CONTRACTOR REGISTRATION REQUIREMENTS

GENERAL CONTRACTOR REQUIREMENTS FOR:
New Commercial & Tenant Improvements
New Residential, Additions, Alterations, and Roofing

1. Assumed Name Certificate and/or Corporate Documents if applicable
2. Contractor Registration Application ($102.00 Annual Fee)
3. Certificate of Insurance (GL) (Minimum $100,000.00) *
4. Blanket Building Construction Bond ($25,000.00) or
5. Blanket Building Construction Bond ($10,000.00) can be submitted for the following:
   a) Irrigation installations, b) Site lighting & landscape installations, c) Temporary structure placement,
   d) Mobile placement permits, e) Temporary sign permits, f) Tents in excess of 200 square feet,
   g) Fences, h) Patch & paint permits
   i) Pavement cuts or excavation in the public right of way:

   ✗ NOTE: The minimum limits of general liability and coverage is $250,000 for bodily injury liability,
   including death, for each person and $500,000 in the aggregate and $100,000 for property damage
   for each occurrence and $100,000 in the aggregate.

Building Official has the authority to require a bond in the amount of $25,000.00 if the subject work exceeds
$10,000.00 in valuation.

ELECTRICAL, MECHANICAL, PLUMBING, IRRIGATION, & FIRE CONTRACTOR REQUIREMENTS:
Contractor Registration Application ($102.00 Annual Fee) along with State License:

<table>
<thead>
<tr>
<th>A. Electrical Contractor:</th>
<th>B. Mechanical Contractor:</th>
<th>C. Plumbing Contractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Electrical Contractor’s License</td>
<td>1. Master Mechanical State License</td>
<td>1. Master Plumber’s State License</td>
</tr>
<tr>
<td>2. Master Electrician State License</td>
<td></td>
<td>2. No Annual Fee</td>
</tr>
<tr>
<td>3. No Annual Fee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D. Irrigation Contractor:
1. State Irrigator’s License

E. Fire Contractor:
1. State ACR (Alarm) License
2. State SCR (Sprinkler) License
3. State ECR (Extinguisher) License

SIGN CONTRACTORS & ELECTRICAL CONTACTOR REQUIREMENTS:

A. Sign Contractor License:
1. Sign Painting Only $ 112.00 Insurance & License
2. On/Off Premise Sign $ 622.00 Insurance, Bond, & License
3. Inflatable Signs - B-3 $1,215.00 Insurance, Bond, & License
4. Inflatable Signs - B-4 $ 609.00 Insurance, Bond, & License

B. Electrical Sign Contractor Master Sign Electrician License

All contractors must submit a list of the names of the persons who are authorized to pull permits for their company on
the authorized list form included in the contractor registration packet.

*Certificate of Insurance must specify City of El Paso as the Certificate Holder

Rev. 7/2020