



# DEVELOPMENT SERVICES DEPARTMENT

**COMMERCIAL**  
Sign Demolition  
Application

Applicant Information To Be COMPLETELY Filled Out For Submission

Case# \_\_\_\_\_  
 PID # \_\_\_\_\_  
 Address: \_\_\_\_\_ Space \_\_\_\_\_  
 Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_  
 Subdivision \_\_\_\_\_  
 Sign Contractor \_\_\_\_\_ License Number \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Description of Signs to be Demolished:**

QUANTITY	TYPE	SIZE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Notice:**

This permit becomes null and void if work or construction authorized is not commenced and inspections called for and obtained within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.



**Attach Site Map or Show Sign Locations for Each Site**

**AFFIDAVIT:**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction. I also hereby certify that the information on the site plan is true and correct and that all known easements have been properly shown. I also understand that I am required by city ordinance to notify a Texas "one call" system before starting any excavation or digging work.

Permit Fee \$ \_\_\_\_\_ Signature \_\_\_\_\_

**Incomplete Applications will not be Processed**

**REQUIRED: TEXAS ONE CALL SYSTEM 1-800-844-8377 OR 1-800-DIG-TESS**

SIGN REVIEW 915-541-4936



## Sign Demolition

1. Off-premise billboard sign demolitions:
  - a. Size and location of sign to be removed,
  - b. A copy of the original permit for the sign to be removed or a copy of documentation maintained by the building official demonstrating the sign legally exists at its current location;
2. Off-premise billboard sign replacement permits for billboards removed after July 2, 2002:
  - a. Completed application with site plan and structural calculations,
  - b. Size(s), location(s) and type(s) of sign(s) removed; and
  - c. Copy of the demolition permit(s) for the sign(s) removed;
3. Issuance of building permits and revocation of permits shall be done in accordance with provisions of Title 18. (Ord. 16761 § 1 (Exh. A) (part), 2007)

Mayor  
John F. Cook

City Council

*District 1*  
Ann Morgan Lilly

*District 2*  
Susannah M. Byrd

*District 3*  
Emma Acosta

*District 4*  
Melina Castro

*District 5*  
Rachel Quintana

*District 6*  
Eddie Holguin Jr.

*District 7*  
Steve Ortega

*District 8*  
Beto O'Rourke

City Manager  
Joyce A. Wilson

### Development Services Department

Victor Q. Torres - Director