Agenda Item Form

Agenda Date: 08/24/04

Districts Affected: N/A
Dept. Head/Contact Information: Solid Waste Management, Ellen Smyth, (915) 621-6702

Type of Agenda Item:

- ☐ Resolution
- ☐ Tax Installment Agreements
- ☐ RFP/ BID/ Best Value Procurement
- ☐ Application for Facility Use
- ☐ Interlocal Agreements
- ☒ Other Reinstatement
- ☐ Staffing Table Changes
- ☐ Tax Refunds
- ☐ Budget Transfer
- ☐ Bldg. Permits/Inspection
- ☐ Contract/Lease Agreement
- ☐ Board Appointments
- ☐ Donations
- ☐ Item Placed by Citizen
- ☐ Introduction of Ordinance
- ☐ Grant Application

Funding Source:

- ☒ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days:_____

Why is this item necessary:
Employees have resigned in good standing and meet all the requirements for reinstatement.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:
Salary and benefits

Statutory or Citizen Concerns:
None anticipated

Departmental Concerns:
None anticipated

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REINSTATEMENT BACKGROUND INFORMATION
08/12/04

TO: CIVIL SERVICE COMMISSION

RE: REQUEST FOR REINSTATEMENT
VALADEZ, RICARDO – COLLECTION ASSISTANT ROUTE FOREMAN

CIVIL SERVICE COMMISSION PROVISION REGARDING REINSTATEMENT:

ARTICLE VI. Section 6.10-10. REINSTATEMENT FOLLOWING RESIGNATION. Any person who has held a classified position and has resigned from the service in good standing and without fault or delinquency will, upon Council approval of a request, be placed on the proper reinstatement list below those on the list because of layoff or job abolishment. Such requests must be made within one year from the date of resignation, except as provided in the Rules. Not more than one reinstatement after resignation may be granted any employee.

Rule 13, Section 7. REINSTATEMENT FOLLOWING RESIGNATION.

c. Upon a determination that a former employee has resigned in good standing, the Council, after receiving a recommendation from the Commission, shall approve the request for the former employee to be placed on a reinstatement list, conditional on the person's passing a medical examination and background investigation, if required by the Commission or Council. Said medical examination must be performed by a physician acceptable to the Council in accordance with the physical specifications established for the position.

d. Those former uniformed employees requesting reinstatement to the Fire, Police, and EMS Departments must take and pass the medical examination and a physical agility test prior to the reinstatement to actual duty. One additional attempt at the physical agility test will be permitted after a period of six months has elapsed for persons failing the agility test on the first attempt. Persons requesting reinstatement to the Police Department will also be required and allowed one opportunity to take a psychological examination prior to reinstatement to actual duty. Persons requesting reinstatement to E.M.S. will also be required and allowed one opportunity to take a medical knowledge and skills test prior to reinstatement to actual duty. (Passed 8/21/84 and amended 8/11/87 & 03/17/92)

Date Reinstatement Request Received: 07/15/04

Date Resignation Effective: 07/20/04

Has individual ever been reinstated after resignation: No

Attachments: Department's Comments
Reinstatement Request

JOE WARDY
MAYOR

RECEIVED
AUG 06 2004
HUMAN RESOURCES DEPT.
ADMINISTRATION

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

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DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

Department of Solid Waste Management

MEMORANDUM

TO: Terry Bond, Secretary
Civil Service Commission

FROM: Ellen A. Smyth, P.E., Director

SUBJECT: Reinstatement Request
Ricardo Valadez, Refuse Collection Assistant Route Foreman

DATE: July 21, 2004

I have no objection to the reinstatement request of Mr. Valadez. Mr. Valadez was a good employee. I recommend his reinstatement.

/ged