmental agencies and transit customers so they can design multi-modal transportation systems and customers can reliably schedule their daily commute.

| Transit System Analysis | | FY2012-2013 Target |
|---|---|---|
| **Result** | Number of Texas Department of Transportation plans that are multi-modal and are consistent with the El Paso Comprehensive Plan. | 3 |
| **Result** | Ridership without Rapid Transit System expansion. | 17,222,399 |
| **Output** | Route performance analysis reports completed. | 7 |
| **Demand** | Route performance analysis reports expected to be completed. | 3 |
| **Efficiency** | Program expenditure per passenger trip. | $57.85 |

## *Program: Transit Economic Development*

The purpose of the Transit Economic Development Program is to provide capital improvement, RTS and Transit-Oriented Development coordination services to the business community and governmental entities so they can plan, invest, and grow the local economy.

| Transit Economic Development | | FY2012-2013 Target |
|---|---|---|
| **Result** | Percent of population growth within ½ mile of RTS corridors. | 1.2% |
| **Result** | Number of transit oriented developments along RTS corridors. | 3 |
| **Output** | Number of new building and business permits within ½ mile of RTS transit stations. | 25 |
| **Demand** | Number of transit economic development coordination presentations expected to be required. | 104 |
| **Efficiency** | Program expenditure per passenger trip. | $57.85 |

Texas
Commerce
Bank

# Metropolitan Planning Organization

## Mission Statement

The El Paso MPO strives to incorporate sustainable solutions that balance transportation-related need with finite resources, while promoting a safe and pleasant environment, advancing the quality of life, expanding commerce and economic opportunities, and improving accessibility and mobility with multi-traveling options in our community.

| Budget Summary | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Personal Services | 977,533 | 924,868 | 1,027,838 | 1,126,598 |
| Contractual Services | 349,286 | 290,549 | 491,436 | 441,482 |
| Materials/Supplies | 27,354 | 27,627 | 32,500 | 36,500 |
| Operating Expenditures | 124,123 | 126,253 | 161,248 | 160,100 |
| ***Total Appropriation*** | **1,478,296** | **1,369,297** | **1,713,022** | **1,764,680** |

| Source of Funds | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Capital Projects | 1,420,296 | 1,308,997 | 1,713,022 | 1,764,680 |
| Non-Major Governmental Funds | 58,000 | 60,300 | 0 | 0 |
| ***Total Funds*** | **1,478,296** | **1,369,297** | **1,713,022** | **1,764,680** |

| Positions | Adopted FY 2010 | Adopted FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| Grant Funded | 13.00 | 14.00 | 14.00 | 16.00 |
| ***Total Authorized*** | **13.00** | **14.00** | **14.00** | **16.00** |

# *Metropolitan Planning Organization*

## Division Summary by Fund Source

| | Actual FY 2010 | Actual FY 2011 | Adopted FY 2012 | Adopted FY 2013 |
|---|---|---|---|---|
| **Capital Projects** | | | | |
| MPO Planning Grants | 1,420,296 | 1,308,997 | 1,713,022 | 1,764,680 |
| **Non-Major Governmental Funds** | | | | |
| MPO Planning Grants | 58,000 | 60,300 | 0 | 0 |
| ***All Funds Total*** | **1,478,296** | **1,369,297** | **1,713,022** | **1,764,680** |

# Metropolitan Planning Office
# Significant Changes

## All Funds

| Revenue Changes | Dollars |
|---|---|
| Rolled over unspent FY 2012 New Mexico grant funds for FY 2013 | $33,534 |
| Rolled over unspent FY 2012 Texas grant funds for FY 2013 | $18,124 |

| Expenditure Changes | Dollars |
|---|---|
| **Personal Services** | |
| Added 3 new positions (1 Regional Transportation Manager, 2 Transportation Financial Analysts), and 2 half-time intern positions | $212,826 |
| Deleted 2 positions (2 Transportation Planners) | ($123,590) |
| **Contractual Services** | |
| Decreased contractual costs, due to the completion of work by New Mexico State University | ($50,000) |

# Metropolitan Planning Organization

## Goals, Objectives, & Performance Measures

**FUNCTION: REGIONAL TRANSPORTATION PLANNING**
Planning and programming regional multimodal transportation investments.

**Serves Council's Strategic Policy:**
To establish a comprehensive transportation system.

**Goal:**

Provide coordination of multimodal transportation strategies, programs, and plans within the study area annually.

**Objectives:**

1.) In FY 2013, administer and manage regional transportation planning grants as required by local, state, and federal regulations, prepare budgets as required, coordinate, review and adopt plans and programs in the El Paso Metropolitan Planning Organization (MPO) Study Area with state and federal agencies and elected officials.

2.) In FY 2013, develop and maintain data required to accomplish short and long-range transportation planning tasks of the MPO.

3.) In FY 2013, administer the state-funded Rider 8 State and Local Air Quality Planning Program to research and develop strategies/plans to address ozone pollution in the planning process.

4.) In FY 2013, develop an amendment/update for the congestion management process, long range transportation plan, short range transportation plan, transportation conformity report, and the travel demand model.

| Performance Measures* | Actual FY11 | Estimated FY12 | Projected FY13 |
|---|---|---|---|
| Administration and management | 53% | 52% | 56% |
| Data developments and maintenance | 9% | 2% | 2% |
| Short range planning | 23% | 30% | 31% |
| Metropolitan Transportation Plan (MTP) | 15% | 11% | 10% |
| Special studies | <1% | 5% | 1% |

*Measurement is a percentage of time spent.

## CAPITAL IMPROVEMENTS

- Capital Improvement Program
- Summary by Funding Source
- Five-Year Capital Improvement Program
- Capital Improvement Program Summary by Year

# Capital Improvement Program

City Council is the approving authority on the Capital Improvement Program (CIP), but there are many ways that a project enters the CIP process. Departments, an advisory board or commission associated with the City can present a request; however, only the City Manager or City Council can initiate requests or provide policy direction on a capital project. Given the dynamics of capital priorities, they are reviewed annually based on policy direction and to adjust for organizational or environmental changes.

A capital improvement project and its corresponding expenditures is defined as any project and related assets of significant value (City capitalizes assets with a value of $5,000 or above and a useful life of five years and more). Capital projects include the acquisition of land, design, engineering, construction/improvement of buildings, and infrastructure items such as streets, street lighting, and bridges. Other common projects include street resurfacing and improvements, renovation of existing facilities, park improvements, bridge repair/reconstruction, zoo expansion, and other construction projects that become a priority in order to meet the demands of the citizens of El Paso.

Under extenuating circumstances, such as natural disasters, damage to City facilities, regulatory mandates, changes to state or federal laws, or increased operational demands, the City Manager may immediately reprioritize, cancel, or delay any CIP projects (though subsequent approval by City Council is necessary).

The funding of the City's capital improvement projects is based mostly on long-term debt issuance with principal and interest paid through a property tax levy. The most commonly used debt instruments for capital projects are general obligation (GO) bonds that require voter approval and certificates of obligation (COs), which are approved by City Council. The City also uses revenue bonds, which are borrowed against a proprietary fund's future earnings, fund balances, and grants/awards from various state or federal agencies.

When the CIP is approved, the amount of new debt required to finance the projects during the current fiscal year is identified and the debt service portion of the property tax rate may be adjusted by City Council when setting the next tax levy. Any changes in property tax rates are subject to open public hearings when the determination of a revised tax levy takes place.

In addition to long-term debt instruments, there are other funding sources the City utilizes to fund capital improvement projects. Community Development Block Grants (CDBG) are used to fund capital projects in qualifying low-income neighborhoods. These projects could either be fully funded or require a grant match. These grants are provided by the Department of Housing and Urban Development (HUD).

The City may also request funding for capital projects from the Army Corps of Engineers (Flood Control), Federal Aviation Administration (FAA), Federal Transit Administration (FTA) and the U.S. Department of Transportation.

When available, the City could utilize an alternative funding source, such as parkland dedication fees, which are assessed to developers. The primary purpose of the parkland dedication fee is to ensure that any need for parkland which arises from a new development is satisfied. The amount assessed is based on the number of dwellings, type of dwellings, and acreage.

Over the past several years, the City started to make use of bank loan instruments such as Equipment Notes, Master Equipment Lease Purchase arrangements, and State Infrastructure Bank (SIB) loans to ensure capital needs can be met.

Lastly, when projects have been completed and remaining funds are identified, reprogramming (i.e., reallocating) funds for new projects are submitted to City Council for approval. Reprogramming provides flexibility to fund new projects within the financed amount while adhering to the funding source parameters, such as debt services obligations.

## Operating Budget Impact of CIP over a Five Year Period

The chart below outlines the projected capital project expenditures and the estimated impact the CIP projects will have on the City operating budget. The estimates for the capital cost are taken directly from the CIP and include all funding sources.

### Summary of Operating Impact

| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---|---|---|---|---|---|
| Capital Cost | $261,114,208 | $158,043,508 | $80,885,863 | $94,618,511 | $48,260,000 |
| Operating Impact | $1,796,063 | $4,930,520 | $663,375 | $0 | $0 |

The Office of Management and Budget, along with user departments, has revised its analysis of the estimated operating budget impact of capital projects to include all feasible resources currently under policy direction. These include staffing, utilities, materials, and operating needs of future City facilities and programs.

As new facilities are completed, they will carry staffing requirements to ensure their immediate usefulness to the public, but in many cases a sharing of resources will occur as well as management adjustments to provide resources within the departments' current budget constraints.

The following pages provide funding sources, projects by department, a CIP summary, and a list of projects with capital improvement and operating budgets for each fiscal year, 2013 through 2017. This next chart includes a column, "Total Projected Budget as of 8/31/2012," that represents the entire project budget from years prior to FY 2013 through the projected completion date, which may extend beyond FY 2017.

# Capital Improvement Projects
# Summary by Funding Source

| Funding Source | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Grand Total All Years |
|---|---|---|---|---|---|---|
| ***Bonds*** | | | | | | |
| **2004 GO Bonds** | $ 2,370,535 | | | | | $ 2,370,535 |
| **Revenue Bonds** | 6,569,000 | 5,800,000 | 1,500,000 | | | 13,869,000 |
| ***Total Bonds*** | **$8,939,535** | **$5,800,000** | **$1,500,000** | **$0** | **$0** | **$16,239,535** |
| ***Certificates of Obligation*** | | | | | | |
| **2000 C.O.s** | $ 2,000,000 | $ 1,000,000 | | | | $ 3,000,000 |
| **2006 C.O.s** | 8,638,033 | | | | | 8,638,033 |
| **2008 C.O.s** | 1,727,673 | | | | | 1,727,673 |
| **2009 C.O.s** | 38,856,418 | 2,943,238 | | 1,616,000 | | 43,415,656 |
| **2010 C.O.s** | 17,271,392 | | | | | 17,271,392 |
| **2011 C.O.s** | 25,591,466 | 28,102,378 | 2,238,857 | 7,208,000 | | 63,140,701 |
| **2012-2013 C.O.s** | 61,139,290 | 32,897,071 | 30,000,000 | 29,800,000 | 30,000,000 | 183,836,361 |
| ***Total C.O.s*** | **$ 155,224,271** | **$ 64,942,687** | **$ 32,238,857** | **$ 38,624,000** | **$ 30,000,000** | **$ 321,029,815** |
| ***Grants*** | | | | | | |
| **ARRA** | $ 69,399 | | | | | $ 69,399 |
| **CDBG** | 12,195,103 | 161,878 | | | | 12,356,981 |
| **FAA** | 8,550,000 | 17,819,816 | 6,733,100 | 5,380,000 | 13,310,000 | 51,792,916 |
| **FTA** | 17,162,392 | 37,314,127 | 28,973,906 | 33,379,333 | 2,000,000 | 118,829,758 |
| **TxDOT Match** | | 50,000 | 50,000 | 50,000 | | 150,000 |
| ***Total Grants*** | **$ 37,976,894** | **$ 55,345,821** | **$ 35,757,006** | **$ 38,809,333** | **$ 15,310,000** | **$ 183,199,054** |
| ***Airport*** | | | | | | |
| **PFC** | $ 50,030,000 | $ 20,980,000 | $ 6,990,000 | | $ 1,450,000 | $ 79,450,000 |
| **Aviation** | 4,293,500 | | 1,000,000 | 2,727,178 | 1,500,000 | 9,520,678 |
| ***Total Airport*** | **$ 54,323,500** | **$ 20,980,000** | **$ 7,990,000** | **$ 2,727,178** | **$ 2,950,000** | **$ 88,970,678** |
| ***Other*** | | | | | | |
| **Environmental Services** | $ 3,157,000 | $ 10,975,000 | $ 3,400,000 | $ 14,458,000 | | $ 31,990,000 |
| **Transportation Plan Fund** | 50,000 | | | | | 50,000 |
| **SIB Loans** | 1,373,992 | | | | | 1,373,992 |
| **Local Match-Sun Metro** | | | | | | |
| **Red Light Camera** | 69,016 | | | | | 69,016 |
| ***Total Other*** | **$ 4,650,008** | **$ 10,975,000** | **$ 3,400,000** | **$ 14,458,000** | **$ -** | **$ 33,483,008** |
| ***Grand Totals*** | **$ 261,114,208** | **$ 158,043,508** | **$ 80,885,863** | **$ 94,618,511** | **$ 48,260,000** | **$ 642,922,091** |

## City of El Paso, Texas
### Five Year Capital Improvement Program

| Project Type & Name | Funding Source | Total Projected Budget as of 8/31/2012 | FY 2013 Budget | FY 2014 Budget | FY 2015 Budget | FY 2016 Budget | FY 2017 Budget | FY 2013 - FY 2017 Budget |
|---|---|---|---|---|---|---|---|---|
| **Park Improvements** | | | | | | | | |
| Northeast Regional Park | 2000 C.O.s | $ 4,000,000 | $ 2,000,000 | $ 1,000,000 | | | | $ 3,000,000 |
| Tierra Del Este Park Upgrade | 2006 C.O.s | 109,112 | 47,270 | | | | | 47,270 |
| Boys Club Park Handball Court | 2006 C.O.s/NIP | 73,482 | 35,136 | | | | | 35,136 |
| Tierra Del Este #60 | 2008 Reprogramming | 35,000 | 31,027 | | | | | 31,027 |
| Tierra Del Este #61 | 2008 Reprogramming | 70,000 | 62,668 | | | | | 62,668 |
| Ventanas #1 | 2008 Reprogramming | 70,000 | 65,525 | | | | | 65,525 |
| Westside Dog Park | 2008 Reprogramming | 748,963 | 739,737 | | | | | 739,737 |
| Pico Del Norte Sport Field Fence | 2008 Reprogramming | 45,000 | 45,000 | | | | | 45,000 |
| Parks General Improvements | 2012-2013 C.O.s | 777,713 | 776,903 | | | | | 776,903 |
| Shawver Park Pond | 2012-2013 C.O.s | 562,443 | 501,790 | | | | | 501,790 |
| Skyline Park Pond | 2012-2013 C.O.s | 478,076 | 406,615 | | | | | 406,615 |
| Galatzan/Oxidation Pond | 2012-2013 C.O.s | 187,213 | 138,017 | | | | | 138,017 |
| Capistrano Park Pond | 2012-2013 C.O.s | 113,533 | 67,086 | | | | | 67,086 |
| Edgemere and Guthrie Park Pond | 2012-2013 C.O.s | 49,816 | 38,971 | | | | | 38,971 |
| Vocational @ Jefferson Park Pond | 2012-2013 C.O.s | 462,006 | 371,125 | | | | | 371,125 |
| Jamestown Park Pond | 2012-2013 C.O.s | 100,195 | 60,179 | | | | | 60,179 |
| Memorial Park Tennis Court | 2012-2013 C.O.s | 100,000 | 27,920 | | | | | 27,920 |
| Delta Pool Entrance | 2012-2013 C.O.s | 100,000 | 79,120 | | | | | 79,120 |
| Sal Berroteran Park Playground | 2012-2013 C.O.s | 85,000 | 85,000 | | | | | 85,000 |
| Veterans Park Playground | 2012-2013 C.O.s | 200,000 | 200,000 | | | | | 200,000 |
| Lancaster Park Playground | 2012-2013 C.O.s | 65,000 | 65,000 | | | | | 65,000 |
| Pavo Real Park Playground | 2012-2013 C.O.s | 50,000 | 50,000 | | | | | 50,000 |
| Skyline Youth Park Playground | 2012-2013 C.O.s | 125,000 | 125,000 | | | | | 125,000 |
| Vista Del Valle Playground | 2012-2013 C.O.s | 125,000 | 125,000 | | | | | 125,000 |
| Coronado/Balboa Park Improvements | 2012-2013 C.O.s | 25,000 | 21,384 | | | | | 21,384 |
| Barron Neighborhood Park Improvements | 2012-2013 C.O.s | 75,523 | 52,866 | | | | | 52,866 |
| Cheryl Ladd Neighborhood Park Improvements | 2012-2013 C.O.s | 96,764 | 85,989 | | | | | 85,989 |
| Radford Neighborhood Park Improvements | 2012-2013 C.O.s | 75,000 | 55,193 | | | | | 55,193 |
| Sport Light Automatic Controls | 2012-2013 C.O.s | 100,000 | 100,000 | | | | | 100,000 |
| Jorge Montalvo Park Improvement | 2012-2013 C.O.s | 46,718 | 26,373 | | | | | 26,373 |
| Mountain View Skate Park | CDBG | 900,000 | 900,000 | | | | | 900,000 |
| Tula Irrobali Park | CDBG | 235,240 | 235,240 | | | | | 235,240 |
| Armijo Park | CDBG | 69,679 | 69,679 | | | | | 69,679 |
| Hidden Valley Park | CDBG | 110,348 | 110,348 | | | | | 110,348 |
| Pollard Park Improvement | CDBG | 430,400 | 430,400 | | | | | 430,400 |
| Pavo Real Park | CDBG | 161,700 | 161,700 | | | | | 161,700 |
| Sunset Heights Park | CDBG | 452,100 | 452,100 | | | | | 452,100 |
| Stiles Park | CDBG | 317,400 | 317,400 | | | | | 317,400 |
| Thorn Park | CDBG | 203,200 | 203,200 | | | | | 203,200 |
| **Total Park Improvements** | | **$ 12,031,624** | **$ 9,365,961** | **$ 1,000,000** | **$ -** | **$ -** | **$ -** | **$ 10,365,961** |
| **Fire Station Improvements** | | | | | | | | |
| New Fire Station #37 | 2010 C.O.s/2012-2013 C.O.s/Grant | $ 3,400,000 | $ 2,867,152 | $ 318,572 | | | | $ 3,185,724 |
| New Fire Station #31 | 2010 C.O.s/Grant | 1,460,000 | 659,584 | | | | | 659,584 |
| Consolidated Fire Station 513 | 2012-2013 C.O.s | 4,523,000 | 3,820,093 | 392,233 | | | | 4,212,326 |
| **Total Fire Station Improvements** | | **$ 9,383,000** | **$ 7,346,829** | **$ 710,805** | **$ -** | **$ -** | **$ -** | **$ 8,057,634** |
| **Health Department Improvements** | | | | | | | | |
| Animal Shelter Phase II - Design | 2010 C.O.s | $ 500,000 | $ 288,408 | | | | | $ 288,408 |
| **Total Health Department Improvements** | | **$ 500,000** | **$ 288,408** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 288,408** |
| **International Bridges** | | | | | | | | |
| Rehab and Construction Lion's Placita | Grant | $ 600,000 | $ 69,399 | | | | | $ 69,399 |
| Pedestrian Bridge Canopies - Stanton | Grant/SIB Loan | 2,180,660 | 75,362 | | | | | 75,362 |
| Paso Del Norte Toll Facility | SIB Loan | 6,356,000 | 515,938 | | | | | 515,938 |
| Pedestrian Bridge - Public Art | SIB Loan | 825,000 | 579,697 | | | | | 579,697 |
| TRMI Upgrade | SIB Loan | 605,881 | 202,995 | | | | | 202,995 |
| **Total International Bridges** | | **$ 10,567,541** | **$ 1,443,391** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 1,443,391** |
| **Environmental Services Improvements** | | | | | | | | |
| CCS - Hondo Pass New CCS Design/Senior Garden | Environmental Services | $ 750,000 | $ 150,000 | $ 600,000 | | | | $ 750,000 |
| CCS- Delta New CCS | Environmental Services | 900,000 | | 900,000 | | | | 900,000 |
| Eng-Design/Construction-West Side CCS | Environmental Services | 900,000 | 900,000 | | | | | 900,000 |
| Eng-Design/Construction-Eastside CCS | Environmental Services | 675,000 | | 75,000 | 600,000 | | | 675,000 |
| Land Aquistion for Eastside CCS | Environmental Services | 550,000 | 550,000 | | | | | 550,000 |

## City of El Paso, Texas
### Five Year Capital Improvement Program

| Project Type & Name | Funding Source | Total Projected Budget as of 8/31/2012 | FY 2013 Budget | FY 2014 Budget | FY 2015 Budget | FY 2016 Budget | FY 2017 Budget | FY 2013 - FY 2017 Budget |
|---|---|---|---|---|---|---|---|---|
| Clint Cells 11 - 14 | Environmental Services | 10,000,000 | | | 1,000,000 | 9,000,000 | | 10,000,000 |
| Clint Groundwater Monitoring Wells | Environmental Services | 260,000 | | | | 260,000 | | 260,000 |
| Clint Gas Monitoring Wells | Environmental Services | 198,000 | | | | 198,000 | | 198,000 |
| Clint Landfill Gas System expansion | Environmental Services | 1,000,000 | | 250,000 | 750,000 | | | 1,000,000 |
| McCombs Cells B | Environmental Services | 5,000,000 | | 5,000,000 | | | | 5,000,000 |
| McCombs Cells C | Environmental Services | 6,000,000 | | | 1,000,000 | 5,000,000 | | 6,000,000 |
| McCombs Infrastructure | Environmental Services | 4,150,000 | | 4,150,000 | | | | 4,150,000 |
| McCombs Groundwater Monitoring Wells | Environmental Services | 325,000 | 325,000 | | | | | 325,000 |
| CNG Fueling Facility @ MSC | Environmental Services | 500,000 | 500,000 | | | | | 500,000 |
| El Paso Landfill domestic water connection | Environmental Services | 50,000 | | | 50,000 | | | 50,000 |
| Pendale Renovation | Environmental Services | 632,000 | 632,000 | | | | | 632,000 |
| Community Gardens | Environmental Services | 100,000 | 100,000 | | | | | 100,000 |
| **Total Environmental Projects** | | **$ 31,990,000** | **$ 3,157,000** | **$ 10,975,000** | **$ 3,400,000** | **$ 14,458,000** | **$ -** | **$ 31,990,000** |
| **Department of Transportation Improvements** | | | | | | | | |
| Montoya Heights Phase II | 2004 GO Bonds | $ 3,389,633 | $ 2,370,535 | | | | | $ 2,370,535 |
| Ada Compliance- Citywide | 2006 C.O.s | 831,411 | 44,804 | | | | | 44,804 |
| CBD IV St & Dr- All Funds | 2006 C.O.s | 3,111,651 | 2,581,702 | | | | | 2,581,702 |
| CMP- Spur 276 Right of Way | 2006 C.O.s | 800,000 | 379,712 | | | | | 379,712 |
| Carolina Bridge Reconstruction | 2006 C.O.s | 786,300 | 558,398 | | | | | 558,398 |
| George Dieter Drainage | 2006 C.O.s | 665,830 | 137,432 | | | | | 137,432 |
| Isela Rubalcaba Environmental Assessment | 2006 C.O.s | 3,225,800 | 2,953,946 | | | | | 2,953,946 |
| Carolina Bridge Widening | 2006 C.O.s/ 2008 Reprogramming | 1,899,633 | 1,899,633 | | | | | 1,899,633 |
| Dallas Street Outfall Improvements | 2009 C.O.s | 6,770,259 | 1,502,803 | | | | | 1,502,803 |
| Government Hills Outfall/Saipan-Ledo Park-Pond | 2009 C.O.s | 1,743,680 | 1,037,249 | | | | | 1,037,249 |
| Airway Blvd Construction | 2009 C.O.s/ Transportation Funding Plan | 1,657,500 | 750,000 | | | | | 750,000 |
| Pasodale Subdivision Phase 3 | 2009 Reprogramming/ CDBG | 2,796,699 | 735,889 | | | | | 735,889 |
| Pasodale Subdivision Phase 4 | 2009 Reprogramming/ 2012-2013 C.O.s | 4,214,551 | 4,193,612 | | | | | 4,193,612 |
| San Antonio Street Reconstruction | 2010 C.O.s | 2,000,000 | 1,549,613 | | | | | 1,549,613 |
| Sidewalk Gap Program | 2010 C.O.s | 1,815,841 | 751,745 | | | | | 751,745 |
| Bataan Railway Reconstruction | 2010 Reprogramming | 1,695,280 | 1,151,954 | | | | | 1,151,954 |
| Downtown Circulation Plan | 2010 Reprogramming | 95,567 | 94,127 | | | | | 94,127 |
| Street Resurfacing/Micro-surfacing 2010 | 2010 Reprogramming/ 2012-2013 C.O.s | 9,699,787 | 3,518,079 | | | | | 3,518,079 |
| NTMP Phase III | 2012-2013 C.O.s | 1,000,000 | 640,219 | | | | | 640,219 |
| Schwabbe Construction | 2012-2013 C.O.s | 2,000,000 | 1,644,116 | | | | | 1,644,116 |
| Street and Regulatory Signage | 2012-2013 C.O.s | 1,000,000 | 339,030 | | | | | 339,030 |
| Street Signals and Flashers | 2012-2013 C.O.s | 2,000,000 | 1,770,434 | | | | | 1,770,434 |
| Unpaved Rights of Way | 2012-2013 C.O.s | 1,000,000 | 665,782 | | | | | 665,782 |
| Vocational @ Jefferson Park Pond | 2012-2013 C.O.s | 462,006 | 231,003 | | | | | 231,003 |
| Montwood Street Reconstruction | 2012-2013 C.O.s/ 2010 C.O.s. | 11,000,000 | 9,259,727 | 1,028,859 | | | | 10,288,586 |
| Civic Center Wayfinding | 2011 Enhancements | 419,800 | 394,800 | | | | | 394,800 |
| El Paso St Wayfinding | 2011 Enhancements | 436,200 | 407,312 | | | | | 407,312 |
| Missouri Street Crosswalk | 2011 Enhancements | 125,700 | 110,685 | | | | | 110,685 |
| Myrtle Street Improvements | 2011 Enhancements | 293,000 | 226,667 | | | | | 226,667 |
| Saddleblanket Demolition | 2011 Enhancements | 350,000 | 287,333 | | | | | 287,333 |
| Street Infrastructure | Enhancements to Existing Projects | 2,150,000 | 872,275 | | | | | 872,275 |
| Street Signal Installations | Enhancements to Existing Projects | 500,000 | 343,785 | | | | | 343,785 |

## City of El Paso, Texas
### Five Year Capital Improvement Program

| Project Type & Name | Funding Source | Total Projected Budget as of 8/31/2012 | FY 2013 Budget | FY 2014 Budget | FY 2015 Budget | FY 2016 Budget | FY 2017 Budget | FY 2013 - FY 2017 Budget |
|---|---|---|---|---|---|---|---|---|
| Country Club Road Construction | 2010 CO's / TXDOT Grants | 3,402,140 | 2,422,181 | | | | | 2,422,181 |
| NTMP Phase II | 2010 C.O.s | 500,000 | 138,033 | | | | | 138,033 |
| TxDOT Matches | Red Light Camera Transportation Funding Plan | 3,500,000 | 50,000 | 50,000 | 50,000 | 50,000 | | 200,000 |
| Barker Rd Ph1 Cramer to Corner | CDBG | 857,800 | 857,800 | | | | | 857,800 |
| Barker Rd Ph2 corner to Vinson | CDBG | 417,784 | 417,784 | | | | | 417,784 |
| Carpenter Dr Design Helms toJo | CDBG | 1,618,779 | 1,456,901 | 161,878 | | | | 1,618,779 |
| Pasodale Subdivision Ph 4 | CDBG / CO | 714,551 | 583,836 | | | | | 583,836 |
| Citywide Audible Pedestrian Signal Installation | CDBG | 110,152 | 110,152 | | | | | 110,152 |
| Barker Road Phase I | CDBG | 1,277,167 | 1,277,167 | | | | | 1,277,167 |
| Barker Road Phase II | CDBG | 417,784 | 417,784 | | | | | 417,784 |
| Synchronization of Signal Network | 2013 Street Infrastructure CO | 4,500,000 | 2,000,000 | 2,500,000 | | | | 4,500,000 |
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 48,000,000 | 11,000,000 | 8,500,000 | 11,000,000 | 6,500,000 | 5,500,000 | 42,500,000 |
| Reconstruction | 2013 Street Infrastructure CO | 136,000,000 | 11,000,000 | 15,750,000 | 16,250,000 | 20,800,000 | 22,500,000 | 86,300,000 |
| Unpaved Rows & Alleys | 2013 Street Infrastructure CO | 3,500,000 | 2,000,000 | 500,000 | 500,000 | 500,000 | | 3,500,000 |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 7,000,000 | 1,500,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,500,000 |
| Neighborhood Traffic Management Pro | 2013 Street Infrastructure CO | 5,000,000 | 2,000,000 | 1,000,000 | 500,000 | 500,000 | 500,000 | 4,500,000 |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 6,000,000 | 500,000 | 750,000 | 750,000 | 500,000 | 500,000 | 3,000,000 |
| **Total Department of Transportation Improvements** | | **$ 292,752,285** | **$ 81,136,040** | **$ 31,240,737** | **$ 30,050,000** | **$ 29,850,000** | **$ 30,000,000** | **$ 202,276,776** |
| **Airport Improvements** | | | | | | | | |
| Demo Hangar 7 | Airport | $ 2,667,000 | $ 2,667,000 | | | | | $ 2,667,000 |
| Backup Electrical Power Source | Airport | 150,000 | 150,000 | | | | | 150,000 |
| Fuel Storage Tanks Removal | Airport | 76,500 | 76,500 | | | | | 76,500 |
| Air Cargo Roof | Airport | 400,000 | 400,000 | | | | | 400,000 |
| Lift Station Improvements | Airport | 3,727,178 | | | 1,000,000 | 2,727,178 | | 3,727,178 |
| Parking Improvements | Airport | 1,500,000 | | | | | 1,500,000 | 1,500,000 |
| Airway Improvements | Airport | 1,000,000 | 1,000,000 | | | | | 1,000,000 |
| ARFF Safety Equipment | FAA/Airport | 300,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Airport Safety Equipment | FAA/Airport | 200,000 | 200,000 | | | | | 200,000 |
| ARFF Safety Management System | FAA/Airport | 440,000 | | | 440,000 | | | 440,000 |
| Master Plan Upgrade | FAA/Airport | 1,973,100 | | | 1,973,100 | | | 1,973,100 |
| Twy "A" Realignment & Twys "D" & | FAA/Airport | 9,709,816 | 4,950,000 | 4,759,816 | | | | 9,709,816 |
| Runway 4-22 Recon & Twy System | FAA/Airport | 25,000,000 | 1,700,000 | | | 4,020,000 | 8,000,000 | 13,720,000 |
| Rwy 8L-26R & Twy "U" & "V" & New Parallel Twy | FAA/Airport | 15,580,000 | 1,320,000 | 13,000,000 | 1,260,000 | | | 15,580,000 |
| Twy "K" Pavement Rehab | FAA/Airport | 1,300,000 | | | | 1,300,000 | 5,250,000 | 6,550,000 |
| Airfield Perimeter Roads | FAA/Airport | 3,320,000 | 320,000 | | 3,000,000 | | | 3,320,000 |
| Baggage Belts (6 ea.) | PFC | 246,000 | 246,000 | | | | | 246,000 |
| Ground Service Equipment Facility | PFC | 1,450,000 | | | | | 1,450,000 | 1,450,000 |
| New Loading Bridge (16 ea.) | PFC | 16,000,000 | 9,000,000 | 7,000,000 | | | | 16,000,000 |
| Reconstruction of Twy "L" | PFC | 14,325,000 | 14,325,000 | | | | | 14,325,000 |
| Rental Car Expansion (includes Demo | PFC | 34,950,000 | 13,980,000 | 13,980,000 | 6,990,000 | | | 34,950,000 |
| Taxiway Radius Geometry | PFC | 4,859,000 | 4,859,000 | | | | | 4,859,000 |
| Airport Access Control System | PFC | 1,320,000 | 1,320,000 | | | | | 1,320,000 |
| Central Plant Upgrade | PFC | 5,500,000 | 5,500,000 | | | | | 5,500,000 |
| TSA Baggage Makeup area | PFC | 800,000 | 800,000 | | | | | 800,000 |
| BTIP Pavement Rehab/Landscaping | Revenue Bonds | 13,869,000 | 6,569,000 | 5,800,000 | 1,500,000 | | | 13,869,000 |
| | | | | | | | | - |
| **Total Airport Improvements** | | **$ 139,173,594** | **$ 69,442,500** | **$ 44,599,816** | **$ 16,223,100** | **$ 8,107,178** | **$ 16,260,000** | **$ 154,632,594** |
| **Mass Transit Improvements** | | | | | | | | |
| Northgate Transit Terminal | 2009 C.O.s | $ 5,781,736 | $ 1,976,100 | | | | | $ 1,976,100 |
| Alameda RTS Sidewalk Improvements | 2010 C.O.s | 1,391,520 | 1,391,520 | | | | | 1,391,520 |
| Montana RTS Sidewalk Improvements | 2010 C.O.s | 2,943,238 | | 2,943,238 | | | | 2,943,238 |
| Bus Shelter Acquisitions | FTA Grant | 10,000,000 | 1,847,240 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 9,847,240 |
| Rehab Existing Transit Terminals | FTA Grant | 2,500,000 | 1,250,000 | 1,250,000 | | | | 2,500,000 |
| Bus Purchases | FTA Grant | 18,117,749 | 3,313,253 | 8,780,400 | 6,024,096 | | | 18,117,749 |
| VTCLI Grant - Regional One Call Demand | FTA Grant | 1,520,399 | 1,520,399 | | | | | 1,520,399 |
| Operations Center | 2011 C.O.s / 2009 C.O.s | 39,661,231 | 30,828,307 | 3,425,367 | | | | 34,253,674 |
| Alameda RTS | 2011 C.O.s | 35,500,000 | 17,699,572 | 17,699,572 | | | | 35,399,144 |
| Dyer RTS | 2011 C.O.s | 6,112,000 | | 3,873,143 | 2,238,857 | | | 6,112,000 |
| Dyer RTS | CMP | 9,168,000 | 2,037,333 | 7,130,667 | | | | 9,168,000 |
| Dyer RTS | FTA Grant | 20,280,000 | | 2,182,857 | 18,097,143 | | | 20,280,000 |
| Mesa RTS | FTA Grant | 13,550,000 | 3,387,500 | 10,162,500 | | | | 13,550,000 |
| Mesa RTS | 2011 C.O.s | 5,420,000 | 3,000,000 | 855,259 | | | | 3,855,259 |

## City of El Paso, Texas
### Five Year Capital Improvement Program

| Project Type & Name | Funding Source | Total Projected Budget as of 8/31/2012 | FY 2013 Budget | FY 2014 Budget | FY 2015 Budget | FY 2016 Budget | FY 2017 Budget | FY 2013 - FY 2017 Budget |
|---|---|---|---|---|---|---|---|---|
| Mesa RTS | CMP | 8,130,000 | 1,806,667 | 5,807,703 | | | | 7,614,370 |
| Mesa RTS | CMAQ | 2,000,000 | 2,000,000 | | | | | 2,000,000 |
| Montana RTS | 2011 C.O.s | 7,208,000 | | | | 7,208,000 | | 7,208,000 |
| Montana RTS | 2009 C.O.s | 1,616,000 | | | | 1,616,000 | | 1,616,000 |
| Montana RTS | CMP | 9,702,000 | | | 2,852,667 | 6,849,333 | | 9,702,000 |
| Montana RTS | FTA Grant | 24,530,000 | | | | 24,530,000 | | 24,530,000 |
| El Paso Streetcar | 2011 C.O.s | 5,000,000 | 2,249,037 | 2,249,037 | | | | 4,498,074 |
| **Total Mass Transit Improvements** | | **$ 230,131,873** | **$ 74,306,928** | **$ 68,359,743** | **$ 31,212,763** | **$ 42,203,333** | **$ 2,000,000** | **$ 218,082,767** |
| **Information Technology Improvements** | | | | | | | | |
| Fiber Interconnect | 2009 Reprogramming | $ 4,000,000 | $ 943,162 | | | | | $ 943,162 |
| Telephone Upgrade | 2009 Reprogramming | 1,500,000 | 1,082,908 | | | | | 1,082,908 |
| Citywide Network Infrastructure | 2010 C.O.s/ 2012-2013 C.O.s | 3,000,000 | 2,508,012 | | | | | 2,508,012 |
| Cable Infrastructure | 2012-2013 C.O.s | 900,000 | 662,720 | | | | | 662,720 |
| Fiber and Related Projects | 2012-2013 C.O.s | 2,500,000 | 1,179,910 | 500,000 | | | | 1,679,910 |
| IT Capital Acquisitions | 2012-2013 C.O.s | 500,000 | 404,000 | | | | | 404,000 |
| IT Software | 2012-2013 C.O.s | 1,000,000 | 629,628 | 157,407 | | | | 787,035 |
| PeopleSoft Reimplementation | 2012-2013 C.O.s | 8,525,000 | 2,248,699 | | | | | 2,248,699 |
| UPS Power Protection for Switch Closets | 2012-2013 C.O.s | 75,000 | 75,000 | | | | | 75,000 |
| VOIP - Citywide | 2012-2013 C.O.s | 2,000,000 | 1,358,868 | 500,000 | | | | 1,858,868 |
| **Total Information Technology Improvements** | | **$ 24,000,000** | **$ 11,092,907** | **$ 1,157,407** | **$ -** | **$ -** | **$ -** | **$ 12,250,314** |
| **Citywide Improvements** | | | | | | | | |
| Facility Rehabilitation - Roofs | 2008 | $ 3,382,147 | $ 783,716 | | | | | $ 783,716 |
| Facility Rehabilitation - 2009 | 2009 Reprogramming/ 2010 C.O.s | 1,850,000 | | | | | | - |
| Property Acquisitions | 2010 C.O.s | 4,000,000 | | | | | | - |
| Facility Rehabilitation | 2012-2013 C.O.s | 4,000,000 | 2,750,529 | | | | | 2,750,529 |
| **Total Citywide Improvements** | | **$ 13,232,147** | **$ 3,534,245** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 3,534,245** |
| **Grand Total of Capital Improvements** | | **$ 763,762,064** | **$ 261,114,208** | **$ 158,043,508** | **$ 80,885,863** | **$ 94,618,511** | **$ 48,260,000** | **$ 642,922,090** |

# Capital Improvement Program Summary FY 2013

During FY 2013, the City anticipates spending approximately **$261,114,208** on capital improvement project expenditures that will require an estimated **$1,796,063** in operating funds. The total cost impact of the capital improvement program in FY 2013 is anticipated to be around **$262,910,271**. The projects listed on the CIP for FY 2013 are funded by future issuance of certificates of obligations, enterprise funds, and external funding.

**Parks and Recreation** – During FY 2013, various parks will begin the design phase, while others are under construction and 11 will be placed in service. There is an operating budget impact of $357,000 for the maintenance and upkeep of additional park acreage. These projects will be funded by CDBG grants, 2006 certificates of obligations, the Reprogramming of 2008 certificates of obligation and 2012-2013 certificates of obligation.

**Fire Department -** The capital projects for the Fire Department in FY 2013 will include the completion of the consolidated Fire Station #513, on-going construction of Fire Stations #37 and #31. The impact to the operating budget during this fiscal year will be accounted for in the FY 2013 operating budget ($1,426,311). These projects are to be funded with 2010 certificates of obligation, 2012-2013 certificates of obligation, and federal grants.

**Department of Transportation** - The Department of Transportation will fund the completion of the Neighborhood Traffic Management Plan, the Country Club Road and Montwood Street construction, and the Isela Rubalcaba and Bataan Railway Reconstruction. Beginning in FY 2013 Department of Transportation will initiate the projects for signal synchronization, resurfacing, median landscaping, traffic management program and sidewalk and parkway infrastructure. FY 2013 Department of Transportation projects will be funded through 2006 certificates of obligation, 2009 certificates of obligation, reprogramming of 2010 certificates of obligation, 2012-2013 certificates of obligation, federal grants and 2013 Street Infrastructure certificates of obligation.

**Airport** – During FY 2013, the Airport will continue the rental car expansion and pavement runway rehabilitation and will begin the construction of new loading bridges and a central plant upgrade. These projects will be funded from Airport revenue funds, FAA grants, and PFC.

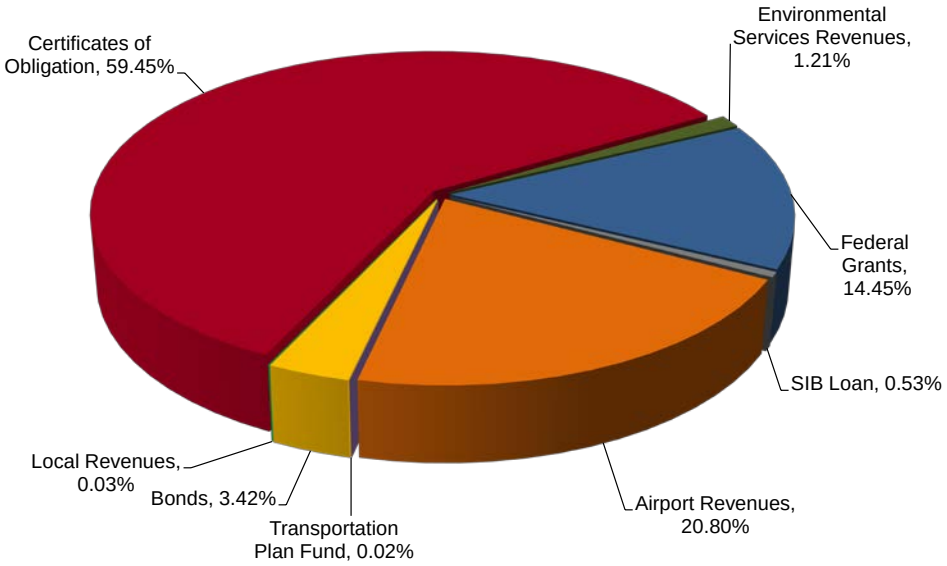
**Environmental Services** – Environmental Services plans to continue construction the Citizen Collection Station on the Westside, acquire land for future Citizen Collection Station, begin facility renovations for a maintenance center and construct a CNG fueling facility. These projects will be funded with Environmental Services Department operating revenue.

**Mass Transit - Sun Metro** – In FY 2013 the construction for the new Operations Center and the Alameda, Dyer, and Mesa RTS continues while construction of the Northgate Transfer Center will begin. These projects are to be funded with 2009 certificates of obligation, FTA grants, and local match.

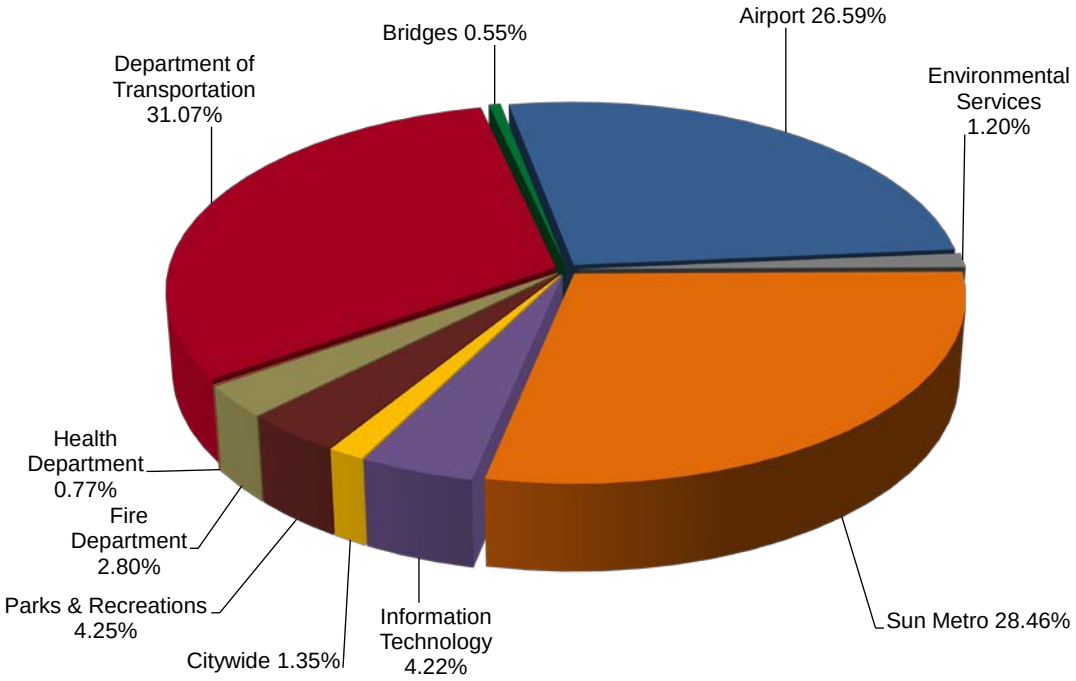
**Information Technology** – In FY 2013 the IT Department will complete various projects that will upgrade the City's computer and network infrastructure. The funding source for these projects will be 2012-2013 certificates of obligation.

# FY 2013 Capital Improvement Program Budget

## Where the funding comes from...
**Total $261,114,208**




## ...and, where it goes.
**Total $261,114,208**



## FY 2013 Capital Improvement and Operating Budget Impact

| | |
|---|---|
| **Estimated FY 2013 Capital Projects Costs** | **261,114,208** |
| **Estimated FY 2013 CIP-Related Operating Costs** | **1,796,063** |
| **Total Cost Impact of Capital Projects-FY 2013** | **262,910,271** |

### Parks and Recreation Department

| Capital Projects | Source | Amount |
|---|---|---|
| Northeast Regional Park | 2000 C.O.s | 2,000,000 |
| Tierra Del Este Park Upgrade | 2006 C.O.s | 47,270 |
| Boys Club Park Handball Court | 2006 C.O.s/NIP | 35,136 |
| Tierra Del Este #60 | 2008 Reprogramming | 31,027 |
| Tierra Del Este #61 | 2008 Reprogramming | 62,668 |
| Ventanas #1 | 2008 Reprogramming | 65,525 |
| Westside Dog Park | 2008 Reprogramming | 739,737 |
| Pico Del Norte Sport Field Fence | 2008 Reprogramming | 45,000 |
| Parks General Improvements | 2012-2013 C.O.s | 776,903 |
| Shawver Park Pond | 2012-2013 C.O.s | 501,790 |
| Skyline Park Pond | 2012-2013 C.O.s | 406,615 |
| Galatzan/Oxidation Pond | 2012-2013 C.O.s | 138,017 |
| Capistrano Park Pond | 2012-2013 C.O.s | 67,086 |
| Edgemere and Guthrie Park Pond | 2012-2013 C.O.s | 38,971 |
| Vocational @ Jefferson Park Pond | 2012-2013 C.O.s | 371,125 |
| Jamestown Park Pond | 2012-2013 C.O.s | 60,179 |
| Memorial Park Tennis Court | 2012-2013 C.O.s | 27,920 |
| Delta Pool Entrance | 2012-2013 C.O.s | 79,120 |
| Sal Berroteran Park Playground | 2012-2013 C.O.s | 85,000 |
| Veterans Park Playground | 2012-2013 C.O.s | 200,000 |
| Lancaster Park Playground | 2012-2013 C.O.s | 65,000 |
| Pavo Real Park Playground | 2012-2013 C.O.s | 50,000 |
| Skyline Youth Park Playground | 2012-2013 C.O.s | 125,000 |
| Vista Del Valle Playground | 2012-2013 C.O.s | 125,000 |
| Coronado/Balboa Park Improvements | 2012-2013 C.O.s | 21,384 |
| Barron Neighborhood Park Improvements | 2012-2013 C.O.s | 52,866 |
| Cheryl Ladd Neighborhood Park Improvements | 2012-2013 C.O.s | 85,989 |
| Radford Neighborhood Park Improvements | 2012-2013 C.O.s | 55,193 |
| Sport Light Automatic Controls | 2012-2013 C.O.s | 100,000 |
| Jorge Montalvo Park Improvement | 2012-2013 C.O.s | 26,373 |
| Mountain View Skate Park | CDBG | 900,000 |
| Tula Irrobali Park | CDBG | 235,240 |
| Armijo Park | CDBG | 69,679 |
| Hidden Valley Park | CDBG | 110,348 |
| Pollard Park Improvement | CDBG | 430,400 |
| Pavo Real Park | CDBG | 161,700 |
| Sunset Heights Park | CDBG | 452,100 |
| Stiles Park | CDBG | 317,400 |
| Thorn Park | CDBG | 203,200 |
| | **Capital Projects Budget** | **9,365,961** |
| **Operating Budget Impact** | | |
| Parks Maintenance | | 357,900 |
| | **Operating Budget Impact** | **357,900** |
| | **Total Budget Impact of CIP-FY 2013** | **9,723,861** |

## FY 2013 Capital Improvement and Operating Budget Impact

### Fire Station Improvements

| Capital Projects | Source | Amount | |
|---|---|---|---|
| New Fire Station #37 | 2010 C.O.s/2012-2013 | 2,867,152 | |
| New Fire Station #31 | 2010 C.O.s/Grant | 659,584 | |
| Consolidated Fire Station 513 | 2012-2013 C.O.s | 3,820,093 | |
| | **Capital Projects Budget** | **7,346,829** | |
| **Operating Budget Impact** | | | |
| Operating costs for new fire station | | 1,426,311 | |
| | **Operating Budget Impact** | **1,426,311** | |
| | **Total Budget Impact of CIP-FY 2013** | | **8,773,140** |

### Public Health

| Capital Projects | Source | Amount | |
|---|---|---|---|
| Animal Shelter Phase II - Design | 2010 C.O.s | 288,408 | |
| | **Capital Projects Budget** | **288,408** | |
| **Operating Budget Impact** | | | |
| None | | - | |
| | **Operating Budget Impact** | **-** | |
| | **Total Budget Impact of CIP-FY 2013** | | **288,408** |

### Department of Transportation

| Capital Projects | Source | Amount |
|---|---|---|
| Montoya Heights Phase II | 2004 GO Bonds | 2,370,535 |
| Ada Compliance- Citywide | 2006 C.O.s | 44,804 |
| CBD IV St & Dr- All Funds | 2006 C.O.s | 2,581,702 |
| CMP- Spur 276 Right of Way | 2006 C.O.s | 379,712 |
| Carolina Bridge Reconstruction | 2006 C.O.s | 558,398 |
| George Dieter Drainage | 2006 C.O.s | 137,432 |
| Isela Rubalcaba Environmental Assessment | 2006 C.O.s | 2,953,946 |
| Carolina Bridge Widening | 2006 C.O.s/ 2008 Reprogramming | 1,899,633 |
| Dallas Street Outfall Improvements | 2009 C.O.s | 1,502,803 |
| Government Hills Outfall/Saipan-Ledo Park-Pond | 2009 C.O.s | 1,037,249 |
| Airway Blvd Construction | 2009 C.O.s/ Transportation Funding Plan | 750,000 |
| Pasodale Subdivision Phase 3 | 2009 Reprogramming/ CDBG | 735,889 |
| Pasodale Subdivision Phase 4 | 2009 Reprogramming/ 2012-2013 C.O.s | 4,193,612 |
| San Antonio Street Reconstruction | 2010 C.O.s | 1,549,613 |
| Sidewalk Gap Program | 2010 C.O.s | 751,745 |
| Bataan Railway Reconstruction | 2010 Reprogramming | 1,151,954 |
| Downtown Circulation Plan | 2010 Reprogramming | 94,127 |

## FY 2013 Capital Improvement and Operating Budget Impact

| | | | |
|---|---|---|---|
| Street Resurfacing/Micro-surfacing 2010 | 2010 Reprogramming/ 2012-2013 C.O.s | 3,518,079 | |
| NTMP Phase III | 2012-2013 C.O.s | 640,219 | |
| Schwabbe Construction | 2012-2013 C.O.s | 1,644,116 | |
| Street and Regulatory Signage | 2012-2013 C.O.s | 339,030 | |
| Street Signals and Flashers | 2012-2013 C.O.s | 1,770,434 | |
| Unpaved Rights of Way | 2012-2013 C.O.s | 665,782 | |
| Vocational @ Jefferson Park Pond | 2012-2013 C.O.s | 231,003 | |
| Montwood Street Reconstruction | 2012-2013 C.O.s/ 2010 C.O.s. | 9,259,727 | |
| Civic Center Wayfinding | 2011 Enhancements | 394,800 | |
| El Paso St Wayfinding | 2011 Enhancements | 407,312 | |
| Missouri Street Crosswalk | 2011 Enhancements | 110,685 | |
| Myrtle Street Improvements | 2011 Enhancements | 226,667 | |
| Saddleblanket Demolition | 2011 Enhancements | 287,333 | |
| Street Infrastructure | Enhancements to Existing Projects | 872,275 | |
| Street Signal Installations | Enhancements to Existing Projects | 343,785 | |
| Country Club Road Construction | 2010 CO's / TXDOT Grants | 2,422,181 | |
| NTMP Phase II | 2010 C.O.s Red Light Camera | 138,033 | |
| TxDOT Matches | Transportation Funding Plan | 50,000 | |
| Barker Rd Ph1 Cramer to Corner | CDBG | 857,800 | |
| Barker Rd Ph2 corner to Vinson | CDBG | 417,784 | |
| Carpenter Dr Design Helms toJo | CDBG | 1,456,901 | |
| Pasodale Subdivision Ph 4 | CDBG / CO | 583,836 | |
| Citywide Audible Pedestrian Signal Installation | CDBG | 110,152 | |
| Barker Road Phase I | CDBG | 1,277,167 | |
| Barker Road Phase II | CDBG | 417,784 | |
| Synchronization of Signal Network | 2013 Street Infrastructure CO | 2,000,000 | |
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 11,000,000 | |
| Reconstruction | 2013 Street Infrastructure CO | 11,000,000 | |
| Unpaved Rows & Alleys | 2013 Street Infrastructure CO | 2,000,000 | |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 1,500,000 | |
| Neighborhood Traffic Management Program | 2013 Street Infrastructure CO | 2,000,000 | |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 500,000 | |
| | **Capital Projects Budget** | **81,136,040** | |
| **Operating Budget Impact** | | | |
| | None | - | |
| | **Operating Budget Impact** | **-** | |
| | **Total Budget Impact of CIP-FY 2013** | | **81,136,040** |

## FY 2013 Capital Improvement and Operating Budget Impact

### Bridge/Overpass Improvements

| Capital Projects | Source | Amount |
|---|---|---|
| Rehab and Construction Lion's Placita | Grant | 69,399 |
| Pedestrian Bridge Canopies - Stanton | Grant/SIB Loan | 75,362 |
| Paso Del Norte Toll Facility Improvements | SIB Loan | 515,938 |
| Pedestrian Bridge - Public Art | SIB Loan | 579,697 |
| TRMI Upgrade | SIB Loan | 202,995 |
| | **Capital Projects Budget** | **1,443,391** |
| **Operating Budget Impact** | | |
| Operating costs for new facilities | | 11,852 |
| | **Operating Budget Impact** | **11,852** |
| | **Total Budget Impact of CIP-FY 2013** | **1,455,243** |

### Airport

| Capital Projects | Source | Amount |
|---|---|---|
| Demo Hangar 7 | Airport | 2,667,000 |
| Backup Electrical Power Source Switch | Airport | 150,000 |
| Fuel Storage Tanks Removal | Airport | 76,500 |
| Air Cargo Roof | Airport | 400,000 |
| Airway Improvements | Airport | 1,000,000 |
| ARFF Safety Equipment | FAA/Airport | 60,000 |
| Airport Safety Equipment | FAA/Airport | 200,000 |
| Reconstruction | FAA/Airport | 4,950,000 |
| Runway 4-22 Recon & Twy System | FAA/Airport | 1,700,000 |
| Rwy 8L-26R & Twy "U" & "V" & New Parallel Twy | FAA/Airport | 1,320,000 |
| Airfield Perimeter Roads | FAA/Airport | 320,000 |
| Baggage Belts (6 ea.) | PFC | 246,000 |
| New Loading Bridge (16 ea.) | PFC | 9,000,000 |
| Reconstruction of Twy "L" | PFC | 14,325,000 |
| Rental Car Expansion (includes Demo of Cargo 1) | PFC | 13,980,000 |
| Taxiway Radius Geometry | PFC | 4,859,000 |
| Airport Access Control System | PFC | 1,320,000 |
| Central Plant Upgrade | PFC | 5,500,000 |
| TSA Baggage Makeup area Expansion/Consolidation | PFC | 800,000 |
| BTIP Pavement Rehab/Landscaping (contract) | Revenue Bonds | 6,569,000 |
| | **Capital Projects Budget** | **69,442,500** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2013** | **69,442,500** |

## FY 2013 Capital Improvement and Operating Budget Impact

### Environmental Services

| Capital Projects | Source | Amount |
|---|---|---|
| CCS - Hondo Pass New CCS Design/Senior Garden | Environmental Services | 150,000 |
| Eng-Design/Construction-West Side CCS | Environmental Services | 900,000 |
| Land Aquistion for Eastside CCS | Environmental Services | 550,000 |
| McCombs Groundwater Monitoring Wells | Environmental Services | 325,000 |
| CNG Fueling Facility @ MSC | Environmental Services | 500,000 |
| Pendale Renovation | Environmental Services | 632,000 |
| Community Gardens | Environmental Services | 100,000 |
| | **Capital Projects Budget** | **3,157,000** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2013** | **3,157,000** |

### Mass Transit - Sun Metro

| Capital Projects | Source | Amount |
|---|---|---|
| Northgate Transit Terminal | 2009 C.O.s | 1,976,100 |
| Alameda RTS Sidewalk Improvements | 2010 C.O.s | 1,391,520 |
| Bus Shelter Acquisitions | FTA Grant | 1,847,240 |
| Rehab Existing Transit Terminals | FTA Grant | 1,250,000 |
| Bus Purchases | FTA Grant | 3,313,253 |
| VTCLI Grant - Regional One Call Demand | FTA Grant | 1,520,399 |
| Operations Center | 2011 C.O.s / 2009 C.O.s | 30,828,307 |
| Alameda RTS | 2011 C.O.s | 17,699,572 |
| Dyer RTS | CMP | 2,037,333 |
| Mesa RTS | FTA Grant | 3,387,500 |
| Mesa RTS | 2011 C.O.s | 3,000,000 |
| Mesa RTS | CMP | 1,806,667 |
| Mesa RTS | CMAQ | 2,000,000 |
| El Paso Streetcar | 2011 C.O.s | 2,249,037 |
| | **Capital Projects Budget** | **74,306,928** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2013** | **74,306,928** |

## FY 2013 Capital Improvement and Operating Budget Impact

### Information Technology

| Capital Projects | Source | Amount |
|---|---|---|
| Fiber Interconnect | 2009 Reprogramming | 943,162 |
| Telephone Upgrade | 2009 Reprogramming | 1,082,908 |
| Citywide Network Infrastructure | 2010 C.O.s / 2012-2013 C.O.s | 2,508,012 |
| Cable Infrastructure | 2012-2013 C.O.s | 662,720 |
| Fiber and Related Projects | 2012-2013 C.O.s | 1,179,910 |
| IT Capital Acquisitions | 2012-2013 C.O.s | 404,000 |
| IT Software | 2012-2013 C.O.s | 629,628 |
| PeopleSoft Reimplementation | 2012-2013 C.O.s | 2,248,699 |
| UPS Power Protection for Switch Closets | 2012-2013 C.O.s | 75,000 |
| VOIP - Citywide | 2012-2013 C.O.s | 1,358,868 |
| | **Capital Projects Budget** | **11,092,907** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2013** | **11,092,907** |

### Citywide

| Capital Projects | Source | Amount |
|---|---|---|
| Facility Rehabilitation - Roofs | 2008 Reprogramming | 783,716 |
| Facility Rehabilitation | 2012-2013 C.O.s | 2,750,529 |
| | **Capital Projects Budget** | **3,534,245** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2013** | **3,534,245** |

**Note: All Salary Estimates Include Benefits**

# Capital Improvement Program Summary FY 2014

During FY 2014, the City anticipates spending approximately **$158,043,508** on capital improvement project expenditures that will require an estimated **$4,930,520** in operating funds. The total cost impact of the capital improvement program in FY 2014 is anticipated to be around **$162,974,028**. The projects listed on the CIP for FY 2014 are funded by future issuance of certificates of obligations, enterprise funds, and external funding.

**Parks and Recreation** – The department will complete the Northeast Regional Park in FY 2014 which will predominately consist of the parking lot and landscaping. The impact to the operating budget is for maintenance via drip irrigation ($5,502). This project is funded with 2000 certificates of obligation.

**Fire Department -** The capital projects for the Fire Department in FY 2014 will be the completion of Fire Station #37 and Consolidated Fire Station #513. The FY 2014 operating budget for the department will reflect an increase of $1.050.256 for these new stations. These projects will be funded with 2010 certificates of obligation, 2012-2013 certificates of obligation, and federal grants.

**Department of Transportation** - The Department of Transportation will continue the Montwood Street Reconstruction project as well as projects for signal synchronization, resurfacing, median landscaping, neighborhood traffic management program and sidewalk and parkway infrastructure. These projects will be funded through 2006 certificates of obligation, 2009 certificates of obligation, reprogramming of 2010 certificates of obligations, 2012-2013 certificates of obligation, federal grants and 2013 Street Infrastructure certificates of obligation.

**Airport** – During FY 2014, the Airport will continue pavement of runways, complete the rental car expansion and loading bridges, and purchase safety equipment. These projects will be funded from the Airport revenue funds, FAA grants, and PFC.

**Environmental Services** – Environmental Services anticipates beginning construction of Cell B and related infrastructure at the McCombs landfill. Design or construction at the Hondo Pass and Delta Citizen Collection Stations is scheduled to begin in FY 2014. Projects will be funded with Environmental Services Department operating revenue.

**Mass Transit - Sun Metro**– The department will complete the construction of the Alameda and Mesa RTS (operating impact $3,874,762) and continue with the construction of the Dyer RTS to be completed in FY 2015. The El Paso Streetcar project will begin. These projects will be funded by 2009, 2010, and 2011 certificates of obligation, FTA grants, and local match.

**Information Technology** – In FY 2014 the IT Department will complete various projects that will upgrade the City's computer and network infrastructure. The funding source for these projects will be 2012-2013 certificates of obligation.

## FY 2014 Capital Improvement and Operating Budget Impact

| | | |
|---|---|---|
| **Estimated FY 2014 Capital Projects Costs** | | **158,043,508** |
| **Estimated FY 2014 CIP-Related Operating Costs** | | **4,930,520** |
| **Total Cost Impact of Capital Projects-FY 2013** | | **162,974,028** |

### Parks and Recreation Department

| **Capital Projects** | **Source** | **Amount** | |
|---|---|---|---|
| Northeast Regional Park | 2000 C.O.s | 1,000,000 | |
| | **Capital Projects Budget** | **1,000,000** | |
| **Operating Budget Impact** | | | |
| Parks Maintenance | | 5,502 | |
| | **Operating Budget Impact** | **5,502** | |
| | **Total Budget Impact of CIP-FY 2014** | | **1,005,502** |

### Fire Department

| **Capital Projects** | **Source** | **Amount** | |
|---|---|---|---|
| New Fire Station #37 | 2010 C.O.s/2012-2013 C.O.s/Grant | 318,572 | |
| Consolidated Fire Station 513 | 2012-2013 C.O.s | 392,233 | |
| | **Capital Projects Budget** | **710,805** | |
| **Operating Budget Impact** | | | |
| Operating costs for new fire station | | 1,050,256 | |
| | **Operating Budget Impact** | **1,050,256** | |
| | **Total Budget Impact of CIP-FY 2014** | | **1,761,061** |

## FY 2014 Capital Improvement and Operating Budget Impact

### Department of Transportation

| Capital Projects | Source | Amount |
|---|---|---|
| Montwood Street Reconstruction | 2012-2013 C.O.s/Grants | 1,028,859 |
| TxDOT Matches | Transportation Funding Plan | 50,000 |
| Carpenter Dr Design Helms toJo | CDBG | 161,878 |
| Synchronization of Signal Network | 2013 Street Infrastructure CO | 2,500,000 |
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 8,500,000 |
| Reconstruction | 2013 Street Infrastructure CO | 15,750,000 |
| Unpaved Rows & Alleys | 2013 Street Infrastructure CO | 500,000 |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 1,000,000 |
| Neighborhood Traffic Management Program | 2013 Street Infrastructure CO | 1,000,000 |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 750,000 |
| | **Capital Projects Budget** | **31,240,737** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2014** | **31,240,737** |

### Airport

| Capital Projects | Source | Amount |
|---|---|---|
| ARFF Safety Equipment | FAA/Airport | 60,000 |
| Reconstruction | FAA/Airport | 4,759,816 |
| Rwy 8L-26R & Twy "U" & "V" & New Parallel Twy | FAA/Airport | 13,000,000 |
| New Loading Bridge (16 ea.) | PFC | 7,000,000 |
| Rental Car Expansion (includes Demo of Cargo 1) | PFC | 13,980,000 |
| BTIP Pavement Rehab/Landscaping (contract) | Revenue Bonds | 5,800,000 |
| | **Capital Projects Budget** | **44,599,816** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2014** | **44,599,816** |

## FY 2014 Capital Improvement and Operating Budget Impact

### Environmental Services

| Capital Projects | Source | Amount |
|---|---|---|
| CCS - Hondo Pass New CCS Design/Senior Garden | Environmental Services | 600,000 |
| CCS- Delta New CCS | Environmental Services | 900,000 |
| Eng-Design/Construction-Eastside CCS | Environmental Services | 75,000 |
| Clint Landfill Gas System expansion | Environmental Services | 250,000 |
| McCombs Cells B | Environmental Services | 5,000,000 |
| McCombs Infrastructure | Environmental Services | 4,150,000 |
| | **Capital Projects Budget** | **10,975,000** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2014** | **10,975,000** |

### Mass Transit - Sun Metro

| Capital Projects | Source | Amount |
|---|---|---|
| Montana RTS Sidewalk Improvements | 2010 C.O.s | 2,943,238 |
| Bus Shelter Acquisitions | FTA Grant | 2,000,000 |
| Rehab Existing Transit Terminals | FTA Grant | 1,250,000 |
| Bus Purchases | FTA Grant | 8,780,400 |
| Operations Center | 2011 C.O.s / 2009 C.O.s | 3,425,367 |
| Alameda RTS | 2011 C.O.s | 17,699,572 |
| Dyer RTS | 2011 C.O.s | 3,873,143 |
| Dyer RTS | CMP | 7,130,667 |
| Dyer RTS | FTA Grant | 2,182,857 |
| Mesa RTS | FTA Grant | 10,162,500 |
| Mesa RTS | 2011 C.O.s | 855,259 |
| Mesa RTS | CMP | 5,807,703 |
| El Paso Streetcar | 2011 C.O.s | 2,249,037 |
| | **Capital Projects Budget** | **68,359,743** |
| **Operating Budget Impact** | | |
| Cost of operating new facilities | | 3,874,762 |
| | **Operating Budget Impact** | **3,874,762** |
| | **Total Budget Impact of CIP-FY 2014** | **72,234,505** |

## FY 2014 Capital Improvement and Operating Budget Impact

### Information Technology

| Capital Projects | Source | Amount |
|---|---|---|
| Fiber and Related Projects | 2012-2013 C.O.s | 500,000 |
| IT Software | 2012-2013 C.O.s | 157,407 |
| VOIP - Citywide | 2012-2013 C.O.s | 500,000 |
| | **Capital Projects Budget** | **1,157,407** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2014** | **1,157,407** |

**Note: All Salary Estimates Include Benefits**

# Capital Improvement Program Summary FY 2015

During FY 2015, the City anticipates spending approximately **$80,885,863** on capital improvement project expenditures that will require an estimated **$663,375** in operating funds. The total cost impact of the capital improvement program in FY 2015 is anticipated to be around **$81,549,238**. The projects listed on the CIP for FY 2015 are funded by future issuance of certificates of obligations, enterprise funds, and external funding.

**Department of Transportation** - The Department of Transportation will continue the Street Infrastructure projects funded through the 2013 Street Infrastructure certificates of obligation.

**Airport** – During FY 2015, the Airport will complete the pavement rehabilitation of runways and taxiways along with the rental car expansion. These projects will be funded from the Airport revenue funds, FAA grants, and PFC.

**Mass Transit - Sun Metro** – The department will complete the construction of Dyer RTS started in FY 2014 (operating impact $663,375) and will construct the Montana RTS. These projects will be funded by 2009 certificates of obligation, FTA grants, and local match.

**Environmental Services** – Environmental Services plans to start the construction on Clint Cells 11 through 14 and the design/construction of an additional Citizen Collection Station. Construction of Cell C will begin. These projects will be funded with Environmental Services Department operating revenue.

## FY 2015 Capital Improvement and Operating Budget Impact

| | |
|---|---|
| **Estimated FY 2015 Capital Projects Costs** | **80,885,863** |
| **Estimated FY 2015 CIP-Related Operating Costs** | **663,375** |
| **Total Cost Impact of Capital Projects-FY 2015** | **81,549,238** |

### Department of Transportation

| Capital Projects | Source | Amount |
|---|---|---|
| TxDot Matches | Transportation Funding Plan | 50,000 |
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 11,000,000 |
| Reconstruction | 2013 Street Infrastructure CO | 16,250,000 |
| Unpaved Rows & Alleys | 2013 Street Infrastructure CO | 500,000 |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 1,000,000 |
| Neighborhood Traffic Management Program | 2013 Street Infrastructure CO | 500,000 |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 750,000 |
| | **Capital Projects Budget** | **30,050,000** |

| | | |
|---|---|---|
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2015** | **30,050,000** |

### Airport

| Capital Projects | Source | Amount |
|---|---|---|
| Lift Station Improvements | Airport | 1,000,000 |
| ARFF Safety Equipment | FAA/Airport | 60,000 |
| ARFF Safety Management System | FAA/Airport | 440,000 |
| Master Plan Upgrade | FAA/Airport | 1,973,100 |
| Rwy 8L-26R & Twy "U" & "V" & New Parallel Twy | FAA/Airport | 1,260,000 |
| Airfield Perimeter Roads | FAA/Airport | 3,000,000 |
| Rental Car Expansion (includes Demo of Cargo 1) | PFC | 6,990,000 |
| BTIP Pavement Rehab/Landscaping (contract) | Revenue Bonds | 1,500,000 |
| | **Capital Projects Budget** | **16,223,100** |

| | | |
|---|---|---|
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2015** | **16,223,100** |

## FY 2015 Capital Improvement and Operating Budget Impact

### Environmental Services

| Capital Projects | Source | Amount |
|---|---|---|
| Eng-Design/Construction-Eastside CCS | Environmental Services | 600,000 |
| Clint Cells 11 - 14 | Environmental Services | 1,000,000 |
| Clint Landfill Gas System expansion | Environmental Services | 750,000 |
| McCombs Cells C | Environmental Services | 1,000,000 |
| El Paso Landfill domestic water connection | Environmental Services | 50,000 |
| | **Capital Projects Budget** | **3,400,000** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2015** | **3,400,000** |

### Mass Transit - Sun Metro

| Capital Projects | Source | Amount |
|---|---|---|
| Bus Shelter Acquisitions | FTA Grant | 2,000,000 |
| Bus Purchases | FTA Grant | 6,024,096 |
| Dyer RTS | 2011 C.O.s | 2,238,857 |
| Dyer RTS | FTA Grant | 18,097,143 |
| Montana RTS | CMP | 2,852,667 |
| | **Capital Projects Budget** | **31,212,763** |
| **Operating Budget Impact** | | |
| Cost of operating new facilities | | 663,375 |
| | **Operating Budget Impact** | **663,375** |
| | **Total Budget Impact of CIP-FY 2015** | **31,876,138** |

**Note: All Salary Estimates Include Benefits**

# Capital Improvement Program Summary FY 2016

During FY 2016 the City anticipates spending approximately **$94,618,511** on capital improvement project expenditures. No impact to the operating budget for FY 2016 is currently projected, but it is likely that additions to the City's capital improvement program as funding is secured will require additional operating budget resources. The projects listed on the CIP for FY 2016 are funded by TxDOT Matches, FAA grants, and operating revenues.

**Environmental Services** – Environmental Services will continue/complete the construction of Clint Cells 11 through 14 and McCombs Cell C. These projects will be funded with Environmental Services Department operating revenue.

**Department of Transportation** - The Department of Transportation will continue the Street Infrastructure projects funded through the 2013 Street Infrastructure certificates of obligation.

**Airport** – During fiscal year 2016, the Airport will begin the pavement rehabilitation for Runway 22, Taxiway "K" and lift station improvements. These projects will be funded from the Airport revenue funds and FAA grants.

**Mass Transit - Sun Metro** – The department will continue construction of the Montana RTS. These projects will be funded by 2009 and 2011 certificates of obligation, FTA grants, and local match.

## FY 2016 Capital Improvement and Operating Budget Impact

| | |
|---|---|
| **Estimated FY2016 Capital Projects Costs** | **$94,618,511** |
| **Estimated FY2016 CIP-Related Operating Costs** | **0** |
| **Total Cost Impact of Capital Projects-FY2016** | **$94,618,511** |

### Environmental Services

| Capital Projects | Source | Amount |
|---|---|---|
| Clint Cells 11 - 14 | Environmental Services | 9,000,000 |
| Clint Groundwater Monitoring Wells | Environmental Services | 260,000 |
| Clint Gas Monitoring Wells | Environmental Services | 198,000 |
| McCombs Cells C | Environmental Services | 5,000,000 |
| | **Capital Projects Budget** | **14,458,000** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2016** | **14,458,000** |

### Department of Transportation

| Capital Projects | Source | Amount |
|---|---|---|
| TxDot Matches | Transportation Funding Plan | 50,000 |
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 6,500,000 |
| Reconstruction | 2013 Street Infrastructure CO | 20,800,000 |
| Unpaved Rows & Alleys | 2013 Street Infrastructure CO | 500,000 |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 1,000,000 |
| Neighborhood Traffic Management Program | 2013 Street Infrastructure CO | 500,000 |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 500,000 |
| | **Capital Projects Budget** | **29,850,000** |
| **Operating Budget Impact** | | |
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2016** | **29,850,000** |

## FY 2016 Capital Improvement and Operating Budget Impact

### Airport

| Capital Projects | Source | Amount |
|---|---|---|
| Lift Station Improvements | Airport | 2,727,178 |
| ARFF Safety Equipment | FAA/Airport | 60,000 |
| Runway 4-22 Recon & Twy System | FAA/Airport | 4,020,000 |
| Twy "K" Pavement Rehab | FAA/Airport | 1,300,000 |
| | **Capital Projects Budget** | **$8,107,178** |

**Operating Budget Impact**

| | | |
|---|---|---|
| None | | - |
| | **Operating Budget Impact** | - |
| | **Total Budget Impact of CIP-FY 2016** | **$8,107,178** |

### Mass Transit - Sun Metro

| Capital Projects | Source | Amount |
|---|---|---|
| Bus Shelter Acquisitions | FTA Grant | $2,000,000 |
| Montana RTS | 2011 C.O.s | 7,208,000 |
| Montana RTS | 2009 C.O.s | 1,616,000 |
| Montana RTS | CMP | 6,849,333 |
| Montana RTS | FTA Grant | 24,530,000 |
| | **Capital Projects Budget** | **$42,203,333** |

**Operating Budget Impact**

| | | |
|---|---|---|
| Cost of operating new facilities | | |
| | **Operating Budget Impact** | - |
| | **Total Budget Impact of CIP-FY 2016** | **$42,203,333** |

**Note: All Salary Estimates Include Benefits**

# Capital Improvement Program Summary FY 2017

During FY 2017 the City anticipates spending approximately **$48,260,000** on capital improvement project expenditures. No impact to the operating budget for FY 2017 is currently projected, but it is likely that additions to the City's capital improvement program as funding is secured will require additional operating budget resources. The projects listed on the CIP for FY 2017 are funded by TxDOT Matches, FAA grants, and operating revenues.

**Department of Transportation** - The Department of Transportation will continue the Street Infrastructure projects funded through the 2013 Street Infrastructure certificates of obligation.

**Airport** – During fiscal year 2017, the Airport will begin the pavement rehabilitation for Runway 4-22, the taxiway system, and parking improvements. These projects will be funded from the Airport revenue funds, FAA grants and PFC.

## FY 2017 Capital Improvement and Operating Budget Impact

| | |
|---|---|
| **Estimated FY 2017 Capital Projects Costs** | **$48,260,000** |
| **Estimated FY 2017 CIP-Related Operating Costs** | **0** |
| **Total Cost Impact of Capital Projects-FY 2017** | **$48,260,000** |

### Department of Transportation

| **Capital Projects** | **Source** | **Amount** |
|---|---|---|
| Resurfacing/Microsurfacing | 2013 Street Infrastructure CO | 5,500,000 |
| Reconstruction | 2013 Street Infrastructure CO | 22,500,000 |
| Median & Parkway Landscape | 2013 Street Infrastructure CO | 1,000,000 |
| Neighborhood Traffic Management Program | 2013 Street Infrastructure CO | 500,000 |
| PED Sidewalk & Parkway | 2013 Street Infrastructure CO | 500,000 |
| | **Capital Projects Budget** | **30,000,000** |

| **Operating Budget Impact** | | |
|---|---|---|
| None | | - |
| | **Operating Budget Impact** | **-** |
| | **Total Budget Impact of CIP-FY 2017** | **30,000,000** |

### Airport

| **Capital Projects** | **Source** | **Amount** |
|---|---|---|
| Parking Improvements | Airport | 1,500,000 |
| ARFF Safety Equipment | FAA/Airport | 60,000 |
| Runway 4-22 Recon & Twy System | FAA/Airport | 8,000,000 |
| Twy "K" Pavement Rehab | FAA/Airport | 5,250,000 |
| Ground Service Equipment Facility | PFC | 1,450,000 |
| | **Capital Projects Budget** | **$16,260,000** |

| **Operating Budget Impact** | | |
|---|---|---|
| None | | - |
| | **Operating Budget Impact** | - |
| | **Total Budget Impact of CIP-FY 2017** | **$16,260,000** |

## FY 2017 Capital Improvement and Operating Budget Impact

### Mass Transit - Sun Metro

| Capital Projects | Source | Amount |
|---|---|---|
| Bus Shelter Acquisitions | FTA Grant | $2,000,000 |
| | **Capital Projects Budget** | **$2,000,000** |
| **Operating Budget Impact** | | |
| Cost of operating new facilities | | |
| | **Operating Budget Impact** | - |
| | **Total Budget Impact of CIP-FY 2017** | **$2,000,000** |

**Note: All Salary Estimates Include Benefits**

# APPENDIX

- Budget Resolution
- Ordinance Levying 2013 Taxes
- Glossary of Acronyms
- Glossary of Terms

# CITY OF EL PASO
# FISCAL YEAR 2013 BUDGET RESOLUTION

**WHEREAS,** on June 27, 2012, the City Manager of the City of El Paso filed the Fiscal Year 2013 Proposed Budget of the City of El Paso with the City Clerk; and

**WHEREAS,** the Proposed Budget was made available for the inspection by any person and was posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

**WHEREAS,** on July 31, 2012, the City Clerk published notice in the El Paso Times, a newspaper of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the City of El Paso Fiscal Year 2013 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

**WHEREAS,** said public hearing was held on August 21, 2012, by the City Council regarding the City of El Paso's Proposed Budget at which all interested persons were given the right to be present and participate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the Proposed Budget, as amended, for the City of El Paso, filed by the City Manager with the City Clerk on June 27, 2012, is hereby approved and adopted by the City Council as the Annual Budget for the Fiscal Year 2013, which begins on September 1, 2012 and ends on August 31, 2013.

2. That any balance in the General Fund on August 31, 2012 shall first be allocated to restore the reserve for claims in an amount equal to One Million Dollars ($1,000,000.00). The City Manager is hereby authorized to appropriate the reserve amount as part of City Attorney's appropriation for external legal counsel and claims.

3. That the budget for confiscated funds shall be provided by the Chief of Police and submitted to the City Manager or his/her designee by November 15, 2012, with a financial report showing all appropriations for Fiscal Year 2013 for all confiscated or condemned monies in a format approved by the City Manager or his/her designee.

4. That the City shall not enter into any agreement requiring the expenditure of monies if such agreement shall extend beyond the current Fiscal Year without the approval of the City Council or the City Manager. In such cases where the City Manager approves the expenditure, he/she is hereby authorized to obligate and/or encumber City funding to pay the City's expenses, which shall also constitute the approval of City Council for the expenditure of monies extending beyond the current Fiscal Year, as may be required by Texas law.

CITY CLERK DEPT.
2012 AUG 22 PM 3:24

5. That Department Heads or their designee are hereby authorized to request budget transfers not to exceed Twenty-Five Thousand Dollars ($25,000.00); provided that each transfer is within the same department. Budget transfers exceeding Twenty-Five Thousand Dollars ($25,000.00) that are within the same department may be approved by the City Manager or his/her designee. A budget transfer for personal services appropriations, capital acquisition appropriations or impacting revenue accounts requires the approval of the City Manager or his/her designee.

6. That the City Manager or his/her designee is hereby authorized to make budget transfers not exceeding Fifty Thousand Dollars ($50,000.00) between departments and/or funds, to the extent permitted by law. Budget transfers exceeding Fifty Thousand Dollars ($50,000.00) between departments and/or funds shall require City Council approval.

7. That a budget transfer must be approved prior to the occurrence of the expenditure, except for emergency expenditures when approved by the City Manager or his/her designee and ratified by the City Council.

8. That the City Manager or his/her designee is hereby authorized to establish or amend the budget for any capital projects within a Capital Improvement Program (CIP) approved by the City Council, provided that the addition or deletion of a project's budget of more than One Million Dollars ($1,000,000.00) requires additional Council approval and expenditures are in compliance with applicable laws and policies and a quarterly report is provided to Council on the budgets for capital projects that the City Manager or her designee has established, amended, added or deleted..

9. That any budget transfer submitted to City Council shall be accompanied by an explanation from the department and a recommendation from the City Manager or his/her designee. The department's explanation must be sufficiently clear and provide adequate detail for the members of City Council to determine the need for the transfer.

10. That the City Manager or his/her designee is hereby authorized to establish budgets and staffing table changes for grants and similar awards when the applications for such grants and awards have been previously approved by the City Council or the City Manager. All grant applications requiring City Council approval shall be prepared in accordance with established procedures. The agenda item shall clearly state the type and amount of the required City match and the funding source of the grant match. The City Manager or his/her designee is hereby authorized to make such budget transfers and staffing table changes as are needed to close completed grants and capital projects.

11. That the City Manager or his/her designee is hereby authorized to appropriate funds associated with donations made to the City under the amount of Fifty Thousand Dollars ($50,000.00).

12. That a claims committee shall be created consisting of the City Attorney or his/her designee, a Deputy City Manager and the employee who is designated by the City Manager or Human Resources Director to perform the risk management functions, who shall have the

authority to authorize the settlement of claims in accordance with the authority separately granted by the City Council. The settlement of all other claims shall require City Council approval.

13. That restricted fund(s) shall be expended only for those purposes for which each restricted fund was established.

14. That all monies in all funds, except for grant funds, budgeted for the City's contribution to the Employee's Health Benefit Program, Worker's Compensation, and Unemployment Funds be appropriately deposited into the respective fund by the City Chief Financial Officer before the closing of the Fiscal Year, and in accordance with procedures established by the City Manager or his/her designee.

15. That the City Manager shall add appropriate amendments to the City's health plan documents for non-uniform employees in the Basic, Buy-Up and Consumer Driven Health Plans and those covered under such plans (which shall be in effect until such time as the Council should further amend, revise or change these provisions in the health plan) as follows:

a. To limit the purchase of a 90-day supply of prescription drugs to mail-order pharmacy and allow only 30-day prescription drug purchases at retail pharmacies;
b. To change (reduce) in the Buy-Up Plan only the office visit co-pays to $15.00 for a primary care physician office visit and $25.00 for a specialist office visit and the mail order co-pays (90 day supply) to $20.00 for generic, $50.00 for brand preferred (formulary) and $80.00 for brand non-preferred (non-formulary); and
c. To change (reduce) the Consumer Driven Health Plan in-network individual deductible to $3,000.00 and the in-network family deductible to $6,000.00.

16. That the City Manager shall add appropriate amendments to the City's health plan documents for retirees and their dependents **currently enrolled** in the Basic, Buy-Up and Consumer Driven Health Plans (which amendments shall be in effect until such time as the Council should further amend, revise or change these provisions in the health plan) as follows:

a. Currently Medicare-eligible retirees that **have** both Medicare Part A and Part B coverage: Option to enroll in Aetna Medicare Advantage Plan and Medco Part D Plan prior to August 1, 2012 or drop City coverage.
b. Currently Medicare-eligible retirees who retired **AFTER** January 1, 1986 and **do not** have both Medicare Part A and Part B coverage: Option to enroll in Medicare Part A and Part B by March 31, 2013 or drop City coverage. Retiree will continue to be covered under City health plan until date that retiree enrolls in Aetna Medicare Advantage Plan and Medco Part D after submitting evidence of Medicare enrollment to City, but no later than July 1, 2013.
c. Currently Medicare-eligible retirees who retired **PRIOR TO** January 1, 1986 and **do not** have Medicare Part A and Part B: Retiree will continue

to be covered under City health plan until date that retiree enrolls in Aetna Medicare Advantage Plan and Medco Part D.

17. That the City Manager is authorized to amend the wellness program in the health benefit plan, as necessary, for all non-uniformed employees, elected officials and employees of affiliated service contractors participating in a City health plan in accordance with the amount of funding established for such a program in the approved FY2013 budget in order to engage these persons to lead healthier lifestyles by providing and promoting a culture of health and wellness which leads to lifelong habits and more productive lives.

18. That the amounts of the annual competency increases for non-uniformed employees for Fiscal Year 2013 are set as follows: Employee's annual competency increase shall be in that amount that will place the employee in the rate within their pay grade that most closely approximates a two percent (2%) increase, provided however, that the City Manager may increase this amount by an amount not to exceed an additional one percent (1%) for any or all of the City's three major service classifications and the unclassified services based on the availability of funds and other management factors as determined by the City Manager.

19. That any competency increases for non-uniformed employees shall not be given until the fourth quarter of Fiscal Year 2013, and the City Manager shall establish the exact date or dates for giving any such increases based on the availability of funding for such purposes as of the start of the fourth quarter of Fiscal Year 2013. No competency increase shall be paid retroactively to an anniversary date or date of a performance evaluation. Any increases for certification pay established in Ordinance 8064, as amended, or by resolution pursuant to the Ordinance as may be appropriate, may be given by the City Manager in the manner provided for in or by the Ordinance to the eligible employee classifications set forth in **Schedule B-1**.

20. That the City Manager shall take appropriate action to implement a $0.25 per hour pay increase for temporary or seasonal employees who report to the Parks and Recreation Department, effective with the first pay period starting on or after May 1, 2013.

21. That for purposes of recognizing the longevity of an employee's service other than uniformed employees covered under collective bargaining agreements, an amount that most closely approximates a one and one half percent (1.5%) increase will be added to the base pay of each employee on the anniversary date of five (5) years of service, two percent (2%) on the anniversary date of ten (10) years of service, two percent (2%) on the anniversary date of fifteen (15) years of service, and two and one half percent (2.5%) on the anniversary date of twenty (20) years of service and for any other five year incremental period on or beyond twenty-five (25) years of service accrued by an employee. Provided however, nothing in this section authorizes the payment of a base salary that exceeds the maximum of an employee's salary range, and in no event shall the longevity increase under this section, when paid in whole or in part if payment in whole would exceed the maximum, result in the payment of a base pay that exceeds the maximum of an employee's salary range.

22. That all competency increases, and increases based on five (5) year increments of service, are subject to the availability of funds, and shall be expended as determined or

authorized by the City Manager or his/her designee, except for such increases that are otherwise determined, and provided for in an employment contract.

23. That Appendix A, as required to be maintained by the Human Resources Director and approved by the Council by the Classification and Compensation Plan, Ordinance 8064, as amended, shall be as established as set forth in **Schedule D**, for such time until the Council, by resolution and as provided in Ordinance 8064, should amend or further revise.

24. That the City Manager is hereby authorized to annually adopt a Tuition Assistance Policy, which provides for tuition assistance to qualified employees in accordance with the amount of funding established for such a program. Such Policy may be amended as deemed necessary by the City Manager.

25. That the business days of the City shall be Monday through Friday, excluding city observed holidays, except during such time periods in which the City Council has established a 4-10 work week for more than 50% of the employees assigned to work at City Hall, the business days of the City shall be Monday, Tuesday, Wednesday and Thursday.

26. That the 4-10 work week schedule shall continue for the employees assigned to work at City Hall and at such other facilities in the City with administrative functions that are appropriate for a 4-10 work schedule, as designated by the City Manager. The City Manager is authorized to make temporary adjustments to the schedule to serve the operational needs of the City. Any action by the Council to change or revise the application of the 4-10 work week schedule during the fiscal year shall be made by simple resolution of the City Council.

27. That the services paid from the postage/copy center, fleet services and information technology shall be financed and accounted for utilizing an internal service fund basis with sufficient charges from departments to cover all appropriate costs.

28. That the hotel occupancy taxes collected by the City shall be used by the Greater El Paso Convention & Performing Arts Center and the Department of Museums and Cultural Affairs to fund their respective operations in accordance with El Paso City Code and State law. The functions of the Plaza Theater and McKelligon Canyon shall be included with the functions of the Greater El Paso Convention and Performing Arts Center. Expenditures from said fund shall be made in accordance with their respective adopted budgets.

29. That any travel expenditure for a City Council member that exceeds the FY 2013 City Council member's budget, including discretionary funds for the City Council Member's district, must be approved by the City Council and a funding source shall be identified by the City Council.

30. That City Council members must notify the City Manager or his/her designee of any expenditure from budgeted City Council Special Projects or Discretionary Accounts, so that City staff can maintain a current balance of the individual City Council Member's year-to-date expenditure for said accounts. Prior to the use of a P-Card for a proposed expenditure, City Council members should identify the municipal purpose of the expenditure and the proposed expenditure should be reviewed and authorized by the City Manager or his/her designee in

writing, or authorized by the City council when required, prior to the expenditure. The City Manager or his/her designee shall implement similar appropriate processes when utilizing discretionary funds through any other procurement or a reimbursement process.

31. That the City Manager or his/her designee is hereby authorized to approve the installation of residential street lights and the expenditures for the power and maintenance related thereto, including street lights paid by the people requesting the installation or which are paid for by using district discretionary funds, pursuant to the resolution of the City Council dated September 20, 1994 or other resolution as may be adopted by the Council.

32. That all obligations for the payment of money by City departments and agencies, including grantees, shall be made in accordance with procedures established by the City Manager or his/her designee.

33. That no employee or elected official shall incur an obligation for capital, supplies, wages, or otherwise, unless an adequate appropriation has been made in the budget to meet the obligation and said obligation has been incurred in accordance with the accounting, legal, budgetary, purchasing, and Human Resources policies and procedures of the City.

34. That the Full-Time Equivalent (FTE) positions funded by the FY 2013 Budget, and those listed in the Authorized Staffing Table, shall constitute the authorized FTE positions for each department. Requests for changes and additions shall be approved by the City Manager and his/her designee and shall show the impact on the FY 2013 Budget and the estimated impact on expenditures for Fiscal Year 2013.

35. That any non-vacant classified employee position which is identified for abolishment upon adoption of the FY 2013 Budget, shall be funded until the earlier of October 14, 2012 or sufficient time for the Human Resources Department to carry out the provisions of the City Charter related to lay-offs.

36. That the compensation of Municipal Judges and substitute Associate Municipal Judges shall continue at the current level.

37. That the City Manager is hereby authorized to transfer any amount in the Salary Reserve appropriation, personal services appropriations, contingency appropriations, capital acquisition appropriations between departments within the General Fund or an Enterprise Fund (to the extent permitted by law), whether it is non-uniformed or uniformed salary expense, or capital expense, as necessary prior to closing the Fiscal Year 2013.

38. That based on the availability of funds the City Manager or his/her designee shall transfer on a monthly basis $12,500.00 from the cash balance of the Bridge Operations Fund to the Bridge Maintenance Fund; and transfer on an annual basis revenues derived from ground lease franchises, not to exceed Seventy One Thousand Nine Hundred Thirteen ($71,913.00) from the Bridge Operations Fund to the Bridge Maintenance Fund. Any remaining balance shall be transferred to the General Fund, except for the Twenty Five Thousand Dollars ($25,000.00) Unreserved Balance and any required cash which must be maintained pursuant to any bridge revenue bond covenants or other debt financing.

39. That all non-expended appropriations in the General Fund and Enterprise Funds shall lapse at the end of Fiscal Year 2013, unless reviewed and approved not to lapse by the City Manager or his/her designee.

40. That within forty-five (45) days after the close of each fiscal quarter, the City Manager or his/her designee shall provide a quarterly report to City Council regarding the status and year-end projection of the budget.

41. That the City shall charge the maximum allowable interest rate and impose the maximum allowable penalty pursuant to State or Federal laws, on any amounts past due to the City. Any amounts that are one hundred twenty (120) days past due will be reported to the Credit Bureau, in accordance with State and Federal law, and will be turned over to the City Attorney or a collection agency for collection or the proper disposition.

42. That the annual parking meter revenue in account number 404020 (Parking Meter Revenue) shall be allocated on a monthly basis to a restricted account called Plaza Theater Sinking Fund in the Debt Service Fund to satisfy debt requirements for the fiscal year, that the City Manager or his/her designee be authorized to appropriate additional funding from this account for the replacement of parking meters upon approval of the City Manager of a meter replacement program based on availability of funds in this account, and that all funds exceeding the debt service requirement and meter replacement capital requirements for the fiscal year be deposited to the General Fund.

43. That monies that the City receives from licenses, fees, fines, and other charges for services shall be analyzed to determine if the City is recovering the cost of providing such services. Recommendations shall be made to the City Manager or his/her designee for any revisions to licenses, fees, fines, and other charges.

44. That appropriation control for expenditures shall be at the Object Level.

45. That **Schedule A** amends revenues and appropriations to the City Manager's filed budget; **Schedule B** amends staffing tables to the City Manager's filed budget and Schedule B-1 sets forth the employee classifications eligible for certification pay; **Schedule C** sets forth fees and formulas for calculating certain fees that are to be charged by the City for the goods and services it provides; **Schedule D** contains Appendix A, as referenced by the Classification and Compensation Plan, Ordinance 8064, as amended; and **Schedule E** sets forth the list of and approved budget for annualized computer software and hardware and computer software and hardware which may be purchased as a sole source. For any programs, activities, presentations, classes or services that have a fee range listed within Schedule C, the department head shall determine and charge a fee within the stated range for each particular activity, presentation, class or service in the amount that will recover the City's costs, as reviewed and approved by the City Manager or his/her designee. Any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council.

46. That the City Manager and his/her designee is authorized to determine when it is

practicable for the City to accept payments by credit card of a fee, fine, court cost, or other charge in accordance with City Ordinance no. 15051. Service charges added to the payment shall be in conformity with state statutory requirements and will be in such amount(s) as listed in Schedule C, provided that in the event that bank charges imposed on the City relating to credit card acceptance increase during the fiscal year, the City Manager is authorized to increase the service charge amount(s), so as to cover the City's increased costs.

47. That the Department of Aviation shall be authorized to collect fees to recover costs, as set forth in Schedule C, relating to its duties in connection with a) the conduct of criminal history background checks and the issuance of identification badges and replacement badges and b) the Perishable Cargo Facility, and the Department shall collect the fees authorized in prior resolutions of the City Council for hangars, tie-downs, storage, and heavy aircraft parking, and for public parking at the Airport in the amounts as set forth in Schedule C attached hereto and that Schedule C shall be the controlling resolution for the establishment of the specific amounts of these fees.

48. That in addition to City created programs, activities, presentations, classes ("City programs") and City produced or supported publications that are offered to the public in conjunction with the missions of the various departments for which the fees are separately established in Schedule C, the Council authorizes City department directors to create and offer new City programs and publications, on a trial or temporary basis, as may be of benefit to the public and as the directors may deem appropriate and within his/her department's capacity for providing new City programs or publications. The fee for participation in each such new City program or the cost to obtain such a publication shall be established in an amount that will recover the City's costs to present each such City Program or provide the publication, as reviewed and approved by the City Manager or his/her designee. The City Manager or his/her designee shall maintain a list of all fees approved pursuant to this paragraph, which shall be made available to the public.

49. That the Council sets the level of City funding support to persons and organizations seeking such support for parades that fulfill a public purpose in accordance with the process, criteria and other provisions of Section 13.36.050 E of the City Code, in an amount not to exceed $146,180.00, and that the City Manager is authorized to equitably allocate such funding among the qualified applicants and sign funding agreements with such applicants.

50. That the Council sets the maximum level of funding for the Parks and Recreation Department's needs assessment scholarship program, as may be established by ordinance, in the amount of $100,000.00, with a maximum benefit per child of $150.00, for Fiscal Year 2013.

51. That the Council authorizes the conduct of the Holiday Parade and Tree Lighting as a program event within the Parks and Recreation Department; authorizes funding for the event as established within the City's adopted budget; authorizes the City Manager to determine and approve participation in the event by other City departments and personnel; and authorizes the Parks and Recreation Department to charge the entry fee as set forth in Schedule C to non-City persons and organizations who submit entries in the parade.

52. That the City Manager or his/her designee be authorized to appropriate funds not

to exceed $1,200,000.00 from the restricted account called Red Light Camera Fund for the purpose of Public/Traffic Safety programming as permitted by state law, as deemed necessary by the City Manager and upon the availability of funds.

53. That the City Manager is authorized to revise appropriate budgets within departments to provide for changes of functions and reorganization of departments approved by City Council, to include the transfer of functions, duties and related budgets between departments.

54. That the Director of Aviation be authorized to establish a Premium Parking program, as approved by the City Manager, at the airport for public parking at the premium fees set forth in **Schedule C** for a maximum of 50 parking spaces which will allow spaces to be reserved in advance by members of the general public.

55. That the Director of the Aviation Department or his/her designee be authorized to establish a program, as approved by the City Manager, whereby the Director or his/her designee may provide gratis airport parking passes as appropriate for the promotion of the airport as the premier gateway for air transportation for the El Paso region. The total value of all gratis parking passes provided under this program during FY 2013 shall not exceed $2,000.00.

56. That the City Manager be authorized to appropriate funds from the capital project fund in an amount not to exceed $400,000.00 for the procurement of a specialized dental van for the Public Health Department, which cost will be capitalized and payment budgeted annually from the incremental dental service revenues over a period not to exceed the life of the assets.

57. That the City Manager be authorized to appropriate funds in the enterprise fund in an amount not to exceed $368,500.00 for the procurement of parking meters for the International Bridge Department, which cost will be capitalized and payment budgeted annually from the incremental parking meter revenues over a period not to exceed the life of the assets.

58. That the City Manager be authorized to negotiate, award and enter into agreements and other documents on behalf of the City for the annualized computer licenses and maintenance of software and hardware specified in **Schedule E**, and any software or hardware that are available only from one source pursuant to applicable laws, in amounts not to exceed the amounts in the FY2013 approved budget and set forth in **Schedule E**; provided, however, that such all such agreements are in compliance with law and shall be approved as to form by the City Attorney.

59. That the City Council will allow the Public Service Board and the El Paso Water Utilities to use the fire hydrants in conjunction with requiring developer dedications or payments for the costs of the fire hydrants and together with the value of the use of City right-of-way in conjunction with system operation and functions by the Public Service Board and the El Paso Water Utilities, they are in exchange for all charges and costs owed by the City for water used by the City for firefighting purposes, and this provision supersedes all prior resolutions of the City Council regarding this matter.

60. That any non-expended funds in the personal services appropriations allocated to the Mayor and each City Council representatives at the end of Fiscal Year 2012 shall be allocated to the discretionary fund of each respective City Council representative and Mayor in FY2013.

61. That the City Manager is authorized to establish or amend the budget for the Parkland dedication fees special fund for FY2013, provided that such funds are committed and used in compliance with applicable city ordinances.

62. That the City Manager or his/her designee shall immediately file, or cause to be filed a true copy of the FY 2013 Budget and a copy of this Resolution in the offices of the City Clerk and the County Clerk of El Paso, and post the same on the City's website.

PASSED AND APPROVED this 21st day of August 2012.

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:

Lynly Leeper, Chief Budget Officer
Office of Management and Budget
Department of the City Manager

CITY CLERK DEPT.
2012 AUG 22 PM 3:24

12-1056-007/PL#121951/FY2013 BUDGET RESOLUTION/BAO

## SCHEDULE A
## REVENUES AND APPROPRIATIONS
## CHANGES TO THE PROPOSED BUDGET FY 2013

**BEGINNING PROPOSED ALL FUNDS REVENUES/APPROPRIATIONS** **753,676,763**

**BEGINNING PROPOSED GENERAL FUND REVENUE** 335,123,340

| Department | Dept ID | Account | Account Description | Inc / (Decrease) |
|---|---|---|---|---|
| **Non-Departmental** | 99010335 | 401000 | PROPERTY TAX REVENUE | 2,776,830 |
| | 99010335 | 406021 | INTERLOCAL TAX COLLECTION | 82,726 |
| | 99010335 | 405080 | PASSENGER FACILITY CHARGES | (2,500,000) |
| **TOTAL REVISIONS TO THE GENERAL FUND REVENUE** | | | | 359,556 |
| **REVISED GENERAL FUND REVENUE** | | | | **335,482,896** |

**BEGINNING PROPOSED GENERAL FUND APPROPRIATIONS** 335,123,340

| Department | Dept ID | Account | Account Description | Inc / (Decrease) |
|---|---|---|---|---|
| **City Development** | 28000120 | 505200 | COMMUNITY SERVICE PROJECTS | (50,000) |
| **Tax Office** | 06010022 | 502109 | EXTERNAL LEGAL COUNSEL SERVICE | 325,000 |
| | 06010023 | 504406 | OTHER SERVICES/CHARGES | 59,926 |
| **Parks and Recreation** | 51010371 | 501XXX | VARIOUS SALARY ACCOUNTS | 90,000 |
| | 51010371 | 502404 | OFFICE EQUIPMENT-LEASES | 500 |
| | 51010371 | 503100 | OFFICE SUPPLIES | 800 |
| | 51010371 | 503101 | EQUIPMENT PURCHASE UNDER 500 | 340 |
| | 51010371 | 503115 | FOOD AND BEVERAGES SUPPLIES | 150 |
| | 51010371 | 503116 | RECREATIONAL SUPPLIES | 1,220 |
| | 51010371 | 503120 | UNIFORMS AND APPAREL SUPPLIES | 90 |
| | 51010371 | 503302 | DATA PROCESS EQP $500-4,999.99 | 3,400 |
| **City Manager** | 15010020 | 501XXX | VARIOUS SALARY ACCOUNTS | (20,615) |
| | 15010704 | 501XXX | VARIOUS SALARY ACCOUNTS | (133,269) |
| | 15010705 | 502213 | TEMP EMPLOYEE SVCS CONTRACTS | 25,000 |
| **Department of Transportation** | 32010159 | 501XXX | VARIOUS SALARY ACCOUNTS | (68,468) |
| **Engineering** | 35010043 | 501XXX | VARIOUS SALARY ACCOUNTS | 68,468 |
| **Fire** | 22010090 | 501XXX | VARIOUS SALARY ACCOUNTS | (18,151) |
| | 22010104 | 501XXX | VARIOUS SALARY ACCOUNTS | (37,710) |
| | 22010320 | 501XXX | VARIOUS SALARY ACCOUNTS | 18,152 |
| **General Services** | 31010325 | 501XXX | VARIOUS SALARY ACCOUNTS | (1) |
| **Health** | 41010142 | 501XXX | VARIOUS SALARY ACCOUNTS | (1,667) |
| **Non-Departmental** | 99010273 | 502101 | APPRAISAL SERVICES | (302,200) |
| | 99010273 | 504405 | OPERATING CONTINGENCY RESERVE | 276,829 |
| | 99500020 | 501XXX | VARIOUS SALARY ACCOUNTS | 121,762 |
| **TOTAL REVISIONS TO THE GENERAL FUND APPROPRIATIONS** | | | | 359,556 |
| **TOTAL REVISED GENERAL FUND APPROPRIATIONS** | | | | **335,482,896** |

**SCHEDULE A**
**REVENUES AND APPROPRIATIONS**
**CHANGES TO THE PROPOSED BUDGET FY 2013**
**ALL FUNDS**

| Fund/Department | | Dept ID | Account | Account Description | Inc / (Decrease) |
|---|---|---|---|---|---|
| 07193 | SAFER | 22150024 | 406000 | FEDERAL GRANT PROCEEDS | 758,177 |
| 15468 | PS-Red Light Camera Violations | 21010050 | 404067 | RED LIGHT CAMERA VIOLATIONS | 17,500 |
| 40403 | Environmental Services - Operating | 34010289 | 407002 | FUND BALANCE TRANSFERS | 756,892 |
| 40499 | Environmental Services - Capital | 34010289 | 407000 | INTERFUND TRANSFERS | (500,000) |
| 40345 | Sun Metro General Operations | 60600006 | 402000 | OTHER FRANCHISE FEES | (31,700) |
| | | 60600006 | 403059 | NON-TRANSPORTATION REVENUE | (2,000) |
| | | 60600008 | 403050 | FARE BOX REVENUE | (9,146) |
| | | 60600012 | 402000 | OTHER FRANCHISE FEES | 31,700 |
| | | 60600012 | 403059 | NON-TRANSPORTATION REVENUE | 2,000 |
| 40101 | Airport Cost Centers | 62620005 | 403021 | AIRPORT LA PLACITA REVENUES | (60,000) |
| 40107 | Airport Restricted Funds | 62620017 | 403035 | GROUND RENTALS | (72,000) |
| 40110 | Hawkins Plaza | 62620035 | 403003 | AIRPORT BUILDING LEASE REVENUE | 397,132 |
| | | 62620035 | 405067 | REIMBURSED EXPENDITURES | 159,797 |
| 06226 | G410906 TDH Immunizations | 41150020 | 406001 | STATE GRANT PROCEEDS | (32,110) |
| 06230 | DSHS Regional Planning | 41150022 | 406001 | STATE GRANT PROCEEDS | (28,591) |
| 06339 | G410922 Bio Terrorism - Lab | 41150015 | 406001 | STATE GRANT PROCEEDS | (150,836) |
| 06340 | G410925 OPHP Bio Terrorism | 41150023 | 406001 | STATE GRANT PROCEEDS | 112,160 |
| | | 41150023 | 406001 | STATE GRANT PROCEEDS | 150,836 |
| 20100 | Non-Departmental | 99200101 | 401000 | PROPERTY TAX REVENUE | 235,135 |
| 07414 | Non-Departmental | 99010335 | 401000 | PROPERTY TAX REVENUE | 883,530 |
| 27503 | P540010CTY City Capital Outlay | 28000120 | 404306 | SALES TO THE PUBLIC | 150,000 |
| **TOTAL REVISIONS TO THE ALL FUNDS REVENUE** | | | | | 2,768,476 |
| **REVISED ALL FUNDS REVENUE** | | | | | **756,804,795** |

| Fund/Department | | Dept ID | Account | Account Description | Inc / (Decrease) |
|---|---|---|---|---|---|
| 15468 | PS-Red Light Camera Violations | 21010050 | 503100 | OFFICE SUPPLIES | 5,000 |
| | | 21010050 | 503104 | SUPPLIES COMPUTER EQUIPMENT | 4,500 |
| | | 21010050 | 503123 | SAFETY GEAR | 8,000 |
| 27503 | P540010CTY City Capital Outlay | 28000120 | 502215 | OUTSIDE CONTRACTS - NOC | 150,000 |
| 07411 | 1% PEG Cable Fee | 99500020 | 501XXX | VARIOUS SALARY ACCOUNTS | (121,762) |
| | | 99500020 | 507002 | FUND BALANCE TRANSFERS | 121,762 |
| 40403 | Environmental Services - Operating | 34010286 | 501XXX | VARIOUS SALARY ACCOUNTS | 37,710 |
| | | 34010291 | 501XXX | VARIOUS SALARY ACCOUNTS | 165,648 |
| | | 34010294 | 501XXX | VARIOUS SALARY ACCOUNTS | 53,534 |
| | | 34010287 | 502215 | OUTSIDE CONTRACTS NOC | 500,000 |
| 40499 | Environmental Services - Capital | 34010289 | 508000 | LAND | (50,000) |
| | | 34010289 | 508027 | CONSTRUCTION (CWIP) | (450,000) |
| 45202 | General Services, Internal Service | 37370155 | 501XXX | VARIOUS SALARY ACCOUNTS | 1,252 |
| | | 37370510 | 501XXX | VARIOUS SALARY ACCOUNTS | (1,252) |
| 07193 | SAFER | 22150024 | 501XXX | VARIOUS SALARY ACCOUNTS | 758,177 |
| 06339 | G410922 Bio Terrorism - Lab | 41150015 | 501XXX | VARIOUS SALARY ACCOUNTS | (150,836) |
| 06226 | G410906 TDH Immunizations | 41150020 | 501XXX | VARIOUS SALARY ACCOUNTS | (32,110) |
| 06230 | DSHS Regional Planning | 41150022 | 501XXX | VARIOUS SALARY ACCOUNTS | (28,091) |
| | | 41150022 | 504412 | SEMINARS CONTINUING EDUCATION | (500) |
| 06340 | G410925 OPHP Bio Terrorism | 41150023 | 501XXX | VARIOUS SALARY ACCOUNTS | 177,989 |
| | | 41150023 | 502112 | INTERPRETER SERVICES | 1,000 |
| | | 41150023 | 502215 | OUTSIDE CONTRACTS NOC | 56,630 |
| | | 41150023 | 503100 | OFFICE SUPPLIES | (700) |

**SCHEDULE A**
**REVENUES AND APPROPRIATIONS**
**CHANGES TO THE PROPOSED BUDGET FY 2013**
**ALL FUNDS - Continued**

| Fund/Department | | Dept ID | Account | Account Description | Inc / (Decrease) |
|---|---|---|---|---|---|
| 06340 | G410925 OPHP Bio Terrorism | 41150023 | 503105 | DESKTOP SOFTWARE SUPPLIES | (1,098) |
| | | 41150023 | 503112 | CLINICAL/MEDICAL SUPPLIES | 300 |
| | | 41150023 | 503302 | DATA PROCESS EQP $500-4,999 | (1,013) |
| | | 41150023 | 503303 | OTHER EQUIPMENT $500-4,999 | (5,100) |
| | | 41150023 | 503304 | FURNITURE & EQUIP LESS $500 | (1,360) |
| | | 41150023 | 504002 | PAGING SERVICES | (1,200) |
| | | 41150023 | 504201 | TRAVEL EXPENSES - EMPLOYEES | 9,900 |
| | | 41150023 | 504415 | INDIRECT COST EXPENDITURES | 14,848 |
| | | 41150023 | 508008 | MAJOR OFFICE EQUIP & APPLIANCE | 12,800 |
| 11714 | TX-90-X893 Formula 5307 FY10 | 60600001 | 501XXX | VARIOUS SALARY ACCOUNTS | (96,770) |
| 40345 | Sun Metro General Operations | 60600006 | 501XXX | VARIOUS SALARY ACCOUNTS | (160,405) |
| | | 60600006 | 502227 | PUBLIC ACCESSES MAINT CONTRACT | (125,000) |
| | | 60600006 | 502231 | BUS SHELTER CLEANING | (530,509) |
| | | 60600006 | 502412 | LAND - LEASES | (1,800) |
| | | 60600006 | 502413 | COPIER CONTRACT SERVICES | (500) |
| | | 60600006 | 504000 | PHONE | (890) |
| | | 60600006 | 504002 | PAGING SERVICES | (1,410) |
| | | 60600008 | 501XXX | VARIOUS SALARY ACCOUNTS | (99,192) |
| | | 60600010 | 501XXX | VARIOUS SALARY ACCOUNTS | (41,807) |
| 11714 | TX-90-X893 Formula 5307 FY10 | 60600012 | 501XXX | VARIOUS SALARY ACCOUNTS | 54,383 |
| | | 60600012 | 502215 | OUTSIDE CONTRACTS NOC | 28,000 |
| | | 60600012 | 502227 | PUBLIC ACCESSES MAINT CONTRACT | 125,000 |
| | | 60600012 | 502229 | OFFICE EQUIP MAINT CONTRACTS | 172,970 |
| | | 60600012 | 502231 | BUS SHELTER CLEANING | 530,509 |
| | | 60600012 | 502412 | LAND - LEASES | 1,800 |
| | | 60600012 | 502413 | COPIER CONTRACT SERVICES | 1,500 |
| | | 60600012 | 503100 | OFFICE SUPPLIES | 4,500 |
| | | 60600012 | 504000 | PHONE | 3,550 |
| | | 60600012 | 504002 | PAGING SERVICES | 2,810 |
| | | 60600012 | 504201 | TRAVEL EXPENSES - EMPLOYEES | 4,000 |
| | | 60600012 | 504412 | SEMINARS CONTINUING EDUCATION | 1,500 |
| | | 60600012 | 506000 | CITY GRANT MATCH | 47,836 |
| 40345 | Sun Metro General Operations | 60600013 | 501XXX | VARIOUS SALARY ACCOUNTS | 70,779 |
| 40101 | Airport Cost Centers | 62620001 | 501XXX | VARIOUS SALARY ACCOUNTS | (43,287) |
| | | 62620001 | 507001 | INTRAFUND TRANSFERS | (60,000) |
| 40107 | Airport Restricted Funds | 62620017 | 507002 | INTRAFUND TRANSFERS | (72,000) |
| 40110 | Hawkins Plaza | 62620035 | 502104 | AUDIT SERVICES | 1,000 |
| | | 62620035 | 502109 | EXTERNAL LEGAL COUNSEL SERVICE | 50,000 |
| | | 62620035 | 502115 | MANAGEMENT CONSULTING SERVICES | 15,000 |
| | | 62620035 | 502204 | ENVIRONMENTAL CONTRACTS | 12,000 |
| | | 62620035 | 502215 | OUTSIDE CONTRACTS - NOC | 2,000 |
| | | 62620035 | 502226 | BLDGS/FACILITIES MAINT CONTRAC | 35,500 |
| | | 62620035 | 503113 | LAND MAINTENANCE SUPPLIES | 500 |
| | | 62620035 | 503117 | EQUIP MAINT SUP-LOW COST ITEM | 500 |
| | | 62620035 | 503122 | MAINTENANCE SUPPLIES/PARTS NOC | 500 |
| | | 62620035 | 503202 | LAND/LANDSCAPING - MAINT & REP | 9,600 |
| | | 62620035 | 503203 | PUBLIC ACCESSES-MAINT & REP | 1,000 |
| | | 62620035 | 504100 | ELECTRICITY | 6,000 |
| | | 62620035 | 504101 | WATER | 17,160 |
| | | 62620035 | 504402 | GENERAL LIABILITY INSURANCE EX | 1,200 |
| | | 62620035 | 504406 | OTHER SERVICES/CHARGES EXPENSE | 45,000 |
| | | 62620035 | 504409 | PROPERTY INSURANCE EXPENSE | 6,000 |
| | | 62620035 | 504423 | AIRPORT COMMISSIONS EXPENSE | 25,880 |
| | | 62620035 | 507001 | INTRAFUND TRANSFERS | 328,089 |
| 40101 | Airport Cost Centers | 62620044 | 501XXX | VARIOUS SALARY ACCOUNTS | 43,287 |
| 20100 | Non-Departmental | 99200101 | 401000 | PROPERTY TAX REVENUE | 235,135 |
| 07414 | Non-Departmental | 99010335 | 507000 | INTERFUND TRANSFERS | 883,530 |
| **TOTAL REVISIONS TO ALL FUNDS APPROPRIATIONS** | | | | | 2,768,476 |
| **TOTAL REVISED ALL FUNDS APPROPRIATIONS** | | | | | **756,804,795** |

**SCHEDULE B**
**STAFFING TABLE**
**CHANGES TO THE PROPOSED BUDGET FY 2013**

| CHARTFIELD CODE | JOB CODE | TITLE | | |
|---|---|---|---|---|
| **General Fund** | | | | |
| **Human Resources** | | | | |
| 99100263-45123-04001 | 10510 | Departmental HR Manager | Delete | (1.00) |
| 99100263-45123-04001 | 10515 | Human Resources Business Partner | Add | 1.00 |
| **City Manager** | | | | |
| 15010704-01101-15000 | 10000 | Deputy City Manager for Mobility Services | Add | 0.10 |
| 15010704-01101-15000 | 10000 | Deputy City Manager | Delete | (0.72) |
| **Fire** | | | | |
| 22010104-01101-22000 | UNC01 | (Con) Fire Code Compliance Inspector | Delete | (1.00) |
| 22010090-01101-22000 | 10330 | Procurement Analyst | Add | 0.50 |
| 22010320-01101-22050 | UNC01 | Contract Professional | Add | 0.50 |
| 22010090-01101-22000 | UNC01 | Contract Professional | Delete | (1.00) |
| **Department of Transportation** | | | | |
| 32010159-01101-32000 | 12065 | Business and Financial Manager | Delete | (1.00) |
| **Engineering** | | | | |
| 35010043-01101-35000 | 12065 | Business and Financial Manager | Add | 1.00 |
| **Public Health** | | | | |
| 41010142-01101-41000 | 22130 | Clinical Assistant | Delete | (0.05) |
| 41010142-01101-41000 | 22110 | Licensed Vocational Nurse | Delete | (0.05) |
| 41010142-01101-41000 | 22090 | Public Health Nurse | Add | 0.05 |
| **Parks and Recreation** | | | | |
| 51010371-01101-51000 | 16210 | Recreation Specialist | Add | 1.00 |
| 51010371-01101-51000 | 16120 | Recreation Program Supervisor | Add | 1.00 |
| **Non-Departmental** | | | | |
| 99500020-01101-99000 | 030099 | (Con) Media Specialist | Add | 2.00 |
| **All Funds** | | | | |
| **Fire** | | | | |
| 22150024-07193-22000-EMW-2011-FH-00503 | 73320 | Firefighter | Add | 20.00 |
| 34010286-40403-34000 | UNC01 | (Con) Fire Code Compliance Inspector | Add | 1.00 |
| **Environmental Services** | | | | |
| 34010289-40403-34000 | 11310 | Business and Customer Service Manager | Delete | (1.00) |
| 34010289-40403-34000 | 19210 | Administrative Services Manager | Add | 1.00 |
| 34010291-40403-34000 | 17810 | Solid Waste Division Supervisor | Add | 2.00 |
| 34010291-40403-34000 | 17825 | Lead Solid Waste Truck Driver | Add | 2.00 |
| 34010294-40403-34000 | 18570 | General Service Worker | Add | 2.00 |
| **Public Health** | | | | |
| 41150015-06339-41000-G411222 | 11130 | Secretary | Delete | (1.00) |
| 41150023-06340-41000-G411322 | 11130 | Secretary | Add | 1.00 |
| 41150015-06339-41000-G411222 | 13225 | Microbiologist | Delete | (1.00) |
| 41150023-06340-41000-G411322 | 13225 | Microbiologist | Add | 1.00 |
| 41150015-06339-41000-G411222 | 13226 | Senior Microbiologist | Delete | (1.00) |
| 41150023-06340-41000-G411322 | 13226 | Senior Microbiologist | Add | 1.00 |
| 41150020-06226-41000-G411306 | 22130 | Clinical Assistant | Delete | (0.95) |
| 41150020-06226-41000-G411306 | 22110 | Licensed Vocational Nurse | Delete | (0.95) |
| 41150023-06340-41000-G411325 | 11110 | Administrative Assistant | Add | 1.00 |
| 41150020-06226-41000-G411306 | 22090 | Public Health Nurse | Add | 0.95 |

## SCHEDULE B
## STAFFING TABLE
## CHANGES TO THE PROPOSED BUDGET FY 2013

| CHARTFIELD CODE | JOB CODE | TITLE | | |
|---|---|---|---|---|
| **Convention and Performing Arts Center** | | | | |
| 57010270-15707-57000 | 10000 | Deputy City Manager | Delete | (0.01) |
| **Mass Transit - Sun Metro** | | | | |
| 60600006-40345-P6011 | 18650 | Electronics Technician | Delete | (1.00) |
| 60600012-40345-P6011 | 18650 | Electronics Technician | Add | 1.00 |
| 60600006-40345-P6013 | 14250 | Transit Supervisor | Delete | (1.00) |
| 60600012-40345-P6013 | 14250 | Transit Supervisor | Add | 1.00 |
| 60600006-40345-P6013 | 18540 | Trades Helpler | Delete | (1.00) |
| 60600012-40345-P6013 | 18540 | Trades Helpler | Add | 1.00 |
| 60600006-40345-P6013 | 18540 | Trades Helpler | Delete | (1.00) |
| 60600012-40345-P6013 | 18540 | Trades Helpler | Add | 1.00 |
| 60600010-40345-P6011 | 040099 | (Con) Support Services II | Delete | (0.25) |
| 60600012-40345-P6011 | 040099 | (Con) Support Services II | Add | 0.25 |
| 60600012-11714-P6004-G600546 | 030099 | (Con) Grants Planner | Delete | (1.00) |
| 60600001-11714-P6004-G600546 | 030099 | (Con) Grants Planner | Add | 1.00 |
| 60600012-11714-P6004-G600546 | 12230 | Accountant | Delete | (1.00) |
| 60600001-11714-P6004-G600546 | 12230 | Accountant | Add | 1.00 |
| 60600012-11714-P6004-G600546 | 12240 | Associate Accountant | Delete | (0.50) |
| 60600001-11714-P6004-G600546 | 12240 | Associate Accountant | Add | 0.50 |
| 60600012-11714-P6004-G600546 | 13610 | Traffic Engineer | Delete | (0.10) |
| 60600001-11714-P6004-G600546 | 13610 | Traffic Engineer | Add | 0.10 |
| 60600012-11714-P6004-G600546 | 14255 | Senior Service Planner | Delete | (0.50) |
| 60600001-11714-P6004-G600546 | 14255 | Senior Service Planner | Add | 0.50 |
| 60600012-11714-P6014-G600546 | 13610 | Traffic Engineer | Delete | (0.90) |
| 60600012-11714-P6010-G600546 | 13610 | Traffic Engineer | Add | 0.90 |
| 60600012-40345-P6013 | 18520 | Facilities Maintenance Lead Worker | Add | 1.00 |
| 60600008-40345-P6006 | 14460 | Coach Operator Trainee | Delete | (1.00) |
| 60600001-40345-P6003 | 19210 | Administrative Services Manager | Delete | (1.00) |
| 60600001-40345-P6003 | 12065 | Business and Financial Manager | Add | 1.00 |
| **Airport** | | | | |
| 62620001-40101-62000 | 11110 | Administrative Assistant | Delete | (1.00) |
| 62620044-40101-62000 | 11110 | Administrative Assistant | Add | 1.00 |
| **Non-Departmental** | | | | |
| 99500020-07411-99000 | 030099 | (Con) Media Specialist | Delete | (2.00) |

## SCHEDULE B1

3.12 CERTIFICATION PAY

A certification pay program is hereby established and the City Manager is authorized to determine if or when the program will be utilized, and when it shall cease. Employees who are receiving certification pay granted pursuant to Ordinance 8064, as amended, on the effective date of this ordinance shall continue to be eligible to receive such certification pay through August 31, 2012. Effective September 1, 2012 determinations of eligibility to receive certification pay will be made each year by the City Council at the recommendation of the City Manager in the annual budget resolution. Each year those employees who are eligible, if any, will be set forth in a schedule attached to the annual budget resolution. The purpose of the program is to provide an incentive to employees to earn and maintain certifications that can be used in the effective and efficient delivery of core business services. (Passed 02/24/09 and Amended 3/6/12)

A) **Eligibility.** Employees in the following job classifications are eligible to receive certification pay:

13320 Civil Engineer Associate
13370 Electrical Engineer Associate
13570 Mechanical Engineering Associate
13815 Engineering Lead Technician
13820 Engineering Senior Technician
13830 Engineering Technician
17130 Chief Building Inspector
17210 Building Inspector Supervisor
17215 Building Combination Inspector Supervisor
17220 Building Inspector
17225 Building Combination Inspector
17230 Electrical Inspector Supervisor
17240 Electrical Inspector
17250 Mechanical & Plumbing Inspector Supervisor
17260 Plumbing Inspector
17270 Mechanical Inspector
17280 Landscape Inspector
17340 Chief Plans Examiner
17343 Senior Plans Examiner
17350 Building Plans Examiner
17360 Mechanical & Plumbing Plans Examiner
17370 Electrical Plans Examiner
17380 Landscape Plans Examiner

B) **Listing of Approved Certificates.** The following certifications are the only recognized certificates eligible for payment of certification pay:

Commercial Building Inspector
Commercial Electrical Inspector
Commercial Plumbing Inspector
Commercial Mechanical Inspector
Building Plans Examiner
Electrical Plans Inspector
Mechanical Plans Examiner
Plumbing Plans Examiner
Residential Combination Inspector
Residential Plan Review
Commercial Combination Inspector
Accessibility Inspector/Plans Examiner
Commercial Energy Inspector
Residential Energy Inspector/Plans Examiner
Certified Building Official
Fire Inspector I
Fire Inspector II
Fire Plans Examiner
Green Building Technologies

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| 1 | All Departments | 405063 | Public Information Act | Paper Records-Standard size(50 or fewer pgs) +postage and shipping or fax charge | $0.10 |
| 2 | All Departments | 405063 | Public Information Act | Paper Records-Standard size(50+ pgs) + personnel charge, overhead charge, actual misc. supplies, postage and shipping or fax charge | $0.10 |
| 3 | All Departments | 405063 | Public Information Act | Paper Records-non standard size | |
| 4 | All Departments | 405063 | Public Information Act | Blue prints | |
| 5 | All Departments | 405063 | Public Information Act | 18" x 24" | $1.60 |
| 6 | All Departments | 405063 | Public Information Act | 24" x 36" | $1.80 |
| 7 | All Departments | 405063 | Public Information Act | 30" x 42" | $2.00 |
| 8 | All Departments | 405063 | Public Information Act | 42" x 4" | $2.00 |
| 9 | All Departments | 405063 | Public Information Act | 42" x 5" | $2.20 |
| 10 | All Departments | 405063 | Public Information Act | 42" x 6" | $2.40 |
| 11 | All Departments | 405063 | Public Information Act | 42" x 7" | $2.60 |
| 12 | All Departments | 405063 | Public Information Act | 42" x 8" | $2.80 |
| 13 | All Departments | 405063 | Public Information Act | + postage, shipping, and misc supplies | |
| 14 | All Departments | 405063 | Public Information Act | Large Bond Copies | |
| 15 | All Departments | 405063 | Public Information Act | 12" x 18" | $1.10 |
| 16 | All Departments | 405063 | Public Information Act | 18" x 24" | $1.10 |
| 17 | All Departments | 405063 | Public Information Act | 24" x 36" | $1.70 |
| 18 | All Departments | 405063 | Public Information Act | 42" x 30" | $1.70 |
| 19 | All Departments | 405063 | Public Information Act | + postage, shipping, and misc supplies | |
| 20 | All Departments | 405063 | Public Information Act | Vellum copies | |
| 21 | All Departments | 405063 | Public Information Act | 24" x 36" | $2.45 |
| 22 | All Departments | 405063 | Public Information Act | + postage, shipping, and misc supplies | |
| 23 | All Departments | 405063 | Public Information Act | Other non standard size copies (per page) | $0.50 |
| 24 | All Departments | 405063 | Public Information Act | + personnel charge, overhead charge, postage, shipping, and misc supplies | |
| 25 | All Departments | 405063 | Public Information Act | Photographs (Police Department | |
| 26 | All Departments | 405063 | Public Information Act | 4" x 5" color print | $2.15 |
| 27 | All Departments | 405063 | Public Information Act | each additional print | $0.95 |
| 28 | All Departments | 405063 | Public Information Act | 5" x 7" color print | $2.20 |
| 29 | All Departments | 405063 | Public Information Act | each additional print | $1.00 |
| 30 | All Departments | 405063 | Public Information Act | 8" x 10" color print | $2.40 |
| 31 | All Departments | 405063 | Public Information Act | each additional print | $1.20 |
| 32 | All Departments | 405063 | Public Information Act | Polaroid color print | $2.75 |
| 33 | All Departments | 405063 | Public Information Act | each additional print | $1.55 |
| 34 | All Departments | 405063 | Public Information Act | 4" x 5" black & white print | $3.00 |
| 35 | All Departments | 405063 | Public Information Act | each additional print | $1.80 |
| 36 | All Departments | 405063 | Public Information Act | 5" x 7" black & white print | $3.25 |
| 37 | All Departments | 405063 | Public Information Act | each additional print | $2.05 |
| 38 | All Departments | 405063 | Public Information Act | 8" x 10" black & white print | $3.50 |
| 39 | All Departments | 405063 | Public Information Act | each additional print | $2.30 |
| 40 | All Departments | 405063 | Public Information Act | 4" x 5" black & white mug | $3.20 |
| 41 | All Departments | 405063 | Public Information Act | each additional print | $2.00 |
| 42 | All Departments | 405063 | Public Information Act | Polaroid black & white | $2.35 |
| 43 | All Departments | 405063 | Public Information Act | each additional print | $1.15 |
| 44 | All Departments | 405063 | Public Information Act | +postage, shipping, misc supplies | |
| 45 | All Departments | 405063 | Public Information Act | Computer and electronic document imaging printouts | |
| 46 | All Departments | 405063 | Public Information Act | Standard size + personnel, overhead, computer resource, computer programming, misc supplies, postage and handling | $0.10 |
| 47 | All Departments | 405063 | Public Information Act | Non-standard size + personnel, overhead, computer resource, computer programming, misc supplies, postage and handling | $0.50 |
| 48 | All Departments | 405063 | Public Information Act | Plotter media documents: + personnel, overhead, computer resource, computer programming, misc supplies, postage and handling | |
| 49 | All Departments | 405063 | Public Information Act | 8 1/2" x 11" prints | $0.24 |
| 50 | All Departments | 405063 | Public Information Act | 11" x 17" prints | $0.24 |
| 51 | All Departments | 405063 | Public Information Act | 18" x 24" prints | $0.48 |
| 52 | All Departments | 405063 | Public Information Act | 24" x 36" prints | $0.72 |
| 53 | All Departments | 405063 | Public Information Act | 36" x 42" prints | $0.96 |
| 54 | All Departments | 405063 | Public Information Act | Non-standard copies (microfilm, microfiche) + personnel, overhead, computer resource, computer programming, misc supplies, postage and handling | |
| 55 | All Departments | 405063 | Public Information Act | Standard | $0.10 |
| 56 | All Departments | 405063 | Public Information Act | Non-standard | $0.50 |
| 57 | All Departments | 405063 | Public Information Act | Media charge+ personnel, overhead charge, computer resources, computer programming, misc supplies, postage and handling | |
| 58 | All Departments | 405063 | Public Information Act | Diskette | $1.00 |
| 59 | All Departments | 405063 | Public Information Act | Computer magnetic tape | |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| 60 | All Departments | 405063 | Public Information Act | 4mm | $13.50 |
| 61 | All Departments | 405063 | Public Information Act | 8mm | $12.00 |
| 62 | All Departments | 405063 | Public Information Act | 9-track | $11.00 |
| 63 | All Departments | 405063 | Public Information Act | Data cartridge | |
| 64 | All Departments | 405063 | Public Information Act | 2000 series | $17.50 |
| 65 | All Departments | 405063 | Public Information Act | 3000 series | $20.00 |
| 66 | All Departments | 405063 | Public Information Act | 6000 series | $25.00 |
| 67 | All Departments | 405063 | Public Information Act | 9000 series | $35.00 |
| 68 | All Departments | 405063 | Public Information Act | 600A | $20.00 |
| 69 | All Departments | 405063 | Public Information Act | Tape Cartridge | |
| 70 | All Departments | 405063 | Public Information Act | 250 MB | $38.00 |
| 71 | All Departments | 405063 | Public Information Act | 525 MB | $45.00 |
| 72 | All Departments | 405063 | Public Information Act | VHS video cassette | $2.50 |
| 73 | All Departments | 405063 | Public Information Act | audio cassette | $1.00 |
| 74 | All Departments | 405063 | Public Information Act | Mylar | |
| 75 | All Departments | 405063 | Public Information Act | 3 mil / per linear feet | $0.85 |
| 76 | All Departments | 405063 | Public Information Act | 4 mil / per linear feet | $1.10 |
| 77 | All Departments | 405063 | Public Information Act | 5 mil / per linear feet | $1.35 |
| 78 | All Departments | 405063 | Public Information Act | Street code book | $29.30 |
| 79 | All Departments | 405063 | Computer programming charge | | $26.00/hour |
| 80 | All Departments | 405063 | Type of system | Mainframe | $10.00/minute; $.17/second |
| 81 | All Departments | 405063 | Type of system | Midrange | $ 1.50/minute; $0.03/second |
| 82 | All Departments | 405063 | Type of system | Client/Server | $ 2.20/hour; $0.04/minute |
| 83 | All Departments | 405063 | Type of system | PC or LAN | $ 1.00/hour; $0.02/minute |
| 84 | All Departments | 405063 | Fax charge | Local transmission | $0.10 per page |
| 85 | All Departments | 405063 | Fax charge | Long distance within 915 area code | $0.50 per page |
| 86 | All Departments | 405063 | Fax charge | Long distance outside 915 area code | $1.00 per page |
| 87 | All Departments | 405063 | Overhead charge | Includes the cost of depreciation | $3.00/hour; $0.05/minute |
| 88 | All Departments | 405063 | Personnel charge | See ordinance for guidance in how to assess this charge. | $15.00/hour; $0.25/minute |
| 89 | All Departments | 405063 | Notary fees | Administering an oath or affirmation with certificate and seal | $6.00 |
| 90 | All Departments | 405063 | Notary fees | A certificate under seal not otherwise provided for | $6.00 |
| 91 | All Departments | 405063 | Notary fees | A copy of a record or paper in the notary public's office | $ 0.50 for each page |
| 92 | All Departments | 405063 | Notary fees | Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition | $6.00 |
| 93 | All Departments | 505402 | Credit Card Fee | City-wide credit card fee | 1.98% |
| 94 | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP A** | |
| 95 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 521 Expired Meter | $25.00 |
| 96 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 503 Overtime Limit | $25.00 |
| 97 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 524 Hotel Zone-Parking | $25.00 |
| 98 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 512 Airport Limousine Zone | $25.00 |
| 99 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 526 Protruding into Buffer Zone | $25.00 |
| 100 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 504 Park on Bus or Taxi Stand | $25.00 |
| 101 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 525 Other Overtime - Contrary to Sign | $25.00 |
| 102 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 530 Passenger Loading Zone | $25.00 |
| 103 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 532 Loading Zone: General over 30 minutes | $25.00 |
| 104 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 533 Loading Zone: Commercial over 30 minutes | $25.00 |
| 105 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 534 More than one meter space | $25.00 |
| 106 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 535 Over 18" from Curb/Improper Proximity to Curb | $25.00 |
| 107 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 536 Loading Zone: Not commercial vehicle | $25.00 |
| 108 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 556 Within 30' of Stop Sign/ Stop Light | $25.00 |
| 109 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 564 Park-Funeral Zone | $25.00 |
| 110 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 567 Reserved Parking Space | $25.00 |
| 111 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 591 Police/Police Motorcycle Zone | $25.00 |
| 112 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 570 Alley-General Traffic Dist/Five Points/Not Loading | $25.00 |
| 113 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 571 Airport-Contrary to Signs or Markings | $25.00 |
| 114 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 572 Airport-Loading in Front of Terminal | $25.00 |
| 115 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 573 Airport-West of Terminal w/o Authorization | $25.00 |
| 116 | Municipal Clerk | 404056 | Parking Forfeits / Fines | Boot Fee | $50.00 |
| 117 | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP B** | |
| 118 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 551 Double Parking | $55.00 |
| 119 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 552 Wrong Side of street | $55.00 |
| 120 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 553 No Parking Zone | $55.00 |
| 121 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 574 Contrary to Angle Parking Signs | $55.00 |
| 122 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 575 Alongside/Opposite Street Excavation | $55.00 |
| 123 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 576 Violation of Street Cleaning/Construction of Signs | $55.00 |
| 124 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 577 Violation of Official Sign Prohibiting Parking | $55.00 |
| 125 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 578 News Media Zone | $55.00 |
| 126 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 579 Inspection Zone | $55.00 |
| 127 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 580 Covered Meter | $55.00 |
| 128 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 581 In Violation of Sign/Adjacent to School | $55.00 |
| 129 | Municipal Clerk | 404056 | Parking Forfeits / Fines | 582 In Violation of Sign/Narrow Street | $55.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **130** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 583 In Violation of Sign/One-Way Street | $55.00 |
| **131** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 584 Temporary No Parking Zone | $55.00 |
| **132** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 585 Adjacent to Safety Zone | $55.00 |
| **133** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 586 Yellow Curb Markings | $55.00 |
| **134** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 587 In-Designated Bike Lanes | $55.00 |
| **135** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 508 Parking within 20' of Fire Station | $55.00 |
| **136** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 509 Parking within 50' of Railroad Crossing | $55.00 |
| **137** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 548 Easement/Parkway | $55.00 |
| **138** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 559 Parking on Sidewalk | $55.00 |
| **139** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 560 Parking on crosswalk/w 20' crosswalk | $55.00 |
| **140** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 561 Parking within 15' of Fire Hydrant | $55.00 |
| **141** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 562 Obstruct by Improper Parking (alley) | $55.00 |
| **142** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 563 Blocking Driveway | $55.00 |
| **143** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 565 Parking on Median | $55.00 |
| **144** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 568 Parking on Bridge | $55.00 |
| **145** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 569 In Alleys Contrary to Sign | $55.00 |
| **146** | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP C** | |
| **147** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 555 Fire Lane | $150.00 |
| **148** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 589 Hazardous/Congested Place | $150.00 |
| **149** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 590 Within Intersection | $150.00 |
| **150** | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP D** | |
| **151** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 549/550/554 Handicapped Zone/No Permit/Blocking | $275.00 |
| **152** | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP E** | |
| **153** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 502 Parking Prohibited / Oversize | $225.00 |
| **154** | Municipal Clerk | 404056 | Parking Forfeits / Fines | **GROUP F** | |
| **155** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 510 Parking on City Property | $100.00 |
| **156** | Municipal Clerk | 404056 | Parking Forfeits / Fines | 511 In R-O-W Washing, Repairing Vehicle | $100.00 |
| **157** | Police | 405067 | Taxi Cab Operator Permits | Hearing Reimbursement - per day | $210.00 |
| **158** | Police | 403022 | Taxi Cab Operator Permits | Airport Sticker | $250.00 |
| **159** | Police | 404128 | Taxi Cab Operator Permits | Operating Permit | $165.00 |
| **160** | Police | 404128 | Taxi Cab Operator Permits | Operating Permit -Expansion of Fleet | $165.00 |
| **161** | Police | 404128 | Taxi Cab Operator Permits | Taxi Cab Zone Permit | $250.00 |
| **162** | Police | 404128 | Taxi Cab Operator Permits | Issue/replace permit taxi cab permit | $23.00 |
| **163** | Police | 404204 | Taxi Cab Operator Permits | Taxi Cab Inspections | $31.00 |
| **164** | Police | 404204 | Taxi Cab Operator Permits | Other Vehicle Inspections | $28.00 |
| **165** | Police | 404128 | Taxi Cab Operator Permits | International taxicab | $38.00 |
| **166** | Police | 404135 | Chauffeur Licenses | Chauffeur Lic Application | $15.00 |
| **167** | Police | 404135 | Chauffeur Licenses | Duplicate Chauffeur license | $10.00 |
| **168** | Police | 404147 | Limousines | Limousine permit | $150.00 |
| **169** | Police | 404147 | Limousines | Limousine application | $23.00 |
| **170** | Police | 404147 | Chartered Tour Limo Fee | Sightseeing & Charter | $38.00 |
| **171** | Police | 404147 | Chartered Tour Limo Fee | Vehicle with rated seating capacity of 1-10 seats | $38.00 |
| **172** | Police | 404147 | Chartered Tour Limo Fee | Vehicle with rated seating capacity of 11-20 seats | $75.00 |
| **173** | Police | 404147 | Chartered Tour Limo Fee | Vehicle with rated seating capacity of 21+ seats | $150.00 |
| **174** | Police | 404148 | Driverless rental fee | Rent a car | $150.00 |
| **175** | Police | 404129 | Alarm License | Security Alarm | 3 Years $69.00 |
| **176** | Police | 404129 | Alarm License | Signal Lane from Banks | $100.00 |
| **177** | Police | 405065 | Abandoned Auto | Towing | $49.50 |
| **178** | Police | 405065 | Impound Fee - Effective 12/20/2011 | Impound fee for any action that is taken by the or at the direction of the owner or operator of the facility and is necessary to preserve, protect, or service a vehicle stored or parked at the facility. | $20.00 |
| **179** | Police | 405065 | Abandoned Auto | Registered Letter of Notification | $50.00 |
| **180** | Police | 405065 | Abandoned Auto | Storage | $15.50/day, including day of pick up |
| **181** | Police | 405065 | Abandoned Auto | Storage, Large Vehicles | $35.00/day, including day of pick up |
| **182** | Police | 404203 | Towing Services Facilitation Fee | | $20.00 |
| **183** | Police | 404311 | Non-motorized vehicle for hire | License fee | $110.00 |
| **184** | Fire | 403120 | Ambulance Service Revenue | Base charge | $785.00 |
| **185** | Fire | 403120 | Ambulance Service Revenue | Additional fee above the base charges | $33.00 |
| **186** | Fire | 403120 | Ambulance Service Revenue | Specialty Care Transports (SCT) | $850.00 |
| **187** | Fire | 403120 | Ambulance Service Revenue | Hazmat scene, per hour per unit | $775.00 per unit assigned |
| **188** | Fire | 403120 | Ambulance Service Revenue | Comsar rescue/search, per hour per unit | $165 per hour per unit |
| **189** | Fire | 403120 | Ambulance Service Revenue | Mileage | $15.00 per mile |
| **190** | Fire | 403120 | Ambulance Service Revenue | Response fee | $143.00 |
| **191** | Fire | 403120 | Ambulance Service Revenue | Scene care | $65.00 |
| **192** | Fire | 403120 | Ambulance Service Revenue | Standby | $775 per hour contracted, without contract |
| **193** | Fire | 404201 | Fire Licenses | Aerosol products | $125.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **194** | Fire | 404201 | Fire Licenses | Aviation facilities | $125.00 |
| **195** | Fire | 404201 | Fire Licenses | Battery systems | $125.00 |
| **196** | Fire | 404201 | Fire Licenses | Blasting operations | $125.00 |
| **197** | Fire | 404201 | Fire Licenses | Blaster's license | $257.00 |
| **198** | Fire | 404201 | Fire Licenses | Blaster's license renewal | $125.00 |
| **199** | Fire | 404201 | Fire Licenses | Combustible dust-producing operations | $125.00 |
| **200** | Fire | 404201 | Fire Licenses | Combustible fibers | $125.00 |
| **201** | Fire | 404201 | Fire Licenses | Compressed gases | $125.00 |
| **202** | Fire | 404201 | Fire Licenses | Covered mall buildings | $125.00 |
| **203** | Fire | 404201 | Fire Licenses | Cryogenic fluids | $125.00 |
| **204** | Fire | 404201 | Fire Licenses | Explosives | $150.00 |
| **205** | Fire | 404201 | Fire Licenses | Flammable and combustible liquids | $125.00 |
| **206** | Fire | 404201 | Fire Licenses | Floor finishing | $125.00 |
| **207** | Fire | 404201 | Fire Licenses | For Use Permit | $125.00 |
| **208** | Fire | 404201 | Fire Licenses | Fruit and crop ripening | $125.00 |
| **209** | Fire | 404201 | Fire Licenses | Fumigation and thermal insecticidal fogging | $125.00 |
| **210** | Fire | 404201 | Fire Licenses | Hazardous materials | $205.00 |
| **211** | Fire | 404201 | Fire Licenses | HPM facilities | $205.00 |
| **212** | Fire | 404201 | Fire Licenses | High piled storage 501-2500 | 501-2,500 sq.ft - $72.00 |
| **213** | Fire | 404202 | Fire Licenses | High piled storage 2,501-12,000 | 2,501-12,000 sq.ft. - $144.00 |
| **214** | Fire | 404201 | Fire Licenses | High piled storage (over 12,000 sq. ft.) | >12,000 sq.ft. - $216.00 |
| **215** | Fire | 404201 | Fire Licenses | Industrial ovens | $125.00 |
| **216** | Fire | 404201 | Fire Licenses | Lumber yards and woodworking plants | $125.00 |
| **217** | Fire | 404201 | Fire Licenses | Liquid or gas-fueled vehicles or equipment in assembly buildings | $125.00 |
| **218** | Fire | 404201 | Fire Licenses | LP gas | $125.00 |
| **219** | Fire | 404201 | Fire Licenses | Magnesium | $125.00 |
| **220** | Fire | 404201 | Fire Licenses | Open Burning | $125.00 |
| **221** | Fire | 404201 | Fire Licenses | Organic coatings | $125.00 |
| **222** | Fire | 404201 | Fire Licenses | Places of assembly | $125.00 |
| **223** | Fire | 404201 | Fire Licenses | Private fire hydrants | $150.00 |
| **224** | Fire | 404201 | Fire Licenses | Pyroxylin plastics | $125.00 |
| **225** | Fire | 404201 | Fire Licenses | Refrigeration equipment | $125.00 |
| **226** | Fire | 404201 | Fire Licenses | Repairs garages and service stations | $125.00 |
| **227** | Fire | 404201 | Fire Licenses | Rooftop heliports | $125.00 |
| **228** | Fire | 404201 | Fire Licenses | Spraying or dipping | $125.00 |
| **229** | Fire | 404201 | Fire Licenses | Storage of scrap tires and tire byproducts | $125.00 |
| **230** | Fire | 404201 | Fire Licenses | Temporary membrane, structures, tents and canopies | $125.00 |
| **231** | Fire | 404201 | Fire Licenses | Tire-rebuilding plants | $125.00 |
| **232** | Fire | 404201 | Fire Licenses | Waste handling | $125.00 |
| **233** | Fire | 404201 | Fire Licenses | Wood products | $125.00 |
| **234** | Fire | 404201 | Fire Licenses | Commercial Day Care Facilities-Children | $125.00 |
| **235** | Fire | 404143 | Fire Service Fee | Re-Inspection Fee | $72.00 flat rate |
| **236** | Fire | 405067 | Fire Service Fee | Investigation/Inspection Fees-other than regular duty hours (Re-imbursed Overtime) | $92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector |
| **237** | Fire | 404200 | Fire Service Fee | Investigation/Inspection Fees-during regular duty hours | $72.00/hr. |
| **238** | Fire | 405067 | Fire Service Fee | Fire Watch/Standby-other than regular duty hours (Reimbursed Overtime) | $92.00/hr.(2hr. Min) per ea. Fire personnel |
| **239** | Fire | 404200 | Fire Service Fee | Fire Watch/Standby-during regular duty hours | $72.00/hr. |
| **240** | Fire | 404200 | Fire Service Fee | Site Assessment (consultation) | $75.00 flat rate |
| **241** | Fire | 404200 | Fire Service Fee | Non-Regulatory Inspections | $72.00/hr. |
| **242** | Fire | 404200 | Fire Service Fee | Commercial Safety Training | $72.00 flat rate |
| **243** | Fire | 404109 | Fire Service Fee | Fire Plan Review by Appointment | $146.00/hr. |
| **244** | Fire | 404109 | Fire Service Fee | Fire Systems/Plan Review | $72.00/hr. |
| **245** | Fire | 404200 | Fire Service Fee | Fire Systems Initial Acceptance Test | $72.00/hr. |
| **246** | Fire | 404200 | Fire Service Fee | Building Permit Fire Final (BLD) Fee | $72.00/hr. |
| **247** | Fire | 404200 | Fire Service Fee | Expedited Services Fees-Site Inspections | $144.00 initial (2hr. Min.); $72.00/hr. thereafter |
| **248** | International Bridges | 404020 | Parking Meters | All Meters - Construction Rental | $8.25 per day |
| **249** | International Bridges | 404020 | Parking Meters | All Meters - Payments with Credit or Debit Card | $8.30 per day - First Hour $0.80 **MINIMUM** with Minimum Payment of $1.00 then $0.75/hour for additional time. |
| **250** | International Bridges | 404020 | Parking Meters | All Meters - Free Saturday Parking | $0.00 |
| **251** | International Bridges | 404020 | Parking Meters | Administrative Fee Per Construction Rental | $30.00 per rental |
| **252** | International Bridges | 402050 | Toll for International Bridges | Tolls Charge Pedestrian, three years or older | $0.50 |
| **253** | International Bridges | 402051 | Toll for International Bridges | Tolls Charge Pedestrian, three years or older - Saturday Discount Tolls | $0.25 |
| **254** | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Bicycle | $0.50 |
| **255** | International Bridges | 402050 | Toll for International Bridges | Toll Charge, Motorcycle | $2.50 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| 256 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers | $2.50 |
| 257 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge Commercial Trucks, Buses, Motor Homes, Tractors, Commercial Towed Trailers. | $3.50 per axle |
| 258 | International Bridges | 402050 | Toll for International Bridges | Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton. | $3.50 per axle |
| 259 | International Bridges | 402050 | Toll for International Bridges | Toll Charge, Pick Up Trucks using the Zaragoza Commercial Bridge. | $3.50 per axle |
| 260 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles | $5.00 |
| 261 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles, Between 3:00 PM and 8:00 PM | $4.00 |
| 262 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Empty 2-axle Commercial Truck | $5.00 |
| 263 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more | $7.50 |
| 264 | International Bridges | 402050 | Toll for International Bridges | Tolls Charge, Empty Commercial Truck, 3 axles or more | $7.50 |
| 265 | | | | | |
| 266 | City Development | 404051 | Special Privilege | Application Fee | $350.00 |
| 267 | City Development | 404051 | Special Privilege | Application Fee - Downtown improvement area (construction) | $0.00 |
| 268 | City Development | 404051 | Special Privilege | Application Fee - Downtown improvement area (events) | $200.00 |
| 269 | City Development | 404051 | Special Privilege | Application Fee - RTS (Rapid Transit System) and TOD (Transit Oriented Development) Corridors | $0.00 |
| 270 | City Development | 404051 | Special Privilege | Application Fee - Smart Code Zoned Properties | $0.00 |
| 271 | City Development | 405021 | Special Privilege - Annual fee | Awning, canopy, marquee, sign (legally existing) | $20.00 per site |
| 272 | City Development | 405021 | Special Privilege - Annual fee | Awning, canopy, marquee, sign (new) | $20.00 per site |
| 273 | City Development | 405021 | Special Privilege - Annual fee | Arcades, Awnings, Canopies & Galleries that comply with City Code Section 15.08.1201 | $0.00 |
| 274 | City Development | 405021 | Special Privilege - Annual fee | Subdivision entrance signs | $100.00 |
| 275 | City Development | 405021 | Special Privilege - Annual fee | Taxi stand | $2,000.00 |
| 276 | City Development | 405021 | Special Privilege - Annual fee | Underground storage vault or structure in CBD | $500.00 |
| 277 | City Development | 405021 | Special Privilege - Annual fee | Designated food vending concessions in the downtown area | $2,000.00 |
| 278 | City Development | 405021 | Special Privilege - Annual fee | Pipelines, whether overhead, surface or subsurface | $3,500.00 flat rate plus $220 per pipeline |
| 279 | City Development | 405021 | Special Privilege - Annual fee | Building or other structural encroachment | $5.00 per square foot |
| 280 | City Development | 405021 | Special Privilege - Annual fee | Stairways | $10.00 per site |
| 281 | City Development | 405021 | Special Privilege - Annual fee | Stairways (legally existing building 40 year and older) | $0.00 |
| 282 | City Development | 405021 | Special Privilege - Annual fee | Facades | $2.00 per linear square foot |
| 283 | City Development | 405021 | Special Privilege - Annual fee | Pedestrian Sky Walk | $500.00 |
| 284 | City Development | 405021 | Special Privilege - Annual fee | Accessibility ramps required by code | $10.00 per site |
| 285 | City Development | 405021 | Special Privilege - Annual fee | Accessibility ramps required by code (legally existing building 40 years and older) | $0.00 |
| 286 | City Development | 405021 | Special Privilege - Annual fee | Street furniture | $20.00 per site |
| 287 | City Development | 405021 | Special Privilege - Annual fee | Cables - surface | $3,500 for up to 2000 linear foot + $2.00 per linear foot thereafter |
| 288 | City Development | 405021 | Special Privilege - Annual fee | Cables - subsurface | $3,500 for up to 2000 linear foot + $2.00 per linear foot thereafter |
| 289 | City Development | 405021 | Special Privilege - Annual fee | Cables - aerial | $3,500 for up to 2000 linear foot + $2.00 per linear foot thereafter |
| 290 | City Development | 404051 | Special Privilege - Annual fee | Outdoor pay telephones | $1,000.00 |
| 291 | City Development | 404051 | Special Privilege - Annual fee - Downtown Improvement Area | New, relocated, repaired or replaced canopy or awning | $20.00 per site |
| 292 | City Development | 405051 | Special Privilege - Annual fee - Downtown Improvement Area | New, relocated, repaired or replaced canopy or awning, canopy or gallery that complies with City Code Section 15.08.1201 | $0.00 |
| 293 | City Development | 404051 | Special Privilege - Annual fee - Downtown Improvement Area | New, relocated, repaired or replaced wall sign | $20.00 per site |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **294** | City Development | 404051 | Special Privilege - Annual fee - Downtown Improvement Area | New, relocated, repaired or replaced marquee, kiosk, or other sign | $50.00 per site |
| **295** | City Development | 404051 | Special Privilege - Annual fee - Downtown Improvement Area | Street furniture | $20.00 per site |
| **296** | City Development | 404051 | Special Privilege - Annual fee - Downtown Improvement Area | Outdoor cafe, restaurant, or market place | $150.00 per site |
| **297** | City Development | 404051 | Special Privilege - Temporary Use Fee - Downtown Improvement Area | Street closure exceeding 24 hours | $50.00 per 12 hour period |
| **298** | City Development | 404051 | Special Privilege - Temporary Use Fee - Downtown Improvement Area | Street closure, 24 hours or less | $50.00 per 12 hour period |
| **299** | City Development | 404051 | Special Privilege Temporary Use Fee (Cleaning Deposit) | Expected attendance <250 | $250.00 |
| **300** | City Development | 404051 | Special Privilege Temporary Use Fee (Cleaning Deposit) | Expected attendance 251-2,500 | $500.00 |
| **301** | City Development | 404051 | Special Privilege Temporary Use Fee (Cleaning Deposit) | Expected attendance >2,500 | $1,000.00 |
| **302** | City Development | 404051 | Special Privilege - Temporary Use Fee | Temporary street display | $10.00 each plus the city's costs of installation, inspection and removal. |
| **303** | City Development | 404051 | Special Privilege - Temporary Use Fee | Banner Program | $10.00 |
| **304** | City Development | 404051 | Special Privilege - Temporary Use Fee | Temporary banner | $10.00 per day, plus costs of installation and inspection fees |
| **305** | City Development | 404051 | Special Privilege - Temporary Use Fee | Street closure in a residential/apartment zone, exceeding 24 hours | $50.00 per 12 hour period |
| **306** | City Development | 404051 | Special Privilege - Temporary Use Fee | Street closure in a commercial/manufacturing zone, exceeding 24 hours | $100.00 per 12 hour period |
| **307** | City Development | 404051 | Special Privilege - Temporary Use Fee | Street closure in a commercial/manufacturing zone, 24 hours or less | $100.00 per 12 hour period |
| **308** | City Development | 404051 | Special Privilege - Annual Fee | Aerial encroachments other than those listed | Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of $1,000.00 |
| **309** | City Development | 404051 | Special Privilege - Annual Fee | Surface encroachments other than those listed | Area in square feet x market value per square foot x ten percent; minimum fee of $1,000.00 |
| **310** | City Development | 404051 | Special Privilege - Annual Fee | Sub-surface encroachments other than those listed | Area in square feet x market value per square foot x ten percent x fifty percent; minimum fee of $1,000.00 |
| **311** | City Development | 404123 | Parade Permit Application | Application at least 30 days in advance of event. Event not to exceed 24 hours. | $60.00 |
| **312** | City Development | 404123 | Parade Permit Application-late fee | Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours. | $60.00 |
| **313** | City Development | 404131 | Temporary Event Permit Application | Application submitted at least 30 days but less than 30 days in advance of event. Event not to exceed 24 hours. | $60.00 |
| **314** | City Development | 404131 | Temporary Event Permit Application-late fee | Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours. | $60.00 |
| **315** | Department of Transportation | 404051 | Temporary Traffic Control | Traffic Control Permit-duration of less than Three Days | $17.00 |
| **316** | Department of Transportation | 404051 | Temporary Traffic Control | Traffic Control Permit-duration of three to 15 days | $50.00 |
| **317** | Department of Transportation | 404051 | Temporary Traffic Control | Traffic Control Permit-duration of 16 to 30 days | $160.00 |
| **318** | Department of Transportation | 404051 | Temporary Traffic Control | Traffic Control Permit-fee for each month after first 30 days | $90.00 |
| **319** | Department of Transportation | 404051 | Temporary Traffic Control | City Placement of Traffic control devices | $100.00 |
| **320** | Department of Transportation | 404051 | Temporary Traffic Control | Noncompliance Correction | $100.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| 321 | Department of Transportation | 404051 | Temporary Traffic Control | Lane/sidewalk rental (after expiration of permit) | $100.00 |
| 322 | Department of Transportation | 404151 | Film Permit | Use of City ROW or facility not to exceed 48 hours for filmmaking event | $40.00 |
| 323 | Department of Transportation | 404119 | Residential Parking | Application to impose parking restrictions within a district | $25.00 |
| 324 | Department of Transportation | 404119 | Residential Parking | Application to dissolve parking restrictions within a district | $25.00 |
| 325 | Department of Transportation | 404119 | Residential Parking | New resident permit | $10.00 |
| 326 | Department of Transportation | 404119 | Residential Parking | Annual resident parking permit | $10.00 |
| 327 | Department of Transportation | 404119 | Residential Parking | Annual owner's parking permit | $10.00 |
| 328 | Department of Transportation | 404119 | Residential Parking | Annual visitor parking permit | $10.00 |
| 329 | Department of Transportation | 404119 | Residential Parking | Annual renewal fee | $10.00 |
| 330 | Department of Transportation | 404119 | Residential Parking | Annual Renewal Fee (when paid via internet beginning in 2010) | $5.00 |
| 331 | Department of Transportation | 404119 | Residential Parking | Temporary one day parking permit | $1.00 |
| 332 | Department of Transportation | 404119 | Residential Parking | Permit replacement | $10.00 |
| 333 | Department of Transportation | 404119 | Parking Forfeits / Fines | Parking without permit in a residential parking district | $28.00 |
| 334 | Department of Transportation | 404119 | Parking Forfeits / Fines | Parking in a residential parking district with expired permit | $28.00 |
| 335 | City Development | 404126 | Planning Documents | Any Other Medium | Cost |
| 336 | City Development | 404126 | Planning Documents | Special Publications of City and Geographical Information | |
| 337 | City Development | 404126 | Planning Documents | Planning dept demo pack | $16.40 |
| 338 | City Development | 404126 | Planning Documents | Zoning Map Series | $156.00 |
| 339 | City Development | 404126 | Planning Documents | 2025 Plan for El Paso Map Atlas | $50.00 |
| 340 | City Development | 404126 | Planning Documents | 2025 Plan for El Paso Map (single 11 x 17) | $5.00 |
| 341 | City Development | 404126 | Planning Documents | 2026 Plan for El Paso Map (single 24 x 36) | $9.25 |
| 342 | City Development | 404126 | Planning Documents | GIS Information | |
| 343 | City Development | 404126 | Planning Documents | Maps-size of longest side | |
| 344 | City Development | 404126 | Planning Documents | up to 12" | $1.00 |
| 345 | City Development | 404126 | Planning Documents | up to 24" | $4.50 |
| 346 | City Development | 404126 | Planning Documents | up to 36" | $9.25 |
| 347 | City Development | 404126 | Planning Documents | over 36" | $13.50 |
| 348 | City Development | 404126 | Planning Documents | Street Code Book | $29.30 |
| 349 | City Development | 404126 | Applications - Zoning | Zoning Condition or Amendment Release | $200.00 |
| 350 | City Development | 404126 | Applications - Zoning | Rezoning -up to and including 1 acre | $788.00 |
| 351 | City Development | 404126 | Applications - Zoning | Rezoning - over 1 acre up to and including 10 acres | $851.00 |
| 352 | City Development | 404126 | Applications - Zoning | Rezoning - over 10 acres up to and including 30 acres | $914.00 |
| 353 | City Development | 404126 | Applications - Zoning | Rezoning - over 30 acres up to and including 50 acres | $971.00 |
| 354 | City Development | 404126 | Applications - Zoning | Rezoning - over 50 acres up to and including 75 acres | $1,029.00 |
| 355 | City Development | 404126 | Applications - Zoning | Rezoning - over 75 acres or more | $1,454.00 |
| 356 | City Development | 404126 | Applications - Zoning | Special Permit - up to and including 1 acre | $609.00 |
| 357 | City Development | 404126 | Applications - Zoning | Special Permit - over 1 acre up to and including 3 acres | $667.00 |
| 358 | City Development | 404126 | Applications - Zoning | Special Permit - over 3 acres up to and including 5 acres | $728.00 |
| 359 | City Development | 404126 | Applications - Zoning | Special Permit - over 5 acres up to and including 10 acres | $789.00 |
| 360 | City Development | 404126 | Applications - Zoning | Special Permit - over 10 acres or more | $909.00 |
| 361 | City Development | 404126 | Applications - Zoning | Detailed Site Development Plan Review - up to and including 1 acre | $303.00 |
| 362 | City Development | 404126 | Applications - Zoning | Detailed Site Development Plan Review - over 1 acre up to and including 3 acres | $357.00 |
| 363 | City Development | 404126 | Applications - Zoning | Detailed Site Development Plan Review - over 3 acres up to and including 5 acres | $425.00 |
| 364 | City Development | 404126 | Applications - Zoning | Detailed Site Development Plan Review - over 5 acres up to and including 10 acres | $483.00 |
| 365 | City Development | 404126 | Applications - Zoning | Detailed Site Development Plan Review - over 10 acres or more | $609.00 |
| 366 | City Development | 404127 | Applications - Zoning | ROW Metes and Bounds Dedication Application | $305.00 |
| 367 | City Development | 404128 | Applications - Zoning | Special Contract Amendment | $200.00 |
| 368 | City Development | 404100 | Applications - Subdivisions | Major Preliminary | $1,901.00 |
| 369 | City Development | 404100 | Applications - Subdivisions | Major Final | $1,796.00 |
| 370 | City Development | 404100 | Applications - Subdivisions | Major Combination | $2,088.00 |
| 371 | City Development | 404100 | Applications - Subdivisions | Minor | $651.00 |
| 372 | City Development | 404100 | Applications - Subdivisions | Re-Subdivision Preliminary | $1,005.00 |
| 373 | City Development | 404100 | Applications - Subdivisions | Re-Subdivision Final | $932.00 |
| 374 | City Development | 404100 | Applications - Subdivisions | Re-Subdivision Combination | $1,083.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| 375 | City Development | 404100 | Applications - Subdivisions | Amending | $631.00 |
| 376 | City Development | 404100 | Applications - Subdivisions | Platting Determination Certificate | $29.00 |
| 377 | City Development | 404100 | Applications - Subdivisions | Subdivision Improvement Plans/Grading Plans - Review & Inspection Fee | $480.00 plus $26.00 per acre or portion thereof. |
| 378 | City Development | 404100 | Applications - Subdivisions | Grading Plan - Additional fee is required for additional review, additional inspection, or expedite review | $79.00 per hour or portion of an hour. |
| 379 | City Development | 404100 | Applications - Subdivisions | Subdivision Improvement Plan - Beyond the second review additional fee | Additional fee of $158.00 per hour or portion of an hour. |
| 380 | City Development | 404100 | Applications - Land Study | Applications Land Study - 0.0 up to and including 300 acres | $4,456.00 |
| 381 | City Development | 404100 | Applications - Land Study | Applications Land Study - over 300 acres up to and including 600 acres | $6,570.00 |
| 382 | City Development | 404100 | Applications - Land Study | Applications Land Study - over 600 acres up to and including 900 acres | $8,409.00 |
| 383 | City Development | 404100 | Applications - Land Study | Applications Land Study - over 900 acres or more | $11,001.00 |
| 384 | City Development | 404100 | Applications - MTP Amendment | Major Thoroughfare Plan Amendment | $609.00 |
| 385 | City Development | 404100 | Comp Plan Amendment | Comprehensive Plan Amendment | $609.00 |
| 386 | City Development | 404100 | Applications - Vacations & Dedications | Vacation of Recorded Subdivision | $1,134.00 |
| 387 | City Development | 404100 | Applications - Vacations & Dedications | Vacation of Public Easements | $966.00 |
| 388 | City Development | 404100 | Applications - Vacations & Dedications | Vacation of Public Rights-of-Way | $966.00 |
| 389 | City Development | 404100 | Applications - Vacations & Dedications | Dedication of Rights-of-Way by Metes & Bounds | $562.00 |
| 390 | City Development | 404100 | Applications - Vacations & Dedications | Dedication of Public Easements by Metes & Bounds | $562.00 |
| 391 | City Development | 404100 | Other Applications | Street Name Change | $2,000.00 |
| 392 | City Development | 404100 | Other Applications | Annexation | $609.00 |
| 393 | City Development | 404100 | Other Applications | Complete subdivision ordinance | $15.00 |
| 394 | City Development | 404126 | Other Applications | Zoning verification letter, basic/ no special contracts or permits | $27.00 |
| 395 | City Development | 404127 | Other Applications | Each additional parcel | $6.00 |
| 396 | City Development | 404128 | Other Applications | Zoning verification letter/ with special contracts or permits | $56.00 |
| 397 | City Development | 404129 | Other Applications | Each additional parcel | $12.00 |
| 398 | City Development | 404130 | Other Applications | Zoning verification letter/ with specific request for information | $26.00 plus $32.00 per 1/2 hour of staff research |
| 399 | City Development | 404119 | Other Applications | Shared Parking | $69.00 |
| 400 | City Development | 404131 | Other Applications | Special Investigation | $72.00 |
| 401 | City Development | 404132 | Other Applications | additional requests for information for above | $72.00 |
| 402 | City Development | 404133 | Other Applications | Processing fee for high screening walls | $69.00 |
| 403 | City Development | 404134 | Other Applications | Rescind mandatory wall requirement | $69.00 |
| 404 | City Development | 404135 | Other Applications | Classification of use from zoning administrator | $42.00 |
| 405 | City Development | 404116 | Other Applications | Zoning Board of Adjustment - residential application | $625.00 |
| 406 | City Development | 404116 | Other Applications | Zoning Board of Adjustment - commercial application | $625.00 |
| 407 | City Development | 404116 | Legal Nonconforming | Registration for Legal Nonconforming use | $75.00 |
| 408 | City Development | 404116 | Historic Landmark Commission | Appeal of Historic Landmark commission decision | $300.00 |
| 409 | City Development | 404126 | Development | Subdivision Improvements Review | $480.00 + $26.00 / acre |
| 410 | City Development | 404106 | Development | Flood Determination Letter | $12.00 |
| 411 | City Development | 404109 | Plan Review - Plan Deposit | For repair/remodeling of a structure, the estimated value of which is fifteen thousand dollars or less. | $48.00 |
| 412 | City Development | 404109 | Plan Review - Plan Deposit | For new residential work of two thousand square feet or less. | $184.00 - For new residential work of two thousand square feet or less. |
| 413 | City Development | 404109 | Plan Review - Plan Deposit | For new residential work of two thousand square feet or greater. | $242.00 - For new residential work with a gross square footage greater than two thousand square feet. |
| 414 | City Development | 404110 | Plan Review - Plan Deposit - all other work | | Equal to 30% of building permit fee |
| 415 | City Development | 404110 | Plan Review - Submission Fee | | $200.00 |
| 416 | City Development | 404111 | Plan Review - Plan Deposit - minimum | | $150.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **417** | City Development | 404109 | Plan Review- Customized Review | | Six hundred and nine dollars ($609.00) plus one hundred and forty-seven dollars ($147.00) for each hour or portion of an hour of plan review time. |
| **418** | City Development | 404109 | Plan Review - Review by Appointment | | Two hundred and forty-two dollars ($242.00) plus eighty nine dollars ($89.00) for each hour or portion of an hour of plan review time. |
| **419** | City Development | 404109 | Commercial Plan Review - Review Fee | | Equal to 30% of building permit fee |
| **420** | City Development | 404100 | Appeals Board Fees | | $540.00 |
| **421** | City Development | 404100 | Building and Standards Commission | Rehearing of commission orders | $540.00 Application and Rehearing Fee |
| **422** | City Development | | Building Permits | Solar Shingle per 100 sq ft | $13.00 per sq ft plus base fee |
| **423** | City Development | 404101 | Building Permits | Starting without a permit | Double the permit fee for working without a permit |
| **424** | City Development | 404102 | Building Permits | Permit which required only one inspection | $72.00 |
| **425** | City Development | | Building Permits | Pre-Inspection Fee | $72.00 |
| **426** | City Development | 404102 | Building Permits | building/existing building C of O | $72.00 |
| **427** | City Development | 404102 | Building Permits | building /fences | $72.00 |
| **428** | City Development | | Building Permits | Building/electrical fence | $143.00 |
| **429** | City Development | 404102 | Building Permits | building/placement | $72.00 |
| **430** | City Development | 404102 | Building Permits | building/plumbing/CHP | $72.00 |
| **431** | City Development | 404102 | Building Permits | building/right of way | $72.00 |
| **432** | City Development | 404102 | Building Permits | building/siding | $72.00 |
| **433** | City Development | 404102 | Building Permits | building/weatherization | $72.00 |
| **434** | City Development | 404102 | Building Permits | building/windows | $72.00 |
| **435** | City Development | 404102 | Building Permits | Permit which required two inspections - will receive detail | $109.00 |
| **436** | City Development | 404102 | Building Permits | building/demolition | $109.00 |
| **437** | City Development | 404102 | Building Permits | building/residential/swimming pool, spa | $109.00 |
| **438** | City Development | 404102 | Building Permits | building/retaining walls | $109.00 |
| **439** | City Development | 404102 | Building Permits | Moving a building | $109.00 |
| **440** | City Development | 404102 | Building Permits | Temporary structures-amusement devices | *** |
| **441** | City Development | 404102 | Building Permits | per ride-per month | $9.00 |
| **442** | City Development | 404102 | Building Permits | minimum | $48.00 |
| **443** | City Development | 404119 | Building Permits | Cellular Service | Based on the valuation of the tower. The same as a commercial building. |
| **444** | City Development | 404114 | Sidewalk, Street and Public ROW Rental | Permit Fee | $37.00 |
| **445** | City Development | 404114 | Sidewalk, Street and Public ROW Rental | Per Month | $ 0.13 / Sq ft |
| **446** | City Development | 404114 | Sidewalk, Street and Public ROW Rental | minimum | $48.00 |
| **447** | City Development | 404114 | Sidewalk, Street and Public ROW Rental | If the street rental prevents use of : | |
| **448** | City Development | 404114 | Sidewalk, Street and Public ROW Rental | If the street rental prevents use of on-street parking meters | $8.25/day per meter |
| **449** | City Development | 404102 | Building Permits - Commercial | | For Structural repair work costing over five hundred dollars ($500.00) and less than fifteen thousand dollars ($15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred forty-seven dollars ($147.00). |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **450** | City Development | 404102 | Building Permits - Commercial | | For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred fifty-two dollars ($152.00) for the first fifteen thousand dollars plus eight dollars ($8.00) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars. |
| **451** | City Development | 404102 | Building Permits - Commercial | | For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be seven hundred ninety dollars ($790.00) for the first one hundred thousand dollars, plus six dollars ($6.00) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars. |
| **452** | City Development | 404102 | Building Permits - Commercial | | For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be two thousand eight hundred fifty-one dollars ($2,851.00) for the first five hundred thousand dollars plus three dollars ($3.00) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars. |
| **453** | City Development | 404102 | Building Permits - Commercial | | For a valuation over one million dollars, the fee shall be four thousand four hundred eighty-nine dollars ($4,489.00) for the first one million dollars plus two dollars ($2.00) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars. |
| **454** | City Development | | Building Permits - Commercial | Plan Review for Commercial Swimming Pool | $225.00 per pool |
| **455** | City Development | | Building Permits - Commercial | Plan Review for Commercial Spa | $175.00 per pool |
| **456** | City Development | 404102 | Building Permits - Commercial | Completion Permit | 50% of current permit fee |
| **457** | City Development | | Building Permits | Foundation Only Permit | 10% of total permit fee |
| **458** | City Development | 404102 | Building Permits - Commercial | Shell Permit | 80% of building permit fee |
| **459** | City Development | 404102 | Building Permits - Commercial | Tenant Improvement Permit For Existing Buildings | 20% of building permit fee |
| **460** | City Development | | Building Permits - Commercial | Tenant Improvement Permit For New Buildings | 20% of building permit fee |
| **461** | City Development | 404112 | Landscape Buyout Fee | Landscape Buyout Fee | Landscape fees in lieu of installation Calculation based on $5,000 per plan unit. |
| **462** | City Development | 404104 | Electrical Permits | SCHEDULE A | Ordinary minor repairs costing under $1,000,000 requiring building permit fee shall be according to Schedule B. |
| **463** | City Development | 404104 | Electrical Permits | $1,000.00 to $6,000.00 | Repair work costing over $1,000.00 and all new and remodeling work with a building permit valuation up to including $6,000.00 shall be $72.00. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **464** | City Development | 404104 | Electrical Permits | $6,000.00 to $15,000.00 | Building permit valuation over $6,000.00 shall be $74.00 for the first $6,000.00 plus $1.00 for each additional thousand of fraction thereof up to and including $15,000.00. |
| **465** | City Development | 404104 | Electrical Permits | $15,000.00 to $100,000.00 | Building permit valuation over $15,000 fee shall be $84.00 for the first $15,000.00 plus $1.00 for each additional thousand or fraction thereof up to and including $100,000.00. |
| **466** | City Development | 404104 | Electrical Permits | $100,000.00 to $500,000.00 | Building permit valuation over $100,000.00 shall be $210.00 for the first $100,000 plus $1.00 for each additional thousand or fraction thereof up to and including $500,000.00. |
| **467** | City Development | 404104 | Electrical Permits | $500,000.00 to $1,000,000.00 | Building permit valuation over $500,000.00 shall be $599.00 for the first $500,000.00 plus $1.00 for each additional thousand or fraction thereof up to and including $1,000,000.00. |
| **468** | City Development | 404104 | Electrical Permits | $1,000,000.00 and over | Building permit valuation over $1,000,000.00 shall be $992.00 for the first $1,000,000.00 plus $1.00 for each additional thousand for fraction. |
| **469** | City Development | 404104 | Electrical Permits | SCHEDULE B | Fees as herein established shall be paid for ordinary minor repairs costing under $1,000.00 or jobs without building permits. |
| **470** | City Development | 404104 | Electrical Permits | Base fee, ea (non-refundable) | $72.00 |
| **471** | City Development | 404104 | Electrical Permits | Service entrance: | |
| **472** | City Development | 404104 | Electrical Permits | Temporary, ea | $44.00 based on quantity plus base fee |
| **473** | City Development | 404104 | Electrical Permits | New change or replace | *** |
| **474** | City Development | 404104 | Electrical Permits | Ampere | $28.00 based on quantity plus base fee |
| **475** | City Development | 404104 | Electrical Permits | Max Service Entrance Fee | $122.00 |
| **476** | City Development | 404104 | Electrical Permits | Outlets: | *** |
| **477** | City Development | 404104 | Electrical Permits | 1 to 20 ea | $1.10 Based on quantity plus base fee |
| **478** | City Development | 404104 | Electrical Permits | 21 to 40 ea | $0.85 Based on quantity plus base fee |
| **479** | City Development | 404104 | Electrical Permits | Over 40 ea | $0.70 Based on quantity |
| **480** | City Development | 404104 | Electrical Permits | Fixtures: | *** |
| **481** | City Development | 404104 | Electrical Permits | 1 to 20 ea | $1.10 based on quantity |
| **482** | City Development | 404104 | Electrical Permits | 21 to 40 ea | $0.85 based on quantity |
| **483** | City Development | 404104 | Electrical Permits | Over 40 ea | $0.70 based on quantity |
| **484** | City Development | 404104 | Electrical Permits | Range, ea | $3.00 based on quantity |
| **485** | City Development | 404104 | Electrical Permits | Dryer, ea | $3.00 based on quantity |
| **486** | City Development | 404104 | Electrical Permits | Water heater, ea | $3.00 based on quantity |
| **487** | City Development | 404104 | Electrical Permits | Furnace, ea | $3.00 based on quantity |
| **488** | City Development | 404104 | Electrical Permits | Dishwater, ea | $3.00 based on quantity |
| **489** | City Development | 404104 | Electrical Permits | Garbage disposal, ea | $3.00 based on quantity |
| **490** | City Development | 404104 | Electrical Permits | Trash compactor, ea | $3.00 based on quantity |
| **491** | City Development | 404104 | Electrical Permits | Bathroom heater, ea | $3.00 based on quantity |
| **492** | City Development | 404104 | Electrical Permits | Evaporative cooler, ea | $3.00 based on quantity |
| **493** | City Development | 404104 | Electrical Permits | Refrigerated air conditioner, per ton | $1.00 based on quantity |
| **494** | City Development | 404104 | Electrical Permits | Transformer type welder, ea | $12.00 based on quantity |
| **495** | City Development | 404104 | Electrical Permits | X-ray machine, ea | $36.00 based on quantity |
| **496** | City Development | 404104 | Electrical Permits | Fractional H.P. Motor, per H.P: | *** |
| **497** | City Development | 404104 | Electrical Permits | 1 to 10 H.P. | $2.00 based on quantity |
| **498** | City Development | 404104 | Electrical Permits | Over 10 H.P., ea | $1.00 based on quantity |
| **499** | City Development | 404104 | Electrical Permits | Motor, per H.P. | *** |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **500** | City Development | 404104 | Electrical Permits | 1 to 20 H.P., ea | $2.00 based on quantity |
| **501** | City Development | 404104 | Electrical Permits | Over 20 H.P., ea | $1.00 based on quantity |
| **502** | City Development | 404104 | Electrical Permits | Line work, per pole | $4.00 based on quantity |
| **503** | City Development | 404104 | Electrical Permits | Streamer lights, per circuit | $8.00 based on quantity |
| **504** | City Development | 404104 | Electrical Permits | Feed rail and bus way, per linear foot | $0.70 based on quantity |
| **505** | City Development | 404104 | Electrical Permits | Under floor duct or cellular raceway per linear foot | $0.25 based on quantity |
| **506** | City Development | 404104 | Electrical Permits | Power or lighting transformer per k.v.a. | $1.00 based on quantity |
| **507** | City Development | 404104 | Electrical Permits | Mobile home | $13.00 based on quantity |
| **508** | City Development | 404104 | Electrical Permits | T.V. Outlets-master systems only: | *** |
| **509** | City Development | 404104 | Electrical Permits | Base fee | $23.00 based on quantity |
| **510** | City Development | 404104 | Electrical Permits | Plus per outlet | $2.00 based on quantity |
| **511** | City Development | 404104 | Electrical Permits | Swimming pool; hot-tub; spa; jacuzzi; ea | $43.00 based on quantity plus base fee |
| **512** | City Development | 404104 | Electrical Permits | Temporary installation such as carnivals, show windows, conventions, etc., ea | $48.00 based on quantity plus base fee |
| **513** | City Development | 404104 | Electrical Permits | Generators | $48.00 based on quantity plus base fee |
| **514** | City Development | 404104 | Electrical Permits | Others not covered | $13.00 based on quantity plus base fee |
| **515** | City Development | 404104 | Electrical Permits | Re-inspection fee, ea | $61.00 |
| **516** | City Development | | Electrical Permits | Solar heating systems | $23.00 based on quantity plus base fee |
| **517** | City Development | | Electrical Permits | Solar panels, ea | $13.00 based on quantity plus base fee |
| **518** | City Development | 404104 | Mechanical | Base fee, ea (non-refundable) | $72.00 |
| **519** | City Development | | Mechanical | Boiler: 5 horsepower or less, ea | $34.00 based on quantity plus base fee |
| **520** | City Development | | Mechanical | Boiler Horsepower additional over 5, ea | $34.00 plus $6.00 per horsepower over 5, based on quantity plus base fee |
| **521** | City Development | 404107 | Mechanical | Each evaporative cooler | $23.00 based on quantity plus base fee |
| **522** | City Development | 404107 | Mechanical | Each force air or gravity heater or furnace | $23.00 based on quantity plus base fee |
| **523** | City Development | 404107 | Mechanical | Non-ducted heating appliances; wall, space, unit infrared heaters, ea | $21.00 Based on quantity plus base fee |
| **524** | City Development | 404107 | Mechanical | Combination heating-cooling unit or refrigeration unit, ea | $44.00 plus $6.00 per ton plus base fee |
| **525** | City Development | 404107 | Mechanical | Heat exchanger, ea | $21.00 Based on quantity plus base fee |
| **526** | City Development | 404107 | Mechanical | Air handlers and mixing boxes, ea | $21.00 Based on quantity plus base fee |
| **527** | City Development | 404107 | Mechanical | Perimeter convectors, per linear foot | $3.00 Based on quantity plus base fee |
| **528** | City Development | 404107 | Mechanical | Cooling tower | $37.00 plus base fee |
| **529** | City Development | 404107 | Mechanical | Power units: icemakers, walk-in coolers, reach -in coolers, etc., ea | $23.00 plus $6.00 per ton, ventilation system and/or fans, ducts |
| **530** | City Development | | Mechanical | Icemakers not a portion of heating and cooling system no tons | $34.00 plus base fee |
| **531** | City Development | 404107 | Mechanical | Condensate drains | $9.00 based on quantity plus base fee |
| **532** | City Development | 404107 | Mechanical | Solar Systems (excluding duct work) | $34.00 plus base fee |
| **533** | City Development | 404107 | Mechanical | Collectors | $19.00 Based on quantity plus base fee |
| **534** | City Development | 404107 | Mechanical | Hood and/or exhaust fan, duct: Residential | $9.00 based on quantity plus base fee |
| **535** | City Development | 404107 | Mechanical | Hood and/or exhaust fan, duct: Non-Residential | $26.00 Based on quantity plus base fee |
| **536** | City Development | 404107 | Mechanical | Restroom exhaust fan and/or duct/Dryer Vent: Residential | $6.00 Based on quantity plus base fee |
| **537** | City Development | 404107 | Mechanical | Restroom exhaust fan and/or duct/Dryer Vent: Non-Residential | $9.00 based on quantity plus base fee |
| **538** | City Development | 404107 | Mechanical | Fire dampers, ea | $3.00 Based on quantity plus base fee |
| **539** | City Development | 404107 | Mechanical | Humidifiers, ea | $19.00 Based on quantity plus base fee |
| **540** | City Development | 404107 | Mechanical | Ducts: Heating, cooling and/or underslab 1-10 openings | $21.00 Based on quantity plus base fee |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **541** | City Development | 404107 | Mechanical | Ducts: Heating, cooling and/or underslab 11-20 openings | $26.00 Based on quantity plus base fee |
| **542** | City Development | 404107 | Mechanical | Ducts: Heating, cooling and/or underslab 21-30 openings | $34.00 based on quantity plus base fee |
| **543** | City Development | 404107 | Mechanical | Ducts: Heating, cooling and/or underslab over 30 openings | $34.00 plus $1.00 for each opening plus base fee |
| **544** | City Development | 404104 | Mechanical | Re-inspection fee, ea | $61.00 |
| **545** | City Development | 404112 | Plumbing | Base fee, ea (non-refundable) | $72.00 |
| **546** | City Development | 404112 | Plumbing | house to sewer curb cut | $25.00 plus base fee |
| **547** | City Development | 404112 | Plumbing | Sewer tap | $10.00 plus base fee |
| **548** | City Development | 404112 | Plumbing | Water closet 1-5 | $19.00 plus base fee |
| **549** | City Development | 404112 | Plumbing | Water closet over 5 | $14.00 plus base fee |
| **550** | City Development | 404112 | Plumbing | Water closet reset | $14.00 plus base fee |
| **551** | City Development | 404112 | Plumbing | Inspection outside City limit | $72.00 |
| **552** | City Development | 404112 | Plumbing | re-inspection | $61.00 |
| **553** | City Development | 404112 | Plumbing | surcharge on above fees | $91.00 |
| **554** | City Development | 404112 | Plumbing | additional surcharge after water connected | $91.00 |
| **555** | City Development | 404112 | Plumbing | Boiler: 5 horsepower or less, ea | $34.00 plus $6.00 based on quantity plus base fee |
| **556** | City Development | 404112 | Plumbing | Horsepower additional over 5, ea | $34.00 based on quantity plus base fee |
| **557** | City Development | 404112 | Plumbing | Consumer Health Permit - Inspections for 3 compartment sink, grease trap, etc. | $72.00 |
| **558** | City Development | 404112 | Plumbing | Grease trap, sand traps, separation tanks, dental chair, dishwater, washing machine, garbage disposal unit, water softener, electric water heater, indirect waste line into plumbing drain or fixture, (all other this category), ea | $10.00 based on quantity plus base fee |
| **559** | City Development | 404112 | Plumbing | Commercial roof drain, ea | $8.00 based on quantity plus base fee |
| **560** | City Development | 404112 | Plumbing | Bathtub, shower, lavatory, kitchen sink, commercial sink, (per section) urinal, bidet, drinking fountain, ea | $8.00 based on quantity plus base fee |
| **561** | City Development | 404112 | Plumbing | Vehicular dump station | $16.00 Based on quantity plus base fee |
| **562** | City Development | 404112 | Plumbing Sewer ejectors | Single | $15.00 Based on quantity plus base fee |
| **563** | City Development | 404112 | Plumbing Sewer ejectors | Dual | $23.00 based on quantity plus base fee |
| **564** | City Development | 404112 | Plumbing | Solar heating systems | $23.00 based on quantity plus base fee |
| **565** | City Development | 404112 | Plumbing | Solar panels, ea | $13.00 based on quantity plus base fee |
| **566** | City Development | 404112 | Plumbing | Back-up water heaters, gas | $13.00 based on quantity plus base fee |
| **567** | City Development | 404112 | Plumbing | Storage tank | $11.00 Based on quantity plus base fee |
| **568** | City Development | 404112 | Plumbing Permits | Appliances | $72.00 permit fee plus $16.00 per fixture. |
| **569** | City Development | 404112 | Residential Irrigation System | Irrigation base fee for residential | $69.00 |
| **570** | City Development | 404112 | Commercial Irrigation System | Add fixtures below to base commercial irrigation fee; | $60.00 Based on Quantity of Fixtures. |
| **571** | City Development | 404112 | Commercial Irrigation System | Fixture: Control valve (each section) | $9.00 Based on quantity |
| **572** | City Development | 404112 | Commercial Irrigation System | Fixture: Backflow preventive device | $9.00 Based on quantity |
| **573** | City Development | 404112 | Commercial Irrigation System | Fixture: Sprinkler head, ea | $0.60 Based on quantity |
| **574** | City Development | 404112 | Commercial Irrigation System | Fixture: Drips, ea | $0.13 Based on quantity |
| **575** | City Development | 404112 | Commercial Irrigation System | Fixture: Bubblers, ea | $0.13 Based on quantity |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
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| **576** | City Development | 404112 | Commercial Irrigation System | Subterranean irrigation systems per square yard irrigated | $0.13 Based on quantity |
| **577** | City Development | 404112 | Plumbing | Swimming pools | $72.00 |
| **578** | City Development | 404112 | Plumbing | Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea | $72.00 |
| **579** | City Development | 404112 | Plumbing | Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea additionally if included with swimming pool | $13.00 based on quantity plus base fee |
| **580** | City Development | 404112 | Plumbing | Gas water heater (pool, jacuzzi, etc.) | $13.00 based on quantity plus base fee |
| **581** | City Development | 404112 | Plumbing | Cartridge filters (pool, jacuzzi, etc.) | $8.00 based on quantity plus base fee |
| **582** | City Development | 404112 | Plumbing | Plumbing work no fixtures or sewer | $72.00 |
| **583** | City Development | 404112 | Plumbing | Mobile home hook-ups | $72.00 |
| **584** | City Development | 404112 | Gas | Base fee, ea (non-refundable) | $72.00 |
| **585** | City Development | 404112 | Gas | Gas opening, appliance by others, ea | $7.00 Based on quantity plus base fee |
| **586** | City Development | 404112 | Gas | Commercial cooking unit, (ovens, etc.), ea | $13.00 based on quantity plus base fee |
| **587** | City Development | 404112 | Gas | Domestic cooking unit | $10.00 based on quantity plus base fee |
| **588** | City Development | 404112 | Gas Water Heater | Gas Water Heater | $13.00 based on quantity plus base fee |
| **589** | City Development | 404112 | Gas | Commercial clothes dryer | $13.00 based on quantity plus base fee |
| **590** | City Development | 404112 | Gas | Residential clothes dryer | $10.00 based on quantity plus base fee |
| **591** | City Development | 404112 | Gas-Unducted heating appliances | Circulating wall, ceiling, space, unit-infra-red, ea | $19.00 based on quantity plus base fee |
| **592** | City Development | 404112 | Gas | Lighting unit, log lighter | $10.00 based on quantity plus base fee |
| **593** | City Development | 404112 | Gas | Floor furnace | $15.00 based on quantity plus base fee |
| **594** | City Development | 404112 | Gas | Service yard line | $13.00 based on quantity plus base fee |
| **595** | City Development | 404112 | Gas | Gas refrigerator | $13.00 based on quantity plus base fee |
| **596** | City Development | 404112 | Gas | Re-inspection | $61.00 |
| **597** | City Development | 404152 | Building Permit - Residential | For a valuation up to and including twenty five thousand dollars. | $290.00 |
| **598** | City Development | | 0 - 1,299 sq ft | | Valuation based on IBC current rate at 59% |
| **599** | City Development | | 1,300 - 2,399 sq ft | | Valuation based on IBC current rate at 64% |
| **600** | City Development | | over 2,400 sq ft | | Valuation based on IBC current rate at 75% |
| **601** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **602** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **603** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **604** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **605** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **606** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **607** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
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| **608** | City Development | 404152 | Building Permit - Residential | Residential Permit | Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7% |
| **609** | City Development | 404124 | Building Permit | Inspection fee-business hours | $72.00 |
| **610** | City Development | 404124 | Building Permit | Inspection fee-non business hours | $75.00/hour (2 hr min) |
| **611** | City Development | 404124 | Building Permit | Investigative Inspection Permit | $72.00 |
| **612** | City Development | 404115 | Sign Permits | Sign Permit | A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table: |
| **613** | City Development | 404115 | Sign Permits | Sign Height (Ft) | |
| **614** | City Development | 404115 | Sign Permits | Non-illuminated | Single Face |
| **615** | City Development | 404115 | Sign Permits | 1 up to and including 20 Ft in Height | $13.00 |
| **616** | City Development | 404115 | Sign Permits | over 20 ft up to and including 30 ft in height | $15.00 |
| **617** | City Development | 404115 | Sign Permits | over 30 ft up to and including 40 ft in height | $16.00 |
| **618** | City Development | 404115 | Sign Permits | over 40 ft up to and including 50 ft in height | $17.00 |
| **619** | City Development | 404115 | Sign Permits | over 50 ft up to and including 60 ft in height | $19.00 |
| **620** | City Development | 404115 | Sign Permits | Over 60 ft in Height | $20.00 |
| **621** | City Development | 404115 | Sign Permits | Non-illuminated | Double Face |
| **622** | City Development | 404115 | Sign Permits | 1 up to and including 20 ft in Height | $19.00 |
| **623** | City Development | 404115 | Sign Permits | over 20 ft up to and including 30 ft in height | $22.00 |
| **624** | City Development | 404115 | Sign Permits | over 30 ft up to and including 40 ft in height | $23.00 |
| **625** | City Development | 404115 | Sign Permits | over 40 ft up to and including 50 ft in height | $25.00 |
| **626** | City Development | 404115 | Sign Permits | over 50 ft up to and including 60 ft in height | $27.00 |
| **627** | City Development | 404115 | Sign Permits | Over 60 ft in Height | $28.00 |
| **628** | City Development | 404115 | Sign Permits | Sign Height (Ft) | |
| **629** | City Development | 404115 | Sign Permits | Illuminated | Single Face |
| **630** | City Development | 404115 | Sign Permits | 1 up to and including 20 ft in Height | $24.00 |
| **631** | City Development | 404115 | Sign Permits | over 20 ft up to and including 30 ft in height | $28.00 |
| **632** | City Development | 404115 | Sign Permits | over 30 ft up to and including 40 ft in height | $32.00 |
| **633** | City Development | 404115 | Sign Permits | over 40 ft up to and including 50 ft in height | $35.00 |
| **634** | City Development | 404115 | Sign Permits | over 50 ft up to and including 60 ft in height | $37.00 |
| **635** | City Development | 404115 | Sign Permits | Over 60 ft in Height | $39.00 |
| **636** | City Development | 404115 | Sign Permits | Illuminated Double Face | Double Face |
| **637** | City Development | 404115 | Sign Permits | 1 up to and including 20 ft in Height | $37.00 |
| **638** | City Development | 404115 | Sign Permits | over 20 ft up to and including 30 ft in height | $44.00 |
| **639** | City Development | 404115 | Sign Permits | over 30 ft up to and including 40 ft in height | $47.00 |
| **640** | City Development | 404115 | Sign Permits | over 40 ft up to and including 50 ft in height | $50.00 |
| **641** | City Development | 404115 | Sign Permits | over 50 ft up to and including 60 ft in height | $56.00 |
| **642** | City Development | 404115 | Sign Permits | Over 60 ft in Height | $59.00 |
| **643** | City Development | 404115 | Sign Permits | Off-Premise Sign Demolition | $72.00 |
| **644** | City Development | 404115 | Sign Permits | For sign valuations equal to or less than two hundred dollars ($200.00). Except for temporary real estate signs. | $48.00 |
| **645** | City Development | 404115 | Sign Permits | | For sign valuations of two hundred one ($201.00), up to and including one thousand, sign permit fee shall be forty eight dollars ($48.00) plus two dollars ($2.00) for each one hundred or portion thereof over two hundred. |
| **646** | City Development | 404115 | Sign Permits | | For sign valuation of one thousand one ($1,001.00), up to and including ten thousand, sign permit fee shall be sixty three dollars ($63.00) plus eleven dollars ($11.00) for each one thousand or portion thereof over one thousand. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **647** | City Development | 404115 | Sign Permits | | For sign valuations over ten thousand one ($10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred sixty-one dollars ($161.00) plus twenty three dollars ($23.00) for each one thousand or portion thereof over ten thousand. |
| **648** | City Development | 404115 | Sign Permits | | For sign valuations over twenty-five thousand and one, sign permit fee shall be five hundred and forty-three dollars ($543.00) plus ($35.00) for each one thousand or portion thereof over twenty-five thousand. |
| **649** | City Development | 404115 | Sign Permits | Replacement permit (Duplicate) | $14.00 |
| **650** | City Development | 404144 | Fire Permits | Fire Sprinkler or Fire Extinguishing System | Minimum Fee $72.00 |
| **651** | City Development | 404144 | Fire Permits | Number of Sprinkler heads | |
| **652** | City Development | 404144 | Fire Permits | 1 to 15 | $72.00 |
| **653** | City Development | 404144 | Fire Permits | 16 to 75 | $110.00 |
| **654** | City Development | 404144 | Fire Permits | 76 to 100 | $146.00 |
| **655** | City Development | 404144 | Fire Permits | 101 to 200 | $218.00 |
| **656** | City Development | 404144 | Fire Permits | 201 to 300 | $255.00 |
| **657** | City Development | 404144 | Fire Permits | Over 300 | $291.00 |
| **658** | City Development | 404144 | Fire Permits | Fire Suppression Systems for Cooking Operations | $72.00 |
| **659** | City Development | 404144 | Fire Permits | Number of Devices | |
| **660** | City Development | 404144 | Fire Permits | 1 to 5 | $72.00 |
| **661** | City Development | 404144 | Fire Permits | 6 to 20 | $110.00 |
| **662** | City Development | 404144 | Fire Permits | 21 to 40 | $146.00 |
| **663** | City Development | 404144 | Fire Permits | 41 to 60 | $182.00 |
| **664** | City Development | 404144 | Fire Permits | 61 to 100 | $218.00 |
| **665** | City Development | 404144 | Fire Permits | over 100 | $255.00 |
| **666** | City Development | 404144 | Fire Permits | 1 to 3 fire hydrants | $72.00 |
| **667** | City Development | 404144 | Fire Permits | 3 to 6 fire hydrants | $110.00 |
| **668** | City Development | 404144 | Fire Permits | over 6 fire hydrants | $146.00 |
| **669** | City Development | 404113 | Bldg Permit | Roofing Permit | $110.00 |
| **670** | City Development | 404114 | Bldg Permit | Sidewalk Permit | $72.00 |
| **671** | City Development | 404115 | Bldg Permit | Sidewalk Permit- Re-inspection | $61.00 |
| **672** | City Development | 404114 | Bldg Permit | Driveway Permit | $72.00 |
| **673** | City Development | 404143 | Bldg Permit | Driveway Permit- Re-inspection | $61.00 |
| **674** | City Development | 404102 | Bldg Permit | Temporary Certificate of Occupancy | $158.00 |
| **675** | City Development | 404103 | Bldg Permit | Demolition Permit | $109.00 |
| **676** | City Development | 404102 | Bldg Permit | Temporary Structures (Tents, construction sheds, seat canopies, etc) | Minimum $48.00 ($0.10 per square foot for the total area per month or fraction thereof) |
| **677** | City Development | 404102 | Bldg Permit | Vacant Building Annual Registration-Commercial less than 5000 square feet in area | $150.00 |
| **678** | City Development | 404102 | Bldg Permit | Vacant Building Annual Registration-Commercial 5001 square feet to 20,000 square feet in area | $300.00 |
| **679** | City Development | 404102 | Bldg Permit | Vacant Building Annual Registration-commercial over 20,001 square feet in area | $450.00 |
| **680** | City Development | 404102 | Bldg Permit | Vacant Building commercial and residential fee for registration ownership transfers not requiring a plan review | $75.00 |
| **681** | City Development | 404102 | Bldg Permit | Vacant Building Annual Residential Registration Fee | $150.00 |
| **682** | City Development | 404108 | Bldg Permit | Mobile Home Placement Permit | $72.00 |
| **683** | City Development | 404102 | Bldg Permit | Duplicate Cards or Licenses | $14.00 |
| **684** | City Development | 404124 | Business Licenses | Vendor | $48.00 |
| **685** | City Development | 404119 | Business Licenses | Tax Exempt Vendor | No fee |
| **686** | City Development | 404119 | Business Licenses | Motel | $230.00 |
| **687** | City Development | 404119 | Business Licenses | Hotel | $230.00 |
| **688** | City Development | 404119 | Business Licenses | Lodging house | $56.00 |
| **689** | City Development | 404119 | Business Licenses | Home occupation (New) -Annual | $72.00 |
| **690** | City Development | 404119 | Business Licenses | Home occupation (New) -Bi-Annual | $127.00 |
| **691** | City Development | 404119 | Business Licenses | Home occupation-Annual | $55.00 |
| **692** | City Development | 404120 | Business Licenses | Home occupation-Bi-Annual Renewal | $110.00 |
| **693** | City Development | 404119 | Business Licenses | 2nd hand dealers | $152.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **694** | City Development | 404119 | Business Licenses | 2nd hand dealers @ additional location | $80.00 |
| **695** | City Development | 404119 | Business Licenses | Flea Market Operator License | $630.00 |
| **696** | City Development | 404119 | Business Licenses | Renewal Fee for Flea Market Operators License | $505.00 |
| **697** | City Development | 404121 | Charitable Solicitations | | $48.00 |
| **698** | City Development | 404123 | Parades | | $60.00 |
| **699** | City Development | 404131 | Amplification Fee | 4 or more days in advance of event | $15.00 |
| **700** | City Development | 404131 | Amplification Fee | 3 or less day in advance of event | $30.00 |
| **701** | City Development | 404131 | Temporary Event | | $60.00 |
| **702** | City Development | 404140 | Contractors Registration Fee | Registration Fee | $100.00 |
| **703** | City Development | 404141 | Business License | Sign Painting Contractors | $110.00 |
| **704** | City Development | 404141 | Business License | Sign Contractor | 1 Year $607.00<br>2 Years $1,214.00 |
| **705** | City Development | 404141 | Business License | Sign Installer | $607.00 |
| **706** | City Development | 404141 | Business License | Temp. inflatable sign installer | $1,213.00 |
| **707** | City Development | 404141 | Business License | Temp inflatable sign installed by property owner | $607.00 |
| **708** | City Development | 404119 | Business License | Motor Vehicle Dealers | 1 Year $145.00<br>2 Years $290.00 |
| **709** | City Development | 404119 | Licenses | Sexually Oriented Business License | |
| **710** | City Development | 404119 | Licenses | Initial Fee | $667.00 |
| **711** | City Development | 404119 | Licenses | Renewal Fee | $424.00 |
| **712** | City Development | 404119 | Licenses | Sexually Oriented Business Employee | *** |
| **713** | City Development | 404119 | Licenses | Initial Fee | $50.00 |
| **714** | City Development | 404119 | Licenses | Renewal Fee | $25.00 |
| **715** | City Development | 404124 | Development | Paving Cut Permits | $69.00 |
| **716** | City Development | 404149 | Development | Construction SWP3 permit fee - 5 Acres sites or larger | $122.00 one time permit fee |
| **717** | City Development | 404149 | Development | Industrial SWP3 permit fee | $122.00 one time permit fee |
| **718** | City Development | 404149 | Development | De-Watering/Discharge to MS4 (Storm water) permit fee | $122.00 one time permit fee |
| **719** | City Development | 404106 | Development | Commercial Sidewalk | $72.00 |
| **720** | City Development | 404106 | Development | Commercial Driveway | $72.00 |
| **721** | City Development | 404106 | Development | Grading Permit - Subdivisions | *** |
| **722** | City Development | 404106 | Development | 0-5 acres | $603.00 |
| **723** | City Development | 404106 | Development | 5.1-10acres | $722.00 |
| **724** | City Development | 404106 | Development | 10.1-20 acres | $842.00 |
| **725** | City Development | 404106 | Development | 20.1-30 acres | $962.00 |
| **726** | City Development | 404106 | Development | 30.1-40 acres | $1,084.00 |
| **727** | City Development | 404106 | Development | 40.1-50 acres | $1,204.00 |
| **728** | City Development | 404106 | Development | 50.1 + acres | $1,324.00 |
| **729** | City Development | 404106 | Development | Borrow / Waste | $516.00 |
| **730** | City Development | 404106 | Development | First Extension | 30% of grading permit |
| **731** | City Development | 404106 | Development | Second Extension | 30% of grading permit |
| **732** | City Development | 404106 | Development | Grading Permit-All other commercial/residential | |
| **733** | City Development | 404106 | Development | 0-5 acres | $431.00 |
| **734** | City Development | 404106 | Development | 5.1-10acres | $516.00 |
| **735** | City Development | 404106 | Development | 10.1-20 acres | $602.00 |
| **736** | City Development | 404106 | Development | 20.1-30 acres | $688.00 |
| **737** | City Development | 404106 | Development | 30.1-40 acres | $774.00 |
| **738** | City Development | 404106 | Development | 40.1-50 acres | $860.00 |
| **739** | City Development | 404106 | Development | 50.1 + acres | $946.00 |
| **740** | City Development | 404106 | Development | Borrow / Waste | $516.00 |
| **741** | City Development | 404106 | Development | First Extension | 30% of grading permit |
| **742** | City Development | 404106 | Development | Second Extension | 30% of grading permit |
| **743** | City Development | 404106 | Development | Mountain Development Association | |
| **744** | City Development | 404106 | Development | Grading Permit - Clearing and Access | *** |
| **745** | City Development | 404106 | Development | 0-5 acres | $517.00 |
| **746** | City Development | 404106 | Development | 5-10 acres | $818.00 |
| **747** | City Development | 404106 | Development | 10-20 acres | $722.00 |
| **748** | City Development | 404106 | Development | 20-30 acres | $824.00 |
| **749** | City Development | 404106 | Development | 30-40 acres | $928.00 |
| **750** | City Development | 404106 | Development | 40-50 acres | $1,031.00 |
| **751** | City Development | 404106 | Development | 50 + acres | $1,134.00 |
| **752** | City Development | 404106 | Development | Grading Permit - Final | *** |
| **753** | City Development | 404106 | Development | Grading Permit - Pre-final | *** |
| **754** | City Development | 404106 | Development | 0-5 acres | $1,031.00 |
| **755** | City Development | 404106 | Development | 5-10 acres | $1,239.00 |
| **756** | City Development | 404106 | Development | 10-20 acres | $1,445.00 |
| **757** | City Development | 404106 | Development | 20-30 acres | $1,651.00 |
| **758** | City Development | 404106 | Development | 30-40 acres | $1,856.00 |
| **759** | City Development | 404106 | Development | 40-50 acres | $2,063.00 |
| **760** | City Development | 404106 | Development | 50 + acres | $2,269.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **761** | City Development | 404106 | Development | Grading Permit - Final | *** |
| **762** | City Development | 404106 | Development | 0-5 acres | $1,719.00 |
| **763** | City Development | 404106 | Development | 5-10 acres | $2,063.00 |
| **764** | City Development | 404106 | Development | 10-20 acres | $2,407.00 |
| **765** | City Development | 404106 | Development | 20-30 acres | $2,751.00 |
| **766** | City Development | 404106 | Development | 30-40 acres | $3,093.00 |
| **767** | City Development | 404106 | Development | 40-50 acres | $3,438.00 |
| **768** | City Development | 404106 | Development | 50 + acres | $3,782.00 |
| **769** | City Development | 404106 | Development | Borrow / Waste | $1,374.00 |
| **770** | City Development | 404106 | Development | First Extension | 30% of MDA |
| **771** | City Development | 404106 | Development | Second Extension | 30% of MDA |
| **772** | City Development | 404106 | Development | Re-inspection fee | $62.00 |
| **773** | City Development | 404130 | Business Permit | Brewer Permit (B) | 1 Year $750.00<br>2 Years $1,500.00 |
| **774** | City Development | 404130 | Business Permit | Non-Resident Brewers Permit (U) | 1 Year $750.00<br>2 Years $1,500.00 |
| **775** | City Development | 404130 | Business Permit | Distillers and Rectifiers (D) | 1 Year $750.00<br>2 Years $1,500.00 |
| **776** | City Development | 404130 | Business Permit | Winery (G) | 1 Year $37.50<br>2 Years $75.00 |
| **777** | City Development | 404130 | Business Permit | Wine Bottlers (Z) | 1 Year $112.50<br>2 Years $225.00 |
| **778** | City Development | 404130 | Business Permit | Wholesalers (W) | 1 Year $937.50<br>2 Years $1,875.00 |
| **779** | City Development | 404130 | Business Permit | General Class B Wholesalers (X) | 1 Year $150.00<br>2 Years $300.00 |
| **780** | City Development | 404130 | Business Permit | Local Class B Wholesaler (LX) | 1 Year $37.50<br>2 Years $75.00 |
| **781** | City Development | 404130 | Business Permit | Package Store (P) | 1 Year $250.00<br>2 Years $500.00 |
| **782** | City Development | 404130 | Business Permit | Wine Only Package Store (Q) | 1 Year $37.50<br>2 Years $75.00 |
| **783** | City Development | 404130 | Business Permit | Wine and Beer Retailers (BG) | 1 Year $87.50<br>2 Years $175.00 |
| **784** | City Development | 404130 | Business Permit | Wine and Beer Retailers Off-Premise (BQ) | 1 Year $30.00<br>2 Years $60.00 |
| **785** | City Development | 404130 | Business Permit | Mixed Beverage (MB) | 1 Year $1,500.00<br>1st Renewal $1,125.00<br>2nd Renewal $750.00<br>3rd and > $375.00 |
| **786** | City Development | 404130 | Business Permit | Mixed Beverage (MB) | 1 Year $3,000.00<br>1st Renewal $2,250.00<br>2nd Renewal $1,500.00<br>3rd and > $750.00 |
| **787** | City Development | 404130 | Business Permit | Mixed Beverage Late Hrs. (LB) | 1 Year $75.00<br>2 Years $150.00 |
| **788** | City Development | 404130 | Business Permit | Daily Temporary Mixed Beverage (TB) | 1 Year $12.50<br>2 Years $25.00 |
| **789** | City Development | 404130 | Business Permit | Caterers (CB) | 1 Year $250.00<br>2 Years $500.00 |
| **790** | City Development | 404130 | Business Permit | Private Club Late Hours (NL) | 1 Year $375.00<br>2 Years $750.00 |
| **791** | City Development | 404130 | Business Permit | Non-Resident Brewers Sellers (S) | 1 Year $75.00<br>2 Years $150.00 |
| **792** | City Development | 404130 | Business Permit | Beverage Cartage (PE) | 1 Year $10.00<br>2 Years $20.00 |
| **793** | City Development | 404130 | Business Permit | Bonded Warehouse (J) | 1 Year $75.00<br>2 Years $150.00 |
| **794** | City Development | 404130 | Business Permit | Food and Beverage Certificate (FB) | 1 Year $50.00<br>2 Years $100.00 |
| **795** | City Development | 404130 | Business Permit | Beer Manufacturer (BA) 1 Year Permit | |
| **796** | City Development | 404130 | Business Permit | a. 1st Establishment | $375.00 |
| **797** | City Development | 404130 | Business Permit | b. 2nd Establishment | $750.00 |
| **798** | City Development | 404130 | Business Permit | c. 3rd thru 5th Establishments | $2,137.50 |
| **799** | City Development | 404130 | Business Permit | d. 5 or more Establishment | $4,200.00 |
| **800** | City Development | 404130 | Business Permit | Beer Manufacturer (BA) 2 Year Permit | |
| **801** | City Development | 404130 | Business Permit | a. 1st Establishment | $750.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **802** | City Development | 404130 | Business Permit | b. 2nd Establishment | $1,500.00 |
| **803** | City Development | 404130 | Business Permit | c. 3rd thru 5th Establishments | $4,275.00 |
| **804** | City Development | 404130 | Business Permit | d. 5 or more Establishment | $8,400.00 |
| **805** | City Development | 404130 | Business Permit | General Beer Distributors (BB) | 1 Year $150.00<br>2 Years $300.00 |
| **806** | City Development | 404130 | Business Permit | Local Beer Distributors (BD) | 1 Year $37.50<br>2 Years $75.00 |
| **807** | City Development | 404130 | Business Permit | Branch Beer Distributors (BC) | 1 Year $37.50<br>2 Years $75.00 |
| **808** | City Development | 404130 | Business Permit | Beer Importers (BI) | 1 Year $10.00<br>2 Years $20.00 |
| **809** | City Development | 404130 | Business Permit | Beer Importers Carriers (BI) | 1 Year $10.00<br>2 Years $20.00 |
| **810** | City Development | 404130 | Business Permit | Beer Retailers On-Premise (BE) | 1 Year $75.00<br>2 Years $150.00 |
| **811** | City Development | 404130 | Business Permit | Retail Dealers On-Premise Late Hrs (BL) | 1 Year $125.00<br>2 Years $250.00 |
| **812** | City Development | 404130 | Business Permit | Beer Retailers Off-Premise (BF) | 1 Year $30.00<br>2 Years $60.00 |
| **813** | City Development | 404130 | Business Permit | Brew Pub (BP) | 1 Year $250.00<br>2 Years $500.00 |
| **814** | City Development | 404130 | Business Licenses | Boarding Home Facility Annual Permit | $262.00 |
| **815** | City Development | | Application Fee | | $5,000.00 |
| **816** | Library | 405065 | Misc Non-Operating Revenue | Meeting Room Use Fee | $25.00 |
| **817** | Library | 404300 | Library Fees | Overdue Fines | $0.15/day |
| **818** | Library | 404300 | Library Fees | Lost Adult/YA Hardback | $25.00 |
| **819** | Library | 404300 | Library Fees | Lost Adult/YA Trade | $15.00 |
| **820** | Library | 404300 | Library Fees | Lost Paperback | $6.00 |
| **821** | Library | 404300 | Library Fees | Lost Compact Discs | $15.00 |
| **822** | Library | 404300 | Library Fees | Lost Fotonovelas | $2.00 |
| **823** | Library | 404300 | Library Fees | Lost Kits | $50.00 |
| **824** | Library | 404300 | Library Fees | Lost Pamphlets | $5.00 |
| **825** | Library | 404300 | Library Fees | Lost Cassettes (Replaced with DVD) | $45.00 |
| **826** | Library | 404300 | Library Fees | Lost Revistas/Magazines | $3.00 |
| **827** | Library | 404300 | Library Fees | Adult Card/replacement | $2.00 |
| **828** | Library | 404300 | Library Fees | Juvenile Card/replacement | $1.00 |
| **829** | Library | 404300 | Library Fees | Main Library Auditorium Fee | $75.00 |
| **830** | Library | 404300 | Library Fees | Main Library Atrium Fee (Hrly) | $50.00 |
| **831** | Library | 404300 | Library Fees | Computer Lab Fee | $50.00 |
| **832** | Library | 404300 | Library Fees | Lost DVD's | $20.00 |
| **833** | Environmental Services | 403140 | Residential | Base Rate (Residential) | $16.00 per month |
| **834** | Environmental Services | 403140 | Residential | Excess Waste - Administrative Fee | $4.00 for each additional lift of the arm. |
| **835** | Environmental Services | 403140 | Residential | Additional Container (Residential) | $16.00 per month, plus $50 refundable deposit |
| **836** | Environmental Services | 403140 | Residential | Senior and Disabled Citizens Discount | 20% reduction of Base Rate |
| **837** | Environmental Services | 403140 | Commercial | Base Rate (Commercial) | $26.00 per month for once a week collection per container. |
| **838** | Environmental Services | 403140 | Commercial | Additional Container (Commercial) | $26.00 per month for each additional container. |
| **839** | Environmental Services | 403140 | Residential | Side door Collection | $16.00 per month |
| **840** | Environmental Services | 403140 | Residential | Residential Refuse Collection w/ reduced size container | $16.00 per month |
| **841** | Environmental Services | 403140 | Residential | Res Refuse Collection w/ reduced size container & Discount | 20% reduction of Base Rate |
| **842** | Environmental Services | 403140 | Residential | Res Refuse Collection trip charge on empty container | No charge 1st occurrence, $10 each subsequent occurrence |
| **843** | Environmental Services | 403145 | Other | Special Collection Service (Residential) | $35.00 up to 5 cubic yards. $7.00 for each additional cubic yard. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **844** | Environmental Services | 403145 | Other | Dead Animal Collection Fee | $20.00 for small animal 49 lbs. or less); $40.00 for domesticated pets (greater than 50 lbs.); $150 for farm animals within the city limits; $175 for farm animals inside county and outside city limits. |
| **845** | Environmental Services | 403140 | Residential | Citizen Collection Station Fee | $10.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial. |
| **846** | Environmental Services | 403146 | Residential | Citizen Collection Station Fee | $5.00 coupon Non-customer, one visit; standard restrictions; non-commercial. |
| **847** | Environmental Services | 403146 | Special Collections | Weed Removal Charges | Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum. |
| **848** | Environmental Services | 405066 | General | Interest on unpaid balances | 10% per year (.83% of invoiced amount per month) |
| **849** | Environmental Services | 404125 | Permits | Hauler Permit Fee | $150.00 per vehicle for complete term of permit or $12.50 per vehicle per month for less than complete term of permit |
| **850** | Environmental Services | 403140 | Permits | Replacement Decal | $10.00 each |
| **851** | Environmental Services | 403125 | Permits | Reinstatement of Suspended or Revoked Permit | 50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. |
| **852** | Environmental Services | 404125 | Permits | Special Waste Disposal Fee | $25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. $35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal. |
| **853** | Environmental Services | 404125 | Permits | Permit Fee (Container on Sidewalk/R.O.W.) | $30.00 annual fee per container |
| **854** | Environmental Services | 403141 | Disposal | Landfill Fees | $26.00 per ton, prorated, with a minimum fee of $16.00. $5.00 charge for unsecured/uncovered load. |
| **855** | Environmental Services | 405065 | Disposal | Landfill Fee (Brush Waste, Uncontaminated) | $26.00 per ton, prorated, with a minimum fee of $10.00. |
| **856** | Environmental Services | 403141 | Disposal | Landfill Fees (Materials Requiring Special Handling) | $90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials, dead animals with a total weight greater than 100 lbs, and other wastes requiring special handling, with a minimum fee of $90.00. Small dead animals with a total weight less than 100 lbs will be charged the standard landfill rate. $5.00 for refrigerant removal. |
| **857** | Environmental Services | 403141 | Disposal | Billing Fee for Landfill Charge Accounts | $25.00 per month |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **858** | Environmental Services | 403143 | Disposal | Disposal Fee (Waste Tires) | Small or Medium tires (19.5 inches or less) $3.00, Large Tires (greater than 19.5 inches but less than 24 inches) $10, tires greater than 24 inches will be charged a rate of $225.00/ton. Rim Removal Fee - Small or Medium tires $5.00, Rim Removal Fee - Large Tires $15.00. |
| **859** | Environmental Services | 403141 | Disposal | Prohibited Waste | $25.00 surcharge plus applicable disposal costs. |
| **860** | Environmental Services | 403141 | Disposal | Transfer Fee | $30.00 per ton, prorated, with a minimum fee of $20.00 |
| **861** | Environmental Services | 404306 | Disposal | Sale of Mulch/Compost | City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Small Commercial Customers - $5.00 cy at Landfill - pickup truck or smaller, Commercial Customers - $15.00 cy (for 30 cy) - dump trucks etc or delivered by ESD. |
| **862** | Environmental Services | 404306 | Disposal | Sale of Safety Vest | $10.00 each |
| **863** | Environmental Services | 404306 | Disposal | RFID (Automated Scale) Tag | $25.00 each |
| **864** | Environmental Services | 403140 | Other | Container (96 gallon) Replacement Fee | $50 per Cart |
| **865** | Environmental Services | 403140 | Other | Container (64gallon) Replacement Fee | $50 per Cart |
| **866** | Environmental Services | 403140 | Other | Service Charge (delivery or removal of container) | $25.00 per Event |
| **867** | Environmental Services | 404143 | Other | Unscheduled Collection Fee | $10.00 for pick up |
| **868** | Environmental Services | 405065 | Shopping Cart Recovery | Shopping Cart Recovery Fee | $50.00 per Cart impounded by City |
| **869** | Environmental Services | 405065 | Construction or Demolition | Manifest Fee | $5.00 per manifest |
| **870** | Environmental Services | 404358 | Services | Environmental Services Fee (Residential) | $3.00 per Residential Living Unit |
| **871** | Environmental Services | 404358 | Services | Environmental Services Fee (Commercial) | $14.00 per Commercial Establishment |
| **872** | Environmental Services | | **Environmental General-Facilities** | | |
| **873** | Environmental Services | 404119 | Annual License Fee | Public Swimming Pool-Annual | $275.00 |
| **874** | Environmental Services | 404119 | Bi-Annual License Fee | Public Swimming Pool-Bi-Annual | $550.00 |
| **875** | Environmental Services | 404119 | Annual License Fee | Spas-annual | $175.00 |
| **876** | Environmental Services | 404119 | Bi-Annual License Fee | Spas-bi-annual | $350.00 |
| **877** | Environmental Services | 404143 | Re-Inspection Fee | Public Swimming Pool Or Public Spa Fee Per Inspection | $175.00 |
| **878** | Environmental Services | 404143 | Water Sampling Fee | Water Sampling of Public Swimming Pools and Public Spas | $100 plus lab fees |
| **879** | Environmental Services | 404119 | Temporary License | Above Ground Public Pool (Per Pool) | $125.00 |
| **880** | Environmental Services | 404119 | Temporary License | Above Ground Spa (Per Spa) | $125.00 |
| **881** | Environmental Services | 404150 | Studio Registration Fee | Tattoo and Body Art - Biennial | 2 Year $390.00<br>Per month $16.25 |
| **882** | Environmental Services | 404150 | Artist License Fee | Tattoo and Body Art - Annual | $65.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **883** | Environmental Services | 404119 | Annual License Fee | Trailer Court Annual | $275.00 |
| **884** | Environmental Services | 404119 | Re-Inspection Fee | Trailer Court | $175.00 |
| **885** | Environmental Services | 404119 | Annual License Fee | Laundries - Annual | $175.00 |
| **886** | Environmental Services | 404119 | Bi-Annual License Fee | Laundries - Bi-Annual | $350.00 |
| **887** | Environmental Services | 404119 | Re-Inspection Fee | Laundries | $125.00 |
| **888** | Environmental Services | | **Animal Services** | | |
| **889** | Environmental Services | 404132 | Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation | Permit Yearly Renewal | $60.00 |
| **890** | Environmental Services | 404132 | Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation | Amending Permit | $10.00 |
| **891** | Environmental Services | 404132 | Other Animals-Restrictions-Permit Requirements | Permit Yearly Renewal | $35.00 |
| **892** | Environmental Services | 404132 | Microchip Fees | Initial Issuance | $15.00 |
| **893** | Environmental Services | 404132 | Tick Bath | Tick Bath | $10.00 |
| **894** | Environmental Services | 404132 | Disposal of Dead Animals | Disposal of dead animals brought to shelter | $16.00 |
| **895** | Environmental Services | 404132 | Euthanasia of Animals | Euthanasia of animals | $25.00 |
| **896** | Environmental Services | 404132 | Boarding Kennel Permit | Boarding kennel permit | $100.00 |
| **897** | Environmental Services | 404132 | Delivery of Animals | Pick up or Delivery of animals | $45.00 |
| **898** | Environmental Services | 404132 | Other Animals-Restrictions-Permit Requirements | Amending Permit | $5.00 |
| **899** | Environmental Services | 404132 | Buying And Selling | Shows And Exhibition | $100.00 |
| **900** | Environmental Services | 404132 | Buying And Selling | Grooming | $110.00 |
| **901** | Environmental Services | 404132 | Buying And Selling | Kennel | $100.00 |
| **902** | Environmental Services | 404132 | Buying And Selling | Animal Establishment | $200.00 |
| **903** | Environmental Services | 404132 | Registration | APPLICATION INITIAL ISSUANCE OR RENEWAL | $10.00 |
| **904** | Environmental Services | 404132 | Registration | Replacement Registration and/or Tag | $5.00 - Altered Pets<br>$15.00 - Intact pets |
| **905** | Environmental Services | 404132 | Registration | Registration Transfer | $10.00 |
| **906** | Environmental | 403128 | Fees-Impoundment | Class A: Dog, Cat Each | $45.00 |
| **907** | Environmental Services | 403128 | Fees-Impoundment | Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal | $50.00 |
| **908** | Environmental Services | 403128 | Fees-Impoundment | Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal | $85.00 |
| **909** | Environmental Services | 403128 | Fees-Impoundment | CLASS D: EXOTIC ANIMALS: REQUIRING CAPTURE BY DIVISION PERSONNEL | $50.00 |
| **910** | Environmental Services | 403128 | Fees-Impoundment | Class D: Exotic Animals, Already Contained | $45.00 |
| **911** | Environmental Services | 403128 | Fees-Impoundment | Additional fee, multiple redemption of unaltered dog or cat | $10.00 |
| **912** | Environmental Services | 403128 | Handling Fee | Daily Fee Class A | $10.00 |
| **913** | Environmental Services | 403128 | Handling Fee | Daily Fee Class B | $15.00 |
| **914** | Environmental Services | 403128 | Handling Fee | Daily Fee Class C | $15.00 |
| **915** | Environmental Services | 403128 | Handling Fee | Daily Fee Class D | $15.00 |
| **916** | Environmental Services | 403128 | Cat And Dog Traps Pick-Up Or Drop-Off | Fee Per Address Delivery | $15.00 |
| **917** | Environmental Services | 404132 | Animal Litter Permit | Per litter | $75.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **918** | Environmental Services | 404132 | Breeding | Breeder's Permit | $100.00 |
| **919** | | | | | |
| **920** | Parks and Recreation | | ***Recreation Centers*** | **(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **921** | Parks and Recreation | | **Armijo Recreation Center** | | |
| **922** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **923** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **924** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **925** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **926** | Parks and Recreation | 405020 | Lower Multipurpose Room 1 | | $112 / $90 / $448 / $140 |
| **927** | Parks and Recreation | 405020 | Multipurpose Room 2 | | $30 / $24 / $120 / $38 |
| **928** | Parks and Recreation | 405020 | Classroom 1/Eagle | | $26 / $21 / $104 / $32 |
| **929** | Parks and Recreation | 405020 | Classroom 2 | | $36 / $29 / $144 / $45 |
| **930** | Parks and Recreation | 404004 | Boxing Room (per month) (+) | | $15.00/$10.00 |
| **931** | Parks and Recreation | 404004 | Boxing Room (per day) (+) | | $2.00/$1.00 |
| **932** | Parks and Recreation | 405020 | Boxing Room | | $36 / $29 / $143 / $45 |
| **933** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **934** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **935** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **936** | Parks and Recreation | | **Carolina Recreation Center** | | |
| **937** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **938** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **939** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **940** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **941** | Parks and Recreation | 405020 | Classroom 1 | | $9 / $7 / $36 / $11 |
| **942** | Parks and Recreation | 405020 | Classroom 2 | | $18 / $14 / $72 / $22 |
| **943** | Parks and Recreation | 405020 | Classroom A | | $17 / $14 / $68 / $21 |
| **944** | Parks and Recreation | 405020 | Classroom B | | $17 / $14 / $68 / $21 |
| **945** | Parks and Recreation | 405020 | Dance Studio | | $47 / $38 / $188 / $59 |
| **946** | Parks and Recreation | 404004 | Boxing Room (per month) (+) | | $15.00/$10.00 |
| **947** | Parks and Recreation | 404004 | Boxing Room (per day) (+) | | $2.00/$1.00 |
| **948** | Parks and Recreation | 405020 | Boxing Room | | $69 / $55 / $276 / $86 |
| **949** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **950** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **951** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **952** | Parks and Recreation | | **Chihuahuita Neighborhood** | | |
| **953** | Parks and Recreation | 405020 | Multipurpose Room | | $29 / $23 / $116 / $36 |
| **954** | Parks and Recreation | 405020 | Classroom 1 | | $5 / $4 / $20 / $6 |
| **955** | Parks and Recreation | 405004 | Weight Room (per month) (+) | | $6.00 |
| **956** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $3.00 |
| **957** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **958** | Parks and Recreation | | **Don Haskins Recreation Center** | | |
| **959** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $45 / $36 / $180 / $56 |
| **960** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $23 / $18 / $92 / $29 |
| **961** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $55 / $44 / $220 / $69 |
| **962** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $28 / $22 / $112 / $35 |
| **963** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $25 / $20 / $100 / $31 |
| **964** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $13 / $10 / $52 / $16 |
| **965** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $35 / $28 / $140 / $44 |
| **966** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $17 / $14 / $68 / $21 |
| **967** | Parks and Recreation | 405020 | Classroom 1 | | $10 / $8 / $40 / $12 |
| **968** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **969** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $4.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **970** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **971** | Parks and Recreation | | **Galatzan Recreation Center** | | |
| **972** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **973** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **974** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **975** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **976** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $15 / $12 / $60 / $19 |
| **977** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $7 / $6 / $28 / $9 |
| **978** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $25 / $20 / $100 / $31 |
| **979** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per hour)-Prime Time | | $13 / $10 / $52 / $16 |
| **980** | Parks and Recreation | 405020 | Multipurpose Room | | $55 / $44 / $220 / $69 |
| **981** | Parks and Recreation | 405020 | Classroom 1 | | $13 / $10 / $52 / $16 |
| **982** | Parks and Recreation | 405020 | Dance Studio | | $16 / $13 / $64 / $20 |
| **983** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **984** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **985** | Parks and Recreation | | **Gary del Palacio Recreation** | | |
| **986** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $45 / $36 / $180 / $56 |
| **987** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $23 / $18 / $92 / $29 |
| **988** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $55 / $44 / $220 / $69 |
| **989** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $28 / $22 / $112 / $35 |
| **990** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $25 / $20 / $100 / $31 |
| **991** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $13 / $10 / $52 / $16 |
| **992** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $35 / $28 / $140 / $44 |
| **993** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per hour)-Prime Time | | $17 / $14 / $68 / $21 |
| **994** | Parks and Recreation | 405020 | Multipurpose Room | | $37 / $30 / $148 / $46 |
| **995** | Parks and Recreation | 405020 | Dance Studio | | $23 / $18 / $92 / $29 |
| **996** | Parks and Recreation | 404004 | Racquetball Court (per month)(+) | | $15.00/$10.00 |
| **997** | Parks and Recreation | 404004 | Racquetball Court (per hour)(+) | | $2.00/$1.00 |
| **998** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **999** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $4.00 |
| **1000** | Parks and Recreation | 404004 | Kitchen (per event) | | $30.00 |
| **1001** | Parks and Recreation | | **Leona Ford Washington Recreation Center** | | |
| **1002** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $15 / $12 / $60 / $19 |
| **1003** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $7 / $6 / $28 / $9 |
| **1004** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $25 / $20 / $100 / $31 |
| **1005** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $13 / $10 / $52 / $16 |
| **1006** | Parks and Recreation | 405020 | Multipurpose Room-Hall | | $49 / $39 / $196 / $61 |
| **1007** | Parks and Recreation | 405020 | Classroom 1 | | $7 / $6 / $28 / $9 |
| **1008** | Parks and Recreation | 405020 | Classroom 2 | | $44 / $35 / $176 / $55 |
| **1009** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **1010** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1011** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1012** | Parks and Recreation | | **Marty Robbins Recreation** | | |
| **1013** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $45 / $36 / $180 / $56 |
| **1014** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $23 / $18 / $92 / $29 |
| **1015** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $55 / $44 / $220 / $69 |
| **1016** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $28 / $22 / $112 / $35 |
| **1017** | Parks and Recreation | 405020 | Multi Purpose Room | | $37 / $30 / $148 / $46 |
| **1018** | Parks and Recreation | 405020 | Dance Studio | | $19 / $15 / $76 / $24 |
| **1019** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **1020** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $4.00 |
| **1021** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1022** | Parks and Recreation | | **Multipurpose Recreation Center** | | |
| **1023** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $45 / $36 / $180 / $56 |
| **1024** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $23 / $18 / $92 / $29 |
| **1025** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $55 / $44 / $220 / $69 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1026** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $28 / $22 / $112 / $35 |
| **1027** | Parks and Recreation | 405020 | Multipurpose Room | | $99 / $79 / $396 / $124 |
| **1028** | Parks and Recreation | 405020 | Dance Studio | | $22 / $18 / $88 / $27 |
| **1029** | Parks and Recreation | 405020 | Patio | Available for rental in conjunction with room rental | $50 / $40 / $200 / $63 |
| **1030** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **1031** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1032** | Parks and Recreation | 404004 | Kitchen (per event) | | $30.00 |
| **1033** | Parks and Recreation | | **Nolan Richardson Recreation Center** | | |
| **1034** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1035** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1036** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1037** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **1038** | Parks and Recreation | 405020 | Multipurpose Room | | $35 / $28 / $140 / $44 |
| **1039** | Parks and Recreation | 405020 | Classroom 1 | | $10 / $8 / $40 / $12 |
| **1040** | Parks and Recreation | 405020 | Classroom 2 | | $10 / $8 / $40 / $12 |
| **1041** | Parks and Recreation | 405020 | Classroom 3 | | $10 / $8 / $40 / $12 |
| **1042** | Parks and Recreation | 405020 | Classroom 4 | | $10 / $8 / $40 / $12 |
| **1043** | Parks and Recreation | 405020 | Patio | Available for rental in conjunction with room rental | $50 / $40 / $200 / $63 |
| **1044** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **1045** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1046** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1047** | Parks and Recreation | | **Pat O'Rourke Recreation Center** | | |
| **1048** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1049** | Parks and Recreation | 405020 | Gym Half Court (pre hour) | | $18 / $14 / $72 / $23 |
| **1050** | Parks and Recreation | 405020 | Gym Full Court (per day) prime | | $45 / $36 / $180 / $56 |
| **1051** | Parks and Recreation | 405020 | Gym Half Court (per day) prime | | $23 / $18 / $92 / $29 |
| **1052** | Parks and Recreation | 405020 | Multi Purpose Room 1 | | $48 / $38 / $192 / $60 |
| **1053** | Parks and Recreation | 405020 | Multi Purpose Room 2A | | $19 / $15 / $76 / $24 |
| **1054** | Parks and Recreation | 405020 | Multi Purpose Room 2B | | $18 / $14 / $72 / $22 |
| **1055** | Parks and Recreation | 405020 | Multi Purpose Room 2C | | $18 / $14 / $72 / $22 |
| **1056** | Parks and Recreation | 405020 | Multi Purpose Room 2A and 2B | | $37 / $30 / $148 / $46 |
| **1057** | Parks and Recreation | 405020 | Multi Purpose Room 2B and 2C | | $36 / $29 / $144 / $45 |
| **1058** | Parks and Recreation | 405020 | Multi Purpose Room 2A, 2B, 2C | | $55 / $44 / $220 / $69 |
| **1059** | Parks and Recreation | 405020 | Multi Purpose Room | | $25 / $20 / $100 / $31 |
| **1060** | Parks and Recreation | 405020 | Activity Room | | $13 / $10 / $52 / $16 |
| **1061** | Parks and Recreation | 405020 | Dance Studio | | $59 / $47 / $236 / $74 |
| **1062** | Parks and Recreation | 405020 | Courtyard | | $29 / $23 / $116 / $36 |
| **1063** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **1064** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $4.00 |
| **1065** | Parks and Recreation | | **Pavo Real Recreation Center** | | |
| **1066** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1067** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1068** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1069** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **1070** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $15 / $12 / $60 / $19 |
| **1071** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $7 / $6 / $28 / $9 |
| **1072** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $25 / $20 / $100 / $31 |
| **1073** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $13 / $10 / $52 / $16 |
| **1074** | Parks and Recreation | 405020 | Classroom 1 | | $10 / $8 / $40 / $12 |
| **1075** | Parks and Recreation | 405020 | Classroom 2 | | $10 / $8 / $40 / $12 |
| **1076** | Parks and Recreation | 405020 | Classroom 3 | | $10 / $8 / $40 / $12 |
| **1077** | Parks and Recreation | 405020 | Classroom 4 | | $18 / $14 / $72 / $22 |
| **1078** | Parks and Recreation | 405020 | Dance Studio | | $58 / $46 / $232 / $72 |
| **1079** | Parks and Recreation | 405020 | Patio | Available for rental in conjunction with room rental | $50 / $40 / $200 / $63 |
| **1080** | Parks and Recreation | 404004 | Boxing Room (per month) (+) | | $15.00/$10.00 |
| **1081** | Parks and Recreation | 404004 | Boxing Room (per day) (+) | | $2.00/$1.00 |
| **1082** | Parks and Recreation | 405020 | Boxing Room | | $69 / $55 / $276 / $86 |
| **1083** | Parks and Recreation | 404004 | Racquetball Court (per month)(+) | | $15.00/$10.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1084** | Parks and Recreation | 404004 | Racquetball Court (per hour)(+) | | $2.00/$1.00 |
| **1085** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **1086** | Parks and Recreation | 404004 | Weight Room (per hour) (+) | | $4.00 |
| **1087** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1088** | Parks and Recreation | | **Rae Gilmore Recreation Center** | | |
| **1089** | Parks and Recreation | 405020 | Multipurpose Room | | $48 / $38 / $192 / $60 |
| **1090** | Parks and Recreation | 405020 | Classroom 2 | | $8 / $6 / $32 / $10 |
| **1091** | Parks and Recreation | 405020 | Classroom 3 | | $8 / $6 / $32 / $10 |
| **1092** | Parks and Recreation | 405020 | Patio | Available for rental in conjunction with room rental | $50 / $40 / $200 / $63 |
| **1093** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $6.00 |
| **1094** | Parks and Recreation | 404004 | Weight Room (per hour) (+) | | $3.00 |
| **1095** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1096** | Parks and Recreation | | **San Juan Recreation Center** | | |
| **1097** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1098** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1099** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1100** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **1101** | Parks and Recreation | 405020 | Multipurpose Room | | $22 / $18 / $88 / $27 |
| **1102** | Parks and Recreation | 405020 | Classroom 1 | | $10 / $8 / $40 / $12 |
| **1103** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **1104** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1105** | Parks and Recreation | 404004 | Boxing Room (per month) (+) | | $15.00/$10.00 |
| **1106** | Parks and Recreation | 404004 | Boxing Room (per day) (+) | | $2.00/$1.00 |
| **1107** | Parks and Recreation | 405020 | Boxing Room | | $69 / $55 / $276 / $86 |
| **1108** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1109** | Parks and Recreation | | **Seville Recreation Center** | | |
| **1110** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $15 / $12 / $60 / $19 |
| **1111** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $7 / $6 / $28 / $9 |
| **1112** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $25 / $20 / $100 / $31 |
| **1113** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $13 / $10 / $52 / $16 |
| **1114** | Parks and Recreation | 405020 | Multipurpose Room | | $10 / $8 / $40 / $12 |
| **1115** | Parks and Recreation | 405020 | Classroom 2 | | $4 / $3 / $16 / $5 |
| **1116** | Parks and Recreation | 405004 | Weight Room (per month) (+) | | $6.00 |
| **1117** | Parks and Recreation | 405004 | Weight Room (per day) (+) | | $3.00 |
| **1118** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1119** | Parks and Recreation | | **Veterans Recreation Center** | | |
| **1120** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1121** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1122** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1123** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **1124** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $15 / $12 / $60 / $19 |
| **1125** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $7 / $6 / $28 / $9 |
| **1126** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $25 / $20 / $100 / $31 |
| **1127** | Parks and Recreation | 405020 | Auxiliary Gym half court (per | | $13 / $10 / $52 / $16 |
| **1128** | Parks and Recreation | 405020 | Classroom 5 | | $15 / $12 / $60 / $19 |
| **1129** | Parks and Recreation | 405020 | Classroom 6 | | $10 / $8 / $40 / $12 |
| **1130** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $18.00 |
| **1131** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $4.00 |
| **1132** | Parks and Recreation | 404302 | Leisure Interest Class or Workshop | | Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of class/workshop. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1133** | Parks and Recreation | 404301 | Outdoor Recreation Activity or Program | | Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of activity/program. |
| **1134** | Parks and Recreation | 404301 | Trips/Excursions (Off Site) | | Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of activity/program. |
| **1135** | Parks and Recreation | 404301 | Dances/Entertainment (On Site) | | Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. |
| **1136** | Parks and Recreation | | ***Senior Centers*** | **(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1137** | Parks and Recreation | | **Eastside Senior Center** | | |
| **1138** | Parks and Recreation | 405020 | Multipurpose Room | | $66 / $53 / $264 / $82 |
| **1139** | Parks and Recreation | 405020 | Classroom 1 | | $9 / $7 / $36 / $11 |
| **1140** | Parks and Recreation | 405020 | Classroom 2 | | $17 / $14 / $68 / $21 |
| **1141** | Parks and Recreation | 405020 | Arts and Crafts Room | | $15 / $12 / $60 / $19 |
| **1142** | Parks and Recreation | 405020 | Patio | Available for rental in conjunction with room rental | $50 / $40 / $200 / $63 |
| **1143** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1144** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1145** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1146** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $6.00 |
| **1147** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1148** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1149** | Parks and Recreation | | **Father Martinez Senior Center** | | |
| **1150** | Parks and Recreation | 405020 | Multipurpose Room | | $122 / $98 / $488 / $152 |
| **1151** | Parks and Recreation | 405020 | Classroom 1 | | $9 / $7 / $36 / $11 |
| **1152** | Parks and Recreation | 405020 | Classroom 2 | | $12 / $10 / $48 / $15 |
| **1153** | Parks and Recreation | 405020 | Arts and Crafts Room | | $19 / $15 / $75 / $24 |
| **1154** | Parks and Recreation | 405020 | Dance Studio | | $18 / $14 / $72 / $22 |
| **1155** | Parks and Recreation | 404004 | Billiard Rooms #1 and #2 (per | | $30.00 |
| **1156** | Parks and Recreation | 404004 | Billiard Rooms #1 and #2 (per month) (+) | | $10.00 |
| **1157** | Parks and Recreation | 404004 | Billiard Rooms #1 and #2 (per | | $2.00 |
| **1158** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $6.00 |
| **1159** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1160** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1161** | Parks and Recreation | | **Grandview Senior Center** | | |
| **1162** | Parks and Recreation | 405020 | Multipurpose Room | | $71 / $57 / $284 / $89 |
| **1163** | Parks and Recreation | 405020 | Classroom 1 | | $16 / $13 / $64 / $20 |
| **1164** | Parks and Recreation | 405020 | Classroom 2 | | $12 / $10 / $48 / $15 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1165** | Parks and Recreation | 405020 | Classroom 3 | | $8 / $6 / $32 / $10 |
| **1166** | Parks and Recreation | 405020 | Classroom 4 | | $9 / $7 / $36 / $11 |
| **1167** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1168** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1169** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1170** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1171** | Parks and Recreation | | **Hilos de Plata Senior Center** | | |
| **1172** | Parks and Recreation | 405020 | Multipurpose Room | | $122 / $98 / $488 / $152 |
| **1173** | Parks and Recreation | 405020 | Classroom 1 | | $14 / $11 / $56 / $17 |
| **1174** | Parks and Recreation | 405020 | Classroom 2 | | $14 / $11 / $56 / $17 |
| **1175** | Parks and Recreation | 405020 | Arts and Crafts Room | | $19 / $15 / $76 / $24 |
| **1176** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1177** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1178** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1179** | Parks and Recreation | 404004 | Weight Room (per month) (+) | | $10.00 |
| **1180** | Parks and Recreation | 404004 | Weight Room (per day) (+) | | $3.00 |
| **1181** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1182** | Parks and Recreation | | **Memorial Senior Center** | | |
| **1183** | Parks and Recreation | 405020 | Multipurpose Room | | $57 / $46 / $228 / $71 |
| **1184** | Parks and Recreation | 405020 | Classroom 1 | | $15 / $12 / $60 / $19 |
| **1185** | Parks and Recreation | 405020 | Classroom 2 | | $6 / $5 / $24 / $7 |
| **1186** | Parks and Recreation | 405020 | Arts and Crafts Room | | $21 / $17 / $84 / $26 |
| **1187** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1188** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1189** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1190** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1191** | Parks and Recreation | | **Polly Harris Senior Center** | | |
| **1192** | Parks and Recreation | 405020 | Multipurpose Room | | $71 / $57 / $284 / $89 |
| **1193** | Parks and Recreation | 405020 | Classroom 1 | | $15 / $12 / $60 / $19 |
| **1194** | Parks and Recreation | 405020 | Arts and Crafts Room | | $14 / $11 / $56 / $17 |
| **1195** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1196** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1197** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1198** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1199** | Parks and Recreation | | **San Juan Senior Center** | | |
| **1200** | Parks and Recreation | 405020 | Multipurpose Room | | $77 / $62 / $308 / $96 |
| **1201** | Parks and Recreation | 405020 | Dance Studio | | $24 / $19 / $96 / $30 |
| **1202** | Parks and Recreation | 405020 | Classroom 1 | | $4 / $3 / $16 / $5 |
| **1203** | Parks and Recreation | 405020 | Placita | | $50 / $40 / $200 / $63 |
| **1204** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1205** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1206** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1207** | Parks and Recreation | 405020 | Kitchen (per event) | | $30.00 |
| **1208** | Parks and Recreation | | **South El Paso Senior Center** | | |
| **1209** | Parks and Recreation | 405020 | Multipurpose Room | | $128 / $102 / $512 / $160 |
| **1210** | Parks and Recreation | 405020 | Classroom 1 | | $7 / $6 / $28 / $9 |
| **1211** | Parks and Recreation | 405020 | Classroom 2 | | $23 / $18 / $92 / $29 |
| **1212** | Parks and Recreation | 405020 | Classroom 3 | | $18 / $14 / $72 / $22 |
| **1213** | Parks and Recreation | 405020 | Classroom 4 | | $18 / $14 / $72 / $22 |
| **1214** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1215** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1216** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1217** | Parks and Recreation | | **Wellington Chew Senior Center** | | |
| **1218** | Parks and Recreation | 405020 | Multipurpose Room | | $115 / $92 / $460 / $144 |
| **1219** | Parks and Recreation | 405020 | Classroom 1 | | $14 / $11 / $56 / $17 |
| **1220** | Parks and Recreation | 405020 | Classroom 2 | | $10 / $8 / $40 / $12 |
| **1221** | Parks and Recreation | 405020 | Classroom 3 | | $18 / $14 / $72 / $22 |
| **1222** | Parks and Recreation | 405020 | Classroom 4 | | $4 / $3 / $16 / $5 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1223** | Parks and Recreation | 404004 | Billiard Room (per year) | | $30.00 |
| **1224** | Parks and Recreation | 404004 | Billiard Room (per month) (+) | | $10.00 |
| **1225** | Parks and Recreation | 404004 | Billiard Room (per day) (+) | | $2.00 |
| **1226** | Parks and Recreation | 404302 | Leisure Interest Class or Workshop | | Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of class/workshop. |
| **1227** | Parks and Recreation | 404301 | Outdoor Recreation Activity or Program | | Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of activity/program. |
| **1228** | Parks and Recreation | 404301 | Trips/Excursions (Off Site) | | Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, equals cost of activity/program. |
| **1229** | Parks and Recreation | 404301 | Dances/Entertainment (On Site) | | Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. |
| **1230** | Parks and Recreation | | ***Shelters:*** *Arlington, Grandview, Lionel Forti, Marwood, Sunrise, Thomas Manor* | | Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate |
| **1231** | Parks and Recreation | 405020 | Per hour | | $40 / $32 / $160 / $50 |
| **1232** | Parks and Recreation | 405020 | All day | | $240 / $192 / $960 / $300 |
| **1233** | Parks and Recreation | 405020 | Per hour - Prime time | | $55 / $44 / $220 / $69 |
| **1234** | Parks and Recreation | 405020 | All day - Prime time | | $330 / $264 / $1,320 / $412 |
| **1235** | Parks and Recreation | | ***Reserves:*** *Memorial* | | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1236** | Parks and Recreation | 405020 | Per hour | | $35 / $28 / $140 / $44 |
| **1237** | Parks and Recreation | 405020 | All day | | $210 / $168 / $840 / $262 |
| **1238** | Parks and Recreation | 405020 | Per hour - Prime time | | $45 / $36 / $180 / $56 |
| **1239** | Parks and Recreation | 405020 | All day - Prime time | | $300 / $240 / $1,200 / $375 |
| **1240** | Parks and Recreation | | ***Pavilions:*** *Veterans, Shawver, Pavo Real* | | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1241** | Parks and Recreation | 405020 | Per hour | | $15 / $12 / $60 / $19 |
| **1242** | Parks and Recreation | 405020 | All day | | $90 / $72 / $360 / $113 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1243** | Parks and Recreation | 405020 | Per hour - Prime time | | $20 / $16 / $80 / $25 |
| **1244** | Parks and Recreation | 405020 | All day - Prime time | | $120 / $96 / $480 / $150 |
| **1245** | Parks and Recreation | | ***Plazas: Union Plaza, San Jacinto Plaza, Cleveland Square Plaza*** | | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1246** | Parks and Recreation | 405020 | Per hour Stage with electricity | | $30 / $24 / $120 / $37 |
| **1247** | Parks and Recreation | 405020 | All day Stage with electricity | | $180 / $144 / $720 / $225 |
| **1248** | Parks and Recreation | 405020 | Per hour Stage without electricity | | $10 / $8 / $40 / $12 |
| **1249** | Parks and Recreation | 405020 | All day Stage without electricity | | $60 / $48 / $240 / $75 |
| **1250** | Parks and Recreation | 405020 | Per hour - Prime time - Stage with electricity | | $35 / $28 / $140 / $44 |
| **1251** | Parks and Recreation | 405020 | All day - Prime time - Stage with electricity | | $210 / $168 / $840 / $262 |
| **1252** | Parks and Recreation | 405020 | Per hour - Prime time - Stage w/o electricity | | $20 / $16 / $80 / $25 |
| **1253** | Parks and Recreation | 405020 | All day - Prime time - Stage w/o electricity | | $120 / $96 / $480 / $150 |
| **1254** | Parks and Recreation | 405020 | Additional electrical (Union Plaza only) (per event) | | $80.00 |
| **1255** | Parks and Recreation | | ***Rose Garden Wedding Site*** | | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1256** | Parks and Recreation | 405020 | Per hour | | $35 / $28 / $140 / $44 |
| **1257** | Parks and Recreation | 405020 | Per hour - Prime time | | $45 / $36 / $180 / $56 |
| **1258** | Parks and Recreation | | ***Park Grounds*** | | Flat Rate |
| **1259** | Parks and Recreation | 405020 | Reserved use of outdoor park areas (per event) (per day) | | $45.00 |
| **1260** | Parks and Recreation | 405020 | Trainer/Instructor Permit (Non-exclusive; good for 6 months) | | $45.00 |
| **1261** | Parks and Recreation | | ***Aquatics*** | **(+) Indicates Per Person**<br>**1/2 hour increment @ 1/2 hourly rate**<br>**Rates are per hour unless indicated** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1262** | Parks and Recreation | | Public Swim/Lap Swim | | |
| **1263** | Parks and Recreation | 404004 | Youth (+) | | $1.00 |
| **1264** | Parks and Recreation | 404004 | Adult (+) | | $2.00 |
| **1265** | Parks and Recreation | 404004 | Senior (+) | | $1.00 |
| **1266** | Parks and Recreation | | Multiple Admission Swim Card | | |
| **1267** | Parks and Recreation | 404004 | Swim Passes | | |
| **1268** | Parks and Recreation | 404004 | Swim Pass - Adults (+) | (30, 60 or 90 days) | $2.00 x 30/60/90 Admissions = |
| **1269** | Parks and Recreation | 404004 | Swim Pass - Youth and Seniors | (30, 60 or 90 days) | $1.00 x 30/60/90 Admissions = |
| **1270** | Parks and Recreation | 404004 | Trial Fee for Water Aerobics | | $5.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1271** | Parks and Recreation | | ***Organized Swim Teams*** | **(+) Indicates Per Person<br>1/2 hour increment @ 1/2 hourly rate<br>Rates are per hour unless indicated** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1272** | Parks and Recreation | 405020 | School Swim Teams (per hour) | With Inter-Local Agreement | $25.00 |
| **1273** | Parks and Recreation | 405020 | Individual lane rental – 25 yd | | $8 / $6 / $32 / $10 |
| **1274** | Parks and Recreation | 405020 | Individual lane rental – 50M | | $10 / $8 / $40 / $12 |
| **1275** | Parks and Recreation | 405020 | Swim Meets – 25 yd | | $55 / $44 / $220 / $69 |
| **1276** | Parks and Recreation | 405020 | Swim Meets – 50M | | $60 / $48 / $240 / $75 |
| **1277** | Parks and Recreation | 405020 | Swim Meets - Scoreboard Indoor | | $150 / $120 / $600 / $187 |
| **1278** | Parks and Recreation | 405020 | Swim Meets - Scoreboard | | $50 / $40 / $200 / $62 |
| **1279** | Parks and Recreation | 405020 | Swim Meets – Starting System (per meet) | | $25 / $20 / $100 / $31 |
| **1280** | Parks and Recreation | 405020 | Swim Meets – Touch Pad (per | | $15 / $12 / $60 / $19 |
| **1281** | Parks and Recreation | 405020 | Swim Meets – Colorado Timing System (per meet) | | $300.00 |
| **1282** | Parks and Recreation | 404301 | Swim Meets – Spectator Fee (+) Adult/Youth | | $2.00/$1.00 |
| **1283** | Parks and Recreation | | ***Public Pool Rentals*** | **(+) Indicates Per Person<br>1/2 hour increment @ 1/2 hourly rate<br>Rates are per hour unless indicated<br>Two hour minimum rental for facility use that is non-contiguous to public hours of operation.** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1284** | Parks and Recreation | 405020 | Pool Rental – 25 yd | | $50 / $40 / $200 / $62 |
| **1285** | Parks and Recreation | 405020 | Pool Rental – 50M | | $80 / $64 / $320 / $100 |
| **1286** | Parks and Recreation | 405020 | Armijo Water Leisure Pool | | $50 / $40 / $200 / $62 |
| **1287** | Parks and Recreation | 405020 | Armijo Water Leisure Pool – | | $60 / $48 / $240 / $75 |
| **1288** | Parks and Recreation | 405020 | Armijo Lap Pool | | $50 / $40 / $200 / $62 |
| **1289** | Parks and Recreation | 405020 | Armijo Lap Pool – Prime Time | | $60 / $48 / $240 / $75 |
| **1290** | Parks and Recreation | 405020 | Gus and Goldie (per hour) | | $35.00 |
| **1291** | Parks and Recreation | 405020 | Lifeguard rate (per hour) | | $15.00 |
| **1292** | Parks and Recreation | 405020 | Pool Attendant (per hour) | | $10.00 |
| **1293** | Parks and Recreation | | ***Learn to Swim, Diving, Water Aerobics, Stroke, Junior Lifeguard Training, Water Safety Instructor Classes*** | | **Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus $7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class.** |
| **1294** | Parks and Recreation | | ***Daycare Services*** | | Resident/Non-Resident |
| **1295** | Parks and Recreation | 404304 | Full Day Daycare (per month) (more than 6 hours/day) | | $315.00/$395.00 |
| **1296** | Parks and Recreation | 404304 | Half Day Daycare (per month) (up to 6 hours/day) | | $210.00/$265.00 |
| **1297** | Parks and Recreation | 404304 | Preschool Program (per month) (9AM-1PM) | | $165.00/$205.00 |
| **1298** | Parks and Recreation | 404304 | Registration fee (September–August) per child | | $60.00/$75.00 |
| **1299** | Parks and Recreation | 404304 | Registration fee (June–August) per child | | $15.00/$20.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
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| **1300** | Parks and Recreation | 404304 | Late fee during operating hours every 15 minutes or portion thereof | | $5.00 |
| **1301** | Parks and Recreation | 404304 | Late fee after 6PM every 15 minutes or portion thereof | | $10.00 |
| **1302** | Parks and Recreation | 404304 | Daily rate | | $15.00/$20.00 |
| **1303** | Parks and Recreation | | ***Event or Activity Fees*** | **(+) Indicates Per Person**<br>**1/2 hour increment @ 1/2 hourly rate**<br>**Rates are per hour unless indicated** | **Flat Rate** |
| **1304** | Parks and Recreation | 404301 | General Food Booth (per day) | | $65.00 |
| **1305** | Parks and Recreation | 404301 | General Vendor Booth (per day) | | $45.00 |
| **1306** | Parks and Recreation | 404301 | Art in the Park Food Vendor (per event) | | $130.00 |
| **1307** | Parks and Recreation | 404301 | Art in the Park Craft Vendor (per event) | | $90.00 |
| **1308** | Parks and Recreation | 404301 | Dia De Los Ninos Food Vendor (per event) | | $130.00 |
| **1309** | Parks and Recreation | 404301 | Holiday Parade Food Vendor (per event) | | $130.00 |
| **1310** | Parks and Recreation | 404301 | Holiday Parade Lights/Trinkets Vendor (per event) | | $90.00 |
| **1311** | Parks and Recreation | 404301 | Senior Games Registration, all individual events (+) | | $45.00 |
| **1312** | Parks and Recreation | 404301 | Senior Games, 2 individual events (+) | | $15.00 |
| **1313** | Parks and Recreation | 404301 | Senior Games, each additional individual event (+) | | $5.00 |
| **1314** | Parks and Recreation | 404301 | Senior Games Banquet - Player & Guest Tickets | | $6.00 |
| **1315** | Parks and Recreation | 404301 | Senior Games Additional T-Shirt | | $10.00 |
| **1316** | Parks and Recreation | 404301 | Senior Games, Basketball Team (per team - 5 player roster) | | $30.00 |
| **1317** | Parks and Recreation | 404301 | Senior Games, Volleyball team (per team - 8 player roster) | | $45.00 |
| **1318** | Parks and Recreation | 404301 | Holiday Parade (per entry <100 walking participants) | | $50.00 |
| **1319** | Parks and Recreation | 404301 | Holiday Parade (per entry 101-200 walking participants. 200 entry maximum) | | $75.00 |
| **1320** | Parks and Recreation | 404301 | Holiday Parade (per entry 1-3 vehicles ) | | $50.00 |
| **1321** | Parks and Recreation | 404301 | Holiday Parade (per entry 4-6 vehicles) | | $75.00 |
| **1322** | Parks and Recreation | | Family Camp Out Activities | | Resident/Non-Resident |
| **1323** | Parks and Recreation | 404301 | Family Camp Out - Adults 18+ (per person) | | $10.00/$12.00 |
| **1324** | Parks and Recreation | 404301 | Family Camp Out - Youth 17 and under (per person) | | $5.00/$6.00 |
| **1325** | Parks and Recreation | 404301 | Community Special Event | | Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus $7.00 nonrefundable administrative fee equals cost of event. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
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| **1326** | Parks and Recreation | | ***Skate Parks*** | **(+) Indicates Per Person<br>1/2 hour increment @ 1/2 hourly rate<br>Rates are per hour unless indicated** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1327** | Parks and Recreation | | Carolina, Mountain View, Westside Skate Parks | | |
| **1328** | Parks and Recreation | 405020 | Per hour | | $40 / $32 / $160 / $50 |
| **1329** | Parks and Recreation | 405020 | All day (8 hours, add'l hours at hourly rate) | | $240 / $192 / $960 / $300 |
| **1330** | Parks and Recreation | | All other Skate Parks | | |
| **1331** | Parks and Recreation | 405020 | Per hour | | $20 / $16 / $80 / $25 |
| **1332** | Parks and Recreation | 405020 | All day (8 hours, add'l hours at hourly rate) | | $120 / $96 / $480 / $150 |
| **1333** | Parks and Recreation | | ***Sports Leagues & Tournaments*** | | |
| **1334** | Parks and Recreation | 404307 | Sports - Adults Leagues & Tournaments | | Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus $7.00 nonrefundable administrative fee, equals cost of league/tournament. |
| **1335** | Parks and Recreation | 404307 | Sports - Youth Leagues & Tournaments | | Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 25% factor to recover sports coordinator divided by number of expected teams or players plus $7.00 nonrefundable administrative fee, equals cost of league/tournament. |
| **1336** | Parks and Recreation | | ***Sports Centers*** | **(+) Indicates Per Person<br>1/2 hour increment @ 1/2 hourly rate<br>Rates are per hour unless indicated<br>Two hour minimum rental for facility use that is non-contiguous to public hours of operation.** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1337** | Parks and Recreation | | **Acosta Sports Center** | | |
| **1338** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1339** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1340** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1341** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |
| **1342** | Parks and Recreation | 405020 | Auxiliary Gym (per hour) | | $35 / $28 / $140 / $44 |
| **1343** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per | | $18 / $14 / $72 / $23 |
| **1344** | Parks and Recreation | 405020 | Auxiliary Gym (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1345** | Parks and Recreation | 405020 | Auxiliary Gym Half Court (per hour)-Prime Time | | $23 / $18 / $92 / $29 |
| **1346** | Parks and Recreation | 405004 | Racquetball Court (per month) (+) Adult/Youth | | $15.00/$10.00 |
| **1347** | Parks and Recreation | 405004 | Racquetball Court (per month) (+) Adult/Youth | | $2.00/$1.00 |
| **1348** | Parks and Recreation | | **Nations Tobin Sports Center** | | |
| **1349** | Parks and Recreation | 405020 | Gym Full Court (per hour) | | $35 / $28 / $140 / $44 |
| **1350** | Parks and Recreation | 405020 | Gym Half Court (per hour) | | $18 / $14 / $72 / $23 |
| **1351** | Parks and Recreation | 405020 | Gym Full Court (per hour)-Prime | | $45 / $36 / $180 / $56 |
| **1352** | Parks and Recreation | 405020 | Gym Half Court (per hour)-Prime | | $23 / $18 / $92 / $29 |

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**DEPARTMENTAL FEE LIST**

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| **1353** | Parks and Recreation | 404004 | Boxing Room (per month) (+) | | $15.00/$10.00 |
| **1354** | Parks and Recreation | 404004 | Boxing Room (per day) (+) | | $2.00/$1.00 |
| **1355** | Parks and Recreation | 405020 | Boxing Room | | $69 / $55 / $276 / $86 |
| **1356** | Parks and Recreation | 405020 | In-Line Hockey Rink | | $75 / $60 / $300 / $94 |
| **1357** | Parks and Recreation | | ***Sports Administration*** | **(+) Indicates Per Person**<br>**1/2 hour increment @ 1/2 hourly rate**<br>**Rates are per hour unless indicated** | **Flat Rate** |
| **1358** | Parks and Recreation | 404307 | Player Fee – Independent Leagues–per player/per season | | $7.00 |
| **1359** | Parks and Recreation | 404302 | Parent Class Live Session–per family per year | | $5.00 |
| **1360** | Parks and Recreation | 404302 | Parent Class Video Session–per family per year | | $15.00 |
| **1361** | Parks and Recreation | 405065 | Background check (+) - Biennial | | $40.00 |
| **1362** | Parks and Recreation | 405065 | Youth Coach ID Cards – (+) | | $5.00 |
| **1363** | Parks and Recreation | 405065 | Player ID cards (+) Youth and Adult | Youth - annually; Adult (18 years and older) every 5 years. | $5.00 |
| **1364** | Parks and Recreation | 404301 | Tournament Spectator Fee (+) | | $2.00 |
| **1365** | Parks and Recreation | 405065 | Banner Program (per banner) | (up to 12 months) Outfield, gym and/or internet | $350.00 |
| **1366** | Parks and Recreation | 405065 | Banner Program Renewal (per | (up to 12 months) Outfield, gym and/or internet | $250.00 |
| **1367** | Parks and Recreation | 405065 | Concessions – Small – per | | $150.00 |
| **1368** | Parks and Recreation | 405065 | Concessions – Medium – per | | $300.00 |
| **1369** | Parks and Recreation | 405065 | Concessions – Large – per | | $600.00 |
| **1370** | Parks and Recreation | | ***Sports Field Practice Permits*** | | Flat Rate |
| **1371** | Parks and Recreation | 405020 | Practice Permit (per 90 minutes-without lights) | | $10.00 |
| **1372** | Parks and Recreation | 405020 | Sports Field Lighting - per hour, per field | | $10.00 |
| **1373** | Parks and Recreation | | ***Sports Field Rental Games, Tournaments, Other Events (non-game "only" fields)*** | | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1374** | Parks and Recreation | 405020 | Single field (per day-without | | $75 / $60 / $300 / $94 |
| **1375** | Parks and Recreation | 405020 | Single field (per hour-without | | $20 / $16 / $80 / $25 |
| **1376** | Parks and Recreation | 405020 | Sports Field Lighting (per hour)(per field) | | $10.00 |
| **1377** | Parks and Recreation | | ***Sports Game Fields - Game "only" Fields*** | ***Not available for rental for practice activities - Permit Required*** | **Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate** |
| **1378** | Parks and Recreation | | **Westside Sports Complex (13 flat fields)** | | |
| **1379** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1380** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1381** | Parks and Recreation | 405020 | Full complex (per day) | | $1,300/$1,040/$5,200/$1,625 |
| **1382** | Parks and Recreation | | **Marty Robbins Sports Complex (4 plex diamond fields)** | | |
| **1383** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1384** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1385** | Parks and Recreation | 405020 | Full complex (per day) | | $400 / $320 / $1,600 / $500 |
| **1386** | Parks and Recreation | | **Northeast Regional Complex (4-plex diamond fields)** | | |
| **1387** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

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| **1388** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1389** | Parks and Recreation | 405020 | Full complex (per day) | | $400 / $320 / $1,600 / $500 |
| **1390** | Parks and Recreation | | **Northeast Regional Complex (3 flat fields)** | | |
| **1391** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1392** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1393** | Parks and Recreation | 405020 | Full complex (per day) | | $300 / $240 / $1,200 / $375 |
| **1394** | Parks and Recreation | | **Blackie Chesher Sports Complex (5-plex diamond fields)** | | |
| **1395** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1396** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1397** | Parks and Recreation | 405020 | Full complex (per day) | | $500 / $400 / $2,000 / $625 |
| **1398** | Parks and Recreation | | **Blackie Chesher Sports Complex (6-flat fields #2, #3, $4 & Escobar #1, #2)** | | |
| **1399** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1400** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1401** | Parks and Recreation | 405020 | Full complex (per day) | | $600 / $480 / $2,400 / $750 |
| **1402** | Parks and Recreation | | **Blackie Chesher Sports Complex (Alex Gutierrez - 1 diamond field)** | | |
| **1403** | Parks and Recreation | 405020 | Field without lights | | $20 / $16 / $80 / $25 |
| **1404** | Parks and Recreation | 405020 | Field without lights (per day) | | $100 / $80 / $400 / $125 |
| **1405** | Parks and Recreation | 405020 | Full complex (per day) | | $100 / $80 / $400 / $125 |
| **1406** | Parks and Recreation | 405020 | **Sports Field Lighting (per hour)(per field)** | | $10.00 |
| **1407** | Parks and Recreation | | ***Youth Development Programs*** | **(+) Indicates Per Person**<br>**1/2 hour increment @ 1/2 hourly rate**<br>**Rates are per hour unless indicated** | ***Resident/Non-Resident*** |
| **1408** | Parks and Recreation | 404304 | Club Rec Summer Program (per week) (+) | | $40.00/$50.00 |
| **1409** | Parks and Recreation | 404304 | Club Rec Youth Leader Mentor Program (per week) (+) | | $20.00/$25.00 |
| **1410** | Parks and Recreation | 404304 | Afterschool Program (per week) | | $0.00 |
| **1411** | Parks and Recreation | 404307 | Youth "Mini" Sports (Ages 4-7) Activity or Program | | Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus $7.00 non-refundable administrative fee, equals cost of activity/program. |
| **1412** | Parks and Recreation | 404304 | Youth Enrichment (Non-Sport) Activity or Program | | Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus $7.00 non-refundable administrative fee, equals cost of activity/program. |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
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| **1413** | Parks and Recreation | 404301 | Trips/Excursions (Off Site) | | Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus $7.00 non-refundable administrative fee, equals cost of activity/program. |
| **1414** | Parks and Recreation | 404301 | Dances/Entertainment (On Site) | | Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. |
| **1415** | Parks and Recreation | | ***Miscellaneous Fees*** | | Flat Rate |
| **1416** | Parks and Recreation | 405020 | Security Guard (per hour) | Also applied to outdoor park electric outlet access | $13.00 |
| **1417** | Parks and Recreation | 405020 | Park Community Garden Application & Annual Permit | | $50.00 |
| **1418** | Parks and Recreation | 405020 | Shelter or Center Cleaning charge (per cleaning, per event, per rental per day) | | $45.00 |
| **1419** | Parks and Recreation | 405020 | Recreation Staff Labor Rate | Per hour, per staff member | $15.00 |
| **1420** | Parks and Recreation | 405020 | Gym rental for other than sports use (add to gym rate – per hour) Category A | | $80.00 |
| **1421** | Parks and Recreation | 405020 | Gym rental for other than sports use (add to gym rate – per hour) Category B | | $60.00 |
| **1422** | Parks and Recreation | 405020 | Gym rental for other than sports use (add to gym rate – per hour) Category C | | $40.00 |
| **1423** | Parks and Recreation | 405020 | Gym rental for other than sports use (add to gym rate – per hour) Category D | | $30.00 |
| **1424** | Parks and Recreation | 405065 | Locker Rental at Senior Centers (per month, excludes swimming pools) | | $2.00 |
| **1425** | Parks and Recreation | 405065 | Activity/Player Card Replacement | Per Card | $5.00 |
| **1426** | Parks and Recreation | | Senior Discount | 50% Discount, ages 60+ years old - applies only to Leisure Interest Classes, Racquetball Courts, Weight Room, Billiards, Boxing (Monthly/Yearly fees only) | 50% Discount |
| **1427** | Parks and Recreation | | Multiple Child Program Discount | 10% Discount each child from same household (17 years or under) registering for leisure class, or mini-sports program. Does not apply to Daycare and Afterschool. | 10% Discount |
| **1428** | Parks and Recreation | | Non-Resident Premium | 25% premium for non-residents applies to all programs requiring individual registration. | 25% Increase |
| **1429** | Parks and Recreation | 404302 | Trial usage fee for Leisure | Per Class (1 Time Trial) | $5.00 |
| **1430** | Parks and Recreation | 405065 | Ceramics - Firing (per month unlimited pieces) | | $6.00 |
| **1431** | Parks and Recreation | 404301 | Rummage Sale/Craft Fair | Per space not to exceed 10' x 10', per day | $5.00 |
| **1432** | Parks and Recreation | 405020 | Catered/commercial food sales-Indoor Facilities - (Kitchen for warming, no prep) | Per Event | $50.00 |
| **1433** | Parks and Recreation | 405020 | Administration Fee (per permit or registered activity) | | $7.00 |
| **1434** | Parks and Recreation | 404131 | Amplification Fee | 4 or more days in advance of event | $15.00 |
| **1435** | Parks and Recreation | 404131 | Amplification Fee | 3 or less day in advance of event | $30.00 |
| **1436** | Zoo | 404001 | General Admission | Children under 3 years (must be accompanied by an adult) | Free |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

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| **1437** | Zoo | 404001 | General Admission | Children: 3 years up to 12 years (must be accompanied by an adult) | $6.00 |
| **1438** | Zoo | 404001 | General Admission | Ages: 13 years up to 59 years | $10.00 |
| **1439** | Zoo | 404001 | General Admission | Seniors 60 years and older | $7.50 |
| **1440** | Zoo | 404001 | General Admission | Active Duty Military Personnel & Spouse with Valid ID | $7.50 |
| **1441** | Zoo | 404001 | Reservation School Group Admission | Advance reservation & completed application required. Monday-Friday, except for City Holiday. School groups include: Public or private license child daycare, pre-kindergarten, kindergarten, primary, secondary and special education through grade twelve. | $5.00 |
| **1442** | Zoo | 404001 | Reservation School Group Admission | Adult Chaperones (over 21 years of age) Ratio: 1 adult for every 10 students. Exception for Special Needs groups upon discretion of the director. | $7.50 |
| **1443** | Zoo | 404001 | Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 500) | Children: 3 years up to 12 years | Up to 20% discount (from regular admission price) |
| **1444** | Zoo | 404001 | Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 500) | Ages: 13 years or older | Up to 20% discount (from regular admission price) |
| **1445** | Zoo | 405020 | Facility Rental-during regular zoo hours | Designated Outdoor areas - tables & chairs for 50 persons (10 tables & 50 chairs) includes set up & tear down. (Grassy areas - Americas Plaza or Asia). Does not include exhibits nor admission. | $150.00 for 2 hours, $60.00 each additional hour up to 8 hours. |
| **1446** | Zoo | 404301 | Special Program | Animal Encounter w/Birthday Party Package | $75.00 |
| **1447** | Zoo | 405020 | Facility Rental-Indoor Meeting Room @ Asia Discovery Center | Available for rental. Any catering must be done through Association. | $150.00 for 2 hours, $60.00 each additional hour up to 8 hours. |
| **1448** | Zoo | 404001 | Assoc - catered event package | Ages 2 years and older | $6.50 - $13.00 p/person |
| **1449** | Zoo | 405020 | Facility Rental-After Hours | Designated Zoo Open Areas - includes facility & required animal staff | $500.00/hour |
| **1450** | Zoo | 405020 | Facility Rental - Portrait-photography | Wedding/engagement/family portraits/graduation/quinceanera or other portrait of individuals by professional photographer/videographers or by amateurs acting in the role of a professional. (Minimum of 2 security guards required; admission ticket not included). | $50.00 for 2 hours. |
| **1451** | Zoo | 404301 | Processing Fee | Processing Fee (events, rentals not through contract) | $10.00 |
| **1452** | Zoo | 404301 | Services/event fee | Additional Staff Required by the zoo | $45.00/hr |
| **1453** | Zoo | 404301 | Services/event fee | Security as required by the zoo | $30.00/hr Supervisor, $25.00/hr dispatcher, guard $22.00/hr |
| **1454** | Zoo | 405020 | Booth Rental | Vendor Information Booth - Zoo Mission/Conservation Events or Public/Themed Events | $75.00 to $150.00 day |
| **1455** | Zoo | 405020 | Equipment | Individual Chairs | $0.75 each |
| **1456** | Zoo | 405020 | Equipment | Tables (30"x 72") | $8.00 each |
| **1457** | Zoo | 404301 | Adventure Program | 10% Discount on Adventure and Animal Encounter Programs to El Paso Zoological Society Members | 10% Discount to Society Members |
| **1458** | Zoo | 404301 | Adventure Program | Behind the scene tour (admission ticket not included) | $15.00 |
| **1459** | Zoo | 404301 | Adventure Program | Zoo Bike Tour (Education led) - participants must bring bikes (admission ticket is required) | $7.00 p/person |
| **1460** | Zoo | 404301 | Adventure Program | Teacher workshop I | $10.00 |
| **1461** | Zoo | 404301 | Adventure Program | Public Workshop - Discovery Center only | $5.00 |
| **1462** | Zoo | 404301 | Adventure Program | Public Workshop @ Discovery Center only. Includes training materials. | $10.00 |
| **1463** | Zoo | 404301 | Adventure Program | Night Time at the Zoo | $15.00 |
| **1464** | Zoo | 404301 | Adventure Program | Sleepover - ages: 5 years and over. Youths 17 and under must be accompanied by a paid adult. | $30.00 per person |
| **1465** | Zoo | 404301 | Adventure Program | Animal Produce Hunt - (admission ticket required) | $5.00 per person |
| **1466** | Zoo | 404301 | Adventure Program | Badge Programs for Girl/Boy Scouts (admission ticket required) | $15.00 |
| **1467** | Zoo | 404301 | Adventure Program | Toddler Treks (admission ticket required) | $20.00 adult & child, $10 additional attendees |
| **1468** | Zoo | 404301 | Adventure Program | Adult/Child program - Mommy, Grandpa or Grandma & me (admission ticket required) | $20.00 adult & child, $10 additional attendees |
| **1469** | Zoo | 404301 | Adventure Program | Breakfast with the Animals - Ages 13 years and older (includes admission ticket). | $25.00 |
| **1470** | Zoo | 404301 | Adventure Program | Breakfast with the Animals - Children ages 12 years and under (includes admission ticket) | $16.00 |
| **1471** | Zoo | 404301 | Adventure Program | Various Camps | $20.00 per day |
| **1472** | Zoo | 404301 | Adventure Program | Photo Safari (admission ticket required) | $15.00 |
| **1473** | Zoo | 404301 | Adventure Program | Giraffe Animal Feeding - per item (Admission ticket required) | $2.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

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| **1474** | Zoo | 404301 | Group Program | Elephant Encounter (includes admission ticket) | $200.00 group of 5 |
| **1475** | Zoo | 404301 | Adventure Program | Group Reservation Program - basic | $3.00 |
| **1476** | Zoo | 404301 | Adventure Program | Group Reservation Program - curriculum based | $7.00 |
| **1477** | Zoo | 404301 | Adventure Program | Zoo at the School / Institution - 10 to 40 students | $110 first program, $70 each additional program |
| **1478** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Senior Citizen | $20.00 |
| **1479** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Artist / Teacher | $25.00 |
| **1480** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Student | $20.00 |
| **1481** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Individual | $30.00 |
| **1482** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Family | $60.00 |
| **1483** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Active Duty Military-Individual | $25.00 |
| **1484** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Active Duty Military-Family | $55.00 |
| **1485** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Contributors | $100.00 |
| **1486** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Supporters Circle | $250.00 |
| **1487** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Collectors Circle | $500.00 |
| **1488** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Sponsors Circle | $1,000.00 |
| **1489** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Donors Circle | $2,500.00 |
| **1490** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Founder | $1,000.00 |
| **1491** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Executive | $2,500.00 |
| **1492** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | President | $5,000.00 |
| **1493** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Collector's Club Membership - Single | $250.00 |
| **1494** | MCAD-Art Museum | 404303 | Membership fees- Art Museum | Collector's Club Membership - Couple Membership | $400.00 |
| **1495** | MCAD-Art Museum | 405020 | Outside caterer fee | Vendor fee to use museum | 15% of Caterers fee |
| **1496** | MCAD-Art Museum | 405020 | Facility rental fees | Entire Museum | $10,000.00 |
| **1497** | MCAD-Art Museum | 405020 | Facility rental fees | Wedding receptions/ceremonies/Bar mitzvahs/Hallmark Birthdays (15,16): includes Lobby, Gateway, Cont II, Insurance Podium/Microphone, risers (no dancing) | $5,000 flat fee |
| **1498** | MCAD-Art Museum | 405020 | Facility rental fees | Rogers Grand Lobby | $750 for up to 4 hrs/$1,250 for up to 8 hrs. |
| **1499** | MCAD-Art Museum | 405020 | Facility rental fees | 2nd Floor lobby/Mezzanine | $750 for up to 4 hrs/$1,250 for up to 8 hrs. |
| **1500** | MCAD-Art Museum | 405020 | Facility rental fees | Gateway Gallery | $1,750 for up to 4 hrs./$3,250 for up to 8 hrs. |
| **1501** | MCAD-Art Museum | 405020 | Facility rental fees | Contemporary II | $1,750 for up to 4 hrs./$3,250 for up to 8 hrs. |
| **1502** | MCAD-Art Museum | 405020 | Facility rental fees | Theater/Auditorium | $1,250 for up to 4 hrs./$1,750 for up to 8 hrs. |
| **1503** | MCAD-Art Museum | 405020 | Facility rental fees | Larry Francis Board Room | $500 for up to 4 hrs./$750 for up to 8 hrs. |
| **1504** | MCAD-Art Museum | 405020 | Facility rental fees | Lecture/Executive Dining Room | $500 for up to 4 hrs./$750 for up to 8 hrs. |
| **1505** | MCAD-Art Museum | 405020 | Facility rental fees | Library | $500 for up to 4 hrs./$750 for up to 8 hrs. |
| **1506** | MCAD-Art Museum | 405020 | Facility rental fees | Classrooms (each) | $500 for up to 4 hrs./$750 for up to 8 hrs. |
| **1507** | MCAD-Art Museum | 405020 | Facility rental fees | Outdoor Seating Area | $1,750 for up to 4 hrs./$3,250 for up to 8 hrs. |
| **1508** | MCAD-Art Museum | 405021 | Facility object rental fees | Museum Décor- vases, fabric, lighting (on site only) | $50 per hour |
| **1509** | MCAD-Art Museum | 404302 | Book-bunch session fees | Members & non-members | Members free/non-members $10.00 |
| **1510** | MCAD-Art Museum | 405020 | Facility object rentals | Chairs | $2.00 each |
| **1511** | MCAD-Art Museum | 405021 | Facility object rentals | Easels | $7.00 each |
| **1512** | MCAD-Art Museum | 405021 | Facility object rentals | Tables (8', 6', 48" round) | $10.00 each |
| **1513** | MCAD-Art Museum | 405021 | Facility object rentals | Café Tables (36" square black , 30 available) | $10.00 each |
| **1514** | MCAD-Art Museum | 405021 | Facility object rentals | Seminar Tables (2'x6', 7 available) | $12.00 each |
| **1515** | MCAD-Art Museum | 405021 | Facility object rentals | Podium/sound system | $50.00 |
| **1516** | MCAD-Art Museum | 405021 | Facility object rentals | Riser (4' x 5' 1/2"; 2 available) | $25.00 each |
| **1517** | MCAD-Art Museum | 405021 | Facility object rentals | Slide Projector | $25.00 each |
| **1518** | MCAD-Art Museum | 405021 | Facility object rentals | TV/VCR | $25.00 |
| **1519** | MCAD-Art Museum | 405021 | Facility object rentals | Tent (20' x 40') | $300.00 |
| **1520** | MCAD-Art Museum | 405021 | Facility object rentals | Piano | $300.00 |
| **1521** | MCAD-Art Museum | 405021 | Facility object rentals | Security Officer | $30.00 per hour |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1522** | MCAD-Art Museum | 405021 | Facility object rentals | Audio Visual Operator | $30.00 per hour |
| **1523** | MCAD-Art Museum | 405021 | Facility object rentals | Event staff (each) | $30.00 per hour |
| **1524** | MCAD-Art Museum | 405021 | Exhibition rental fees | Permanent Collection/Curated In-house | $1,500 minimum - $10,000 maximum |
| **1525** | MCAD-Art Museum | 405021 | One time use copyright release for photography | Copyright | Up to $75.00 per image |
| **1526** | MCAD-Art Museum | 405021 | Object loan fee | Permanent Collection Lending | Up to $100.00 per work of art |
| **1527** | MCAD-Art Museum | 404302 | Lectures (High Art High Noon) | Members & non-members | $5.00 members / $10.00 non-members |
| **1528** | MCAD-Art Museum | 405065 | Teacher Workshops Fees | Program Registration | 3hr-$35.00 / 4hr-$40.00 / 5hr-$45.00 |
| **1529** | MCAD-Art Museum | 404000 | Exhibition fees | Entry fees (Adults) - Non member | $10.00 |
| **1530** | MCAD-Art Museum | 404000 | Exhibition fees | Entry fees (members) | $5.00 |
| **1531** | MCAD-Art Museum | 404302 | Art classes fees* | 4-day Summer Art Camps (ages 6 to 12) | $60.00 members / $75.00 non members |
| **1532** | MCAD-Art Museum | 404302 | Art classes fees* | 4-day Summer Art Camps-clay (ages 6 to 12) | $70.00 members / $86.00 non members |
| **1533** | MCAD-Art Museum | 404302 | Art classes fees* | 8 -day Summer Art Camps-clay (ages 6 to 12) | $135.00 members / $170.00 non members |
| **1534** | MCAD-Art Museum | 404302 | Art classes fees* | 8 session Kids Classes (ages 6 to 14) | $65.00 members / $80.00 non members |
| **1535** | MCAD-Art Museum | 404302 | Art classes fees* | 8 session Kids Classes-clay (ages 6 to 14) | $75.00 members / $95.00 non members |
| **1536** | MCAD-Art Museum | 404302 | Art classes fees* | 8 session Adult Classes (ages 15 and above) | $65.00 members / $80.00 non members |
| **1537** | MCAD-Art Museum | 404302 | Art classes fees* | 8 session Adult Classes-clay (ages 15 and above) | $75.00 members / $95.00 non members |
| **1538** | MCAD-Art Museum | 404302 | Art classes fees* | 4 session Parent/Child classes | $38.00 members/$46.00 non-members |
| **1539** | MCAD-Art Museum | 404302 | Art classes fees* | 6 Session Adult Classes - (ages 15 and above) | $47.00 members/$59.00 non-members |
| **1540** | MCAD-Art Museum | 404302 | Art classes fees* | 6 Session Youth Classes - (ages 6 to 18) | $38.00 members/$46.00 non-members |
| **1541** | MCAD-Art Museum | 404303 | Art classes fees* | 1-day Family Workshops (ages 3 and above) | $10.00 members ($25.00 max.)/$12.00 non-members ($30.00 max.) |
| **1542** | MCAD-Art Museum | 404303 | Art classes fees* | 1-day Youth Workshops (ages 6 to 12) | $30.00 members /$38.00 non-members |
| **1543** | MCAD-Art Museum | 404304 | Art classes fees* | 1-day Adult Workshops (ages 15 and above) Batik Technique | $45.00 members /$55.00 non-members |
| **1544** | MCAD-Art Museum | 404305 | Art classes fees* | 1-day Adult Workshops (ages 15 and above) | $30.00 members /$38.00 non-members |
| **1545** | MCAD-Art Museum | 404302 | Art classes fees* | Open Studio/Class | Up to $100.00/Session |
| **1546** | MCAD-Art Museum | 404302 | Art classes fees* | Artist Workshop (Artist as students) | Up to $1,000.00/Session |
| **1547** | MCAD-Art Museum | 404302 | Art classes fees* | Independent Study | Up to $100.00/Session |
| **1548** | MCAD-Art Museum | 404302 | Third Thursdays | Adult Programming | $7 for members/$10 non-members |
| **1549** | MCAD-Art Museum | 404302 | Look & Dos | Special programming | $10 for members/$15 for non-members |
| **1550** | MCAD-History Museum | 404303 | Membership fees- History Museum | Student | $15.00 |
| **1551** | MCAD-History Museum | 404303 | Membership fees- History Museum | Teacher/Military/Senior | $20.00 |
| **1552** | MCAD-History Museum | 404303 | Membership fees- History Museum | Military Family active duty | $35.00 |
| **1553** | MCAD-History Museum | 404303 | Membership fees- History Museum | Individual | $25.00 |
| **1554** | MCAD-History Museum | 404303 | Membership fees- History Museum | Family | $50.00 |
| **1555** | MCAD-History Museum | 404303 | Membership fees- History Museum | Ambassador | $100.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1556** | MCAD-History Museum | 404303 | Membership fees- History Museum | Advocate | $250.00 |
| **1557** | MCAD-History Museum | 404303 | Membership fees- History Museum | Contributor | $500.00 |
| **1558** | MCAD-History Museum | 404303 | Membership fees- History Museum | Provider | $1,000.00 |
| **1559** | MCAD-History Museum | 404303 | Membership fees- History Museum | Corporate | $1,000.00 |
| **1560** | MCAD-History Museum | 404303 | Membership fees- History Museum | Supporter | $2,500.00 |
| **1561** | MCAD-History Museum | 404303 | Membership fees- History Museum | Champion | $5,000.00 |
| **1562** | MCAD-History Museum | 404303 | Membership fees- History Museum | Patron | $10,000.00 |
| **1563** | MCAD-History Museum | 404303 | Membership fees- History Museum | Benefactors Circle | $20,000.00 |
| **1564** | MCAD-History Museum | 405020 | Facility Rental Fees | 1st floor orientation theatre | $150 for up to 4 hrs/$275 for up to 8 hrs. |
| **1565** | MCAD-History Museum | 405020 | Facility Rental Fees | 1st floor seminar room | $150 for up to 4 hrs/$275 for up to 8 hrs. |
| **1566** | MCAD-History Museum | 405020 | Facility Rental Fees | 1st floor activity classroom | $100 for up to 4 hrs/$175 for up to 8 hrs. |
| **1567** | MCAD-History Museum | 405020 | Facility Rental Fees | 1st Floor Lobby | $500 for up to 4 hrs/$950 for up to 8 hrs. |
| **1568** | MCAD-History Museum | 405020 | Facility Rental Fees | 2nd floor board room | $150 for up to 4 hrs/$275 for up to 8 hrs. |
| **1569** | MCAD-History Museum | 405020 | Facility Rental Fees | 2nd floor lecture room (activity classroom) | $100 for up to 4 hrs/$175 for up to 8 hrs. |
| **1570** | MCAD-History Museum | 405020 | Facility Rental Fees | 2nd Floor lobby | $500 for up to 4 hrs/$950 for up to 8 hrs. |
| **1571** | MCAD-History Museum | 405020 | Facility Rental Fees | Outdoor Garden Terrace | $500 for up to 4 hrs/$950 for up to 8 hrs. |
| **1572** | MCAD-History Museum | 405020 | Facility Rental Fees | Entire 1st Floor | $5,000 for up to 4 hrs/$8,500 for up to 8 hrs. |
| **1573** | MCAD-History Museum | 405020 | Facility Rental Fees | Entire 2nd Floor | $5,000 for up to 4 hrs/$8,500 for up to 8 hrs. |
| **1574** | MCAD-History Museum | 405020 | Facility Rental Fees | Entire Museum. | $10,000 for up to 4 hrs/$15,000 for up to 8 hrs. |
| **1575** | MCAD-History | 405021 | Facility Object Rental Fees | Chairs | $2.00 each |
| **1576** | MCAD-History | 405022 | Facility Object Rental Fees | Table (5' rectangular) | $10.00 per table |
| **1577** | MCAD-History | 405023 | Facility Object Rental Fees | Tables (round) | $12.00 per table |
| **1578** | MCAD-History | 405023 | Facility Object Rental Fees | Table Cloths | $6.00 per table cloth |
| **1579** | MCAD-History Museum | 405023 | Facility Object Rental Fees | Outdoor heater | $35 for up to 4 hrs/$50 for up to 8 hrs. |
| **1580** | MCAD-History | 405023 | Facility Object Rental Fees | Tent (10' x 10') | $25.00 |
| **1581** | MCAD-History | 405023 | Facility Object Rental Fees | Check-In Table | $10.00 |
| **1582** | MCAD-History | 405024 | Facility Object Rental Fees | Podium/lectern | $12.00 each |
| **1583** | MCAD-History | 405025 | Facility Object Rental Fees | Sound system | $50.00 |
| **1584** | MCAD-History | 405026 | Facility Object Rental Fees | Overhead Projector | $25.00 |
| **1585** | MCAD-History | 405027 | Facility Object Rental Fees | Electronic media projector | $25.00 |
| **1586** | MCAD-History | 405028 | Facility Object Rental Fees | TV/VCR | $25.00 |
| **1587** | MCAD-History | 405029 | Facility Object Rental Fees | Security Officer (each) | $30.00/hour per officer |
| **1588** | MCAD-History | 405030 | Facility Object Rental Fees | Audio/Video Operator (each) | $30.00/hour per operator |
| **1589** | MCAD-History | 405031 | Facility Object Rental Fees | Event staff (each) | $30.00/hour per staff person |
| **1590** | MCAD-History Museum | 404302 | Instructional Fees | 4 Day Camps (all) (Ages 6-12) | $55.00 members / $70.00 non members |
| **1591** | MCAD-History Museum | 404302 | Instructional Fees | 8 session Adult Classes (ages 15 and above) | $62.00 members / $77.00 non members |
| **1592** | MCAD-History Museum | 404302 | Instructional Fees | 8 Session Adult Classes with take home project (ages 15 and above) | $72.00 members / $90.00 non members |
| **1593** | MCAD-History Museum | 404302 | Instructional Fees | 4 Session Parent/Child Craft Classes | $38.00 members / $46.00 non members |
| **1594** | MCAD-History Museum | 404302 | Instructional Fees | 6 Session Adult Classes - (ages 15 and above) | $47.00 members / $59.00 non members |
| **1595** | MCAD-History Museum | 404302 | Instructional Fees | 6 Session Youth Classes with take home project (ages 6-18) | $38.00 members / $46.00 non members |
| **1596** | MCAD-History Museum | 404302 | Instructional Fees | 1-Day Adult Workshop with take home project (4 hr) | $45.00 members / $55.00 non members |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1597** | MCAD-History Museum | 404302 | Instructional Fees | 1-Day 4 hr Youth Workshop with take home project (4 hr) | $30.00 members / $38.00 non members |
| **1598** | MCAD-History Museum | 404302 | Instructional Fees | 1-Day 2 hr Youth Workshop with take home project (2 hr) | $15.00 for members / $19.00 for non-members |
| **1599** | MCAD-History Museum | 404302 | Instructional Fees | Special programming | $5.00 for members/$10.00 for non-members |
| **1600** | MCAD-History Museum | 404302 | Instructional Fees | Event fees - for special adult classes (18 and older) | $10.00 for members/$20.00 for non-members |
| **1601** | MCAD-History Museum | 404302 | Instructional Fees | Event Fees - Museum Special Event Fees (per Person) | Members - $5.00 for up to 4 hrs/$10.00 for up to 8 hrs. Non-members - $10.00 for up to 4 hrs/$20.00 for up to 8 hrs. |
| **1602** | MCAD-History Museum | 404302 | Instructional Fees | Tour Fees -Special hands on programs for school groups | $2.00 per student plus cost of program materials |
| **1603** | MCAD-History Museum | 404302 | Instructional Fees | Tour Fees -Special history tours of El Paso | Members - $25.00 for up to 4 hrs/$50.00 for up to 8 hrs. Non-members - $40.00 for up to 4 hrs/$80.00 for up to 8 hrs. |
| **1604** | MCAD-History Museum | 404302 | Instructional Fees | Tour Fees - Special history tours outside of El Paso County | Cost plus 15% administration costs |
| **1605** | MCAD-History | 405021 | Exhibition rental fees | Permanent Collection/Curated In-house | $500 min to $10,000 max |
| **1606** | MCAD-History | 405021 | Exhibition rental fees | One time use copyright releases for photography | Up to $75.00 per image |
| **1607** | MCAD-History Museum | 404303 | Event Fees | Fees for lectures | $5.00 for members/$10.00 for non-members |
| **1608** | MCAD-History Museum | 404304 | Event Fees | Special event with Lecturer/entertainment | Cost plus 15% administration costs |
| **1609** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Teacher/Military/Senior | $20.00 |
| **1610** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Student | $15.00 |
| **1611** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Individual | $25.00 |
| **1612** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Family | $40.00 |
| **1613** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Military Family | $35.00 |
| **1614** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Folsom | $100.00 |
| **1615** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Clovis | $250.00 |
| **1616** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Keystone | $500.00 |
| **1617** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | El Paso Polychrome | $5,000.00 |
| **1618** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Chupadero Black on White | $1,000.00 |
| **1619** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Gila Polychrome | $10,000.00 |
| **1620** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Mimbres Black on White | $50,000.00 |
| **1621** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Chert (Corporate circle) | $1,000.00 |
| **1622** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Flint (Corporate circle) | $5,000.00 |
| **1623** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Chalcedony (Corporate Circle) | $10,000.00 |
| **1624** | MCAD-Archeology Museum | 404303 | Membership fees- Archeology Museum | Obsidian (Corporate Circle) | $50,000.00 |
| **1625** | MCAD-Archeology Museum | 405020 | Facility Rental Fees | Entire Museum. | $500 for up to 4 hrs/$1200 for up to 8 hrs |
| **1626** | MCAD-Archeology Museum | 405020 | Facility Rental Fees | Auditorium Gallery | $150 for up to 4 hrs/$350 for up to 8 hrs. |
| **1627** | MCAD-Archeology Museum | 405020 | Facility Rental Fees | Gazebo | $100 for up to 4 hrs/$200 for up to 8 hrs. |
| **1628** | MCAD-Archeology Museum | 405020 | Facility Object Rental Fees | Security Officer (each) | $30.00/hour |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1629** | MCAD-Archeology Museum | 405020 | Facility Object Rental Fees | Audio Visual Operator (each) | $30.00/hour |
| **1630** | MCAD-Archeology Museum | 405020 | Facility Object Rental Fees | Event staff (each) | $30.00/hour |
| **1631** | MCAD-Archeology Museum | 404302 | Instructional Fees | Camp Fees for all camps (per child up to age to 14) | $55.00 for members/$70.00 for non-members |
| **1632** | MCAD-Archeology Museum | 404302 | Instructional Fees | Parent/child workshop (1 parent and up to 2 children) | Up to $25.00 for members/Up to $35.00 non-members |
| **1633** | MCAD-Archeology Museum | 404302 | Instructional Fees | Child workshop (ages 6-17) | Up to $20.00 for members/Up to $35.00 non-members |
| **1634** | MCAD-Archeology Museum | 404302 | Instructional Fees | Adult workshops (ages 18 and older) | Up to $50.00 for members plus materials cost/Up to $75.00 for non-members plus materials cost |
| **1635** | MCAD-Archeology Museum | 404302 | Instructional Fees | Conference Fees | $30.00 + material fee per person-pre registration/$40.00 + material fee per person at the door/$25.00 + material fee for students w/ID |
| **1636** | MCAD-Archeology Museum | 404301 | Event Fees | Museum special events fees (per person) | Members up to $50.00/Non members up to $85.00 |
| **1637** | MCAD-Archeology Museum | 404301 | Instructional Fees | Creative workshops | $25.00 for up to 4 hours for members, $40.00 for up to 4 hours for non-members |
| **1638** | MCAD-Archeology Museum | 404301 | Tour Fees | Archeological tours - in El Paso County | $50.00 for up to 8 hours and $25.00 for up to 4 hours for members; $80.00 for up to 8 hours and $40.00 for up to 4 hours for non-members |
| **1639** | MCAD-Archeology Museum | 404301 | Tour Fees | Archeological tours - outside of El Paso | Cost + 15% administration costs |
| **1640** | EPMH/EPMARCH | 404301 | Event Fees | Admission Fees to special art, culture and heritage events, competitions and/or programs and exhibits | $1.00 to $100.00 per person |
| **1641** | MCAD-Archeology Museum; MCAD-History Museum | 404301 | Event Fees | Vendor fees for onsite commercial vendors | Up to $50.00 for up to 8 hours for nonprofit organizations; up to $100.00 for up to 8 hours for for-profit organizations |
| **1642** | MCAD-Archeology Museum; MCAD-History Museum | 404302 | Instructional Fees | One Day Camp Fee (per child up to age of 14) | $15.00 members/$20.00 non-members |
| **1643** | MCAD-Archeology Museum; MCAD-History Museum | 405021 | Object loan fee | Permanent Collection Lending | Up to $100.00 per object |
| **1644** | MCAD-Archeology Museum; MCAD-History Museum | 405021 | Exhibit furniture loan fee | Display Cases + Bonnets Lending | $35.00 per display case + bonnet (glass cap) |
| **1645** | MCAD-Cultural Affairs Division | 405065 | Miscellaneous non-operating revenues | Vendor booth fees for cultural and heritage tourism events | Up to $200.00 per booth for food, arts & crafts vendors |
| **1646** | MCAD-Cultural Affairs Division | 404301 | Event Fees | Admission Fees to special art, culture and heritage events, competitions and/or programs | $1.00 to $100.00 per person |
| **1647** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- Non-profit institution (US) with 6 months notice | First object - $150.00 per object/per venue; each additional object - $50.00/venue; with less than six months notice |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1648** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- Non-profit institution (US) without 6 months notice | First object - $2500.00 per object/per venue; each additional object - $150.00/venue |
| **1649** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- Non-profit institution (Foreign) with 9 months notice | First object - $300.00 per object/per venue; each additional object - $200.00/venue |
| **1650** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- Non-profit institution (Foreign) without 9 months notice | First object - $400.00 per object/per venue; each additional object - $300.00/venue |
| **1651** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- For-profit institution (US) with a minimum of 6 months notice | First object - $500.00 per object/per venue; each additional object - $400.00/venue |
| **1652** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- For-profit institution (US) with less than 6 months notice | First object - $750.00 per object/per venue; each additional object - $650.00/venue |
| **1653** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- For-profit institution (foreign) with 9 months notice | First object - $1,500.00 per object/per venue; each additional object - $1,400.00/venue |
| **1654** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Object loan fee- For-profit institution (foreign) without 9 months notice | First object - $2,500.00 per object/per venue; each additional object - $2,400.00/venue |
| **1655** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Fees for exhibitions organized by the El Paso Museum of Art, El Paso Museum of Archaeology or El Paso Museum of History | Up to 10 objects - $5,000: 11-20 objects - $7,500; 21-30 objects- $10,000: and so forth at a rate of $2,500 per additional 10 objects |
| **1656** | MCAD-Museums Division | 405065 | Miscellaneous non-operating revenues | Fees for extended loans (over one year) | $100 per object/per year up to $5,001 |
| **1657** | Aviation | 404122 | FTZ Transaction Fees | Transaction Fee | $15.00 |
| **1658** | Aviation | 404122 | FTZ Transaction Fees | High Volume Admissions 0-500 | $15.00 |
| **1659** | Aviation | 404122 | FTZ Transaction Fees | High Volume Admissions 501-1000 | $10.00 |
| **1660** | Aviation | 404122 | FTZ Transaction Fees | High Volume Admissions 1001 up | $5.00 |
| **1661** | Aviation | 404122 | FTZ Transaction Fees | Training | $50.00 |
| **1662** | Aviation | 404122 | FTZ Transaction Fees | Weekly Transportation and Exportation | $30.00 |
| **1663** | Aviation | 404122 | FTZ Transaction Fees | Weekly Entry | $30.00 |
| **1664** | Aviation | 404122 | FTZ Transaction Fees | Admission under Direct Delivery for Distribution Operations | $100.00 |
| **1665** | Aviation | 404122 | FTZ Transaction Fees | Cartage Document Fee | $15.00 |
| **1666** | Aviation | 404122 | FTZ Transaction Permit | Activation Fee | $2,000.00 |
| **1667** | Aviation | 404122 | FTZ Transaction Permit | Sub-Zone Activation Fee | $3,000.00 |
| **1668** | Aviation | 404122 | FTZ Transaction Permit | Perishables Storage Fee | Per day: $5/hour for first 6 hours; $24/day for 6 hours or more, capped at 24 hours. |
| **1669** | Aviation | 404122 | FTZ Transaction Permit | Annual Subzone Fee, per Site in GP Zone | $12,000.00 |
| **1670** | Aviation | 404122 | FTZ Transaction Permit | Annual Subzone Fee, per Site outside GP Zone | $15,000.00 |
| **1671** | Aviation | 403046 | Customer Facility Charge | Fee imposed by the City of El Paso and collected by On-Airport Car Rental Concessionaires on a per transaction day basis. | $3.50 per transaction day |
| **1672** | Aviation | 403011 | Aircraft Parking (Dead Storage) | Under 80,000 lbs. | $30.00/day |
| **1673** | Aviation | 403011 | Aircraft Parking (Dead Storage) | Over 80,000 lbs. | $100.00/day |
| **1674** | Aviation | 403010 | Fuel Flowage Fees | Fuel Flowage Fees | $0.08 per gallon |
| **1675** | Aviation | 403022 | Annual Shuttle Service Permit | Application | $150.00 per vehicle |
| **1676** | Aviation | 403020 | Off-Airport Rental Car Permit | Off-Airport Rental Car Permit | 10% gross receipts |
| **1677** | Aviation | 403022 | Annual Taxicab Permit | Annual Taxicab Permit | $250.00 per vehicle or $20.83/mo. |
| **1678** | Aviation | 403036 | Cost Recovery Rates | SIDA Badge Issue | $100.00 |
| **1679** | Aviation | 403036 | Cost Recovery Rates | AOA Badge Issue | $35.00 |
| **1680** | Aviation | 403036 | Cost Recovery Rates | SIDA and AOA Badge Renewal | $25.00 |
| **1681** | Aviation | 403036 | Cost Recovery Rates | Reimbursement for Lost Not Returned Badges | $100.00 |
| **1682** | Aviation | 403005, 403006, 403007 | Cost Recovery Rates | Landing Fee (Signatory) | $1.50 per 1000 lbs GLW |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1683** | Aviation | 403005, 403006, 403007 | Cost Recovery Rates | Landing Fee (Non-Signatory) | $1.88 per 1000 lbs GLW |
| **1684** | Aviation | 403013 | Cost Recovery Rates | Terminal Rental (Signatory) | $42.64 sq. ft. /yr. |
| **1685** | Aviation | 403013 | Cost Recovery Rates | Terminal Rental (Non-Signatory) | $53.30 sq. ft. /yr. |
| **1686** | Aviation | 403031 | Cost Recovery Rates | Electricity Surcharge / Telecommunication Charge | $3.91 sq. ft. /yr. |
| **1687** | Aviation | 403026 | Cost Recovery Rates | City-Owned Loading Bridge (per year preferentially assigned) | $14,400.00 |
| **1688** | Aviation | 403009 | Cost Recovery Rates | Apron Use Fee (arrival or departure) | $6.40 per use |
| **1689** | Aviation | 403026 | Cost Recovery Rates | City-Owned Loading Bridge Charge per Turn Around | $125.00 |
| **1690** | Aviation | 403026 | Cost Recovery Rates | Equipment Parking Rentals (per preferentially assigned) | $2.50 sq.ft./yr |
| **1691** | Aviation | 403030 | Cost Recovery Rates | Security Screening Fee Per Enplaned Passenger | $0.10 |
| **1692** | Aviation | 403028 | Cost Recovery Rates | International Arrivals Area Charge per Deplaned International Passenger | $2.00 |
| **1693** | Aviation | 403034 | T-Hangar, Tie-Down and Heavy Aircraft Parking | T-Hangars: Single Hangars of Normal Configuration | $110.00/mo. |
| **1694** | Aviation | 403034 | T-Hangar, Tie-Down and Heavy Aircraft Parking | End Single Hangars w/add. Storage Space | $125.00/mo. |
| **1695** | Aviation | 403034 | T-Hangar, Tie-Down and Heavy Aircraft Parking | Double Hangar | $220.00/mo. |
| **1696** | Aviation | 403033 | T-Hangar, Tie-Down and Heavy Aircraft Parking | Tie-Down Space | $20.00/mo. |
| **1697** | Aviation | 403011 | T-Hangar, Tie-Down and Heavy Aircraft Parking | Heavy Aircraft Parking | $20.00/day; $400.00/mo. Max. |
| **1698** | Aviation | 403004 | Public Parking Short Term (ST) | ST 0 – 30 min. | Free |
| **1699** | Aviation | 403004 | Public Parking Short Term (ST) | ST 31 min – 1 hr. | $1.50 |
| **1700** | Aviation | 403004 | Public Parking Short Term (ST) | ST Each Additional Hour | $1.00 |
| **1701** | Aviation | 403004 | Public Parking Short Term (ST) | ST Max each 24 hrs. | $10.00 |
| **1702** | Aviation | 403004 | Public Parking Long Term (LT) | LT 0 – 30 min | Free |
| **1703** | Aviation | 403004 | Public Parking Long Term (LT) | LT 31 min. - 1 hr. | $1.00 |
| **1704** | Aviation | 403004 | Public Parking Long Term (LT) | LT Each Additional Hour | $0.50 |
| **1705** | Aviation | 403004 | Public Parking Long Term (LT) | LT Max. each 24 hrs. | $5.00 |
| **1706** | Aviation | 403004 | Oversized Vehicle Parking Fee | Fee for parking of oversized vehicles such as motor homes, buses, utility vehicles, etc. | Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee |
| **1707** | Aviation | 403004 | Premium Parking Fee | Reserved Parking Space | $15.00 per day |
| **1708** | Public Health | | **Food** | | |
| **1709** | Public Health | 404138 | Meat Establishment Warehouse, Food Processing Plant | Under Direct Supervision of an authorized Federal and State inspection agency, No Other Food Activities. | $158.00 |
| **1710** | Public Health | 404138 | Temporary Establishment | Unexposed Food | $53.00 |
| **1711** | Public Health | 404138 | Recurrent Establishment | Unexposed Food | $131.00 |
| **1712** | Public Health | 404138 | Seasonal Establishment | Unexposed Food | $79.00 |
| **1713** | Public Health | 404138 | Temporary Establishment | Exposed Food | $79.00 |
| **1714** | Public Health | 404138 | Recurrent Establishment | Exposed Food | $263.00 |
| **1715** | Public Health | 404138 | Seasonal Establishment | Exposed Food | $158.00 |
| **1716** | Public Health | 404138 | Home Child Care Facility | 12 or less | $79.00 |
| **1717** | Public Health | 404138 | Day Care Center | More Than 12 Recipients | $170.00 |
| **1718** | Public Health | | Charitable/Non-Profit Organization | Exempt from permit and license fees. | EXEMPT |
| **1719** | Public Health | 404138 | Mobile Food Establishment | Unexposed Food | $105.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1720** | Public Health | 404138 | Mobile Food Establishment | Exposed Food | $158.00 |
| **1721** | Public Health | 404138 | Food Product Establishment | Under 200 Square Feet Prepackaged And No Potentially Hazardous Food | $79.00 |
| **1722** | Public Health | 404138 | Food Service Establishment Food Product Establishment | Under 3,000 Square Feet | $170.00 |
| **1723** | Public Health | 404138 | Food Service Establishment Food Product Establishment | 3,001 To 6,000 Square Feet | $340.00 |
| **1724** | Public Health | 404138 | Food Service Establishment Food Product Establishment | 6,001 To 9,000 Square Feet | $510.00 |
| **1725** | Public Health | 404138 | Food Service Establishment Food Product Establishment | 9,001 Or More Square Feet | $680.00 |
| **1726** | Public Health | 404138 | Outdoor Market | Outdoor produce sales | $158.00 |
| **1727** | Public Health | 404138 | Each Vendor | Fee per vendor for outdoor market | $11.00 |
| **1728** | Public Health | 404138 | Adult Foster Care Home/Private Care Home | 4 Or Less Care Recipients | $79.00 |
| **1729** | Public Health | 404138 | Personal Care Home | 5-8 Care Recipients | $105.00 |
| **1730** | Public Health | 404138 | Personal Care Home | 9-18 Care Recipients | $158.00 |
| **1731** | Public Health | 404306 | Booklets | Chapter 9.12 | $5.00 |
| **1732** | Public Health | 404306 | Booklets | Texas Food Establishment Rules | $10.00 |
| **1733** | Public Health | 404109 | Plan Review | Under 3,000 Square Feet | $105.00 |
| **1734** | Public Health | 404109 | Plan Review | 3,001 To 6,000 Square Feet | $158.00 |
| **1735** | Public Health | 404109 | Plan Review | 6,001 To 9,000 Square Feet | $210.00 |
| **1736** | Public Health | 404109 | Plan Review | More Than 9,000 Square Feet | $263.00 |
| **1737** | Public Health | 403118 | Site Assessment | Under 200 Sq Ft-No Potentially Hazardous Food, Mobile, Recurrent, Outdoor Market, Home Day Care, Adult, Foster Or Personal Care. Meat establishment/warehouse/food processing plant under direct supervision of an authorized Federal or State inspection agency. | $47.00 |
| **1738** | Public Health | 403118 | Site Assessment | Under 3,000 Square Feet | $105.00 |
| **1739** | Public Health | 403118 | Site Assessment | 3,001 To 6,000 Square Feet | $158.00 |
| **1740** | Public Health | 403118 | Site Assessment | 6,001 To 9,000 Square Feet | $210.00 |
| **1741** | Public Health | 403118 | Site Assessment | More Than 9,000 Square Feet | $263.00 |
| **1742** | Public Health | 404119 | Re-Inspection Fee | Requested within 24 hours | $85.00 |
| **1743** | Public Health | 404119 | Re-Inspection Fee | Requested within 24-48 hours | $110.00 |
| **1744** | Public Health | 404119 | Re-Inspection Fee | Requested within 48-72 hours | $150.00 |
| **1745** | Public Health | 404119 | Re-Inspection Fee | Requested within 72-96 hours | $200.00 |
| **1746** | Public Health | 404119 | Re-Inspection Fee | Requested after 96 hours | $300 plus an additional $100 for each 24 hours period thereafter |
| **1747** | Public Health | 404138 | Food Establishment Permit | Duplicate | $15.00 |
| **1748** | Public Health | 404139 | Food Handler/Manager | Duplicate | $15.00 |
| **1749** | Public Health | 403119 | Hazard Analysis And Critical Control Point | Three Times The License Amount Based On Type Of Food Establishment | VARIES |
| **1750** | Public Health | 404306 | Signs | Ground Meat | $1.00 |
| **1751** | Public Health | 404306 | Signs | Hand wash | $1.00 |
| **1752** | Public Health | 404306 | Signs | Oyster | $1.00 |
| **1753** | Public Health | 404306 | Signs | Buffet | $1.00 |
| **1754** | Public Health | 404306 | Signs | Smoking | $1.00 |
| **1755** | Public Health | 404306 | Signs | Food Safety (Restrooms) | $1.00 |
| **1756** | Public Health | 404153 | Application Annual Processing Fee | | $53.00 |
| **1757** | Public Health | 404154 | Condemnation Fee | Under 500 Lbs | N/C |
| **1758** | Public Health | 404154 | Condemnation Fee | 501 Lbs To 1000 Lbs | $53.00 |
| **1759** | Public Health | 404154 | Condemnation Fee | 1001 To 3000 Lbs | $105.00 |
| **1760** | Public Health | 404154 | Condemnation Fee | 3001 To 5000 Lbs | $210.00 |
| **1761** | Public Health | 404154 | Condemnation Fee | 5001 To 10,000 Lbs | $315.00 |
| **1762** | Public Health | 404154 | Condemnation Fee | 10,001 To 25,000 Lbs | $420.00 |
| **1763** | Public Health | 404154 | Condemnation Fee | 25,001 To 40,000 Lbs | $525.00 |
| **1764** | Public Health | 404154 | Condemnation Fee | Over 40,000 Lbs | $630.00 |
| **1765** | Public Health | 404155 | Fire/Accident Investigation | Per Inspector (With A Minimum One (1) Hour Charge | $53.00 |
| **1766** | Public Health | 404109 | HACCP Plan Review | Originating Establishment (Preparation) | $53.00 |
| **1767** | Public Health | 404109 | HACCP Plan Review | Receiving Establishment (Ready-To-Eat) | $26.00 |
| **1768** | Public Health | 404306 | Mobile Food Establishment | Sticker | $10.00 |
| **1769** | Public Health | 404156 | Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event. | Unexposed Food | $105.00 |
| **1770** | Public Health | 404156 | Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event. | Exposed Food | $158.00 |
| **1771** | Public Health | 404139 | Food Handler Identification Card | Id Card | $32.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1772** | Public Health | 404139 | Food Protection Management Certification | Certification | $70.00 |
| **1773** | Public Health | 404139 | FPMC Records Management/Official Id Card | Id Card-Replacement | $15.00 |
| **1774** | Public Health | 404139 | Food Safety Course | Course | $21.00 |
| **1775** | Public Health | 405063 | Public Information | Food Management Class Pamphlets | VARIES |
| **1776** | Public Health | 404139 | Food Handler Records Management/Official ID Card | Food Handler Records, Management/Official ID Card | $15.00 |
| **1777** | Public Health | 403118 | Requested Routine Inspection for Central Preparation Facility | For Central Preparation Facility | $100.00 |
| **1778** | Public Health | 404153 | Application Fee | Health and Sanitary Application Processing Fee (Sack Lunch Daycares w/o Food Permits) | $52.00 |
| **1779** | Public Health | 403118 | Inspection Fee | Health and Sanitary Site Visit (Sack Lunch Daycares w/o Food Permits) | $47.00 |
| **1780** | Public Health | 404119 | Reinstatement of Suspended Permit Fee | (50% of the license amount based on type of establishment) | VARIES |
| **1781** | Public Health | 404155 | After Hours Inspection Fee, Fire/Accident Inspection Fee or Food Condemnation/retention Fee Over 500# (5:00 pm to 8:00 am Monday to Friday; All Day Saturday, Sunday, and City Holidays) | Per Hour Inspector (With a Minimum one (1) Hour Charge or Any Portion Thereof. | $85.00 |
| **1782** | Public Health | 404119 | Receipt | Duplicate | $10.00 |
| **1783** | Public Health | 404119 | Class | Blood Borne Pathogens And Aseptic Techniques | $45.00 |
| **1784** | Public Health | | | Reduced fees for Dental, STD, TB Clinic Self-Pay Patients will be based in accordance with the US Department of Health and Human Services. The Sliding Fee Scale is available at the Department of Public Health for review and discounted fees will | Medical related fees are set in accordance with Medicaid rates. |
| **1785** | Public Health | | **DENTAL** | | |
| **1786** | Public Health | 403131 | Initial Oral Exam | Initial Oral Exam | $45.00 |
| **1787** | Public Health | 403131 | Oral Periodic Oral Exam | Oral Periodic Oral Exam | $37.00 |
| **1788** | Public Health | 403131 | Emergency Oral Exam | Emergency Oral Exam | $25.00 |
| **1789** | Public Health | 403131 | Oral Exam 6 Mos. Old. | Oral Exam 6 Mos. Old. | $181.00 |
| **1790** | Public Health | 403131 | Intraoral-Complete Series | Intraoral-Complete Series | $90.00 |
| **1791** | Public Health | 403131 | Int/Oral-Periapical 1st Film | Int/Oral-Periapical 1st Film | $16.00 |
| **1792** | Public Health | 403131 | Int/Oral-Periapical each add | Int/Oral-Periapical each add | $15.00 |
| **1793** | Public Health | 403131 | Intraoral Occlusal Film | Intraoral Occlusal Film | $13.00 |
| **1794** | Public Health | 403131 | Bitewings Two Films | Bitewings Two Films | $30.00 |
| **1795** | Public Health | 403131 | Bitewings Four Films | Bitewings Four Films | $44.00 |
| **1796** | Public Health | 403131 | Panoramic Film | Panoramic Film | $81.00 |
| **1797** | Public Health | 403131 | Adult/Prophy | Adult/Prophy | $70.00 |
| **1798** | Public Health | 403131 | Child/Prophy | Child/Prophy | $47.00 |
| **1799** | Public Health | 403131 | Child/Fluoride | Child/Fluoride | $19.00 |
| **1800** | Public Health | 403131 | Adult/Fluoride | Adult/Fluoride | $19.00 |
| **1801** | Public Health | 403131 | Oral Hygiene Instruction | Oral Hygiene Instruction | $16.00 |
| **1802** | Public Health | 403131 | Sealant per Tooth | Sealant per Tooth | $36.00 |
| **1803** | Public Health | 403131 | Space Maint/Fixed Unilat | Space Maint/Fixed Unilat | $200.00 |
| **1804** | Public Health | 403131 | Recementation of Space Maintainer | Recementation of Space Maintainer | $23.00 |
| **1805** | Public Health | 403131 | AMAL. PRIM (1S) | AMAL. PRIM (1S) | $77.00 |
| **1806** | Public Health | 403131 | AMAL. PERM (1S) | AMAL. PERM (1S) | $82.00 |
| **1807** | Public Health | 403131 | AMAL. PRIM (2S) | AMAL. PRIM (2S) | $104.00 |
| **1808** | Public Health | 403131 | AMAL. PERM (2S) | AMAL. PERM (2S) | $109.00 |
| **1809** | Public Health | 403131 | AMAL. PRIM (3S) | AMAL. PRIM (3S) | $113.00 |
| **1810** | Public Health | 403131 | AMAL. PERM (3S) | AMAL. PERM (3S) | $139.00 |
| **1811** | Public Health | 403131 | AMAL. PRIM (4) | AMAL. PRIM (4) | $77.00 |
| **1812** | Public Health | 403131 | RESIN, ANTE (1S) | RESIN, ANTE (1S) | $99.00 |
| **1813** | Public Health | 403131 | RESIN, ANTE (2S) | RESIN, ANTE (2S) | $131.00 |
| **1814** | Public Health | 403131 | RESIN, ANTE (3S) | RESIN, ANTE (3S) | $172.00 |
| **1815** | Public Health | 403131 | RESIN, ANTE (4+S) | RESIN, ANTE (4+S) | $213.00 |
| **1816** | Public Health | 403131 | RESIN One Surface Post/Primary | RESIN One Surface Post/Primary | $96.00 |
| **1817** | Public Health | 403131 | Resin One Surface Perm | Resin One Surface Perm | $105.00 |
| **1818** | Public Health | 403131 | Resin Two Surface/Primary | Resin Two Surface/Primary | $124.00 |
| **1819** | Public Health | 403131 | Resin Two Surface Perm | Resin Two Surface Perm | $138.00 |
| **1820** | Public Health | 403131 | Resin Three Post Prim | Resin Three Post Prim | $109.00 |
| **1821** | Public Health | 403131 | Resin Three Perm | Resin Three Perm | $126.00 |
| **1822** | Public Health | 403131 | Re-cement Crown | Re-cement Crown | $25.00 |
| **1823** | Public Health | 403131 | SSC/Primary | SSC/Primary | $195.00 |
| **1824** | Public Health | 403131 | SSC/Permanent | SSC/Permanent | $203.00 |
| **1825** | Public Health | 403131 | Sedative Fill Temp | Sedative Fill Temp | $46.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1826** | Public Health | 403131 | Pulp Cap - Direct | Pulp Cap - Direct | $20.00 |
| **1827** | Public Health | 403131 | Pulp Cap - Indirect | Pulp Cap - Indirect | $38.00 |
| **1828** | Public Health | 403131 | Therapeutic Pulp | Therapeutic Pulp | $110.00 |
| **1829** | Public Health | 403131 | Pulpal Therapy (Restorable Filling) | Pulpal Therapy (Resorbable Filling) | $55.00 |
| **1830** | Public Health | 403131 | 1 RT Canal | 2 RT Canal | $445.00 |
| **1831** | Public Health | 403131 | 2 PT Canal | 3 PT Canal | $516.00 |
| **1832** | Public Health | 403131 | Three or More Canals, Molar | Three or More Canals, Molar | $780.00 |
| **1833** | Public Health | 403131 | Gingivectomy per Quadrant | Gingivectomy per Quadrant | $203.00 |
| **1834** | Public Health | 403131 | Gingivectomy per Rooth | Gingivectomy per Rooth | $63.00 |
| **1835** | Public Health | 403131 | Provisional Splinting - Introcoronal | Provisional Splinting - Introcoronal | $78.00 |
| **1836** | Public Health | 403131 | Provisional Splinting | Provisional Splinting | $125.00 |
| **1837** | Public Health | 403131 | Extraction Single Tooth | Extraction Single Tooth | $84.00 |
| **1838** | Public Health | 403131 | Surg. Extraction | Surg. Extraction | $129.00 |
| **1839** | Public Health | 403131 | Suture of Small Wound | Suture of Small Wound | $94.00 |
| **1840** | Public Health | 403131 | Excision of Pericoronal Gingiva | Excision of Pericoronal Gingiva | $55.00 |
| **1841** | Public Health | 403131 | Local Anesthesia Not in Conj. | Local Anesthesia Not in Conj. | $16.00 |
| **1842** | Public Health | 403131 | Analgesia, Anxiolysis, Inhalation | Analgesia, Anxiolysis, Inhalation | $35.00 |
| **1843** | Public Health | 403131 | Occlusal Adjustment - Limited | Occlusal Adjustment - Limited | $47.00 |
| **1844** | Public Health | 403131 | Pallative Threat (Emg) | Pallative Threat (Emg) | $23.00 |
| **1845** | Public Health | | **IMMUNIZATIONS** | | |
| **1846** | Public Health | 406040 | Children's Vaccines | Per Vaccine | $10.00 |
| **1847** | Public Health | 406040 | Adult Vaccines - State stock | Per Vaccine | $20.00 |
| **1848** | Public Health | 406040 | Adult Vaccines - Private stock | Per Vaccine | Cost of vaccine + $25.00 |
| **1849** | Public Health | | **LABORATORY** | | |
| **1850** | Public Health | 403133 | QuantiFERON TB Iss Tha10 | QuantiFERON TB Gold | $88.00 |
| **1851** | Public Health | 403133 | QuantiFERON TB Iss Tha10 or More | QuantiFERON TB Gold | $88.00 |
| **1852** | Public Health | 403133 | RPR | RPR | $7.00 |
| **1853** | Public Health | 403133 | TPPA | TPPA | $15.00 |
| **1854** | Public Health | 403133 | Specimen Concentration | Specimen Concentration | $12.00 |
| **1855** | Public Health | 403133 | Mycobacteria Culture | Mycobacteria Culture | $19.00 |
| **1856** | Public Health | 403133 | Mycobacteria ID Biochem | Mycobacteria ID Biochem | $19.00 |
| **1857** | Public Health | 403133 | Mycobacteria ID HPLC | Mycobacteria ID HPLC | $22.00 |
| **1858** | Public Health | 403133 | Mycobacteria Drug Susceptibility, Each Drug | Mycobacteria Drug Susceptibility, Each Drug | $10.00 |
| **1859** | Public Health | 403133 | Smear Gram stain | Smear Gram stain | $7.00 |
| **1860** | Public Health | 403133 | Smear acid-fast stain | Smear acid-fast stain | $9.00 |
| **1861** | Public Health | 403133 | Smear wet mount | Smear wet mount | $7.00 |
| **1862** | Public Health | 403133 | Chlamydia DNA amp probe | Chlamydia DNA amp probe | $62.00 |
| **1863** | Public Health | 403133 | AFB ID genetic probe | AFB ID genetic probe | $35.00 |
| **1864** | Public Health | 403133 | AFB ID genetic probe | AFB ID genetic probe | $35.00 |
| **1865** | Public Health | 403133 | N. Gonorrhea DNA amp probe | N. Gonorrhea DNA amp probe | $62.00 |
| **1866** | Public Health | 403138 | Potable Water Testing up to 9 samples | Potable Water testing | $23.00 |
| **1867** | Public Health | 403138 | Potable Water testing 10 up to 19 samples | Potable Water testing | $21.00 |
| **1868** | Public Health | 403138 | Potable Water testing 20 or more samples | Potable Water testing | $19.00 |
| **1869** | Public Health | 403138 | Potable and Recreational Water Testing | Potable Water testing | $34.00 |
| **1870** | Public Health | 403138 | Recreational Water Testing | Potable Water testing | $14.00 |
| **1871** | Public Health | 403133 | Mycology | Mycology | $30.00 |
| **1872** | Public Health | 403132 | HIV-1/HIV-2 single assay | HIV-1/HIV-2 single assay | $24.00 |
| **1873** | Public Health | 403132 | Shipping and Handling | Ship Specimen to DSHS for additional testing | $60.00 |
| **1874** | Public Health | | **STD PROGRAM** | | |
| **1875** | Public Health | 403133 | 99204-Exam (minimum fee) | STD/Exam Counseling | $25.00 |
| **1876** | Public Health | 403133 | 99204-Exam (median fee) | STD/Exam Counseling | $35.00 |
| **1877** | Public Health | 403133 | 99204-Exam (maximum fee) | STD/Exam Counseling | $55.00 |
| **1878** | Public Health | 403133 | Medications | Medications for patients-2 or more drugs-private stock | $10.00 |
| **1879** | Public Health | 403133 | Medications | Medications for patients-1 drug-private stock | $5.00 |
| **1880** | Public Health | 403133 | | STD Follow Up | $10.00 |
| **1881** | Public Health | 403132 | | Liquid Nitrogen Treatment | $15.00 |
| **1882** | Public Health | | **TUBERCULOSIS PROGRAM** | | |
| **1883** | Public Health | 406040 | | TB Skin Test | $9.00 |
| **1884** | Public Health | 406040 | | Testing/treament related to mycobacterium disease other than TB. | |
| **1885** | Public Health | | ***CLASS*** | | |
| **1886** | Public Health | 403123 | 99204-New Patient-Initial Office Visit Seen by Nurse | New patient - initial office visit seen by nurse moderate complexity - 45 minutes in duration. | $143.00 |

**SCHEDULE C**
**DEPARTMENTAL FEE LIST**

| Line No. | Department | Account | Fee Description | Detail | FY2013 Adopted |
|---|---|---|---|---|---|
| **1887** | Public Health | 403123 | 99205-New Patient--Initial Office Visit--Seen by Physician | Initial exam level 7, non-physical and physical service and prescribees medication (initial treatment). | $318.00 |
| **1888** | Public Health | 403123 | 99213-Established Patient--15 Minutes Duration-Physician | Physical exam, leval 8 non-physical and physical service and prescribed medications. | $69.00 |
| **1889** | Public Health | 403123 | 99214-Established patient-30 Minutes Duration-Physician | Physical exam level 7, non-physical and physical service and prescribed medication. | $92.00 |
| **1890** | Public Health | 403123 | 99212-Follow Up Visit-Est. Pat-Nurse-15 Minutes | Follow-up exam level 1, non-physical service only. | $38.00 |
| **1891** | Public Health | | **DOT/DOPT EXAMINATION** | | |
| **1892** | Public Health | 403123 | 99211-DOT-DOPT-Office Visit-15 Minutes-Administer Meds | DOT-DOPT- Office visit -- 15 minutes in duration-administer medictions. | $20.00 |
| **1893** | Public Health | | **EDUCATION** | | |
| **1894** | Public Health | 405065 | | CPR Classes | $30.00 |
| **1895** | Public Health | 405065 | | Blood borne Pathogen Class | $50.00 |
| **1896** | Public Health | 405065 | | Blood borne Pathogen Renewal Class | $25.00 |
| **1897** | | | | | |
| **1898** | | | | | |
| **1899** | **Medical Health Fees are established in accordance with State Medicaid and market rates for the area. | | | | |

# SCHEDULE D

Ordinance 8064 Appendix "A"

| Job Classification Title | Job Code/Grades |
|---|---|
| Accessibility Coordinator | 10930 PM 125 |
| Accessibility Specialist | 10940 GS 52 |
| Accountant | 12230 PM 125 |
| Accounting Manager | 12210 PM 130 |
| Accounting Payroll/Specialist | 12250 GS 50 |
| Accounting/Payroll Clerk | 12260 GS 46 |
| Administrative Analyst | 11150 PM 128 |
| Administrative Assistant | 11110 GS 52 |
| Administrative Services Manager | 19210 EX 5 |
| Affordable Housing Finance Coordinator | 10645 PM 132 |
| Aging Services Coordinator | 10640 PM 126 |
| Airfield Maintenance Supervisor | 18325 GS 55 |
| Airport Assistant Operations Officer | 14120 PM 123 |
| Airport Labor Supervisor | 18360 GS 52 |
| Airport Maintenance Superintendent | 14060 PM 129 |
| Airport Operations Manager | 14050 EX 5 |
| Airport Operations Officer | 14090 PM 126 |
| Airport Operations Superintendent | 14070 PM 131 |
| Airport Program Coordinator | 14110 PM 132 |
| Airport Security Coordinator | 14080 PM 129 |
| Animal Services Attendant | 22380 GS 46 |
| Animal Services Manager | 22315 PM 130 |
| Animal Services Officer | 22350 GS 51 |
| Animal Services Operations Supervisor | 22321 GS 57 |
| Animal Services Shift Supervisor | 22320 GS 55 |
| Animal Training and Enrichment Coordinator | 16600 GS 53 |
| Aquatics Supervisor | 16130 PM 123 |
| Aquatics Systems Manager | 16480 GS 53 |
| Archaeology Museum Education Curator | 15233 PM 125 |
| Archaeology Museum Curator | 15243 PM 127 |
| Architect | 13120 PM 130 |
| Architectural Intern | 13130 PM 124 |
| Archives & Records Analyst | 11040 PM 123 |
| Archives & Records Manager | 11030 PM 128 |
| Art Museum Assistant Curator | 15260 PM 124 |
| Art Museum Assistant Education Curator | 15250 PM 123 |
| Art Museum Curator | 15240 PM 127 |
| Art Museum Registrar | 15080 PM 123 |
| Art Museum Senior Curator | 15235 PM 129 |
| Art Museum Senior Education Curator | 15210 PM 126 |
| Arts Programs & Education Specialist | 15120 PM 124 |
| Assistant City Engineer | 13020 EX 3 |
| Assistant Director for Transit Operations & Maintenance | 14270 EX 3 |
| Assistant Fire Marshall | 73430 FS 6 |
| Assistant Municipal Clerk | 19115 PM 133 |

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|---|---|
| Assistant Trans-Pecos Systems Coordinator | 15620 PM 127 |
| Associate Accountant | 12240 PM 122 |
| Associate Code Compliance Inspector | 17330 GS 47 |
| Associate Hydrogeologist | 13250 PM 126 |
| Associate Ombudsman | 11335 PM 125 |
| Associate Zoo Veterinarian | 16515 PM 133 |
| Audit Manager | 12070 EX 5 |
| Auditor | 12090 PM 125 |
| Aviation Assistant Director | 14020 EX 3 |
| Aviation Development Assistant Director | 14040 EX 4 |
| Aviation Director | 14010 EX 2 |
| Aviation Operations & Security Assistant Director | 14030 EX 3 |
| Benefit Specialist | 12106 GS 52 |
| Benefits Supervisor | 12095 PM 130 |
| Breastfeeding Coordinator | 22180 PM 125 |
| Budget & Management Analyst | 12160 PM 125 |
| Budget & Services Coordinator | 12170 PM 127 |
| Budget Specialist | 12180 GS 53 |
| Building Combination Inspector | 17225 GS 55 |
| Building Combination Inspector Supervisor | 17215 GS 57 |
| Building Inspector | 17220 GS 53 |
| Building Inspector Supervisor | 17210 GS 55 |
| Building Plans Examiner | 17350 GS 57 |
| Business & Customer Service Assistant Manager | 11320 PM 130 |
| Business & Customer Service Manager | 11310 EX 5 |
| Business & Financial Manager | 12065 PM 132 |
| Buyer | 10340 GS 54 |
| Capital Assets Manager | 10320 EX 5 |
| Capital Improvements Program Administrator | 13070 EX 5 |
| Capital Improvements Program Manager | 13050 EX 3 |
| Capital Projects Inspector | 17285 GS 52 |
| Capital Projects Manager | 13060 EX 5 |
| Carpenter | 18710 GS 49 |
| Cashier | 12480 GS 43 |
| CDBG Contract Administrator | 10650 PM 127 |
| Certified Firefighter Trainee | 19030 GS 50 |
| Certified Paramedic-Fire Trainee | 19070 GS 54 |
| Certified Police Trainee | 19050 GS 54 |
| Chemist | 13220 PM 125 |
| Chief Architect | 13110 EX 5 |
| Chief Building Inspector | 17130 PM 127 |
| Chief Construction Inspector | 13040 PM 126 |
| Chief Internal Auditor | 12020 EX 3 |
| Chief Plans Examiner | 17340 PM 132 |
| City Development Program Manager | 10120 EX 4 |
| City Engineer | 13010 EX 2 |

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|---|---|
| Civil Engineer | 13310 PM 132 |
| Civil Engineer Associate | 13320 PM 128 |
| Clinical Assistant | 22130 GS 46 |
| Coach Operator | 14420 GS 49 |
| Coach Operator Trainee | 14460 GS 43 |
| Code Compliance Inspector | 17320 GS 51 |
| Code Compliance Manager | 17300 PM 130 |
| Code Compliance Supervisor | 17310 GS 55 |
| Code Field Operations Supervisor | 17305 GS 57 |
| Coin Sorter Operator | 12530 GS 43 |
| Collections Supervisor | 12430 GS 51 |
| Collectively Bargained Payroll Clerk | 12255 GS 47 |
| Communication Dispatcher | 11420 GS 50 |
| Communication Dispatcher Supervisor | 11410 GS 52 |
| Communications Assistant Manager | 19620 PM 129 |
| Communications Manager | 19610 PM 131 |
| Community & Human Development Deputy Director | 10615 EX 4 |
| Community & Human Development Director | 10610 EX 2 |
| Community Center Supervisor | 16110 PM 125 |
| Community Health Preparedness Coordinator | 22255 PM 132 |
| Community Health Preparedness Planner | 22260 PM 125 |
| Community Service Aide Breastfeeding Counselor | 22190 GS 45 |
| Construction Inspector Trainee | 17290 GS 47 |
| Consumer Affairs Officer | 11340 PM 126 |
| Contracts Development Coordinator | 20130 PM 128 |
| Court Liason Supervisor | 19360 GS 45 |
| Courts Assistant Municipal Clerk | 19110 EX 5 |
| Crime Analyst | 19320 PM 125 |
| Criminal Intelligence Liaison | 19330 PM 123 |
| Cultural Funding & Technical Assistant Coordinator | 15130 PM 125 |
| Custodial Services Supervisor | 18330 GS 49 |
| Custodial Shift Leader | 18350 GS 45 |
| Custodial Supervisor | 18340 GS 47 |
| Customer Relations & Billing Supervisor | 11350 GS 52 |
| Customer Relations Clerk | 11370 GS 45 |
| Customer Relations Representative | 11360 GS 48 |
| Dental Assistant | 22220 GS 46 |
| Dental Hygienist | 22210 GS 57 |
| Department Administrative Manager | 11140 PM 129 |
| Departmental Data Management Specialist | 11085 GS 50 |
| Departmental Data Management Supervisor | 11080 GS 55 |
| Departmental Human Resources Manager | 10510 - PM 132 |
| Deputy City Clerk | 11020 PM 126 |
| Deputy Court Clerk | 19160 GS 46 |
| Deputy Director - Building Permits & Inspections | 17120 EX 3 |
| Deputy Director - Planning | 10110 EX 3 |

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|---|---|
| Deputy Director of Animal Services | 22310 EX 4 |
| Deputy Director of General Services | 18015 EX 3 |
| Deputy Director of Human Resources | 10420 EX 3 |
| Deputy Director of Library Services | 15420 EX 5 |
| Deputy Director of Public Health | 22025 EX 4 |
| Deputy Director of Transportation | 17620 EX 3 |
| Desalination Plant Superintendent | 20880 PM 129 |
| Development Services Director | 17110 EX 2 |
| Director of City Development | 10010 EX 2 |
| Director Of Library Services | 15410 EX 2 |
| Director of Office of Management & Budget | 12110 EX 2 |
| Disbursements Supervisor | 12420 GS 52 |
| Document Center Specialist | 11070 GS 44 |
| Document Center Supervisor | 11050 GS 51 |
| Economic Program Analyst | 10030 PM 126 |
| Education & Graphics Specialist | 11060 PM 122 |
| Electrical Engineer | 13360 PM 132 |
| Electrical Engineering Associate | 13370 PM 128 |
| Electrical Inspector | 17240 GS 53 |
| Electrical Inspector Supervisor | 17230 GS 55 |
| Electrical Plans Examiner | 17370 GS 57 |
| Electrician | 18630 GS 54 |
| Electrician Supervisor | 18620 GS 56 |
| Electronics Lead Technician | 18640 GS 55 |
| Electronics Technician | 18650 GS 53 |
| Energy Coordinator | 13080 PM 128 |
| Energy Management Coordinator | 20140 EX 4 |
| Energy Resources Manager | 13075 PM 132 |
| Engineering Aide | 13840 GS 46 |
| Engineering Associate | 13810 PM 126 |
| Engineering Division Manager | 13030 EX 4 |
| Engineering Lead Technician | 13815 GS 56 |
| Engineering Senior Technician | 13820 GS 54 |
| Engineering Technician | 13830 GS 51 |
| Environmental Compliance Manager | 20260 EX 5 |
| Environmental Engineer | 13410 PM 132 |
| Environmental Engineer Associate | 13420 PM 128 |
| Environmental Field Technician | 13835 GS 48 |
| Environmental Planner | 10200 PM 128 |
| Environmental Review Specialist | 10355 PM 122 |
| Environmental Scientist | 13430 PM 126 |
| Environmental Senior Field Technician | 13825 GS 52 |
| Environmental Senior Scientist | 13415 PM 130 |
| Environmental Services Deputy Director | 17720 EX 3 |
| Environmental Services Director | 17710 EX 2 |
| Environmental Staff Scientist | 13435 PM 124 |

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|---|---|
| Epidemiologist | 22200 PM 131 |
| Equipment Operator | 18430 GS 48 |
| Events Coordinator | 15050 GS 49 |
| Facilities Maintenance Chief | 18315 GS 56 |
| Facilities Maintenance Lead Worker | 18520 GS 50 |
| Facilities Maintenance Superintendent | 18310 PM 130 |
| Facilities Maintenance Supervisor | 18320 GS 55 |
| Facilities Maintenance Worker | 18530 GS 47 |
| Financial Reporting Coordinator | 12040 EX 5 |
| Financial Services Chief Financial Officer | 12010 EX 2 |
| Financial Systems Coordinator | 12060 PM 126 |
| Fire Administrative Chief | 73460 FS 7 |
| Fire Assistant Chief | 73480 FS 9 |
| Fire Battalion Chief | 73390 FS 6 |
| Fire Captain | 73380 FS 5 |
| Fire Chief | 19010 EX 2 |
| Fire Deputy Chief | 73470 FS 8 |
| Fire Division Chief | 73420 FS 6 |
| Fire Lieutenant | 73370 FS 4 |
| Fire Maintenance Superintendent | 73410 FS 7 |
| Fire Marshall | 73440 FS 8 |
| Fire Medic | 76070 FS 1 |
| Fire Medical Lieutenant | 76030 FS 4 |
| Fire Paramedic | 76040 FS 2 |
| Fire Suppression Technician | 73330 FS 2 |
| Fire Suppression Technician II | 73290 FS 3 |
| Fire Training Chief | 73450 FS 7 |
| Firefighter | 73320 FS 1 |
| Firefighter Trainee | 19040 GS 48 |
| Fiscal Operations Manager | 12200 EX 5 |
| Fixed Route Assistant Superintendent | 14230 PM 132 |
| Fleet & Building Maintenance Superintendent | 20280 PM 131 |
| Fleet Body Repair Technician | 18210 GS 52 |
| Fleet Body Shop Supervisor | 18040 GS 56 |
| Fleet Maintenance Chief | 18020 GS 58 |
| Fleet Maintenance Lead Technician | 18110 GS 54 |
| Fleet Maintenance Supervisor | 18030 GS 56 |
| Fleet Maintenance Technician | 18120 GS 52 |
| Fleet Maintenance Technician Trainee | 18140 GS 46 |
| Fleet Maintenance Trainer Supervisor | 11715 GS 57 |
| Fleet Service Worker | 18220 GS 45 |
| Fleet Services Assistant | 18230 GS 43 |
| Fleet Services Coordinator | 18060 GS 52 |
| Food Safety Associate Inspector | 22480 GS 47 |
| Food Safety Inspector | 22470 GS 51 |
| Food Safety Inspector Supervisor | 22460 GS 55 |

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|---|---|
| Food Safety Program Manager | 22450 PM 130 |
| Food Safety Specialist | 22400 PM 122 |
| Foreign Trade Zone Coordinator | 10025 PM 128 |
| Foreign Trade Zone Manager | 10020 PM 133 |
| General Service Worker | 18570 GS 43 |
| General Services Director | 18010 EX 2 |
| General Services Lead Worker | 18560 GS 46 |
| General Services Supervisor | 18510 GS 52 |
| Government Affairs and Communication Manager | 20040 EX 4 |
| Graffiti Abatement Program Coordinator | 17660 PM 123 |
| Grant Planner | 10720 PM 125 |
| Grants Program Manager | 10620 EX 4 |
| Graphics Technician | 11065 GS 50 |
| Groundskeeper | 18550 GS 45 |
| Groundskeeping Equipment Technician | 18130 GS 48 |
| Health Assistant Director | 22020 EX 3 |
| Health Director | 22010 EX 2 |
| Health Education Supervisor | 22240 PM 127 |
| Health Training & Promotions Manager | 22230 PM 132 |
| Heavy Equipment Operator | 18420 GS 51 |
| Heavy Equipment Supervisor | 18410 GS 55 |
| Help Desk Specialist | 11620 GS 45 |
| Historic Preservation Officer | 15100 PM 130 |
| History Museum Curator | 15245 PM 127 |
| History Museum Senior Curator | 15225 PM 127 |
| History Museum Senior Education Curator | 15215 PM 126 |
| Housing Construction Specialist | 10820 GS 54 |
| Housing Construction Supervisor | 10660 GS 56 |
| Housing Program Manager | 10630 EX 5 |
| Housing Program Relocation Officer | 10830 PM 123 |
| Housing Program Relocation Representative | 10840 GS 48 |
| Housing Program Specialist | 10810 PM 124 |
| Human Resources Analyst | 10530 PM 125 |
| Human Resources Business Partner | 10515 PM 130 |
| Human Resources Director | 10410 EX 2 |
| Human Resources Manager | 10430 PM 134 |
| Human Resources Specialist | 10550 GS 52 |
| Hydrogeologist | 13240 PM 131 |
| Industrial Electrician | 18610 GS 55 |
| Industrial Engineer | 13510 PM 132 |
| Industrial Engineering Associate | 13520 PM 128 |
| Information and Referral 211 Specialist | 11400 GS 46 |
| Information Technology Director | 11610 EX 2 |
| Instrumentation Control Assistant Superintendent | 20870 PM 125 |
| Instrumentation Control Superintendent | 20860 PM 127 |
| International Bridges Director | 17615 EX 2 |

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|---|---|
| International Bridges Operations Manager | 12400 PM 130 |
| Inventory Coder | 11570 GS 43 |
| Irrigation Technician | 18780 GS 48 |
| Laboratory Services Manager | 20520 PM 132 |
| Land & Contract Administrator | 10370 PM 126 |
| Land & Contract Specialist | 10390 GS 51 |
| Land Management Superintendent | 16045 PM 132 |
| Landscape Architect | 13121 PM 128 |
| Landscape Inspector | 17280 GS 53 |
| Landscape Plans Examiner | 17380 GS 57 |
| Latent Print Examiner | 19470 GS 53 |
| Latent Print Examiner Supervisor | 19455 PM 126 |
| Lead Auditor | 12080 PM 130 |
| Lead Budget & Management Analyst | 12140 PM 131 |
| Lead Epidemiologist | 22205 PM 133 |
| Lead Human Resources Specialist | 10540 GS 56 |
| Lead Maintenance Mechanic | 18740 GS 54 |
| Lead Planner | 10130 PM 130 |
| Lead Solid Waste Truck Driver | 17825 GS 51 |
| Legal/Contract Secretary | 11115 GS 51 |
| Library Assistant | 15580 GS 43 |
| Library Branch Manager | 15640 PM 129 |
| Library Children Services Coordinator | 15530 PM 128 |
| Library Head Cataloger | 15440 PM 128 |
| Library Head of General Reference | 15430 PM 130 |
| Library Information Senior Specialist | 15560 GS 49 |
| Library Information Specialist | 15570 GS 46 |
| Library Literacy Coordinator | 15650 PM 125 |
| Library Services Supervisor | 15550 GS 52 |
| Library Technical Services Manager | 15540 PM 129 |
| Licensed Coach Operator Trainee | 14450 GS 42 |
| Licensed Vocational Nurse | 22110 GS 57 |
| Loan Account & Collection Specialist | 10850 GS 47 |
| Locksmith | 18720 GS 46 |
| Machinist | 18730 GS 48 |
| Maintenance Mechanic | 18750 GS 51 |
| Maintenance Service Ticket Writer | 18050 GS 46 |
| Marketing & Cultural Tourism Development Manager | 15140 EX 5 |
| Marketing & Customer Relations Coordinator | 10050 PM 126 |
| Marketing and Cultural Tourism Coordinator | 15150 PM 124 |
| Materials Specialist | 11530 GS 47 |
| Materials Supervisor | 11520 GS 54 |
| Mechanical & Plumbing Inspector Supervisor | 17250 GS 55 |
| Mechanical & Plumbing Plans Examiner | 17360 GS 56 |
| Mechanical Engineer | 13560 PM 132 |
| Mechanical Engineering Associate | 13570 PM 128 |

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|---|---|
| Mechanical Inspector | 17270 GS 52 |
| Medical Assistant | 22120 GS 48 |
| Microbiologist | 13225 PM 125 |
| Microbiology Supervisor | 13228 PM 130 |
| Municipal Clerk | 11010 EX 2 |
| Municipal Court Hearing Officer | 19120 PM 126 |
| Municipal Court Sentencing Coordinator | 19130 PM 124 |
| Museum Deputy Director | 15030 EX 5 |
| Museum Development Coordinator | 15060 PM 125 |
| Museum Director | 15020 EX 3 |
| Museum Director - History | 15025 EX 5 |
| Museum Education Curator | 15230 PM 125 |
| Museum Exhibits Curator | 15270 PM 124 |
| Museum Manager | 15040 PM 132 |
| Museum Operations Assistant | 15320 GS 44 |
| Museum Preparator | 15070 PM 123 |
| Museum Senior Curator | 15220 PM 127 |
| Museum Store Manager | 15310 PM 123 |
| Museums & Cultural Affairs Director | 15010 EX 2 |
| Neighborhood Relations Coordinator | 10730 PM 124 |
| Neighborhood Service Coordinator | 10700 PM 130 |
| Nurse Supervisor | 22100 PM 130 |
| Nursing Program Manager | 22080 PM 133 |
| Nutrition Services Manager | 22140 PM 133 |
| Nutritionist | 22170 PM 125 |
| Office Assistant | 11250 GS 43 |
| Office Manager | 11210 GS 54 |
| Office Supervisor | 11220 GS 49 |
| Ombudsman | 11330 PM 128 |
| Open Space, Trails and Parks Coordinator | 16065 PM 126 |
| Operations Assistant | 17640 GS 53 |
| Operations Supervisor | 17630 GS 57 |
| Paratransit Assistant Superintendent | 14240 PM 128 |
| Park Area Supervisor | 16320 GS 55 |
| Park User Representative | 16240 GS 49 |
| Parking and Traffic Controller | 19525 GS 48 |
| Parking Enforcement Controller | 19530 GS 47 |
| Parking Meter Service Supervisor | 12510 GS 49 |
| Parking Meter Service Worker | 12520 GS 46 |
| Parks & Recreation Assistant Director | 16020 EX 3 |
| Parks & Recreation Director | 16010 EX 2 |
| Parks Planning & Development Manager | 16040 EX 5 |
| Pavement Coordinator | 17627 PM 126 |
| Photographic Laboratory Senior Technician | 19440 GS 53 |
| Photographic Laboratory Technician | 19450 GS 50 |
| Planner | 10150 PM 125 |

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|---|---|
| Planning Specialist | 10170 GS 49 |
| Planning Technician | 10190 GS 43 |
| Plumber | 18760 GS 52 |
| Plumbing Inspector | 17260 GS 53 |
| Police Administrative Services Division Manager | 19220 PM 129 |
| Police Assistant Chief | 75670 P8 |
| Police Budget Coordinator | 19230 PM 126 |
| Police Chief | 19020 EX 2 |
| Police Commander | 75630 P6 |
| Police Deputy Chief | 75660 P7 |
| Police Detective | 75510 P2-P3 |
| Police Interagency Program Coordinator | 19340 PM 122 |
| Police Lieutenant | 75620 P5 |
| Police Officer | 75420 P1 |
| Police Records Specialist | 19250 GS 47 |
| Police Records Supervisor | 19260 GS 53 |
| Police Records Unit Supervisor | 19240 GS 51 |
| Police Sergeant | 75610 P4 |
| Police Toxicologist | 19310 PM 127 |
| Police Trainee | 19060 GS 54 |
| Police Training Manager | 19350 PM 128 |
| Pretreatment Assistant Manager | 13270 PM 125 |
| Pretreatment Engineering Associate | 13740 PM 128 |
| Pretreatment Inspector | 20940 GS 51 |
| Pretreatment Inspector Supervisor | 20930 GS 54 |
| Pretreatment Manager | 13730 PM 132 |
| Printing & Equipment Operator | 11090 GS 46 |
| Procurement Analyst | 10330 PM 126 |
| Project Compliance Specialist | 10350 PM 122 |
| Property & Evidence Specialist | 19430 GS 48 |
| Property & Evidence Supervisor | 19410 GS 52 |
| Property and Disposition Specialist | 19420 GS 50 |
| Property Control Officer | 11560 GS 50 |
| Public Affairs Officer | 10040 PM 132 |
| Public Arts Program Coordinator | 15110 PM 124 |
| Public Health Aide | 22300 GS 45 |
| Public Health Nurse | 22090 PM 128 |
| Public Health Program Manager | 22265 PM 132 |
| Public Health Specialist | 22290 PM 123 |
| Public Health Supervisor | 22270 PM 128 |
| Public Health Technician | 22070 GS 52 |
| Public Safety - Public Information Officer | 19370 PM 127 |
| Public Safety Call Taker | 19760 GS 51 |
| Public Safety Communications Specialist | 19780 GS 50 |
| Public Safety Communicator | 19750 GS 54 |
| Public Safety Communicator Trainee | 19755 GS 51 |

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|---|---|
| Public Safety Dispatcher-Police | 19740 GS 51 |
| Public Safety Report Taker | 19770 GS 45 |
| Public Safety Shift Supervisor | 19730 GS 57 |
| Public Services Librarian | 15520 PM 125 |
| Public Services Senior Librarian | 15510 PM 127 |
| Purchasing Agent | 10335 PM 129 |
| Purchasing Clerk | 10360 GS 47 |
| Purchasing Manager | 10310 EX 5 |
| Quality Control Chemist | 13260 PM 131 |
| Rate Analyst | 20430 PM 128 |
| Recreation & Sports Coordinator | 16070 PM 126 |
| Recreation Division Supervisor | 16050 PM 129 |
| Recreation Leader | 16230 GS 42 |
| Recreation Manager | 16030 EX 5 |
| Recreation Program Supervisor | 16120 PM 122 |
| Recreation Specialist | 16210 GS 47 |
| Regional Library Branch Manager | 15630 PM 130 |
| Research Assistant | 11180 PM 122 |
| Resurfacing Inspector | 17650 GS 47 |
| Return to Work Specialist | 12105 PM 124 |
| Revenue Processing Supervisor | 12330 GS 54 |
| Right of Way Agent | 10380 PM 125 |
| Risk Management Analyst | 12100 PM 129 |
| Risk Manager | 12030 EX 4 |
| Roofer | 18770 GS 47 |
| Safety Specialist | 11730 PM 124 |
| Safety Technician | 11740 GS 48 |
| Secretary | 11130 GS 46 |
| Senior Accountant | 12220 PM 128 |
| Senior Accounting/Payroll Specialist | 12245 GS 52 |
| Senior Animal Services Attendant | 22370 GS 48 |
| Senior Animal Services Officer | 22340 GS 53 |
| Senior Auditor | 12085 PM 128 |
| Senior Budget & Management Analyst | 12150 PM 129 |
| Senior Cashier | 12470 GS 45 |
| Senior Chemist | 13210 PM 129 |
| Senior Code Compliance Inspector | 17315 GS 53 |
| Senior Deputy Court Clerk | 19150 GS 51 |
| Senior Grant Planner | 10710 PM 128 |
| Senior Graphics Technician | 11055 PM 123 |
| Senior Human Resources Analyst | 10520 PM 128 |
| Senior Human Resources Specialist | 10545 GS 51 |
| Senior Latent Print Examiner | 19460 PM 123 |
| Senior Microbiologist | 13226 PM 128 |
| Senior Nutritionist | 22150 PM 127 |
| Senior Office Assistant | 11230 GS 45 |

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|---|---|
| Senior Planner | 10140 PM 128 |
| Senior Planning Technician | 10180 GS 46 |
| Senior Plans Examiner | 17343 PM 125 |
| Senior Public Health Specialist | 22280 PM 124 |
| Senior Purchasing Agent | 10325 PM 131 |
| Senior Recreation Leader | 16220 GS 43 |
| Senior Safety Specialist | 20450 PM 126 |
| Senior Secretary | 11120 GS 49 |
| Senior Service Planner | 14255 PM 127 |
| Senior Strategic Budget Advisor | 12120 EX 4 |
| Senior Toll Collector | 12450 GS 45 |
| Senior Zoo Keeper | 16580 GS 49 |
| Service & Security Worker | 18525 GS 43 |
| Shuttle Coach Operator | 14440 GS 45 |
| Sign Language Interpreter | 10935 PM 128 |
| Solid Waste Division Supervisor | 17810 GS 54 |
| Solid Waste Landfill Supervisor | 17740 GS 55 |
| Solid Waste Operations Coordinator | 17738 PM 122 |
| Solid Waste Operations Manager | 17735 PM 132 |
| Solid Waste Route Supervisor | 17820 GS 44 |
| Solid Waste Superintendent | 17730 GS 56 |
| Solid Waste Truck Driver | 17830 GS 49 |
| Southwest Librarian | 15450 PM 127 |
| Sports Manager | 16090 PM 130 |
| Stores Clerk | 11550 GS 45 |
| Stormwater Engineering Division Manager | 20225 EX 3 |
| Stormwater Operations Manager | 20235 EX 5 |
| Strategic Budget Advisor | 12130 EX 5 |
| Tax Accounts Supervisor | 12340 GS 54 |
| Tax Assessor & Collector | 12310 EX 3 |
| Tax Deputy Administrator | 12320 EX 5 |
| Tire Repairer | 18240 GS 43 |
| Toll Collections Supervisor | 12440 GS 54 |
| Toll Collector | 12460 GS 42 |
| Tow Truck Operator | 19540 GS 45 |
| Trades Helper | 18540 GS 45 |
| Traffic Control Installation Supervisor | 17510 GS 53 |
| Traffic Control Planner | 13630 PM 126 |
| Traffic Control Specialist | 13640 GS 52 |
| Traffic Engineer | 13610 PM 132 |
| Traffic Engineer Associate | 13620 PM 128 |
| Traffic Signal Division Supervisor | 17420 GS 57 |
| Traffic Signal Maintenance Supervisor | 17440 GS 56 |
| Traffic Signs & Markings Division Supervisor | 17430 GS 56 |
| Traffic Signs & Markings Technician | 17515 GS 48 |
| Traffic Signs & Markings Worker | 17520 GS 46 |

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|---|---|
| Traffic Signs and Markings Plans Examiner | 17390 GS 55 |
| Training & Development Coordinator | 10440 PM 127 |
| Training & Public Programs Manager | 11700 PM 132 |
| Training Specialist | 11710 PM 126 |
| Training Technician | 11720 GS 47 |
| Transit Call Center Supervisor | 14245 GS 55 |
| Transit Customer Service Representative | 14320 GS 44 |
| Transit Customer Service Supervisor | 14300 GS 51 |
| Transit Data Specialist | 14335 GS 51 |
| Transit Fleet Service Supervisor | 14310 GS 52 |
| Transit Planning & Program Coordinator | 14210 PM 132 |
| Transit Quality Control Inspector | 14360 GS 51 |
| Transit Safety Manager | 14345 PM 132 |
| Transit Safety Officer | 14350 PM 128 |
| Transit Schedule Writer | 14340 GS 51 |
| Transit Scheduler | 14315 GS 51 |
| Transit Stock Controller | 11510 PM 123 |
| Transit Supervisor | 14250 GS 53 |
| Trans-Pecos Library System Coordinator | 15610 PM 130 |
| Transportation Director | 17610 EX 2 |
| Transportation Manager | 17625 PM 132 |
| Transportation Planner | 10220 PM 127 |
| Transportation Services Supervisor | 14100 GS 52 |
| Treasury Services Coordinator | 12050 EX 4 |
| Truck Driver | 18440 GS 45 |
| Utility Central Control Operator | 20840 GS 52 |
| Utility Central Control Supervisor | 20830 GS 54 |
| Utility Chief Financial Officer | 20030 EX 2 |
| Utility Chief Operations Officer | 20020 EX 2 |
| Utility Chief Technical Officer | 20010 EX 2 |
| Utility Construction Engineering Division Manager | 20100 EX 3 |
| Utility Construction Supervisor | 21060 GS 54 |
| Utility Customer Service Supervisor | 20610 GS 53 |
| Utility Electronic Controls Supervisor | 20850 GS 55 |
| Utility Engineer | 13710 PM 132 |
| Utility Engineering Associate | 13720 PM 128 |
| Utility Engineering Division Manager | 20110 EX 3 |
| Utility Field Customer Service Inspector | 20630 GS 49 |
| Utility Field Customer Service Supervisor | 20620 GS 51 |
| Utility Field Customer Service Worker | 20640 GS 48 |
| Utility Human Resources Manager | 20050 EX 5 |
| Utility Laboratory Aide | 20560 GS 42 |
| Utility Laboratory Sampler | 20555 GS 48 |
| Utility Laboratory Technician | 20550 GS 50 |
| Utility Land and Water Rights Manager | 20125 EX 3 |
| Utility Meter Reader | 20660 GS 46 |

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|---|---|
| Utility Meter Reader Supervisor | 20650 GS 50 |
| Utility Meter Repair Supervisor | 20670 GS 51 |
| Utility Meter Repairer | 20690 GS 47 |
| Utility Meter Senior Repairer | 20680 GS 49 |
| Utility Pipe Layer | 21050 GS 46 |
| Utility Plant Technician | 20770 GS 49 |
| Utility Reclamation Plant Superintendent | 20920 PM 129 |
| Utility Safety & Claims Supervisor | 20440 PM 129 |
| Utility Sample Specialist | 20530 GS 53 |
| Utility Security and Emergency Response Coordinator | 20060 EX 5 |
| Vehicle for Hire Inspector | 19520 GS 48 |
| Vehicle for Hire Supervisor | 19510 GS 50 |
| Veterinarian | 16510 EX 5 |
| Veterinary Assistant | 16530 GS 49 |
| Veterinary Technician | 16520 GS 54 |
| Victim Services Advocate | 19380 GS 54 |
| Volunteer Program Coordinator | 10910 PM 125 |
| Volunteer Program Specialist | 10920 PM 122 |
| Volunteer Services Specialist | 10670 GS 50 |
| Warrant Supervisor | 19140 GS 52 |
| Wastewater Collection Maintenance Superintendent | 21025 GS 57 |
| Wastewater Collection Maintenance Supervisor | 21030 GS 54 |
| Wastewater Construction Superintendent | 21020 GS 57 |
| Wastewater Lead Service Worker | 21130 GS 47 |
| Wastewater Lift Station Maintenance Supervisor | 21040 GS 55 |
| Wastewater Lift Station Superintendent | 20910 GS 57 |
| Wastewater Plant Assistant Superintendent | 20740 GS 55 |
| Wastewater Plant Senior Technician | 20760 GS 52 |
| Wastewater Plant Superintendent | 20720 PM 128 |
| Wastewater Service Worker Supervisor | 21110 GS 52 |
| Wastewater Systems Division Manager | 20240 EX 3 |
| Wastewater Treatment Manager | 20250 EX 4 |
| Water Conservation / TecH20 Manager | 20310 EX 5 |
| Water Conservation Education Specialist | 20320 PM 124 |
| Water Conservation Technician | 20330 GS 49 |
| Water Distribution Superintendent | 21010 PM 130 |
| Water Distribution System Manager | 20230 EX 5 |
| Water Lead Service Worker | 21120 GS 48 |
| Water Operations Control Analyst | 20580 PM 129 |
| Water Plant Assistant Superintendent | 20730 GS 55 |
| Water Plant Senior Technician | 20750 GS 52 |
| Water Plant Superintendent | 20710 PM 128 |
| Water Production Assistant Superintendent | 20820 GS 55 |
| Water Production Superintendent | 20810 PM 128 |
| Water Resources Manager | 13230 EX 3 |
| Water Service Worker Supervisor | 21100 GS 52 |

**SCHEDULE D**

Ordinance 8064 Appendix "A"

| | |
|---|---|
| Water Services Inspector | 21140 GS 50 |
| Water Systems Division Manager | 20220 EX 3 |
| Welder | 18790 GS 52 |
| Well Maintenance Supervisor | 21070 GS 54 |
| WIC Patient Services Coordinatior | 22030 EX 5 |
| WIC Services Manager | 22050 PM 130 |
| Zoning Board Of Adjustment Secretary | 17355 GS 53 |
| Zoo Animal Curator | 16430 PM 129 |
| Zoo Area Supervisor | 16560 GS 51 |
| Zoo Collection Supervisor | 16550 GS 53 |
| Zoo Commissary Supervisor | 16540 GS 52 |
| Zoo Director | 16410 EX 2 |
| Zoo Education Curator | 16440 PM 125 |
| Zoo Education Specialist | 16445 PM 123 |
| Zoo Exhibit Technician | 16450 GS 51 |
| Zoo Facilities Supervisor | 16470 GS 50 |
| Zoo Keeper | 16590 GS 47 |
| Zoo Parks Operations Manager | 16460 PM 130 |
| Zoo Registrar | 16610 GS 53 |

**SCHEDULE E**
**Information Technology**
**Expense Category: Contractual Services**
**FY 2013 Service Renewals for Services $40,000 or above**

| IT NON-DEPT / DEPT USER | DEPT. ID | ACCOUNT | ACCOUNT DESCRIPTION | FY 2012 | FY13 | INCREASE/ DECREASE | VENDOR | DESCRIPTION |
|---|---|---|---|---|---|---|---|---|
| IT- Non Departmental (Financial Services) | 39010351 | 502202 | Data Processing Contracts | 383,484 | 475,953 | 92,469 | Oracle | PeopleSoft- Software Maintenance; Enterprise e-Pay; Employee Count Perpetual; Oracle License Support; Enterprise Project Costing; Purchasing, portal; asset management; general ledger; receivables; payables; budget planning; billing, and inventory Software Update License and Support Enterprise Cash Management and Enterprise Activity Based Management. |
| IT- Non Departmental (Financial Services) | 39010351 | 502202 | Data Processing Contracts | 246,294 | 207,924 | (38,371) | Oracle | Oracle: Support for Real Application Clusters, Diagnostics Pack, Tuning Pack, Database Enterprise, and Change Management Pack |
| IT- Non Departmental (Financial Services) | 39010351 | 502202 | Data Processing Contracts | | 200,227 | 200,227 | Oracle | PeopleSoft Enterprise UPK Service Contract No. 5102264 - Year 3 of 3 Approved by City Council 4/26/11 |
| IT- Non Departmental (Financial Services) | 39010351 | 502202 | Data Processing Contracts | 117,911 | 129,702 | 11,791 | Oracle | PeopleSoft Enterprise Human Resources, Employee Count, Payroll, Benefits Administration, Pension Administration, Candidate Gateway, eCompensation, eProfile, eDevelopment, eBenefits Software Update License and Support and PeopleSoft Enterprise e-Pay |
| IT- Non Departmental (Financial Services) | 39010351 | 502202 | Data Processing Contracts | 125,000 | 125,000 | | eCIVIS | Grants Software - Approved by CC 9/28/10 |
| **Schedule E Total (Financial Services)** | | | | **$ 872,689** | **$ 1,138,806** | **$ 266,117** | | |
| IT- Non Departmental (Fire) | 39010351 | 502202 | Data Processing Contracts | 85,093 | 78,350 | (6,743) | Federal Signal Corporation | Code spear Premium Support and Maintenance Package Reverse 911 (Contract: 2009-003 Reverse Telephone Alert System Year 4 of 5 with option for years 6th - 10th);SmartMSG Recipient Licenses, Smart MSG Full User Licenses |
| IT- Non Departmental (Fire) | 39010351 | 502202 | Data Processing Contracts | 61,360 | 63,477 | 2,117 | Tiburon (CompuDyne) | Software Support & Maintenance for Fire (FMIS) and 24/7 |
| **Schedule E Total (Fire)** | | | | **$ 146,452** | **$ 141,827** | **$ (4,625)** | | |
| IT- Non Departmental (Human Resources) | 39010351 | 502202 | Data Processing Contracts | 215,855 | 237,440 | 21,585 | KRONOS | Maintenance for Time keeping system and Workforce Manager Gold Support License. |
| IT- Non Departmental (Human Resources) | 39010351 | 502202 | Data Processing Contracts | 42,350 | 42,350 | | GovernmentJobs .com | NeoGov Insight Enterprise User License HR Job recruiting |
| **Schedule E Total (Human Resources)** | | | | **$ 258,205** | **$ 279,790** | **$ 21,585** | | |
| IT- Non Departmental (Library) | 39010351 | 502202 | Data Processing Contracts | | 87,499 | 87,499 | Sirsi/Dynix Maintenance Contracts | Library card catalog system Services Online (Library) |
| IT- Non Departmental (Library) | 39010351 | 502202 | Data Processing Contracts | | 58,907 | 58,907 | Sirsi/Dynix Maintenance Contracts | Library Horizon Software Maintenance |
| IT- Non Departmental (Library) | 39010351 | 502202 | Data Processing Contracts | | 42,733 | 42,733 | 3M Service Contract | Equipment for checking out books |
| **Schedule E Total (Library)** | | | | | **$ 189,139** | **$ 189,139** | | |
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing | | 166,574 | 166,574 | Sagem Morpho | AFIS - Fingerprinting System |
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing Contracts | 101,177 | 101,177 | | Intergraph Corporation | SW Maintenance for ELPASOSC1001201 Ileads RMS Maintenance (Interlocal Agreement w/County = Total: $126,471.12 City 80% County 20%) |
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing | 100,023 | 100,023 | | CCTV System | Closed Circuit TV Security System |
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing Contracts | 90,000 | 61,185 | (28,815) | Advance Security Contractors | Maintenance of cameras, I3DVR Units, and support for camera systems citywide. |
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing Contracts | 19,000 | 42,208 | 23,208 | Integration Holding Corporation d/b/a IS Systems | XenDesktop Platinum Edition Trade Up (185 Licenses upgrade from expired XenApp Platinum for Fire Dept.); XenDesktop Platinum Edition Trade Up (includes fire) |

**SCHEDULE E**
**Information Technology**
**Expense Category: Contractual Services**
**FY 2013 Service Renewals for Services $40,000 or above**

| IT NON-DEPT / DEPT USER | DEPT. ID | ACCOUNT | ACCOUNT DESCRIPTION | FY 2012 | FY13 | INCREASE/ DECREASE | VENDOR | DESCRIPTION |
|---|---|---|---|---|---|---|---|---|
| IT- Non Departmental (Police) | 39010351 | 502202 | Data Processing Contracts | | 40,000 | 40,000 | CompuDyne (Tiburon) | Software Support & Maintenance (MDT & TLETS interface) |
| **Schedule E Total (Police)** | | | | **$ 310,200** | **$ 511,167** | **$ 200,967** | | |
| IT- Non Dep't (Dept. of Transportation) | 39010351 | 502202 | Data Processing Contracts | 100,000 | 110,000 | 10,000 | | Fiber Optic Emergency repair & Maintenance to include Excavation locates for City Owned Fiber Infrastructure |
| **Schedule E Total (DOT)** | | | | **$ 100,000** | **$ 110,000** | **$ 10,000** | | |
| IT-Non Departmental (Public Safety) | 39010351 | 502229 | Office Equipment & Maintenance | 870,619 | 795,394 | (75,225) | Motorola | 800 MHz Radio System - Annual Service & Maintenance for Existing Radio Communications Equipment and Maintenance of the Legacy Microwave (YEAR 2 OF 3) |
| **Schedule E Total (Public Safety** | | | | **$ 870,619** | **$ 795,394** | **$ (75,225)** | | |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 702,270 | 702,270 | | Dell-MicroSoft | Microsoft Enterprise Agreement- Year 3 of 3 (Year 1 = $538,232.82, Year 2 = $702,270.40, Year 3 = 702,270.40 Total = $1,942,773.62) |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 80,000 | 500,000 | 420,000 | SHI Government Solutions | Microsoft Enterprise Contract Yearly True-up |
| IT- Non Departmental (Citywide) | 39010351 | 502229 | Office Equipment & Maintenance | | 210,000 | 210,000 | Cisco | Cisco Maintenance new Internet Service - ASA 5510 Appliance, Cisco VPN Client Software, Strong Encryption License, ASA 5500 Series Software v7.0, Slot cover, Security Plus License, power Cord, SmartNet 8X5XNBD, Catalsyt 3750, Cicsco Stackwise 50 CM Stacking Cable, professional Services |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | | 150,000 | 150,000 | Riverbed | Riverbed consulting, support, equipment and services |
| IT- Non Departmental (Citywide) | 39010351 | 502215 | Outside Contracts | | 150,000 | 150,000 | Transtelco | Lease and maintenance for the Fiber optics maintenance/ Leased only - charges are per linear footage |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 150,000 | 136,145 | (13,855) | Sigma | SmartNet Onsite NBD, Essential Software ESW, Software Application Support w/Upgrades, SmartNet Premium and Cisco Systems Unified Communications Software |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing | 80,000 | 88,000 | 8,000 | Dell | Dell hardware maintenance - Tape Backup, Servers |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 77,000 | 84,700 | 7,700 | Sigma | NetBackup Standard Client, Enterprise Client, Server Enterprise License. |
| IT- Non Departmental (Citywide) | 39010351 | 502229 | Office Equipment & Maintenance | 95,000 | 80,000 | (15,000) | Solid Systems CAD Services | Maintenance of City Servers (Contract No.: 2010-223R Approved by City Council on 8/17/10 for 3 years total of $228,995 with option of 2 years) |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | | 75,579 | 75,579 | Professional Document Systems of TX | Imaging System Annual Support - PDS ViewPoint, DockLink for Jims, DockLink for Accela, DocLink for Ileads, DocLink for PeopleSoft - Finance, Captiva QuciScan Pro, Scan Auto Import, Import of Complaints Program, Pre-TrialLink, Docket Scan, Xtender, ERM Xtender Server, Scan Xtender Licenses, AX ScanFix, Contex, Building Permits, EPPD Canon DR 5060 F Scanner, AX web services and AX Retention Manager, DR-3010C Scanners |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 65,360 | 71,896 | 6,536 | MicroSoft | Microsoft Premier Support for: Account Management, Problem Resolution, Assistance, TAM Onsite Resource Visit, ADRAP, Software Assurance Benefits Incidents Value. |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 68,181 | 70,878 | 2,697 | TransTelco | Fiber optics maintenance/ Leased only - charges are per linear footage |
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | 52,000 | 53,909 | 1,909 | Sigma Solutions | Cisco IronPort Anti-Spam - 5000 Mailboxes, Sophos Anti-Virus, Virus Outbreak Filters and Platinum Support for Cisco IronPort C360. |
| IT- Non Departmental (Various Departments) | 39010351 | 502202 | Data Processing Contracts | | 45,267 | 45,267 | PC Mall | Adobe Master Collection |
| IT- Non Departmental (Various Departments) | 39010351 | 502202 | Data Processing Contracts | 36,383 | 41,297 | 4,914 | Azteca Systems | Cityworks Annual Update and Support Software Fee - 10 year contract - approved by CC: 4/29/03 |

**SCHEDULE E**
**Information Technology**
**Expense Category: Contractual Services**
**FY 2013 Service Renewals for Services $40,000 or above**

| IT NON-DEPT / DEPT USER | DEPT. ID | ACCOUNT | ACCOUNT DESCRIPTION | FY 2012 | FY13 | INCREASE/ DECREASE | VENDOR | DESCRIPTION |
|---|---|---|---|---|---|---|---|---|
| IT- Non Departmental (Citywide) | 39010351 | 502202 | Data Processing Contracts | | 40,000 | 40,000 | NetBrain | NetBrain Upgrade to include 2 workstation licenses and 200 Node Licenses |
| **Schedule E Total (Citywide)** | | | | **$ 1,406,194** | **$ 2,499,941** | **$ 1,093,747** | | |
| IT- Non Departmental (Various Departments) | 39010351 | 502215 | Outside Contracts | | 120,000 | 120,000 | Advance Security | Hirsch Access Control |
| IT- Non Departmental (Various Departments) | 39010351 | 502202 | Data Processing Contracts | 102,340 | 112,703 | 10,363 | Environmental Systems Research Institute (ESRI) | Annual Maintenance Support ArcInfo, ArvView, ArcEditor, ArcGISm |
| IT- Non Departmental (Various Departments) | 39010351 | 502202 | Data Processing Contracts | 54,471 | 59,918 | 5,447 | DLT | Subscription for: AutoCad Raster Design, AutoCad, AutoCAD Civil 3D, AutoCad Revit MEP Suite and AutoCAD Raster Design: Gold Support. |
| **Schedule E Total (Citywide)** | | | | **$ 156,810** | **$ 292,620** | **$ 135,810** | | |
| Information Technology | 39010348 | 502215 | Outside Contracts | 180,151 | 180,151 | | County of El Paso | Interlocal Agreement w/County for management services by the County for the IT Department; approved by City Council 12/22/09 ($163,774/year + 10% Cost Recovery) |
| Information Technology | 39010348 | 502215 | Outside Contracts | 126,168 | 126,168 | | UTEP | Interlocal Agreement to provide management and oversight functions of the GIS functions and staff (3 year contract @ $126,168/year Sept 2010- Aug. 2013) |
| **Schedule E Non-Departmental Total** | | | | **$ 306,319** | **$ 306,319** | | | |
| **Total Schedule E** | | | | **$ 4,117,289** | **$ 5,753,837** | **$ 1,636,549** | | |

ORDINANCE NO. 017860

**AN ORDINANCE LEVYING 2013 TAXES**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

SECTION 1: That ad valorem taxes for the tax year ending December 31, 2012 to fund the City's budgetary requirements for the fiscal year ending August 31, 2013, be and are hereby levied on all property, real personal, and mixed, subject to taxation by the City, at the rate of 0.658404 of one percent of the assessed value of said property as hereinafter set forth:

A. For General Purposes:
For the General Fund and for the purpose of defraying current municipal expenses of the City of El Paso not otherwise provided for, 0.442148 of one percent.

B. For Special Purposes:
To pay the interest on and provide a Sinking Fund to redeem bonds a total Levy for Special Purposes 0.216256 of one percent.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.27 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $18.10.

SECTION 2: Occupational Tax:
There is hereby levied on every person, firm, association or corporation pursuing within the limits of the City of El Paso any occupation taxes by the State of Texas as authorized by City Council an annual tax equal to one-half of the occupation tax levied by the State of Texas thereon.

PASSED AND APPROVED this 21st day of August, 2012.

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:

Lynly G. Leeper, Chief Budget Officer
City Manager's Office

ORDINANCE NO. 017860
12-1056-007/PL#122139/2013 ORDINANCE LEVYING TAX/BAO

The following acronyms can be found throughout the City of El Paso's FY 2013 Adopted Budget, and are provided here as a reference guide. More detailed definitions can be found in the following Glossary of Terms.

**ACH** – Automated Clearing House
**ALS** – Advanced Life Support
**APTA** – American Public Transportation Association
**ARRIBA** - Advanced Retraining & Redevelopment Initiative in Border Areas
**AVI** – Automatic Vehicle Identification Program
**AVL** – Automated Vehicle Locator
**BOAC** – Board Overview Advisory Committee
**BLS** – Basic Life Support
**BTOP** – Broadband Technology Opportunities Program
**CAFR** – Comprehensive Annual Financial Report
**CDBG** – Community Development Block Grant
**CHP** – Cooling, Heating, & Plumbing
**CIP** – Capital Improvement Program
**CMAQ** – Congestion Mitigation and Air Quality Improvement Program
**CO** – Certificate of Obligation
**CRRMA** – Camino Real Regional Mobility Authority
**CVB** – Convention & Visitors Bureau
**DSHS** – Department of State Health Services (Formerly called TDH – Texas Department of Health)
**EPCC** – El Paso Community College
**EPIA** – El Paso International Airport
**EPWU** – El Paso Water Utilities
**ERP** – Enterprise Resource Planning
**EZ** – El Paso Empowerment Zone
**FAA** – Federal Aviation Administration
**FGP** – Foster Grandparent Program
**FTA** – Federal Transit Administration
**FTE** – Full-Time Equivalent
**FTZ** – Foreign Trade Zone
**FY** – Fiscal Year
**GAAP** – Generally Accepted Accounting Principles
**GASB** – Governmental Accounting Standards Board
**GMP** – Gross Metropolitan Product
**GO/GOB** – General Obligation (Bonds)
**HIV** - Human Immunodeficiency Virus
**HOT** – Hotel/Motel Tax
**HUD** – Housing and Urban Development
**IDC** – Indirect Cost
**LED** – Light emitting diode
**LHD** – Local Health Department
**LID** – Low Impact Development
**LIFT** – Living Independently Facilitated by Transportation – Sun Metro Paratransit
**LP** Gas – Liquefied Petroleum Gas
**M&O** – Maintenance and Operations
**MCT** – Mobile Computer Terminal
**MPO** – Metropolitan Planning Organization
**MSA** – Metropolitan Statistical Area
**MTP** – Metropolitan Transportation Plan
**NAFTA** – North American Free Trade Act
**NIMS** – National Incident Management System
**NMSU** – New Mexico State University
**NTMP** – Neighborhood Traffic Management Program
**PEG** – Public, Educational and Governmental Access Broadcasting
**PFC** – Passenger Facility Charge
**PID** – Public Improvement District
**PSB** – Public Service Board
**REDCO** – El Paso Regional Economic Development Corporation
**RFID** – Radio Frequency Identification
**ROW** – Right-Of-Way
**RSVP** – Retired Senior Volunteer Program
**RTS** – Rapid Transit System
**SCBA** - Self-Contained Breathing Apparatus
**SIB** – State Infrastructure Bank
**SWM** – Solid Waste Management
**TB** – Tuberculosis
**TIRZ** – Tax Increment Reinvestment Zone
**TRZ** – Transportation Reinvestment Zone
**TSA** – Transportation Security Administration
**TTUHSC** – Texas Tech University Health Sciences Center
**TXDO**T – Texas Department of Transportation
**UTEP** – University of Texas at El Paso
**VIVIDS** – Vehicle Imaging Video Detection System
**WIC** – Short title for, "The Special Supplemental Nutrition Program for Women, Infants and Children"
**ZIB** – Zaragoza International Bridge

THE CITY OF EL PASO
TEXAS

**211** - A phone number staffed by the City of El Paso's Public Health Department that provides free health and human service information and referrals to individuals and families within the community.

**380 TAX REBATE AGREEMENT** - This agreement refers to Section 380.001(a) of the Texas Local Government Code. The agreement provides that the City Council of the City of El Paso, Texas, "may establish and provide for the administration of one or more programs, including programs for making loans and grants of public money and providing personnel and services of the municipality, to promote state or local economic development and to stimulate business and commercial activity in the municipality."

**ACCOUNT** - A record of debit and credit entries that shows the effect of transactions and other events involving a particular item or concern.

**ACCRUAL BASIS** - The basis of accounting recognizing income when earned and expenses when incurred.

**ACTIVITY BASED COSTING** - A costing model that identifies the cost pools, or activity centers, in an organization and assigns costs to products and services (cost drivers) based on the number of events or transactions involved in the process of providing a product or service.

**ACTUAL** - Denotes revenue and expenditure ledger results for operations normally for a specific fiscal year.

**AD VALOREM** - The central appraisal district sends certified values to the tax assessor, who determines the tax rate to be imposed on the property. "Ad-valorem" is used frequently to refer to such property values.

**ADOPTED** - Denotes City Council approved revenue and expenditure estimates for a fiscal year.

**ADVANCED LIFE SUPPORT (ALS)** - A set of life-saving protocols and skills that extend basic life support to further support the circulation and provide an open airway and adequate ventilation (breathing). These protocols would include interventions such as advanced airway, intravenous therapy, and administration of medications.

**AERIALS/QUINTS** - A fire service apparatus that serves the dual purpose of a fire engine and a ladder truck. A "quint" refers to the five functions that a quint provides: pump, water tank, fire hose, aerial device, and ground ladders.

**AGENCY FUNDS** - A repository for funds held by the City as an agent for individuals, private organizations, and/or other governmental units.

**ALL FUNDS** - A summation of governmental, proprietary and fiduciary funds.

**ALLIANCE OF INFORMATION & REFERAL SYSTEMS** - A professional association for over 1,200 community Information and referral providers and Information and Referral/Assistance providers, primarily in the United States and Canada. This nonprofit was incorporated in 1973 to improve access to human services for individuals, families, and communities.

**APPROPRIATION** - A budgetary authorization granted by the City Council or appropriate executive staff that allows staff to incur obligations for purposes specified in the budget.

**ADVANCED RETRAINING & REDEVELOPMENT INITIATIVE IN BORDER AREAS (ARRIBA)** - A City of El Paso economic and workforce development initiative aimed to help meet regional workforce shortages in hard to fill, high demand occupations. ARRIBA, Inc. is contracted to provide long term, high skilled training and case management services to eligible El Paso City residents.

**ARTICULATED BUSES** - Single-decker buses comprising two rigid parts linked together by a pivoting joint. This arrangement allows a longer legal length and thus a higher passenger capacity than rigid single-decker buses, while still allowing the bus to be turned within the confines of the roadway.

**ASSESSED VALUATION** - A valuation set upon real estate or other property by the Central Appraisal District as a basis for levying taxes.

**ASSET MANAGEMENT SYSTEM** - Any system that monitors and maintains things of value to an entity or group. A systematic process of operating, maintaining, upgrading, and disposing of assets cost-effectively. It may apply to both tangible assets such as buildings and to intangible assets such as intellectual property.

**AUTOMATED CLEARING HOUSE (ACH)** - An electronic network used for financial transactions that processes large volumes of credit and debit transactions, such as direct deposit payroll, vendor payments, and bill payments.

**AUTOMATIC VEHICLE IDENTIFICATION (AVI) PROGRAM** - A program that allows participating patrons to have their bridge tolls deducted automatically from their account when crossing the

Stanton and Zaragoza International Bridges, which connect El Paso, Texas, and Juarez, Mexico. When patrons open an AVI account they are issued a barcode, which is used instead of cash at the Zaragoza or Stanton toll booths.

**AUTOMATED VEHICLE LOCATOR (AVL)** - A technology system installed on city vehicles to help track them in order to monitor and optimize system performance as well as improve security.

**BALANCED BUDGET** - A budget in which planned expenditures can be met by current income from taxation and other government receipts within a fiscal year.

**BALLET FOLKLORICO** - Colorful Mexican ethnic dances that spotlight Mexico's regions, history, and culture.

**BASIS OF ACCOUNTING** - Accounting rules concerned with when to record financial transactions and, hence, what really constitutes a transaction. There are three bases of accounting: cash, accrual, and modified accrual.

Cash accounting is an accounting method where income is recorded during the period it is received, and the expenses in the period they are actually paid.

Accrual accounting is an accounting method in which income is recognized when earned and expenses when incurred.

Modified accrual accounting is an accounting method in which income is recognized in the period it becomes available and measurable, and expenses are recognized in the period they are incurred.

**BENCHMARK** – A statistic/measurement that serves as a standard by which others may be measured or judged.

**BLUE RIBBON COMMITTEE** - An independent and exclusive commission of non-partisan statesmen and experts formed to investigate important governmental issues.

**BLUE SEAL CERTIFICATION** - The Blue Seal illustrates that an individual has applied reasonable effort in the study of, and possesses a respectable knowledge of one or more business topics.

**BOND** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**BOND, CERTIFICATES OF OBLIGATION** - Legal debt instruments used to finance capital improvement projects. Certificates are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. They differ from general obligation debt in that they are approved by the City Council and are not voter approved.

**BOND, GENERAL OBLIGATION** - A bond secured by the "full faith and credit" of a governmental entity and is fully payable from a property tax levy. This type of debt requires approval by voters in a special election.

**BOND PROCEEDS** - Funds derived from the sale of bonds for the acquisition of capital equipment and the construction of capital facilities.

**BONDS, REVENUE** - A type of debt issued for the construction of major capital facilities, where principal and interest on that debt are paid from revenue generated by earnings of a specific entity or program.

**BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM (BTOP)** - A federally funded program created to promote the development and adoption of broadband throughout the United States, particularly in unserved and underserved areas.

**BUDGET** - A financial plan consisting of an estimate of proposed expenditures and their purpose for a given period and the proposed means of financing them.

**BUDGET MESSAGE** - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body and the general public.

**CAMINO REAL REGIONAL MOBILITY AUTHORITY (CRRMA)** - Created in 2007, the CRRMA is a local transportation agency tasked with the development of mobility solutions in the El Paso region.

**CAPITAL ASSET** - Any purchase that has a value of $5,000 or above and an original useful life of more than one year. Examples include tangible assets such as land, buildings, and equipment and intangible assets such as easements and software.

**CAPITAL EXPENDITURE** - Any purchase of an asset with a value less than $5,000 and whose useful life is less than one year.

**CAPITAL BUDGET** - A financial plan of proposed capital expenditures and the means of financing them for a specific fiscal period.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A multi-year planning instrument separate from the Annual Budget that identifies: (a) all capital improvements that are proposed to be undertaken during a future five-year fiscal period; (b) the cost estimate for each improvement; (c) the method of financing each improvement; and (d) the recommended time schedule for each project.

**CAPITAL IMPROVEMENT PROJECT** - Any project which has a value exceeding $50,000 included within a Capital Improvement Program. These projects typically include the purchase of land, design, engineering and construction of building infrastructure items such as streets, bridges, drainage, street lighting, libraries, recreation facilities, bus transfer centers, etc.

**CAPITAL OUTLAY** - Expenditures for the acquisition of equipment (including heavy equipment, machinery, and rolling stock) using capital funding sources.

**CHARACTER** - Appropriation classified by type (e.g. personal services, contractual services, materials and supplies, and capital).

**CLASS C MISDEMEANORS** - A relatively minor criminal act in the U.S. It is generally punishable by a fine only, ranging from $0 up to $500.

**CLASSIFICATION** - Categorization of the City's staffing positions.

**CO** - Bonds, Certificate of Obligation – See definition of "Certificate of Obligation".

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** - Funds provided to the City of El Paso by the United States Department of Housing and Urban Development (HUD) to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

**COMMUNITY POLICING** - Philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** - A report that provides detailed information on the financial position and results of operations of the City as measured and reported by the financial activity of its various funds. The CAFR is divided into an introductory section, financial section, and a statistical section.

**CONGESTION MITIGATION & AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM** - Federal-Aid program for approved State improvements in transportation, traffic control, alternative vehicle fuels, and other air quality improvement measures.

**CONSUMER DRIVEN HEALTH PLAN (CDHP)** - A high deductible health benefit option offered in conjunction with a health savings account (HSA) to City of El Paso eligible employees. The high deductible can be offset through voluntary employee contributions into a pre-tax savings account (HSA) to cover health care expenses.

**CONSUMER PRICE INDEX** - Measures changes in price level of consumer goods and services purchased by households.

**CONTRACTUAL SERVICES** - Services normally acquired through a 3rd-party contract for professional services such as consulting, outside counsel, billing and collections, plus others such as janitorial, security, etc.

**COOLING, HEATING, AND PLUMBING (CHP) PERMITS** - Permits issued by Development Services to contractors who are licensed in the State of Texas.

**CORE SERVICES** - The City departments' key lines of business. Core services produce the primary deliverables of a department.

**CORRIDORS** - Texas Department of Transportation rights-of-way. Sun Metro has developed four corridors to meet mobility needs and encourage transit supportive land use. They are located on Mesa, Alameda, Dyer, and Montana.

**COST** - The monetary value of effort, material, resources, time and utilities consumed, risks incurred, and missed opportunity in the production and delivery of a good or service.

**COST OF LIVING INDEX -** An index that measures the change in the minimum expenditures that would be incurred by a utility maximizing consumer, whose preferences or tastes remain unchanged, in order to maintaining a given level of utility (or standard of living or welfare).

**CUSTOMER FACILITY CHARGE (CFC)** - Fees levied on all rental car contracts issued by car rental operators at the airport.

**DEBT SERVICE** - Sometimes referred to as the Sinking Fund, it is a payment of interest and

principal on an obligation resulting from the issuance of bonds.

**DELINQUENT TAXES** - Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**DEPARTMENT OF STATE HEALTH SERVICES (DSHS)** - Current name for what was formerly called TDH – Texas Department of Health.

**DIVISION** - An organizational unit within a department's structure representing the major functional divisions of work.

**EASEMENT** - A right given to another person or entity to trespass upon land that person or entity does not own.

**EFFECTIVE TAX RATE** - Tax rate that when applied to the current year taxable assessed valuation would produce the same total tax revenue as the previous year, after adjustments required by state law.

**EL PASO EMPOWERMENT ZONE (EZ)** - A federally recognized, distressed geographic area in need of sustainable community development as defined by the U.S. Department of Housing and Urban Development (HUD) for economic development activities which assist EZ residents to obtain or retain a job and to help businesses establish or expand into the Empowerment Zone.

**EL PASO REGIONAL ECONOMIC DEVELOPMENT CORPORATION (REDCO)** - A local nonprofit organization responsible for recruiting new business and industry to the region.

**ENCUMBRANCES** - Obligations, in the form of purchase orders, that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise extinguished. Requisitions are considered pre-encumbrances.

**ENPLANEMENT** - Occurs when a passenger boards a commercial aircraft.

**ENTERPRISE FUNDS** - To account for operations financed and operated in a manner similar to private business enterprises; where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

**EL PASO INDEPENDENT SCHOOL DISTRICT (EPISD)** - The El Paso Independent School District is the largest district in the Texas Education Agency's Educational Service Center - Region 19. EPISD serves over 64,000 students across 94 campuses, and is the tenth largest district in Texas.

**EPIDEMIOLOGY** - Branch of medicine that deals with the study of the causes, distribution, and control of disease in populations.

**EXPECTED OUTCOMES** – These are quantified results or impacts of government actions that are likely or probable to occur.

**EXPENDITURE** - The act of spending cash for goods and services in a governmental fund; money paid out.

**FEDERAL AVIATION ADMINISTRATION (FAA)** – This is an agency of the United States Department of Transportation that has authority to regulate and oversee all aspects of civil aviation in the U.S.

**FEDERAL AVIATION ADMINISTRATION (FAA) 14 CODE OF FEDERAL REGULATIONS PART 139 CERTIFICATION** - The Federal Aviation Administration issues operating certificates to airports that: (1) serve scheduled and unscheduled air carrier aircraft with more than 30 seats; and (2) serve scheduled air carrier operations in aircraft with more than 9 seats but less than 31 seats. Airport operating certificates serve to ensure safety in air transportation. To obtain a certificate, an airport must agree to certain operational and safety standards and provide for such things as firefighting and rescue equipment. These requirements vary depending on the size of the airport and the type of flights available.

**FEDERAL HIGHWAY ADMINISTRATION (FHWA)** - Carries out the Federal highway programs in partnership with the State and local agencies to meet the Nation's transportation needs.

**FEDERAL TRANSIT ADMINISTRATION (FTA)** - An agency within the United States Department of Transportation (DOT) that provides financial and technical assistance to local public transit systems.

**FIDUCIARY FUND** - Any fund held by a governmental unit in a fiduciary capacity, such as agent or trustee.

**FIRST-TIME HOMEBYUER ASSISTANCE PROGRAM** - A federally funded program to assist low- to moderate-income individuals and families in achieving their goal of homeownership, as well as to promote affordability. Assistance is provided in the form of a Principal Reduction Program and/or a Down Payment and Closing Cost Program. Each program consists of a loan and/or deferred payment

"silent" second priority loans known as "gap" financing, toward the purchase price, down payment, and closing costs of affordable housing units that will be occupied by the homebuyers.

**FISCAL YEAR (FY)** – A fiscal year is a twelve-month period of time to which the Annual Budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of El Paso's fiscal year begins on September 1 and ends on August 31.

**FIXED ASSETS** - Assets that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**FOSTER GRANDPARENT PROGRAM (FGP)** - A federally funded program that provides stipend volunteer opportunities to low- and moderate-income adults, 55 years of age or older. The program provides recruitment, training, and placement for volunteers to work with special or exceptional needs children in schools or non-profit agencies or organizations.

**FRANCHISE FEES** - User fees charged by the City for use of public rights-of-way by utility companies. The fee is typically a percentage of the gross revenues of a utility company.

**FOREIGN TRADE ZONE (FTZ)** - An isolated, enclosed and policed area operated as a public utility, in or adjacent to a port of entry, furnished with facilities for loading, unloading, handling, storing, manipulating, manufacturing, and exhibiting goods and for reshipping them by land, water, or air.

**FULL-TIME EQUIVALENT (FTE) POSITION(S) -** A staff position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 624 hours, would be equivalent to 0.3 of a full-time position.

**FUNCTION** - A classification of appropriations or expenditures on the basis of the principal purpose for which they are programmed, e.g., street sweeping, building maintenance, etc.

**FUND** - An independent fiscal and accounting entity with a self-balancing set of trial balance accounts recording cash and/or other assets, together with all related liabilities, for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

**FUND BALANCE -** The net worth of a fund, measured by total assets minus total liabilities. *Nonspendable fund balance*—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund);
*Restricted fund balance*—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
*Committed fund balance*—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts
cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint; *Assigned fund balance*—amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority; and
*Unassigned fund balance*—amounts that are available for any purpose; these amounts are reported only in the general fund.

**FUND TYPE** - All funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Agency funds.

**GENERAL FUND** - The primary government fund which accounts for all general purpose transactions of the city that do not require a special type of fund.

**GENERAL GOVERNMENT** - Refers to a group of activities associated with the administrative functions of the city such as: Finance, Budget and Management, Planning, Legal, City Clerk, Municipal Court, Personnel, and Purchasing.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** - Uniform minimum set of standards of and guidelines used for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

**GO** - General Obligation (Bonds) - See BOND, GENERAL OBLIGATION.

**GOAL** - A general statement of direction, purpose or intent based on the department/division's purpose/function. A goal is general and timeless; that is, it is not concerned with a special achievement in a specific time period.

**GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) STATEMENT 45** - An accounting and financial reporting provision requiring government employers to measure and report the liabilities associated with postemployment benefits other than pension (OPEB). Such benefits may include post-retirement medical, pharmacy, dental, vision, life, long-term disability and long-term care benefits that are not associated with a pension plan.

**GOVERNMENTAL FUND** - A classification used by the Governmental Accounting Standards Board (GASB) to refer to all funds other than Proprietary and Fiduciary funds. The General Fund, Special Revenue, Capital Project, and Debt Service are the types of funds referred to as "governmental funds."

**GRANT** - A grant is an award of funding or materials or equipment by the federal government, social organizations, etc., with no expectation of reimbursement. The contribution is usually made to aid in the support of a specified function but can also be for general purposes and typically requires a matching contribution from the recipient.

**GRANT MATCH** - City costs or in-kind services required to match federal or state grants.

**GROSS METROPOLITAN PRODUCT (GMP)** - The market value of all final goods and services produced within a metropolitan area in a given period of time.

**HEALTH SAVINGS ACCOUNT (HSA)** - Voluntary employee contributions into a pre-tax savings account to cover health care expenses.

**HOME INVESTMENT PARTNERSHIPS PROGRAM** - Funds provided to the City of El Paso by the United States Department of Housing and Urban Development (HUD) to provide incentives to develop and support safe and decent housing, affordable rental housing and home ownership affordability. This initiative is accomplished through the rehabilitation of existing housing, purchase of existing homes, construction of new housing, and tenant-based rental assistance for low-income households.

**HOTEL/MOTEL TAX** - Tax imposed on a person who pays for a room or space in a hotel costing $15 or more each day. Local hotel taxes apply to sleeping rooms costing $2 or more each day. The tax covers hotels, motels and bed and breakfasts, as well as condominiums, apartments and houses rented for less than 30 consecutive days.

**INFRASTRUCTURE** - The basic installations and facilities upon which the continuance and growth of a community rely, such as roads, schools, power plants, and transportation and communication systems.

**INTERNAL SERVICE FUND** - A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments and agencies within a single governmental unit, or to other governmental units. Amounts expended by the fund are restored either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

**JOB CODE/GRADE** - Code number and salary grade assigned to positions within the City's Classification and Compensation Plan.

**LIGHT EMITTING DIODE (LED)** - LED is a type of light source used by the City's Department of Transportation to replace lamps/bulbs with red, yellow, and green indicators on all traffic signal vehicle and pedestrian assemblies within the City limits. LEDs are used to reduce energy costs, improve roadway visibility, and reduce accidents.

**LIVING INDEPENDENTLY FACILITATED BY TRANSPORTATION (LIFT) -** Sun Metro's paratransit service for ADA paratransit-eligible clients, providing origin to destination (curb to curb), on-demand transportation using small buses equipped with hydraulic mobility device lifts and tie downs; as well as contracting with private operators using regular passenger vehicles.

**LP GAS -** Liquefied Petroleum (LP) Gas.

**MAINTENANCE AND OPERATIONS (M&O)** - The revenue generated by the portion of the tax rate that is applied to fund operations and maintenance. (See Tax Rate).

**MANAGING FOR RESULTS -** An integrated management system which focuses people, resources and organizations on results for customers. It emphasizes an organizational culture where the language, beliefs and behaviors are focused on results for customers.

**MAQUILADORA (OR MAQUILA)** - A factory that imports materials and equipment on a duty-free and tariff-free basis for assembly or manufacturing and then re-exports the assembled product usually back to the originating country.

**MATERIALS & SUPPLIES** - Expendable items consumed by operating activities. Examples include office supplies, repair and replacement parts for equipment, books, and gasoline.

**METROPOLITAN PLANNING ORGANIZATION (MPO)** - A federally mandated policy-making organization of local government representatives and government transportation authorities created to ensure government-funded transportation projects and programs are based on continuing, cooperative, and comprehensive planning. An MPO is required for urbanized areas with a population greater than 50,000.

**METROPOLITAIN STATISTICAL AREA (MSA)** - An MSA is a U.S. Government classification for a free-standing urban population center with a population in the urban center of at least 50,000 residents and a total MSA population of 100,000 or more. The El Paso MSA includes El Paso County and the City of El Paso.

**METROPOLITAN TRANSPORTATION PLAN (MTP)** - A product of the regional transportation planning process spearheaded by the Metropolitan Planning Organization (MPO). It guides the improvement of the regional transportation system, identifies and addresses regional transportation issues.

**MODIFIED ACCRUAL BASIS** - An accounting method whereby revenue is recognized when it becomes available and measurable and expenditures are recognized when the liability is incurred.

**NEIGHBORHOOD ASSOCIATION** - A group of residents or property owners who advocate for or organize activities within a neighborhood.

**NEIGHBORHOOD LEADERSHIP ACADEMY** - A sixteen week program designed to provide residents with knowledge on how the City government operates. The program also offers participants practical skills to become effective neighborhood advocates and community leaders.

**NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM (NTMP)** - A city program used to evaluate traffic in residential streets to determine the need for the installation of traffic calming devices to slow down traffic.

**NEIGHBORHOOD WATCH PROGRAM** - An organized group of citizens devoted to crime and vandalism prevention within a neighborhood.

**NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)** – A set of preparedness concepts and principles for all hazards. This comprehensive, nationwide, systematic approach to Incident Management provides essential principles for a common operating picture and interoperability of communications and information management.

**NON-DEPARTMENTAL** - Activities that are not associated with or allocated to any particular department. These activities include: outside agency contributions; boards, committees, and commissions; inter-governmental contracts; general government contingency and liability expenses.

**NON-OPERATING** - Appropriations/expenditures that are not directly related to a fund or program's primary service activities.

**NON-RECURRING REVENUE** - Proceeds of general obligation and revenue bonds and other one-time revenues restricted to capital improvement projects.

**OBJECT** - Appropriation/revenue classification by major category within an expenditure character (e.g. contractual services include such objects as professional services, communications, utilities, outside contract services, etc.).

**OBJECTIVE** - Desired output-oriented accomplishments that can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

**ONE-STOP-SHOP** - A company or a location that offers a multitude of services to a client or a customer. The idea is to provide convenient and efficient service and also to create the opportunity for the company to sell more products to clients and customers. The City of El Paso's One-Stop-Shop provides services that include…

**OPERATING BUDGET** - A budget that applies to all outlay other than capital improvements.

**OPERATING EXPENDITURES** - Department expenditures such as janitorial services, office supplies, and travel as a result of daily operations.

**OPERATING FUNDS** - Resources derived from recurring revenue sources used to finance recurring operating expenditures and pay-as-you-go capital expenditures specific to a fiscal year.

**ORDINANCE** - A formal legislative enactment by the City Council of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**PASSENGER FACILITY CHARGE (PFC)** - Charge imposed by a public agency on passengers enplaned at a commercial service airport it controls. The revenue generated by PFC revenue, including any interest earned after such revenue has been

remitted to a public agency, may be used only to finance the allowable costs of approved projects at any airport the public agency controls.

**PAYER MIX** - The term refers to the combination of potential payment sources for ambulance transport charges to a municipality or ambulance service provider; common sources include commercial insurance, Medicare or Medicaid, or pay as individuals.

**PEOPLESOFT** - Ann integrated software package that provides a wide variety of business applications to assist in the day-to-day execution and operation of business processes. Each individual application, such as Financials, Customer Relationship Management and Human Resources, interacts with others to offer an effective and efficient means of working and reporting in an integrated fashion across the enterprise.

**PERFORMANCE MEASURES** - Statistical or workload data that quantify or qualify the results of programs, activities, and expenditures plus provide target goals for the upcoming year. Measures typically fall into one of the following categories: outputs, effectiveness, and efficiency.

**PERSONAL SERVICES** - All costs related to compensating employees of the city including employee benefit costs such as city contributions for retirement, social security, and health and industrial insurance.

**PROGRAM** - A group of related activities performed by one or more organization units for the purpose of accomplishing a function for which the City is responsible.

**PROPERTY TAXES** - All ad valorem taxes on real or personal property.

**PROPRIETARY FUND** - Income-determination or commercial-type funds of a state or local governmental unit. Examples are enterprise funds and internal service funds.

**PUBLIC, EDUATIONAL, AND GOVERNMENT ACCESS TELEVISION (PEG) -** Cable channel capacity for local government bodies and other legislative entities to access the cable systems to televise public affairs meetings. Government channels are generally reserved for government purposes and not for Education-access or Public-access television. Governmental entities in El Paso use Channel 15 for this purpose. Money for broadcasting on Channel 15 is captured and reported in a separate fund.

**QUALITY OF LIFE** - The notion of human welfare (well-being) measured by social indicators rather than by "quantitative" measures of income and production.

**RADIO FREQUENCY IDENTIFICATION (RFID)** - The use of a wireless non-contact system that uses radio-frequency electromagnetic fields to transfer data from a tag attached to an object, for the purposes of automatic identification and tracking.

**RAPID TRANSIT SYSTEM (RTS)** - A transportation system that includes the use of dedicated running ways, attractive and accessible stations such as enhanced shelters and transit centers, quiet high capacity clean fuel vehicles, high frequency all day services with integrated local and express service with direct rides, an efficient fare collection system, and advanced digital technologies that improve customer convenience, speed, reliability, and operations safety in order to improve customer convenience and system performance.

**RECURRING REVENUES** - Revenue sources available on a constant basis to support operating and capital budgetary needs.

**RESTRICTED FUNDS** - Accounting entities used to account for monies held by the City, in a restricted capacity, for organizations, programs, or other funds.

**RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)** - A federally funded program that provides volunteer opportunities for both retired and working individuals 55 years of age and older. RSVP is part of the Corporation for National and Community Service. The dual purpose is to engage people in volunteer service to meet critical community needs; and to provide a high quality experience that will enrich the lives of volunteers.

**REVENUE SOURCE** - Classification of revenues by character indicating the major type of revenue such as: taxes, licenses & permits, user fees, fines, etc.

**REVENUES** - Amounts estimated to be received from taxes and other sources during the fiscal year to support all operations.

**REVENUES, SPECIAL** - Revenues that are legally restricted to expenditures for limited purposes. State and federal grant aid programs are appropriated and expended from special revenue funds.

**RIDERSHIP** - The sum of unlinked passenger trips during a given period represents transit ridership.

See definition of "Unlinked Passenger Trips".

**RIGHT OF WAY (ROW)** - A pathway or road with a specific legal description (e.g. "right to access and egress 20 feet wide along the northern line of Lot 7") or the right to cross property to go to and from another parcel.

**ROLLBACK TAX RATE** - The percentage rate of increase above the previous year's effective tax rate at which citizens can petition for a rollback (8% in Texas).

**SELF CONTAINED BREATHING APPARATUS (SCBA)** - A device worn by rescue workers, firefighters, and others to provide breathable air when in an immediate danger to life and health atmosphere.

**SERVICES** - Services embrace all expenses, the distinguishing feature of which involves the performance of a specific service by an outside organization or other city activity.

**STATE INFRASTRUCTURE BANK (SIB) LOAN** – A loan agreement between the State of Texas, acting by and through the Texas Department of Transportation, and the City of El Paso; the loan is authorized by law to construct, maintain, or finance a highway improvement project, including the international bridges.

**SINGLE-FAMILY OWNER-OCCUPIED REHABILITATION PROGRAM** - A federally funded program to assist low-to-moderate income homeowners bring their dwelling unit into compliance with the International Residential Codes and local ordinances. Assistance is provided in the form of low interest loans and/or deferred payment loans.

**SINKING FUND** - See DEBT SERVICE.

**SMART GROWTH** - General design principles created to achieve a development that is designed to promote a pedestrian-friendly environment through connected sidewalks, pathways, parks, trails, greenbelts, plazas, open areas, or other walkable features, while accommodating a range of transportation choices where possible, including a network of transit, pedestrian, and bicycle systems that provide alternatives to the automobile.

**STRATEGIC PLAN** - The process of developing a vision for a desired future and translating that vision into defined goals or objectives including the steps to achieve them.

**SURPLUS** - The excess of an entity's or fund's assets over its liabilities (See Fund Balance); the accumulation of excess revenues over expenditures or expenses during a single budget year.

**SUSTAINABLE GROWTH** - Development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

**TAX INCREMENT FINANCING (TIF)** - A method of funding public investments in an area slated for redevelopment by recapturing, for a time, all or a portion of the increased tax revenue that may result if the redevelopment stimulates private investment.

**TAX INCREMENT REINVESTMENT ZONE (TIRZ)** - An area where the City has utilized tax increment financing for redevelopment or community improvement projects.

**TAX ABATEMENT** - Reduction of or exemption from taxes granted by the government for a specific period of time; tax decrease.

**TAX LEVY** - The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

**TAX RATE** - The amount of tax levied for each $100 of assessed valuation. The tax rate is comprised of two components: the debt service rate and the operations and maintenance rate.

**TAX SUPPORTED DEBT** - Bonds and other obligations whose principal and interest are payable exclusively from a particular governmental tax.

**TEXAS LOCAL GOVERNMENT RECORDS LAW** - State law that includes, but is not limited to, addressing the management and preservation of local government records and the establishment of uniform standards and procedures for the maintenance, preservation, microfilming, or other disposition of local government records.

**TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT)** - TXDOT is a state department responsible for planning, designing, building, operating, and maintaining the state's transportation system.

**TEXAS STATE OPEN RECORDS ACT** - Chapter 552 of the Texas Government Code provides a mechanism for citizens to inspect or copy government records.

**THIRD PARTY ADMINISTRATORS (TPA)** - Third party inspectors hired by Development Services to perform all the necessary inspections on buildings assigned to them as a contractor for the City. The

costs of these contractors' services to the City comprise 25% of the permit fee.

**TRANSIT CORRIDOR** - A broad geographical band that follow a general directional flow connecting major sources of trips that may contain a number of streets, highways, and transit route alignments. The most desirable corridors are designed with an abundance of walkable areas.

**TRANSIT-ORIENTED DEVELOPMENT** - A mixed-use residential or commercial area designed to maximize access to public transportation and often incorporates features to encourage transit ridership.

**TRANSPORTATION POLICY BOARD** - A Metropolitan Planning Organization board consisting of (1) elected officials; (2) officials of public agencies that administer or operate major modes of transportation in the metropolitan planning area; and (3) appropriate state transportation officials as a means for encouraging greater involvement in the metropolitan transportation planning process.

**TRANSPORTATION REINVESTMENT ZONE (TRZ)** - An area identified by the City Council within which a portion of tax revenue generated after the creation of the TRZ is segregated and used for identified transportation projects within the area. In 2010, Council created two TRZs to assist in the funding of various major transportation projects.

**TRANSPORTATION SECURITY ADMINISTRATION (TSA)** - Federal agency that provides security grants to help protect the public and the nation's critical transportation infrastructure against acts of terrorism and other large-scale events.

**VARIANCE -** Amount of difference or change**.**

**VEHICLE IMAGING VIDEO DETECTION SYSTEM (VIVIDS)** - A small video camera mounted on the traffic signal mast arm which detects vehicle movement and sends a signal to activate the green light to allow traffic to move through the intersection when no other vehicles are present at the other portions of the intersection.

**WIC** - A federal assistance program called, "The Special Supplemental Nutrition Program for Women, Infants and Children" that provides healthcare and nutrition for low-income pregnant women, breast-feeding women, and infants and children under the age of five.

**YSLETA DEL SUR PUEBLO** - A United States federally recognized tribal entity just outside El Paso, Texas, comprising members of the Tigua Indian tribe who were displaced from New Mexico in 1680 during the Pueblo Revolt.

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CITY OF EL PASO