



DEVELOPMENT SERVICES DEPARTMENT BUILDING PERMITS & INSPECTIONS DIVISION

**EXPRESS
Datasheet
Application**

Case # _____

(Not to be filled out by applicant, assigned by BP & I)

1.- PID # _____ (Central Appraisal Tax Identification Number)

2. Address _____ Space _____
Zoning Section of Planning, if Address has not been Designated

3. Legal Description: Subdivision/Survey _____
Lot _____ Block _____

Verify Flood Zone in Subdivision Plan Review, 5th Floor, City Hall, 915-541- 4970

4.- Contractor _____ Phone _____
Architect _____ Engineer _____

5.- Scope of work _____
New _____ Addition _____ Remodel _____

6.- Valuation _____

7.- Zone: _____ If SP or SC then provide Copy of Contract

8.- New Square Footage: (Heated/Unheated Area) _____ S.F.

9.- Side Yard Set-Back Minimum 5' between the Property Line and any
Refrigeration Equipment Adjacent to House.....Yes _____ No _____

10. Electronic submittal.....Yes _____ No _____

SUB-CONTRACTORS LIST FOR THIS PROJECT:

ELECTRIC _____ PHONE _____

MECHANIC _____ PHONE _____

PLUMBING _____ PHONE _____

Express Permits for but not limited to:

- ✓ Mobile Home Placement
- ✓ Portable Building Placement
- ✓ Rockwall (Walls not requiring Engineering Seal or Plans)
- ✓ Siding
- ✓ Swimming Pools
- ✓ Temp Placement
- ✓ Tents
- ✓ Window Replacement

“ ALL HIGHLIGHTED AREAS MUST BE COMPLETED FILLED ”

Notice: A. This permit becomes null and void if work or construction authorized is not commenced and inspections called for and obtained within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

B. Separate Permits are required for electrical , mechanical and / or plumbing.

AFFIDAVIT:

I hereby certify that I have read and examined this application and know the same to be true and correct. All Provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction. I also hereby certify that the information on the site plan is true and correct and that all known easements have been properly shown. I also understand that I am required by city ordinance to notify a Texas "one call" system before starting any excavation or digging work.

SIGNATURE OR OWNER (IF OWNER IS CONTRACTOR)

DATE

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

TDLR (Architectural Barriers) 1-800-803-9202

Central Appraisal 1-915-780-2000

Required: TEXAS ONE CALL SYSTEM 1- 800- 344- 8377 OR 1- 800- DIG-TESS

http://www.elpasotexas.gov/development_services/

Must Be COMPLETELY Filled Out

DEVELOPMENT SERVICES DEPARTMENT

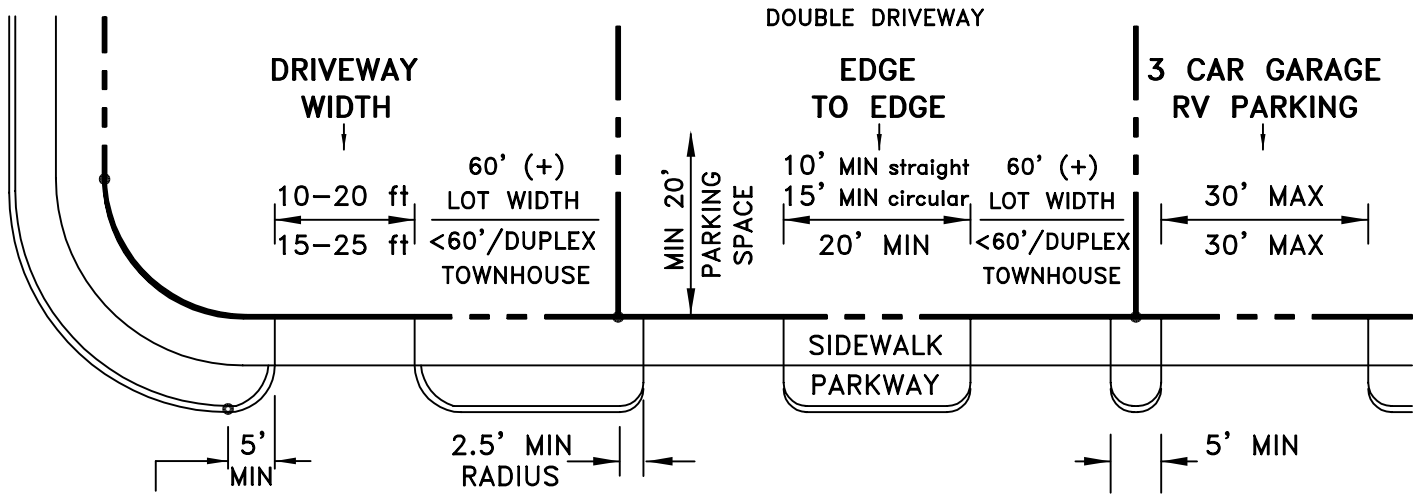
BUILDING PERMITS & INSPECTIONS

FIFTH FLOOR, CITY HALL
 #2 CIVIC CENTER PLAZA
 EL PASO, TEXAS 79901
 WWW.ELPASOTEXAS.GOV
 541-4788 541-4790



RESIDENTIAL CURB CUTS

TITLE 19 DESIGN STANDARDS 6-15



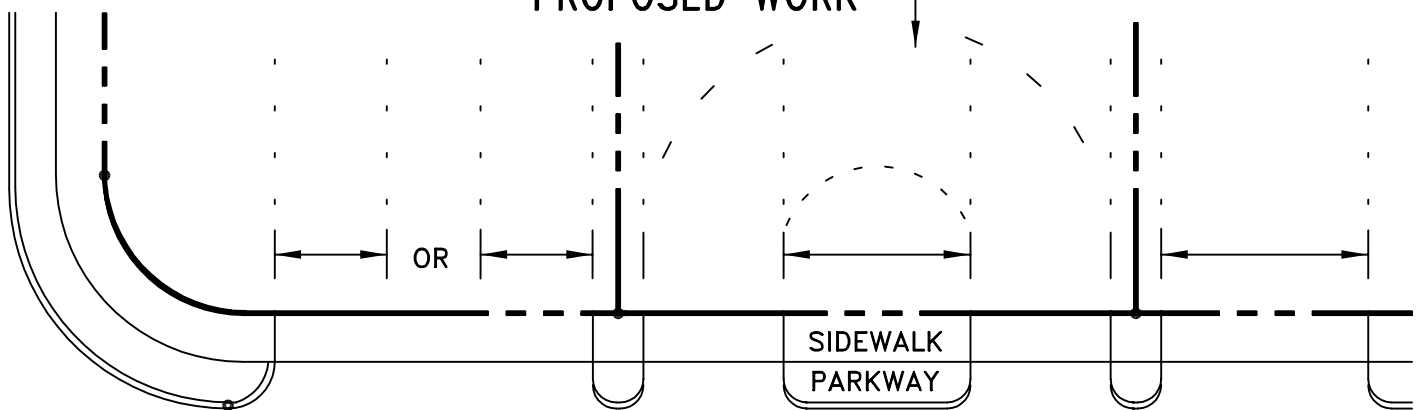
FROM TANGENT TO EDGE OF DRIVEWAY @ CURB RETURN (*)

(*) OR FROM P-LINE WHEN P-LINE IS BEYOND TANGENT

DESIGN STANDARDS

3000 PSI CONCRETE
 4" SLAB WITH 6X6X6 OR
 6" SLAB WITHOUT MESH

PROPOSED WORK



PROPOSED DRIVEWAY WIDTH _____
 ON SITE PONDING YES NO
 HISTORIC DISTRICT YES NO
 SHOW LOCATION OF ANY DROP INLET

BLD _____
 APPROVED (TRAFFIC) _____
 APPROVED (BP&I) _____



Residential Curb Cut and Driveway

To obtain a residential curb cut, to add a new driveway, or to widen an existing driveway, Development Services Department will need the following information;

- IRC Express Building Permit Application available at www.elpasotexas.gov
- Legal description of property, (lot, block, subdivision, tract or survey) available at www.elpasocad.org
- Complete address of property
- Traffic Dept. approval if property is located at an intersection or fronts a major arterial
- Additional application as required, available at the Development Services Department offices.

General Information

The driveway will meet the following criteria:

The size of the curb cut is determined by the size of your lot frontage. If you have a lot size of 60 feet or more you may expand or cut an addition driveway that is 10 feet to 20 feet with a minimum of 10 feet between driveways or 15 feet if you choose to install a circular driveway. If you have a lot frontage of less than 60 feet than you may expand or cut an additional driveway 15 feet to 25 feet with a minimum of 20 feet in between driveways. If you have a lot less than 60 feet you shall not install a circular driveway per code.

If the applicant has a 3 car garage or needs addition parking for RV storage you may expand or cut an addition driveway up to 30 feet maximum. If the lot you choose to expand or add an additional driveway is located on a corner the City Traffic Department will have to review the application for approval before a permit shall be issued.

If you have questions pertaining to expansions or additional curb cuts, please call (915)541-4788 and ask to speak to a plans examiner.

Commercial

If the plans are not on 8 1/2 x 11 inch paper, two (2) complete plan sets and an electronic copy of all plan sets will be required containing the following information;

- IBC Code Data Sheet / Building Permit Application available at www.elpasotexas.gov
- Legal description of property, (lot, block, subdivision, tract or survey) available at www.elpasocad.org
- Complete address of property
- Site plan drawn to scale
- Cross section of driveway aprons, and sidewalks, TASS accessible ramps, available at Texas Department of Licensing and Regulation <http://www.license.state.tx.us/>

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Joyce A. Wilson

Development Services Department

Victor Q. Torres - Director

2 Civic Center Plaza – 5th Floor · El Paso, Texas 79901 · (915) 541-4622 · Fax (915) 541-4799