DATE: August 11, 2005

TO: CITY CLERK

FROM: Maggie Feagin

CITY CLERK DEPT.
05 AUG 15 PM 2:17

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 23, 2005

Item should read as follows:

Maggie Feagin to block off Fernwood between 5512 and 5520 on August 27, 2005 from 5:00 p.m. to 11:00 p.m. for a block party. Approximately 25 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". **(District 1)** [Maggie Feagin]

SPECIAL INSTRUCTIONS:

PERMIT # 05-107

BUILDING PERMITS & INSPECTIONS USE **Item No.**_____

✓ POLICE DEPARTMENT

✓ FIRE DEPARTMENT

✓ SUN METRO

N/A PARKS DEPARTMENT

✓ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

✓ **COMPLETE**

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **BUILDING PERMITS & INSPECTIONS**

AGENDA DATE: **AUGUST 23, 2005**

CONTACT PERSON/PHONE: **MAGGIE FEAGIN /** _____

DISTRICT(S) AFFECTED: **1**

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Maggie Feagin to block off Fernwood between 5512 and 5520 on August 27, 2005 from 5:00 p.m. to 11:00 p.m. for a block party. Approximately 25 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". **(District 1)** [Maggie Feagin]

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Maggie Feagin to block off Fernwood between 5512 and 5520 on August 27, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: $15.75 One event to take place on one day. [36010119/404123]
$21.00 Multiple permits for two or more similar events to take place on consecutive days. (**Please note**: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

AUG 1 1 2005

(Please type or print)

1. Applicant: Maggie Feagin
(Person/Organization)

Contact Person: Maggie Feagin
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: Block Party

(Moving)
____Parade
____Demonstration
____Foot Race/Walk
____Bike Race
____ Other: _____

(Stationary)
✓ Block party
____Bazaar
____Festival
____Sidewalk Sale
____ Other: _____

3. Date of Event: August 27, 2005

Total Time of Event: from 5:00 pm (Time) to 11:00 pm (Time)

Time in which police traffic control services will be needed:

from N/A to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/23

4. Approximate number of participants:
25 Persons ~~0~~ Vehicles ~~0~~ Animals ~~0~~ Other Specify: N/A

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: N/A

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Meet new neighbors

If this is a fund-raiser and you estimate that you will raise over $500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC *HAND DRAWN* MAP

Corner of Fernwood Cir. between
5512 Fernwood and 5520 Fernwood

Location of assembly area, if separate or different:

N/A

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's "Manual of

Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: _____ Yes ✓ No
Use permitted only between the hours of 7 a.m. and 10 p.m.
If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

N/A

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:
Neighbors will be responsible for cleaning

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Maggie Feagin
Signature of Applicant

8-10-05
Date

For N/A
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009
Revised 07/2002

For Office Use Only

Event: **MAGGIE FEAGIN BLOCK PARTY**

$15.75 Fee Paid: **5200500000000002214**
$21.00

City Council Hearing: **AUGUST 23, 2005**

Copy to:

- X Police Department
- X Fire Department
- X Sun Metro
- ____ Parks Department
- X Engineering-Traffic Div.
- ____ Highway Department
- ____ Street Department
- ____ Civic Center

Comments:

PERMIT

EVENT: **MAGGIE FEAGIN BLOCK PARTY**

LOCATION **BLOCK OFF FERNWOOD BETWEEN 5512 AND 5520**

DATE OF EVENT: **AUGUST 27, 2005 FROM 5:00 P.M. TO 11:00 P.M.**

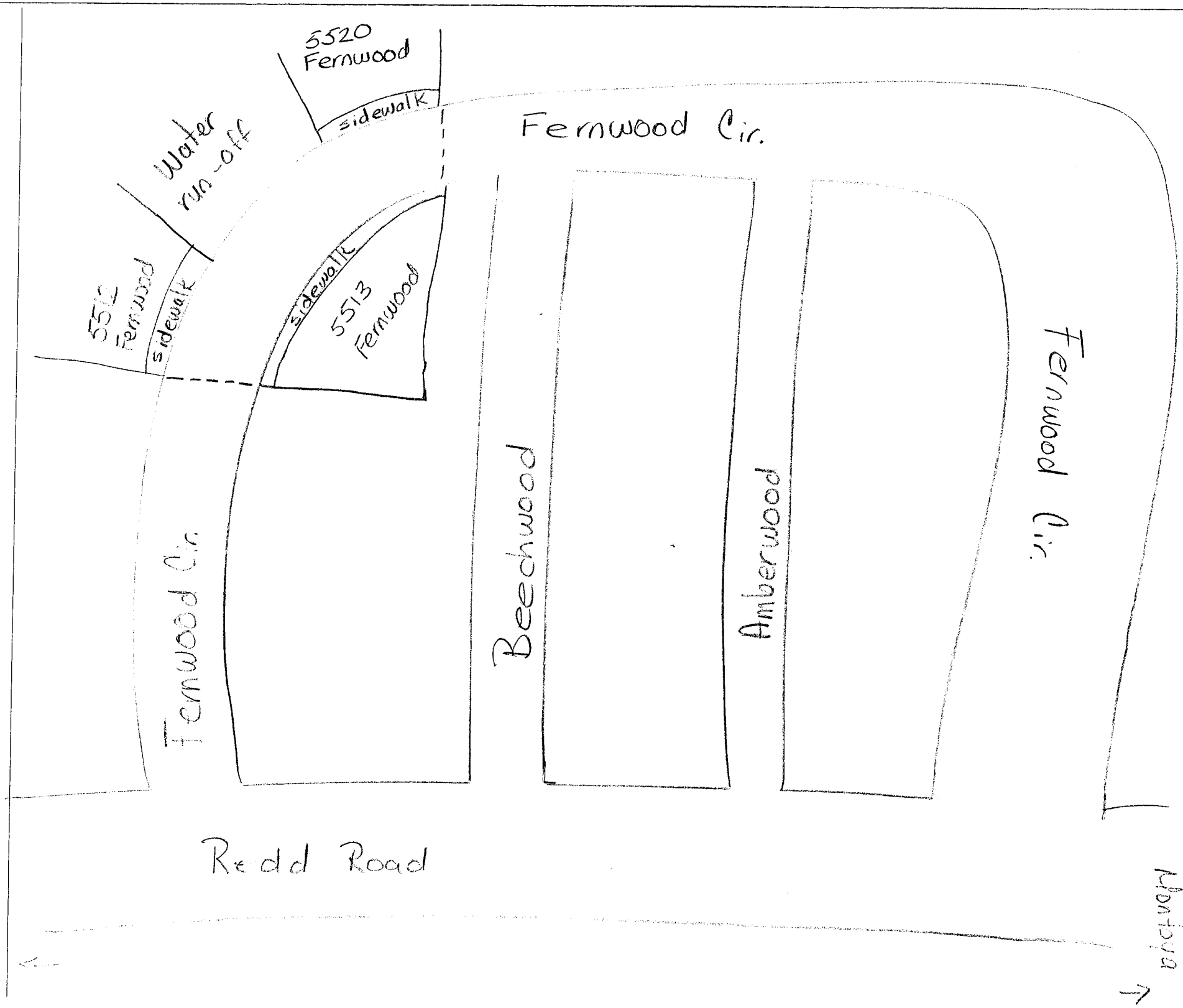
City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

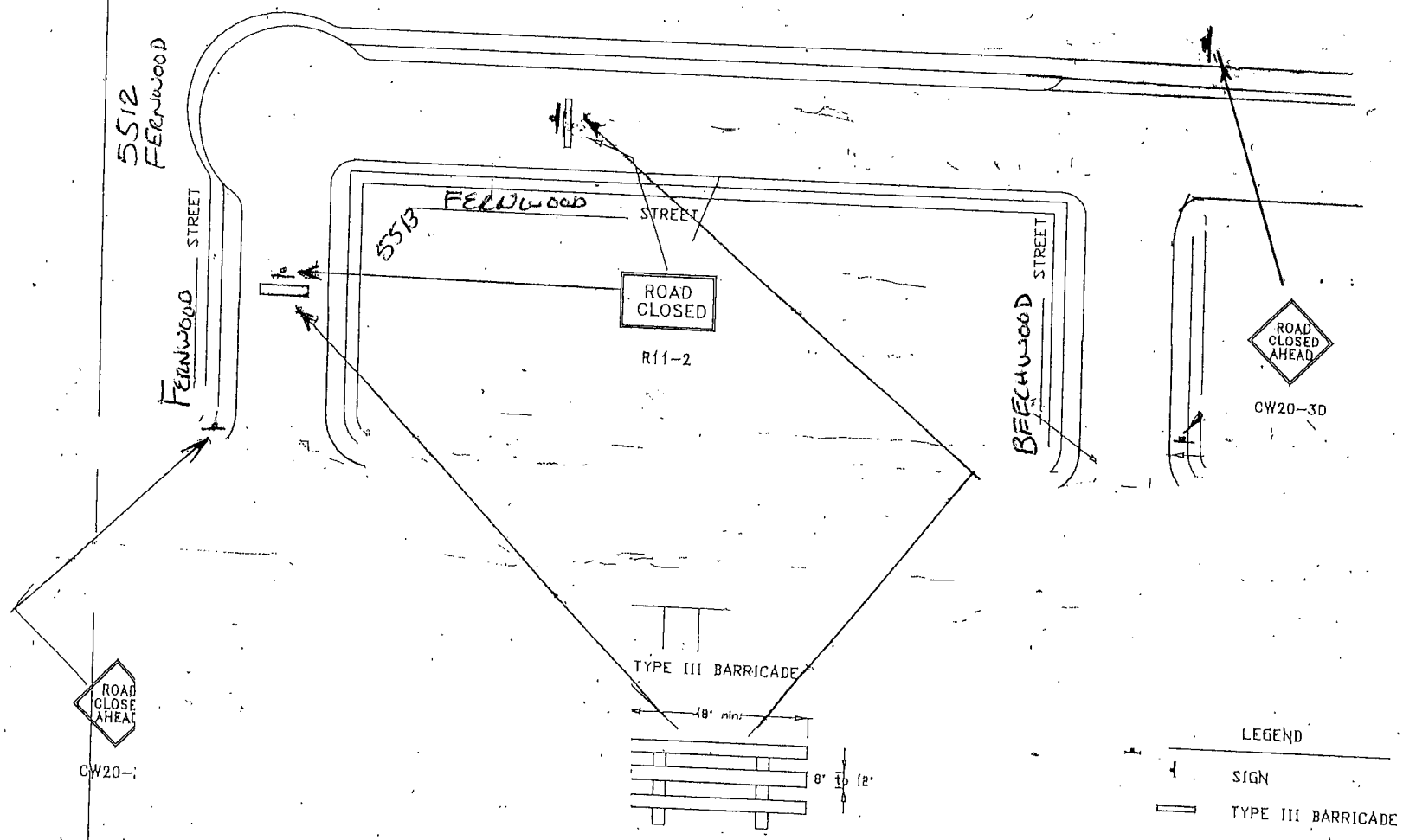
Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Authorization to close the corner of Fernwood Cir.
(between 5512 and 5520 Fernwood Cir.)
For a block party August 27, 2005

Address	Name	Signature
	Pat Saucedo	Pat Saucedo
	Norma Gotzmann	
	Gabriela Del Castillo	Gabriela Del Castillo


5520
Fernwood
sidewalk
Fernwood Cir.
Water
run-off
5512
Fernwood
sidewalk
sidewalk
5513
Fernwood
Fernwood Cir.
Beechwood
Amberwood
Fernwood Cir.
Redd Road
Montana



POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 8/27/05
TIME: 1700 – 2300
BY NARCISO CLARK DATE 8/10/05
ENGINEERING TRAFFIC DIVISION

PROJECT NAME
TRAFFIC CONTROL PLAN
TYPICAL STREET CLOSURE
NEIGHBORHOOD BLOCK PARTY

CITY OF EL PASO
ENGINEERING

SHEET TITLE

8/11/2005
8:14:49AM

Receipt #: 5200500000000002214

Date: 08/11/2005

Station ID: 5

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ $1.0000	36010119-404123	15.75

Line Item Total: $15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	RANDY T FEAGIN OR MAGDALENA N FEAGIN		5810		In Person	15.75

Payment Total: $15.75

This is a receipt for payment only.
This is not a permit or license

cReceipt.rpt

For Office Use Only

Event: **MAGGIE FEAGIN BLOCK PARTY**

$15.75 Fee Paid: **5200500000000002214**
$21.00

City Council Hearing: **AUGUST 23, 2005**

Copy to:

- X Police Department
- X Fire Department
- X Sun Metro
- ___ Parks Department
- X Engineering-Traffic Div.
- ___ Highway Department
- ___ Street Department
- ___ Civic Center

Comments:

PERMIT

EVENT: **MAGGIE FEAGIN BLOCK PARTY**

LOCATION **BLOCK OFF FERNWOOD BETWEEN 5512 AND 5520**

DATE OF EVENT: **AUGUST 27, 2005 FROM 5:00 P.M. TO 11:00 P.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Received Time Aug.11. 1:19PM

For Office Use Only

Event: MAGGIE FEAGIN BLOCK PARTY

$15.75 Fee Paid: 5200500000000002214
$21.00

City Council Hearing: AUGUST 23, 2005

Copy to:

- X Police Department
- X Fire Department
- X Sun Metro
- ___ Parks Department
- X Engineering-Traffic Div.
- ___ Highway Department
- ___ Street Department
- ___ Civic Center

Comments: Sun Metro has no objection to the Block Party.
L Lopez 8/11/05

PERMIT

EVENT: MAGGIE FEAGIN BLOCK PARTY

LOCATION BLOCK OFF FERNWOOD BETWEEN 5512 AND 5520

DATE OF EVENT: AUGUST 27, 2005 FROM 5:00 P.M. TO 11:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **MAGGIE FEAGIN BLOCK PARTY**

$15.75 Fee Paid: **5200500000000002214**
$21.00

City Council Hearing: **AUGUST 23, 2005**

Copy to:

- X Police Department
- X Fire Department
- X Sun Metro
- ____ Parks Department
- X Engineering-Traffic Div.
- ____ Highway Department
- ____ Street Department
- ____ Civic Center

Comments: Engineering Dept, Traffic Div has no object to the proposed road closure for a block party. Keith Bennett (Traffic Controls Planning Supervisor) 8/11/05

PERMIT

EVENT: **MAGGIE FEAGIN BLOCK PARTY**

LOCATION **BLOCK OFF FERNWOOD BETWEEN 5512 AND 5520**

DATE OF EVENT: **AUGUST 27, 2005 FROM 5:00 P.M. TO 11:00 P.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **Maggie Feagin Block Party**

☐ **Fee Paid:** **520050000000002214**
☐

City Council Hearing: August 23, 2005
Date

Copy To:

- ☒ Police Department
- ☒ Fire Department
- ☒ Sun Metro
- ☐ Parks Department
- ☒ Engineering-Traffic Div.
- ☐ Highway Department
- ☐ Street Department
- ☐ Civic Center

Comments:

The El Paso Police Department has no objection with this event.
The Department will monitor the event as necessary with the district car.
There will be no cost to city or applicant.

05-107

PERMIT

EVENT **Maggie Feagin Block Party**

LOCATION: **Block off Fernwood between 5512 and 5520**

DATE OF EVENT: **August 27, 2005 from 5:00 p.m. to 11:00 p.m.**

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

_____
Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR

CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8

August 15, 2005

BUILDING PERMITS & INSPECTIONS DEPARTMENT

Maggie Feagin

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on August 23, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

Maggie Feagin to block off Fernwood between 5512 and 5520 on August 27, 2005 from 5:00 p.m. to 11:00 p.m. for a block party. Approximately 25 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". **(District 1)** [Maggie Feagin] Permit # 05-107

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov