

CITY OF EL PASO

AGENDA FOR SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING

December 1, 2009
Council Chambers, City Hall
9:00 a.m.

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

Roll call

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at https://www.elpasotexas.gov/muni_clerk/contact_public.asp for those who wish to sign up in advance of the meeting date and a sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by 9:00 a.m. on the date of the meeting.

30 Minutes total is allotted for speakers.

Three to five minutes may be allowed for each speaker

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the Mass Transit Department Board as posted, unless otherwise revised by this or other motion of the Mass Transit Department Board, without the necessity of the City Clerk reading the wording of each item into the record.

CONSENT AGENDA

1. APPROVAL OF MINUTES:

Approval of Minutes for the Mass Transit Department Board Meeting of November 10, 2009. [Director, Jay Banasiak (915) 533-1220] (Action 09-125)

2. **REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**
(Action 09-126)

3. **REQUEST TO APPROVE THE MASS TRANSIT DEPARTMENT BOARD MEETINGS SCHEDULE FOR THE YEAR 2010.** (Action 09-127)
Contact person: Jay Banasiak, Director , 533-1220.

4. **RESOLUTIONS:**

4A. That the Mass Transit Department Board approve a Resolution that consolidates and supersedes the four resolutions currently in full force and effect regarding the establishment of the Citizen’s Advisory Committee for the Mass Transit Department Board of El Paso, and amends the process for seating alternate members on the Committee. (Action 09-128)
Contact person: Jay Banasiak, Director, 533-1220.

4B. That the Mass Transit Department Board approve the by-laws adopted by the Citizen’s Advisory Committee for the conduct of its proceedings in carrying out the purposes for which the Committee was created. (Action 09-129)
Contact person: Jay Banasiak, Director, 533-1220.

5. **PURCHASING REQUESTS TO ISSUE PURCHASE ORDERS, ETC.:**

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue purchase order(s) to Trapeze ITS U.S.A., LLC, the sole source vendor for the Automatic Vehicle Location (AVL) system, for hardware and software licenses for Amber OnStreet Signs. This estimated total expenditure is \$160,814.00. (Action 09-130)

Department: Sun Metro
Account No.: 60600011 - 508010 - 11639/11711 -PCP09MT014/PCP09MT003
14400100- 508010 -27265 - PCP09MT004/PCP09MT006
Funding Source: Sun Metro Capital Grants/Data Processing Equipment
FY2009 COs/Data Processing Equipment
Total Est. Award: \$160,814.00
Districts: ALL
Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

6. Discussion and action award of Solicitation No. 2010-042 (Bus Shelters (Re-Bid) to Brasco International for a total estimated award of \$5,887,065.00. (Action 09-131)

Department: Sun Metro
Award to: Brasco International
Detroit, MI
Items: 1 thru 5, O1 and O2
Option: To purchase up to 100% of the first year quantities at the same unit prices within the first 365 days
Annual Estimated Amount: \$1,962,355.00 (Year 1)
\$3,924,710.00 (Years 2 thru 5)

Account No.: 60600011 – 508027 – 11711 – PCP09MT009
60600011 – 508004 – 11704 – PCP09MT006
14400100 – 508027 – 27265 – PCP09MT009
Funding Source: Sun Metro Capital Grants/Construction/American
Recovery & Reinvestment Act (ARRA) & Great Streets;
and FY 2009 Certificates of Obligation/Construction
/Shelters
Total Estimated Award: \$5,887,065.00
Districts: All
Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.

REGULAR AGENDA – OTHER BUSINESS

7. Director's Report on. [Director, Jay Banasiak (915) 533-1220]

Presentation on bus shelter and passenger amenity program.

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department ((915) 533-1220) a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY FRIDAY AT THE FOLLOWING ADDRESS: <http://www.elpasotexas.gov>