



COMMERCIAL

DEVELOPMENT SERVICES DEPARTMENT
BUILDING PERMITS & INSPECTIONS

IBC Code
Datasheet
Application

Case #

(Not to be filled out by applicant, assigned by BP & I)

3rd. PARTY
REVIEW

1. PID # (Central Appraisal Tax ID Number)
2. Address Space
3. Legal Description: Subdivision/Survey, Lot, Block
4. Architect/Contractor, Owner, Phone
5. Scope of Work: New, Addition, Remodel, T.I.
6. Zone: If SP or SC then provide Copy of Contract
7. Total Number of Structures Proposed
8. Valuation of Project: \$
9. Occupancy / Use: (Existing), (Proposed)
10. Parking Required: Spaces
11. Area Square Footage: (Remodel) S.F., NA
12. New Square Footage: (Heated Area) S.F., NA
13. Gross Square Footage: S.F. (New & Existing)
14. Construction Type: (IBC Chapter 6)
15. Occupant Load: (IBC Table 1004.1.2)
16. Inches of Egress Required: (IBC Section 1005)
17. Food Service: Health Dept. Yes NO
18. Plans Include Swimming Pool/Spa: Heath Dept. Yes NO
19. Allowable Area: (Table 503 IBC)
20. Building Height: (Table 503 IBC)
21. Flood Plain Verified: Yes NO
Preliminary Elevation Certificate Attached Yes NO
22. Required Fire Rated Walls Designated: (Chapter 7 IBC) Yes NO
23. Sprinkled Structure (Chapter 9) Yes NO
24. Fire Alarm: (Chapter 9 IBC) Yes NO
25. Distance from Building to the Nearest two Fire Hydrants: 1 2
26. Standpipe: (Chapter 9) Yes NO
27. Structural Design Verified: Yes NO
28. Grading, Drainage and Storm water permits for this property: Yes NO
If yes: GRA - SWP -

COMPLETELY Filled Out



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DOCUMENTS \ DRAWINGS INCLUDED

- | | | |
|--|-----------|----------|
| 1. Civil Drawings: | Yes _____ | NO _____ |
| 2. Architectural Drawings: | Yes _____ | NO _____ |
| 3. Plumbing Drawings: | Yes _____ | NO _____ |
| 4. Electrical Drawings: | Yes _____ | NO _____ |
| 5. Mechanical Drawings: | Yes _____ | NO _____ |
| 6. Landscape Drawings: | Yes _____ | NO _____ |
| 7. Irrigation Drawings: | Yes _____ | NO _____ |
| 8. Dark Sky Compliance: | Yes _____ | NO _____ |
| 9. Lighting Energy Code Compliance: | Yes _____ | NO _____ |
| 10. Envelope Energy Code Compliance: | Yes _____ | NO _____ |
| 11. Mechanical Energy Code Compliance: | Yes _____ | NO _____ |
| 12. Door Schedule: | Yes _____ | NO _____ |
| 13. Window Schedule: | Yes _____ | NO _____ |
| 14. Plumbing Schedule: | Yes _____ | NO _____ |
| 15. Asbestos Report: | Yes _____ | NO _____ |
| 16. Storm Water Pollution Prevention Plan: | Yes _____ | NO _____ |

TAS COMPLIANCE

- | | | |
|------------------------------------|-----------|----------|
| 1. Doors / Hardware | Yes _____ | NO _____ |
| 2. Access Route (Public) | Yes _____ | NO _____ |
| 3. Space Requirements | Yes _____ | NO _____ |
| 4. Bathrooms | Yes _____ | NO _____ |
| 5. Parking / Van Accessible | Yes _____ | NO _____ |
| 6. Counters | Yes _____ | NO _____ |
| 7. EAB Registration Number # _____ | | |

COMPLETELY Filled Out

CPR / PBA PLAN REVIEW: I am requesting an expedited plan review: I understand additional fees will apply.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

Notice: A. This permit becomes null and void if work or construction authorized is not commenced and inspections called for and obtained within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

B. Separate Permits are required for electrical , mechanical and / or plumbing.

AFFIDAVIT:

I hereby certify that I have read and examined this application and know the same to be true and correct. All Provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction. I also hereby certify that the information on the site plan is true and correct and that all known easements have been properly shown. I also understand that I am required by city ordinance to notify a Texas "one call" system before starting any excavation or digging work.

SIGNATURE OR OWNER (IF OWNER IS CONTRACTOR)

DATE

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE



Commercial 3rd Party Building

Two (2) complete plan sets and an electronic copy of all plan sets will be required. Applicant will need the following information:

Two (2) hardcopy plan sets and an electronic copy will be required along with a 3rd Party IBC Code Data Sheet / Building Permit Application available at www.elpasotexas.gov. The plans sets will contain at the minimum all necessary information to review for Zoning, Land Development, Landscape and Fire Code compliance. Additional plan sets containing information on other building systems may be required if the submitting 3rd Party Company employees do not possess the required ICC certification

Zoning:

- Site plan drawn to scale
- Property address
- Legal description
- Parking calculations with typical parking space details to include all accessible spaces and signage details
- Set-backs
- Property lines
- Public or private easements & right of ways. Width & location of utility easements
- Location of all existing & proposed structures to include buildings, fences & walls.
- All driveways entrances to property with widths & locations
- Deceleration lanes, median cuts & utility cuts

Land Development:

- Title Sheet
- Grading Plan
- Drainage Plan
- Drainage Computation Tables
- Street Plan and Profile
- Storm Sewer Plan and Profile
- Detail Sheet
- Construction Phasing Plan
- All other requirements as documented in Municipal, Code Title 19, of the Subdivision Ordinance
 - It is suggested that you coordinate with other entities (TXDOT, PSB, etc.) if project is abutting other Authorities Having Jurisdiction (AHJ).

Mayor
John F. Cook

City Council

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Eddie Holguin Jr.

District 7
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Beto O'Rourke

City Manager
Joyce A. Wilson



Storm Water Management:

- Construction site is less than one (1) acre:
 - No permit required
- Construction site is one (1) to five (5) acres:
 - Automatically authorized if site qualifies based on time frame in appendix A of general permit.
 - If site does not qualify, but will qualify for exclusion based on calculated R factor <5, obtain permit waiver form.
 - If site does not qualify for either, Storm Water Pollution Prevention Plan (SW3P) is required.
- Construction site is five (5) or more acres:
 - Storm Water Pollution Prevention Plan (SW3P)
 - Storm Drain Pollution Control Plan (SDPCP) application form with fee
 - Copy of Notice of Intent (NOI) & payment of fee to the State of Texas

Landscape:

- Separate detailed Landscape and Irrigation Plans, suggest 1:20'0" scale
- Submit sealed Detailed Site Development Plan (when applicable)
- Complete Legend
- Submit Formula for project, include all calculations for parkway and interior area, parking spaces and quantity of plant material required and proposed
- TxDot Design Section Approval required, if using TxDot ROW
- Identify Signs, Light Standards and Traffic Control Devices (including traffic signs)
- Seal all plans as required by state law
- Show any Special Contract, Special Permit or Detailed Site Development Plan requirements
- Define all areas when in a Planned Mountain Development Zone

Fire Protection:

- Indicate Fire Apparatus access to all structures per IFC 503.1.1
- Location of fire hydrants necessary to comply with IFC 508.5.1 Amended
- Locations of Fire Department Connections (FDC) for all fire protection features
- Locations of Fire Extinguishers
- Show compliance for any hazardous materials or processes

Professional seals are required for the following projects:

1. New construction, additions, expansions, or change in occupancy to:
 - All Group A, E, and I occupancies (any square footage)
 - Buildings & structures three or more stories

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Development Services Department

Victor Q. Torres - Director

2 Civic Center Plaza – 5th Floor · El Paso, Texas 79901 · (915) 541-4622 · Fax (915) 541-4799

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S

- Buildings & structures 5000 S.F. or more
- 2. Alterations, repair, or rehabilitation of:
 - All group A, E, & I occupancies more than 1000 S.F. or working affecting structural or fire-resistive elements, or fire exits.
 - All other occupancies affecting structural over 5000 S.F.

The design professional shall be registered under the laws of the state of Texas. The registered Engineer shall be appropriately qualified by education, training, and experience in the specific engineering work involved.

EXCEPTION: Group R-3 buildings regardless of size do not require an Architect or Engineer.

Electrical work on residential premises over 2500 S.F. and all non-residential premises shall be accompanied by drawings signed by a master electrician, unless they bear the signature and seal of an electrical Engineer.



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