

Need Money for Your Education?

Now With "Up-Front"
Awards on your Paycheck!



HELPING EMPLOYEES PAY FOR THEIR EDUCATION

Who is eligible?

Full-time and Part-time permanent employees who have completed six (6) months of continuous service

How do I apply?

Complete and submit a TAP Application to the Human Resources Department along with your up-to-date transcript and your current degree plan (for academic courses) or information on the seminar (for certificates or licenses)

How do I get my award?

You can receive your award prior to starting your class or upon completion through the City's biweekly payroll process

Is there a college degree in your future? The City of El Paso's Tuition Assistance Program (TAP) gives you the means to help you pay for your education! Apply Today!

I believe that a highly educated workforce allows us to provide the highest quality of services to our Citizens and I encourage all employees to take advantage of this program.

—Joyce Wilson, City Manager

You can earn a diploma or GED, pursue advanced degrees, develop a new trade or technical skill, or receive a certificate or license.

For Official Policy and Downloadable Forms log on the City's Public Drive or

Contact Organizational Development
E-mail: "Organizational Development"
Or Call: 541-4578

What are the award amounts?

The program will award you 80% of the tuition and/or registration fees (capped at UT-El Paso's rates)

How many classes can I receive an award for?

Two (2) academic courses per semester and a maximum of (6) courses per fiscal year

Which classes can I receive an award for?

Any course related to your current position or any position or career with the City of El Paso from a college, university, trade school, technical institution, professional organization, or internet course