Agenda Item Form

Agenda Date: 08/10/04

Districts Affected: All
Dept. Head/Contact Information: Human Resources, Terry Bond, (915) 541-4509

Type of Agenda Item:

- ☐ Resolution
- ☐ Tax Installment Agreements
- ☐ RFP/ BID/ Best Value Procurement
- ☐ Application for Facility Use
- ☐ Interlocal Agreements
- ☐ Other _____
- ☐ Staffing Table Changes
- ☐ Tax Refunds
- ☐ Budget Transfer
- ☐ Bldg. Permits/Inspection
- ☐ Contract/Lease Agreement
- ☐ Board Appointments
- ☐ Donations
- ☐ Item Placed by Citizen
- ☒ Introduction of Ordinance
- ☐ Grant Application

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

☒ Legal Review Required Attorney Assigned (please scroll down): Lupe Cuellar ☒ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days:_____

Why is this item necessary:
In order to complete the process of transition to a Council-Manager form of government, it is necessary to amend Ordinance 8064 to reflect the changes to the Chief Administrative Officer and Mayor form of government.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:
N/A

Statutory or Citizen Concerns:
None anticipated

Departmental Concerns:
None anticipated

04 AUG -5 PM 1:57

AN ORDINANCE AMENDING ORDINANCE 8064, CIVIL SERVICE RULES AND REGULATIONS, TO CHANGE REFERENCES MADE TO THE CHIEF ADMINISTRATIVE OFFICER AND MAYOR TO THE CITY MANAGER AS NECESSITATED BY THE TRANSITION TO A COUNCIL-MANAGER FORM OF GOVERNMENT

WHEREAS, the Citizens of El Paso held a Charter Election in February 2004 and elected for the City to change from a strong Mayor form of government to a City Council-Manager form of government; and,

WHEREAS, such transition is to be effective on September 1, 2004; and,

WHEREAS, the current Civil Service Rules contain many references to acts and requirements currently being performed by either the Mayor or the Chief Administrative Officer and such acts and requirements, as a result of the transition to a Council-Manager form of government, will, as of September 1, 2004, be performed by the City Manager;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That Ordinance 8064, Classification and Compensation Ordinance is amended as follows:

Section 1 Subsection 1.2

1.2 APPOINTING AUTHORITY

Except as otherwise provided in the Charter of the City of El Paso, the City Manager and City Council are hereby designated as the Appointing Authority for all positions in the classified service, with the exception of the El Paso Water Utilities, for which the Public Service Board is the Appointing Authority.

Section 5 Subsection 5.3 Paragraph E

E) The City Manager may authorize payment of overtime to those City employees exempted from overtime pay by the preceding subsections. The City employee's department head must submit a written request to the City Manager, with a copy to the Personnel Director, requesting authorization for payment of overtime to an exempted employee. The written request shall state as specifically as possible:

2. Except as herein amended, all provisions of Ordinance 8064, Classification and Compensation Ordinance, remain the same.

3. This ordinance shall take effect September 1, 2004.

SIGNATURES CONTINUED ON FOLLOWING PAGE

PASSED AND APPROVED this day of _____ August 2004.

THE CITY OF EL PASO

_____
Joe Wardy
Mayor

ATTEST:

_____
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

_____
Guadalupe Cuellar
Deputy City Attorney

APPROVED AS TO CONTENT:

Terry Bond
Human Resources Director

APPROVED BY THE CIVIL SERVICE COMMISSION ON_____, 2004

By: Terry Bond
SECRETARY