

SECURITY ALARM PERMIT APPLICATION

PLEASE PRINT LEGIBLY OR TYPE INFORMATION. ATTACH ADDITIONAL INFORMATION IF NECESSARY.

ALARM PERMIT TO BE ISSUED TO:

Individual or Business Name Complete Address with Zip Code Phone Number

If the alarm permit is to be issued in the name of a corporation or partnership, give the names and addresses of the corporate officers, partners or other persons legally responsible for the corporation or partnership.

Name Complete Address Phone Number

Name Complete Address Phone Number

Name, residence, and telephone number of the persons in operational control of the property, if other than applicant.

Name Complete Address Phone Number

Name Complete Address Phone Number

Security Alarm Company contracted to monitor alarm system:

Company Name Complete Address Phone Number

List the names and telephone numbers of two (2) persons, one of whom does not reside at the address of permit location, that are able to and have agreed:

- A. To receive notification at any time;
B. To come to the alarm site within one hour after receiving a request from a member of the El Paso Police Department to do so; and
C. To grant access to the alarm site and to deactivate the alarm system if such becomes necessary.

(1)

Name Phone Number

(2)

Name Phone Number

IMMEDIATE NOTIFICATION MUST BE SUBMITTED TO THE CITY LICENSE SECTION IF THERE IS A CHANGE CONCERNING THESE TWO INDIVIDUAL OR PHONE NUMBERS.

Section 5.90.032 False Alarm Penalties. The permit holder or any other person in control of an alarm system shall pay a false alarm civil penalty in accordance with Section 214.197, Local Government Code or its successor. The penalty for each signaling of a false alarm as described in Section 5.90.010 H. shall be assessed at the sum of (1) Fifty dollars, if the location has had more than three but fewer than six other false alarms in the preceding 12-month period; (2) Seventy-five dollars, if the location has had more than five but fewer than eight other false alarms in the preceding 12-month period; (3) One Hundred dollars, if the location has had eight or more other false alarms in the preceding 12-month period.

Alarms systems owned or operated by the City shall not be assessed penalties. The Police Chief shall notify the permit holder or other person in control of the alarm system by mail that the alarm site has exceeded three false alarm notifications in the preceding twelve-month period. The initial notice given to a permit holder after the alarm site has exceeded three false alarm notifications, shall contain a statement that the permit holder may, at his or her election, made in writing and hand delivered or postmarked within ten day of the date of the notice, attend an Alarm User Awareness Class as set forth in Section 5.90.031 of the chapter. If the permit holder completes the Alarm User Awareness Class within 30 day of the date of the notice or completes the next available Alarm User Awareness Class which ever occurs first, no penalty shall be assessed.

Signature of Authorized Applicant

City of El Paso
Development Services Department
Customer Service & Business Center
2 Civic Center Plaza 5th Floor
El Paso, Texas 79901-1196
(915) 541-4558



Make check payable to: City of El Paso

Security Alarm Permit Fee: \$23.00
Revoked / Reinstatement Fee: \$50.00



SECURITY ALARM LICENSE REQUIREMENTS
FOR
RESIDENTIAL OR COMMERCIAL

NEW

Applicant fills out a Security Alarm Permit application at Development Services Department / Business Center located at City Hall 5th floor, 2 Civic Center Plaza, El Paso, Texas 79901 (915) 541-4558.

Applicant can also obtain security alarm application from:

- Security Alarm Provider
- Download from El Paso Police Department Website
Police Initiatives – Alarm Detail
<http://www.elpasotexas.gov/police/alarmunit.asp>
- Download from Development Services Website
http://www.elpasotexas.gov/development_services/apps_forms.asp
Under applications/guidelines/customer service and business center

Business Center clerk verifies that application has all the requested information.

RENEWAL

Business Center mail out renewal notices one month before license expires.

Applicant submits required payment in person or via mail.

Business Center clerk issues license and customer is issued and/or mailed license and receipt.

LICENSE EXPIRES ONE YEAR FROM DATE OF ISSUANCE

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susannah M. Byrd

District 3
Emma Acosta

District 4
Melina Castro

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson