

EL PASO MASS TRANSIT DEPARTMENT

TRANSIT BOARD ACTION

DATE	REFERENCE NO.	SUBJECT:	ITEM NO:
7-14-09	09-75	Approval of Minutes	1

BACKGROUND:

On the agenda today is the approval of the minutes for the Regular Mass Transit Department Board Meeting of June 16, 2009.

RECOMMENDATION:

It is therefore recommended that the Chairman of the Mass Transit Board approve the minutes.

DISPOSITION BY TRANSIT BOARD: APPROVED	SECRETARY
OTHER (DESCRIBE)	
SUBMITTED BY:	DATE:

MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
JUNE 16, 2009

A meeting of the Mass Transit Department Board was called to order at approximately 11:12 a.m. with John F. Cook, Chairman, presiding. The other members present were: Ann Morgan Lilly, Susannah M. Byrd, Emma Acosta, Rachel Quintana, Eddie Holguin, Jr., Steve Ortega, and Beto O'Rourke. Absent: Melina Castro requested to be excused.

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CONSENT AGENDA

Motion made by Board Member Byrd, seconded by Board Member Lilly, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {*}).

AYES: Board Chair Cook and Board Members Lilly, Byrd, Acosta, Holguin, Ortega, and O'Rourke

NAYS: None

NOT PRESENT FOR THE VOTE: Board Member Quintana

ABSENT: Board Member Castro

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1. APPROVAL OF MINUTES

*Motion made, seconded, and unanimously carried to **APPROVE** the Minutes for the Mass Transit Department Board Meeting of June 2, 2009.

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2. REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

*Motion made, seconded, and unanimously carried to **EXCUSE** Board Member Castro from the Special Mass Transit Department Board Meeting of June 16, 2009.

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3A. BOARD APPOINTMENT

*Motion made, seconded, and unanimously carried to **REMOVE** Suzanne Fabian as a member of the Citizens Advisory Board for the Mass Transit Department.

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3B. BOARD APPOINTMENT

1ST MOTION

*Motion made, seconded, and unanimously carried to **MOVE TO THE REGULAR AGENDA**.

2ND AND FINAL MOTION

Motion made by Board Member Quintana, seconded by Board Member Byrd, and carried to **APPOINT** Troy Hicks as a member to the Citizens Advisory Board for the Mass Transit Department.

AYES: Board Chair Cook and Board Members Byrd, Acosta, Quintana, Holguin, Ortega, and O'Rourke

NAYS: Board Member Lilly

ABSENT: Board Member Castro

Board Members Holguin, Byrd, Ortega, Quintana, and Lilly commented.

Mr. Charlie McNabb, City Attorney, gave legal advice.

Mr. Troy Hicks commented.

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3C. BOARD APPOINTMENT

*Motion made, seconded, and unanimously carried to **APPOINT** Suzanne Fabian as an Alternate Member to the Citizens Advisory Committee for the Mass Transit Department Board.

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4. PURCHASING REQUEST TO ISSUE PURCHASE ORDER

*Motion made, seconded, and unanimously carried to **AUTHORIZE** the Purchasing Manager for Financial Services, Purchasing Division to issue purchase order(s) to McCain Inc., the sole source provider for QuicNet 2006 software and 233 intersection software, for the installation of a traffic signal control program providing signal priority throughout the City of El Paso for use by the fixed route bus system. This software is compatible with the City's existing QuicNet 4 system. This estimated expenditure is \$150,000.

Department: Mass Transit / Sun Metro
Account No.: 60600011 – 508006 – 11649 – G600447
Funding Source: Sun Metro Capital Grants/Vehicular Equipment
Total Estimated Award: \$150,000
Sole Source No.: 2009-236

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5. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Motion made by Board Member Ortega, seconded by Board Member Byrd, and unanimously carried to **AWARD** Solicitation No. 2009-200 for the Mission Valley Transit Terminal and Visitor Center to Vistacon, Inc. for a total amount of \$2,271,075.

Department: Mass Transit/Sun Metro
Award to: Vistacon, Inc.
Project: Mission Valley Transit Terminal
Base Bid: \$2,271,075.00
Total Estimated Award: \$2,271,075.00
Funding Source: 60600011 / 508027 / 11629 / FTA Grant TX-03-0175 / G600405 & 60600011 / 508027 / 11707 / FTA Grant TX-90-X606 / PCP09MT004 & 14400100 / 508027 / 27265 / PCP09MT004; FTA Grant TX-03-0175 \$754,650 & FTA Grant TX-90-X606 \$1,065,465 & 2009 Certificates of Obligation \$450,960 (Balance \$21.6 million)

Vistacon Inc. was selected by the Mass Transit Department Board as the highest ranked Proposal and City staff has negotiated a contract that provides the best value to the Mass Transit Department of the City of El Paso.

It is requested that the City Manager of the City of El Paso be authorized to sign any contracts or other documents required to effectuate this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from Mass Transit Board approve contract changes which are necessary for proper execution

of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000.00 per numbered change order.

This is a lump-sum contract. The Engineering and Mass Transit/Sun Metro Departments recommend award to the offeror who submitted the highest ranked proposal.

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CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at https://www.elpasotexas.gov/muni_clerk/contact_public.asp for those who wish to sign up in advance of the meeting date and a sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by 9:00 a.m. on the date of the meeting.

30 Minutes total is allotted for speakers.
Three to five minutes may be allowed for each speaker

The following members of the public commented:

1. Mr. Bob Norris

Board Chair Cook and Board Member Quintana commented.

Mr. Jay Banasiak, Director of Sun Metro, commented.

Motion made by Board Member Byrd, seconded by Board Member Ortega, and unanimously carried to **SUSPEND THE RULES OF ORDER** to allow Mr. Norris an additional minute to address the Mass Transit Department Board.

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Motion made by Board Member Quintana, seconded by Board Member Holguin, and unanimously carried to adjourn this meeting at 11:28 a.m.
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Approved as to content:


Jay Banasiak, Director