CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **BUILDING PERMITS & INSPECTIONS**

AGENDA DATE: **MARCH 1, 2005**

CONTACT PERSON/PHONE: **BILL BARRY/(915)**

DISTRICT(S) AFFECTED: 8

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

C.A.S.A/San Martin House of Hope to hold a footrace on April 30, 2005 from 7:30 a.m. to 9:00 a.m. Route: Start at the corner of Cotton and Texas, proceed on Texas to Mesa and finish at the corner of Mesa and Texas. Approximately 200 persons will take part and 50 spectators are anticipated. This request includes permission to use amplification (small P.A. system). **(District 8)** [Bill Barry]

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for C.A.S.A/San Martin House of Hope to hold a footrace on April 30, 2005. The department has no objection with this event.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

DATE: February 3, 2005

TO: CITY CLERK

CITY CLERK DEPT.
05 FEB 22 AM 8:29

FROM: C.A.S.A./San Martin House of Hope
Bill Barry

Telephone No. (915)
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 1, 2005

Item should read as follows:

C.A.S.A/San Martin House of Hope to hold a footrace on April 30, 2005 from 7:30 a.m. to 9:00 a.m. Route: Start at the corner of Cotton and Texas, proceed on Texas to Mesa and finish at the corner of Mesa and Texas. Approximately 200 persons will take part and 50 spectators are anticipated. This request includes permission to use amplification (small P.A. system). **(District 8)** [Bill Barry]

SPECIAL INSTRUCTIONS:

PERMIT #05-007

BUILDING PERMITS & INSPECTIONS USE **Item No.**_____

✓ POLICE DEPARTMENT

✓ FIRE DEPARTMENT

✓ SUN METRO

N/A PARKS DEPARTMENT

✓ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

✓ **COMPLETE**

REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

FEB 0 3 2005

Fees: $15.75 One event to take place on one day. [36010119/404123]

$21.00 Multiple permits for two or more similar events to take place on consecutive days. (**Please note**: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant: Race Adventures for: C.A.S.A. or San Martin House of Hope
(Person/Organization)

Contact Person: Bill Barry
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: Running (Road Race)

(Moving)
____Parade
____Demonstration
X Foot Race/Walk 1 mile
____Bike Race
____ Other: _____

(Stationary)
____Block party
____Bazaar
____Festival
____Sidewalk Sale
____ Other: _____

3. Date of Event: April 30, 2005

Total Time of Event: from 7:30 (Time) to 9:00 (Time)

Time in which police traffic control services will be needed:

from 7:30 to 9:00 would like police to arrive @ 7 AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/1

4. Approximate number of participants:
200 Persons ~~0~~ Vehicles ~~0~~ Animals ~~0~~ Other Specify: _____

FEB 0 3 2005

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 50

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Fund Raiser

If this is a fund-raiser and you estimate that you will raise over $500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC *HAND DRAWN* MAP

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes ____ No
Use permitted only between the hours of 7 a.m. and 10 p.m.
If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

SMALL PA System for instructions to participants

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:
ALL Spectators will be at finish line AND Volunteers will clean up the area.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

2/3/05
Date

For Rare Adventures
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009
Revised 07/2002

For Office Use Only

Event: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

$15.75 Fee Paid: **22005000000000477**
$21.00

City Council Hearing: **MARCH 1, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
	Parks Department		Civic Center

Comments:

PERMIT

EVENT: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

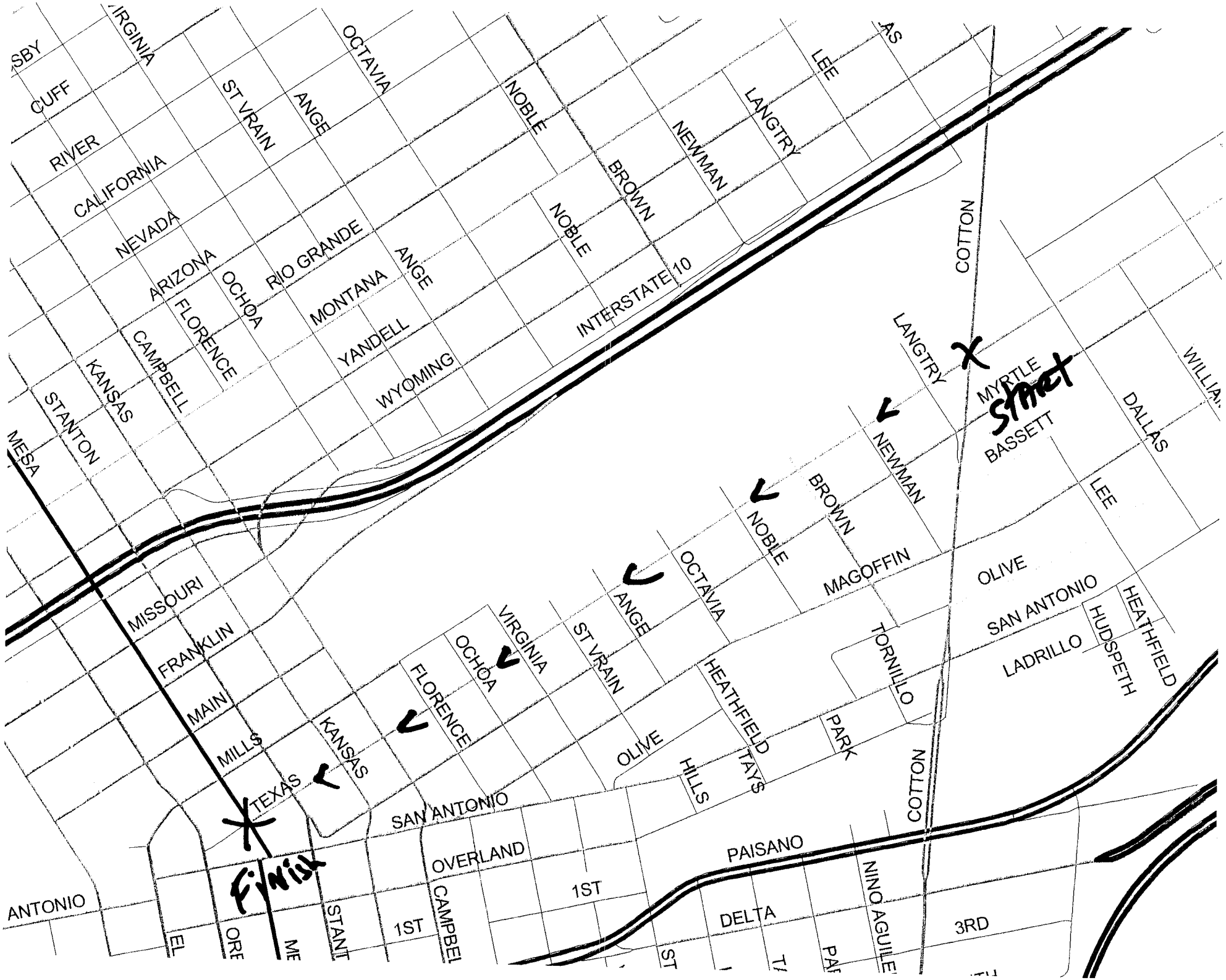
LOCATION **COTTON, TEXAS, MESA**

DATE OF EVENT: **APRIL 30, 2005 FROM 7:30 A.M. TO 9:00 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR


Start
Finish
MYRTLE
BASSETT
LANGTRY
NEWMAN
BROWN
NOBLE
OCTAVIA
ANGE
ST VRAIN
VIRGINIA
OCHOA
FLORENCE
KANSAS
TEXAS
MILLS
MAIN
FRANKLIN
MISSOURI
STANTON
MESA
CAMPBELL
KANSAS
ARIZONA
NEVADA
CALIFORNIA
RIVER
CUFF
SBY
RIO GRANDE
MONTANA
YANDELL
WYOMING
INTERSTATE 10
COTTON
LEE
DALLAS
WILLIA
OLIVE
SAN ANTONIO
LADRILLO
HUDSPETH
HEATHFIELD
MAGOFFIN
TORNILLO
PARK
TAYS
HILLS
HEATHFIELD
OLIVE
SAN ANTONIO
OVERLAND
1ST
CAMPBEL
STANT
ORE
EL
ANTONIO
ME
PAISANO
DELTA
NINO AGUILE
3RD

2/3/2005
12:09:53PM

Receipt #: 2200500000000000477

Date: 02/03/2005

Station ID: 2

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ $1.0000	36010119-404123	15.75
		CC_MC/VISA	Master Card/Visa user fee - 15.7500 @ $0.0178	505420	0.28
				Line Item Total:	**$16.03**

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
CreditCard	WILLIAM L BARRY			336399	In Person	16.03
					Payment Total:	**$16.03**

CASA / San Monday

This is a receipt for payment only.
This is not a permit or license

For Office Use Only

Event: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

$15.75 Fee Paid: **22005000000000477**
$21.00

City Council Hearing: **MARCH 1, 2005**

Copy to:

X Police Department
X Fire Department
X Sun Metro
___ Parks Department

X Engineering-Traffic Div.
___ Highway Department
___ Street Department
___ Civic Center

Comments:

PERMIT

EVENT: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

LOCATION **COTTON, TEXAS, MESA**

DATE OF EVENT: **APRIL 30, 2005 FROM 7:30 A.M. TO 9:00 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE

$15.75 Fee Paid: 22005000000000477
$21.00

City Council Hearing: MARCH 1, 2005

Copy to:

X Police Department
X Fire Department
X Sun Metro
___ Parks Department
X Engineering-Traffic Div.
___ Highway Department
___ Street Department
___ Civic Center

Comments:

Sun Metro has no objection to the event.
Z Zuzu 2/4/05

PERMIT

EVENT: C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE

LOCATION COTTON, TEXAS, MESA

DATE OF EVENT: APRIL 30, 2005 FROM 7:30 A.M. TO 9:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

$15.75 Fee Paid: **22005000000000477**
$21.00

City Council Hearing: **MARCH 1, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
	Parks Department		Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL BY POLICE OFFICERS.

By: Arturo Sanchez

9Feb05

PERMIT

EVENT: **C.A.S.A/SAN MARTIN HOUSE OF HOPE FOOTRACE**

LOCATION **COTTON, TEXAS, MESA**

DATE OF EVENT: **APRIL 30, 2005 FROM 7:30 A.M. TO 9:00 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Feb 09 05 11:34a Traffic Division (915) 541-4168 p.1

For Office Use Only

Event: **C.A.S.A./San Martin House of Hope Footrace**

$15.75 ☐ **Fee Paid:** **22005000000000477**
$21.00 ☐
Date

City Council Hearing: March 1, 2005
Date

Copy To:

- ☒ Police Department
- ☒ Fire Department
- ☒ Sun Metro
- ☐ Parks Department
- ☒ Engineering – Traffic Div.
- ☐ Highway Department
- ☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.
The Department will police the event with 12 officers and 12 vehicles.
Estimated cost to city: $426.00 Estimated cost to applicant: $774.00

PR 05-007

PERMIT

EVENT **C.A.S.A./San Martin House of Hope Footrace**

LOCATION: Cotton, Texas, Mesa

DATE OF EVENT: **April 30, 2005 from 7:30 a.m. to 9:00 a.m.**

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

_____
Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR

February 18, 2005

BUILDING PERMITS & INSPECTIONS DEPARTMENT

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

C.A.S.A./ San Martin House of Hope
Bill Barry

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on **March 1, 2005** at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

C.A.S.A/San Martin House of Hope to hold a footrace on April 30, 2005 from 7:30 a.m. to 9:00 a.m. Route: Start at the corner of Cotton and Texas, proceed on Texas to Mesa and finish at the corner of Mesa and Texas. Approximately 200 persons will take part and 50 spectators are anticipated. This request includes permission to use amplification (small P.A. system). **(District 8)** [Bill Barry]

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 12 OFFICERS AND 12 VEHICLES. ESTIMATED COST TO CITY: $426.00 ESTIMATED COST TO APPLICANT: $774.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
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