




Human Resources Department

Mayor
Oscar Leoser

TO: All City Employees
FROM: Linda Ball Thomas, IPMA-CP, PHR, HR Director 
DATE: November 30, 2015
SUBJECT: Revised Human Resources Policies

City Council

District 1
Peter Svarzbein

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Claudia Ordaz

District 7
Lily Limón

District 8
Cortney C. Niland

City Manager
Tommy Gonzalez

The Human Resources Department has revised multiple policies. The effective date of the policy is the date it was signed. To assist you in knowing what has changed, attached is a synopsis of the changes made to each policy. I encourage you to access the policies on our intranet through the icon "My El Paso Texas" while at work. You may also access the HR policies at any time through use of any device that connects to the web. Go the **City of El Paso** website, then select the *Human Resources Department*, then click on *Human Resources Policies*

Please take some time to become familiar with the revised policies. If you have questions contact the Human Resources Managers embedded in your department or call 212-0045 to be directed to a person to assist you.

Linda Ball Thomas, IPMA-CP, PHR – Human Resources Director
City #1 | 300 North Campbell | El Paso, Texas 79901 | (915) 212-0045

"Delivering Outstanding Services"