

REVISED
**AGENDA FOR REGULAR MASS TRANSIT
DEPARTMENT BOARD MEETING**

April 14, 2009
Council Chambers, City Hall
1:00 p.m.

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

Roll call

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the Mass Transit Department Board as posted, unless otherwise revised by this or other motion of the Mass Transit Department Board, without the necessity of the City Clerk reading the wording of each item into the record.

CONSENT AGENDA

1. APPROVAL OF MINUTES:

Approval of Minutes for the Regular Mass Transit Department Board Meeting of March 10, 2009. [Municipal Clerk, Richarda Duffy Momsen, (915) 541-4127] (Action 09-28)

2. REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS
(Action 09-29)

3. RESOLUTIONS:

3A. That the Board approve the expenditure of additional available funding in the amount of ONE HUNDRED FIFTY FIVE THOUSAND FOUR HUNDRED EIGHTY AND 00/100 DOLLARS (\$155,480.00) to ARROW BUILDING CORPORATION for additional construction cost of the Downtown Transit Terminal. This approval ratifies the completed additional labor and materials for removing previously unknown concrete footings, walls, slabs and tunnels, provide additional backfill material and over excavate building pad area for the Downtown Transit Terminal, adding no days of contract time [change order number 1] for Contract Number

2009-057. The new contract sum, including change order 1, is THREE MILLION EIGHT HUNDRED FIFTY EIGHT THOUSAND FOUR HUNDRED EIGHTY AND 00/100 DOLLARS (\$3,858,480.00). [Engineering, Alan Shubert, (915) 541-4423]. (Action 09-30)

3B. That the Purchasing Manager for Financial Services, Purchasing Division, be authorized to notify Mission Linen Uniforms and Supply, Uniforms of Texas, Bazaar Uniforms & Men's Store, and Border Embroidery that the City is terminating Contract No. 2008-115 pursuant to the provisions and requirements of Section C 18 A of the Contract Clauses due to convenience and that the termination shall be effective as of April 14th, 2009. [Financial Services/Purchasing, Terrence Freiburg, (915) 541-4313]. Districts: All (Action 09-31)

4. BOARD APPOINTMENTS:

4A. Raul Zamarripa as an Alternate Member to the Citizens Advisory Committee for the Mass Transit Department Board. (Action 09-32)

4B. Troy Hicks as a Member to the Citizens Advisory Board for the Mass Transit Department. Districts: Rep. Rachel Quintana (Action 09-33)

5. PURCHASING REQUESTS TO ISSUE PURCHASE ORDERS, ETC.:

5A. Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to Continental Automotive Systems US, Inc. the sole provider of hardware and software licenses for Amber OnStreet Signs which is supported by the sole sourced Automatic Vehicle Locator (AVL) System that was approved at the March 10, 2009 Mass Transit Board Meeting. Total estimated amount \$195,414.06. (Action 09-34)

Department:	Sun Metro
Account No.:	60600001 – 508035 – 40345
Funding Source:	Sun Metro Administration-Communications Equipment -Sun Metro Operations
Total Estimated Amount:	\$195,414.06
Sole Source No.:	2009-194
Districts:	All

[Financial Services/Purchasing, Terrence Freiburg, (915) 541-4313]

5B. Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to Rush Bus Center the sole source certified dealer and repair center for Radio Engineering Industries (REI) R4001 DVR closed circuit system. Rush Bus Center is the current provider of Sun Metro's REI DVR closed circuit system already utilized in the fixed route buses. Total estimated amount \$85,875.00. (Action 09-35)

Department:	Sun Metro
Account No.:	60600011 – 508035 – 11603 – G600339 60600011 – 508035 – 11640 – G600437

Funding Source: 60600011 – 508035 – 11643 – G600441
60600011 – 508035 – 11646 – G600444
Sun Metro Capital Grants-Communications
Equipment-FTA Grant TX-90-X344
FTA Grant TX-90-X390
FTA Grant TX-90-X454
FTA Grant TX-90-X483
Total Estimated Award: \$85,875.00
Sole Source No.: 2009-190
Districts: All

[Financial Services/Purchasing, Terrence Freiburg, (915) 541-4313]

6. BIDS:

6A. The award of Solicitation No. 2009-069 (Spider Rebuild Brake Program) to Truck Trailer Transit Division of Axletech North America Aftermarket for a total estimated award of \$448,800.00. (Action 09-36)

Department: Sun Metro
Award to: Truck Trailer Transit Division of Axletech North America Aftermarket Detroit, MI
Items: 1 thru 4
Option: Two Years
Annual Estimated Amount: \$149,600.00
Account No.: 60600015 – 503118 – 40348
Funding Source: Mass Trans Inventory Purchase-Vehicle Maintenance Supplies-SM Inventory
Total Estimated Award: \$448,800.00
Districts: All

This is a requirements type contract with an initial term of thirty-six months.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term so long as increased funds are appropriated in the budget.

Financial Services and Sun Metro recommends that A.G.T. be deemed a bidder that is not responsible. The owner of A.G.T. is the owner of G.O.T. Supply, recently deemed a not responsible bidder by City Council.

The Departments of Financial Services, Purchasing Division, and Mass Transit recommend award as indicated, to the lowest responsive, responsible bidder.

[Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.]

6B. The award of Solicitation No. 2009-135 (A/C Compressor & Related Parts) to Goldline Clutch Corporation for a total estimated award of \$62,775.00. (Action 09-37)

Department: Sun Metro

Award to: Goldline Clutch Corporation
 San Antonio, Texas

Items: All

Annual Estimated Amount: \$20,925.00

Option: Two Years

Account No.: 60600015 – 503118 – 40348

Funding Source: Inventory Purchases-Vehicle Maintenance Supplies-
 Sun Metro Inventory

Total Estimated Award: \$62,775.00

Districts: All

This is a requirements type contract with an initial term of thirty-six months.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Mass Transit recommend award as indicated, to the lowest responsive, responsible bidder.

[Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.]

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

7. FINANCIAL SERVICES:

COMPETITIVE SEALED PROPOSAL

Discussion and action that the City be authorized to enter into negotiations with Venegas Engineering Management and Construction, Inc. who submitted the highest ranked proposal for the Westside Transit Terminal project, as per recommendations from the Engineering Department and Sun Metro. This project was bid as a Competitive Sealed Proposal and the statute allows contract negotiations regarding the scope and price of a project with the selected offeror. (Action 09-38)

Department: Sun Metro

Account No.: 60600011 – 508027 – 11654 – G600354 and TX 90-
 X-573

Funding Source: Federal Transit Administration (FTA) Grant and
 2009 Certificates of Obligation

Proposal No.: 2009-079

District: 8

[Financial Services/Purchasing, Terrence Freiburg, (915) 541-4313]

REGULAR AGENDA – OTHER BUSINESS

- 8.** Presentation by random chance selection of one (1) annual gold pass equivalent to twelve monthly passes and five (5) monthly passes to passengers utilizing SMART 101 during the first week of service pursuant to Mass Transit Board Resolution approved February 10, 2009. [Sun Metro, Jay Banasiak, (915) 534-5810]. (Action 09-39)

9. Presentation and discussion of Citizen's Advisory Committee's 2008 Annual Report.
[Citizens Advisory Committee, Robin Roberts] (Action 09-40)
 - a. Summary of Committee Enabling Resolutions
 - b. List of Members and Alternates
 - c. Highlight's of the Year's Work
 - d. Recommendations for the Future

10. Director's report on:
 - a. Milestones for Calendar Year 2009
 - b. Operations to include 2009 On-Time Report and Missed Service Report Comparison for FY2006-FY2009;
 - c. Customer Service Reports for Fixed Route and Paratransit;
 - d. Maintenance Reports to include Road Calls reported for all units, for 91's, 93's, 94's and 400's and for 600's (for January 2009); Roadcall Comparison for Calendar Years 2007-2009; and Mechanical PMI Tracking 2009 (First Quarter-Week 1).
 - e. Key Performance Indicators including Farebox Recovery Factors, System Info, Bus Operations and Paratransit.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at https://www.elpasotexas.gov/muni_clerk/contact_public.asp for those who wish to sign up in advance of the meeting date and a sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS

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Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department ((915) 533-1220) a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY FRIDAY AT THE FOLLOWING ADDRESS: <http://www.elpasotexas.gov>