

CITY OF EL PASO, TEXAS

FULL COST ALLOCATION PLAN

Based on Budget Expenditures
For the Fiscal Year Ending August 31, 2022



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Table of Contents

- Section 1 - Introduction
- Section 2 - Organization Chart
- Section 3 - Reading a Cost Allocation Plan
- Section 4 - Central Services Cost Allocation Plan Detail

Section 1

Introduction

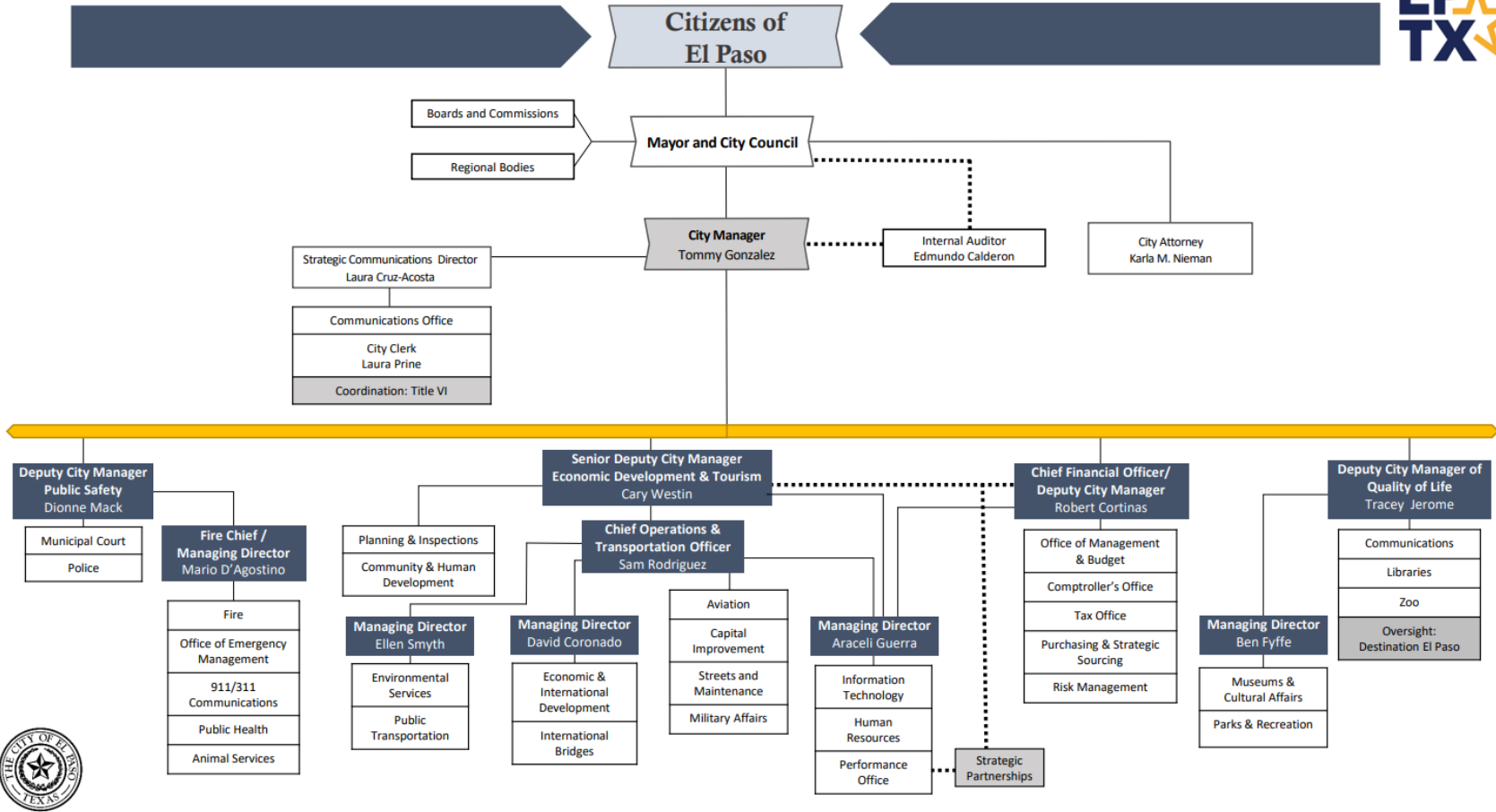
Introduction

The enclosed Full Cost Allocation Plan identifies the costs of indirect services provided by central service departments of the City of El Paso, Texas (City) based on budget expenditures for Fiscal Year 2022. MGT Consulting Group (MGT) prepared these documents at the request of the City.

The Full Cost Allocation Plan is used by the City to claim indirect costs as charges against non-general fund operations of the City, excluding federal grant awards. The Cost Allocation Plan is kept on file by the City for review by interested parties.

City personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the Cost Allocation Plan utilizing a double step-down methodology.

Section 2
Organization Chart



Section 3

Reading a Cost Allocation Plan

Reading the Cost Allocation Plan

Overview

The Full Cost Allocation Plan is a document that distributes, or allocates, City indirect costs. Indirect costs are those costs incurred by City divisions and departments that benefit other City divisions and departments. Examples of City indirect costs are accounting, purchasing, human resources and information technology.

The primary purpose for preparing the Cost Allocation Plan is to (1) identify the appropriate division and department indirect costs and (2) calculate corresponding indirect cost rates if needed.

The significant steps involved in preparing the Cost Allocation Plan include the following:

- Identify the City divisions and departments that provide support to other City divisions and departments. These divisions and departments are referred to as central service or allocating departments.
- Identify the City divisions and departments that receive support from other City divisions and departments. These departments are referred to as grantee or receiving departments.

- Accumulate the allowable actual expenditures of the City divisions and departments that provide support to other City divisions and departments.
- Distribute, or allocate, the allowable expenditures of the City divisions and departments that provide support to other City divisions and departments based on available, meaningful, measurable and auditable allocation statistics that match the service provided to the service received.

Process

A double-step down allocation methodology is used to allocate the allowable costs of the central service divisions and departments. This methodology recognizes the cross support provided between central service divisions and departments. For example, the office of the comptroller supports the information technology department by managing capital assets, paying vouchers and preparing financial reports. However, the information technology department also supports comptroller's office, by providing software and hardware support and by maintaining and administering various applications and systems.

The double-step down methodology requires an initial sequencing of allocating divisions and departments. In the first step of the double-step methodology, allowable costs from central service divisions and departments are allocated in the sequence selected to all City divisions, departments and funds; including to other central service divisions and departments. The second step in the double-step down methodology is made to fully account for the cross

support provided between central service divisions and departments. Central service divisions and departments are closed after the second step in the double-step down allocation methodology.

Sections

Table of Contents

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating, divisions and departments. Each central service division and department is broken down into functions. Functions are the specific services provided by a particular division and department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every City allocating division and department to every City receiving division and department. Allocating divisions and departments are listed down the left column and receiving divisions, departments and funds are listed across the top of each page.

Detail Schedules

The remaining pages of the Cost Allocation Plan are the detail schedules for every central service division and department. The detail schedules for each central service division and department are structured in the following format.

Narrative - Lists the division and department name, provides a brief description of the activities performed, along with identifying the functions and the corresponding allocation base.

Departmental Costs (A) – Lists the actual expenditures for that division and department.

Incoming Costs (B) – Represents the support costs coming into the division and department from other allocating divisions and departments.

Total Allocated (C) - The total amount allocated for that division and department. This amount is found at the end of the Incoming Costs schedule.

Function Allocations - The distribution, or allocation, of the Total Allocated costs by function.

Allocation Summary – Shows the summary of allocated costs by function.

Section 4
Central Services Cost Allocation Plan Detail

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Table of Contents

Schedule Description	Allocation Basis Units	Allocation Basis Source	Page #
Table of Contents			1
Summary Schedule			5
BUILDING DEPRECIATION			8
1 Department Costs			9
1 Incoming Costs			10
1 City Hall (City 1)	FTE's per department occupying City 1		11
1 Mulligan Building (City 2)	FTE's per department occupying City 2		12
1 Texas Building & One Stop Shop (City 3&4)	Occupied square footage per department		13
1 Municipal Service Center	Occupied square footage per department		14
1 Allocation Summary			15
EQUIPMENT DEPRECIATION			16
2 Department Costs			17
2 Incoming Costs			18
2 Depreciation	Depreciation of GF equipment per department		19
2 Allocation Summary			20
FACILITIES MAINT 532-31040			21
3 Department Costs			22
3 Incoming Costs			26
3 Facilities Maintenance	Number of labor hours per department		28
3 Janitorial Services	Annual janitorial costs per department		29
3 City Hall	FTE's per department occupying City 1		30
3 Mulligan Building	FTE's per department occupying City 2		31
3 Texas Building & One Stop Shop	Occupied square footage per department		32
3 Muni Svcs Center	Occupied square footage per department		33
3 El Paso Regional Communication Center	Calls for service per department		34
3 MSC Security	Occupied square footage per department, excl. ESD		35
3 Allocation Summary			36
PARKS BLDG MAINT 532-31130			37
4 Department Costs			38
4 Incoming Costs			39
4 Single Occupant	Utility cost per department		40
4 City 1	FTE's per department occupying City 1		41
4 City 2	FTE's per department occupying City 2		42
4 City 3 & 4	Occupied square footage per department		43
4 MSC	Occupied square footage per department		44
4 Allocation Summary			45

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

MAYOR AND COUNCIL 101		46
5 Department Costs		47
5 Incoming Costs		48
5 Office of the Mayor	Number of FTE's per department, excl. MPO	50
5 City Council	Operating expenditures per department, excl. MPO	52
5 Allocation Summary		54
CITY ATTORNEY 103		56
6 Department Costs		57
6 Incoming Costs		58
6 Legal Services	Number of legal hours recorded per department	60
6 Outside Counsel	Cost of outside counsel by department	61
6 Litigation & Prosecution	**Not Allocated**	
6 Allocation Summary		62
OMB 115-12000		63
8 Department Costs		64
8 Incoming Costs		65
8 Budget	Operating expenditures per department, excl. MPO	67
8 Allocation Summary		69
CITY MANAGER 115-12010		71
9 Department Costs		72
9 Incoming Costs		73
9 Citywide Admin	Number of FTE's per department, excl. MPO	75
9 Allocation Summary		77
PUBLIC INFO OFFICE 115-12020		78
10 Department Costs		79
10 Incoming Costs		80
10 Public Information	Number of FTE's per department, excl. MPO	82
10 Allocation Summary		84
INTERNAL AUDIT 115-12030		85
11 Department Costs		86
11 Incoming Costs		87
11 Audit	Audit hours per department, excl. ESD & Sun Metro	89
11 Allocation Summary		90
PERFORMANCE OFFICE 115-12050		91
12 Department Costs		92
12 Incoming Costs		93
12 Performance	Number of FTE's per department, excl. MPO	95
12 Allocation Summary		97
CITY CLERK 117		98
13 Department Costs		99

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

13 Incoming Costs		100
13 Clerk	Number of FTE's per department, excl. MPO	102
13 Open Records Requests	Operating expenditures per department, excl. MPO	104
13 Support Services	Staffing cost per department	106
13 Allocation Summary		107
HUMAN RESOURCES 209		109
15 Department Costs		110
15 Incoming Costs		111
15 HR Services	Number of FTE's per department, excl. MPO	113
15 Self Insurance Fund	Number of FTE's per department, excl. MPO	115
15 Allocation Summary		117
OFFICE OF COMPTROLLER 210		118
16 Department Costs		119
16 Incoming Costs		120
16 Financial Reporting	Actual operating expenditures by department	122
16 Grant Accounting	Grant expenditures per department	124
16 Treasury Management	Pooled cash & investments per department	125
16 Annual Audit	Operating expenditures per department, excl. Tax, Airport, Sun Metro, ESD, & Int'l Bridges	127
16 Asset Management	Equipment depreciation per department	129
16 City Auctions	**Not Allocated**	
16 Quick Copy Center	**Not Allocated**	
16 Allocation Summary		130
PURCHASING 215		132
17 Department Costs		133
17 Incoming Costs		134
17 Administration	Number of purchase order issued per department	136
17 Supply Chain Management	Total PO's, excl. Airport, ESD, Fleet, Streets, & Sun Metro	138
17 Allocation Summary		139
INFORMATION TECHNOLOGY 239		140
20 Department Costs		141
20 Incoming Costs		143
20 IT Services	Number of IT tickets per department	147
20 Records Management	Number of boxes and map cases stored per department	149
20 Strategic Innovation	Number of strategic projects per department	150
20 GIS	Number of maps produced per department	151
20 City-wide PC's	Number of FTE's per department, excl. MPO	152
20 City-wide IT Contracts	IT contract value per department, Citywide on FTE's	154
20 Postage	Number of pieces of mail by department, excl. Airport & Sun Metro	156
20 Mail Room	Number of FTE's per department, excl. MPO	157
20 Wireless Communication	Wireless phone charges per department	159
20 Phone & Internet - Fire	Direct allocation - Fire	160
20 Phone & Internet - Citywide	Number of phones per department	161
20 Public Safety	Direct Allocation to Police	162

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

20 Allocation Summary		163
SAM ADMIN SUPPORT 532-32060		167
35 Department Costs		168
35 Incoming Costs		169
35 GF Support	Number of FTE's supported per division, excl. Fleet	171
35 Allocation Summary		172
NON-DEPARTMENTAL 999		173
45 Department Costs		174
45 Incoming Costs		176
45 General Expenses	General Fund operating expenditures per department	178
45 Retirees Health Insurance	Number of GF FTE's per department	179
45 Property Insurance	Insured property premium for General Fund departments	180
45 Civilian Employee Costs	Number of Civilian FTE's per department	181
45 General Liability Insurance	Number of GF FTE's per department	183
45 Auto Liability	Vehicle count per department who does not pay directly	184
45 PEG	**Not Allocated**	
45 General Government	**Not Allocated**	
45 Allocation Summary		185

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Summary Schedule

Department	MUNICIPAL COURT 111	TAX 206	ANIMAL SERVICES 225	CAPITAL IMPROVEM ENT 235	PLANNING & INSPECTIO NS 280	POLICE 321	FIRE 322	ENVIRONME NTAL SERVICES 334	PUBLIC HEALTH 341	PARKS & RECREATIO N 451
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$245,048	\$51,428	\$76	\$0	\$13	\$0	\$274,512
2 EQUIPMENT DEPRECIATION	2,052	0	0	0	0	147,519	543,717	0	8,341	545,012
3 FACILITIES MAINT 532-31040	296,191	50,694	179,189	119,576	21,763	1,172,406	1,259,521	303,994	416,528	2,150,480
4 PARKS BLDG MAINT 532-31130	0	0	13,959	64,206	8,078	620,520	754,951	33,818	7,278	2,727,286
5 MAYOR AND COUNCIL 101	24,824	7,853	37,414	26,965	34,443	611,656	465,313	136,373	77,088	142,330
6 CITY ATTORNEY 103	0	11,097	77,025	62,405	223,002	425,299	102,899	56,431	17,729	47,387
8 OMB 115-12000	9,369	3,193	14,028	10,873	12,390	266,962	187,299	56,949	25,896	52,964
9 CITY MANAGER 115-12010	14,337	3,830	21,897	13,432	21,773	241,998	232,769	61,883	54,386	84,536
10 PUBLIC INFO OFFICE 115-12020	7,340	1,961	11,210	6,877	11,147	123,892	119,167	31,681	27,843	43,279
11 INTERNAL AUDIT 115-12030	0	65,150	0	0	0	128	4,309	1,109	0	52,606
12 PERFORMANCE OFFICE 115-12050	9,338	2,495	14,262	8,749	14,181	157,623	151,612	40,307	35,423	55,062
13 CITY CLERK 117	1,580	461	2,397	1,597	94,343	53,795	27,616	7,742	23,860	9,187
15 HUMAN RESOURCES 209	61,209	16,351	93,482	57,344	92,953	1,033,149	993,748	264,194	232,185	360,906
16 OFFICE OF COMPTROLLER 210	13,781	8,195	20,429	99,659	16,287	471,990	403,774	134,423	154,627	67,380
17 PURCHASING 215	82,816	9,110	47,205	4,141	9,524	65,425	106,832	43,988	372,671	246,377
20 INFORMATION TECHNOLOGY 239	470,918	117,834	486,525	892,848	555,483	5,040,056	3,529,266	1,089,015	1,375,372	915,732
35 SAM ADMIN SUPPORT 532-32060	0	0	0	0	0	0	0	0	0	0
45 NON-DEPARTMENTAL 999	108,069	2,356	47,557	126,564	184,005	1,633,522	1,363,821	41,040	105,499	768,071
Total Current Allocations	\$1,101,824	\$300,578	\$1,066,578	\$1,740,284	\$1,350,800	\$12,066,016	\$10,246,616	\$2,302,961	\$2,934,726	\$8,543,106

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Summary Schedule

Department	ZOO 452	LIBRARY 453	MUSUEM & CULT AFFAIRS 454	DESTINATIO N EL PASO 457	COMM & HUMAN DEV 471	ECONOMIC DEVELOPM ENT 480	ENGR TRAFFIC-ST 532-32020	PAVEMENT MGMT 532- 32040	STREET MAINTENAN CE 532- 32120	FLEET 532- 37020
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$0	\$299,997	\$0	\$0	\$0	\$417	\$625
2 EQUIPMENT DEPRECIATION	0	2,705	0	0	0	0	48,227	34,596	37,422	0
3 FACILITIES MAINT 532-31040	20,506	670,098	314,279	0	126,952	6,000	0	0	254,159	412,872
4 PARKS BLDG MAINT 532-31130	610,280	587,338	289,085	0	105,296	0	0	0	66,388	73,399
5 MAYOR AND COUNCIL 101	33,281	40,252	16,695	44,673	10,824	70,760	27,947	15,872	82,727	55,712
6 CITY ATTORNEY 103	5,547	22,693	74,611	17,936	127,914	443,785	0	0	78,089	0
8 OMB 115-12000	12,040	14,120	6,709	25,233	3,689	39,160	11,668	8,262	35,932	26,914
9 CITY MANAGER 115-12010	20,829	26,554	8,387	0	7,474	2,488	12,689	2,166	33,270	14,035
10 PUBLIC INFO OFFICE 115-12020	10,663	13,595	4,294	0	3,826	1,274	6,496	1,109	17,033	7,186
11 INTERNAL AUDIT 115-12030	2,005	0	191,055	0	0	8,064	0	0	0	0
12 PERFORMANCE OFFICE 115-12050	13,567	17,296	5,463	0	4,868	1,621	8,265	1,411	21,670	9,142
13 CITY CLERK 117	2,207	2,745	993	1,412	757	2,375	1,587	622	4,460	2,540
15 HUMAN RESOURCES 209	88,923	113,367	35,807	0	31,909	10,623	54,173	9,249	142,040	59,921
16 OFFICE OF COMPTRROLLER 210	15,492	14,691	36,555	21,816	213,614	37,097	13,813	13,420	26,855	59,505
17 PURCHASING 215	164,804	144,514	129,193	414	45,963	26,087	7,517	2,598	11,507	18,467
20 INFORMATION TECHNOLOGY 239	306,182	593,580	323,233	1,534	271,133	120,569	89,422	27,021	290,863	97,389
35 SAM ADMIN SUPPORT 532-32060	0	0	0	0	0	0	613,560	104,754	1,608,724	0
45 NON-DEPARTMENTAL 999	181,383	244,383	46,053	12,796	20,910	17,041	94,308	11,572	127,549	12,092
Total Current Allocations	\$1,487,710	\$2,507,930	\$1,482,412	\$125,814	\$1,275,126	\$786,942	\$989,673	\$232,653	\$2,839,105	\$849,800

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Summary Schedule

Department	SUN METRO 560	AVIATION 562	INTERNATIO NAL BRIDGES 564	METROPOLI TAN PLANNIG ORG 568	EMPLOYEE S PENSION 600	CRRMA 700	DOWNTOW N DEV CORP 710	OTHER	2nd Allocation Orphans	Total
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$872,116
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	0	1,369,591
3 FACILITIES MAINT 532-31040	0	87	5,696	0	0	0	0	327,306	0	8,108,298
4 PARKS BLDG MAINT 532-31130	0	0	0	0	0	0	0	4,715,414	0	10,677,296
5 MAYOR AND COUNCIL 101	203,310	114,385	27,081	0	0	0	0	0	0	2,307,779
6 CITY ATTORNEY 103	78,030	420,160	27,434	0	0	0	0	220,021	0	2,539,493
8 OMB 115-12000	82,577	50,028	11,777	0	0	0	0	0	0	968,029
9 CITY MANAGER 115-12010	99,424	44,937	10,845	0	0	0	0	0	0	1,033,942
10 PUBLIC INFO OFFICE 115-12020	50,901	23,006	5,552	0	0	0	0	0	0	529,331
11 INTERNAL AUDIT 115-12030	36,479	256	0	0	0	0	0	0	0	361,161
12 PERFORMANCE OFFICE 115-12050	64,759	29,269	7,064	0	0	0	0	0	0	673,447
13 CITY CLERK 117	25,667	6,108	1,457	0	0	0	0	0	0	275,506
15 HUMAN RESOURCES 209	424,467	191,846	46,298	0	0	0	0	0	0	4,414,146
16 OFFICE OF COMPTROLLER 210	461,284	173,993	16,793	21,481	144,929	34,334	36	270,911	0	2,967,164
17 PURCHASING 215	36,657	51,598	99,379	0	0	0	0	0	0	1,726,786
20 INFORMATION TECHNOLOGY 239	1,019,013	634,900	203,591	37,518	83,694	3,731	0	56,804	0	18,633,225
35 SAM ADMIN SUPPORT 532-32060	0	0	0	0	0	0	0	0	0	2,327,038
45 NON-DEPARTMENTAL 999	59,895	20,131	4,858	832	0	0	0	153,162	0	5,387,465
Total Current Allocations	\$2,642,462	\$1,760,701	\$467,825	\$59,831	\$228,624	\$38,064	\$36	\$5,743,618	\$0	\$65,171,815

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

BUILDING DEPRECIATION EXPENSE
Nature and Extent of Services

Building depreciation is computed for original acquisition and subsequent improvements of City-owned buildings. The following buildings are allocated as follows:

CITY HALL (CITY 1) - Costs have been allocated to occupants based on the number of FTE's per department.

MULLIGAN BUILDING (CITY 2) – Costs have been allocated to occupants based on the number of FTE's per department.

TEXAS BUILDING & ONE STOP SHOP (CITY 3&4) – Costs have been allocated based on the amount of occupied square footage per department.

MUNICIPAL SERVICE CENTER – Costs have been allocated based on the amount of occupied square footage per department.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:1 BUILDING DEPRECIATION

Description		Amount	General Admin	City Hall (City 1)	Mulligan Building (City 2)	Texas Building & One Stop	Municipal Service Center
Personnel Costs							
Salaries	S	0	0	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost							
Depreciation	P	1,441,213	0	268,480	545,317	625,709	1,707
Subtotal - Services & Supplies		1,441,213	0	268,480	545,317	625,709	1,707
Department Cost Total		1,441,213	0	268,480	545,317	625,709	1,707
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		1,441,213	0	268,480	545,317	625,709	1,707
General Admin Distribution			0	0	0	0	0
Grand Total		\$1,441,213		\$268,480	\$545,317	\$625,709	\$1,707

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:1 BUILDING DEPRECIATION

No Indirect Costs

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**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City Hall (City 1) Allocations

Dept:1 BUILDING DEPRECIATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	22.98	12.80%	\$34,369	\$0	\$34,369	\$0	\$34,369
6 CITY ATTORNEY 103	38.50	21.45%	57,593	0	57,593	0	57,593
8 OMB 115-12000	10.00	5.57%	14,959	0	14,959	0	14,959
9 CITY MANAGER 115-12010	6.00	3.34%	8,976	0	8,976	0	8,976
10 PUBLIC INFO OFFICE 115-12020	6.00	3.34%	8,976	0	8,976	0	8,976
12 PERFORMANCE OFFICE 115-12050	6.00	3.34%	8,976	0	8,976	0	8,976
13 CITY CLERK 117	7.00	3.90%	10,471	0	10,471	0	10,471
15 HUMAN RESOURCES 209	42.00	23.40%	62,829	0	62,829	0	62,829
16 OFFICE OF COMPTROLLER 210	21.00	11.70%	31,414	0	31,414	0	31,414
17 PURCHASING 215	20.00	11.14%	29,918	0	29,918	0	29,918
Subtotal	179.48	100.00%	268,480	0	268,480	0	268,480
Direct Bills					0		0
Total					\$268,480		\$268,480

Basis Units: FTE's per department occupying City 1
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Mulligan Building (City 2) Allocations

Dept:1 BUILDING DEPRECIATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 INTERNAL AUDIT 115-12030	7	4.43%	\$24,160	\$0	\$24,160	\$0	\$24,160
15 HUMAN RESOURCES 209	4	2.53%	13,805	0	13,805	0	13,805
16 OFFICE OF COMPTROLLER 210	12	7.59%	41,416	0	41,416	0	41,416
19 CAPITAL IMPROVEMENT 235	71	44.94%	245,048	0	245,048	0	245,048
20 INFORMATION TECHNOLOGY 239	64	40.51%	220,888	0	220,888	0	220,888
Subtotal	158	100.00%	545,317	0	545,317	0	545,317
Direct Bills					0		0
Total					\$545,317		\$545,317

Basis Units: FTE's per department occupying City 2
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Texas Building & One Stop Shop (City 3&4) Allocations

Dept:1 BUILDING DEPRECIATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
21 PLANNING & INSPECTIONS 280	6,600	8.22%	\$51,428	\$0	\$51,428	\$0	\$51,428
26 PARKS & RECREATION 451	35,200	43.84%	274,283	0	274,283	0	274,283
31 COMM & HUMAN DEV 471	38,500	47.95%	299,997	0	299,997	0	299,997
Subtotal	80,300	100.00%	625,709	0	625,709	0	625,709
Direct Bills					0		0
Total					\$625,709		\$625,709

Basis Units: Occupied square footage per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Municipal Service Center Allocations

Dept:1 BUILDING DEPRECIATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	17,141	16.27%	\$278	\$0	\$278	\$0	\$278
22 POLICE 321	4,700	4.46%	76	0	76	0	76
24 ENVIRONMENTAL SERVICES 334	829	0.79%	13	0	13	0	13
26 PARKS & RECREATION 451	14,101	13.39%	229	0	229	0	229
35 SAM ADMIN SUPPORT 532-32060	4,285	4.07%	69	0	69	0	69
36 STREET MAINTENANCE 532-32120	25,712	24.41%	417	0	417	0	417
37 FLEET 532-37020	38,568	36.61%	625	0	625	0	625
Subtotal	105,336	100.00%	1,707	0	1,707	0	1,707
Direct Bills					0		0
Total					\$1,707		\$1,707

Basis Units: Occupied square footage per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:1 BUILDING DEPRECIATION

Department	City Hall (City 1)	Mulligan Building (City 2)	Texas Building & One Stop	Municipal Service Center	Total
3 FACILITIES MAINT 532-31040	\$0	\$0	\$0	\$278	\$278
5 MAYOR AND COUNCIL 101	34,369	0	0	0	34,369
6 CITY ATTORNEY 103	57,593	0	0	0	57,593
8 OMB 115-12000	14,959	0	0	0	14,959
9 CITY MANAGER 115-12010	8,976	0	0	0	8,976
10 PUBLIC INFO OFFICE 115-12020	8,976	0	0	0	8,976
11 INTERNAL AUDIT 115-12030	0	24,160	0	0	24,160
12 PERFORMANCE OFFICE 115-12050	8,976	0	0	0	8,976
13 CITY CLERK 117	10,471	0	0	0	10,471
15 HUMAN RESOURCES 209	62,829	13,805	0	0	76,634
16 OFFICE OF COMPTROLLER 210	31,414	41,416	0	0	72,831
17 PURCHASING 215	29,918	0	0	0	29,918
19 CAPITAL IMPROVEMENT 235	0	245,048	0	0	245,048
20 INFORMATION TECHNOLOGY 239	0	220,888	0	0	220,888
21 PLANNING & INSPECTIONS 280	0	0	51,428	0	51,428
22 POLICE 321	0	0	0	76	76
24 ENVIRONMENTAL SERVICES 334	0	0	0	13	13
26 PARKS & RECREATION 451	0	0	274,283	229	274,512
31 COMM & HUMAN DEV 471	0	0	299,997	0	299,997
35 SAM ADMIN SUPPORT 532-32060	0	0	0	69	69
36 STREET MAINTENANCE 532-32120	0	0	0	417	417
37 FLEET 532-37020	0	0	0	625	625
Total	\$268,480	\$545,317	\$625,709	\$1,707	\$1,441,213

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

EQUIPMENT DEPRECIATION EXPENSE
Nature and Extent of Services

Equipment depreciation for General Fund departments is allocated based on the current depreciation expense of IT equipment, furniture, fixtures, and equipment, heavy equipment, and vehicles.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:2 EQUIPMENT DEPRECIATION

Description		Amount	General Admin	Depreciation
<hr/>				
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Personnel Costs		<hr/> 0	<hr/> 0	<hr/> 0
Services & Supplies Cost				
Depreciation	P	3,182,878	0	3,182,878
Subtotal - Services & Supplies		<hr/> 3,182,878	<hr/> 0	<hr/> 3,182,878
Department Cost Total		3,182,878	0	3,182,878
Adjustments to Cost				
Subtotal - Adjustments		<hr/> 0	<hr/> 0	<hr/> 0
Total Costs After Adjustments		3,182,878	0	3,182,878
General Admin Distribution			0	0
Grand Total		<hr/> <hr/> \$3,182,878	<hr/> <hr/> 0	<hr/> <hr/> \$3,182,878

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:2 EQUIPMENT DEPRECIATION

No Indirect Costs

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**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Depreciation Allocations

Dept:2 EQUIPMENT DEPRECIATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	40,490	1.27%	\$40,490	\$0	\$40,490	\$0	\$40,490
7 MUNICIPAL COURT 111	2,052	0.06%	2,052	0	2,052	0	2,052
20 INFORMATION TECHNOLOGY 239	1,704,741	53.56%	1,704,741	0	1,704,741	0	1,704,741
22 POLICE 321	147,519	4.63%	147,519	0	147,519	0	147,519
23 FIRE 322	543,717	17.08%	543,717	0	543,717	0	543,717
25 PUBLIC HEALTH 341	8,341	0.26%	8,341	0	8,341	0	8,341
26 PARKS & RECREATION 451	545,012	17.12%	545,012	0	545,012	0	545,012
28 LIBRARY 453	2,705	0.08%	2,705	0	2,705	0	2,705
33 ENGR TRAFFIC-ST 532-32020	48,227	1.52%	48,227	0	48,227	0	48,227
34 PAVEMENT MGMT 532-32040	34,596	1.09%	34,596	0	34,596	0	34,596
35 SAM ADMIN SUPPORT 532-32060	4,800	0.15%	4,800	0	4,800	0	4,800
36 STREET MAINTENANCE 532-32120	37,422	1.18%	37,422	0	37,422	0	37,422
45 NON-DEPARTMENTAL 999	63,256	1.99%	63,256	0	63,256	0	63,256
Subtotal	3,182,878	100.00%	3,182,878	0	3,182,878	0	3,182,878
Direct Bills					0		0
Total					\$3,182,878		\$3,182,878

Basis Units: Depreciation of GF equipment per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:2 EQUIPMENT DEPRECIATION

Department	Depreciation	Total
3 FACILITIES MAINT 532-31040	\$40,490	\$40,490
7 MUNICIPAL COURT 111	2,052	2,052
20 INFORMATION TECHNOLOGY 239	1,704,741	1,704,741
22 POLICE 321	147,519	147,519
23 FIRE 322	543,717	543,717
25 PUBLIC HEALTH 341	8,341	8,341
26 PARKS & RECREATION 451	545,012	545,012
28 LIBRARY 453	2,705	2,705
33 ENGR TRAFFIC-ST 532-32020	48,227	48,227
34 PAVEMENT MGMT 532-32040	34,596	34,596
35 SAM ADMIN SUPPORT 532-32060	4,800	4,800
36 STREET MAINTENANCE 532-32120	37,422	37,422
45 NON-DEPARTMENTAL 999	63,256	63,256
Total	\$3,182,878	\$3,182,878

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

FACILITIES MAINTENANCE 532-31040

Nature and Extent of Services

The Facilities Maintenance Division maintains the City's buildings. In addition to providing a preventive maintenance program, the division responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include moving services, painting, and general repairs. The administrative staff prepares the specifications required to purchase all facilities maintenance materials and supplies. The division is also responsible for obtaining contracts for the City's security and cleaning services. Costs have been functionalized as follows:

FACILITIES MAINTENANCE - Costs identified to this function are representative of staffing and operation expenditures to provide facilities maintenance services to the City. These costs are allocated based on the number of maintenance labor hours per department.

JANITORIAL SERVICES - Costs identified to this function are representative of the contractual expenditures for janitorial services for the various city buildings. These costs are allocated based on the annual janitorial costs per department.

CITY HALL - Costs identified to this function are representative of the maintenance services, security services, parking lot leases, land leases, and janitorial services costs for the City1/City Hall building. These costs are allocated to occupants based on the number of FTE's per department.

MULLIGAN BUILDING - Costs identified to this function are representative of the maintenance services, security services, parking lot leases, and janitorial services costs for the City 2/Mulligan/Luther building. These costs are allocated to occupants based on the number of FTE's per department.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

FACILITIES MAINTENANCE 532-31040

Nature and Extent of Services (Continued)

TEXAS BUILDING & ONE STOP SHOP - Costs identified to this function are representative of the maintenance services, security services, parking lot leases, and janitorial services costs for the City 3 & 4/Texas and One Stop Shop buildings. These costs are allocated based upon the square footage per occupying department.

MUNICIPAL SERVICE CENTER - Costs identified to this function are representative of the maintenance services and janitorial services costs for the Municipal Service Center. These costs are allocated based upon the square footage per occupying department.

EL PASO REGIONAL COMMUNICATION CENTER - Costs identified to this function are representative of the costs of security provided at the El Paso Regional Communication Center. These costs have been allocated between the Fire, Police, and Airport Departments based upon the number of emergency service calls per department.

MSC SECURITY - Costs identified to this function are allocated based upon the square footage per occupying department, excluding the Environmental Services Department who pays directly.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:3 FACILITIES MAINT 532-31040

Description		Amount	General Admin	Facilities Maintenance	Janitorial Services	City Hall	Mulligan Building	Texas Building & One Stop	Muni Svcs Center	El Paso Regional Communicati
Personnel Costs										
Salaries	S1	2,498,712	0	2,326,404	0	59,847	40,192	31,118	41,151	0
<i>Salary % Split</i>			<i>.00%</i>	<i>93.10%</i>	<i>.00%</i>	<i>2.40%</i>	<i>1.61%</i>	<i>1.25%</i>	<i>1.65%</i>	<i>.00%</i>
Benefits	S	912,115	0	849,217	0	21,846	14,672	11,359	15,021	0
Subtotal - Personnel Costs		3,410,827	0	3,175,621	0	81,693	54,864	42,477	56,172	0
Services & Supplies Cost										
Maint Svcs Contract - Janitorial	P	967,978	0	0	634,538	81,343	64,402	79,001	108,694	0
Security Contracts	P	326,546	0	0	0	86,283	58,007	58,007	0	92,038
Pest Control Contracts	S	40,000	0	37,242	0	958	643	498	659	0
Bldgs Facilities Maint Contract	S	909,499	0	846,781	0	21,783	14,629	11,327	14,978	0
Interfund Services	S	94,280	0	87,779	0	2,258	1,517	1,174	1,553	0
Office Equip-Leases	S	2,360	0	2,197	0	57	38	29	39	0
Parking Lots-Leases	P	78,008	0	0	0	24,087	21,076	32,845	0	0
Land-Leases	P	74,116	0	0	0	74,116	0	0	0	0
Materials & Supplies	S	407,712	0	379,597	0	9,765	6,558	5,078	6,715	0
Maintenance & Repairs	S	1,705,150	0	1,587,565	0	40,840	27,428	21,235	28,082	0
Electricity	D	368,000	0	0	0	0	0	0	0	0
Water	D	72,150	0	0	0	0	0	0	0	0
Environmental Fee Fund Expenses	D	197,144	0	0	0	0	0	0	0	0
Capital Outlay	D	60,000	0	0	0	0	0	0	0	0
Reimbursed Expenditures	D	(368,000)	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		4,934,943	0	2,941,161	634,538	341,489	194,298	209,195	160,719	92,038
Department Cost Total		8,345,770	0	6,116,782	634,538	423,182	249,162	251,672	216,891	92,038
Adjustments to Cost										
Electricity	D	(368,000)	0	0	0	0	0	0	0	0
Water	D	(72,150)	0	0	0	0	0	0	0	0
Environmental Fee Fund Expenses	D	(197,144)	0	0	0	0	0	0	0	0

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:3 FACILITIES MAINT 532-31040

Description		Amount	General Admin	Facilities Maintenance	Janitorial Services	City Hall	Mulligan Building	Texas Building & One Stop	Muni Svcs Center	El Paso Regional Communicati
Capital Outlay	D	(60,000)	0	0	0	0	0	0	0	0
Reimbursed Expenditures	D	368,000	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(329,294)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		8,016,476	0	6,116,782	634,538	423,182	249,162	251,672	216,891	92,038
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$8,016,476		\$6,116,782	\$634,538	\$423,182	\$249,162	\$251,672	\$216,891	\$92,038

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:3 FACILITIES MAINT 532-31040

Description	Amount	MSC Security
<hr/>		
Personnel Costs		
Salaries	2,498,712	0
<i>Salary % Split</i>		<i>.00%</i>
Benefits	912,115	0
Subtotal - Personnel Costs	3,410,827	0
Services & Supplies Cost		
Maint Svcs Contract - Janitorial	967,978	0
Security Contracts	326,546	32,211
Pest Control Contracts	40,000	0
Bldgs Facilities Maint Contract	909,499	0
Interfund Services	94,280	0
Office Equip-Leases	2,360	0
Parking Lots-Leases	78,008	0
Land-Leases	74,116	0
Materials & Supplies	407,712	0
Maintenance & Repairs	1,705,150	0
Electricity	368,000	0
Water	72,150	0
Environmental Fee Fund Expenses	197,144	0
Capital Outlay	60,000	0
Reimbursed Expenditures	(368,000)	0
Subtotal - Services & Supplies	4,934,943	32,211
Department Cost Total	8,345,770	32,211
Adjustments to Cost		
Electricity	(368,000)	0
Water	(72,150)	0
Environmental Fee Fund Expenses	(197,144)	0

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:3 FACILITIES MAINT 532-31040

Description		Amount	MSC Security
Capital Outlay	D	(60,000)	0
Reimbursed Expenditures	D	368,000	0
Subtotal - Adjustments		(329,294)	0
Total Costs After Adjustments		8,016,476	32,211
General Admin Distribution			0
Grand Total		<u>\$8,016,476</u>	<u>\$32,211</u>

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:3 FACILITIES MAINT 532-31040

Department	First Incoming	Second Incoming	Facilities Maintenance	Janitorial Services	City Hall	Mulligan Building	Texas Building & One Stop	Muni Svcs Center	El Paso Regional Communicati	MSC Security
1 Municipal Service Center	\$278	\$0	\$259	\$0	\$7	\$4	\$3	\$5	\$0	\$0
Subtotal - BUILDING DEPRECIATION	278	0	259	0	7	4	3	5	0	0
2 Depreciation	40,490	0	37,698	0	970	651	504	667	0	0
Subtotal - EQUIPMENT DEPRECIATION	40,490	0	37,698	0	970	651	504	667	0	0
3 Facilities Maintenance	0	198	184	0	5	3	2	3	0	0
3 Janitorial Services	0	5,298	4,933	0	127	85	66	87	0	0
3 Muni Svcs Center	0	35,403	32,962	0	848	569	441	583	0	0
3 MSC Security	0	5,532	5,150	0	132	89	69	91	0	0
Subtotal - FACILITIES MAINT 532-310	0	46,431	43,229	0	1,112	747	578	765	0	0
4 MSC	0	32,306	30,078	0	774	520	402	532	0	0
Subtotal - PARKS BLDG MAINT 532-3	0	32,306	30,078	0	774	520	402	532	0	0
5 Office of the Mayor	0	5,071	4,721	0	121	82	63	84	0	0
5 City Council	0	15,364	14,305	0	368	247	191	253	0	0
Subtotal - MAYOR AND COUNCIL 101	0	20,435	19,026	0	489	329	254	337	0	0
8 Budget	0	12,390	11,535	0	297	199	154	204	0	0
Subtotal - OMB 115-12000	0	12,390	11,535	0	297	199	154	204	0	0
9 Citywide Admin	0	10,447	9,726	0	250	168	130	172	0	0
Subtotal - CITY MANAGER 115-12010	0	10,447	9,726	0	250	168	130	172	0	0
10 Public Information	0	6,111	5,689	0	146	98	76	101	0	0
Subtotal - PUBLIC INFO OFFICE 115-	0	6,111	5,689	0	146	98	76	101	0	0
12 Performance	0	8,547	7,957	0	205	137	106	141	0	0
Subtotal - PERFORMANCE OFFICE 1	0	8,547	7,957	0	205	137	106	141	0	0
13 Clerk	0	914	851	0	22	15	11	15	0	0
13 Open Records Requests	0	685	638	0	16	11	9	11	0	0
Subtotal - CITY CLERK 117	0	1,599	1,489	0	38	26	20	26	0	0
15 HR Services	0	35,444	33,000	0	849	570	441	584	0	0

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:3 FACILITIES MAINT 532-31040

Department	First Incoming	Second Incoming	Facilities Maintenance	Janitorial Services	City Hall	Mulligan Building	Texas Building & One Stop	Muni Svcs Center	EI Paso Regional Communicati	MSC Security
15 Self Insurance Fund	\$0	\$6,243	\$5,813	\$0	\$150	\$100	\$78	\$103	\$0	\$0
Subtotal - HUMAN RESOURCES 209	0	41,687	38,812	0	998	671	519	687	0	0
16 Financial Reporting	0	12,568	11,701	0	301	202	157	207	0	0
16 Treasury Management	0	775	721	0	19	12	10	13	0	0
16 Annual Audit	0	2,598	2,419	0	62	42	32	43	0	0
16 Asset Management	0	124	115	0	3	2	2	2	0	0
Subtotal - OFFICE OF COMPTROLLE	0	16,064	14,956	0	385	258	200	265	0	0
17 Administration	0	12,266	11,420	0	294	197	153	202	0	0
17 Supply Chain Management	0	41,575	38,708	0	996	669	518	685	0	0
Subtotal - PURCHASING 215	0	53,842	50,129	0	1,290	866	671	887	0	0
20 IT Services	0	5,113	4,761	0	122	82	64	84	0	0
20 City-wide PC's	0	2,476	2,306	0	59	40	31	41	0	0
20 City-wide IT Contracts	0	63,837	59,435	0	1,529	1,027	795	1,051	0	0
20 Mail Room	0	1,531	1,425	0	37	25	19	25	0	0
20 Phone & Internet - Citywide	0	1,980	1,843	0	47	32	25	33	0	0
Subtotal - INFORMATION TECHNOLC	0	74,938	69,770	0	1,795	1,205	933	1,234	0	0
35 GF Support	0	594,161	553,189	0	14,231	9,557	7,400	9,785	0	0
Subtotal - SAM ADMIN SUPPORT 532	0	594,161	553,189	0	14,231	9,557	7,400	9,785	0	0
45 General Expenses	0	1,969	1,833	0	47	32	25	32	0	0
45 Retirees Health Insurance	0	67,637	62,973	0	1,620	1,088	842	1,114	0	0
45 Property Insurance	0	2,472	2,302	0	59	40	31	41	0	0
45 Civilian Employee Costs	0	6,072	5,653	0	145	98	76	100	0	0
45 General Liability Insurance	0	15,138	14,094	0	363	243	189	249	0	0
Subtotal - NON-DEPARTMENTAL 999	0	93,287	86,854	0	2,234	1,501	1,162	1,536	0	0
Total Incoming	40,768	1,012,244	980,398	0	25,221	16,938	13,114	17,342	0	0
C. Total Allocated		\$9,069,488	\$7,097,179	\$634,538	\$448,402	\$266,099	\$264,786	\$234,233	\$92,038	\$32,211
			78.25%	7.00%	4.94%	2.93%	2.92%	2.58%	1.01%	0.36%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Facilities Maintenance Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	1.50	0.00%	\$198	\$0	\$198	\$0	\$198
4 PARKS BLDG MAINT 532-31130	1,542.40	3.30%	203,168	0	203,168	31,111	234,279
7 MUNICIPAL COURT 111	1,950.00	4.17%	256,858	0	256,858	39,333	296,191
9 CITY MANAGER 115-12010	6.75	0.01%	889	0	889	136	1,025
14 TAX 206	333.75	0.71%	43,962	0	43,962	6,732	50,694
17 PURCHASING 215	231.25	0.49%	30,461	0	30,461	4,664	35,125
18 ANIMAL SERVICES 225	1,179.71	2.52%	155,394	0	155,394	23,795	179,189
20 INFORMATION TECHNOLOGY 239	149.00	0.32%	19,627	0	19,627	3,005	22,632
22 POLICE 321	4,598.05	9.84%	605,665	0	605,665	92,745	698,410
23 FIRE 322	7,757.75	16.60%	1,021,868	0	1,021,868	156,478	1,178,346
24 ENVIRONMENTAL SERVICES 334	1,885.53	4.04%	248,366	0	248,366	38,032	286,398
25 PUBLIC HEALTH 341	2,742.25	5.87%	361,215	0	361,215	55,313	416,528
26 PARKS & RECREATION 451	13,050.93	27.93%	1,719,097	0	1,719,097	263,244	1,982,341
27 ZOO 452	135.00	0.29%	17,782	0	17,782	2,723	20,506
28 LIBRARY 453	4,411.65	9.44%	581,112	0	581,112	88,985	670,098
29 MUSUEM & CULT AFFAIRS 454	1,216.95	2.60%	160,299	0	160,299	24,547	184,846
32 ECONOMIC DEVELOPMENT 480	39.50	0.08%	5,203	0	5,203	797	6,000
36 STREET MAINTENANCE 532-32120	1,237.03	2.65%	162,944	0	162,944	24,951	187,895
37 FLEET 532-37020	2,063.80	4.42%	271,848	0	271,848	41,628	313,476
40 INTERNATIONAL BRIDGES 564	37.50	0.08%	4,940	0	4,940	756	5,696
46 OTHER	2,154.85	4.61%	283,842	0	283,842	43,464	327,306
Subtotal	46,725.14	100.00%	6,154,738	0	6,154,738	942,441	7,097,179
Direct Bills					0		0
Total					\$6,154,738		\$7,097,179

Basis Units: Number of labor hours per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Janitorial Services Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	5,598	0.84%	\$5,298	\$0	\$5,298	\$0	\$5,298
22 POLICE 321	414,911	61.89%	392,707	0	392,707	0	392,707
23 FIRE 322	63,305	9.44%	59,917	0	59,917	0	59,917
24 ENVIRONMENTAL SERVICES 334	16,617	2.48%	15,728	0	15,728	0	15,728
26 PARKS & RECREATION 451	16,617	2.48%	15,728	0	15,728	0	15,728
29 MUSUEM & CULT AFFAIRS 454	136,751	20.40%	129,433	0	129,433	0	129,433
35 SAM ADMIN SUPPORT 532-32060	16,617	2.48%	15,728	0	15,728	0	15,728
Subtotal	670,416	100.00%	634,538	0	634,538	0	634,538
Direct Bills					0		0
Total					\$634,538		\$634,538

Basis Units: Annual janitorial costs per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City Hall Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	22.98	12.80%	\$54,297	\$0	\$54,297	\$3,104	\$57,401
6 CITY ATTORNEY 103	38.50	21.45%	90,988	0	90,988	5,201	96,189
8 OMB 115-12000	10.00	5.57%	23,633	0	23,633	1,351	24,984
9 CITY MANAGER 115-12010	6.00	3.34%	14,180	0	14,180	811	14,990
10 PUBLIC INFO OFFICE 115-12020	6.00	3.34%	14,180	0	14,180	811	14,990
12 PERFORMANCE OFFICE 115-12050	6.00	3.34%	14,180	0	14,180	811	14,990
13 CITY CLERK 117	7.00	3.90%	16,543	0	16,543	946	17,489
15 HUMAN RESOURCES 209	42.00	23.40%	99,260	0	99,260	5,674	104,933
16 OFFICE OF COMPTROLLER 210	21.00	11.70%	49,630	0	49,630	2,837	52,467
17 PURCHASING 215	20.00	11.14%	47,267	0	47,267	2,702	49,968
Subtotal	179.48	100.00%	424,158	0	424,158	24,244	448,402
Direct Bills					0		0
Total					\$424,158		\$448,402

Basis Units: FTE's per department occupying City 1
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Mulligan Building Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 INTERNAL AUDIT 115-12030	7	4.43%	\$11,068	\$0	\$11,068	\$721	\$11,789
15 HUMAN RESOURCES 209	4	2.53%	6,324	0	6,324	412	6,737
16 OFFICE OF COMPTROLLER 210	12	7.59%	18,973	0	18,973	1,237	20,210
19 CAPITAL IMPROVEMENT 235	71	44.94%	112,260	0	112,260	7,317	119,576
20 INFORMATION TECHNOLOGY 239	64	40.51%	101,192	0	101,192	6,595	107,787
Subtotal	158	100.00%	249,817	0	249,817	16,282	266,099
Direct Bills					0		0
Total					\$249,817		\$266,099

Basis Units: FTE's per department occupying City 2
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Texas Building & One Stop Shop Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
21 PLANNING & INSPECTIONS 280	6,600	8.22%	\$20,727	\$0	\$20,727	\$1,036	\$21,763
26 PARKS & RECREATION 451	35,200	43.84%	110,545	0	110,545	5,526	116,071
31 COMM & HUMAN DEV 471	38,500	47.95%	120,908	0	120,908	6,044	126,952
Subtotal	80,300	100.00%	252,180	0	252,180	12,606	264,786
Direct Bills					0		0
Total					\$252,180		\$264,786

Basis Units: Occupied square footage per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Muni Svcs Center Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	17,141	16.27%	\$35,403	\$0	\$35,403	\$0	\$35,403
22 POLICE 321	4,700	4.46%	9,707	0	9,707	888	10,596
24 ENVIRONMENTAL SERVICES 334	829	0.79%	1,712	0	1,712	157	1,869
26 PARKS & RECREATION 451	14,101	13.39%	29,124	0	29,124	2,665	31,790
35 SAM ADMIN SUPPORT 532-32060	4,285	4.07%	8,850	0	8,850	810	9,660
36 STREET MAINTENANCE 532-32120	25,712	24.41%	53,106	0	53,106	4,860	57,966
37 FLEET 532-37020	38,568	36.61%	79,659	0	79,659	7,290	86,949
Subtotal	105,336	100.00%	217,563	0	217,563	16,670	234,233
Direct Bills					0		0
Total					\$217,563		\$234,233

Basis Units: Occupied square footage per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

El Paso Regional Communication Center Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
22 POLICE 321	240,474	76.81%	\$70,693	\$0	\$70,693	\$0	\$70,693
23 FIRE 322	72,312	23.10%	21,258	0	21,258	0	21,258
39 AVIATION 562	295	0.09%	87	0	87	0	87
Subtotal	313,081	100.00%	92,038	0	92,038	0	92,038
Direct Bills					0		0
Total					\$92,038		\$92,038

Basis Units: Calls for service per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

MSC Security Allocations

Dept:3 FACILITIES MAINT 532-31040

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	17,141	17.17%	\$5,532	\$0	\$5,532	\$0	\$5,532
26 PARKS & RECREATION 451	14,101	14.13%	4,551	0	4,551	0	4,551
35 SAM ADMIN SUPPORT 532-32060	4,285	4.29%	1,383	0	1,383	0	1,383
36 STREET MAINTENANCE 532-32120	25,712	25.76%	8,298	0	8,298	0	8,298
37 FLEET 532-37020	38,568	38.64%	12,447	0	12,447	0	12,447
Subtotal	99,807	100.00%	32,211	0	32,211	0	32,211
Direct Bills					0		0
Total					\$32,211		\$32,211

Basis Units: Occupied square footage per department, excl. ESD

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:3 FACILITIES MAINT 532-31040

Department	Facilities Maintenance	Janitorial Services	City Hall	Mulligan Building	Texas Building & One Stop	Muni Svcs Center	El Paso Regional Communicati	MSC Security	Total
3 FACILITIES MAINT 532-31040	\$198	\$5,298	\$0	\$0	\$0	\$35,403	\$0	\$5,532	\$46,431
4 PARKS BLDG MAINT 532-31130	234,279	0	0	0	0	0	0	0	234,279
5 MAYOR AND COUNCIL 101	0	0	57,401	0	0	0	0	0	57,401
6 CITY ATTORNEY 103	0	0	96,189	0	0	0	0	0	96,189
7 MUNICIPAL COURT 111	296,191	0	0	0	0	0	0	0	296,191
8 OMB 115-12000	0	0	24,984	0	0	0	0	0	24,984
9 CITY MANAGER 115-12010	1,025	0	14,990	0	0	0	0	0	16,016
10 PUBLIC INFO OFFICE 115-12020	0	0	14,990	0	0	0	0	0	14,990
11 INTERNAL AUDIT 115-12030	0	0	0	11,789	0	0	0	0	11,789
12 PERFORMANCE OFFICE 115-12050	0	0	14,990	0	0	0	0	0	14,990
13 CITY CLERK 117	0	0	17,489	0	0	0	0	0	17,489
14 TAX 206	50,694	0	0	0	0	0	0	0	50,694
15 HUMAN RESOURCES 209	0	0	104,933	6,737	0	0	0	0	111,670
16 OFFICE OF COMPTROLLER 210	0	0	52,467	20,210	0	0	0	0	72,677
17 PURCHASING 215	35,125	0	49,968	0	0	0	0	0	85,093
18 ANIMAL SERVICES 225	179,189	0	0	0	0	0	0	0	179,189
19 CAPITAL IMPROVEMENT 235	0	0	0	119,576	0	0	0	0	119,576
20 INFORMATION TECHNOLOGY 239	22,632	0	0	107,787	0	0	0	0	130,419
21 PLANNING & INSPECTIONS 280	0	0	0	0	21,763	0	0	0	21,763
22 POLICE 321	698,410	392,707	0	0	0	10,596	70,693	0	1,172,406
23 FIRE 322	1,178,346	59,917	0	0	0	0	21,258	0	1,259,521
24 ENVIRONMENTAL SERVICES 334	286,398	15,728	0	0	0	1,869	0	0	303,994
25 PUBLIC HEALTH 341	416,528	0	0	0	0	0	0	0	416,528
26 PARKS & RECREATION 451	1,982,341	15,728	0	0	116,071	31,790	0	4,551	2,150,480
27 ZOO 452	20,506	0	0	0	0	0	0	0	20,506
28 LIBRARY 453	670,098	0	0	0	0	0	0	0	670,098
29 MUSUEM & CULT AFFAIRS 454	184,846	129,433	0	0	0	0	0	0	314,279
31 COMM & HUMAN DEV 471	0	0	0	0	126,952	0	0	0	126,952
32 ECONOMIC DEVELOPMENT 480	6,000	0	0	0	0	0	0	0	6,000
35 SAM ADMIN SUPPORT 532-32060	0	15,728	0	0	0	9,660	0	1,383	26,771
36 STREET MAINTENANCE 532-32120	187,895	0	0	0	0	57,966	0	8,298	254,159
37 FLEET 532-37020	313,476	0	0	0	0	86,949	0	12,447	412,872
39 AVIATION 562	0	0	0	0	0	0	87	0	87
40 INTERNATIONAL BRIDGES 564	5,696	0	0	0	0	0	0	0	5,696
46 OTHER	327,306	0	0	0	0	0	0	0	327,306
Total	\$7,097,179	\$634,538	\$448,402	\$266,099	\$264,786	\$234,233	\$92,038	\$32,211	\$9,069,488

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

PARKS BLDG MAINT 532-31130

Nature and Extent of Services

Parks Building Maintenance is a division of the City's Streets & Maintenance department, responsible for the administration of much of the City's utilities. Costs have been functionalized as follows:

SINGLE OCCUPANT - Costs identified to this function are for utilities at locations where there is not more than one department located. These costs have been allocated based on the total utility expenditures per department.

CITY 1 - Costs identified to this function are representative of the cost of utility services provided to the City 1/City Hall building. These costs are allocated to occupants based on the number of FTE's per department.

CITY 2 - Costs identified to this function are representative of the cost of utility services provided to the City 2/Luther/Mulligan building. These costs are allocated to occupants based on the number of FTE's per department.

CITY 3 & 4 - Costs identified to this function are representative of the cost of utility services provided to the City 3 & 4/Texas and One Stop Shop buildings. These costs are allocated based on the total square footage occupied per department.

MSC - Costs identified to this function are representative of the cost of utility services provided to the Municipal Service Center. These costs are allocated based on the total square footage occupied per department.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:4 PARKS BLDG MAINT 532-31130

Description		Amount	General Admin	Single Occupant	City 1	City 2	City 3 & 4	MSC
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost								
Outside Contracts - NOC	D	179,020	0	0	0	0	0	0
Electricity	P	7,893,010	0	7,494,933	80,797	101,667	71,005	144,607
Water	P	2,100,000	0	1,994,088	21,497	27,049	18,891	38,474
Natural Gas	P	700,000	0	664,696	7,166	9,016	6,297	12,825
Reimbursed Expenditures	P	(60,000)	0	(56,974)	(614)	(773)	(540)	(1,099)
Subtotal - Services & Supplies		10,812,030	0	10,096,744	108,846	136,960	95,654	194,807
Department Cost Total		10,812,030	0	10,096,744	108,846	136,960	95,654	194,807
Adjustments to Cost								
Outside Contracts - NOC	D	(179,020)	0	0	0	0	0	0
Subtotal - Adjustments		(179,020)	0	0	0	0	0	0
Total Costs After Adjustments		10,633,010	0	10,096,744	108,846	136,960	95,654	194,807
General Admin Distribution			0	0	0	0	0	0
Grand Total		\$10,633,010	\$10,096,744	\$108,846	\$136,960	\$95,654	\$194,807	

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:4 PARKS BLDG MAINT 532-31130

Department	First Incoming	Second Incoming	Single Occupant	City 1	City 2	City 3 & 4	MSC
3 Facilities Maintenance	\$203,168	\$31,111	\$222,464	\$2,398	\$3,018	\$2,108	\$4,292
Subtotal - FACILITIES MAINT 532-310	203,168	31,111	222,464	2,398	3,018	2,108	4,292
5 City Council	0	19,303	18,329	198	249	174	354
Subtotal - MAYOR AND COUNCIL 101	0	19,303	18,329	198	249	174	354
8 Budget	0	15,566	14,781	159	200	140	285
Subtotal - OMB 115-12000	0	15,566	14,781	159	200	140	285
13 Open Records Requests	0	861	818	9	11	8	16
Subtotal - CITY CLERK 117	0	861	818	9	11	8	16
16 Financial Reporting	0	15,083	14,322	154	194	136	276
16 Treasury Management	0	988	939	10	13	9	18
16 Annual Audit	0	3,118	2,961	32	40	28	57
Subtotal - OFFICE OF COMPTROLLE	0	19,190	18,222	196	247	173	352
45 General Expenses	0	2,531	2,403	26	33	23	46
Subtotal - NON-DEPARTMENTAL 999	0	2,531	2,403	26	33	23	46
Total Incoming	203,168	88,561	277,016	2,986	3,758	2,624	5,345
C. Total Allocated		\$10,924,739	\$10,373,760	\$111,832	\$140,718	\$98,278	\$200,151
			94.96%	1.02%	1.29%	0.90%	1.83%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Single Occupant Allocations

Dept:4 PARKS BLDG MAINT 532-31130

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
18 ANIMAL SERVICES 225	12,373.00	0.13%	\$13,846	\$0	\$13,846	\$113	\$13,959
19 CAPITAL IMPROVEMENT 235	862.00	0.01%	965	0	965	8	972
20 INFORMATION TECHNOLOGY 239	15,659.00	0.17%	17,523	0	17,523	143	17,666
22 POLICE 321	542,090.40	5.90%	606,617	0	606,617	4,958	611,575
23 FIRE 322	669,176.63	7.28%	748,831	0	748,831	6,120	754,951
24 ENVIRONMENTAL SERVICES 334	28,577.49	0.31%	31,979	0	31,979	261	32,241
25 PUBLIC HEALTH 341	6,450.84	0.07%	7,219	0	7,219	59	7,278
26 PARKS & RECREATION 451	2,355,450.11	25.62%	2,635,828	0	2,635,828	21,542	2,657,370
27 ZOO 452	540,942.53	5.88%	605,333	0	605,333	4,947	610,280
28 LIBRARY 453	520,607.28	5.66%	582,577	0	582,577	4,761	587,338
29 MUSUEM & CULT AFFAIRS 454	256,240.03	2.79%	286,741	0	286,741	2,343	289,085
31 COMM & HUMAN DEV 471	51,566.73	0.56%	57,705	0	57,705	472	58,177
36 STREET MAINTENANCE 532-32120	15,472.00	0.17%	17,314	0	17,314	141	17,455
46 OTHER	4,179,667.32	45.46%	4,677,188	0	4,677,188	38,225	4,715,414
Subtotal	9,195,135.37	100.00%	10,289,666	0	10,289,666	84,094	10,373,760
Direct Bills					0		0
Total					\$10,289,666		\$10,373,760

Basis Units: Utility cost per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City 1 Allocations

Dept:4 PARKS BLDG MAINT 532-31130

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	22.98	12.80%	\$14,200	\$0	\$14,200	\$116	\$14,316
6 CITY ATTORNEY 103	38.50	21.45%	23,795	0	23,795	194	23,990
8 OMB 115-12000	10.00	5.57%	6,181	0	6,181	51	6,231
9 CITY MANAGER 115-12010	6.00	3.34%	3,708	0	3,708	30	3,739
10 PUBLIC INFO OFFICE 115-12020	6.00	3.34%	3,708	0	3,708	30	3,739
12 PERFORMANCE OFFICE 115-12050	6.00	3.34%	3,708	0	3,708	30	3,739
13 CITY CLERK 117	7.00	3.90%	4,326	0	4,326	35	4,362
15 HUMAN RESOURCES 209	42.00	23.40%	25,958	0	25,958	212	26,170
16 OFFICE OF COMPTROLLER 210	21.00	11.70%	12,979	0	12,979	106	13,085
17 PURCHASING 215	20.00	11.14%	12,361	0	12,361	101	12,462
Subtotal	179.48	100.00%	110,925	0	110,925	907	111,832
Direct Bills					0		0
Total					\$110,925		\$111,832

Basis Units: FTE's per department occupying City 1
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City 2 Allocations

Dept:4 PARKS BLDG MAINT 532-31130

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 INTERNAL AUDIT 115-12030	7	4.43%	\$6,184	\$0	\$6,184	\$51	\$6,234
15 HUMAN RESOURCES 209	4	2.53%	3,534	0	3,534	29	3,562
16 OFFICE OF COMPTROLLER 210	12	7.59%	10,601	0	10,601	87	10,687
19 CAPITAL IMPROVEMENT 235	71	44.94%	62,721	0	62,721	513	63,234
20 INFORMATION TECHNOLOGY 239	64	40.51%	56,538	0	56,538	462	57,000
Subtotal	158	100.00%	139,577	0	139,577	1,141	140,718
Direct Bills					0		0
Total					\$139,577		\$140,718

Basis Units: FTE's per department occupying City 2
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City 3 & 4 Allocations

Dept:4 PARKS BLDG MAINT 532-31130

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
21 PLANNING & INSPECTIONS 280	6,600	8.22%	\$8,012	\$0	\$8,012	\$65	\$8,078
26 PARKS & RECREATION 451	35,200	43.84%	42,732	0	42,732	349	43,081
31 COMM & HUMAN DEV 471	38,500	47.95%	46,738	0	46,738	382	47,120
Subtotal	80,300	100.00%	97,481	0	97,481	797	98,278
Direct Bills					0		0
Total					\$97,481		\$98,278

Basis Units: Occupied square footage per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

MSC Allocations

Dept:4 PARKS BLDG MAINT 532-31130

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	17,141	16.27%	\$32,306	\$0	\$32,306	\$0	\$32,306
22 POLICE 321	4,700	4.46%	8,858	0	8,858	86	8,945
24 ENVIRONMENTAL SERVICES 334	829	0.79%	1,562	0	1,562	15	1,578
26 PARKS & RECREATION 451	14,101	13.39%	26,576	0	26,576	259	26,836
35 SAM ADMIN SUPPORT 532-32060	4,285	4.07%	8,076	0	8,076	79	8,155
36 STREET MAINTENANCE 532-32120	25,712	24.41%	48,460	0	48,460	473	48,933
37 FLEET 532-37020	38,568	36.61%	72,690	0	72,690	710	73,399
Subtotal	105,336	100.00%	198,529	0	198,529	1,623	200,151
Direct Bills					0		0
Total					\$198,529		\$200,151

Basis Units: Occupied square footage per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:4 PARKS BLDG MAINT 532-31130

Department	Single Occupant	City 1	City 2	City 3 & 4	MSC	Total
3 FACILITIES MAINT 532-31040	\$0	\$0	\$0	\$0	\$32,306	\$32,306
5 MAYOR AND COUNCIL 101	0	14,316	0	0	0	14,316
6 CITY ATTORNEY 103	0	23,990	0	0	0	23,990
8 OMB 115-12000	0	6,231	0	0	0	6,231
9 CITY MANAGER 115-12010	0	3,739	0	0	0	3,739
10 PUBLIC INFO OFFICE 115-12020	0	3,739	0	0	0	3,739
11 INTERNAL AUDIT 115-12030	0	0	6,234	0	0	6,234
12 PERFORMANCE OFFICE 115-12050	0	3,739	0	0	0	3,739
13 CITY CLERK 117	0	4,362	0	0	0	4,362
15 HUMAN RESOURCES 209	0	26,170	3,562	0	0	29,733
16 OFFICE OF COMPTROLLER 210	0	13,085	10,687	0	0	23,773
17 PURCHASING 215	0	12,462	0	0	0	12,462
18 ANIMAL SERVICES 225	13,959	0	0	0	0	13,959
19 CAPITAL IMPROVEMENT 235	972	0	63,234	0	0	64,206
20 INFORMATION TECHNOLOGY 239	17,666	0	57,000	0	0	74,666
21 PLANNING & INSPECTIONS 280	0	0	0	8,078	0	8,078
22 POLICE 321	611,575	0	0	0	8,945	620,520
23 FIRE 322	754,951	0	0	0	0	754,951
24 ENVIRONMENTAL SERVICES 334	32,241	0	0	0	1,578	33,818
25 PUBLIC HEALTH 341	7,278	0	0	0	0	7,278
26 PARKS & RECREATION 451	2,657,370	0	0	43,081	26,836	2,727,286
27 ZOO 452	610,280	0	0	0	0	610,280
28 LIBRARY 453	587,338	0	0	0	0	587,338
29 MUSUEM & CULT AFFAIRS 454	289,085	0	0	0	0	289,085
31 COMM & HUMAN DEV 471	58,177	0	0	47,120	0	105,296
35 SAM ADMIN SUPPORT 532-32060	0	0	0	0	8,155	8,155
36 STREET MAINTENANCE 532-32120	17,455	0	0	0	48,933	66,388
37 FLEET 532-37020	0	0	0	0	73,399	73,399
46 OTHER	4,715,414	0	0	0	0	4,715,414
Total	\$10,373,760	\$111,832	\$140,718	\$98,278	\$200,151	\$10,924,739

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

MAYOR AND COUNCIL 101
Nature and Extent of Services

The Mayor and City Council are the chief elected officials of the City of El Paso. They are responsible for the general supervision of all City operations. Costs have been functionalized as follows:

OFFICE OF THE MAYOR - Costs have been allocated based on the number of FTE'S per department excluding MPO.

CITY COUNCIL - Costs have been allocated based on the total budgeted operating expenditures per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:5 MAYOR AND COUNCIL 101

Description		Amount	General Admin	Office of the Mayor	City Council
Personnel Costs					
Salaries	S1	1,168,919	0	247,151	921,768
<i>Salary % Split</i>			<i>.00%</i>	<i>21.14%</i>	<i>78.86%</i>
Benefits	P	397,473	0	83,507	313,966
Subtotal - Personnel Costs		1,566,392	0	330,658	1,235,734
Services & Supplies Cost					
Contractual Services	P	49,045	0	845	48,200
Leases	P	3,600	0	3,600	0
Materials & Supplies	P	9,460	0	9,460	0
Other Operating	P	41,200	0	41,200	0
Subtotal - Services & Supplies		103,305	0	55,105	48,200
Department Cost Total		1,669,697	0	385,763	1,283,934
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		1,669,697	0	385,763	1,283,934
General Admin Distribution			0	0	0
Grand Total		\$1,669,697		\$385,763	\$1,283,934

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:5 MAYOR AND COUNCIL 101

Department	First Incoming	Second Incoming	Office of the Mayor	City Council
1 City Hall (City 1)	\$34,369	\$0	\$7,940	\$26,428
Subtotal - BUILDING DEPRECIATION	34,369	0	7,940	26,428
3 City Hall	54,297	3,104	13,262	44,139
Subtotal - FACILITIES MAINT 532-310	54,297	3,104	13,262	44,139
4 City 1	14,200	116	3,308	11,008
Subtotal - PARKS BLDG MAINT 532-3	14,200	116	3,308	11,008
5 Office of the Mayor	0	1,382	319	1,063
5 City Council	0	3,106	718	2,389
Subtotal - MAYOR AND COUNCIL 101	0	4,489	1,037	3,452
6 Legal Services	0	224,037	51,761	172,276
6 Outside Counsel	0	5,641	1,303	4,338
Subtotal - CITY ATTORNEY 103	0	229,677	53,064	176,613
8 Budget	0	2,505	579	1,926
Subtotal - OMB 115-12000	0	2,505	579	1,926
9 Citywide Admin	0	2,847	658	2,190
Subtotal - CITY MANAGER 115-12010	0	2,847	658	2,190
10 Public Information	0	1,666	385	1,281
Subtotal - PUBLIC INFO OFFICE 115-	0	1,666	385	1,281
11 Audit	0	101,700	23,497	78,203
Subtotal - INTERNAL AUDIT 115-12030	0	101,700	23,497	78,203
12 Performance	0	2,330	538	1,791
Subtotal - PERFORMANCE OFFICE 1	0	2,330	538	1,791
13 Clerk	0	249	58	192
13 Open Records Requests	0	139	32	107
13 Support Services	0	436,256	100,792	335,464

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:5 MAYOR AND COUNCIL 101

Department	First Incoming	Second Incoming	Office of the Mayor	City Council
Subtotal - CITY CLERK 117	\$0	\$436,644	\$100,881	\$335,762
15 HR Services	0	9,661	2,232	7,429
15 Self Insurance Fund	0	1,702	393	1,309
Subtotal - HUMAN RESOURCES 209	0	11,363	2,625	8,737
16 Financial Reporting	0	2,317	535	1,782
16 Treasury Management	0	364	84	280
16 Annual Audit	0	479	111	368
Subtotal - OFFICE OF COMPTROLLE	0	3,160	730	2,430
17 Administration	0	646	149	496
17 Supply Chain Management	0	2,188	506	1,683
Subtotal - PURCHASING 215	0	2,834	655	2,179
20 IT Services	0	47,044	10,869	36,175
20 Records Management	0	846	195	650
20 GIS	0	5,390	1,245	4,145
20 City-wide PC's	0	675	156	519
20 City-wide IT Contracts	0	28,758	6,644	22,114
20 Postage	0	13,224	3,055	10,169
20 Mail Room	0	417	96	321
20 Wireless Communication	0	9,823	2,269	7,554
20 Phone & Internet - Citywide	0	11,030	2,548	8,482
Subtotal - INFORMATION TECHNOLC	0	117,206	27,079	90,127
45 General Expenses	0	389	90	299
45 Retirees Health Insurance	0	20,666	4,775	15,891
45 Property Insurance	0	1,169	270	899
45 Civilian Employee Costs	0	1,655	382	1,273
45 General Liability Insurance	0	4,625	1,069	3,557
Subtotal - NON-DEPARTMENTAL 999	0	28,504	6,585	21,918
Total Incoming	102,866	948,144	242,823	808,187
C. Total Allocated		\$2,720,706	\$628,586	\$2,092,121
			23.10%	76.90%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Office of the Mayor Allocations

Dept:5 MAYOR AND COUNCIL 101

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$5,071	\$0	\$5,071	\$0	\$5,071
5 MAYOR AND COUNCIL 101	24.00	0.34%	1,382	0	1,382	0	1,382
6 CITY ATTORNEY 103	38.55	0.54%	2,220	0	2,220	1,207	3,427
7 MUNICIPAL COURT 111	92.65	1.30%	5,336	0	5,336	2,900	8,236
8 OMB 115-12000	12.50	0.18%	720	0	720	391	1,111
9 CITY MANAGER 115-12010	5.01	0.07%	289	0	289	157	445
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	259	0	259	141	400
11 INTERNAL AUDIT 115-12030	7.00	0.10%	403	0	403	219	622
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	317	0	317	172	489
13 CITY CLERK 117	8.00	0.11%	461	0	461	250	711
14 TAX 206	24.75	0.35%	1,425	0	1,425	775	2,200
15 HUMAN RESOURCES 209	55.70	0.78%	3,208	0	3,208	1,743	4,951
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	2,174	0	2,174	1,182	3,356
17 PURCHASING 215	23.25	0.33%	1,339	0	1,339	728	2,067
18 ANIMAL SERVICES 225	141.50	1.99%	8,149	0	8,149	4,429	12,578
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	4,999	0	4,999	2,717	7,716
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	4,708	0	4,708	2,559	7,267
21 PLANNING & INSPECTIONS 280	140.70	1.98%	8,103	0	8,103	4,404	12,507
22 POLICE 321	1,563.84	21.99%	90,064	0	90,064	48,947	139,011
23 FIRE 322	1,504.20	21.15%	86,630	0	86,630	47,080	133,710
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	23,031	0	23,031	12,516	35,547
25 PUBLIC HEALTH 341	351.45	4.94%	20,241	0	20,241	11,000	31,241
26 PARKS & RECREATION 451	546.29	7.68%	31,462	0	31,462	17,098	48,560
27 ZOO 452	134.60	1.89%	7,752	0	7,752	4,213	11,965
28 LIBRARY 453	171.60	2.41%	9,883	0	9,883	5,371	15,254
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	3,121	0	3,121	1,696	4,818
31 COMM & HUMAN DEV 471	48.30	0.68%	2,782	0	2,782	1,512	4,293
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	926	0	926	503	1,429
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	4,723	0	4,723	2,567	7,289
34 PAVEMENT MGMT 532-32040	14.00	0.20%	806	0	806	438	1,244
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	1,713	0	1,713	931	2,645
36 STREET MAINTENANCE 532-32120	215.00	3.02%	12,382	0	12,382	6,729	19,112
37 FLEET 532-37020	90.70	1.28%	5,224	0	5,224	2,839	8,062
38 SUN METRO 560	642.50	9.04%	37,003	0	37,003	20,110	57,112
39 AVIATION 562	290.39	4.08%	16,724	0	16,724	9,089	25,813
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	4,036	0	4,036	2,193	6,229
45 NON-DEPARTMENTAL 999	8.05	0.11%	464	0	464	252	716

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Office of the Mayor Allocations

Dept:5 MAYOR AND COUNCIL 101

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	409,529	0	409,529	219,057	628,586
Direct Bills					0		0
Total					\$409,529		\$628,586

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City Council Allocations

Dept:5 MAYOR AND COUNCIL 101

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,653,770.07	1.13%	\$15,364	\$0	\$15,364	\$0	\$15,364
4 PARKS BLDG MAINT 532-31130	10,872,030.25	1.42%	19,303	0	19,303	0	19,303
5 MAYOR AND COUNCIL 101	1,749,696.65	0.23%	3,106	0	3,106	0	3,106
6 CITY ATTORNEY 103	4,248,350.91	0.55%	7,543	0	7,543	4,150	11,692
7 MUNICIPAL COURT 111	6,027,259.09	0.79%	10,701	0	10,701	5,887	16,588
8 OMB 115-12000	1,051,801.35	0.14%	1,867	0	1,867	1,027	2,895
9 CITY MANAGER 115-12010	813,018.24	0.11%	1,443	0	1,443	794	2,238
10 PUBLIC INFO OFFICE 115-12020	464,360.95	0.06%	824	0	824	454	1,278
11 INTERNAL AUDIT 115-12030	796,250.84	0.10%	1,414	0	1,414	778	2,191
12 PERFORMANCE OFFICE 115-12050	659,892.96	0.09%	1,172	0	1,172	645	1,816
13 CITY CLERK 117	778,109.71	0.10%	1,381	0	1,381	760	2,141
14 TAX 206	2,053,994.00	0.27%	3,647	0	3,647	2,006	5,653
15 HUMAN RESOURCES 209	68,810,866.38	8.96%	122,169	0	122,169	67,211	189,379
16 OFFICE OF COMPTROLLER 210	3,041,495.50	0.40%	5,400	0	5,400	2,971	8,371
17 PURCHASING 215	1,743,811.27	0.23%	3,096	0	3,096	1,703	4,799
18 ANIMAL SERVICES 225	9,023,949.28	1.18%	16,021	0	16,021	8,814	24,835
19 CAPITAL IMPROVEMENT 235	6,994,275.85	0.91%	12,418	0	12,418	6,832	19,249
20 INFORMATION TECHNOLOGY 239	19,313,201.39	2.52%	34,289	0	34,289	18,864	53,153
21 PLANNING & INSPECTIONS 280	7,970,446.63	1.04%	14,151	0	14,151	7,785	21,936
22 POLICE 321	171,735,187.38	22.37%	304,903	0	304,903	167,741	472,645
23 FIRE 322	120,487,974.11	15.69%	213,918	0	213,918	117,686	331,604
24 ENVIRONMENTAL SERVICES 334	36,634,742.24	4.77%	65,042	0	65,042	35,783	100,825
25 PUBLIC HEALTH 341	16,658,734.17	2.17%	29,576	0	29,576	16,271	45,848
26 PARKS & RECREATION 451	34,071,142.66	4.44%	60,491	0	60,491	33,279	93,770
27 ZOO 452	7,745,273.83	1.01%	13,751	0	13,751	7,565	21,316
28 LIBRARY 453	9,083,166.70	1.18%	16,127	0	16,127	8,872	24,998
29 MUSUEM & CULT AFFAIRS 454	4,315,710.58	0.56%	7,662	0	7,662	4,215	11,878
30 DESTINATION EL PASO 457	16,232,007.00	2.11%	28,819	0	28,819	15,855	44,673
31 COMM & HUMAN DEV 471	2,372,789.05	0.31%	4,213	0	4,213	2,318	6,530
32 ECONOMIC DEVELOPMENT 480	25,191,124.33	3.28%	44,725	0	44,725	24,605	69,330
33 ENGR TRAFFIC-ST 532-32020	7,506,215.53	0.98%	13,327	0	13,327	7,332	20,658
34 PAVEMENT MGMT 532-32040	5,314,936.06	0.69%	9,436	0	9,436	5,191	14,628
35 SAM ADMIN SUPPORT 532-32060	1,341,357.95	0.17%	2,381	0	2,381	1,310	3,692
36 STREET MAINTENANCE 532-32120	23,114,540.99	3.01%	41,038	0	41,038	22,577	63,615
37 FLEET 532-37020	17,313,609.91	2.26%	30,739	0	30,739	16,911	47,650
38 SUN METRO 560	53,120,982.35	6.92%	94,312	0	94,312	51,886	146,198
39 AVIATION 562	32,182,577.49	4.19%	57,138	0	57,138	31,434	88,572
40 INTERNATIONAL BRIDGES 564	7,576,223.25	0.99%	13,451	0	13,451	7,400	20,851
45 NON-DEPARTMENTAL 999	20,656,277.77	2.69%	36,674	0	36,674	20,176	56,850

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City Council Allocations

Dept:5 MAYOR AND COUNCIL 101

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	767,721,154.67	100.00%	1,363,034	0	1,363,034	729,087	2,092,121
Direct Bills					0		0
Total					\$1,363,034		\$2,092,121

Basis Units: Operating expenditures per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:5 MAYOR AND COUNCIL 101

Department	Office of the Mayor	City Council	Total
3 FACILITIES MAINT 532-31040	\$5,071	\$15,364	\$20,435
4 PARKS BLDG MAINT 532-31130	0	19,303	19,303
5 MAYOR AND COUNCIL 101	1,382	3,106	4,489
6 CITY ATTORNEY 103	3,427	11,692	15,119
7 MUNICIPAL COURT 111	8,236	16,588	24,824
8 OMB 115-12000	1,111	2,895	4,006
9 CITY MANAGER 115-12010	445	2,238	2,683
10 PUBLIC INFO OFFICE 115-12020	400	1,278	1,678
11 INTERNAL AUDIT 115-12030	622	2,191	2,814
12 PERFORMANCE OFFICE 115-12050	489	1,816	2,305
13 CITY CLERK 117	711	2,141	2,853
14 TAX 206	2,200	5,653	7,853
15 HUMAN RESOURCES 209	4,951	189,379	194,331
16 OFFICE OF COMPTROLLER 210	3,356	8,371	11,726
17 PURCHASING 215	2,067	4,799	6,866
18 ANIMAL SERVICES 225	12,578	24,835	37,414
19 CAPITAL IMPROVEMENT 235	7,716	19,249	26,965
20 INFORMATION TECHNOLOGY 239	7,267	53,153	60,420
21 PLANNING & INSPECTIONS 280	12,507	21,936	34,443
22 POLICE 321	139,011	472,645	611,656
23 FIRE 322	133,710	331,604	465,313
24 ENVIRONMENTAL SERVICES 334	35,547	100,825	136,373
25 PUBLIC HEALTH 341	31,241	45,848	77,088
26 PARKS & RECREATION 451	48,560	93,770	142,330
27 ZOO 452	11,965	21,316	33,281
28 LIBRARY 453	15,254	24,998	40,252
29 MUSUEM & CULT AFFAIRS 454	4,818	11,878	16,695
30 DESTINATION EL PASO 457	0	44,673	44,673
31 COMM & HUMAN DEV 471	4,293	6,530	10,824
32 ECONOMIC DEVELOPMENT 480	1,429	69,330	70,760
33 ENGR TRAFFIC-ST 532-32020	7,289	20,658	27,947
34 PAVEMENT MGMT 532-32040	1,244	14,628	15,872
35 SAM ADMIN SUPPORT 532-32060	2,645	3,692	6,336
36 STREET MAINTENANCE 532-32120	19,112	63,615	82,727
37 FLEET 532-37020	8,062	47,650	55,712
38 SUN METRO 560	57,112	146,198	203,310
39 AVIATION 562	25,813	88,572	114,385
40 INTERNATIONAL BRIDGES 564	6,229	20,851	27,081
45 NON-DEPARTMENTAL 999	716	56,850	57,565

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:5 MAYOR AND COUNCIL 101

Department	Office of the Mayor	City Council	Total
<hr/>			
Total	\$628,586	\$2,092,121	\$2,720,706

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

CITY ATTORNEY 103
Nature and Extent of Services

The Legal Department, under the direction of the City Attorney, is responsible for the provision of legal services to all City departments as well as prosecution of cases before the Municipal Court. Costs have been functionalized as follows:

LEGAL SERVICES – Costs identified to this function are representative of staff compensation and operational expenditures to provide legal services to the various city departments. These costs are allocated based on the total number of attorney hours per department.

OUTSIDE COUNSEL – Costs identified to this function are representative of expenditures for the retention of external legal firms. These costs are allocated based on the total cost of outside counsel per department.

LITIGATION & PROSECUTION SERVICES - Costs identified to this function are representative of staff compensation and operational expenditures to provide litigation and prosecution services for the City. Per 2 CFR Part 200, these costs are deemed general government in nature and excluded for allocation purposes.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:6 CITY ATTORNEY 103

Description		Amount	General Admin	Legal Services	Outside Counsel	Litigation & Prosecution
Personnel Costs						
Salaries	S1	2,764,538	647,983	1,397,769	0	718,786
<i>Salary % Split</i>			<i>23.44%</i>	<i>50.56%</i>	<i>.00%</i>	<i>26.00%</i>
Benefits	S	784,133	183,794	396,463	0	203,876
Subtotal - Personnel Costs		3,548,671	831,777	1,794,232	0	922,662
Services & Supplies Cost						
Contractual Services	P	459,200	0	200	365,000	94,000
Leases	S	10,900	2,555	5,511	0	2,834
Materials & Supplies	S	83,500	19,572	42,218	0	21,710
Minor Equipment & Furniture	S	18,000	4,219	9,101	0	4,680
Communications	S	500	117	253	0	130
Other Operating	S	52,300	12,259	26,443	0	13,598
Damages Settlement Expense	D	400,000	0	0	0	0
Interfund Transfers	D	20,000	0	0	0	0
Revenue - Reimbursed Expenditures	D	(125,000)	0	0	0	0
Revenue - Public Infor Dist Fee	P	(8,000)	(8,000)	0	0	0
Revenue - Prep & Release of Liens	D	(40,000)	0	0	0	0
Subtotal - Services & Supplies		871,400	30,721	83,726	365,000	136,952
Department Cost Total		4,420,071	862,498	1,877,958	365,000	1,059,615
Adjustments to Cost						
Damages Settlement Expense	D	(400,000)	0	0	0	0
Interfund Transfers	D	(20,000)	0	0	0	0
Revenue - Reimbursed Expenditures	D	125,000	0	0	0	0
Revenue - Prep & Release of Liens	D	40,000	0	0	0	0
Subtotal - Adjustments		(255,000)	0	0	0	0
Total Costs After Adjustments		4,165,071	862,498	1,877,958	365,000	1,059,615
General Admin Distribution			(862,498)	569,592	0	292,906
Grand Total		\$4,165,071		\$2,447,550	\$365,000	\$1,352,521
						not allocated

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:6 CITY ATTORNEY 103

Department	First Incoming	Second Incoming	Legal Services	Outside Counsel	Litigation & Prosecution
1 City Hall (City 1)	\$57,593	\$0	\$38,034	\$0	\$19,559
Subtotal - BUILDING DEPRECIATION	57,593	0	38,034	0	19,559
3 City Hall	90,988	5,201	63,523	0	32,666
Subtotal - FACILITIES MAINT 532-310	90,988	5,201	63,523	0	32,666
4 City 1	23,795	194	15,843	0	8,147
Subtotal - PARKS BLDG MAINT 532-3	23,795	194	15,843	0	8,147
5 Office of the Mayor	2,220	1,207	2,263	0	1,164
5 City Council	7,543	4,150	7,722	0	3,971
Subtotal - MAYOR AND COUNCIL 101	9,763	5,356	9,985	0	5,134
6 Legal Services	0	40,497	26,744	0	13,753
Subtotal - CITY ATTORNEY 103	0	40,497	26,744	0	13,753
8 Budget	0	6,082	4,017	0	2,066
Subtotal - OMB 115-12000	0	6,082	4,017	0	2,066
9 Citywide Admin	0	4,574	3,020	0	1,553
Subtotal - CITY MANAGER 115-12010	0	4,574	3,020	0	1,553
10 Public Information	0	2,675	1,767	0	909
Subtotal - PUBLIC INFO OFFICE 115-	0	2,675	1,767	0	909
11 Audit	0	38,764	25,600	0	13,164
Subtotal - INTERNAL AUDIT 115-1203	0	38,764	25,600	0	13,164
12 Performance	0	3,742	2,471	0	1,271
Subtotal - PERFORMANCE OFFICE 1	0	3,742	2,471	0	1,271
13 Clerk	0	400	264	0	136
13 Open Records Requests	0	336	222	0	114
Subtotal - CITY CLERK 117	0	737	486	0	250
15 HR Services	0	15,518	10,248	0	5,270

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:6 CITY ATTORNEY 103

Department	First Incoming	Second Incoming	Legal Services	Outside Counsel	Litigation & Prosecution
15 Self Insurance Fund	\$0	\$2,733	\$1,805	\$0	\$928
Subtotal - HUMAN RESOURCES 209	0	18,251	12,053	0	6,198
16 Financial Reporting	0	5,946	3,927	0	2,019
16 Treasury Management	0	386	255	0	131
16 Annual Audit	0	1,229	812	0	417
Subtotal - OFFICE OF COMPTROLLE	0	7,562	4,994	0	2,568
17 Administration	0	807	533	0	274
17 Supply Chain Management	0	2,735	1,806	0	929
Subtotal - PURCHASING 215	0	3,542	2,339	0	1,203
20 IT Services	0	53,350	35,232	0	18,118
20 Records Management	0	37,058	24,473	0	12,585
20 Strategic Innovation	0	53,953	35,631	0	18,323
20 City-wide PC's	0	1,084	716	0	368
20 City-wide IT Contracts	0	115,791	76,468	0	39,323
20 Postage	0	1,021	674	0	347
20 Mail Room	0	670	443	0	228
20 Wireless Communication	0	2,632	1,738	0	894
20 Phone & Internet - Citywide	0	13,293	8,778	0	4,514
Subtotal - INFORMATION TECHNOLC	0	278,853	184,154	0	94,699
45 General Expenses	0	971	642	0	330
45 Retirees Health Insurance	0	32,721	21,609	0	11,112
45 Property Insurance	0	1,960	1,294	0	666
45 Civilian Employee Costs	0	2,658	1,756	0	903
45 General Liability Insurance	0	7,323	4,836	0	2,487
Subtotal - NON-DEPARTMENTAL 999	0	45,633	30,136	0	15,497
Total Incoming	182,139	461,665	425,167	0	218,637
C. Total Allocated		\$4,808,875	\$2,872,717	\$365,000	\$1,571,158
			59.74%	7.59%	32.67%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Legal Services Allocations

Dept:6 CITY ATTORNEY 103

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	1,189.04	8.72%	\$224,037	\$0	\$224,037	\$0	\$224,037
6 CITY ATTORNEY 103	214.93	1.58%	40,497	0	40,497	0	40,497
13 CITY CLERK 117	17.33	0.13%	3,266	0	3,266	432	3,698
14 TAX 206	52.01	0.38%	9,800	0	9,800	1,297	11,097
15 HUMAN RESOURCES 209	1,528.80	11.22%	288,053	0	288,053	38,129	326,182
17 PURCHASING 215	439.45	3.22%	82,801	0	82,801	10,960	93,761
18 ANIMAL SERVICES 225	346.84	2.54%	65,351	0	65,351	8,650	74,001
19 CAPITAL IMPROVEMENT 235	272.33	2.00%	51,312	0	51,312	6,792	58,104
20 INFORMATION TECHNOLOGY 239	5.20	0.04%	980	0	980	130	1,109
21 PLANNING & INSPECTIONS 280	1,045.20	7.67%	196,934	0	196,934	26,068	223,002
22 POLICE 321	947.72	6.95%	178,568	0	178,568	23,637	202,204
23 FIRE 322	447.19	3.28%	84,259	0	84,259	11,153	95,413
24 ENVIRONMENTAL SERVICES 334	207.99	1.53%	39,190	0	39,190	5,187	44,377
25 PUBLIC HEALTH 341	83.09	0.61%	15,656	0	15,656	2,072	17,729
26 PARKS & RECREATION 451	222.10	1.63%	41,848	0	41,848	5,539	47,387
27 ZOO 452	26.00	0.19%	4,899	0	4,899	648	5,547
28 LIBRARY 453	35.10	0.26%	6,613	0	6,613	875	7,489
29 MUSUEM & CULT AFFAIRS 454	349.70	2.57%	65,890	0	65,890	8,722	74,611
30 DESTINATION EL PASO 457	84.07	0.62%	15,840	0	15,840	2,097	17,936
31 COMM & HUMAN DEV 471	573.73	4.21%	108,101	0	108,101	14,309	122,411
32 ECONOMIC DEVELOPMENT 480	2,080.00	15.26%	391,909	0	391,909	51,876	443,785
36 STREET MAINTENANCE 532-32120	312.01	2.29%	58,788	0	58,788	7,782	66,570
38 SUN METRO 560	365.72	2.68%	68,909	0	68,909	9,121	78,030
39 AVIATION 562	1,969.27	14.45%	371,046	0	371,046	49,114	420,160
40 INTERNATIONAL BRIDGES 564	128.58	0.94%	24,227	0	24,227	3,207	27,434
46 OTHER	684.98	5.03%	129,062	0	129,062	17,084	146,146
Subtotal	13,628.42	100.00%	2,567,835	0	2,567,835	304,883	2,872,717
Direct Bills					0		0
Total					\$2,567,835		\$2,872,717

Basis Units: Number of legal hours recorded per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Outside Counsel Allocations

Dept:6 CITY ATTORNEY 103

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	14,838	1.55%	\$5,641	\$0	\$5,641	\$0	\$5,641
15 HUMAN RESOURCES 209	8,679	0.90%	3,299	0	3,299	0	3,299
18 ANIMAL SERVICES 225	7,955	0.83%	3,024	0	3,024	0	3,024
19 CAPITAL IMPROVEMENT 235	11,313	1.18%	4,301	0	4,301	0	4,301
22 POLICE 321	586,850	61.12%	223,094	0	223,094	0	223,094
23 FIRE 322	19,692	2.05%	7,486	0	7,486	0	7,486
24 ENVIRONMENTAL SERVICES 334	31,706	3.30%	12,053	0	12,053	0	12,053
28 LIBRARY 453	39,994	4.17%	15,204	0	15,204	0	15,204
31 COMM & HUMAN DEV 471	14,477	1.51%	5,504	0	5,504	0	5,504
36 STREET MAINTENANCE 532-32120	30,300	3.16%	11,519	0	11,519	0	11,519
46 OTHER	194,330	20.24%	73,876	0	73,876	0	73,876
Subtotal	960,134	100.00%	365,000	0	365,000	0	365,000
Direct Bills					0		0
Total					\$365,000		\$365,000

Basis Units: Cost of outside counsel by department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:6 CITY ATTORNEY 103

Department	Legal Services	Outside Counsel	Litigation & Prosecution	Total
5 MAYOR AND COUNCIL 101	\$224,037	\$5,641	\$0	\$229,677
6 CITY ATTORNEY 103	40,497	0	0	40,497
13 CITY CLERK 117	3,698	0	0	3,698
14 TAX 206	11,097	0	0	11,097
15 HUMAN RESOURCES 209	326,182	3,299	0	329,481
17 PURCHASING 215	93,761	0	0	93,761
18 ANIMAL SERVICES 225	74,001	3,024	0	77,025
19 CAPITAL IMPROVEMENT 235	58,104	4,301	0	62,405
20 INFORMATION TECHNOLOGY 239	1,109	0	0	1,109
21 PLANNING & INSPECTIONS 280	223,002	0	0	223,002
22 POLICE 321	202,204	223,094	0	425,299
23 FIRE 322	95,413	7,486	0	102,899
24 ENVIRONMENTAL SERVICES 334	44,377	12,053	0	56,431
25 PUBLIC HEALTH 341	17,729	0	0	17,729
26 PARKS & RECREATION 451	47,387	0	0	47,387
27 ZOO 452	5,547	0	0	5,547
28 LIBRARY 453	7,489	15,204	0	22,693
29 MUSUEM & CULT AFFAIRS 454	74,611	0	0	74,611
30 DESTINATION EL PASO 457	17,936	0	0	17,936
31 COMM & HUMAN DEV 471	122,411	5,504	0	127,914
32 ECONOMIC DEVELOPMENT 480	443,785	0	0	443,785
36 STREET MAINTENANCE 532-32120	66,570	11,519	0	78,089
38 SUN METRO 560	78,030	0	0	78,030
39 AVIATION 562	420,160	0	0	420,160
40 INTERNATIONAL BRIDGES 564	27,434	0	0	27,434
46 OTHER	146,146	73,876	0	220,021
Total	\$2,872,717	\$365,000	\$0	\$3,237,717

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

OMB 115-12000
Nature and Extent of Services

The Office of Management & Budget develops and administers the budget process for the City of El Paso. The office develops the City's annual operating, debt service, and capital acquisition budgets and monitors expenditures throughout the fiscal year to ensure that all City departments remain within budget allocations. The office also prepares monthly financial reports of the City's comprehensive budgetary status including revenue and expenditure projections, income statements, cash flow analyses, and long-term projections. Costs are allocated based upon the total operating expenditures per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:8 OMB 115-12000

Description		Amount	General Admin	Budget
Personnel Costs				
Salaries	S1	753,680	0	753,680
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	243,722	0	243,722
Subtotal - Personnel Costs		997,401	0	997,401
Services & Supplies Cost				
Contractual Services	S	30,325	0	30,325
Materials & Supplies	S	3,900	0	3,900
Minor Equipment & Furniture	S	1,000	0	1,000
Other Operating	S	19,175	0	19,175
Subtotal - Services & Supplies		54,400	0	54,400
Department Cost Total		1,051,801	0	1,051,801
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		1,051,801	0	1,051,801
General Admin Distribution			0	0
Grand Total		\$1,051,801		\$1,051,801

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:8 OMB 115-12000

Department	First Incoming	Second Incoming	Budget
1 City Hall (City 1)	\$14,959	\$0	\$14,959
Subtotal - BUILDING DEPRECIATION	14,959	0	14,959
3 City Hall	23,633	1,351	24,984
Subtotal - FACILITIES MAINT 532-310	23,633	1,351	24,984
4 City 1	6,181	51	6,231
Subtotal - PARKS BLDG MAINT 532-3	6,181	51	6,231
5 Office of the Mayor	720	391	1,111
5 City Council	1,867	1,027	2,895
Subtotal - MAYOR AND COUNCIL 101	2,587	1,419	4,006
8 Budget	0	1,506	1,506
Subtotal - OMB 115-12000	0	1,506	1,506
9 Citywide Admin	0	1,483	1,483
Subtotal - CITY MANAGER 115-12010	0	1,483	1,483
10 Public Information	0	868	868
Subtotal - PUBLIC INFO OFFICE 115-	0	868	868
11 Audit	0	2,183	2,183
Subtotal - INTERNAL AUDIT 115-1203	0	2,183	2,183
12 Performance	0	1,213	1,213
Subtotal - PERFORMANCE OFFICE 1	0	1,213	1,213
13 Clerk	0	130	130
13 Open Records Requests	0	83	83
Subtotal - CITY CLERK 117	0	213	213
15 HR Services	0	5,032	5,032
15 Self Insurance Fund	0	886	886
Subtotal - HUMAN RESOURCES 209	0	5,918	5,918
16 Financial Reporting	0	1,490	1,490

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:8 OMB 115-12000

Department	First Incoming	Second Incoming	Budget
16 Treasury Management	\$0	\$98	\$98
16 Annual Audit	0	308	308
Subtotal - OFFICE OF COMPTROLLE	0	1,896	1,896
17 Administration	0	968	968
17 Supply Chain Management	0	3,282	3,282
Subtotal - PURCHASING 215	0	4,251	4,251
20 IT Services	0	9,545	9,545
20 Records Management	0	695	695
20 City-wide PC's	0	352	352
20 City-wide IT Contracts	0	39,092	39,092
20 Mail Room	0	217	217
20 Phone & Internet - Citywide	0	3,960	3,960
Subtotal - INFORMATION TECHNOLC	0	53,860	53,860
45 General Expenses	0	245	245
45 Retirees Health Insurance	0	10,763	10,763
45 Property Insurance	0	509	509
45 Civilian Employee Costs	0	862	862
45 General Liability Insurance	0	2,409	2,409
Subtotal - NON-DEPARTMENTAL 999	0	14,788	14,788
Total Incoming	47,360	90,998	138,359
C. Total Allocated		\$1,190,160	\$1,190,160
			100.00%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Budget Allocations

Dept:8 OMB 115-12000

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,653,770.07	1.13%	\$12,390	\$0	\$12,390	\$0	\$12,390
4 PARKS BLDG MAINT 532-31130	10,872,030.25	1.42%	15,566	0	15,566	0	15,566
5 MAYOR AND COUNCIL 101	1,749,696.65	0.23%	2,505	0	2,505	0	2,505
6 CITY ATTORNEY 103	4,248,350.91	0.55%	6,082	0	6,082	0	6,082
7 MUNICIPAL COURT 111	6,027,259.09	0.79%	8,629	0	8,629	740	9,369
8 OMB 115-12000	1,051,801.35	0.14%	1,506	0	1,506	0	1,506
9 CITY MANAGER 115-12010	813,018.24	0.11%	1,164	0	1,164	100	1,264
10 PUBLIC INFO OFFICE 115-12020	464,360.95	0.06%	665	0	665	57	722
11 INTERNAL AUDIT 115-12030	796,250.84	0.10%	1,140	0	1,140	98	1,238
12 PERFORMANCE OFFICE 115-12050	659,892.96	0.09%	945	0	945	81	1,026
13 CITY CLERK 117	778,109.71	0.10%	1,114	0	1,114	96	1,210
14 TAX 206	2,053,994.00	0.27%	2,941	0	2,941	252	3,193
15 HUMAN RESOURCES 209	68,810,866.38	8.96%	98,518	0	98,518	8,449	106,967
16 OFFICE OF COMPTROLLER 210	3,041,495.50	0.40%	4,355	0	4,355	373	4,728
17 PURCHASING 215	1,743,811.27	0.23%	2,497	0	2,497	214	2,711
18 ANIMAL SERVICES 225	9,023,949.28	1.18%	12,920	0	12,920	1,108	14,028
19 CAPITAL IMPROVEMENT 235	6,994,275.85	0.91%	10,014	0	10,014	859	10,873
20 INFORMATION TECHNOLOGY 239	19,313,201.39	2.52%	27,651	0	27,651	2,371	30,022
21 PLANNING & INSPECTIONS 280	7,970,446.63	1.04%	11,411	0	11,411	979	12,390
22 POLICE 321	171,735,187.38	22.37%	245,877	0	245,877	21,086	266,962
23 FIRE 322	120,487,974.11	15.69%	172,505	0	172,505	14,794	187,299
24 ENVIRONMENTAL SERVICES 334	36,634,742.24	4.77%	52,451	0	52,451	4,498	56,949
25 PUBLIC HEALTH 341	16,658,734.17	2.17%	23,851	0	23,851	2,045	25,896
26 PARKS & RECREATION 451	34,071,142.66	4.44%	48,780	0	48,780	4,183	52,964
27 ZOO 452	7,745,273.83	1.01%	11,089	0	11,089	951	12,040
28 LIBRARY 453	9,083,166.70	1.18%	13,005	0	13,005	1,115	14,120
29 MUSUEM & CULT AFFAIRS 454	4,315,710.58	0.56%	6,179	0	6,179	530	6,709
30 DESTINATION EL PASO 457	16,232,007.00	2.11%	23,240	0	23,240	1,993	25,233
31 COMM & HUMAN DEV 471	2,372,789.05	0.31%	3,397	0	3,397	291	3,689
32 ECONOMIC DEVELOPMENT 480	25,191,124.33	3.28%	36,067	0	36,067	3,093	39,160
33 ENGR TRAFFIC-ST 532-32020	7,506,215.53	0.98%	10,747	0	10,747	922	11,668
34 PAVEMENT MGMT 532-32040	5,314,936.06	0.69%	7,609	0	7,609	653	8,262
35 SAM ADMIN SUPPORT 532-32060	1,341,357.95	0.17%	1,920	0	1,920	165	2,085
36 STREET MAINTENANCE 532-32120	23,114,540.99	3.01%	33,094	0	33,094	2,838	35,932
37 FLEET 532-37020	17,313,609.91	2.26%	24,788	0	24,788	2,126	26,914
38 SUN METRO 560	53,120,982.35	6.92%	76,054	0	76,054	6,522	82,577
39 AVIATION 562	32,182,577.49	4.19%	46,076	0	46,076	3,951	50,028
40 INTERNATIONAL BRIDGES 564	7,576,223.25	0.99%	10,847	0	10,847	930	11,777
45 NON-DEPARTMENTAL 999	20,656,277.77	2.69%	29,574	0	29,574	2,536	32,110

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Budget Allocations

Dept:8 OMB 115-12000

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	767,721,154.67	100.00%	1,099,162	0	1,099,162	90,998	1,190,160
Direct Bills					0		0
Total					\$1,099,162		\$1,190,160

Basis Units: Operating expenditures per department, excl. MPO
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:8 OMB 115-12000

Department	Budget	Total
3 FACILITIES MAINT 532-31040	\$12,390	\$12,390
4 PARKS BLDG MAINT 532-31130	15,566	15,566
5 MAYOR AND COUNCIL 101	2,505	2,505
6 CITY ATTORNEY 103	6,082	6,082
7 MUNICIPAL COURT 111	9,369	9,369
8 OMB 115-12000	1,506	1,506
9 CITY MANAGER 115-12010	1,264	1,264
10 PUBLIC INFO OFFICE 115-12020	722	722
11 INTERNAL AUDIT 115-12030	1,238	1,238
12 PERFORMANCE OFFICE 115-12050	1,026	1,026
13 CITY CLERK 117	1,210	1,210
14 TAX 206	3,193	3,193
15 HUMAN RESOURCES 209	106,967	106,967
16 OFFICE OF COMPTROLLER 210	4,728	4,728
17 PURCHASING 215	2,711	2,711
18 ANIMAL SERVICES 225	14,028	14,028
19 CAPITAL IMPROVEMENT 235	10,873	10,873
20 INFORMATION TECHNOLOGY 239	30,022	30,022
21 PLANNING & INSPECTIONS 280	12,390	12,390
22 POLICE 321	266,962	266,962
23 FIRE 322	187,299	187,299
24 ENVIRONMENTAL SERVICES 334	56,949	56,949
25 PUBLIC HEALTH 341	25,896	25,896
26 PARKS & RECREATION 451	52,964	52,964
27 ZOO 452	12,040	12,040
28 LIBRARY 453	14,120	14,120
29 MUSUEM & CULT AFFAIRS 454	6,709	6,709
30 DESTINATION EL PASO 457	25,233	25,233
31 COMM & HUMAN DEV 471	3,689	3,689
32 ECONOMIC DEVELOPMENT 480	39,160	39,160
33 ENGR TRAFFIC-ST 532-32020	11,668	11,668
34 PAVEMENT MGMT 532-32040	8,262	8,262
35 SAM ADMIN SUPPORT 532-32060	2,085	2,085
36 STREET MAINTENANCE 532-32120	35,932	35,932
37 FLEET 532-37020	26,914	26,914
38 SUN METRO 560	82,577	82,577
39 AVIATION 562	50,028	50,028
40 INTERNATIONAL BRIDGES 564	11,777	11,777
45 NON-DEPARTMENTAL 999	32,110	32,110

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET
3/11/2022

Dept:8 OMB 115-12000

Allocation Summary

Department	Budget	Total
<hr/>		
Total	<u>\$1,190,160</u>	<u>\$1,190,160</u>

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

CITY MANAGER 115-12010
Nature and Extent of Services

The City Manager provides professional recommendations to, and implements the policies and direction of, the City Council. The City Manager ensures high quality services, fosters economic and fiscal sustainability, and enhances the City's reputation as a high performing organization that operates in a manner consistent with its mission and values. Costs have been allocated based on the number of FTE'S per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:9 CITY MANAGER 115-12010

Description		Amount	General Admin	Citywide Admin
Personnel Costs				
Salaries	S1	468,304	0	468,304
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	253,015	0	253,015
Subtotal - Personnel Costs		721,318	0	721,318
Services & Supplies Cost				
Contractual Services	S	24,000	0	24,000
Leases	S	11,000	0	11,000
Materials & Supplies	S	22,700	0	22,700
Other Operating	S	34,000	0	34,000
Subtotal - Services & Supplies		91,700	0	91,700
Department Cost Total		813,018	0	813,018
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		813,018	0	813,018
General Admin Distribution			0	0
Grand Total		\$813,018		\$813,018

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:9 CITY MANAGER 115-12010

Department	First Incoming	Second Incoming	Citywide Admin
1 City Hall (City 1)	\$8,976	\$0	\$8,976
Subtotal - BUILDING DEPRECIATION	8,976	0	8,976
3 Facilities Maintenance	889	136	1,025
3 City Hall	14,180	811	14,990
Subtotal - FACILITIES MAINT 532-310	15,069	947	16,016
4 City 1	3,708	30	3,739
Subtotal - PARKS BLDG MAINT 532-3	3,708	30	3,739
5 Office of the Mayor	289	157	445
5 City Council	1,443	794	2,238
Subtotal - MAYOR AND COUNCIL 101	1,732	951	2,683
8 Budget	1,164	100	1,264
Subtotal - OMB 115-12000	1,164	100	1,264
9 Citywide Admin	0	594	594
Subtotal - CITY MANAGER 115-12010	0	594	594
10 Public Information	0	348	348
Subtotal - PUBLIC INFO OFFICE 115-	0	348	348
12 Performance	0	486	486
Subtotal - PERFORMANCE OFFICE 1	0	486	486
13 Clerk	0	52	52
13 Open Records Requests	0	64	64
Subtotal - CITY CLERK 117	0	116	116
15 HR Services	0	2,017	2,017
15 Self Insurance Fund	0	355	355
Subtotal - HUMAN RESOURCES 209	0	2,372	2,372
16 Financial Reporting	0	1,644	1,644

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:9 CITY MANAGER 115-12010

Department	First Incoming	Second Incoming	Citywide Admin
16 Treasury Management	\$0	\$108	\$108
16 Annual Audit	0	340	340
Subtotal - OFFICE OF COMPTROLLE	0	2,092	2,092
17 Administration	0	161	161
17 Supply Chain Management	0	547	547
Subtotal - PURCHASING 215	0	708	708
20 IT Services	0	178,118	178,118
20 Records Management	0	785	785
20 Strategic Innovation	0	26,977	26,977
20 City-wide PC's	0	141	141
20 City-wide IT Contracts	0	7,510	7,510
20 Postage	0	39	39
20 Mail Room	0	87	87
20 Wireless Communication	0	10,814	10,814
20 Phone & Internet - Citywide	0	11,313	11,313
Subtotal - INFORMATION TECHNOLC	0	235,783	235,783
45 General Expenses	0	189	189
45 Retirees Health Insurance	0	4,314	4,314
45 Property Insurance	0	305	305
45 Civilian Employee Costs	0	345	345
45 General Liability Insurance	0	965	965
Subtotal - NON-DEPARTMENTAL 999	0	6,120	6,120
Total Incoming	30,649	250,648	281,297
C. Total Allocated		\$1,094,315	\$1,094,315
			100.00%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Citywide Admin Allocations

Dept:9 CITY MANAGER 115-12010

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$10,447	\$0	\$10,447	\$0	\$10,447
5 MAYOR AND COUNCIL 101	24.00	0.34%	2,847	0	2,847	0	2,847
6 CITY ATTORNEY 103	38.55	0.54%	4,574	0	4,574	0	4,574
7 MUNICIPAL COURT 111	92.65	1.30%	10,992	0	10,992	3,345	14,337
8 OMB 115-12000	12.50	0.18%	1,483	0	1,483	0	1,483
9 CITY MANAGER 115-12010	5.01	0.07%	594	0	594	0	594
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	534	0	534	162	696
11 INTERNAL AUDIT 115-12030	7.00	0.10%	831	0	831	253	1,083
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	653	0	653	199	851
13 CITY CLERK 117	8.00	0.11%	949	0	949	289	1,238
14 TAX 206	24.75	0.35%	2,936	0	2,936	894	3,830
15 HUMAN RESOURCES 209	55.70	0.78%	6,608	0	6,608	2,011	8,619
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	4,479	0	4,479	1,363	5,842
17 PURCHASING 215	23.25	0.33%	2,758	0	2,758	839	3,598
18 ANIMAL SERVICES 225	141.50	1.99%	16,788	0	16,788	5,108	21,897
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	10,298	0	10,298	3,134	13,432
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	9,699	0	9,699	2,951	12,651
21 PLANNING & INSPECTIONS 280	140.70	1.98%	16,693	0	16,693	5,080	21,773
22 POLICE 321	1,563.84	21.99%	185,541	0	185,541	56,458	241,998
23 FIRE 322	1,504.20	21.15%	178,465	0	178,465	54,304	232,769
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	47,446	0	47,446	14,437	61,883
25 PUBLIC HEALTH 341	351.45	4.94%	41,698	0	41,698	12,688	54,386
26 PARKS & RECREATION 451	546.29	7.68%	64,814	0	64,814	19,722	84,536
27 ZOO 452	134.60	1.89%	15,970	0	15,970	4,859	20,829
28 LIBRARY 453	171.60	2.41%	20,359	0	20,359	6,195	26,554
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	6,431	0	6,431	1,957	8,387
31 COMM & HUMAN DEV 471	48.30	0.68%	5,731	0	5,731	1,744	7,474
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	1,908	0	1,908	581	2,488
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	9,729	0	9,729	2,960	12,689
34 PAVEMENT MGMT 532-32040	14.00	0.20%	1,661	0	1,661	505	2,166
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	3,530	0	3,530	1,074	4,604
36 STREET MAINTENANCE 532-32120	215.00	3.02%	25,509	0	25,509	7,762	33,270
37 FLEET 532-37020	90.70	1.28%	10,761	0	10,761	3,274	14,035
38 SUN METRO 560	642.50	9.04%	76,229	0	76,229	23,195	99,424
39 AVIATION 562	290.39	4.08%	34,453	0	34,453	10,484	44,937
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	8,315	0	8,315	2,530	10,845
45 NON-DEPARTMENTAL 999	8.05	0.11%	955	0	955	291	1,246

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Citywide Admin Allocations

Dept:9 CITY MANAGER 115-12010

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	843,667	0	843,667	250,648	1,094,315
Direct Bills					0		0
Total					\$843,667		\$1,094,315

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:9 CITY MANAGER 115-12010

Department	Citywide Admin	Total
3 FACILITIES MAINT 532-31040	\$10,447	\$10,447
5 MAYOR AND COUNCIL 101	2,847	2,847
6 CITY ATTORNEY 103	4,574	4,574
7 MUNICIPAL COURT 111	14,337	14,337
8 OMB 115-12000	1,483	1,483
9 CITY MANAGER 115-12010	594	594
10 PUBLIC INFO OFFICE 115-12020	696	696
11 INTERNAL AUDIT 115-12030	1,083	1,083
12 PERFORMANCE OFFICE 115-12050	851	851
13 CITY CLERK 117	1,238	1,238
14 TAX 206	3,830	3,830
15 HUMAN RESOURCES 209	8,619	8,619
16 OFFICE OF COMPTROLLER 210	5,842	5,842
17 PURCHASING 215	3,598	3,598
18 ANIMAL SERVICES 225	21,897	21,897
19 CAPITAL IMPROVEMENT 235	13,432	13,432
20 INFORMATION TECHNOLOGY 239	12,651	12,651
21 PLANNING & INSPECTIONS 280	21,773	21,773
22 POLICE 321	241,998	241,998
23 FIRE 322	232,769	232,769
24 ENVIRONMENTAL SERVICES 334	61,883	61,883
25 PUBLIC HEALTH 341	54,386	54,386
26 PARKS & RECREATION 451	84,536	84,536
27 ZOO 452	20,829	20,829
28 LIBRARY 453	26,554	26,554
29 MUSUEM & CULT AFFAIRS 454	8,387	8,387
31 COMM & HUMAN DEV 471	7,474	7,474
32 ECONOMIC DEVELOPMENT 480	2,488	2,488
33 ENGR TRAFFIC-ST 532-32020	12,689	12,689
34 PAVEMENT MGMT 532-32040	2,166	2,166
35 SAM ADMIN SUPPORT 532-32060	4,604	4,604
36 STREET MAINTENANCE 532-32120	33,270	33,270
37 FLEET 532-37020	14,035	14,035
38 SUN METRO 560	99,424	99,424
39 AVIATION 562	44,937	44,937
40 INTERNATIONAL BRIDGES 564	10,845	10,845
45 NON-DEPARTMENTAL 999	1,246	1,246
Total	\$1,094,315	\$1,094,315

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

PUBLIC INFORMATION
OFFICE 115-12010
Nature and Extent of Services

The Public Information Office is a Division of the City Manager's Office responsible for coordinating communication for City government. The office manages all of the City's communications and marketing programs including media relations, public relations, publications, video production, and content for the City's website. Costs have been allocated based on the number of FTE'S per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:10 PUBLIC INFO OFFICE 115-12020

Description		Amount	General Admin	Public Information
Personnel Costs				
Salaries	S1	324,612	0	324,612
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	106,249	0	106,249
Subtotal - Personnel Costs		430,861	0	430,861
Services & Supplies Cost				
Contractual Services	S	21,500	0	21,500
Leases	S	5,000	0	5,000
Materials & Supplies	S	2,000	0	2,000
Other Operating	S	5,000	0	5,000
Subtotal - Services & Supplies		33,500	0	33,500
Department Cost Total		464,361	0	464,361
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		464,361	0	464,361
General Admin Distribution			0	0
Grand Total		\$464,361		\$464,361

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:10 PUBLIC INFO OFFICE 115-12020

Department	First Incoming	Second Incoming	Public Information
1 City Hall (City 1)	\$8,976	\$0	\$8,976
Subtotal - BUILDING DEPRECIATION	8,976	0	8,976
3 City Hall	14,180	811	14,990
Subtotal - FACILITIES MAINT 532-310	14,180	811	14,990
4 City 1	3,708	30	3,739
Subtotal - PARKS BLDG MAINT 532-3	3,708	30	3,739
5 Office of the Mayor	259	141	400
5 City Council	824	454	1,278
Subtotal - MAYOR AND COUNCIL 101	1,084	594	1,678
8 Budget	665	57	722
Subtotal - OMB 115-12000	665	57	722
9 Citywide Admin	534	162	696
Subtotal - CITY MANAGER 115-12010	534	162	696
10 Public Information	0	312	312
Subtotal - PUBLIC INFO OFFICE 115-	0	312	312
12 Performance	0	437	437
Subtotal - PERFORMANCE OFFICE 1	0	437	437
13 Clerk	0	47	47
13 Open Records Requests	0	37	37
Subtotal - CITY CLERK 117	0	83	83
15 HR Services	0	1,811	1,811
15 Self Insurance Fund	0	319	319
Subtotal - HUMAN RESOURCES 209	0	2,130	2,130
16 Financial Reporting	0	1,640	1,640
16 Treasury Management	0	37	37

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:10 PUBLIC INFO OFFICE 115-12020

Department	First Incoming	Second Incoming	Public Information
16 Annual Audit	\$0	\$339	\$339
Subtotal - OFFICE OF COMPTROLLE	0	2,016	2,016
17 Administration	0	1,937	1,937
17 Supply Chain Management	0	6,565	6,565
Subtotal - PURCHASING 215	0	8,501	8,501
20 IT Services	0	33,322	33,322
20 City-wide PC's	0	127	127
20 City-wide IT Contracts	0	7,510	7,510
20 Mail Room	0	78	78
20 Phone & Internet - Citywide	0	3,960	3,960
Subtotal - INFORMATION TECHNOLC	0	44,997	44,997
45 General Expenses	0	108	108
45 Retirees Health Insurance	0	3,875	3,875
45 Property Insurance	0	305	305
45 Civilian Employee Costs	0	310	310
45 General Liability Insurance	0	867	867
45 Auto Liability	0	2,546	2,546
Subtotal - NON-DEPARTMENTAL 999	0	8,012	8,012
Total Incoming	29,146	68,144	97,290
C. Total Allocated		\$561,651	\$561,651
		100.00%	

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Public Information Allocations

Dept:10 PUBLIC INFO OFFICE 115-12020

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$6,111	\$0	\$6,111	\$0	\$6,111
5 MAYOR AND COUNCIL 101	24.00	0.34%	1,666	0	1,666	0	1,666
6 CITY ATTORNEY 103	38.55	0.54%	2,675	0	2,675	0	2,675
7 MUNICIPAL COURT 111	92.65	1.30%	6,430	0	6,430	910	7,340
8 OMB 115-12000	12.50	0.18%	868	0	868	0	868
9 CITY MANAGER 115-12010	5.01	0.07%	348	0	348	0	348
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	312	0	312	0	312
11 INTERNAL AUDIT 115-12030	7.00	0.10%	486	0	486	69	555
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	382	0	382	54	436
13 CITY CLERK 117	8.00	0.11%	555	0	555	79	634
14 TAX 206	24.75	0.35%	1,718	0	1,718	243	1,961
15 HUMAN RESOURCES 209	55.70	0.78%	3,866	0	3,866	547	4,413
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	2,620	0	2,620	371	2,991
17 PURCHASING 215	23.25	0.33%	1,614	0	1,614	228	1,842
18 ANIMAL SERVICES 225	141.50	1.99%	9,820	0	9,820	1,390	11,210
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	6,024	0	6,024	853	6,877
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	5,674	0	5,674	803	6,476
21 PLANNING & INSPECTIONS 280	140.70	1.98%	9,765	0	9,765	1,382	11,147
22 POLICE 321	1,563.84	21.99%	108,533	0	108,533	15,359	123,892
23 FIRE 322	1,504.20	21.15%	104,394	0	104,394	14,773	119,167
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	27,754	0	27,754	3,928	31,681
25 PUBLIC HEALTH 341	351.45	4.94%	24,391	0	24,391	3,452	27,843
26 PARKS & RECREATION 451	546.29	7.68%	37,913	0	37,913	5,365	43,279
27 ZOO 452	134.60	1.89%	9,341	0	9,341	1,322	10,663
28 LIBRARY 453	171.60	2.41%	11,909	0	11,909	1,685	13,595
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	3,762	0	3,762	532	4,294
31 COMM & HUMAN DEV 471	48.30	0.68%	3,352	0	3,352	474	3,826
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	1,116	0	1,116	158	1,274
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	5,691	0	5,691	805	6,496
34 PAVEMENT MGMT 532-32040	14.00	0.20%	972	0	972	138	1,109
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	2,065	0	2,065	292	2,357
36 STREET MAINTENANCE 532-32120	215.00	3.02%	14,921	0	14,921	2,112	17,033
37 FLEET 532-37020	90.70	1.28%	6,295	0	6,295	891	7,186
38 SUN METRO 560	642.50	9.04%	44,591	0	44,591	6,310	50,901
39 AVIATION 562	290.39	4.08%	20,154	0	20,154	2,852	23,006
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	4,864	0	4,864	688	5,552
45 NON-DEPARTMENTAL 999	8.05	0.11%	559	0	559	79	638

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Public Information Allocations

Dept:10 PUBLIC INFO OFFICE 115-12020

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	493,507	0	493,507	68,144	561,651
Direct Bills					0		0
Total					\$493,507		\$561,651

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:10 PUBLIC INFO OFFICE 115-12020

Department	Public Information	Total
3 FACILITIES MAINT 532-31040	\$6,111	\$6,111
5 MAYOR AND COUNCIL 101	1,666	1,666
6 CITY ATTORNEY 103	2,675	2,675
7 MUNICIPAL COURT 111	7,340	7,340
8 OMB 115-12000	868	868
9 CITY MANAGER 115-12010	348	348
10 PUBLIC INFO OFFICE 115-12020	312	312
11 INTERNAL AUDIT 115-12030	555	555
12 PERFORMANCE OFFICE 115-12050	436	436
13 CITY CLERK 117	634	634
14 TAX 206	1,961	1,961
15 HUMAN RESOURCES 209	4,413	4,413
16 OFFICE OF COMPTROLLER 210	2,991	2,991
17 PURCHASING 215	1,842	1,842
18 ANIMAL SERVICES 225	11,210	11,210
19 CAPITAL IMPROVEMENT 235	6,877	6,877
20 INFORMATION TECHNOLOGY 239	6,476	6,476
21 PLANNING & INSPECTIONS 280	11,147	11,147
22 POLICE 321	123,892	123,892
23 FIRE 322	119,167	119,167
24 ENVIRONMENTAL SERVICES 334	31,681	31,681
25 PUBLIC HEALTH 341	27,843	27,843
26 PARKS & RECREATION 451	43,279	43,279
27 ZOO 452	10,663	10,663
28 LIBRARY 453	13,595	13,595
29 MUSUEM & CULT AFFAIRS 454	4,294	4,294
31 COMM & HUMAN DEV 471	3,826	3,826
32 ECONOMIC DEVELOPMENT 480	1,274	1,274
33 ENGR TRAFFIC-ST 532-32020	6,496	6,496
34 PAVEMENT MGMT 532-32040	1,109	1,109
35 SAM ADMIN SUPPORT 532-32060	2,357	2,357
36 STREET MAINTENANCE 532-32120	17,033	17,033
37 FLEET 532-37020	7,186	7,186
38 SUN METRO 560	50,901	50,901
39 AVIATION 562	23,006	23,006
40 INTERNATIONAL BRIDGES 564	5,552	5,552
45 NON-DEPARTMENTAL 999	638	638
Total	\$561,651	\$561,651

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

INTERNAL AUDIT 115-12030

Nature and Extent of Services

The Internal Audit Office provides independent, objective assurance and consulting services designed to add value and improve the City of El Paso's operations. The Internal Audit Office helps the management team of the City of El Paso accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. Costs have been allocated based on the number of audit hours per department, excluding ESD and Sun Metro who pay directly for audit staff services.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:11 INTERNAL AUDIT 115-12030

Description		Amount	General Admin	Audit
Personnel Costs				
Salaries	S1	542,675	0	542,675
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	158,116	0	158,116
Subtotal - Personnel Costs		700,791	0	700,791
Services & Supplies Cost				
Contractual Services	S	73,000	0	73,000
Interfund Services	S	500	0	500
Leases	S	2,160	0	2,160
Materials & Supplies	S	6,000	0	6,000
Other Operating	S	13,800	0	13,800
Subtotal - Services & Supplies		95,460	0	95,460
Department Cost Total		796,251	0	796,251
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		796,251	0	796,251
General Admin Distribution			0	0
Grand Total		\$796,251		\$796,251

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:11 INTERNAL AUDIT 115-12030

Department	First Incoming	Second Incoming	Audit
1 Mulligan Building (City 2)	\$24,160	\$0	\$24,160
Subtotal - BUILDING DEPRECIATION	24,160	0	24,160
3 Mulligan Building	11,068	721	11,789
Subtotal - FACILITIES MAINT 532-310	11,068	721	11,789
4 City 2	6,184	51	6,234
Subtotal - PARKS BLDG MAINT 532-3	6,184	51	6,234
5 Office of the Mayor	403	219	622
5 City Council	1,414	778	2,191
Subtotal - MAYOR AND COUNCIL 101	1,817	997	2,814
8 Budget	1,140	98	1,238
Subtotal - OMB 115-12000	1,140	98	1,238
9 Citywide Admin	831	253	1,083
Subtotal - CITY MANAGER 115-12010	831	253	1,083
10 Public Information	486	69	555
Subtotal - PUBLIC INFO OFFICE 115-	486	69	555
12 Performance	0	679	679
Subtotal - PERFORMANCE OFFICE 1	0	679	679
13 Clerk	0	73	73
13 Open Records Requests	0	63	63
Subtotal - CITY CLERK 117	0	136	136
15 HR Services	0	2,818	2,818
15 Self Insurance Fund	0	496	496
Subtotal - HUMAN RESOURCES 209	0	3,314	3,314
16 Financial Reporting	0	983	983
16 Treasury Management	0	64	64

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:11 INTERNAL AUDIT 115-12030

Department	First Incoming	Second Incoming	Audit
16 Annual Audit	\$0	\$203	\$203
Subtotal - OFFICE OF COMPTROLLE	0	1,251	1,251
17 Administration	0	565	565
17 Supply Chain Management	0	1,915	1,915
Subtotal - PURCHASING 215	0	2,480	2,480
20 IT Services	0	7,159	7,159
20 Records Management	0	242	242
20 City-wide PC's	0	197	197
20 City-wide IT Contracts	0	8,762	8,762
20 Mail Room	0	122	122
20 Phone & Internet - Citywide	0	3,677	3,677
Subtotal - INFORMATION TECHNOLC	0	20,158	20,158
45 General Expenses	0	185	185
45 Retirees Health Insurance	0	6,027	6,027
45 Property Insurance	0	569	569
45 Civilian Employee Costs	0	483	483
45 General Liability Insurance	0	1,349	1,349
Subtotal - NON-DEPARTMENTAL 999	0	8,613	8,613
Total Incoming	45,684	38,819	84,503
C. Total Allocated		\$880,754	\$880,754
		100.00%	

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Audit Allocations

Dept:11 INTERNAL AUDIT 115-12030

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	629.00	12.08%	\$101,700	\$0	\$101,700	\$0	\$101,700
6 CITY ATTORNEY 103	239.75	4.60%	38,764	0	38,764	0	38,764
8 OMB 115-12000	13.50	0.26%	2,183	0	2,183	0	2,183
14 TAX 206	381.75	7.33%	61,723	0	61,723	3,426	65,150
15 HUMAN RESOURCES 209	251.50	4.83%	40,664	0	40,664	2,257	42,921
16 OFFICE OF COMPTROLLER 210	1,093.25	20.99%	176,762	0	176,762	9,812	186,575
20 INFORMATION TECHNOLOGY 239	206.25	3.96%	33,348	0	33,348	1,851	35,199
22 POLICE 321	0.75	0.01%	121	0	121	7	128
23 FIRE 322	25.25	0.48%	4,083	0	4,083	227	4,309
24 ENVIRONMENTAL SERVICES 334	6.50	0.12%	1,051	0	1,051	58	1,109
26 PARKS & RECREATION 451	308.25	5.92%	49,839	0	49,839	2,767	52,606
27 ZOO 452	11.75	0.23%	1,900	0	1,900	105	2,005
29 MUSUEM & CULT AFFAIRS 454	1,119.50	21.50%	181,007	0	181,007	10,048	191,055
32 ECONOMIC DEVELOPMENT 480	47.25	0.91%	7,640	0	7,640	424	8,064
35 SAM ADMIN SUPPORT 532-32060	657.75	12.63%	106,348	0	106,348	5,904	112,252
38 SUN METRO 560	213.75	4.10%	34,560	0	34,560	1,918	36,479
39 AVIATION 562	1.50	0.03%	243	0	243	13	256
Subtotal	5,207.25	100.00%	841,935	0	841,935	38,819	880,754
Direct Bills					0		0
Total					\$841,935		\$880,754

Basis Units: Audit hours per department, excl. ESD & Sun Metro

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:11 INTERNAL AUDIT 115-12030

Department	Audit	Total
5 MAYOR AND COUNCIL 101	\$101,700	\$101,700
6 CITY ATTORNEY 103	38,764	38,764
8 OMB 115-12000	2,183	2,183
14 TAX 206	65,150	65,150
15 HUMAN RESOURCES 209	42,921	42,921
16 OFFICE OF COMPTROLLER 210	186,575	186,575
20 INFORMATION TECHNOLOGY 239	35,199	35,199
22 POLICE 321	128	128
23 FIRE 322	4,309	4,309
24 ENVIRONMENTAL SERVICES 334	1,109	1,109
26 PARKS & RECREATION 451	52,606	52,606
27 ZOO 452	2,005	2,005
29 MUSUEM & CULT AFFAIRS 454	191,055	191,055
32 ECONOMIC DEVELOPMENT 480	8,064	8,064
35 SAM ADMIN SUPPORT 532-32060	112,252	112,252
38 SUN METRO 560	36,479	36,479
39 AVIATION 562	256	256
Total	\$880,754	\$880,754

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

PERFORMANCE OFFICE 115-12050

Nature and Extent of Services

The Performance Office is a division of the City Manager's Office that works to enhance the City's reputation as a high-performing organization by evaluating the performance of the various City departments and assisting them with the implementation of process improvements, as well as performing strategic planning functions. Costs have been allocated based on the number of FTE'S per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:12 PERFORMANCE OFFICE 115-12050

Description		Amount	General Admin	Performance
Personnel Costs				
Salaries	S1	468,826	0	468,826
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	137,067	0	137,067
Subtotal - Personnel Costs		605,893	0	605,893
Services & Supplies Cost				
Contractual Services	S	34,000	0	34,000
Materials & Supplies	S	4,000	0	4,000
Other Operating	S	16,000	0	16,000
Subtotal - Services & Supplies		54,000	0	54,000
Department Cost Total		659,893	0	659,893
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		659,893	0	659,893
General Admin Distribution				
			0	0
Grand Total		\$659,893		\$659,893

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:12 PERFORMANCE OFFICE 115-12050

Department	First Incoming	Second Incoming	Performance
1 City Hall (City 1)	\$8,976	\$0	\$8,976
Subtotal - BUILDING DEPRECIATION	8,976	0	8,976
3 City Hall	14,180	811	14,990
Subtotal - FACILITIES MAINT 532-310	14,180	811	14,990
4 City 1	3,708	30	3,739
Subtotal - PARKS BLDG MAINT 532-3	3,708	30	3,739
5 Office of the Mayor	317	172	489
5 City Council	1,172	645	1,816
Subtotal - MAYOR AND COUNCIL 101	1,488	817	2,305
8 Budget	945	81	1,026
Subtotal - OMB 115-12000	945	81	1,026
9 Citywide Admin	653	199	851
Subtotal - CITY MANAGER 115-12010	653	199	851
10 Public Information	382	54	436
Subtotal - PUBLIC INFO OFFICE 115-	382	54	436
12 Performance	0	534	534
Subtotal - PERFORMANCE OFFICE 1	0	534	534
13 Clerk	0	57	57
13 Open Records Requests	0	52	52
Subtotal - CITY CLERK 117	0	109	109
15 HR Services	0	2,214	2,214
15 Self Insurance Fund	0	390	390
Subtotal - HUMAN RESOURCES 209	0	2,604	2,604
16 Financial Reporting	0	959	959
16 Treasury Management	0	63	63

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:12 PERFORMANCE OFFICE 115-12050

Department	First Incoming	Second Incoming	Performance
16 Annual Audit	\$0	\$198	\$198
Subtotal - OFFICE OF COMPTROLLE	0	1,220	1,220
17 Administration	0	81	81
17 Supply Chain Management	0	274	274
Subtotal - PURCHASING 215	0	354	354
20 IT Services	0	4,602	4,602
20 City-wide PC's	0	155	155
20 City-wide IT Contracts	0	7,510	7,510
20 Mail Room	0	96	96
Subtotal - INFORMATION TECHNOLC	0	12,363	12,363
45 General Expenses	0	154	154
45 Retirees Health Insurance	0	4,736	4,736
45 Property Insurance	0	305	305
45 Civilian Employee Costs	0	379	379
45 General Liability Insurance	0	1,060	1,060
Subtotal - NON-DEPARTMENTAL 999	0	6,634	6,634
Total Incoming	30,331	25,809	56,141
C. Total Allocated		\$716,034	\$716,034
			100.00%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Performance Allocations

Dept:12 PERFORMANCE OFFICE 115-12050

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$8,547	\$0	\$8,547	\$0	\$8,547
5 MAYOR AND COUNCIL 101	24.00	0.34%	2,330	0	2,330	0	2,330
6 CITY ATTORNEY 103	38.55	0.54%	3,742	0	3,742	0	3,742
7 MUNICIPAL COURT 111	92.65	1.30%	8,993	0	8,993	345	9,338
8 OMB 115-12000	12.50	0.18%	1,213	0	1,213	0	1,213
9 CITY MANAGER 115-12010	5.01	0.07%	486	0	486	0	486
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	437	0	437	0	437
11 INTERNAL AUDIT 115-12030	7.00	0.10%	679	0	679	0	679
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	534	0	534	0	534
13 CITY CLERK 117	8.00	0.11%	777	0	777	30	806
14 TAX 206	24.75	0.35%	2,402	0	2,402	92	2,495
15 HUMAN RESOURCES 209	55.70	0.78%	5,407	0	5,407	208	5,614
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	3,664	0	3,664	141	3,805
17 PURCHASING 215	23.25	0.33%	2,257	0	2,257	87	2,343
18 ANIMAL SERVICES 225	141.50	1.99%	13,735	0	13,735	527	14,262
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	8,425	0	8,425	323	8,749
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	7,935	0	7,935	305	8,240
21 PLANNING & INSPECTIONS 280	140.70	1.98%	13,657	0	13,657	524	14,181
22 POLICE 321	1,563.84	21.99%	151,795	0	151,795	5,828	157,623
23 FIRE 322	1,504.20	21.15%	146,006	0	146,006	5,606	151,612
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	38,817	0	38,817	1,490	40,307
25 PUBLIC HEALTH 341	351.45	4.94%	34,114	0	34,114	1,310	35,423
26 PARKS & RECREATION 451	546.29	7.68%	53,026	0	53,026	2,036	55,062
27 ZOO 452	134.60	1.89%	13,065	0	13,065	502	13,567
28 LIBRARY 453	171.60	2.41%	16,656	0	16,656	639	17,296
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	5,261	0	5,261	202	5,463
31 COMM & HUMAN DEV 471	48.30	0.68%	4,688	0	4,688	180	4,868
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	1,561	0	1,561	60	1,621
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	7,959	0	7,959	306	8,265
34 PAVEMENT MGMT 532-32040	14.00	0.20%	1,359	0	1,359	52	1,411
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	2,888	0	2,888	111	2,999
36 STREET MAINTENANCE 532-32120	215.00	3.02%	20,869	0	20,869	801	21,670
37 FLEET 532-37020	90.70	1.28%	8,804	0	8,804	338	9,142
38 SUN METRO 560	642.50	9.04%	62,365	0	62,365	2,394	64,759
39 AVIATION 562	290.39	4.08%	28,187	0	28,187	1,082	29,269
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	6,802	0	6,802	261	7,064
45 NON-DEPARTMENTAL 999	8.05	0.11%	781	0	781	30	811

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Performance Allocations

Dept:12 PERFORMANCE OFFICE 115-12050

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	690,224	0	690,224	25,809	716,034
Direct Bills					0		0
Total					\$690,224		\$716,034

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:12 PERFORMANCE OFFICE 115-12050

Department	Performance	Total
3 FACILITIES MAINT 532-31040	\$8,547	\$8,547
5 MAYOR AND COUNCIL 101	2,330	2,330
6 CITY ATTORNEY 103	3,742	3,742
7 MUNICIPAL COURT 111	9,338	9,338
8 OMB 115-12000	1,213	1,213
9 CITY MANAGER 115-12010	486	486
10 PUBLIC INFO OFFICE 115-12020	437	437
11 INTERNAL AUDIT 115-12030	679	679
12 PERFORMANCE OFFICE 115-12050	534	534
13 CITY CLERK 117	806	806
14 TAX 206	2,495	2,495
15 HUMAN RESOURCES 209	5,614	5,614
16 OFFICE OF COMPTROLLER 210	3,805	3,805
17 PURCHASING 215	2,343	2,343
18 ANIMAL SERVICES 225	14,262	14,262
19 CAPITAL IMPROVEMENT 235	8,749	8,749
20 INFORMATION TECHNOLOGY 239	8,240	8,240
21 PLANNING & INSPECTIONS 280	14,181	14,181
22 POLICE 321	157,623	157,623
23 FIRE 322	151,612	151,612
24 ENVIRONMENTAL SERVICES 334	40,307	40,307
25 PUBLIC HEALTH 341	35,423	35,423
26 PARKS & RECREATION 451	55,062	55,062
27 ZOO 452	13,567	13,567
28 LIBRARY 453	17,296	17,296
29 MUSUEM & CULT AFFAIRS 454	5,463	5,463
31 COMM & HUMAN DEV 471	4,868	4,868
32 ECONOMIC DEVELOPMENT 480	1,621	1,621
33 ENGR TRAFFIC-ST 532-32020	8,265	8,265
34 PAVEMENT MGMT 532-32040	1,411	1,411
35 SAM ADMIN SUPPORT 532-32060	2,999	2,999
36 STREET MAINTENANCE 532-32120	21,670	21,670
37 FLEET 532-37020	9,142	9,142
38 SUN METRO 560	64,759	64,759
39 AVIATION 562	29,269	29,269
40 INTERNATIONAL BRIDGES 564	7,064	7,064
45 NON-DEPARTMENTAL 999	811	811
Total	\$716,034	\$716,034

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

CITY CLERK 117
Nature and Extent of Services

The City Clerk is responsible for conducting all City Council meetings and is the official custodian of the City Council minutes. In addition, the Office maintains all records, including ordinances, resolutions, franchises, deeds, land sales, and election information. Costs have been functionalized as follows:

CLERK - Costs identified to this function are representative of staff compensation and operational expenditures associated with performing the duties of the City Clerk. These costs are allocated based on the number of FTE'S per department, excluding MPO.

OPEN RECORDS REQUESTS - Costs identified to this function are representative of staff compensation and operational expenditures associated with fulfilling open records requests. These costs are allocated based on total operating expenditures per department, excluding MPO.

SUPPORT SERVICES - Costs identified to this function are representative of operational support provided to the Planning & Inspections, Mayor & Council, Police, Public Health, and Sun Metro departments. These costs are allocated based on the total City Clerk staffing costs per supported department.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:13 CITY CLERK 117

Description		Amount	General Admin	Clerk	Open Records Requests	Support Services
Personnel Costs						
Salaries	S1	424,322	128,739	33,734	27,793	234,056
<i>Salary % Split</i>			<i>30.34%</i>	<i>7.95%</i>	<i>6.55%</i>	<i>55.16%</i>
Benefits	S	152,221	46,184	12,102	9,970	83,965
Subtotal - Personnel Costs		576,544	174,923	45,835	37,764	318,022
Services & Supplies Cost						
Interpreter Services	P	20,900	0	0	0	20,900
Legal Notices Contracts	D	150,426	0	0	0	0
Printing Services Contracts	S	1,900	576	151	124	1,048
Interfund Services	S	800	243	64	52	441
Leases	S	4,000	1,214	318	262	2,206
Materials & Supplies	S	3,940	1,195	313	258	2,173
Minor Equipment & Furniture	S	1,200	364	95	79	662
Other Operating	S	18,400	5,583	1,463	1,205	10,149
Subtotal - Services & Supplies		201,566	9,175	2,404	1,981	37,580
Department Cost Total		778,110	184,098	48,239	39,744	355,602
Adjustments to Cost						
Legal Notices Contracts	D	(150,426)	0	0	0	0
Subtotal - Adjustments		(150,426)	0	0	0	0
Total Costs After Adjustments		627,684	184,098	48,239	39,744	355,602
General Admin Distribution			(184,098)	21,010	17,310	145,777
Grand Total		\$627,684		\$69,250	\$57,055	\$501,379

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:13 CITY CLERK 117

Department	First Incoming	Second Incoming	Clerk	Open Records Requests	Support Services
1 City Hall (City 1)	\$10,471	\$0	\$1,195	\$985	\$8,292
Subtotal - BUILDING DEPRECIATION	10,471	0	1,195	985	8,292
3 City Hall	16,543	946	1,996	1,644	13,849
Subtotal - FACILITIES MAINT 532-310	16,543	946	1,996	1,644	13,849
4 City 1	4,326	35	498	410	3,454
Subtotal - PARKS BLDG MAINT 532-3	4,326	35	498	410	3,454
5 Office of the Mayor	461	250	81	67	563
5 City Council	1,381	760	244	201	1,696
Subtotal - MAYOR AND COUNCIL 101	1,842	1,010	326	268	2,259
6 Legal Services	3,266	432	422	348	2,928
Subtotal - CITY ATTORNEY 103	3,266	432	422	348	2,928
8 Budget	1,114	96	138	114	958
Subtotal - OMB 115-12000	1,114	96	138	114	958
9 Citywide Admin	949	289	141	116	980
Subtotal - CITY MANAGER 115-12010	949	289	141	116	980
10 Public Information	555	79	72	60	502
Subtotal - PUBLIC INFO OFFICE 115-	555	79	72	60	502
12 Performance	777	30	92	76	638
Subtotal - PERFORMANCE OFFICE 1	777	30	92	76	638
13 Clerk	0	83	9	8	66
13 Open Records Requests	0	62	7	6	49
Subtotal - CITY CLERK 117	0	145	17	14	115
15 HR Services	0	3,220	368	303	2,550
15 Self Insurance Fund	0	567	65	53	449
Subtotal - HUMAN RESOURCES 209	0	3,788	432	356	2,999
16 Financial Reporting	0	2,540	290	239	2,011

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:13 CITY CLERK 117

Department	First Incoming	Second Incoming	Clerk	Open Records Requests	Support Services
16 Treasury Management	\$0	\$156	\$18	\$15	\$123
16 Annual Audit	0	525	60	49	416
Subtotal - OFFICE OF COMPTROLLE	0	3,221	368	303	2,551
20 IT Services	0	11,590	1,323	1,090	9,178
20 Records Management	0	18,001	2,054	1,693	14,254
20 City-wide PC's	0	225	26	21	178
20 City-wide IT Contracts	0	11,335	1,294	1,066	8,976
20 Postage	0	431	49	41	342
20 Mail Room	0	139	16	13	110
Subtotal - INFORMATION TECHNOLC	0	41,721	4,761	3,923	33,037
45 General Expenses	0	181	21	17	143
45 Retirees Health Insurance	0	6,889	786	648	5,455
45 Property Insurance	0	356	41	34	282
45 Civilian Employee Costs	0	552	63	52	437
45 General Liability Insurance	0	1,542	176	145	1,221
Subtotal - NON-DEPARTMENTAL 999	0	9,519	1,086	895	7,538
Total Incoming	39,844	61,310	11,544	9,511	80,099
C. Total Allocated		\$728,838	\$80,794	\$66,566	\$581,478
			11.09%	9.13%	79.78%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Clerk Allocations

Dept:13 CITY CLERK 117

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$914	\$0	\$914	\$0	\$914
5 MAYOR AND COUNCIL 101	24.00	0.34%	249	0	249	0	249
6 CITY ATTORNEY 103	38.55	0.54%	400	0	400	0	400
7 MUNICIPAL COURT 111	92.65	1.30%	962	0	962	94	1,055
8 OMB 115-12000	12.50	0.18%	130	0	130	0	130
9 CITY MANAGER 115-12010	5.01	0.07%	52	0	52	0	52
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	47	0	47	0	47
11 INTERNAL AUDIT 115-12030	7.00	0.10%	73	0	73	0	73
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	57	0	57	0	57
13 CITY CLERK 117	8.00	0.11%	83	0	83	0	83
14 TAX 206	24.75	0.35%	257	0	257	25	282
15 HUMAN RESOURCES 209	55.70	0.78%	578	0	578	56	634
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	392	0	392	38	430
17 PURCHASING 215	23.25	0.33%	241	0	241	24	265
18 ANIMAL SERVICES 225	141.50	1.99%	1,468	0	1,468	143	1,612
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	901	0	901	88	989
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	848	0	848	83	931
21 PLANNING & INSPECTIONS 280	140.70	1.98%	1,460	0	1,460	142	1,602
22 POLICE 321	1,563.84	21.99%	16,230	0	16,230	1,582	17,811
23 FIRE 322	1,504.20	21.15%	15,611	0	15,611	1,521	17,132
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	4,150	0	4,150	404	4,555
25 PUBLIC HEALTH 341	351.45	4.94%	3,647	0	3,647	355	4,003
26 PARKS & RECREATION 451	546.29	7.68%	5,669	0	5,669	553	6,222
27 ZOO 452	134.60	1.89%	1,397	0	1,397	136	1,533
28 LIBRARY 453	171.60	2.41%	1,781	0	1,781	174	1,954
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	562	0	562	55	617
31 COMM & HUMAN DEV 471	48.30	0.68%	501	0	501	49	550
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	167	0	167	16	183
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	851	0	851	83	934
34 PAVEMENT MGMT 532-32040	14.00	0.20%	145	0	145	14	159
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	309	0	309	30	339
36 STREET MAINTENANCE 532-32120	215.00	3.02%	2,231	0	2,231	217	2,449
37 FLEET 532-37020	90.70	1.28%	941	0	941	92	1,033
38 SUN METRO 560	642.50	9.04%	6,668	0	6,668	650	7,318
39 AVIATION 562	290.39	4.08%	3,014	0	3,014	294	3,307
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	727	0	727	71	798
45 NON-DEPARTMENTAL 999	8.05	0.11%	84	0	84	8	92

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Clerk Allocations

Dept:13 CITY CLERK 117

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	73,797	0	73,797	6,997	80,794
Direct Bills					0		0
Total					\$73,797		\$80,794

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Open Records Requests Allocations

Dept:13 CITY CLERK 117

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,653,770.07	1.13%	\$685	\$0	\$685	\$0	\$685
4 PARKS BLDG MAINT 532-31130	10,872,030.25	1.42%	861	0	861	0	861
5 MAYOR AND COUNCIL 101	1,749,696.65	0.23%	139	0	139	0	139
6 CITY ATTORNEY 103	4,248,350.91	0.55%	336	0	336	0	336
7 MUNICIPAL COURT 111	6,027,259.09	0.79%	477	0	477	47	524
8 OMB 115-12000	1,051,801.35	0.14%	83	0	83	0	83
9 CITY MANAGER 115-12010	813,018.24	0.11%	64	0	64	0	64
10 PUBLIC INFO OFFICE 115-12020	464,360.95	0.06%	37	0	37	0	37
11 INTERNAL AUDIT 115-12030	796,250.84	0.10%	63	0	63	0	63
12 PERFORMANCE OFFICE 115-12050	659,892.96	0.09%	52	0	52	0	52
13 CITY CLERK 117	778,109.71	0.10%	62	0	62	0	62
14 TAX 206	2,053,994.00	0.27%	163	0	163	16	179
15 HUMAN RESOURCES 209	68,810,866.38	8.96%	5,450	0	5,450	538	5,987
16 OFFICE OF COMPTROLLER 210	3,041,495.50	0.40%	241	0	241	24	265
17 PURCHASING 215	1,743,811.27	0.23%	138	0	138	14	152
18 ANIMAL SERVICES 225	9,023,949.28	1.18%	715	0	715	71	785
19 CAPITAL IMPROVEMENT 235	6,994,275.85	0.91%	554	0	554	55	609
20 INFORMATION TECHNOLOGY 239	19,313,201.39	2.52%	1,530	0	1,530	151	1,680
21 PLANNING & INSPECTIONS 280	7,970,446.63	1.04%	631	0	631	62	694
22 POLICE 321	171,735,187.38	22.37%	13,601	0	13,601	1,342	14,943
23 FIRE 322	120,487,974.11	15.69%	9,542	0	9,542	942	10,484
24 ENVIRONMENTAL SERVICES 334	36,634,742.24	4.77%	2,901	0	2,901	286	3,188
25 PUBLIC HEALTH 341	16,658,734.17	2.17%	1,319	0	1,319	130	1,450
26 PARKS & RECREATION 451	34,071,142.66	4.44%	2,698	0	2,698	266	2,965
27 ZOO 452	7,745,273.83	1.01%	613	0	613	61	674
28 LIBRARY 453	9,083,166.70	1.18%	719	0	719	71	790
29 MUSUEM & CULT AFFAIRS 454	4,315,710.58	0.56%	342	0	342	34	376
30 DESTINATION EL PASO 457	16,232,007.00	2.11%	1,286	0	1,286	127	1,412
31 COMM & HUMAN DEV 471	2,372,789.05	0.31%	188	0	188	19	206
32 ECONOMIC DEVELOPMENT 480	25,191,124.33	3.28%	1,995	0	1,995	197	2,192
33 ENGR TRAFFIC-ST 532-32020	7,506,215.53	0.98%	594	0	594	59	653
34 PAVEMENT MGMT 532-32040	5,314,936.06	0.69%	421	0	421	42	462
35 SAM ADMIN SUPPORT 532-32060	1,341,357.95	0.17%	106	0	106	10	117
36 STREET MAINTENANCE 532-32120	23,114,540.99	3.01%	1,831	0	1,831	181	2,011
37 FLEET 532-37020	17,313,609.91	2.26%	1,371	0	1,371	135	1,506
38 SUN METRO 560	53,120,982.35	6.92%	4,207	0	4,207	415	4,622
39 AVIATION 562	32,182,577.49	4.19%	2,549	0	2,549	252	2,800
40 INTERNATIONAL BRIDGES 564	7,576,223.25	0.99%	600	0	600	59	659
45 NON-DEPARTMENTAL 999	20,656,277.77	2.69%	1,636	0	1,636	161	1,797

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Open Records Requests Allocations

Dept:13 CITY CLERK 117

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	767,721,154.67	100.00%	60,801	0	60,801	5,765	66,566
Direct Bills					0		0
Total					\$60,801		\$66,566

Basis Units: Operating expenditures per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Support Services Allocations

Dept:13 CITY CLERK 117

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	162,555	81.86%	\$436,256	\$0	\$436,256	\$0	\$436,256
21 PLANNING & INSPECTIONS 280	22,832	11.50%	61,275	0	61,275	30,772	92,047
22 POLICE 321	5,219	2.63%	14,006	0	14,006	7,034	21,040
25 PUBLIC HEALTH 341	4,566	2.30%	12,254	0	12,254	6,154	18,408
38 SUN METRO 560	3,405	1.71%	9,138	0	9,138	4,589	13,727
Subtotal	198,577	100.00%	532,930	0	532,930	48,548	581,478
Direct Bills					0		0
Total					\$532,930		\$581,478

Basis Units: Staffing cost per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:13 CITY CLERK 117

Department	Clerk	Open Records Requests	Support Services	Total
3 FACILITIES MAINT 532-31040	\$914	\$685	\$0	\$1,599
4 PARKS BLDG MAINT 532-31130	0	861	0	861
5 MAYOR AND COUNCIL 101	249	139	436,256	436,644
6 CITY ATTORNEY 103	400	336	0	737
7 MUNICIPAL COURT 111	1,055	524	0	1,580
8 OMB 115-12000	130	83	0	213
9 CITY MANAGER 115-12010	52	64	0	116
10 PUBLIC INFO OFFICE 115-12020	47	37	0	83
11 INTERNAL AUDIT 115-12030	73	63	0	136
12 PERFORMANCE OFFICE 115-12050	57	52	0	109
13 CITY CLERK 117	83	62	0	145
14 TAX 206	282	179	0	461
15 HUMAN RESOURCES 209	634	5,987	0	6,622
16 OFFICE OF COMPTROLLER 210	430	265	0	695
17 PURCHASING 215	265	152	0	417
18 ANIMAL SERVICES 225	1,612	785	0	2,397
19 CAPITAL IMPROVEMENT 235	989	609	0	1,597
20 INFORMATION TECHNOLOGY 239	931	1,680	0	2,612
21 PLANNING & INSPECTIONS 280	1,602	694	92,047	94,343
22 POLICE 321	17,811	14,943	21,040	53,795
23 FIRE 322	17,132	10,484	0	27,616
24 ENVIRONMENTAL SERVICES 334	4,555	3,188	0	7,742
25 PUBLIC HEALTH 341	4,003	1,450	18,408	23,860
26 PARKS & RECREATION 451	6,222	2,965	0	9,187
27 ZOO 452	1,533	674	0	2,207
28 LIBRARY 453	1,954	790	0	2,745
29 MUSUEM & CULT AFFAIRS 454	617	376	0	993
30 DESTINATION EL PASO 457	0	1,412	0	1,412
31 COMM & HUMAN DEV 471	550	206	0	757
32 ECONOMIC DEVELOPMENT 480	183	2,192	0	2,375
33 ENGR TRAFFIC-ST 532-32020	934	653	0	1,587
34 PAVEMENT MGMT 532-32040	159	462	0	622
35 SAM ADMIN SUPPORT 532-32060	339	117	0	456
36 STREET MAINTENANCE 532-32120	2,449	2,011	0	4,460
37 FLEET 532-37020	1,033	1,506	0	2,540
38 SUN METRO 560	7,318	4,622	13,727	25,667
39 AVIATION 562	3,307	2,800	0	6,108
40 INTERNATIONAL BRIDGES 564	798	659	0	1,457
45 NON-DEPARTMENTAL 999	92	1,797	0	1,889

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:13 CITY CLERK 117

Department	Clerk	Open Records Requests	Support Services	Total
<hr/>				
Total	\$80,794	\$66,566	\$581,478	\$728,838

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

HUMAN RESOURCES 209
Nature and Extent of Services

The Human Resources Department provides services relating to recruitment and exams, training, certification, classification, compensation, payroll and personnel records maintenance for all City departments. General Fund costs are allocated based on the number of FTE'S per department, excluding MPO. Direct costs of the Self Insurance Fund have been credited and indirect costs have been allocated based on the number of FTE'S per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:15 HUMAN RESOURCES 209

Description		Amount	General Admin	HR Services	Self Insurance Fund
Personnel Costs					
Salaries	S1	3,926,268	0	1,418,992	2,507,276
<i>Salary % Split</i>			<i>.00%</i>	<i>36.14%</i>	<i>63.86%</i>
Benefits	P	3,630,591	0	497,092	3,133,499
Subtotal - Personnel Costs		<u>7,556,859</u>	0	1,916,084	5,640,775
Services & Supplies Cost					
Contractual Services	P	60,591,786	0	48,800	60,542,986
Interfund Services	P	4,680	0	3,980	700
Leases	P	19,000	0	14,000	5,000
Materials & Supplies	P	34,366	0	22,016	12,350
Minor Equipment & Furniture	P	19,900	0	0	19,900
Communications	P	25	0	0	25
Other Operating	P	584,250	0	572,200	12,050
Transfers	D	1,705,347	0	0	0
Credit Direct Costs	P	(66,233,786)	0	0	(66,233,786)
Subtotal - Services & Supplies		<u>(3,274,432)</u>	0	660,996	(5,640,775)
Department Cost Total		4,282,427	0	2,577,080	0
Adjustments to Cost					
Transfers	D	(1,705,347)	0	0	0
Subtotal - Adjustments		<u>(1,705,347)</u>	0	0	0
Total Costs After Adjustments		2,577,080	0	2,577,080	0
General Admin Distribution			0	0	0
Grand Total		<u><u>\$2,577,080</u></u>		<u><u>\$2,577,080</u></u>	<u><u>\$0</u></u>

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:15 HUMAN RESOURCES 209

Department	First Incoming	Second Incoming	HR Services	Self Insurance Fund
1 City Hall (City 1)	\$62,829	\$0	\$22,707	\$40,122
1 Mulligan Building (City 2)	13,805	0	4,989	8,816
Subtotal - BUILDING DEPRECIATION	76,634	0	27,696	48,938
3 City Hall	99,260	5,674	37,924	67,009
3 Mulligan Building	6,324	412	2,435	4,302
Subtotal - FACILITIES MAINT 532-310	105,584	6,086	40,359	71,311
4 City 1	25,958	212	9,458	16,712
4 City 2	3,534	29	1,288	2,275
Subtotal - PARKS BLDG MAINT 532-3	29,492	241	10,746	18,987
5 Office of the Mayor	3,208	1,743	1,789	3,162
5 City Council	122,169	67,211	68,444	120,936
Subtotal - MAYOR AND COUNCIL 101	125,377	68,954	70,233	124,098
6 Legal Services	288,053	38,129	117,885	208,296
6 Outside Counsel	3,299	0	1,192	2,107
Subtotal - CITY ATTORNEY 103	291,352	38,129	119,078	210,403
8 Budget	98,518	8,449	38,659	68,308
Subtotal - OMB 115-12000	98,518	8,449	38,659	68,308
9 Citywide Admin	6,608	2,011	3,115	5,504
Subtotal - CITY MANAGER 115-12010	6,608	2,011	3,115	5,504
10 Public Information	3,866	547	1,595	2,818
Subtotal - PUBLIC INFO OFFICE 115-	3,866	547	1,595	2,818
11 Audit	40,664	2,257	15,512	27,409
Subtotal - INTERNAL AUDIT 115-12030	40,664	2,257	15,512	27,409
12 Performance	5,407	208	2,029	3,585
Subtotal - PERFORMANCE OFFICE 1	5,407	208	2,029	3,585
13 Clerk	578	56	229	405

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:15 HUMAN RESOURCES 209

Department	First Incoming	Second Incoming	HR Services	Self Insurance Fund
13 Open Records Requests	\$5,450	\$538	\$2,164	\$3,823
Subtotal - CITY CLERK 117	6,028	594	2,393	4,229
15 HR Services	0	22,422	8,103	14,318
15 Self Insurance Fund	0	3,949	1,427	2,522
Subtotal - HUMAN RESOURCES 209	0	26,371	9,531	16,840
16 Financial Reporting	0	104,862	37,898	66,964
16 Treasury Management	0	18,635	6,735	11,900
16 Annual Audit	0	21,679	7,835	13,844
Subtotal - OFFICE OF COMPTROLLE	0	145,176	52,468	92,708
17 Administration	0	1,453	525	928
17 Supply Chain Management	0	4,923	1,779	3,144
Subtotal - PURCHASING 215	0	6,376	2,304	4,072
20 IT Services	0	333,395	120,492	212,903
20 Records Management	0	36,635	13,240	23,395
20 Strategic Innovation	0	80,930	29,249	51,681
20 City-wide PC's	0	1,567	566	1,000
20 City-wide IT Contracts	0	460,168	166,309	293,859
20 Postage	0	4,011	1,450	2,562
20 Mail Room	0	969	350	618
20 Wireless Communication	0	1,567	566	1,001
20 Phone & Internet - Citywide	0	20,929	7,564	13,365
Subtotal - INFORMATION TECHNOLC	0	940,171	339,787	600,384
45 General Expenses	0	600	217	383
45 Retirees Health Insurance	0	26,263	9,492	16,771
45 Property Insurance	0	2,463	890	1,573
45 Civilian Employee Costs	0	3,841	1,388	2,453
45 General Liability Insurance	0	5,878	2,124	3,753
Subtotal - NON-DEPARTMENTAL 999	0	39,044	14,111	24,933
Total Incoming	789,529	1,284,614	749,616	1,324,527
C. Total Allocated		\$4,651,224	\$3,326,696	\$1,324,527
			71.52%	28.48%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

HR Services Allocations

Dept:15 HUMAN RESOURCES 209

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$35,444	\$0	\$35,444	\$0	\$35,444
5 MAYOR AND COUNCIL 101	24.00	0.34%	9,661	0	9,661	0	9,661
6 CITY ATTORNEY 103	38.55	0.54%	15,518	0	15,518	0	15,518
7 MUNICIPAL COURT 111	92.65	1.30%	37,295	0	37,295	6,268	43,564
8 OMB 115-12000	12.50	0.18%	5,032	0	5,032	0	5,032
9 CITY MANAGER 115-12010	5.01	0.07%	2,017	0	2,017	0	2,017
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	1,811	0	1,811	0	1,811
11 INTERNAL AUDIT 115-12030	7.00	0.10%	2,818	0	2,818	0	2,818
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	2,214	0	2,214	0	2,214
13 CITY CLERK 117	8.00	0.11%	3,220	0	3,220	0	3,220
14 TAX 206	24.75	0.35%	9,963	0	9,963	1,675	11,637
15 HUMAN RESOURCES 209	55.70	0.78%	22,422	0	22,422	0	22,422
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	15,196	0	15,196	2,554	17,750
17 PURCHASING 215	23.25	0.33%	9,359	0	9,359	1,573	10,932
18 ANIMAL SERVICES 225	141.50	1.99%	56,960	0	56,960	9,574	66,533
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	34,941	0	34,941	5,873	40,813
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	32,908	0	32,908	5,531	38,439
21 PLANNING & INSPECTIONS 280	140.70	1.98%	56,638	0	56,638	9,519	66,157
22 POLICE 321	1,563.84	21.99%	629,510	0	629,510	105,806	735,315
23 FIRE 322	1,504.20	21.15%	605,502	0	605,502	101,771	707,273
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	160,976	0	160,976	27,056	188,032
25 PUBLIC HEALTH 341	351.45	4.94%	141,473	0	141,473	23,778	165,251
26 PARKS & RECREATION 451	546.29	7.68%	219,904	0	219,904	36,961	256,865
27 ZOO 452	134.60	1.89%	54,182	0	54,182	9,107	63,289
28 LIBRARY 453	171.60	2.41%	69,076	0	69,076	11,610	80,686
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	21,818	0	21,818	3,667	25,485
31 COMM & HUMAN DEV 471	48.30	0.68%	19,443	0	19,443	3,268	22,711
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	6,473	0	6,473	1,088	7,561
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	33,008	0	33,008	5,548	38,556
34 PAVEMENT MGMT 532-32040	14.00	0.20%	5,636	0	5,636	947	6,583
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	11,976	0	11,976	2,013	13,988
36 STREET MAINTENANCE 532-32120	215.00	3.02%	86,546	0	86,546	14,546	101,093
37 FLEET 532-37020	90.70	1.28%	36,510	0	36,510	6,137	42,647
38 SUN METRO 560	642.50	9.04%	258,633	0	258,633	43,470	302,103
39 AVIATION 562	290.39	4.08%	116,894	0	116,894	19,647	136,541
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	28,210	0	28,210	4,741	32,952
45 NON-DEPARTMENTAL 999	8.05	0.11%	3,240	0	3,240	545	3,785

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

HR Services Allocations

Dept:15 HUMAN RESOURCES 209

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	2,862,424	0	2,862,424	464,272	3,326,696
Direct Bills					0		0
Total					\$2,862,424		\$3,326,696

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Self Insurance Fund Allocations

Dept:15 HUMAN RESOURCES 209

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$6,243	\$0	\$6,243	\$0	\$6,243
5 MAYOR AND COUNCIL 101	24.00	0.34%	1,702	0	1,702	0	1,702
6 CITY ATTORNEY 103	38.55	0.54%	2,733	0	2,733	0	2,733
7 MUNICIPAL COURT 111	92.65	1.30%	6,569	0	6,569	11,076	17,645
8 OMB 115-12000	12.50	0.18%	886	0	886	0	886
9 CITY MANAGER 115-12010	5.01	0.07%	355	0	355	0	355
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	319	0	319	0	319
11 INTERNAL AUDIT 115-12030	7.00	0.10%	496	0	496	0	496
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	390	0	390	0	390
13 CITY CLERK 117	8.00	0.11%	567	0	567	0	567
14 TAX 206	24.75	0.35%	1,755	0	1,755	2,959	4,714
15 HUMAN RESOURCES 209	55.70	0.78%	3,949	0	3,949	0	3,949
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	2,677	0	2,677	4,513	7,190
17 PURCHASING 215	23.25	0.33%	1,649	0	1,649	2,779	4,428
18 ANIMAL SERVICES 225	141.50	1.99%	10,033	0	10,033	16,916	26,949
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	6,154	0	6,154	10,377	16,531
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	5,796	0	5,796	9,773	15,569
21 PLANNING & INSPECTIONS 280	140.70	1.98%	9,976	0	9,976	16,820	26,796
22 POLICE 321	1,563.84	21.99%	110,881	0	110,881	186,953	297,834
23 FIRE 322	1,504.20	21.15%	106,653	0	106,653	179,823	286,475
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	28,354	0	28,354	47,807	76,161
25 PUBLIC HEALTH 341	351.45	4.94%	24,919	0	24,919	42,015	66,934
26 PARKS & RECREATION 451	546.29	7.68%	38,734	0	38,734	65,307	104,041
27 ZOO 452	134.60	1.89%	9,544	0	9,544	16,091	25,635
28 LIBRARY 453	171.60	2.41%	12,167	0	12,167	20,514	32,681
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	3,843	0	3,843	6,479	10,322
31 COMM & HUMAN DEV 471	48.30	0.68%	3,425	0	3,425	5,774	9,199
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	1,140	0	1,140	1,922	3,062
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	5,814	0	5,814	9,803	15,617
34 PAVEMENT MGMT 532-32040	14.00	0.20%	993	0	993	1,674	2,666
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	2,109	0	2,109	3,557	5,666
36 STREET MAINTENANCE 532-32120	215.00	3.02%	15,244	0	15,244	25,703	40,947
37 FLEET 532-37020	90.70	1.28%	6,431	0	6,431	10,843	17,274
38 SUN METRO 560	642.50	9.04%	45,555	0	45,555	76,809	122,364
39 AVIATION 562	290.39	4.08%	20,590	0	20,590	34,715	55,305
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	4,969	0	4,969	8,378	13,347
45 NON-DEPARTMENTAL 999	8.05	0.11%	571	0	571	962	1,533

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Self Insurance Fund Allocations

Dept:15 HUMAN RESOURCES 209

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	504,185	0	504,185	820,342	1,324,527
Direct Bills					0		0
Total					\$504,185		\$1,324,527

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:15 HUMAN RESOURCES 209

Department	HR Services	Self Insurance Fund	Total
3 FACILITIES MAINT 532-31040	\$35,444	\$6,243	\$41,687
5 MAYOR AND COUNCIL 101	9,661	1,702	11,363
6 CITY ATTORNEY 103	15,518	2,733	18,251
7 MUNICIPAL COURT 111	43,564	17,645	61,209
8 OMB 115-12000	5,032	886	5,918
9 CITY MANAGER 115-12010	2,017	355	2,372
10 PUBLIC INFO OFFICE 115-12020	1,811	319	2,130
11 INTERNAL AUDIT 115-12030	2,818	496	3,314
12 PERFORMANCE OFFICE 115-12050	2,214	390	2,604
13 CITY CLERK 117	3,220	567	3,788
14 TAX 206	11,637	4,714	16,351
15 HUMAN RESOURCES 209	22,422	3,949	26,371
16 OFFICE OF COMPTROLLER 210	17,750	7,190	24,939
17 PURCHASING 215	10,932	4,428	15,360
18 ANIMAL SERVICES 225	66,533	26,949	93,482
19 CAPITAL IMPROVEMENT 235	40,813	16,531	57,344
20 INFORMATION TECHNOLOGY 239	38,439	15,569	54,008
21 PLANNING & INSPECTIONS 280	66,157	26,796	92,953
22 POLICE 321	735,315	297,834	1,033,149
23 FIRE 322	707,273	286,475	993,748
24 ENVIRONMENTAL SERVICES 334	188,032	76,161	264,194
25 PUBLIC HEALTH 341	165,251	66,934	232,185
26 PARKS & RECREATION 451	256,865	104,041	360,906
27 ZOO 452	63,289	25,635	88,923
28 LIBRARY 453	80,686	32,681	113,367
29 MUSUEM & CULT AFFAIRS 454	25,485	10,322	35,807
31 COMM & HUMAN DEV 471	22,711	9,199	31,909
32 ECONOMIC DEVELOPMENT 480	7,561	3,062	10,623
33 ENGR TRAFFIC-ST 532-32020	38,556	15,617	54,173
34 PAVEMENT MGMT 532-32040	6,583	2,666	9,249
35 SAM ADMIN SUPPORT 532-32060	13,988	5,666	19,654
36 STREET MAINTENANCE 532-32120	101,093	40,947	142,040
37 FLEET 532-37020	42,647	17,274	59,921
38 SUN METRO 560	302,103	122,364	424,467
39 AVIATION 562	136,541	55,305	191,846
40 INTERNATIONAL BRIDGES 564	32,952	13,347	46,298
45 NON-DEPARTMENTAL 999	3,785	1,533	5,318
Total	\$3,326,696	\$1,324,527	\$4,651,224

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

OFFICE OF THE COMPTROLLER 210

Nature and Extent of Services

The Office of the Comptroller provides fiscal management, financial reporting, administer treasury services, and provide grant accounting information to City Management and elected officials so they can make informed decisions regarding the provision of City services. Costs have been functionalized as follows:

FINANCIAL REPORTING - Costs identified to this function are representative of personnel and operating expenditures to prepare financial reports for the City. These costs are allocated based on the total operating expenditures per department.

GRANT ACCOUNTING - Costs identified to this function are representative of personnel and operating expenditures to perform grant accounting functions for the City. These costs are allocated based on the total grant expenditures per department.

TREASURY MANAGEMENT - Costs identified to this function are representative of personnel and operating expenditures to perform treasury management functions for the City. These costs are allocated based on the total pooled cash & investments per department.

ANNUAL AUDIT - Costs identified to this function are representative of the cost of the City's annual audit. These costs are allocated based on the total operating expenditures per department. Tax, Airport, Sun Metro, ESD, and International Bridges have been excluded from this allocation as they pay directly for their portion of the annual audit.

ASSET MANAGEMENT – Costs identified to this function are representative of personnel and operating expenditures to manage the physical assets of the City. These costs are allocated based upon the total equipment depreciation amounts per department.

CITY AUCTIONS & QUICK COPY CENTER – Costs for these functions have not been allocated within this plan.

MGT Consulting Group

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:16 OFFICE OF COMPTRROLLER 210

Description		Amount	General Admin	Financial Reporting	Grant Accounting	Treasury Management	Annual Audit	Asset Management	City Auctions	Quick Copy Center
Personnel Costs										
Salaries	S1	2,082,374	0	795,018	689,915	258,573	0	60,600	234,582	43,685
<i>Salary % Split</i>			<i>.00%</i>	<i>38.18%</i>	<i>33.13%</i>	<i>12.42%</i>	<i>.00%</i>	<i>2.91%</i>	<i>11.27%</i>	<i>2.10%</i>
Benefits	P	677,600	0	276,913	220,173	82,891	0	15,615	60,445	21,562
Subtotal - Personnel Costs		2,759,974	0	1,071,931	910,088	341,465	0	76,215	295,028	65,247
Services & Supplies Cost										
Contractual Services	P	219,500	0	17,000	0	2,500	200,000	0	0	0
Interfund Services	P	5,200	0	500	3,500	0	0	0	0	1,200
Leased Equipment	P	8,500	0	5,200	1,500	1,800	0	0	0	0
Materials & Supplies	P	17,342	0	6,500	4,000	500	0	0	1,000	5,342
Communications	P	2,880	0	0	1,920	480	0	0	480	0
Other Operating	P	28,100	0	11,100	7,000	6,400	0	0	3,600	0
Proceeds - Sale of Used Equip	P	(71,789)	0	0	0	0	0	0	0	(71,789)
Subtotal - Services & Supplies		209,733	0	40,300	17,920	11,680	200,000	0	5,080	(65,247)
Department Cost Total		2,969,707	0	1,112,231	928,008	353,145	200,000	76,215	300,108	(0)
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		2,969,707	0	1,112,231	928,008	353,145	200,000	76,215	300,108	(0)
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$2,969,707		\$1,112,231	\$928,008	\$353,145	\$200,000	\$76,215	\$300,108	\$(0)
									not allocated	not allocated

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:16 OFFICE OF COMPTRROLLER 210

Department	First Incoming	Second Incoming	Financial Reporting	Grant Accounting	Treasury Management	Annual Audit	Asset Management	City Auctions	Quick Copy Center
1 City Hall (City 1)	\$31,414	\$0	\$11,993	\$10,408	\$3,901	\$0	\$914	\$3,539	\$659
1 Mulligan Building (City 2)	41,416	0	15,812	13,722	5,143	0	1,205	4,666	869
Subtotal - BUILDING DEPRECIATION	72,831	0	27,806	24,130	9,044	0	2,119	8,204	1,528
3 City Hall	49,630	2,837	20,031	17,383	6,515	0	1,527	5,910	1,101
3 Mulligan Building	18,973	1,237	7,716	6,696	2,510	0	588	2,277	424
Subtotal - FACILITIES MAINT 532-310	68,603	4,073	27,747	24,079	9,024	0	2,115	8,187	1,525
4 City 1	12,979	106	4,996	4,335	1,625	0	381	1,474	275
4 City 2	10,601	87	4,080	3,541	1,327	0	311	1,204	224
Subtotal - PARKS BLDG MAINT 532-3	23,580	193	9,076	7,876	2,952	0	692	2,678	499
5 Office of the Mayor	2,174	1,182	1,281	1,112	417	0	98	378	70
5 City Council	5,400	2,971	3,196	2,773	1,039	0	244	943	176
Subtotal - MAYOR AND COUNCIL 101	7,574	4,152	4,477	3,885	1,456	0	341	1,321	246
8 Budget	4,355	373	1,805	1,566	587	0	138	533	99
Subtotal - OMB 115-12000	4,355	373	1,805	1,566	587	0	138	533	99
9 Citywide Admin	4,479	1,363	2,230	1,935	725	0	170	658	123
Subtotal - CITY MANAGER 115-12010	4,479	1,363	2,230	1,935	725	0	170	658	123
10 Public Information	2,620	371	1,142	991	371	0	87	337	63
Subtotal - PUBLIC INFO OFFICE 115-	2,620	371	1,142	991	371	0	87	337	63
11 Audit	176,762	9,812	71,231	61,814	23,167	0	5,430	21,018	3,914
Subtotal - INTERNAL AUDIT 115-1203	176,762	9,812	71,231	61,814	23,167	0	5,430	21,018	3,914
12 Performance	3,664	141	1,453	1,261	472	0	111	429	80
Subtotal - PERFORMANCE OFFICE 1	3,664	141	1,453	1,261	472	0	111	429	80
13 Clerk	392	38	164	142	53	0	13	48	9
13 Open Records Requests	241	24	101	88	33	0	8	30	6
Subtotal - CITY CLERK 117	633	62	265	230	86	0	20	78	15
15 HR Services	15,196	2,554	6,777	5,881	2,204	0	517	2,000	372

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:16 OFFICE OF COMPTRROLLER 210

Department	First Incoming	Second Incoming	Financial Reporting	Grant Accounting	Treasury Management	Annual Audit	Asset Management	City Auctions	Quick Copy Center
15 Self Insurance Fund	\$2,677	\$4,513	\$2,745	\$2,382	\$893	\$0	\$209	\$810	\$151
Subtotal - HUMAN RESOURCES 209	17,873	7,067	9,522	8,263	3,097	0	726	2,809	523
16 Financial Reporting	0	4,282	1,635	1,419	532	0	125	482	90
16 Grant Accounting	0	542,482	207,111	179,731	67,361	0	15,787	61,111	11,380
16 Treasury Management	0	1,984	757	657	246	0	58	223	42
16 Annual Audit	0	885	338	293	110	0	26	100	19
Subtotal - OFFICE OF COMPTROLLE	0	549,633	209,841	182,100	68,249	0	15,995	61,917	11,530
20 IT Services	0	72,099	27,526	23,887	8,953	0	2,098	8,122	1,513
20 Records Management	0	3,111	1,188	1,031	386	0	91	350	65
20 Strategic Innovation	0	26,977	10,299	8,938	3,350	0	785	3,039	566
20 City-wide PC's	0	1,062	405	352	132	0	31	120	22
20 City-wide IT Contracts	0	226,244	86,376	74,957	28,093	0	6,584	25,487	4,746
20 Postage	0	24,130	9,213	7,995	2,996	0	702	2,718	506
20 Mail Room	0	656	251	217	82	0	19	74	14
20 Wireless Communication	0	2,646	1,010	877	329	0	77	298	56
20 Phone & Internet - Citywide	0	12,444	4,751	4,123	1,545	0	362	1,402	261
Subtotal - INFORMATION TECHNOLC	0	369,369	141,020	122,377	45,866	0	10,749	41,610	7,749
45 General Expenses	0	691	264	229	86	0	20	78	15
45 Retirees Health Insurance	0	31,171	11,900	10,327	3,871	0	907	3,511	654
45 Property Insurance	0	2,044	780	677	254	0	59	230	43
45 Civilian Employee Costs	0	2,603	994	862	323	0	76	293	55
45 General Liability Insurance	0	6,976	2,663	2,311	866	0	203	786	146
45 Auto Liability	0	1,273	486	422	158	0	37	143	27
Subtotal - NON-DEPARTMENTAL 999	0	44,759	17,088	14,829	5,558	0	1,303	5,042	939
Total Incoming	382,973	991,369	524,702	455,336	170,655	0	39,995	154,822	28,831
C. Total Allocated		\$4,344,049	\$1,636,933	\$1,383,344	\$523,800	\$200,000	\$116,210	\$454,929	\$28,831
			37.68%	31.84%	12.06%	4.60%	2.68%	10.47%	0.66%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Financial Reporting Allocations

Dept:16 OFFICE OF COMPTRROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,456,719	1.00%	\$12,568	\$0	\$12,568	\$0	\$12,568
4 PARKS BLDG MAINT 532-31130	10,149,413	1.20%	15,083	0	15,083	0	15,083
5 MAYOR AND COUNCIL 101	1,559,253	0.18%	2,317	0	2,317	0	2,317
6 CITY ATTORNEY 103	4,001,290	0.47%	5,946	0	5,946	0	5,946
7 MUNICIPAL COURT 111	5,330,747	0.63%	7,922	0	7,922	2,716	10,638
8 OMB 115-12000	1,002,806	0.12%	1,490	0	1,490	0	1,490
9 CITY MANAGER 115-12010	1,106,277	0.13%	1,644	0	1,644	0	1,644
10 PUBLIC INFO OFFICE 115-12020	1,103,263	0.13%	1,640	0	1,640	0	1,640
11 INTERNAL AUDIT 115-12030	661,618	0.08%	983	0	983	0	983
12 PERFORMANCE OFFICE 115-12050	645,392	0.08%	959	0	959	0	959
13 CITY CLERK 117	1,709,305	0.20%	2,540	0	2,540	0	2,540
14 TAX 206	1,812,599	0.21%	2,694	0	2,694	923	3,617
15 HUMAN RESOURCES 209	70,561,834	8.33%	104,862	0	104,862	0	104,862
16 OFFICE OF COMPTRROLLER 210	2,881,184	0.34%	4,282	0	4,282	0	4,282
17 PURCHASING 215	1,419,140	0.17%	2,109	0	2,109	723	2,832
18 ANIMAL SERVICES 225	7,993,788	0.94%	11,880	0	11,880	4,072	15,952
19 CAPITAL IMPROVEMENT 235	10,149,879	1.20%	15,084	0	15,084	5,171	20,254
20 INFORMATION TECHNOLOGY 239	17,598,210	2.08%	26,153	0	26,153	8,965	35,118
21 PLANNING & INSPECTIONS 280	6,699,330	0.79%	9,956	0	9,956	3,413	13,369
22 POLICE 321	166,004,221	19.60%	246,699	0	246,699	84,567	331,266
23 FIRE 322	160,540,195	18.96%	238,579	0	238,579	81,784	320,363
24 ENVIRONMENTAL SERVICES 334	31,034,855	3.66%	46,121	0	46,121	15,810	61,931
25 PUBLIC HEALTH 341	20,179,524	2.38%	29,989	0	29,989	10,280	40,269
26 PARKS & RECREATION 451	25,692,557	3.03%	38,182	0	38,182	13,088	51,270
27 ZOO 452	6,067,138	0.72%	9,016	0	9,016	3,091	12,107
28 LIBRARY 453	5,513,379	0.65%	8,193	0	8,193	2,809	11,002
29 MUSUEM & CULT AFFAIRS 454	14,780,612	1.75%	21,966	0	21,966	7,530	29,495
30 DESTINATION EL PASO 457	9,283,461	1.10%	13,796	0	13,796	4,729	18,525
31 COMM & HUMAN DEV 471	4,551,796	0.54%	6,764	0	6,764	2,319	9,083
32 ECONOMIC DEVELOPMENT 480	11,561,994	1.37%	17,182	0	17,182	5,890	23,072
33 ENGR TRAFFIC-ST 532-32020	5,599,295	0.66%	8,321	0	8,321	2,852	11,174
34 PAVEMENT MGMT 532-32040	5,727,999	0.68%	8,512	0	8,512	2,918	11,430
35 SAM ADMIN SUPPORT 532-32060	6,409,132	0.76%	9,525	0	9,525	3,265	12,790
36 STREET MAINTENANCE 532-32120	10,673,479	1.26%	15,862	0	15,862	5,437	21,299
37 FLEET 532-37020	16,412,569	1.94%	24,391	0	24,391	8,361	32,752
38 SUN METRO 560	50,537,316	5.97%	75,104	0	75,104	25,745	100,849
39 AVIATION 562	31,082,634	3.67%	46,192	0	46,192	15,834	62,026
40 INTERNATIONAL BRIDGES 564	5,980,332	0.71%	8,887	0	8,887	3,047	11,934
41 METROPOLITAN PLANNIG ORG 568	1,871,337	0.22%	2,781	0	2,781	953	3,734
42 EMPLOYEES PENSION 600	72,406,470	8.55%	107,603	0	107,603	36,886	144,489
43 CRRMA 700	1,102,985	0.13%	1,639	0	1,639	562	2,201
44 DOWNTOWN DEV CORP 710	17,975	0.00%	27	0	27	9	36

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Financial Reporting Allocations

Dept:16 OFFICE OF COMPTROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
45 NON-DEPARTMENTAL 999	28,934,880	3.42%	\$43,000	\$0	\$43,000	\$14,740	\$57,740
Subtotal	846,808,182	100.00%	1,258,444	0	1,258,444	378,489	1,636,933
Direct Bills					0		0
Total					\$1,258,444		\$1,636,933

Basis Units: Actual operating expenditures by department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Grant Accounting Allocations

Dept:16 OFFICE OF COMPTROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
16 OFFICE OF COMPTROLLER 210	114,545,281	51.43%	\$542,482	\$0	\$542,482	\$0	\$542,482
19 CAPITAL IMPROVEMENT 235	8,356,434	3.75%	39,576	0	39,576	25,368	64,944
22 POLICE 321	8,363,951	3.76%	39,611	0	39,611	25,391	65,002
23 FIRE 322	1,481,389	0.67%	7,016	0	7,016	4,497	11,513
24 ENVIRONMENTAL SERVICES 334	648,416	0.29%	3,071	0	3,071	1,968	5,039
25 PUBLIC HEALTH 341	12,229,494	5.49%	57,918	0	57,918	37,125	95,044
26 PARKS & RECREATION 451	33,295	0.01%	158	0	158	101	259
28 LIBRARY 453	75,268	0.03%	356	0	356	228	585
29 MUSUEM & CULT AFFAIRS 454	146,813	0.07%	695	0	695	446	1,141
31 COMM & HUMAN DEV 471	25,480,631	11.44%	120,675	0	120,675	77,352	198,028
38 SUN METRO 560	40,020,466	17.97%	189,535	0	189,535	121,491	311,027
39 AVIATION 562	9,077,258	4.08%	42,990	0	42,990	27,556	70,546
41 METROPOLITAN PLANNIG ORG 568	2,282,002	1.02%	10,807	0	10,807	6,928	17,735
Subtotal	222,740,698	100.00%	1,054,892	0	1,054,892	328,452	1,383,344
Direct Bills					0		0
Total					\$1,054,892		\$1,383,344

Basis Units: Grant expenditures per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Treasury Management Allocations

Dept:16 OFFICE OF COMPTRROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	1,728,770.59	0.19%	\$775	\$0	\$775	\$0	\$775
4 PARKS BLDG MAINT 532-31130	2,205,431.16	0.25%	988	0	988	0	988
5 MAYOR AND COUNCIL 101	811,725.04	0.09%	364	0	364	0	364
6 CITY ATTORNEY 103	862,419.74	0.10%	386	0	386	0	386
7 MUNICIPAL COURT 111	2,292,073.66	0.26%	1,027	0	1,027	335	1,363
8 OMB 115-12000	217,906.16	0.02%	98	0	98	0	98
9 CITY MANAGER 115-12010	240,390.04	0.03%	108	0	108	0	108
10 PUBLIC INFO OFFICE 115-12020	82,604.80	0.01%	37	0	37	0	37
11 INTERNAL AUDIT 115-12030	143,767.23	0.02%	64	0	64	0	64
12 PERFORMANCE OFFICE 115-12050	140,241.37	0.02%	63	0	63	0	63
13 CITY CLERK 117	347,204.48	0.04%	156	0	156	0	156
14 TAX 206	7,627,246.89	0.85%	3,418	0	3,418	1,116	4,534
15 HUMAN RESOURCES 209	41,581,631.29	4.65%	18,635	0	18,635	0	18,635
16 OFFICE OF COMPTRROLLER 210	4,426,959.40	0.50%	1,984	0	1,984	0	1,984
17 PURCHASING 215	4,631,563.76	0.52%	2,076	0	2,076	678	2,753
18 ANIMAL SERVICES 225	2,306,773.46	0.26%	1,034	0	1,034	338	1,371
19 CAPITAL IMPROVEMENT 235	1,246,264.97	0.14%	559	0	559	182	741
20 INFORMATION TECHNOLOGY 239	5,753,554.22	0.64%	2,578	0	2,578	842	3,420
21 PLANNING & INSPECTIONS 280	1,447,088.58	0.16%	649	0	649	212	860
22 POLICE 321	37,456,340.09	4.19%	16,786	0	16,786	5,481	22,267
23 FIRE 322	27,765,565.73	3.11%	12,443	0	12,443	4,063	16,506
24 ENVIRONMENTAL SERVICES 334	71,296,859.91	7.97%	31,952	0	31,952	10,432	42,384
25 PUBLIC HEALTH 341	20,743,886.77	2.32%	9,296	0	9,296	3,035	12,332
26 PARKS & RECREATION 451	9,240,111.00	1.03%	4,141	0	4,141	1,352	5,493
27 ZOO 452	2,286,623.34	0.26%	1,025	0	1,025	335	1,359
28 LIBRARY 453	2,329,645.83	0.26%	1,044	0	1,044	341	1,385
29 MUSUEM & CULT AFFAIRS 454	2,233,929.11	0.25%	1,001	0	1,001	327	1,328
31 COMM & HUMAN DEV 471	8,586,623.80	0.96%	3,848	0	3,848	1,256	5,104
32 ECONOMIC DEVELOPMENT 480	17,615,627.95	1.97%	7,894	0	7,894	2,577	10,472
33 ENGR TRAFFIC-ST 532-32020	1,216,706.78	0.14%	545	0	545	178	723
34 PAVEMENT MGMT 532-32040	149,902.37	0.02%	67	0	67	22	89
35 SAM ADMIN SUPPORT 532-32060	237,777.05	0.03%	107	0	107	35	141
36 STREET MAINTENANCE 532-32120	1,690,597.62	0.19%	758	0	758	247	1,005
37 FLEET 532-37020	1,669,807.92	0.19%	748	0	748	244	993
38 SUN METRO 560	28,070,572.99	3.14%	12,580	0	12,580	4,107	16,687
39 AVIATION 562	62,463,796.76	6.99%	27,993	0	27,993	9,140	37,133
40 INTERNATIONAL BRIDGES 564	7,597,508.54	0.85%	3,405	0	3,405	1,112	4,516
42 EMPLOYEES PENSION 600	740,187.03	0.08%	332	0	332	108	440
43 CRRMA 700	54,052,785.28	6.05%	24,224	0	24,224	7,909	32,133
45 NON-DEPARTMENTAL 999	2,857,547.29	0.32%	1,281	0	1,281	418	1,699
46 OTHER	455,719,222.21	50.97%	204,231	0	204,231	66,680	270,911

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Treasury Management Allocations

Dept:16 OFFICE OF COMPTROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	894,115,242.20	100.00%	400,700	0	400,700	123,101	523,800
Direct Bills					0		0
Total					\$400,700		\$523,800

Basis Units: Pooled cash & investments per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Annual Audit Allocations

Dept:16 OFFICE OF COMPTROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,456,719	1.30%	\$2,598	\$0	\$2,598	\$0	\$2,598
4 PARKS BLDG MAINT 532-31130	10,149,413	1.56%	3,118	0	3,118	0	3,118
5 MAYOR AND COUNCIL 101	1,559,253	0.24%	479	0	479	0	479
6 CITY ATTORNEY 103	4,001,290	0.61%	1,229	0	1,229	0	1,229
7 MUNICIPAL COURT 111	5,330,747	0.82%	1,638	0	1,638	0	1,638
8 OMB 115-12000	1,002,806	0.15%	308	0	308	0	308
9 CITY MANAGER 115-12010	1,106,277	0.17%	340	0	340	0	340
10 PUBLIC INFO OFFICE 115-12020	1,103,263	0.17%	339	0	339	0	339
11 INTERNAL AUDIT 115-12030	661,618	0.10%	203	0	203	0	203
12 PERFORMANCE OFFICE 115-12050	645,392	0.10%	198	0	198	0	198
13 CITY CLERK 117	1,709,305	0.26%	525	0	525	0	525
15 HUMAN RESOURCES 209	70,561,834	10.84%	21,679	0	21,679	0	21,679
16 OFFICE OF COMPTROLLER 210	2,881,184	0.44%	885	0	885	0	885
17 PURCHASING 215	1,419,140	0.22%	436	0	436	0	436
18 ANIMAL SERVICES 225	7,993,788	1.23%	2,456	0	2,456	0	2,456
19 CAPITAL IMPROVEMENT 235	10,149,879	1.56%	3,118	0	3,118	0	3,118
20 INFORMATION TECHNOLOGY 239	17,598,210	2.70%	5,407	0	5,407	0	5,407
21 PLANNING & INSPECTIONS 280	6,699,330	1.03%	2,058	0	2,058	0	2,058
22 POLICE 321	166,004,221	25.50%	51,003	0	51,003	0	51,003
23 FIRE 322	160,540,195	24.66%	49,324	0	49,324	0	49,324
25 PUBLIC HEALTH 341	20,179,524	3.10%	6,200	0	6,200	0	6,200
26 PARKS & RECREATION 451	25,692,557	3.95%	7,894	0	7,894	0	7,894
27 ZOO 452	6,067,138	0.93%	1,864	0	1,864	0	1,864
28 LIBRARY 453	5,513,379	0.85%	1,694	0	1,694	0	1,694
29 MUSUEM & CULT AFFAIRS 454	14,780,612	2.27%	4,541	0	4,541	0	4,541
30 DESTINATION EL PASO 457	9,283,461	1.43%	2,852	0	2,852	0	2,852
31 COMM & HUMAN DEV 471	4,551,796	0.70%	1,398	0	1,398	0	1,398
32 ECONOMIC DEVELOPMENT 480	11,561,994	1.78%	3,552	0	3,552	0	3,552
33 ENGR TRAFFIC-ST 532-32020	5,599,295	0.86%	1,720	0	1,720	0	1,720
34 PAVEMENT MGMT 532-32040	5,727,999	0.88%	1,760	0	1,760	0	1,760
35 SAM ADMIN SUPPORT 532-32060	6,409,132	0.98%	1,969	0	1,969	0	1,969
36 STREET MAINTENANCE 532-32120	10,673,479	1.64%	3,279	0	3,279	0	3,279
37 FLEET 532-37020	16,412,569	2.52%	5,043	0	5,043	0	5,043
45 NON-DEPARTMENTAL 999	28,934,880	4.44%	8,890	0	8,890	0	8,890

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Annual Audit Allocations

Dept:16 OFFICE OF COMPTROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	650,961,679	100.00%	200,000	0	200,000	0	200,000
Direct Bills					0		0
Total					\$200,000		\$200,000

Basis Units: Operating expenditures per department, excl. Tax, Airport, Sun Metro, ESD, & Int'l Bridges

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Asset Management Allocations

Dept:16 OFFICE OF COMPTRROLLER 210

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	40,489.73	0.14%	\$124	\$0	\$124	\$0	\$124
7 MUNICIPAL COURT 111	35,186.54	0.12%	107	0	107	35	143
14 TAX 206	10,707.00	0.04%	33	0	33	11	43
18 ANIMAL SERVICES 225	160,043.79	0.56%	488	0	488	161	650
19 CAPITAL IMPROVEMENT 235	2,611,590.15	9.12%	7,967	0	7,967	2,635	10,602
20 INFORMATION TECHNOLOGY 239	1,704,740.72	5.95%	5,200	0	5,200	1,720	6,920
22 POLICE 321	603,952.10	2.11%	1,842	0	1,842	609	2,452
23 FIRE 322	1,494,980.75	5.22%	4,561	0	4,561	1,508	6,069
24 ENVIRONMENTAL SERVICES 334	6,175,548.52	21.56%	18,839	0	18,839	6,230	25,069
25 PUBLIC HEALTH 341	192,776.52	0.67%	588	0	588	194	783
26 PARKS & RECREATION 451	606,979.80	2.12%	1,852	0	1,852	612	2,464
27 ZOO 452	39,732.81	0.14%	121	0	121	40	161
28 LIBRARY 453	6,224.14	0.02%	19	0	19	6	25
29 MUSUEM & CULT AFFAIRS 454	12,236.95	0.04%	37	0	37	12	50
30 DESTINATION EL PASO 457	107,984.16	0.38%	329	0	329	109	438
33 ENGR TRAFFIC-ST 532-32020	48,226.67	0.17%	147	0	147	49	196
34 PAVEMENT MGMT 532-32040	34,596.13	0.12%	106	0	106	35	140
35 SAM ADMIN SUPPORT 532-32060	4,799.99	0.02%	15	0	15	5	19
36 STREET MAINTENANCE 532-32120	313,245.83	1.09%	956	0	956	316	1,272
37 FLEET 532-37020	5,103,634.82	17.82%	15,569	0	15,569	5,149	20,718
38 SUN METRO 560	8,060,598.85	28.15%	24,590	0	24,590	8,132	32,722
39 AVIATION 562	1,056,306.35	3.69%	3,222	0	3,222	1,066	4,288
40 INTERNATIONAL BRIDGES 564	84,384.00	0.29%	257	0	257	85	343
41 METROPOLITAN PLANNIG ORG 568	2,882.95	0.01%	9	0	9	3	12
45 NON-DEPARTMENTAL 999	125,234.56	0.44%	382	0	382	126	508
Subtotal	28,637,083.83	100.00%	87,360	0	87,360	28,850	116,210
Direct Bills					0		0
Total					\$87,360		\$116,210

Basis Units: Equipment depreciation per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:16 OFFICE OF COMPTROLLER 210

Department	Financial Reporting	Grant Accounting	Treasury Management	Annual Audit	Asset Management	City Auctions	Quick Copy Center	Total
3 FACILITIES MAINT 532-31040	\$12,568	\$0	\$775	\$2,598	\$124	\$0	\$0	\$16,064
4 PARKS BLDG MAINT 532-31130	15,083	0	988	3,118	0	0	0	19,190
5 MAYOR AND COUNCIL 101	2,317	0	364	479	0	0	0	3,160
6 CITY ATTORNEY 103	5,946	0	386	1,229	0	0	0	7,562
7 MUNICIPAL COURT 111	10,638	0	1,363	1,638	143	0	0	13,781
8 OMB 115-12000	1,490	0	98	308	0	0	0	1,896
9 CITY MANAGER 115-12010	1,644	0	108	340	0	0	0	2,092
10 PUBLIC INFO OFFICE 115-12020	1,640	0	37	339	0	0	0	2,016
11 INTERNAL AUDIT 115-12030	983	0	64	203	0	0	0	1,251
12 PERFORMANCE OFFICE 115-12050	959	0	63	198	0	0	0	1,220
13 CITY CLERK 117	2,540	0	156	525	0	0	0	3,221
14 TAX 206	3,617	0	4,534	0	43	0	0	8,195
15 HUMAN RESOURCES 209	104,862	0	18,635	21,679	0	0	0	145,176
16 OFFICE OF COMPTROLLER 210	4,282	542,482	1,984	885	0	0	0	549,633
17 PURCHASING 215	2,832	0	2,753	436	0	0	0	6,021
18 ANIMAL SERVICES 225	15,952	0	1,371	2,456	650	0	0	20,429
19 CAPITAL IMPROVEMENT 235	20,254	64,944	741	3,118	10,602	0	0	99,659
20 INFORMATION TECHNOLOGY 239	35,118	0	3,420	5,407	6,920	0	0	50,865
21 PLANNING & INSPECTIONS 280	13,369	0	860	2,058	0	0	0	16,287
22 POLICE 321	331,266	65,002	22,267	51,003	2,452	0	0	471,990
23 FIRE 322	320,363	11,513	16,506	49,324	6,069	0	0	403,774
24 ENVIRONMENTAL SERVICES 334	61,931	5,039	42,384	0	25,069	0	0	134,423
25 PUBLIC HEALTH 341	40,269	95,044	12,332	6,200	783	0	0	154,627
26 PARKS & RECREATION 451	51,270	259	5,493	7,894	2,464	0	0	67,380
27 ZOO 452	12,107	0	1,359	1,864	161	0	0	15,492
28 LIBRARY 453	11,002	585	1,385	1,694	25	0	0	14,691
29 MUSUEM & CULT AFFAIRS 454	29,495	1,141	1,328	4,541	50	0	0	36,555
30 DESTINATION EL PASO 457	18,525	0	0	2,852	438	0	0	21,816
31 COMM & HUMAN DEV 471	9,083	198,028	5,104	1,398	0	0	0	213,614
32 ECONOMIC DEVELOPMENT 480	23,072	0	10,472	3,552	0	0	0	37,097
33 ENGR TRAFFIC-ST 532-32020	11,174	0	723	1,720	196	0	0	13,813
34 PAVEMENT MGMT 532-32040	11,430	0	89	1,760	140	0	0	13,420
35 SAM ADMIN SUPPORT 532-32060	12,790	0	141	1,969	19	0	0	14,920
36 STREET MAINTENANCE 532-32120	21,299	0	1,005	3,279	1,272	0	0	26,855
37 FLEET 532-37020	32,752	0	993	5,043	20,718	0	0	59,505
38 SUN METRO 560	100,849	311,027	16,687	0	32,722	0	0	461,284
39 AVIATION 562	62,026	70,546	37,133	0	4,288	0	0	173,993
40 INTERNATIONAL BRIDGES 564	11,934	0	4,516	0	343	0	0	16,793
41 METROPOLITAN PLANNIG ORG 568	3,734	17,735	0	0	12	0	0	21,481
42 EMPLOYEES PENSION 600	144,489	0	440	0	0	0	0	144,929
43 CRRMA 700	2,201	0	32,133	0	0	0	0	34,334

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:16 OFFICE OF COMPTROLLER 210

Department	Financial Reporting	Grant Accounting	Treasury Management	Annual Audit	Asset Management	City Auctions	Quick Copy Center	Total
44 DOWNTOWN DEV CORP 710	\$36	\$0	\$0	\$0	\$0	\$0	\$0	\$36
45 NON-DEPARTMENTAL 999	57,740	0	1,699	8,890	508	0	0	68,837
46 OTHER	0	0	270,911	0	0	0	0	270,911
Total	\$1,636,933	\$1,383,344	\$523,800	\$200,000	\$116,210	\$0	\$0	\$3,860,288

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

PURCHASING 215
Nature and Extent of Services

The Purchasing and Strategic Sourcing Department provides internal and external training, bidding, and contract administration services to City Departments so they can obtain goods and services at the best value to achieve their mission and strategic results. Costs have been functionalized as follows:

ADMINISTRATION - Costs identified to this function are representative of staff compensation and operational expenditures associated with the procurement of goods and services. These costs are allocated based on the total number of purchase orders issued per department.

SUPPLY CHAIN MANAGEMENT - Costs identified to this function are representative of staff compensation and operational expenditures to perform supply chain management functions for the City. These costs are allocated based on the total number of purchase orders processed per department, excluding those departments who pay for their own purchasing staff (Airport, Environmental Services, Streets, Fleet, and Sun Metro).

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:17 PURCHASING 215

Description		Amount	General Admin	Administratio n	Supply Chain Management
Personnel Costs					
Salaries	S1	1,104,467	0	294,136	810,331
<i>Salary % Split</i>			<i>.00%</i>	<i>26.63%</i>	<i>73.37%</i>
Benefits	P	375,711	0	107,900	267,811
Subtotal - Personnel Costs		1,480,178	0	402,037	1,078,141
Services & Supplies Cost					
Contractual Services	P	750	0	750	0
Interfund Services	P	50	0	50	0
Leased Equipment	P	8,500	0	8,500	0
Materials & Supplies	P	7,940	0	7,940	0
Other Operating	P	37,084	0	37,084	0
Reimbursed Expenditures	D	(21,000)	0	0	0
Hire El Paso First Fee	D	(15,150)	0	0	0
Misc Non-Operating Revenues	D	(27,800)	0	0	0
Subtotal - Services & Supplies		(9,626)	0	54,324	0
Department Cost Total		1,470,552	0	456,361	1,078,141
Adjustments to Cost					
Reimbursed Expenditures	D	21,000	0	0	0
Hire El Paso First Fee	D	15,150	0	0	0
Misc Non-Operating Revenues	D	27,800	0	0	0
Subtotal - Adjustments		63,950	0	0	0
Total Costs After Adjustments		1,534,502	0	456,361	1,078,141
General Admin Distribution			0	0	0
Grand Total		\$1,534,502		\$456,361	\$1,078,141

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:17 PURCHASING 215

Department	First Incoming	Second Incoming	Administration	Supply Chain Management
1 City Hall (City 1)	\$29,918	\$0	\$7,968	\$21,951
Subtotal - BUILDING DEPRECIATION	29,918	0	7,968	21,951
3 Facilities Maintenance	30,461	4,664	9,354	25,771
3 City Hall	47,267	2,702	13,307	36,661
Subtotal - FACILITIES MAINT 532-310	77,727	7,366	22,662	62,432
4 City 1	12,361	101	3,319	9,143
Subtotal - PARKS BLDG MAINT 532-3	12,361	101	3,319	9,143
5 Office of the Mayor	1,339	728	550	1,516
5 City Council	3,096	1,703	1,278	3,521
Subtotal - MAYOR AND COUNCIL 101	4,435	2,431	1,829	5,037
6 Legal Services	82,801	10,960	24,970	68,791
Subtotal - CITY ATTORNEY 103	82,801	10,960	24,970	68,791
8 Budget	2,497	214	722	1,989
Subtotal - OMB 115-12000	2,497	214	722	1,989
9 Citywide Admin	2,758	839	958	2,640
Subtotal - CITY MANAGER 115-12010	2,758	839	958	2,640
10 Public Information	1,614	228	491	1,351
Subtotal - PUBLIC INFO OFFICE 115-	1,614	228	491	1,351
12 Performance	2,257	87	624	1,719
Subtotal - PERFORMANCE OFFICE 1	2,257	87	624	1,719
13 Clerk	241	24	71	194
13 Open Records Requests	138	14	40	111
Subtotal - CITY CLERK 117	379	37	111	306
15 HR Services	9,359	1,573	2,911	8,021
15 Self Insurance Fund	1,649	2,779	1,179	3,249

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:17 PURCHASING 215

Department	First Incoming	Second Incoming	Administration	Supply Chain Management
Subtotal - HUMAN RESOURCES 209	\$11,008	\$4,353	\$4,091	\$11,269
16 Financial Reporting	2,109	723	754	2,078
16 Treasury Management	2,076	678	733	2,020
16 Annual Audit	436	0	116	320
Subtotal - OFFICE OF COMPTROLLE	4,621	1,401	1,604	4,418
17 Administration	0	2,824	752	2,072
17 Supply Chain Management	0	9,573	2,550	7,024
Subtotal - PURCHASING 215	0	12,398	3,302	9,096
20 IT Services	0	32,641	8,693	23,948
20 Records Management	0	5,467	1,456	4,011
20 City-wide PC's	0	654	174	480
20 City-wide IT Contracts	0	159,579	42,498	117,081
20 Postage	0	9	2	7
20 Mail Room	0	404	108	297
20 Wireless Communication	0	2,180	581	1,599
20 Phone & Internet - Citywide	0	8,202	2,184	6,018
Subtotal - INFORMATION TECHNOLC	0	209,136	55,696	153,440
45 General Expenses	0	406	108	298
45 Retirees Health Insurance	0	20,020	5,332	14,688
45 Property Insurance	0	1,018	271	747
45 Civilian Employee Costs	0	1,603	427	1,176
45 General Liability Insurance	0	4,481	1,193	3,287
45 Auto Liability	0	2,546	678	1,868
Subtotal - NON-DEPARTMENTAL 999	0	30,074	8,009	22,065
Total Incoming	232,376	279,624	136,353	375,647
C. Total Allocated		\$2,046,502	\$592,714	\$1,453,788
			28.96%	71.04%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Administration Allocations

Dept:17 PURCHASING 215

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	152	2.37%	\$12,266	\$0	\$12,266	\$0	\$12,266
5 MAYOR AND COUNCIL 101	8	0.12%	646	0	646	0	646
6 CITY ATTORNEY 103	10	0.16%	807	0	807	0	807
7 MUNICIPAL COURT 111	200	3.11%	16,140	0	16,140	2,421	18,560
8 OMB 115-12000	12	0.19%	968	0	968	0	968
9 CITY MANAGER 115-12010	2	0.03%	161	0	161	0	161
10 PUBLIC INFO OFFICE 115-12020	24	0.37%	1,937	0	1,937	0	1,937
11 INTERNAL AUDIT 115-12030	7	0.11%	565	0	565	0	565
12 PERFORMANCE OFFICE 115-12050	1	0.02%	81	0	81	0	81
14 TAX 206	22	0.34%	1,775	0	1,775	266	2,042
15 HUMAN RESOURCES 209	18	0.28%	1,453	0	1,453	0	1,453
17 PURCHASING 215	35	0.55%	2,824	0	2,824	0	2,824
18 ANIMAL SERVICES 225	114	1.78%	9,200	0	9,200	1,380	10,579
19 CAPITAL IMPROVEMENT 235	10	0.16%	807	0	807	121	928
20 INFORMATION TECHNOLOGY 239	293	4.56%	23,645	0	23,645	3,546	27,191
21 PLANNING & INSPECTIONS 280	23	0.36%	1,856	0	1,856	278	2,134
22 POLICE 321	158	2.46%	12,750	0	12,750	1,912	14,663
23 FIRE 322	258	4.02%	20,820	0	20,820	3,123	23,943
24 ENVIRONMENTAL SERVICES 334	474	7.38%	38,251	0	38,251	5,737	43,988
25 PUBLIC HEALTH 341	900	14.01%	72,629	0	72,629	10,892	83,521
26 PARKS & RECREATION 451	595	9.27%	48,016	0	48,016	7,201	55,217
27 ZOO 452	398	6.20%	32,118	0	32,118	4,817	36,935
28 LIBRARY 453	349	5.43%	28,164	0	28,164	4,224	32,388
29 MUSUEM & CULT AFFAIRS 454	312	4.86%	25,178	0	25,178	3,776	28,954
30 DESTINATION EL PASO 457	1	0.02%	81	0	81	12	93
31 COMM & HUMAN DEV 471	111	1.73%	8,958	0	8,958	1,343	10,301
32 ECONOMIC DEVELOPMENT 480	63	0.98%	5,084	0	5,084	762	5,846
33 ENGR TRAFFIC-ST 532-32020	81	1.26%	6,537	0	6,537	980	7,517
34 PAVEMENT MGMT 532-32040	28	0.44%	2,260	0	2,260	339	2,598
35 SAM ADMIN SUPPORT 532-32060	131	2.04%	10,572	0	10,572	1,585	12,157
36 STREET MAINTENANCE 532-32120	124	1.93%	10,007	0	10,007	1,501	11,507
37 FLEET 532-37020	199	3.10%	16,059	0	16,059	2,408	18,467
38 SUN METRO 560	395	6.15%	31,876	0	31,876	4,781	36,657
39 AVIATION 562	556	8.66%	44,868	0	44,868	6,729	51,598
40 INTERNATIONAL BRIDGES 564	240	3.74%	19,368	0	19,368	2,905	22,272
45 NON-DEPARTMENTAL 999	118	1.84%	9,522	0	9,522	1,428	10,951

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Administration Allocations

Dept:17 PURCHASING 215

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	6,422	100.00%	518,246	0	518,246	74,468	592,714
Direct Bills					0		0
Total					\$518,246		\$592,714

Basis Units: Number of purchase order issued per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Supply Chain Management Allocations

Dept:17 PURCHASING 215

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	152	3.33%	\$41,575	\$0	\$41,575	\$0	\$41,575
5 MAYOR AND COUNCIL 101	8	0.18%	2,188	0	2,188	0	2,188
6 CITY ATTORNEY 103	10	0.22%	2,735	0	2,735	0	2,735
7 MUNICIPAL COURT 111	200	4.38%	54,705	0	54,705	9,551	64,256
8 OMB 115-12000	12	0.26%	3,282	0	3,282	0	3,282
9 CITY MANAGER 115-12010	2	0.04%	547	0	547	0	547
10 PUBLIC INFO OFFICE 115-12020	24	0.53%	6,565	0	6,565	0	6,565
11 INTERNAL AUDIT 115-12030	7	0.15%	1,915	0	1,915	0	1,915
12 PERFORMANCE OFFICE 115-12050	1	0.02%	274	0	274	0	274
14 TAX 206	22	0.48%	6,018	0	6,018	1,051	7,068
15 HUMAN RESOURCES 209	18	0.39%	4,923	0	4,923	0	4,923
17 PURCHASING 215	35	0.77%	9,573	0	9,573	0	9,573
18 ANIMAL SERVICES 225	114	2.50%	31,182	0	31,182	5,444	36,626
19 CAPITAL IMPROVEMENT 235	10	0.22%	2,735	0	2,735	478	3,213
20 INFORMATION TECHNOLOGY 239	293	6.42%	80,142	0	80,142	13,992	94,134
21 PLANNING & INSPECTIONS 280	23	0.50%	6,291	0	6,291	1,098	7,389
22 POLICE 321	158	3.46%	43,217	0	43,217	7,545	50,762
23 FIRE 322	258	5.65%	70,569	0	70,569	12,321	82,890
25 PUBLIC HEALTH 341	900	19.72%	246,171	0	246,171	42,980	289,150
26 PARKS & RECREATION 451	595	13.03%	162,746	0	162,746	28,414	191,160
27 ZOO 452	398	8.72%	108,862	0	108,862	19,007	127,869
28 LIBRARY 453	349	7.65%	95,459	0	95,459	16,667	112,126
29 MUSUEM & CULT AFFAIRS 454	312	6.83%	85,339	0	85,339	14,900	100,239
30 DESTINATION EL PASO 457	1	0.02%	274	0	274	48	321
31 COMM & HUMAN DEV 471	111	2.43%	30,361	0	30,361	5,301	35,662
32 ECONOMIC DEVELOPMENT 480	63	1.38%	17,232	0	17,232	3,009	20,241
35 SAM ADMIN SUPPORT 532-32060	131	2.87%	35,832	0	35,832	6,256	42,087
40 INTERNATIONAL BRIDGES 564	240	5.26%	65,645	0	65,645	11,461	77,107
45 NON-DEPARTMENTAL 999	118	2.58%	32,276	0	32,276	5,635	37,911
Subtotal	4,565	100.00%	1,248,632	0	1,248,632	205,156	1,453,788
Direct Bills					0		0
Total					\$1,248,632		\$1,453,788

Basis Units: Total PO's, excl. Airport, ESD, Fleet, Streets, & Sun Metro
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:17 PURCHASING 215

Department	Administra tion	Supply Chain Management	Total
3 FACILITIES MAINT 532-31040	\$12,266	\$41,575	\$53,842
5 MAYOR AND COUNCIL 101	646	2,188	2,834
6 CITY ATTORNEY 103	807	2,735	3,542
7 MUNICIPAL COURT 111	18,560	64,256	82,816
8 OMB 115-12000	968	3,282	4,251
9 CITY MANAGER 115-12010	161	547	708
10 PUBLIC INFO OFFICE 115-12020	1,937	6,565	8,501
11 INTERNAL AUDIT 115-12030	565	1,915	2,480
12 PERFORMANCE OFFICE 115-12050	81	274	354
14 TAX 206	2,042	7,068	9,110
15 HUMAN RESOURCES 209	1,453	4,923	6,376
17 PURCHASING 215	2,824	9,573	12,398
18 ANIMAL SERVICES 225	10,579	36,626	47,205
19 CAPITAL IMPROVEMENT 235	928	3,213	4,141
20 INFORMATION TECHNOLOGY 239	27,191	94,134	121,325
21 PLANNING & INSPECTIONS 280	2,134	7,389	9,524
22 POLICE 321	14,663	50,762	65,425
23 FIRE 322	23,943	82,890	106,832
24 ENVIRONMENTAL SERVICES 334	43,988	0	43,988
25 PUBLIC HEALTH 341	83,521	289,150	372,671
26 PARKS & RECREATION 451	55,217	191,160	246,377
27 ZOO 452	36,935	127,869	164,804
28 LIBRARY 453	32,388	112,126	144,514
29 MUSUEM & CULT AFFAIRS 454	28,954	100,239	129,193
30 DESTINATION EL PASO 457	93	321	414
31 COMM & HUMAN DEV 471	10,301	35,662	45,963
32 ECONOMIC DEVELOPMENT 480	5,846	20,241	26,087
33 ENGR TRAFFIC-ST 532-32020	7,517	0	7,517
34 PAVEMENT MGMT 532-32040	2,598	0	2,598
35 SAM ADMIN SUPPORT 532-32060	12,157	42,087	54,244
36 STREET MAINTENANCE 532-32120	11,507	0	11,507
37 FLEET 532-37020	18,467	0	18,467
38 SUN METRO 560	36,657	0	36,657
39 AVIATION 562	51,598	0	51,598
40 INTERNATIONAL BRIDGES 564	22,272	77,107	99,379
45 NON-DEPARTMENTAL 999	10,951	37,911	48,861
Total	\$592,714	\$1,453,788	\$2,046,502

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

INFORMATION TECHNOLOGY 239

Nature and Extent of Services

The Information Technology Department provides innovation and technology implementation management and support services to all City departments so they can transform the service experience for the community. Costs have been functionalized as follows:

IT SERVICES - Costs identified to this function are representative of staff compensation and operational expenditures to provide application management, infrastructure management, and client services to the City. These costs are allocated based on the total number of IT tickets per department.

RECORDS MANAGEMENT - Costs identified to this function are representative of staff compensation and operational expenditures to provide records management services to the various City departments. These costs are allocated based on the number of boxes and map cases stored per department.

STRATEGIC INNOVATION - Costs identified to this function are representative of staff compensation and operational expenditures to manage special projects for the City. These costs are allocated based on the number of strategic projects per department.

GIS - Costs identified to this function are representative of staff compensation to provide GIS services to City departments. These costs are allocated based on the number of maps produced per department.

CITY-WIDE PC'S – Costs identified to this function are for the purchase of computers that can be used by any department and have been allocated citywide based on the number of FTE's per department, excluding MPO.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

**INFORMATION TECHNOLOGY 239
Nature and Extent of Services (Continued)**

CITY-WIDE IT CONTRACTS - Costs identified to this function are representative of contractual service expenditures for the City. These costs are allocated based on the value of IT contracts per department. Contracts that benefit the entire City have been allocated based on the number of FTE's per department.

POSTAGE - Costs are allocated based upon the number of pieces of mail sent per department, excluding Airport and Sun Metro who pay their own directly.

MAIL ROOM - Costs identified to this function are representative of staff compensation to provide mail room services to City departments. These costs are allocated based on the number of FTE's per department, excluding MPO.

WIRELESS COMMUNICATION – Costs are allocated based on wireless phone charges per department. Departments that pay directly for wireless services have been given credit for their annual payments.

PHONE & INTERNET – FIRE – Phone and internet charges that are assigned to Fire locations have been allocated directly.

PHONE & INTERNET – CITYWIDE – Citywide phone and internet charges have been allocated based on the number of non-wireless phones per department. Departments that pay directly for phone services have been given credit for their annual payments.

PUBLIC SAFETY – Costs associated with Public Safety have been allocated directly to Police.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:20 INFORMATION TECHNOLOGY 239

Description		Amount	General Admin	IT Services	Records Management	Strategic Innovation	GIS	City-wide PC's	City-wide IT Contracts	Postage
Personnel Costs										
Salaries	S1	5,110,464	472,618	3,782,308	142,505	427,613	227,728	0	0	0
<i>Salary % Split</i>			<i>9.25%</i>	<i>74.01%</i>	<i>2.79%</i>	<i>8.37%</i>	<i>4.46%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	P	1,675,687	160,227	1,207,192	59,482	152,022	72,683	0	0	0
Subtotal - Personnel Costs		6,786,151	632,845	4,989,500	201,986	579,635	300,411	0	0	0
Services & Supplies Cost										
Contractual Services	P	9,438,772	9,250	0	105,820	0	0	0	9,323,702	0
Outside Contracts - Public Safety	P	404,825	0	0	0	0	0	0	0	0
Interfund Services	P	230,289	50,289	0	0	0	0	0	0	180,000
Leases	P	203,696	165,000	0	38,696	0	0	0	0	0
Materials & Supplies	P	233,780	78,538	146,642	8,500	100	0	0	0	0
Materials & Supplies - Public Safety	P	10,550	0	0	0	0	0	0	0	0
Minor Equipment & Furniture	P	200,000	0	0	0	0	0	200,000	0	0
Communications	P	1,763,194	500	500	0	0	0	0	0	0
Other Operating	P	41,945	500	40,490	800	155	0	0	0	0
Transfers	D	2,129,785	0	0	0	0	0	0	0	0
Reimbursed Expenditures	D	(367,966)	0	0	0	0	0	0	0	0
Revenue - Software Mntc Fee Accela	P	(265,000)	0	0	0	0	0	0	(265,000)	0
Subtotal - Services & Supplies		14,023,870	304,077	187,632	153,816	255	0	200,000	9,058,702	180,000
Department Cost Total		20,810,021	936,922	5,177,132	355,802	579,890	300,411	200,000	9,058,702	180,000
Adjustments to Cost										
Transfers	D	(2,129,785)	0	0	0	0	0	0	0	0
Reimbursed Expenditures	D	367,966	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(1,761,819)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		19,048,202	936,922	5,177,132	355,802	579,890	300,411	200,000	9,058,702	180,000
General Admin Distribution			(936,922)	764,089	28,788	86,385	46,005	0	0	0
Grand Total		\$19,048,202		\$5,941,221	\$384,591	\$666,275	\$346,416	\$200,000	\$9,058,702	\$180,000

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:20 INFORMATION TECHNOLOGY 239

Description		Amount	Mail Room	Wireless Communicati on	Phone & Internet - Fire	Phone & Internet - Citywide	Public Safety
Personnel Costs							
Salaries	S1	5,110,464	57,692	0	0	0	0
<i>Salary % Split</i>			<i>1.13%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	P	1,675,687	24,081	0	0	0	0
Subtotal - Personnel Costs		6,786,151	81,773	0	0	0	0
Services & Supplies Cost							
Contractual Services	P	9,438,772	0	0	0	0	0
Outside Contracts - Public Safety	P	404,825	0	0	0	0	404,825
Interfund Services	P	230,289	0	0	0	0	0
Leases	P	203,696	0	0	0	0	0
Materials & Supplies	P	233,780	0	0	0	0	0
Materials & Supplies - Public Safety	P	10,550	0	0	0	0	10,550
Minor Equipment & Furniture	P	200,000	0	0	0	0	0
Communications	P	1,763,194	0	423,015	29,433	1,309,746	0
Other Operating	P	41,945	0	0	0	0	0
Transfers	D	2,129,785	0	0	0	0	0
Reimbursed Expenditures	D	(367,966)	0	0	0	0	0
Revenue - Software Mntc Fee Accela	P	(265,000)	0	0	0	0	0
Subtotal - Services & Supplies		14,023,870	0	423,015	29,433	1,309,746	415,375
Department Cost Total		20,810,021	81,773	423,015	29,433	1,309,746	415,375
Adjustments to Cost							
Transfers	D	(2,129,785)	0	0	0	0	0
Reimbursed Expenditures	D	367,966	0	0	0	0	0
Subtotal - Adjustments		(1,761,819)	0	0	0	0	0
Total Costs After Adjustments		19,048,202	81,773	423,015	29,433	1,309,746	415,375
General Admin Distribution			11,655	0	0	0	0
Grand Total		\$19,048,202	\$93,428	\$423,015	\$29,433	\$1,309,746	\$415,375

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:20 INFORMATION TECHNOLOGY 239

Department	First Incoming	Second Incoming	IT Services	Records Management	Strategic Innovation	GIS	City-wide PC's	City-wide IT Contracts	Postage	Mail Room
1 Mulligan Building (City 2)	\$220,888	\$0	\$180,141	\$6,787	\$20,366	\$10,846	\$0	\$0	\$0	\$2,748
Subtotal - BUILDING DEPRECIATION	220,888	0	180,141	6,787	20,366	10,846	0	0	0	2,748
2 Depreciation	1,704,741	0	1,390,269	52,381	157,178	83,706	0	0	0	21,206
Subtotal - EQUIPMENT DEPRECIATION	1,704,741	0	1,390,269	52,381	157,178	83,706	0	0	0	21,206
3 Facilities Maintenance	19,627	3,005	18,457	695	2,087	1,111	0	0	0	282
3 Mulligan Building	101,192	6,595	87,904	3,312	9,938	5,293	0	0	0	1,341
Subtotal - FACILITIES MAINT 532-310	120,818	9,601	106,361	4,007	12,025	6,404	0	0	0	1,622
4 Single Occupant	17,523	143	14,407	543	1,629	867	0	0	0	220
4 City 2	56,538	462	46,485	1,751	5,255	2,799	0	0	0	709
Subtotal - PARKS BLDG MAINT 532-3	74,060	605	60,892	2,294	6,884	3,666	0	0	0	929
5 Office of the Mayor	4,708	2,559	5,926	223	670	357	0	0	0	90
5 City Council	34,289	18,864	43,348	1,633	4,901	2,610	0	0	0	661
Subtotal - MAYOR AND COUNCIL 101	38,997	21,423	49,274	1,856	5,571	2,967	0	0	0	752
6 Legal Services	980	130	905	34	102	54	0	0	0	14
Subtotal - CITY ATTORNEY 103	980	130	905	34	102	54	0	0	0	14
8 Budget	27,651	2,371	24,484	922	2,768	1,474	0	0	0	373
Subtotal - OMB 115-12000	27,651	2,371	24,484	922	2,768	1,474	0	0	0	373
9 Citywide Admin	9,699	2,951	10,317	389	1,166	621	0	0	0	157
Subtotal - CITY MANAGER 115-12010	9,699	2,951	10,317	389	1,166	621	0	0	0	157
10 Public Information	5,674	803	5,282	199	597	318	0	0	0	81
Subtotal - PUBLIC INFO OFFICE 115-	5,674	803	5,282	199	597	318	0	0	0	81
11 Audit	33,348	1,851	28,706	1,082	3,245	1,728	0	0	0	438
Subtotal - INTERNAL AUDIT 115-1203	33,348	1,851	28,706	1,082	3,245	1,728	0	0	0	438
12 Performance	7,935	305	6,720	253	760	405	0	0	0	102
Subtotal - PERFORMANCE OFFICE 1	7,935	305	6,720	253	760	405	0	0	0	102
13 Clerk	848	83	759	29	86	46	0	0	0	12

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:20 INFORMATION TECHNOLOGY 239

Department	First Incoming	Second Incoming	IT Services	Records Management	Strategic Innovation	GIS	City-wide PC's	City-wide IT Contracts	Postage	Mail Room
13 Open Records Requests	\$1,530	\$151	\$1,370	\$52	\$155	\$83	\$0	\$0	\$0	\$21
Subtotal - CITY CLERK 117	2,378	234	2,130	80	241	128	0	0	0	32
15 HR Services	32,908	5,531	31,348	1,181	3,544	1,887	0	0	0	478
15 Self Insurance Fund	5,796	9,773	12,697	478	1,436	764	0	0	0	194
Subtotal - HUMAN RESOURCES 209	38,704	15,304	44,045	1,659	4,980	2,652	0	0	0	672
16 Financial Reporting	26,153	8,965	28,640	1,079	3,238	1,724	0	0	0	437
16 Treasury Management	2,578	842	2,789	105	315	168	0	0	0	43
16 Annual Audit	5,407	0	4,409	166	499	265	0	0	0	67
16 Asset Management	5,200	1,720	5,644	213	638	340	0	0	0	86
Subtotal - OFFICE OF COMPTROLLE	39,339	11,527	41,482	1,563	4,690	2,498	0	0	0	633
17 Administration	23,645	3,546	22,175	835	2,507	1,335	0	0	0	338
17 Supply Chain Management	80,142	13,992	76,770	2,892	8,679	4,622	0	0	0	1,171
Subtotal - PURCHASING 215	103,787	17,538	98,945	3,728	11,186	5,957	0	0	0	1,509
20 IT Services	0	3,279,410	2,674,461	100,765	302,364	161,026	0	0	0	40,794
20 Records Management	0	28,934	23,596	889	2,668	1,421	0	0	0	360
20 Strategic Innovation	0	107,907	88,001	3,316	9,949	5,298	0	0	0	1,342
20 GIS	0	25,871	21,099	795	2,385	1,270	0	0	0	322
20 City-wide PC's	0	2,299	1,875	71	212	113	0	0	0	29
20 City-wide IT Contracts	0	80,109	65,332	2,461	7,386	3,934	0	0	0	997
20 Postage	0	42	34	1	4	2	0	0	0	1
20 Mail Room	0	1,421	1,159	44	131	70	0	0	0	18
20 Wireless Communication	0	23,742	19,362	730	2,189	1,166	0	0	0	295
20 Phone & Internet - Citywide	0	29,979	24,449	921	2,764	1,472	0	0	0	373
Subtotal - INFORMATION TECHNOLC	0	3,579,715	2,919,369	109,992	330,053	175,772	0	0	0	44,530
45 General Expenses	0	4,496	3,666	138	415	221	0	0	0	56
45 Retirees Health Insurance	0	70,392	57,407	2,163	6,490	3,456	0	0	0	876
45 Property Insurance	0	7,190	5,864	221	663	353	0	0	0	89
45 Civilian Employee Costs	0	5,638	4,598	173	520	277	0	0	0	70
45 General Liability Insurance	0	15,754	12,848	484	1,453	774	0	0	0	196
45 Auto Liability	0	12,732	10,383	391	1,174	625	0	0	0	158
Subtotal - NON-DEPARTMENTAL 999	0	116,202	94,767	3,570	10,714	5,706	0	0	0	1,445
Total Incoming	2,428,999	3,780,560	5,064,089	190,798	572,526	304,902	0	0	0	77,244
C. Total Allocated	\$25,257,761	\$11,005,310	\$575,388	\$1,238,802	\$651,318	\$200,000	\$9,058,702	\$180,000	\$170,672	
		43.57%	2.28%	4.90%	2.58%	0.79%	35.87%	0.71%	0.68%	

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:20 INFORMATION TECHNOLOGY 239

Department	First Incoming	Second Incoming	Wireless Communication	Phone & Internet - Fire	Phone & Internet - Citywide	Public Safety
1 Mulligan Building (City 2)	\$220,888	\$0	\$0	\$0	\$0	\$0
Subtotal - BUILDING DEPRECIATION	220,888	0	0	0	0	0
2 Depreciation	1,704,741	0	0	0	0	0
Subtotal - EQUIPMENT DEPRECIATION	1,704,741	0	0	0	0	0
3 Facilities Maintenance	19,627	3,005	0	0	0	0
3 Mulligan Building	101,192	6,595	0	0	0	0
Subtotal - FACILITIES MAINT 532-310	120,818	9,601	0	0	0	0
4 Single Occupant	17,523	143	0	0	0	0
4 City 2	56,538	462	0	0	0	0
Subtotal - PARKS BLDG MAINT 532-3	74,060	605	0	0	0	0
5 Office of the Mayor	4,708	2,559	0	0	0	0
5 City Council	34,289	18,864	0	0	0	0
Subtotal - MAYOR AND COUNCIL 101	38,997	21,423	0	0	0	0
6 Legal Services	980	130	0	0	0	0
Subtotal - CITY ATTORNEY 103	980	130	0	0	0	0
8 Budget	27,651	2,371	0	0	0	0
Subtotal - OMB 115-12000	27,651	2,371	0	0	0	0
9 Citywide Admin	9,699	2,951	0	0	0	0
Subtotal - CITY MANAGER 115-12010	9,699	2,951	0	0	0	0
10 Public Information	5,674	803	0	0	0	0
Subtotal - PUBLIC INFO OFFICE 115-	5,674	803	0	0	0	0
11 Audit	33,348	1,851	0	0	0	0
Subtotal - INTERNAL AUDIT 115-1203	33,348	1,851	0	0	0	0
12 Performance	7,935	305	0	0	0	0
Subtotal - PERFORMANCE OFFICE 1	7,935	305	0	0	0	0
13 Clerk	848	83	0	0	0	0

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:20 INFORMATION TECHNOLOGY 239

Department	First Incoming	Second Incoming	Wireless Communication	Phone & Internet - Fire	Phone & Internet - Citywide	Public Safety
13 Open Records Requests	\$1,530	\$151	\$0	\$0	\$0	\$0
Subtotal - CITY CLERK 117	2,378	234	0	0	0	0
15 HR Services	32,908	5,531	0	0	0	0
15 Self Insurance Fund	5,796	9,773	0	0	0	0
Subtotal - HUMAN RESOURCES 209	38,704	15,304	0	0	0	0
16 Financial Reporting	26,153	8,965	0	0	0	0
16 Treasury Management	2,578	842	0	0	0	0
16 Annual Audit	5,407	0	0	0	0	0
16 Asset Management	5,200	1,720	0	0	0	0
Subtotal - OFFICE OF COMPTROLLE	39,339	11,527	0	0	0	0
17 Administration	23,645	3,546	0	0	0	0
17 Supply Chain Management	80,142	13,992	0	0	0	0
Subtotal - PURCHASING 215	103,787	17,538	0	0	0	0
20 IT Services	0	3,279,410	0	0	0	0
20 Records Management	0	28,934	0	0	0	0
20 Strategic Innovation	0	107,907	0	0	0	0
20 GIS	0	25,871	0	0	0	0
20 City-wide PC's	0	2,299	0	0	0	0
20 City-wide IT Contracts	0	80,109	0	0	0	0
20 Postage	0	42	0	0	0	0
20 Mail Room	0	1,421	0	0	0	0
20 Wireless Communication	0	23,742	0	0	0	0
20 Phone & Internet - Citywide	0	29,979	0	0	0	0
Subtotal - INFORMATION TECHNOLC	0	3,579,715	0	0	0	0
45 General Expenses	0	4,496	0	0	0	0
45 Retirees Health Insurance	0	70,392	0	0	0	0
45 Property Insurance	0	7,190	0	0	0	0
45 Civilian Employee Costs	0	5,638	0	0	0	0
45 General Liability Insurance	0	15,754	0	0	0	0
45 Auto Liability	0	12,732	0	0	0	0
Subtotal - NON-DEPARTMENTAL 999	0	116,202	0	0	0	0
Total Incoming	2,428,999	3,780,560	0	0	0	0
C. Total Allocated	\$25,257,761	\$423,015	\$29,433	\$1,309,746	\$415,375	
		1.67%	0.12%	5.19%	1.64%	

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

IT Services Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	60	0.06%	\$5,113	\$0	\$5,113	\$0	\$5,113
5 MAYOR AND COUNCIL 101	552	0.59%	47,044	0	47,044	0	47,044
6 CITY ATTORNEY 103	626	0.67%	53,350	0	53,350	0	53,350
7 MUNICIPAL COURT 111	1,717	1.85%	146,329	0	146,329	117,039	263,368
8 OMB 115-12000	112	0.12%	9,545	0	9,545	0	9,545
9 CITY MANAGER 115-12010	2,090	2.25%	178,118	0	178,118	0	178,118
10 PUBLIC INFO OFFICE 115-12020	391	0.42%	33,322	0	33,322	0	33,322
11 INTERNAL AUDIT 115-12030	84	0.09%	7,159	0	7,159	0	7,159
12 PERFORMANCE OFFICE 115-12050	54	0.06%	4,602	0	4,602	0	4,602
13 CITY CLERK 117	136	0.15%	11,590	0	11,590	0	11,590
14 TAX 206	250	0.27%	21,306	0	21,306	17,041	38,347
15 HUMAN RESOURCES 209	3,912	4.21%	333,395	0	333,395	0	333,395
16 OFFICE OF COMPTROLLER 210	846	0.91%	72,099	0	72,099	0	72,099
17 PURCHASING 215	383	0.41%	32,641	0	32,641	0	32,641
18 ANIMAL SERVICES 225	1,002	1.08%	85,394	0	85,394	68,301	153,695
19 CAPITAL IMPROVEMENT 235	922	0.99%	78,576	0	78,576	62,848	141,424
20 INFORMATION TECHNOLOGY 239	38,480	41.40%	3,279,410	0	3,279,410	0	3,279,410
21 PLANNING & INSPECTIONS 280	1,223	1.32%	104,229	0	104,229	83,366	187,594
22 POLICE 321	12,352	13.29%	1,052,684	0	1,052,684	841,972	1,894,656
23 FIRE 322	7,430	7.99%	633,213	0	633,213	506,465	1,139,677
24 ENVIRONMENTAL SERVICES 334	3,088	3.32%	263,171	0	263,171	210,493	473,664
25 PUBLIC HEALTH 341	4,448	4.79%	379,075	0	379,075	303,197	682,273
26 PARKS & RECREATION 451	2,161	2.32%	184,169	0	184,169	147,304	331,473
27 ZOO 452	856	0.92%	72,952	0	72,952	58,349	131,301
28 LIBRARY 453	1,181	1.27%	100,649	0	100,649	80,503	181,152
29 MUSUEM & CULT AFFAIRS 454	512	0.55%	43,635	0	43,635	34,900	78,535
30 DESTINATION EL PASO 457	10	0.01%	852	0	852	682	1,534
31 COMM & HUMAN DEV 471	627	0.67%	53,435	0	53,435	42,739	96,175
32 ECONOMIC DEVELOPMENT 480	421	0.45%	35,879	0	35,879	28,697	64,577
35 SAM ADMIN SUPPORT 532-32060	2,589	2.79%	220,644	0	220,644	176,479	397,123
38 SUN METRO 560	2,034	2.19%	173,345	0	173,345	138,647	311,992
39 AVIATION 562	1,490	1.60%	126,983	0	126,983	101,566	228,549
40 INTERNATIONAL BRIDGES 564	465	0.50%	39,629	0	39,629	31,697	71,326
41 METROPOLITAN PLANNIG ORG 568	127	0.14%	10,823	0	10,823	8,657	19,480
42 EMPLOYEES PENSION 600	318	0.34%	27,101	0	27,101	21,676	48,778
43 CRRMA 700	8	0.01%	682	0	682	545	1,227

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

IT Services Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	92,957	100.00%	7,922,145	0	7,922,145	3,083,165	11,005,310
Direct Bills					0		0
Total					\$7,922,145		\$11,005,310

Basis Units: Number of IT tickets per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Records Management Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	28	0.18%	\$846	\$0	\$846	\$0	\$846
6 CITY ATTORNEY 103	1,227	8.07%	37,058	0	37,058	0	37,058
7 MUNICIPAL COURT 111	1,459	9.60%	44,065	0	44,065	15,632	59,697
8 OMB 115-12000	23	0.15%	695	0	695	0	695
9 CITY MANAGER 115-12010	26	0.17%	785	0	785	0	785
11 INTERNAL AUDIT 115-12030	8	0.05%	242	0	242	0	242
13 CITY CLERK 117	596	3.92%	18,001	0	18,001	0	18,001
14 TAX 206	763	5.02%	23,044	0	23,044	8,175	31,219
15 HUMAN RESOURCES 209	1,213	7.98%	36,635	0	36,635	0	36,635
16 OFFICE OF COMPTROLLER 210	103	0.68%	3,111	0	3,111	0	3,111
17 PURCHASING 215	181	1.19%	5,467	0	5,467	0	5,467
18 ANIMAL SERVICES 225	84	0.55%	2,537	0	2,537	900	3,437
19 CAPITAL IMPROVEMENT 235	2,667	17.54%	80,549	0	80,549	28,575	109,124
20 INFORMATION TECHNOLOGY 239	958	6.30%	28,934	0	28,934	0	28,934
21 PLANNING & INSPECTIONS 280	2,035	13.38%	61,462	0	61,462	21,803	83,265
23 FIRE 322	11	0.07%	332	0	332	118	450
24 ENVIRONMENTAL SERVICES 334	22	0.14%	664	0	664	236	900
25 PUBLIC HEALTH 341	1,896	12.47%	57,263	0	57,263	20,314	77,578
26 PARKS & RECREATION 451	60	0.39%	1,812	0	1,812	643	2,455
27 ZOO 452	9	0.06%	272	0	272	96	368
28 LIBRARY 453	23	0.15%	695	0	695	246	941
29 MUSUEM & CULT AFFAIRS 454	65	0.43%	1,963	0	1,963	696	2,660
31 COMM & HUMAN DEV 471	872	5.73%	26,336	0	26,336	9,343	35,679
32 ECONOMIC DEVELOPMENT 480	62	0.41%	1,873	0	1,873	664	2,537
35 SAM ADMIN SUPPORT 532-32060	194	1.28%	5,859	0	5,859	2,079	7,938
38 SUN METRO 560	57	0.37%	1,722	0	1,722	611	2,332
39 AVIATION 562	515	3.39%	15,554	0	15,554	5,518	21,072
41 METROPOLITAN PLANNIG ORG 568	48	0.32%	1,450	0	1,450	514	1,964
Subtotal	15,205	100.00%	459,225	0	459,225	116,163	575,388
Direct Bills					0		0
Total					\$459,225		\$575,388

Basis Units: Number of boxes and map cases stored per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Strategic Innovation Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
6 CITY ATTORNEY 103	2	6.06%	\$53,953	\$0	\$53,953	\$0	\$53,953
9 CITY MANAGER 115-12010	1	3.03%	26,977	0	26,977	0	26,977
15 HUMAN RESOURCES 209	3	9.09%	80,930	0	80,930	0	80,930
16 OFFICE OF COMPTROLLER 210	1	3.03%	26,977	0	26,977	0	26,977
19 CAPITAL IMPROVEMENT 235	10	30.30%	269,767	0	269,767	158,441	428,208
20 INFORMATION TECHNOLOGY 239	4	12.12%	107,907	0	107,907	0	107,907
21 PLANNING & INSPECTIONS 280	1	3.03%	26,977	0	26,977	15,844	42,821
22 POLICE 321	2	6.06%	53,953	0	53,953	31,688	85,642
25 PUBLIC HEALTH 341	1	3.03%	26,977	0	26,977	15,844	42,821
26 PARKS & RECREATION 451	2	6.06%	53,953	0	53,953	31,688	85,642
29 MUSUEM & CULT AFFAIRS 454	2	6.06%	53,953	0	53,953	31,688	85,642
38 SUN METRO 560	1	3.03%	26,977	0	26,977	15,844	42,821
39 AVIATION 562	2	6.06%	53,953	0	53,953	31,688	85,642
40 INTERNATIONAL BRIDGES 564	1	3.03%	26,977	0	26,977	15,844	42,821
Subtotal	33	100.00%	890,231	0	890,231	348,571	1,238,802
Direct Bills					0		0
Total					\$890,231		\$1,238,802

Basis Units: Number of strategic projects per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

GIS Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	5	1.16%	\$5,390	\$0	\$5,390	\$0	\$5,390
18 ANIMAL SERVICES 225	81	18.75%	87,316	0	87,316	37,311	124,627
20 INFORMATION TECHNOLOGY 239	24	5.56%	25,871	0	25,871	0	25,871
21 PLANNING & INSPECTIONS 280	20	4.63%	21,559	0	21,559	9,213	30,772
22 POLICE 321	68	15.74%	73,302	0	73,302	31,323	104,625
23 FIRE 322	3	0.69%	3,234	0	3,234	1,382	4,616
24 ENVIRONMENTAL SERVICES 334	92	21.30%	99,174	0	99,174	42,378	141,551
25 PUBLIC HEALTH 341	46	10.65%	49,587	0	49,587	21,189	70,776
26 PARKS & RECREATION 451	11	2.55%	11,858	0	11,858	5,067	16,925
31 COMM & HUMAN DEV 471	27	6.25%	29,105	0	29,105	12,437	41,542
32 ECONOMIC DEVELOPMENT 480	7	1.62%	7,546	0	7,546	3,224	10,770
38 SUN METRO 560	5	1.16%	5,390	0	5,390	2,303	7,693
39 AVIATION 562	7	1.62%	7,546	0	7,546	3,224	10,770
46 OTHER	36	8.33%	38,807	0	38,807	16,583	55,390
Subtotal	432	100.00%	465,685	0	465,685	185,633	651,318
Direct Bills					0		0
Total					\$465,685		\$651,318

Basis Units: Number of maps produced per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City-wide PC's Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$2,476	\$0	\$2,476	\$0	\$2,476
5 MAYOR AND COUNCIL 101	24.00	0.34%	675	0	675	0	675
6 CITY ATTORNEY 103	38.55	0.54%	1,084	0	1,084	0	1,084
7 MUNICIPAL COURT 111	92.65	1.30%	2,606	0	2,606	0	2,606
8 OMB 115-12000	12.50	0.18%	352	0	352	0	352
9 CITY MANAGER 115-12010	5.01	0.07%	141	0	141	0	141
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	127	0	127	0	127
11 INTERNAL AUDIT 115-12030	7.00	0.10%	197	0	197	0	197
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	155	0	155	0	155
13 CITY CLERK 117	8.00	0.11%	225	0	225	0	225
14 TAX 206	24.75	0.35%	696	0	696	0	696
15 HUMAN RESOURCES 209	55.70	0.78%	1,567	0	1,567	0	1,567
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	1,062	0	1,062	0	1,062
17 PURCHASING 215	23.25	0.33%	654	0	654	0	654
18 ANIMAL SERVICES 225	141.50	1.99%	3,980	0	3,980	0	3,980
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	2,441	0	2,441	0	2,441
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	2,299	0	2,299	0	2,299
21 PLANNING & INSPECTIONS 280	140.70	1.98%	3,957	0	3,957	0	3,957
22 POLICE 321	1,563.84	21.99%	43,984	0	43,984	0	43,984
23 FIRE 322	1,504.20	21.15%	42,307	0	42,307	0	42,307
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	11,248	0	11,248	0	11,248
25 PUBLIC HEALTH 341	351.45	4.94%	9,885	0	9,885	0	9,885
26 PARKS & RECREATION 451	546.29	7.68%	15,365	0	15,365	0	15,365
27 ZOO 452	134.60	1.89%	3,786	0	3,786	0	3,786
28 LIBRARY 453	171.60	2.41%	4,826	0	4,826	0	4,826
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	1,524	0	1,524	0	1,524
31 COMM & HUMAN DEV 471	48.30	0.68%	1,358	0	1,358	0	1,358
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	452	0	452	0	452
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	2,306	0	2,306	0	2,306
34 PAVEMENT MGMT 532-32040	14.00	0.20%	394	0	394	0	394
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	837	0	837	0	837
36 STREET MAINTENANCE 532-32120	215.00	3.02%	6,047	0	6,047	0	6,047
37 FLEET 532-37020	90.70	1.28%	2,551	0	2,551	0	2,551
38 SUN METRO 560	642.50	9.04%	18,071	0	18,071	0	18,071
39 AVIATION 562	290.39	4.08%	8,167	0	8,167	0	8,167
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	1,971	0	1,971	0	1,971
45 NON-DEPARTMENTAL 999	8.05	0.11%	226	0	226	0	226

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City-wide PC's Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	200,000	0	200,000	0	200,000
Direct Bills					0		0
Total					\$200,000		\$200,000

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City-wide IT Contracts Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	44,656.46	0.70%	\$63,837	\$0	\$63,837	\$0	\$63,837
5 MAYOR AND COUNCIL 101	20,117.30	0.32%	28,758	0	28,758	0	28,758
6 CITY ATTORNEY 103	81,000.50	1.28%	115,791	0	115,791	0	115,791
7 MUNICIPAL COURT 111	76,528.92	1.21%	109,399	0	109,399	0	109,399
8 OMB 115-12000	27,346.17	0.43%	39,092	0	39,092	0	39,092
9 CITY MANAGER 115-12010	5,253.70	0.08%	7,510	0	7,510	0	7,510
10 PUBLIC INFO OFFICE 115-12020	5,253.70	0.08%	7,510	0	7,510	0	7,510
11 INTERNAL AUDIT 115-12030	6,129.32	0.10%	8,762	0	8,762	0	8,762
12 PERFORMANCE OFFICE 115-12050	5,253.70	0.08%	7,510	0	7,510	0	7,510
13 CITY CLERK 117	7,929.32	0.13%	11,335	0	11,335	0	11,335
14 TAX 206	15,761.10	0.25%	22,531	0	22,531	0	22,531
15 HUMAN RESOURCES 209	321,905.71	5.08%	460,168	0	460,168	0	460,168
16 OFFICE OF COMPTROLLER 210	158,266.36	2.50%	226,244	0	226,244	0	226,244
17 PURCHASING 215	111,631.94	1.76%	159,579	0	159,579	0	159,579
18 ANIMAL SERVICES 225	103,322.80	1.63%	147,701	0	147,701	0	147,701
19 CAPITAL IMPROVEMENT 235	108,554.19	1.71%	155,180	0	155,180	0	155,180
20 INFORMATION TECHNOLOGY 239	56,039.48	0.88%	80,109	0	80,109	0	80,109
21 PLANNING & INSPECTIONS 280	124,844.69	1.97%	178,467	0	178,467	0	178,467
22 POLICE 321	1,444,316.07	22.79%	2,064,669	0	2,064,669	0	2,064,669
23 FIRE 322	1,431,776.48	22.59%	2,046,743	0	2,046,743	0	2,046,743
24 ENVIRONMENTAL SERVICES 334	292,456.06	4.62%	418,070	0	418,070	0	418,070
25 PUBLIC HEALTH 341	225,583.23	3.56%	322,474	0	322,474	0	322,474
26 PARKS & RECREATION 451	246,354.83	3.89%	352,167	0	352,167	0	352,167
27 ZOO 452	93,691.01	1.48%	133,933	0	133,933	0	133,933
28 LIBRARY 453	234,769.70	3.70%	335,606	0	335,606	0	335,606
29 MUSUEM & CULT AFFAIRS 454	89,704.89	1.42%	128,234	0	128,234	0	128,234
31 COMM & HUMAN DEV 471	30,646.59	0.48%	43,810	0	43,810	0	43,810
32 ECONOMIC DEVELOPMENT 480	23,107.22	0.36%	33,032	0	33,032	0	33,032
33 ENGR TRAFFIC-ST 532-32020	59,541.95	0.94%	85,116	0	85,116	0	85,116
34 PAVEMENT MGMT 532-32040	18,387.96	0.29%	26,286	0	26,286	0	26,286
35 SAM ADMIN SUPPORT 532-32060	19,263.57	0.30%	27,538	0	27,538	0	27,538
36 STREET MAINTENANCE 532-32120	159,941.29	2.52%	228,638	0	228,638	0	228,638
37 FLEET 532-37020	64,795.65	1.02%	92,626	0	92,626	0	92,626
38 SUN METRO 560	406,942.97	6.42%	581,730	0	581,730	0	581,730
39 AVIATION 562	150,606.11	2.38%	215,293	0	215,293	0	215,293
40 INTERNATIONAL BRIDGES 564	50,347.97	0.79%	71,973	0	71,973	0	71,973
41 METROPOLITAN PLANNIG ORG 568	7,880.55	0.12%	11,265	0	11,265	0	11,265
43 CRRMA 700	1,751.23	0.03%	2,503	0	2,503	0	2,503
45 NON-DEPARTMENTAL 999	5,253.70	0.08%	7,510	0	7,510	0	7,510

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

City-wide IT Contracts Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	6,336,914.43	100.00%	9,058,702	0	9,058,702	0	9,058,702
Direct Bills					0		0
Total					\$9,058,702		\$9,058,702

Basis Units: IT contract value per department, Citywide on FTE's
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Postage Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	20,848	7.35%	\$13,224	\$0	\$13,224	\$0	\$13,224
6 CITY ATTORNEY 103	1,610	0.57%	1,021	0	1,021	0	1,021
7 MUNICIPAL COURT 111	1,160	0.41%	736	0	736	0	736
9 CITY MANAGER 115-12010	61	0.02%	39	0	39	0	39
13 CITY CLERK 117	680	0.24%	431	0	431	0	431
14 TAX 206	28,792	10.15%	18,263	0	18,263	0	18,263
15 HUMAN RESOURCES 209	6,324	2.23%	4,011	0	4,011	0	4,011
16 OFFICE OF COMPTROLLER 210	38,042	13.41%	24,130	0	24,130	0	24,130
17 PURCHASING 215	14	0.00%	9	0	9	0	9
18 ANIMAL SERVICES 225	3,233	1.14%	2,051	0	2,051	0	2,051
19 CAPITAL IMPROVEMENT 235	15,839	5.58%	10,047	0	10,047	0	10,047
20 INFORMATION TECHNOLOGY 239	66	0.02%	42	0	42	0	42
21 PLANNING & INSPECTIONS 280	21,382	7.53%	13,563	0	13,563	0	13,563
22 POLICE 321	18,102	6.38%	11,482	0	11,482	0	11,482
23 FIRE 322	1,477	0.52%	937	0	937	0	937
24 ENVIRONMENTAL SERVICES 334	10,174	3.59%	6,453	0	6,453	0	6,453
25 PUBLIC HEALTH 341	35,051	12.35%	22,233	0	22,233	0	22,233
26 PARKS & RECREATION 451	6,946	2.45%	4,406	0	4,406	0	4,406
27 ZOO 452	332	0.12%	211	0	211	0	211
28 LIBRARY 453	57	0.02%	36	0	36	0	36
29 MUSUEM & CULT AFFAIRS 454	1,121	0.40%	711	0	711	0	711
31 COMM & HUMAN DEV 471	20,825	7.34%	13,210	0	13,210	0	13,210
32 ECONOMIC DEVELOPMENT 480	14	0.00%	9	0	9	0	9
36 STREET MAINTENANCE 532-32120	1,140	0.40%	723	0	723	0	723
40 INTERNATIONAL BRIDGES 564	786	0.28%	499	0	499	0	499
42 EMPLOYEES PENSION 600	49,696	17.51%	31,523	0	31,523	0	31,523
Subtotal	283,772	100.00%	180,000	0	180,000	0	180,000
Direct Bills					0		0
Total					\$180,000		\$180,000

Basis Units: Number of pieces of mail by department, excl. Airport & Sun Metro
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Mail Room Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.24%	\$1,531	\$0	\$1,531	\$0	\$1,531
5 MAYOR AND COUNCIL 101	24.00	0.34%	417	0	417	0	417
6 CITY ATTORNEY 103	38.55	0.54%	670	0	670	0	670
7 MUNICIPAL COURT 111	92.65	1.30%	1,611	0	1,611	648	2,259
8 OMB 115-12000	12.50	0.18%	217	0	217	0	217
9 CITY MANAGER 115-12010	5.01	0.07%	87	0	87	0	87
10 PUBLIC INFO OFFICE 115-12020	4.50	0.06%	78	0	78	0	78
11 INTERNAL AUDIT 115-12030	7.00	0.10%	122	0	122	0	122
12 PERFORMANCE OFFICE 115-12050	5.50	0.08%	96	0	96	0	96
13 CITY CLERK 117	8.00	0.11%	139	0	139	0	139
14 TAX 206	24.75	0.35%	430	0	430	173	604
15 HUMAN RESOURCES 209	55.70	0.78%	969	0	969	0	969
16 OFFICE OF COMPTROLLER 210	37.75	0.53%	656	0	656	0	656
17 PURCHASING 215	23.25	0.33%	404	0	404	0	404
18 ANIMAL SERVICES 225	141.50	1.99%	2,460	0	2,460	990	3,451
19 CAPITAL IMPROVEMENT 235	86.80	1.22%	1,509	0	1,509	608	2,117
20 INFORMATION TECHNOLOGY 239	81.75	1.15%	1,421	0	1,421	0	1,421
21 PLANNING & INSPECTIONS 280	140.70	1.98%	2,446	0	2,446	985	3,431
22 POLICE 321	1,563.84	21.99%	27,192	0	27,192	10,945	38,137
23 FIRE 322	1,504.20	21.15%	26,155	0	26,155	10,528	36,683
24 ENVIRONMENTAL SERVICES 334	399.90	5.62%	6,953	0	6,953	2,799	9,752
25 PUBLIC HEALTH 341	351.45	4.94%	6,111	0	6,111	2,460	8,571
26 PARKS & RECREATION 451	546.29	7.68%	9,499	0	9,499	3,823	13,322
27 ZOO 452	134.60	1.89%	2,340	0	2,340	942	3,282
28 LIBRARY 453	171.60	2.41%	2,984	0	2,984	1,201	4,185
29 MUSUEM & CULT AFFAIRS 454	54.20	0.76%	942	0	942	379	1,322
31 COMM & HUMAN DEV 471	48.30	0.68%	840	0	840	338	1,178
32 ECONOMIC DEVELOPMENT 480	16.08	0.23%	280	0	280	113	392
33 ENGR TRAFFIC-ST 532-32020	82.00	1.15%	1,426	0	1,426	574	2,000
34 PAVEMENT MGMT 532-32040	14.00	0.20%	243	0	243	98	341
35 SAM ADMIN SUPPORT 532-32060	29.75	0.42%	517	0	517	208	726
36 STREET MAINTENANCE 532-32120	215.00	3.02%	3,738	0	3,738	1,505	5,243
37 FLEET 532-37020	90.70	1.28%	1,577	0	1,577	635	2,212
38 SUN METRO 560	642.50	9.04%	11,172	0	11,172	4,497	15,669
39 AVIATION 562	290.39	4.08%	5,049	0	5,049	2,032	7,082
40 INTERNATIONAL BRIDGES 564	70.08	0.99%	1,219	0	1,219	490	1,709
45 NON-DEPARTMENTAL 999	8.05	0.11%	140	0	140	56	196

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Mail Room Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	7,110.89	100.00%	123,643	0	123,643	47,028	170,672
Direct Bills					0		0
Total					\$123,643		\$170,672

Basis Units: Number of FTE's per department, excl. MPO

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Wireless Communication Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 MAYOR AND COUNCIL 101	9,823.00	2.32%	\$9,823	\$0	\$9,823	\$0	\$9,823
6 CITY ATTORNEY 103	2,632.00	0.62%	2,632	0	2,632	0	2,632
7 MUNICIPAL COURT 111	3,722.00	0.88%	3,722	0	3,722	0	3,722
9 CITY MANAGER 115-12010	10,814.00	2.56%	10,814	0	10,814	0	10,814
14 TAX 206	865.00	0.20%	865	(865)	0	0	0
15 HUMAN RESOURCES 209	1,567.00	0.37%	1,567	0	1,567	0	1,567
16 OFFICE OF COMPTROLLER 210	2,646.00	0.63%	2,646	0	2,646	0	2,646
17 PURCHASING 215	2,180.00	0.52%	2,180	0	2,180	0	2,180
18 ANIMAL SERVICES 225	24,675.00	5.83%	24,675	0	24,675	0	24,675
19 CAPITAL IMPROVEMENT 235	23,661.00	5.59%	23,661	0	23,661	0	23,661
20 INFORMATION TECHNOLOGY 239	23,742.00	5.61%	23,742	0	23,742	0	23,742
21 PLANNING & INSPECTIONS 280	29,864.00	7.06%	29,864	(29,847)	17	0	17
22 POLICE 321	21,454.00	5.07%	21,454	0	21,454	0	21,454
23 FIRE 322	99,171.00	23.44%	99,171	0	99,171	0	99,171
25 PUBLIC HEALTH 341	15,169.00	3.59%	15,169	0	15,169	0	15,169
26 PARKS & RECREATION 451	19,030.00	4.50%	19,030	0	19,030	0	19,030
27 ZOO 452	3,888.72	0.92%	3,889	0	3,889	0	3,889
28 LIBRARY 453	2,066.84	0.49%	2,067	0	2,067	0	2,067
29 MUSUEM & CULT AFFAIRS 454	4,353.00	1.03%	4,353	(4,353)	0	0	0
31 COMM & HUMAN DEV 471	1,120.00	0.26%	1,120	(1,120)	0	0	0
32 ECONOMIC DEVELOPMENT 480	3,143.28	0.74%	3,143	0	3,143	0	3,143
35 SAM ADMIN SUPPORT 532-32060	6,804.00	1.61%	6,804	0	6,804	0	6,804
36 STREET MAINTENANCE 532-32120	50,211.00	11.87%	50,211	0	50,211	0	50,211
38 SUN METRO 560	50,908.00	12.03%	50,908	(50,908)	(0)	0	(0)
39 AVIATION 562	4,088.00	0.97%	4,088	(4,088)	0	0	0
40 INTERNATIONAL BRIDGES 564	5,417.00	1.28%	5,417	(5,417)	(0)	0	(0)
Subtotal	423,014.84	100.00%	423,015	(96,598)	326,417	0	326,417
Direct Bills					96,598		96,598
Total					\$423,015		\$423,015

Basis Units: Wireless phone charges per department
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Phone & Internet - Fire Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23 FIRE 322	100	100.00%	\$29,433	\$0	\$29,433	\$0	\$29,433
Subtotal	100	100.00%	29,433	0	29,433	0	29,433
Direct Bills					0		0
Total					\$29,433		\$29,433

Basis Units: Direct allocation to Fire
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Phone & Internet - Citywide Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	7	0.15%	\$1,980	\$0	\$1,980	\$0	\$1,980
5 MAYOR AND COUNCIL 101	39	0.84%	11,030	0	11,030	0	11,030
6 CITY ATTORNEY 103	47	1.01%	13,293	0	13,293	0	13,293
7 MUNICIPAL COURT 111	103	2.22%	29,131	0	29,131	0	29,131
8 OMB 115-12000	14	0.30%	3,960	0	3,960	0	3,960
9 CITY MANAGER 115-12010	40	0.86%	11,313	0	11,313	0	11,313
10 PUBLIC INFO OFFICE 115-12020	14	0.30%	3,960	0	3,960	0	3,960
11 INTERNAL AUDIT 115-12030	13	0.28%	3,677	0	3,677	0	3,677
14 TAX 206	26	0.56%	7,353	(1,179)	6,174	0	6,174
15 HUMAN RESOURCES 209	74	1.60%	20,929	0	20,929	0	20,929
16 OFFICE OF COMPTROLLER 210	44	0.95%	12,444	0	12,444	0	12,444
17 PURCHASING 215	29	0.63%	8,202	0	8,202	0	8,202
18 ANIMAL SERVICES 225	81	1.75%	22,909	0	22,909	0	22,909
19 CAPITAL IMPROVEMENT 235	73	1.58%	20,646	0	20,646	0	20,646
20 INFORMATION TECHNOLOGY 239	106	2.29%	29,979	0	29,979	0	29,979
21 PLANNING & INSPECTIONS 280	41	0.89%	11,596	0	11,596	0	11,596
22 POLICE 321	1,273	27.49%	360,032	0	360,032	0	360,032
23 FIRE 322	457	9.87%	129,249	0	129,249	0	129,249
24 ENVIRONMENTAL SERVICES 334	153	3.30%	43,272	(15,895)	27,377	0	27,377
25 PUBLIC HEALTH 341	437	9.44%	123,593	0	123,593	0	123,593
26 PARKS & RECREATION 451	265	5.72%	74,948	0	74,948	0	74,948
27 ZOO 452	104	2.25%	29,413	0	29,413	0	29,413
28 LIBRARY 453	229	4.94%	64,766	0	64,766	0	64,766
29 MUSUEM & CULT AFFAIRS 454	87	1.88%	24,605	0	24,605	0	24,605
31 COMM & HUMAN DEV 471	135	2.92%	38,181	0	38,181	0	38,181
32 ECONOMIC DEVELOPMENT 480	20	0.43%	5,656	0	5,656	0	5,656
35 SAM ADMIN SUPPORT 532-32060	200	4.32%	56,564	0	56,564	0	56,564
38 SUN METRO 560	199	4.30%	56,281	(17,577)	38,704	0	38,704
39 AVIATION 562	240	5.18%	67,877	(9,553)	58,324	0	58,324
40 INTERNATIONAL BRIDGES 564	47	1.01%	13,293	0	13,293	0	13,293
41 METROPOLITAN PLANNIG ORG 568	17	0.37%	4,808	0	4,808	0	4,808
42 EMPLOYEES PENSION 600	12	0.26%	3,394	0	3,394	0	3,394
46 OTHER	5	0.11%	1,414	0	1,414	0	1,414
Subtotal	4,631	100.00%	1,309,746	(44,204)	1,265,542	0	1,265,542
Direct Bills					44,204		44,204
Total					\$1,309,746		\$1,309,746

Basis Units: Number of phones per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Public Safety Allocations

Dept:20 INFORMATION TECHNOLOGY 239

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
22 POLICE 321	100	100.00%	\$415,375	\$0	\$415,375	\$0	\$415,375
Subtotal	100	100.00%	415,375	0	415,375	0	415,375
Direct Bills					0		0
Total					\$415,375		\$415,375

Basis Units: Direct Allocation to Police
Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:20 INFORMATION TECHNOLOGY 239

Department	IT Services	Records Management	Strategic Innovation	GIS	City-wide PC's	City-wide IT Contracts	Postage	Mail Room	Wireless Communication	Phone & Internet - Fire on
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,598	\$0
3 FACILITIES MAINT 532-31040	5,113	0	0	0	2,476	63,837	0	1,531	0	0
5 MAYOR AND COUNCIL 101	47,044	846	0	5,390	675	28,758	13,224	417	9,823	0
6 CITY ATTORNEY 103	53,350	37,058	53,953	0	1,084	115,791	1,021	670	2,632	0
7 MUNICIPAL COURT 111	263,368	59,697	0	0	2,606	109,399	736	2,259	3,722	0
8 OMB 115-12000	9,545	695	0	0	352	39,092	0	217	0	0
9 CITY MANAGER 115-12010	178,118	785	26,977	0	141	7,510	39	87	10,814	0
10 PUBLIC INFO OFFICE 115-12020	33,322	0	0	0	127	7,510	0	78	0	0
11 INTERNAL AUDIT 115-12030	7,159	242	0	0	197	8,762	0	122	0	0
12 PERFORMANCE OFFICE 115-12050	4,602	0	0	0	155	7,510	0	96	0	0
13 CITY CLERK 117	11,590	18,001	0	0	225	11,335	431	139	0	0
14 TAX 206	38,347	31,219	0	0	696	22,531	18,263	604	0	0
15 HUMAN RESOURCES 209	333,395	36,635	80,930	0	1,567	460,168	4,011	969	1,567	0
16 OFFICE OF COMPTROLLER 210	72,099	3,111	26,977	0	1,062	226,244	24,130	656	2,646	0
17 PURCHASING 215	32,641	5,467	0	0	654	159,579	9	404	2,180	0
18 ANIMAL SERVICES 225	153,695	3,437	0	124,627	3,980	147,701	2,051	3,451	24,675	0
19 CAPITAL IMPROVEMENT 235	141,424	109,124	428,208	0	2,441	155,180	10,047	2,117	23,661	0
20 INFORMATION TECHNOLOGY 239	3,279,410	28,934	107,907	25,871	2,299	80,109	42	1,421	23,742	0
21 PLANNING & INSPECTIONS 280	187,594	83,265	42,821	30,772	3,957	178,467	13,563	3,431	17	0
22 POLICE 321	1,894,656	0	85,642	104,625	43,984	2,064,669	11,482	38,137	21,454	0
23 FIRE 322	1,139,677	450	0	4,616	42,307	2,046,743	937	36,683	99,171	29,433
24 ENVIRONMENTAL SERVICES 334	473,664	900	0	141,551	11,248	418,070	6,453	9,752	0	0
25 PUBLIC HEALTH 341	682,273	77,578	42,821	70,776	9,885	322,474	22,233	8,571	15,169	0
26 PARKS & RECREATION 451	331,473	2,455	85,642	16,925	15,365	352,167	4,406	13,322	19,030	0
27 ZOO 452	131,301	368	0	0	3,786	133,933	211	3,282	3,889	0
28 LIBRARY 453	181,152	941	0	0	4,826	335,606	36	4,185	2,067	0
29 MUSUEM & CULT AFFAIRS 454	78,535	2,660	85,642	0	1,524	128,234	711	1,322	0	0
30 DESTINATION EL PASO 457	1,534	0	0	0	0	0	0	0	0	0
31 COMM & HUMAN DEV 471	96,175	35,679	0	41,542	1,358	43,810	13,210	1,178	0	0
32 ECONOMIC DEVELOPMENT 480	64,577	2,537	0	10,770	452	33,032	9	392	3,143	0
33 ENGR TRAFFIC-ST 532-32020	0	0	0	0	2,306	85,116	0	2,000	0	0
34 PAVEMENT MGMT 532-32040	0	0	0	0	394	26,286	0	341	0	0
35 SAM ADMIN SUPPORT 532-32060	397,123	7,938	0	0	837	27,538	0	726	6,804	0
36 STREET MAINTENANCE 532-32120	0	0	0	0	6,047	228,638	723	5,243	50,211	0
37 FLEET 532-37020	0	0	0	0	2,551	92,626	0	2,212	0	0
38 SUN METRO 560	311,992	2,332	42,821	7,693	18,071	581,730	0	15,669	(0)	0
39 AVIATION 562	228,549	21,072	85,642	10,770	8,167	215,293	0	7,082	0	0
40 INTERNATIONAL BRIDGES 564	71,326	0	42,821	0	1,971	71,973	499	1,709	(0)	0
41 METROPOLITAN PLANNIG ORG 568	19,480	1,964	0	0	0	11,265	0	0	0	0
42 EMPLOYEES PENSION 600	48,778	0	0	0	0	0	31,523	0	0	0
43 CRRMA 700	1,227	0	0	0	0	2,503	0	0	0	0

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:20 INFORMATION TECHNOLOGY 239

Department	IT Services	Records Management	Strategic Innovation	GIS	City-wide PC's	City-wide IT Contracts	Postage	Mail Room	Wireless Communication	Phone & Internet - Fire
45 NON-DEPARTMENTAL 999	\$0	\$0	\$0	\$0	\$226	\$7,510	\$0	\$196	\$0	\$0
46 OTHER	0	0	0	55,390	0	0	0	0	0	0
Total	\$11,005,310	\$575,388	\$1,238,802	\$651,318	\$200,000	\$9,058,702	\$180,000	\$170,672	\$423,015	\$29,433

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:20 INFORMATION TECHNOLOGY 239

Department	Phone & Internet - Citywide	Public Safety	Total
0 Direct Billed	\$44,204	\$0	\$140,802
3 FACILITIES MAINT 532-31040	1,980	0	74,938
5 MAYOR AND COUNCIL 101	11,030	0	117,206
6 CITY ATTORNEY 103	13,293	0	278,853
7 MUNICIPAL COURT 111	29,131	0	470,918
8 OMB 115-12000	3,960	0	53,860
9 CITY MANAGER 115-12010	11,313	0	235,783
10 PUBLIC INFO OFFICE 115-12020	3,960	0	44,997
11 INTERNAL AUDIT 115-12030	3,677	0	20,158
12 PERFORMANCE OFFICE 115-12050	0	0	12,363
13 CITY CLERK 117	0	0	41,721
14 TAX 206	6,174	0	117,834
15 HUMAN RESOURCES 209	20,929	0	940,171
16 OFFICE OF COMPTROLLER 210	12,444	0	369,369
17 PURCHASING 215	8,202	0	209,136
18 ANIMAL SERVICES 225	22,909	0	486,525
19 CAPITAL IMPROVEMENT 235	20,646	0	892,848
20 INFORMATION TECHNOLOGY 239	29,979	0	3,579,715
21 PLANNING & INSPECTIONS 280	11,596	0	555,483
22 POLICE 321	360,032	415,375	5,040,056
23 FIRE 322	129,249	0	3,529,266
24 ENVIRONMENTAL SERVICES 334	27,377	0	1,089,015
25 PUBLIC HEALTH 341	123,593	0	1,375,372
26 PARKS & RECREATION 451	74,948	0	915,732
27 ZOO 452	29,413	0	306,182
28 LIBRARY 453	64,766	0	593,580
29 MUSUEM & CULT AFFAIRS 454	24,605	0	323,233
30 DESTINATION EL PASO 457	0	0	1,534
31 COMM & HUMAN DEV 471	38,181	0	271,133
32 ECONOMIC DEVELOPMENT 480	5,656	0	120,569
33 ENGR TRAFFIC-ST 532-32020	0	0	89,422
34 PAVEMENT MGMT 532-32040	0	0	27,021
35 SAM ADMIN SUPPORT 532-32060	56,564	0	497,529
36 STREET MAINTENANCE 532-32120	0	0	290,863
37 FLEET 532-37020	0	0	97,389
38 SUN METRO 560	38,704	0	1,019,013
39 AVIATION 562	58,324	0	634,900
40 INTERNATIONAL BRIDGES 564	13,293	0	203,591
41 METROPOLITAN PLANNIG ORG 568	4,808	0	37,518
42 EMPLOYEES PENSION 600	3,394	0	83,694
43 CRRMA 700	0	0	3,731

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:20 INFORMATION TECHNOLOGY 239

Department	Phone & Internet - Citywide	Public Safety	Total
45 NON-DEPARTMENTAL 999	\$0	\$0	\$7,933
46 OTHER	1,414	0	56,804
Total	\$1,309,746	\$415,375	\$25,257,761

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

SAM ADMIN SUPPORT 532-32060

Nature and Extent of Services

Streets and Maintenance Administration Support & Data Management is a Division of the City's Streets & Maintenance department tasked with providing administration support and data management functions. Costs have been functionalized as follows:

GF SUPPORT - Costs identified to this function are representative of staffing and operational expenditures to provide administration support & data management services to the General Fund divisions of the Streets and Maintenance Department. These costs are allocated based on the total number of FTE's supported per division, excluding Fleet.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:35 SAM ADMIN SUPPORT 532-32060

Description		Amount	General Admin	GF Support
Personnel Costs				
Salaries	S1	1,460,480	0	1,460,480
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	P	547,476	0	547,476
Subtotal - Personnel Costs		2,007,956	0	2,007,956
Services & Supplies Cost				
Contractual Services	P	8,000	0	8,000
Interfund Services	P	3,500	0	3,500
Materials & Supplies	P	48,600	0	48,600
Other Operating	P	73,700	0	73,700
Subtotal - Services & Supplies		133,800	0	133,800
Department Cost Total		2,141,756	0	2,141,756
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		2,141,756	0	2,141,756
General Admin Distribution			0	0
Grand Total		\$2,141,756		\$2,141,756

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:35 SAM ADMIN SUPPORT 532-32060

Department	First Incoming	Second Incoming	GF Support
1 Municipal Service Center	\$69	\$0	\$69
Subtotal - BUILDING DEPRECIATION	69	0	69
2 Depreciation	4,800	0	4,800
Subtotal - EQUIPMENT DEPRECIATION	4,800	0	4,800
3 Janitorial Services	15,728	0	15,728
3 Muni Svcs Center	8,850	810	9,660
3 MSC Security	1,383	0	1,383
Subtotal - FACILITIES MAINT 532-310	25,961	810	26,771
4 MSC	8,076	79	8,155
Subtotal - PARKS BLDG MAINT 532-3	8,076	79	8,155
5 Office of the Mayor	1,713	931	2,645
5 City Council	2,381	1,310	3,692
Subtotal - MAYOR AND COUNCIL 101	4,095	2,241	6,336
8 Budget	1,920	165	2,085
Subtotal - OMB 115-12000	1,920	165	2,085
9 Citywide Admin	3,530	1,074	4,604
Subtotal - CITY MANAGER 115-12010	3,530	1,074	4,604
10 Public Information	2,065	292	2,357
Subtotal - PUBLIC INFO OFFICE 115-	2,065	292	2,357
11 Audit	106,348	5,904	112,252
Subtotal - INTERNAL AUDIT 115-12030	106,348	5,904	112,252
12 Performance	2,888	111	2,999
Subtotal - PERFORMANCE OFFICE 1	2,888	111	2,999
13 Clerk	309	30	339
13 Open Records Requests	106	10	117

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Salary%)

Dept:35 SAM ADMIN SUPPORT 532-32060

Department	First Incoming	Second Incoming	GF Support
Subtotal - CITY CLERK 117	\$415	\$41	\$456
15 HR Services	11,976	2,013	13,988
15 Self Insurance Fund	2,109	3,557	5,666
Subtotal - HUMAN RESOURCES 209	14,085	5,569	19,654
16 Financial Reporting	9,525	3,265	12,790
16 Treasury Management	107	35	141
16 Annual Audit	1,969	0	1,969
16 Asset Management	15	5	19
Subtotal - OFFICE OF COMPTROLLE	11,615	3,305	14,920
17 Administration	10,572	1,585	12,157
17 Supply Chain Management	35,832	6,256	42,087
Subtotal - PURCHASING 215	46,403	7,841	54,244
20 IT Services	220,644	176,479	397,123
20 Records Management	5,859	2,079	7,938
20 City-wide PC's	837	0	837
20 City-wide IT Contracts	27,538	0	27,538
20 Mail Room	517	208	726
20 Wireless Communication	6,804	0	6,804
20 Phone & Internet - Citywide	56,564	0	56,564
Subtotal - INFORMATION TECHNOLC	318,763	178,766	497,529
45 General Expenses	0	312	312
45 Retirees Health Insurance	0	15,715	15,715
45 Property Insurance	0	618	618
45 Civilian Employee Costs	0	2,052	2,052
45 General Liability Insurance	0	3,517	3,517
Subtotal - NON-DEPARTMENTAL 999	0	22,213	22,213
Total Incoming	551,034	228,410	779,444
C. Total Allocated	\$2,921,200	\$2,921,200	100.00%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

GF Support Allocations

Dept:35 SAM ADMIN SUPPORT 532-32060

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	22.06%	\$594,161	\$0	\$594,161	\$0	\$594,161
33 ENGR TRAFFIC-ST 532-32020	82.00	20.55%	553,336	0	553,336	60,224	613,560
34 PAVEMENT MGMT 532-32040	14.00	3.51%	94,472	0	94,472	10,282	104,754
36 STREET MAINTENANCE 532-32120	215.00	53.88%	1,450,820	0	1,450,820	157,904	1,608,724
Subtotal	399.05	100.00%	2,692,789	0	2,692,789	228,410	2,921,200
Direct Bills					0		0
Total					\$2,692,789		\$2,921,200

Basis Units: Number of FTE's supported per division, excl. Fleet
Source:

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:35 SAM ADMIN SUPPORT 532-32060

Department	GF Support	Total
3 FACILITIES MAINT 532-31040	\$594,161	\$594,161
33 ENGR TRAFFIC-ST 532-32020	613,560	613,560
34 PAVEMENT MGMT 532-32040	104,754	104,754
36 STREET MAINTENANCE 532-32120	1,608,724	1,608,724
Total	\$2,921,200	\$2,921,200

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET

**NON-DEPARTMENTAL 999
Nature and Extent of Services**

The Non-Departmental account of the General Fund is the cost center which funds those items not associated with specific operating programs. Included in the account are expenses associated with special items, debt service, and transfers to other funds and agencies. Costs have been functionalized as follows:

GENERAL EXPENSES – Costs identified to this function are representative of professional license and service costs which benefit multiple departments. These costs are allocated based on the total budgeted general fund operating expenditures per department.

RETIREE HEALTH INSURANCE - Costs identified to this function are representative of retiree health insurance costs. These costs are allocated based on the total number of general fund FTE's per department.

PROPERTY INSURANCE - Costs identified to this function are representative of property insurance premiums. These costs have been allocated based on the total insurance property premiums per General Fund departments.

CIVILIAN EMPLOYEE COSTS – Costs identified to this function are representative of worker's comp, unemployment, and POS City costs for civilian employees. These costs have been allocated based on the total number of civilian FTE's per department.

GENERAL LIABILITY INSURANCE - Costs identified to this function are representative of liability insurance premiums. These costs are allocated based on the total number of general fund FTE's per department.

AUTO LIABILITY - Costs identified to this function are representative of automotive liability insurance premiums. These costs are allocated to departments that do not pay directly based on their count of vehicles.

CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN

FY 2022 BUDGET

NON-DEPARTMENTAL 999
Nature and Extent of Services (Continued)

PEG - Costs identified to this function are representative of staffing costs and operational expenditures for PEG. These costs have not been allocated within this plan.

GENERAL GOVERNMENT - All other costs are deemed general government in nature and are not allocated within this plan.

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:45 NON-DEPARTMENTAL 999

Description		Amount	General Admin	General Expenses	Retirees Health Insurance	Property Insurance	Civilian Employee Costs	General Liability Insurance	Auto Liability	PEG
Personnel Costs										
Salaries	S1	(480,216)	0	0	0	0	0	0	0	423,849
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>-88.26%</i>
Benefits	P	143,061	0	0	0	0	0	0	0	143,061
Subtotal - Personnel Costs		(337,154)	0	0	0	0	0	0	0	566,911
Services & Supplies Cost										
FICA City Match - Civilian	D	(819,161)	0	0	0	0	0	0	0	0
Retirees Health Plan	P	3,648,895	0	0	3,648,895	0	0	0	0	0
Workers Comp - Civilian	P	(388,468)	0	0	0	0	(388,468)	0	0	0
Unemployment Comp - Civilian	P	(904)	0	0	0	0	(904)	0	0	0
POS City - Employer Contrib	P	735,174	0	0	0	0	735,174	0	0	0
Contractual Services	P	5,538,364	0	0	0	0	0	0	0	0
General Liability Insurance	P	1,316,232	0	0	0	0	0	816,649	466,114	0
Property Insurance Expenses	P	352,996	0	0	0	352,996	0	0	0	0
Professional Licenses & Memberships	P	80,000	0	80,000	0	0	0	0	0	0
Other Services Charges Expense	P	20,000	0	20,000	0	0	0	0	0	0
Other Operating	P	954,817	0	0	0	0	0	0	0	0
Non-Operating	D	1,049,688	0	0	0	0	0	0	0	0
Transfers	D	11,302,348	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		23,789,981	0	100,000	3,648,895	352,996	345,802	816,649	466,114	0
Department Cost Total		23,452,827	0	100,000	3,648,895	352,996	345,802	816,649	466,114	566,911
Adjustments to Cost										
FICA City Match - Civilian	D	819,161	0	0	0	0	0	0	0	0
Non-Operating	D	(1,049,688)	0	0	0	0	0	0	0	0
Transfers	D	(11,302,348)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(11,532,875)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		11,919,952	0	100,000	3,648,895	352,996	345,802	816,649	466,114	566,911
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$11,919,952		\$100,000	\$3,648,895	\$352,996	\$345,802	\$816,649	\$466,114	\$566,911

not allocated

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

A. Department Costs

Dept:45 NON-DEPARTMENTAL 999

Description	Amount	General Government
<hr/>		
Personnel Costs		
Salaries	(480,216)	(904,065)
<i>Salary % Split</i>		<i>188.26%</i>
Benefits	143,061	0
Subtotal - Personnel Costs	<u>(337,154)</u>	<u>(904,065)</u>
Services & Supplies Cost		
FICA City Match - Civilian	(819,161)	0
Retirees Health Plan	3,648,895	0
Workers Comp - Civilian	(388,468)	0
Unemployment Comp - Civilian	(904)	0
POS City - Employer Contrib	735,174	0
Contractual Services	5,538,364	5,538,364
General Liability Insurance	1,316,232	33,469
Property Insurance Expenses	352,996	0
Professional Licenses & Memberships	80,000	0
Other Services Charges Expense	20,000	0
Other Operating	954,817	954,817
Non-Operating	1,049,688	0
Transfers	11,302,348	0
Subtotal - Services & Supplies	<u>23,789,981</u>	<u>6,526,650</u>
Department Cost Total	23,452,827	5,622,585
Adjustments to Cost		
FICA City Match - Civilian	819,161	0
Non-Operating	(1,049,688)	0
Transfers	(11,302,348)	0
Subtotal - Adjustments	<u>(11,532,875)</u>	<u>0</u>
Total Costs After Adjustments	11,919,952	5,622,585
General Admin Distribution		0
Grand Total	<u><u>\$11,919,952</u></u>	<u><u>\$5,622,585</u></u>
		not allocated

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:45 NON-DEPARTMENTAL 999

Department	First Incoming	Second Incoming	General Expenses	Retirees Health Insurance	Property Insurance	Civilian Employee Costs	General Liability Insurance	Auto Liability	PEG	General Government
2 Depreciation	\$63,256	\$0	\$531	\$19,364	\$1,873	\$1,835	\$4,334	\$2,474	\$3,008	\$29,838
Subtotal - EQUIPMENT DEPRECIATI	63,256	0	531	19,364	1,873	1,835	4,334	2,474	3,008	29,838
5 Office of the Mayor	464	252	6	219	21	21	49	28	34	338
5 City Council	36,674	20,176	477	17,403	1,684	1,649	3,895	2,223	2,704	26,816
Subtotal - MAYOR AND COUNCIL 101	37,137	20,428	483	17,622	1,705	1,670	3,944	2,251	2,738	27,153
8 Budget	29,574	2,536	269	9,829	951	932	2,200	1,256	1,527	15,146
Subtotal - OMB 115-12000	29,574	2,536	269	9,829	951	932	2,200	1,256	1,527	15,146
9 Citywide Admin	955	291	10	381	37	36	85	49	59	588
Subtotal - CITY MANAGER 115-1201C	955	291	10	381	37	36	85	49	59	588
10 Public Information	559	79	5	195	19	19	44	25	30	301
Subtotal - PUBLIC INFO OFFICE 115-	559	79	5	195	19	19	44	25	30	301
12 Performance	781	30	7	248	24	24	56	32	39	383
Subtotal - PERFORMANCE OFFICE 1	781	30	7	248	24	24	56	32	39	383
13 Clerk	84	8	1	28	3	3	6	4	4	43
13 Open Records Requests	1,636	161	15	550	53	52	123	70	85	848
Subtotal - CITY CLERK 117	1,719	170	16	578	56	55	129	74	90	891
15 HR Services	3,240	545	32	1,159	112	110	259	148	180	1,785
15 Self Insurance Fund	571	962	13	469	45	44	105	60	73	723
Subtotal - HUMAN RESOURCES 209	3,811	1,507	45	1,628	157	154	364	208	253	2,509
16 Financial Reporting	43,000	14,740	484	17,675	1,710	1,675	3,956	2,258	2,746	27,236
16 Treasury Management	1,281	418	14	520	50	49	116	66	81	801
16 Annual Audit	8,890	0	75	2,721	263	258	609	348	423	4,193
16 Asset Management	382	126	4	156	15	15	35	20	24	240
Subtotal - OFFICE OF COMPTROLLE	53,553	15,285	577	21,072	2,039	1,997	4,716	2,692	3,274	32,470
17 Administration	9,522	1,428	92	3,352	324	318	750	428	521	5,165
17 Supply Chain Management	32,276	5,635	318	11,605	1,123	1,100	2,597	1,482	1,803	17,882

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

B. Incoming Costs - (Default Spread Expense%)

Dept:45 NON-DEPARTMENTAL 999

Department	First Incoming	Second Incoming	General Expenses	Retirees Health Insurance	Property Insurance	Civilian Employee Costs	General Liability Insurance	Auto Liability	PEG	General Government
Subtotal - PURCHASING 215	\$41,798	\$7,063	\$410	\$14,957	\$1,447	\$1,417	\$3,348	\$1,911	\$2,324	\$23,048
20 City-wide PC's	226	0	2	69	7	7	16	9	11	107
20 City-wide IT Contracts	7,510	0	63	2,299	222	218	515	294	357	3,543
20 Mail Room	140	56	2	60	6	6	13	8	9	93
Subtotal - INFORMATION TECHNOLC	7,877	56	67	2,428	235	230	543	310	377	3,742
45 General Expenses	0	2,584	22	791	77	75	177	101	123	1,219
45 Retirees Health Insurance	0	6,458	54	1,977	191	187	442	253	307	3,046
45 Civilian Employee Costs	0	555	5	170	16	16	38	22	26	262
45 General Liability Insurance	0	1,445	12	442	43	42	99	57	69	682
Subtotal - NON-DEPARTMENTAL 999	0	11,043	93	3,380	327	320	757	432	525	5,209
Total Incoming	241,021	58,487	2,513	91,684	8,870	8,689	20,520	11,712	14,245	141,276
C. Total Allocated		\$12,219,460	\$102,513	\$3,740,579	\$361,866	\$354,491	\$837,169	\$477,826	\$581,155	\$5,763,861
			0.84%	30.61%	2.96%	2.90%	6.85%	3.91%	4.76%	47.17%

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

General Expenses Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	8,456,626.07	1.93%	\$1,969	\$0	\$1,969	\$0	\$1,969
4 PARKS BLDG MAINT 532-31130	10,872,030.25	2.48%	2,531	0	2,531	0	2,531
5 MAYOR AND COUNCIL 101	1,669,696.65	0.38%	389	0	389	0	389
6 CITY ATTORNEY 103	4,173,070.57	0.95%	971	0	971	0	971
7 MUNICIPAL COURT 111	5,340,995.23	1.22%	1,243	0	1,243	7	1,250
8 OMB 115-12000	1,051,801.35	0.24%	245	0	245	0	245
9 CITY MANAGER 115-12010	813,018.24	0.19%	189	0	189	0	189
10 PUBLIC INFO OFFICE 115-12020	464,360.95	0.11%	108	0	108	0	108
11 INTERNAL AUDIT 115-12030	796,250.84	0.18%	185	0	185	0	185
12 PERFORMANCE OFFICE 115-12050	659,892.96	0.15%	154	0	154	0	154
13 CITY CLERK 117	778,109.71	0.18%	181	0	181	0	181
15 HUMAN RESOURCES 209	2,577,080.46	0.59%	600	0	600	0	600
16 OFFICE OF COMPTROLLER 210	2,969,706.68	0.68%	691	0	691	0	691
17 PURCHASING 215	1,743,811.27	0.40%	406	0	406	0	406
19 CAPITAL IMPROVEMENT 235	6,915,551.53	1.58%	1,610	0	1,610	9	1,619
20 INFORMATION TECHNOLOGY 239	19,313,201.39	4.41%	4,496	0	4,496	0	4,496
21 PLANNING & INSPECTIONS 280	6,950,879.47	1.59%	1,618	0	1,618	9	1,627
22 POLICE 321	158,891,076.67	36.25%	36,987	0	36,987	211	37,198
23 FIRE 322	117,605,653.18	26.83%	27,377	0	27,377	156	27,533
25 PUBLIC HEALTH 341	6,384,212.07	1.46%	1,486	0	1,486	8	1,495
26 PARKS & RECREATION 451	31,824,561.60	7.26%	7,408	0	7,408	42	7,450
27 ZOO 452	5,521,712.24	1.26%	1,285	0	1,285	7	1,293
28 LIBRARY 453	8,940,291.28	2.04%	2,081	0	2,081	12	2,093
29 MUSUEM & CULT AFFAIRS 454	3,190,237.39	0.73%	743	0	743	4	747
31 COMM & HUMAN DEV 471	708,709.04	0.16%	165	0	165	1	166
32 ECONOMIC DEVELOPMENT 480	1,830,290.25	0.42%	426	0	426	2	428
33 ENGR TRAFFIC-ST 532-32020	7,506,215.53	1.71%	1,747	0	1,747	10	1,757
34 PAVEMENT MGMT 532-32040	1,219,013.56	0.28%	284	0	284	2	285
35 SAM ADMIN SUPPORT 532-32060	1,341,357.95	0.31%	312	0	312	0	312
36 STREET MAINTENANCE 532-32120	6,660,539.07	1.52%	1,550	0	1,550	9	1,559
45 NON-DEPARTMENTAL 999	11,100,790.55	2.53%	2,584	0	2,584	0	2,584
Subtotal	438,270,744.00	100.00%	102,022	0	102,022	491	102,513
Direct Bills					0		0
Total					\$102,022		\$102,513

Basis Units: General Fund operating expenditures per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Retirees Health Insurance Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	78.55	1.82%	\$67,637	\$0	\$67,637	\$0	\$67,637
5 MAYOR AND COUNCIL 101	24.00	0.56%	20,666	0	20,666	0	20,666
6 CITY ATTORNEY 103	38.00	0.88%	32,721	0	32,721	0	32,721
7 MUNICIPAL COURT 111	89.90	2.08%	77,410	0	77,410	408	77,818
8 OMB 115-12000	12.50	0.29%	10,763	0	10,763	0	10,763
9 CITY MANAGER 115-12010	5.01	0.12%	4,314	0	4,314	0	4,314
10 PUBLIC INFO OFFICE 115-12020	4.50	0.10%	3,875	0	3,875	0	3,875
11 INTERNAL AUDIT 115-12030	7.00	0.16%	6,027	0	6,027	0	6,027
12 PERFORMANCE OFFICE 115-12050	5.50	0.13%	4,736	0	4,736	0	4,736
13 CITY CLERK 117	8.00	0.19%	6,889	0	6,889	0	6,889
15 HUMAN RESOURCES 209	30.50	0.71%	26,263	0	26,263	0	26,263
16 OFFICE OF COMPTROLLER 210	36.20	0.84%	31,171	0	31,171	0	31,171
17 PURCHASING 215	23.25	0.54%	20,020	0	20,020	0	20,020
19 CAPITAL IMPROVEMENT 235	83.80	1.94%	72,158	0	72,158	381	72,538
20 INFORMATION TECHNOLOGY 239	81.75	1.89%	70,392	0	70,392	0	70,392
21 PLANNING & INSPECTIONS 280	125.70	2.91%	108,236	0	108,236	571	108,807
22 POLICE 321	1,463.84	33.86%	1,260,467	0	1,260,467	6,647	1,267,114
23 FIRE 322	1,013.25	23.44%	872,478	0	872,478	4,601	877,079
25 PUBLIC HEALTH 341	75.18	1.74%	64,735	0	64,735	341	65,077
26 PARKS & RECREATION 451	536.57	12.41%	462,024	0	462,024	2,437	464,460
27 ZOO 452	124.60	2.88%	107,289	0	107,289	566	107,855
28 LIBRARY 453	167.10	3.87%	143,885	0	143,885	759	144,643
29 MUSUEM & CULT AFFAIRS 454	37.41	0.87%	32,213	0	32,213	170	32,382
31 COMM & HUMAN DEV 471	11.83	0.27%	10,186	0	10,186	54	10,240
32 ECONOMIC DEVELOPMENT 480	14.63	0.34%	12,597	0	12,597	66	12,664
33 ENGR TRAFFIC-ST 532-32020	82.00	1.90%	70,608	0	70,608	372	70,980
34 PAVEMENT MGMT 532-32040	10.00	0.23%	8,611	0	8,611	45	8,656
35 SAM ADMIN SUPPORT 532-32060	18.25	0.42%	15,715	0	15,715	0	15,715
36 STREET MAINTENANCE 532-32120	107.00	2.47%	92,134	0	92,134	486	92,620
45 NON-DEPARTMENTAL 999	7.50	0.17%	6,458	0	6,458	0	6,458
Subtotal	4,323.32	100.00%	3,722,675	0	3,722,675	17,904	3,740,579
Direct Bills					0		0
Total					\$3,722,675		\$3,740,579

Basis Units: Number of GF FTE's per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Property Insurance Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	2,888,177.30	0.69%	\$2,472	\$0	\$2,472	\$0	\$2,472
5 MAYOR AND COUNCIL 101	1,366,338.84	0.32%	1,169	0	1,169	0	1,169
6 CITY ATTORNEY 103	2,289,621.12	0.54%	1,960	0	1,960	0	1,960
7 MUNICIPAL COURT 111	5,999,066.00	1.43%	5,135	0	5,135	26	5,161
8 OMB 115-12000	594,706.78	0.14%	509	0	509	0	509
9 CITY MANAGER 115-12010	356,824.07	0.08%	305	0	305	0	305
10 PUBLIC INFO OFFICE 115-12020	356,824.07	0.08%	305	0	305	0	305
11 INTERNAL AUDIT 115-12030	664,556.96	0.16%	569	0	569	0	569
12 PERFORMANCE OFFICE 115-12050	356,824.07	0.08%	305	0	305	0	305
13 CITY CLERK 117	416,294.75	0.10%	356	0	356	0	356
15 HUMAN RESOURCES 209	2,877,515.33	0.68%	2,463	0	2,463	0	2,463
16 OFFICE OF COMPTROLLER 210	2,388,124.75	0.57%	2,044	0	2,044	0	2,044
17 PURCHASING 215	1,189,413.57	0.28%	1,018	0	1,018	0	1,018
19 CAPITAL IMPROVEMENT 235	7,616,509.33	1.81%	6,519	0	6,519	33	6,552
20 INFORMATION TECHNOLOGY 239	8,400,949.37	2.00%	7,190	0	7,190	0	7,190
21 PLANNING & INSPECTIONS 280	230,136.99	0.05%	197	0	197	1	198
22 POLICE 321	23,066,052.00	5.48%	19,743	0	19,743	101	19,843
23 FIRE 322	52,408,880.00	12.46%	44,858	0	44,858	229	45,087
24 ENVIRONMENTAL SERVICES 334	931,610.31	0.22%	797	0	797	4	801
26 PARKS & RECREATION 451	123,628,586.56	29.38%	105,815	0	105,815	541	106,356
27 ZOO 452	32,419,088.00	7.70%	27,748	0	27,748	142	27,890
28 LIBRARY 453	57,584,959.00	13.69%	49,288	0	49,288	252	49,540
31 COMM & HUMAN DEV 471	3,422,465.75	0.81%	2,929	0	2,929	15	2,944
35 SAM ADMIN SUPPORT 532-32060	722,002.20	0.17%	618	0	618	0	618
36 STREET MAINTENANCE 532-32120	4,943,064.20	1.17%	4,231	0	4,231	22	4,252
37 FLEET 532-37020	6,746,545.29	1.60%	5,774	0	5,774	30	5,804
46 OTHER	76,893,794.00	18.28%	65,814	0	65,814	336	66,151
Subtotal	420,758,930.60	100.00%	360,134	0	360,134	1,732	361,866
Direct Bills					0		0
Total					\$360,134		\$361,866

Basis Units: Insured property premium for General Fund departments

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Civilian Employee Costs Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	88.05	1.72%	\$6,072	\$0	\$6,072	\$0	\$6,072
5 MAYOR AND COUNCIL 101	24.00	0.47%	1,655	0	1,655	0	1,655
6 CITY ATTORNEY 103	38.55	0.75%	2,658	0	2,658	0	2,658
7 MUNICIPAL COURT 111	92.65	1.81%	6,389	0	6,389	34	6,423
8 OMB 115-12000	12.50	0.24%	862	0	862	0	862
9 CITY MANAGER 115-12010	5.01	0.10%	345	0	345	0	345
10 PUBLIC INFO OFFICE 115-12020	4.50	0.09%	310	0	310	0	310
11 INTERNAL AUDIT 115-12030	7.00	0.14%	483	0	483	0	483
12 PERFORMANCE OFFICE 115-12050	5.50	0.11%	379	0	379	0	379
13 CITY CLERK 117	8.00	0.16%	552	0	552	0	552
14 TAX 206	24.75	0.48%	1,707	0	1,707	9	1,716
15 HUMAN RESOURCES 209	55.70	1.09%	3,841	0	3,841	0	3,841
16 OFFICE OF COMPTROLLER 210	37.75	0.74%	2,603	0	2,603	0	2,603
17 PURCHASING 215	23.25	0.45%	1,603	0	1,603	0	1,603
18 ANIMAL SERVICES 225	141.50	2.77%	9,758	0	9,758	51	9,809
19 CAPITAL IMPROVEMENT 235	85.80	1.68%	5,917	0	5,917	31	5,948
20 INFORMATION TECHNOLOGY 239	81.75	1.60%	5,638	0	5,638	0	5,638
21 PLANNING & INSPECTIONS 280	125.70	2.46%	8,668	0	8,668	46	8,714
22 POLICE 321	371.84	7.27%	25,642	0	25,642	135	25,777
23 FIRE 322	622.65	12.17%	42,938	0	42,938	225	43,164
24 ENVIRONMENTAL SERVICES 334	580.45	11.35%	40,028	0	40,028	210	40,238
25 PUBLIC HEALTH 341	351.45	6.87%	24,236	0	24,236	127	24,363
26 PARKS & RECREATION 451	546.29	10.68%	37,672	0	37,672	198	37,870
27 ZOO 452	134.60	2.63%	9,282	0	9,282	49	9,331
28 LIBRARY 453	171.60	3.35%	11,834	0	11,834	62	11,896
29 MUSUEM & CULT AFFAIRS 454	54.20	1.06%	3,738	0	3,738	20	3,757
31 COMM & HUMAN DEV 471	48.30	0.94%	3,331	0	3,331	17	3,348
32 ECONOMIC DEVELOPMENT 480	16.08	0.31%	1,109	0	1,109	6	1,115
33 ENGR TRAFFIC-ST 532-32020	82.00	1.60%	5,655	0	5,655	30	5,684
34 PAVEMENT MGMT 532-32040	10.00	0.20%	690	0	690	4	693
35 SAM ADMIN SUPPORT 532-32060	29.75	0.58%	2,052	0	2,052	0	2,052
36 STREET MAINTENANCE 532-32120	121.00	2.37%	8,344	0	8,344	44	8,388
37 FLEET 532-37020	90.70	1.77%	6,255	0	6,255	33	6,288
38 SUN METRO 560	642.50	12.56%	44,307	0	44,307	233	44,540
39 AVIATION 562	290.39	5.68%	20,025	0	20,025	105	20,131
40 INTERNATIONAL BRIDGES 564	70.08	1.37%	4,833	0	4,833	25	4,858
41 METROPOLITAN PLANNIG ORG 568	12.00	0.23%	828	0	828	4	832
45 NON-DEPARTMENTAL 999	8.05	0.16%	555	0	555	0	555

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Civilian Employee Costs Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	5,115.89	100.00%	352,794	0	352,794	1,697	354,491
Direct Bills					0		0
Total					\$352,794		\$354,491

Basis Units: Number of Civilian FTE's per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

General Liability Insurance Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 FACILITIES MAINT 532-31040	78.55	1.82%	\$15,138	\$0	\$15,138	\$0	\$15,138
5 MAYOR AND COUNCIL 101	24.00	0.56%	4,625	0	4,625	0	4,625
6 CITY ATTORNEY 103	38.00	0.88%	7,323	0	7,323	0	7,323
7 MUNICIPAL COURT 111	89.90	2.08%	17,325	0	17,325	91	17,416
8 OMB 115-12000	12.50	0.29%	2,409	0	2,409	0	2,409
9 CITY MANAGER 115-12010	5.01	0.12%	965	0	965	0	965
10 PUBLIC INFO OFFICE 115-12020	4.50	0.10%	867	0	867	0	867
11 INTERNAL AUDIT 115-12030	7.00	0.16%	1,349	0	1,349	0	1,349
12 PERFORMANCE OFFICE 115-12050	5.50	0.13%	1,060	0	1,060	0	1,060
13 CITY CLERK 117	8.00	0.19%	1,542	0	1,542	0	1,542
15 HUMAN RESOURCES 209	30.50	0.71%	5,878	0	5,878	0	5,878
16 OFFICE OF COMPTROLLER 210	36.20	0.84%	6,976	0	6,976	0	6,976
17 PURCHASING 215	23.25	0.54%	4,481	0	4,481	0	4,481
19 CAPITAL IMPROVEMENT 235	83.80	1.94%	16,149	0	16,149	85	16,235
20 INFORMATION TECHNOLOGY 239	81.75	1.89%	15,754	0	15,754	0	15,754
21 PLANNING & INSPECTIONS 280	125.70	2.91%	24,224	0	24,224	128	24,352
22 POLICE 321	1,463.84	33.86%	282,102	0	282,102	1,488	283,589
23 FIRE 322	1,013.25	23.44%	195,267	0	195,267	1,030	196,297
25 PUBLIC HEALTH 341	75.18	1.74%	14,488	0	14,488	76	14,565
26 PARKS & RECREATION 451	536.57	12.41%	103,404	0	103,404	545	103,950
27 ZOO 452	124.60	2.88%	24,012	0	24,012	127	24,139
28 LIBRARY 453	167.10	3.87%	32,202	0	32,202	170	32,372
29 MUSUEM & CULT AFFAIRS 454	37.41	0.87%	7,209	0	7,209	38	7,247
31 COMM & HUMAN DEV 471	11.83	0.27%	2,280	0	2,280	12	2,292
32 ECONOMIC DEVELOPMENT 480	14.63	0.34%	2,819	0	2,819	15	2,834
33 ENGR TRAFFIC-ST 532-32020	82.00	1.90%	15,802	0	15,802	83	15,886
34 PAVEMENT MGMT 532-32040	10.00	0.23%	1,927	0	1,927	10	1,937
35 SAM ADMIN SUPPORT 532-32060	18.25	0.42%	3,517	0	3,517	0	3,517
36 STREET MAINTENANCE 532-32120	107.00	2.47%	20,620	0	20,620	109	20,729
45 NON-DEPARTMENTAL 999	7.50	0.17%	1,445	0	1,445	0	1,445
Subtotal	4,323.32	100.00%	833,162	0	833,162	4,007	837,169
Direct Bills					0		0
Total					\$833,162		\$837,169

Basis Units: Number of GF FTE's per department

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Auto Liability Allocations

Dept:45 NON-DEPARTMENTAL 999

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 PUBLIC INFO OFFICE 115-12020	4	0.54%	\$2,546	\$0	\$2,546	\$0	\$2,546
14 TAX 206	1	0.13%	637	0	637	3	640
16 OFFICE OF COMPTROLLER 210	2	0.27%	1,273	0	1,273	0	1,273
17 PURCHASING 215	4	0.54%	2,546	0	2,546	0	2,546
18 ANIMAL SERVICES 225	59	7.90%	37,559	0	37,559	188	37,747
19 CAPITAL IMPROVEMENT 235	37	4.95%	23,554	0	23,554	118	23,672
20 INFORMATION TECHNOLOGY 239	20	2.68%	12,732	0	12,732	0	12,732
21 PLANNING & INSPECTIONS 280	63	8.43%	40,106	0	40,106	201	40,307
23 FIRE 322	273	36.55%	173,791	0	173,791	871	174,662
26 PARKS & RECREATION 451	75	10.04%	47,745	0	47,745	239	47,984
27 ZOO 452	17	2.28%	10,822	0	10,822	54	10,876
28 LIBRARY 453	6	0.80%	3,820	0	3,820	19	3,839
29 MUSUEM & CULT AFFAIRS 454	3	0.40%	1,910	0	1,910	10	1,919
30 DESTINATION EL PASO 457	20	2.68%	12,732	0	12,732	64	12,796
31 COMM & HUMAN DEV 471	3	0.40%	1,910	0	1,910	10	1,919
38 SUN METRO 560	24	3.21%	15,278	0	15,278	77	15,355
46 OTHER	136	18.21%	86,577	0	86,577	434	87,011
Subtotal	747	100.00%	475,539	0	475,539	2,287	477,826
Direct Bills					0		0
Total					\$475,539		\$477,826

Basis Units: Vehicle count per department who does not pay directly

Source:

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:45 NON-DEPARTMENTAL 999

Department	General Expenses	Retirees Health Insurance	Property Insurance	Civilian Employee Costs	General Liability Insurance	Auto Liability	PEG	General Government	Total
3 FACILITIES MAINT 532-31040	\$1,969	\$67,637	\$2,472	\$6,072	\$15,138	\$0	\$0	\$0	\$93,287
4 PARKS BLDG MAINT 532-31130	2,531	0	0	0	0	0	0	0	2,531
5 MAYOR AND COUNCIL 101	389	20,666	1,169	1,655	4,625	0	0	0	28,504
6 CITY ATTORNEY 103	971	32,721	1,960	2,658	7,323	0	0	0	45,633
7 MUNICIPAL COURT 111	1,250	77,818	5,161	6,423	17,416	0	0	0	108,069
8 OMB 115-12000	245	10,763	509	862	2,409	0	0	0	14,788
9 CITY MANAGER 115-12010	189	4,314	305	345	965	0	0	0	6,120
10 PUBLIC INFO OFFICE 115-12020	108	3,875	305	310	867	2,546	0	0	8,012
11 INTERNAL AUDIT 115-12030	185	6,027	569	483	1,349	0	0	0	8,613
12 PERFORMANCE OFFICE 115-12050	154	4,736	305	379	1,060	0	0	0	6,634
13 CITY CLERK 117	181	6,889	356	552	1,542	0	0	0	9,519
14 TAX 206	0	0	0	1,716	0	640	0	0	2,356
15 HUMAN RESOURCES 209	600	26,263	2,463	3,841	5,878	0	0	0	39,044
16 OFFICE OF COMPTROLLER 210	691	31,171	2,044	2,603	6,976	1,273	0	0	44,759
17 PURCHASING 215	406	20,020	1,018	1,603	4,481	2,546	0	0	30,074
18 ANIMAL SERVICES 225	0	0	0	9,809	0	37,747	0	0	47,557
19 CAPITAL IMPROVEMENT 235	1,619	72,538	6,552	5,948	16,235	23,672	0	0	126,564
20 INFORMATION TECHNOLOGY 239	4,496	70,392	7,190	5,638	15,754	12,732	0	0	116,202
21 PLANNING & INSPECTIONS 280	1,627	108,807	198	8,714	24,352	40,307	0	0	184,005
22 POLICE 321	37,198	1,267,114	19,843	25,777	283,589	0	0	0	1,633,522
23 FIRE 322	27,533	877,079	45,087	43,164	196,297	174,662	0	0	1,363,821
24 ENVIRONMENTAL SERVICES 334	0	0	801	40,238	0	0	0	0	41,040
25 PUBLIC HEALTH 341	1,495	65,077	0	24,363	14,565	0	0	0	105,499
26 PARKS & RECREATION 451	7,450	464,460	106,356	37,870	103,950	47,984	0	0	768,071
27 ZOO 452	1,293	107,855	27,890	9,331	24,139	10,876	0	0	181,383
28 LIBRARY 453	2,093	144,643	49,540	11,896	32,372	3,839	0	0	244,383
29 MUSUEM & CULT AFFAIRS 454	747	32,382	0	3,757	7,247	1,919	0	0	46,053
30 DESTINATION EL PASO 457	0	0	0	0	0	12,796	0	0	12,796
31 COMM & HUMAN DEV 471	166	10,240	2,944	3,348	2,292	1,919	0	0	20,910
32 ECONOMIC DEVELOPMENT 480	428	12,664	0	1,115	2,834	0	0	0	17,041
33 ENGR TRAFFIC-ST 532-32020	1,757	70,980	0	5,684	15,886	0	0	0	94,308
34 PAVEMENT MGMT 532-32040	285	8,656	0	693	1,937	0	0	0	11,572
35 SAM ADMIN SUPPORT 532-32060	312	15,715	618	2,052	3,517	0	0	0	22,213
36 STREET MAINTENANCE 532-32120	1,559	92,620	4,252	8,388	20,729	0	0	0	127,549
37 FLEET 532-37020	0	0	5,804	6,288	0	0	0	0	12,092
38 SUN METRO 560	0	0	0	44,540	0	15,355	0	0	59,895
39 AVIATION 562	0	0	0	20,131	0	0	0	0	20,131
40 INTERNATIONAL BRIDGES 564	0	0	0	4,858	0	0	0	0	4,858
41 METROPOLITAN PLANNIG ORG 568	0	0	0	832	0	0	0	0	832
45 NON-DEPARTMENTAL 999	2,584	6,458	0	555	1,445	0	0	0	11,043
46 OTHER	0	0	66,151	0	0	87,011	0	0	153,162

**CITY OF EL PASO, TEXAS
FULL COST ALLOCATION PLAN**

FY 2022 BUDGET
3/11/2022

Allocation Summary

Dept:45 NON-DEPARTMENTAL 999

Department	General Expenses	Retirees Health Insurance	Property Insurance	Civilian Employee Costs	General Liability Insurance	Auto Liability	PEG	General Government	Total
Total	\$102,513	\$3,740,579	\$361,866	\$354,491	\$837,169	\$477,826	\$0	\$0	\$5,874,443

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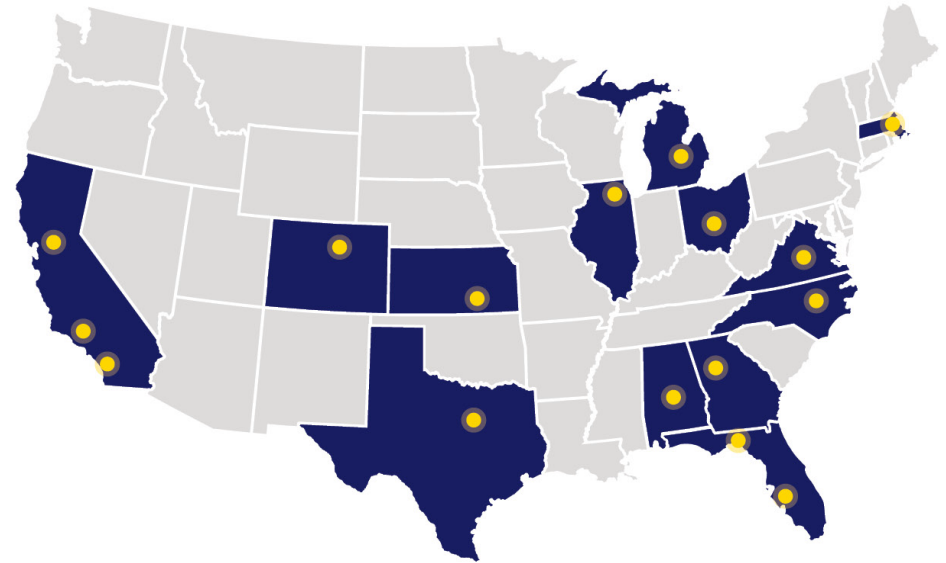
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