



ADMINISTRATIVE POLICIES AND PROCEDURES

Policy: Landfill Additional Pay Policy
Creation Date: August 30, 2016
Revision Date:
Prepared By: Human Resources Department
Approved By: City Manager
Legal Review: Elizabeth Ruhmann

POLICY: LANDFILL ADDITIONAL PAY POLICY

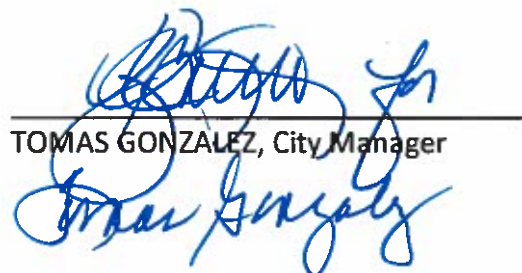
I. POLICY:

This policy establishes that City employees who are assigned to work at the Greater El Paso Landfill, which is located in Clint, Texas, will receive additional pay of \$2.00 per working hour to offset the costs associated with commuting to the landfill location in Clint, Texas.

II. PROCEDURES:

- A. An additional \$2.00 per hour worked will be added to the pay of City employees who are assigned to work at the Greater El Paso Landfill.
- B. Limitations:
 - i. The additional pay will only be applied to actual hours worked at the Greater El Paso Landfill.
 - ii. The additional pay will not be applied to any paid or unpaid leave status (e.g., vacation, sick leave, leave of absence, etc.).
- C. Employees eligible for this additional pay include:
 - i. City employees in a regular, temporary or unclassified status.
 - ii. Probationary employees qualify.

APPROVED BY:


TOMAS GONZALEZ, City Manager


DATE: